

**MARSHALL CREEK
COMMUNITY DEVELOPMENT
DISTRICT**

**MAY 15, 2024
REVISED AGENDA PACKAGE**

Call-in information 646-838-1601 and Conference ID: 857 497 025#



210 N. UNIVERSITY DRIVE, SUITE 702
CORAL SPRINGS, FLORIDA 33071

Marshall Creek Community Development District

Board of Supervisors

Rich Luciano, Chairperson
 Monique Perna, Vice Chairperson
 Howard Entman, MD, Assistant Secretary
 Kathy Moss, Assistant Secretary
 Bob Stevens, Assistant Secretary

Janice Eggleton Davis, District Manager
 Michael Eckert, Esq., District Counsel
 Ryan Stilwell, P.E., District Engineer
 Jodi Moore, LCAM, General Manager

Revised Regular Meeting Agenda

Wednesday, May 15, 2024 – **3:00 p.m.**

Call-in - 646-838-1601 Conference ID – 857 497 025#

- 1. Roll Call**
- 2. Audience Comments**

The Audience Comment portion of the agenda is where individuals who are present may make remarks on matters that concern the District. Each individual is limited to three (3) minutes for such remarks. The Board of Supervisors or Staff are not obligated to provide an immediate response as some issues require research, discussion and deliberation. If the comment concerns a maintenance related item, it will need to be addressed with the General Manager outside of the context of the meeting.

- 3. Approval of the Minutes of the March 20, 2024 Meeting**
 - A. Discussion of Open Items
- 4. Discussion of Preliminary FY 2025 Budget**
- 5. Engineer’s Report**
- 6. General Manager’s Operations Report**
 - A. SJCSO Roving Patrol Violation Log
 - B. Consideration of Your Pie Proposal to Provide Food Delivery Services for Summer 2024
 - C. Waterslide Emergency Expenditure Ratification Request Memo
 - D. Policy Redline - Amenities Facilities
 - E.** Consideration of Appropriating Funds to Replace Comcast Services
- 7. District Manager’s Report**
 - A. Acceptance of the April 2024 Financial Statements and Approval of the April 2024 Check Register and Invoices
 - B. Discussion of General Election Qualifying Information
 - C. Notice of Designation of Custodian of Public Records and Records Management Liaison Officer
 - D. Information on Number of Registered Voters – 2,651

District Office

Inframark Community Management
 12574 Flagler Center Blvd. Suite 101
 Jacksonville, FL 32258
 904-436-4102

Meeting Location:

Marshall Creek Amenity Center
 625 Palencia Club Drive
 St. Augustine FL 32095

8. Attorney's Report

- A. Discussion of Proposals for District Management Services

9. Supervisors' Requests

- A. Discussion of FEMA's Clawback (Supervisor Luciano)
- B. Cancelling Board Meetings (Supervisor Entman)
- C. Approval of Emergency Expenditures (Supervisor Entman)
- D. Discussion of Requested Joint Workshop with Sweetwater Creek CDD in Late July 2024 (Supervisor Perna)

10. Adjournment

District Office
Inframark Community Management
12574 Flagler Center Blvd. Suite 101
Jacksonville, FL 32258
904-436-4102

Meeting Location:
Marshall Creek Amenity Center
625 Palencia Club Drive
St. Augustine FL 32095

Third Order of Business

**MINUTES OF MEETING
MARSHALL CREEK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Marshall Creek Community Development District was held on Wednesday, March 20, 2024 at 4:00 p.m. at Marshall Creek Amenity Center, 625 Palencia Club Drive, St. Augustine, Florida 32095.

Present and constituting a quorum were:

Rich Luciano	Chairperson
Monique Perna	Vice Chairperson
Howard Entman, MD	Assistant Secretary
Kathy Moss	Assistant Secretary
Bob Stevens	Assistant Secretary

Also present were:

Bob Koncar	Inframark, Regional Director
Michael Eckert	District Counsel
Ryan Stilwell	District Engineer (via phone)
Jodi Moore	General Manager
Members of the Public	

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS

Roll Call

- Mr. Luciano called the meeting to order, and the Board and staff identified themselves for the record. A quorum was established.

SECOND ORDER OF BUSINESS

Audience Comments

- Dorian Adaman(?) commented on pond maintenance in general and specifically ponds #4 and #5.
- Lisa Reinstine, 185 Spanish Marsh Drive, commented on free internet and cable. She inquired why the CDD never received free services for five years.
- Lori Garrison commented on maintenance issues and inquired on how the money was being spent.
- Terry Shaw commented on Comcast’s free services and on FEMA request to return funds.
- Alli Simmons inquired regarding plans for the Amenity Center Snack Bar.

March 20, 2024

- Earl Oltz commented on homeowners’ pride in their community and that the community has one of the best and most well-maintained tennis facilities.
- An unidentified speaker commented on the tree issue and noted a recommendation of installation of Holly Trees for the area.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the February 21, 2024 Meeting

On MOTION by Ms. Perna seconded by Ms. Moss, with all in favor, the minutes of the February 21, 2024 regular meeting were approved as presented.

A. Discussion of Open Items

It was noted the tennis court parking situation was resolved.

FOURTH ORDER OF BUSINESS

Engineer’s Report

- Mr. Stilwell reviewed the engineer’s report included in the agenda package.
 - A. Site Review of Tree Impacts to Existing Sidewalk and Curb Areas**
 - Mr. Stilwell commented on the memorandum submitted by Prosser regarding the inspection of the areas where tree roots have impacted the sidewalks, curb, and roadway asphalt locations.
 - Further discussion ensued.
 - B. Consideration of Proposals to Repair Inlet at Palencia Village Drive**
 - Mr. Stillwell discussed the proposals included in the agenda package. He noted Vallencourt, Inc.’s bid for \$59,500 was received after the agenda package deadline and was sent to the Board via email.
 - Mr. Stilwell recommended the Board proceed with the lowest bid. He noted Vallencourt, Inc. is a major contractor that handles large projects.
 - Further Board discussion ensued including performing the project in-house. The Board concurred to table this item.

On MOTION by Dr. Entman seconded by Mr. Stevens, with all in favor, the Palencia Village Drive inlet top replacement project was tabled to the April meeting.

FIFTH ORDER OF BUSINESS

General Manager’s Operations Report

- Ms. Moore presented her report.
 - A. SJCSO Roving Patrol Violation Log**

- No discussion.

SIXTH ORDER OF BUSINESS

District Manager’s Report

A. Acceptance of the February 2024 Financial Statements and Approval of the February 2024 Check Register and Invoices

On MOTION by Dr. Entman seconded by Ms. Moss, with all in favor, the February 2024 financial statements were accepted, and the February 2024 check register and invoices were approved.

- The Board requested to add a monthly trend report to the financial report.

SEVENTH ORDER OF BUSINESS

Attorney’s Report

A. Proposals for District Management Services

On MOTION by Dr. Entman seconded by Ms. Moss, with all in favor, the RFP for District Management Services was tabled to the May meeting.

- Mr. Eckert commented on legislation passed which requires all Special Districts to establish goals and objectives on an ongoing basis each year. The District is also required to establish criteria for determining how the goals and objectives will be met and report at the end of the year whether they were met. Mr. Eckert noted they will be working with management companies throughout the State to determine the most efficient way for Boards to address the new requirement which the State is going to impose.
- Mr. Koncar stated that Inframark provides those services for the Districts they manage, and Inframark would be happy to do this for Marshall Creek at no cost. Mr. Koncar noted they will add this item to the April agenda outlining the process.

EIGHTH ORDER OF BUSINESS

Supervisors’ Requests

- There being no requests from Supervisors, the next order of business followed.

NINTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Dr. Entman seconded by Ms. Moss with all in favor, the meeting was adjourned.

Janice Eggleton Davis
Secretary

Richard "Rich" Luciano
Chairperson

Fourth Order of Business

MARSHALL CREEK
Community Development District

Operating and Debt Service Budget

Fiscal Year 2025

Preliminary Budget

Prepared by:



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MARSHALL CREEK
Community Development District

Operating Budget
Fiscal Year 2025

Revenues Expenditures and Changes in Fund Balance
Fiscal Year 2025 Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2022	FY 2023	BUDGET FY 2024	THRU 03/31/24	April- 9/30/2024	PROJECTED FY 2024	BUDGET FY 2025
REVENUES							
Interest - Investments	\$ 10,264	\$ 116,869	\$ 50,000	\$ 120,718	\$ 100,000	\$ 220,718	\$ 200,000
Shared Rev - Other Local Units	484,398	499,312	541,292	-	541,292	541,292	525,679
Interlocal Agreement - Other	344,921	333,004	351,990	5,447	-	5,447	-
Other Physical Environment Rev	24,000	17,000	-	-	-	-	-
S/F Swimming Program Fees	425	25	3,500	-	-	-	500
S/F Activity Fees		4,445	4,000	-	-	-	-
S/F Other Revenues							13,000
S/F Rental Fees	1,850	1,000	2,500	800	1,700	2,500	2,000
S/F Snack Bar Revenue	2,431		3,000	-	-	-	-
Tennis Merchandise Sales	25,332	23,471	25,000	10,986	14,014	25,000	25,000
Tennis Special Events&Socials	495	920	1,500	-	1,500	1,500	1,500
Tennis Lessons & Clinics	275,363	321,695	300,000	173,517	126,483	300,000	350,000
Tennis Ball Machine Rental Fee	6,271	8,317	6,500	5,532	968	6,500	8,000
Tennis Membership	59,318	83,422	65,000	61,136	3,864	65,000	85,000
Interest - Tax Collector	69	11,517	-				
Special Assmnts- Tax Collector	3,457,544	3,438,203	3,433,348	3,182,143	251,205	3,433,348	3,657,454
Special Assmnts- Discounts	(118,741)	(120,150)	(137,334)	(123,445)	-	(123,445)	(128,011)
Other Miscellaneous Revenues	27,537	41,832	8,500	33,418	-	33,418	2,500
Gate Bar Code/Remotes	3,972	3,017	4,000	1,809	2,191	4,000	4,000
Impact Fee	15,587	224,424	286,625	113,814	10,000	123,814	15,000
TOTAL REVENUES	4,621,036	5,008,323	4,949,421	3,585,875	1,053,217	4,639,092	4,761,622

Revenues Expenditures and Changes in Fund Balance
Fiscal Year 2025 Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2022	FY 2023	BUDGET FY 2024	THRU 03/31/24	April- 9/30/2024	PROJECTED FY 2024	BUDGET FY 2025
EXPENDITURES							
<i>Administrative</i>							
P/R-Board of Supervisors	10,541	14,442	14,285	4,394	9,891	14,285	15,025
ProfServ-Arbitrage Rebate	4,200	600	1,800	600	1,200	1,800	1,800
ProfServ-Dissemination Agent	3,000	3,000	3,000	-	3,000	3,000	3,000
ProfServ-Engineering	12,408	27,926	25,000	14,004	10,996	25,000	25,000
ProfServ-Legal Services	44,050	123,725	75,000	33,359	41,641	75,000	75,000
ProfServ-Mgmt Consulting Serv	65,200	62,156	69,842	34,921	34,921	69,842	60,000
ProfServ-Special Assessment	15,750	16,223	16,872	16,872	-	16,872	9,000
ProfServ-Trustee Fees	9,525	10,186	11,400	2,706	8,694	11,400	11,400
Auditing Services	4,675	5,300	4,800	-	5,000	5,000	5,000
Postage and Freight	3,373	3,565	4,600	1,471	3,129	4,600	3,600
Insurance - General Liability	33,367	33,948	42,210	40,133	-	40,133	44,146
Printing and Binding	1,432	1,411	2,500	296	1,204	1,500	2,000
Legal Advertising	606	1,888	3,500	517	2,983	3,500	3,500
Miscellaneous Services	18,721	12,392	14,000	7,369	7,631	15,000	15,000
Misc-Assessmnt Collection Cost	34,404	32,121	68,667	61,140	7,527	68,667	73,133
Shared Exp - Other Local Units	467,834	545,762	521,042	-	521,042	521,042	521,042
Misc-Late Fees	428	-	-	-	-	-	-
Office Supplies	630	764	1,474	250	550	800	1,000
Annual District Filing Fee	175	175	175	175	-	175	175
Total Administrative	730,319	895,584	880,167	218,207	659,409	877,616	868,822

Revenues Expenditures and Changes in Fund Balance
Fiscal Year 2025 Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ACTUAL	PROJECTED	TOTAL	ANNUAL
				THRU 03/31/24	April- 9/30/2024	PROJECTED FY 2024	BUDGET FY 2025
<i>Other Public Safety</i>							
Payroll - Benefit	5,248	5,321	7,500	2,005	1,287	3,292	4,375
Payroll - Engineering	51,719	50,993	89,255	29,246	29,246	58,492	90,000
Payroll - Janitor	2,288	2,219	2,500	1,192	1,222	2,414	2,500
Contracts-Security Services	142,866	125,729	135,000	64,554	43,833	108,387	90,710
Contracts-Roving Patrol	46,140	52,412	56,100	25,760	30,340	56,100	50,000
R&M-Gate	32,089	29,100	30,000	16,341	18,900	35,241	25,000
Misc-Bar Codes	4,230	5,093	5,335	1,296	1,814	3,110	5,000
<i>Total Other Public Safety</i>	284,580	270,867	325,690	140,394	126,642	267,036	267,585
<i>Field</i>							
Payroll - Benefit	4,242	6,119	9,965	2,764	2,764	5,528	9,965
Payroll - Engineering	41,375	40,795	71,455	28,947	28,947	57,894	75,000
Expense Reimbursement	4,623	-	-	-	-	-	-
Lease - Land	2,113	2,934	2,115	-	2,115	2,115	2,192
R&M-Bike Paths & Asphalt	6,215	4,930	6,500	-	5,000	5,000	6,000
R&M-Boardwalks	11,383	11,633	25,000	7,816	79,066	86,882	25,000
R&M-Buildings	8,213	7,139	20,000	-	11,600	11,600	35,000
R&M-Electrical	7,364	6,816	6,180	1,390	4,447	5,837	7,000
R&M-Fountain	1,887	3,550	5,000	103	2,455	2,558	3,000
R&M-Mulch	-	-	7,350	-	7,350	7,350	7,500
R&M-Roads & Alleyways	40,295	79,062	140,000	18,630	66,370	85,000	221,915
R&M-Sidewalks	57,693	47,445	40,000	40,961	57,980	98,941	60,000
R&M-Signage	6,826	5,675	7,500	2,098	4,153	6,251	7,000
FEMA Boardwalk Expense	-	11,750	-	-	-	-	-

Revenues Expenditures and Changes in Fund Balance
Fiscal Year 2025 Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2022	FY 2023	BUDGET FY 2024	THRU 03/31/24	April- 9/30/2024	PROJECTED FY 2024	BUDGET FY 2025
Cap Outlay -Machinery and Equipment	-	-	-	23,210	-	23,210	5,000
Total Field	192,229	227,848	341,065	125,919	272,247	398,166	464,572
Landscape Services							
Payroll-Salaries	77,165	77,522	82,672	36,263	45,817	82,080	79,625
Payroll-Administration	5,867	5,474	6,335	1,778	750	2,528	-
Payroll-Benefits	41,844	56,593	87,124	21,918	21,918	43,836	61,880
Payroll-General Staff	137,563	230,096	270,000	107,029	112,203	219,232	207,753
Payroll-Irrigation Staff	84,622	82,237	86,600	46,836	47,469	94,305	88,356
Payroll-IPM Staff	76,422	35,366	107,975	9,604	31,960	41,564	63,700
Payroll-Equipment Mechanic	40,865	37,255	38,242	25,609	26,408	52,017	48,213
Payroll-Janitorial	-	-	-	-	-	-	5,000
Payroll Taxes	31,546	35,277	45,225	17,867	18,493	36,360	41,153
ProfServ-Info Technology	246	34	500	-	300	300	400
Contracts - Misc Labor	36,300	40,100	41,895	23,100	16,500	39,600	41,000
Communication-Telephone	3,588	3,420	3,900	2,578	2,076	4,654	3,500
Utility - Cable TV Billing	2,338	2,435	2,395	1,272	1,207	2,479	2,100
Electricity - General	3,734	3,871	3,360	2,195	2,194	4,389	4,500
Utility - Refuse Removal	10,882	10,078	13,650	7,975	7,601	15,576	15,650
Utility - Water & Sewer	2,194	2,542	2,100	1,186	1,185	2,371	2,205
Rentals - General	1,036	-	1,000	-	585	585	1,000
R&M-General	3,150	-	-	-	-	-	-
R&M-Buildings	2,913	3,815	6,000	2,068	742	2,810	5,000
R&M-Equipment	30,964	18,242	31,500	8,251	10,205	18,456	25,000
R&M-Grounds	47,494	32,650	23,100	5,669	7,936	13,605	23,100

Revenues Expenditures and Changes in Fund Balance
Fiscal Year 2025 Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2022	FY 2023	BUDGET FY 2024	THRU 03/31/24	April- 9/30/2024	PROJECTED FY 2024	BUDGET FY 2025
R&M-Irrigation	32,569	24,427	24,150	10,766	12,175	22,941	24,150
R&M-Mulch	109,139	110,942	94,500	62,606	30,000	92,606	94,500
R&M-Pump Station	10,725	5,079	20,000	20,524	2,000	22,524	18,000
R&M-Trees and Trimming	39,565	31,100	35,000	9,375	25,975	35,350	30,000
Employee Relations	7,058	4,032	6,500	3,462	3,038	6,500	3,000
Office Equipment	-	552	500	-	300	300	500
Op Supplies - General	15,313	12,897	25,000	4,720	20,873	25,593	20,000
Op Supplies - Uniforms	1,822	-	5,000	2,402	2,500	4,902	4,000
Op Supplies - Fuel, Oil	20,482	21,773	20,000	5,387	6,500	11,887	20,000
Impr - Landscape	-	51,189	35,000	15,394	21,606	37,000	35,000
Cap Outlay-Machinery and Equip	-	15,000	8,500	245	8,000	8,245	8,000
Total Landscape Services	877,406	953,998	1,127,723	456,079	488,516	944,595	976,285
Utilities							
Electricity - Streetlighting	88,586	90,216	85,575	49,400	36,175	85,575	89,854
Utility - Water & Sewer	7,079	9,148	14,000	2,210	4,420	6,630	14,700
R&M-Lake	48,000	48,000	48,000	25,200	25,680	50,880	48,000
Total Utilities	143,665	147,364	147,575	76,810	66,275	143,085	152,554
Operation & Maintenance							
Payroll-Shared Personnel	280,031	249,282	351,990	11,595	-	11,595	-
ProfServ-Field Management	297,616	302,895	304,752	158,573	177,356	335,929	313,884
Staff Training & Development	-	-	2,500	-	1,000	1,000	1,000
Communication - Telephone	838	980	1,700	-	600	600	600
Postage and Freight	494	294	450	452	180	632	450
Rentals - General	1,377	2,361	2,375	984	1,377	2,361	2,361

Revenues Expenditures and Changes in Fund Balance
Fiscal Year 2025 Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ACTUAL	PROJECTED	TOTAL	ANNUAL
				THRU 03/31/24	April- 9/30/2024	PROJECTED FY 2024	BUDGET FY 2025
Printing and Binding	4,908	4,554	5,250	2,542	2,676	5,218	4,500
Misc-Connection Computer	2,712	1,714	2,500	834	1,458	2,292	2,300
Billback Expenses Developer	6,176	(6,662)	-	1,108	-	1,108	-
Office Supplies	2,045	1,843	750	392	72	464	500
Op Supplies - General	9,385	6,001	8,000	3,221	3,468	6,689	7,000
Total Operation & Maintenance	605,582	563,262	680,267	179,701	188,187	367,888	332,595
Parks and Recreation - General							
ProfServ-Mgmt Consulting Serv	25,200	25,956	26,994	13,497	13,497	26,994	22,000
Insurance -Property & Casualty	58,488	52,473	73,988	105,260	-	105,260	115,786
Total Parks and Recreation - General	83,688	78,429	100,982	118,757	13,497	132,254	137,786
Clubhouse							
Contracts-Misc Labor	2,749	1,617	3,150	425	2,049	2,474	3,000
Contracts-Outside Fitness	14,981	13,946	5,500	6,419	9,642	16,061	24,950
R&M Air Conditioning	1,172	319	7,500	379	702	1,081	6,500
R&M-Buildings	-	-	5,000	-	10,500	10,500	5,000
R&M-Equipment	4,234	305	3,000	77	1,500	1,577	3,000
Special Events	35,863	43,093	50,000	23,809	26,191	50,000	45,000
Employee Relations	-	-	-	-	-	-	5,000
Cap Outlay-Machinery and Equip	-	-	1,500	-	1,500	1,500	1,500
Cap Outlay-Clubhouse	6,716	6,201	10,000	1,723	8,000	9,723	10,000
Total Clubhouse	65,715	65,481	85,650	32,832	60,084	92,916	103,950
Swimming Pool							
Payroll-Salaries	103,370	95,203	103,570	5,409	-	5,409	65,000

Revenues Expenditures and Changes in Fund Balance
Fiscal Year 2025 Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ACTUAL	PROJECTED	TOTAL	ANNUAL
				THRU 03/31/24	April- 9/30/2024	PROJECTED FY 2024	BUDGET FY 2025
Payroll-Hourly	42,541	45,365	50,097	36,242	35,991	72,233	75,800
Payroll-Lifeguards	45,245	34,811	42,000	-	-	-	-
Payroll-Benefits	39,545	46,069	28,425	18,395	15,616	34,011	30,000
Payroll-Engineering	41,055	40,580	71,455	24,573	23,792	48,365	75,000
Payroll-Janitor	10,348	10,694	13,975	7,745	7,723	15,468	12,500
Payroll Landscape	8,178	12,428	15,425	7,063	8,362	15,425	39,000
Payroll Taxes	13,951	12,832	16,035	3,102	3,215	6,317	7,000
ProfServ-Info Technology	711	754	2,500	700	1,800	2,500	1,800
Contracts-Lifeguard Services					47,500	47,500	52,250
Contracts-Landscape	5,506	805	5,000	-	5,000	5,000	3,500
Travel and Per Diem	68	27	200	-	-	-	100
Communication - Telephone	6,634	6,985	6,875	3,430	4,034	7,464	6,700
Utility - General	49,021	55,250	55,920	28,094	35,727	63,821	63,821
Utility - Cable TV Billing	4,251	5,030	4,410	1,483	2,069	3,552	3,900
Utility - Refuse Removal	2,462	3,196	3,050	1,490	1,570	3,060	3,202
R&M-Buildings	17,619	13,229	15,000	6,768	6,388	13,156	20,000
R&M-Pools	27,213	31,106	29,400	19,759	10,000	29,759	25,000
R&M-Vehicles	284	-	500	-	-	-	-
Advertising	1,614	1,470	500	871	770	1,641	1,500
Miscellaneous Services	58	-	350	-	350	350	350
Employee Relations	4,456	3,184	4,695	2,795	1,800	4,595	1,500
Misc-Special Events	475	-	-	-	-	-	-
Misc-Training	1,143	160	1,500	-	1,500	1,500	1,000
Misc-Licenses & Permits	938	980	1,100	-	1,100	1,100	1,000
Office Supplies	2,580	2,149	3,000	1,014	1,986	3,000	2,500

Revenues Expenditures and Changes in Fund Balance
Fiscal Year 2025 Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ACTUAL	PROJECTED	TOTAL	ANNUAL
				THRU 03/31/24	April- 9/30/2024	PROJECTED FY 2024	BUDGET FY 2025
Cleaning Supplies	1,072	945	1,500	211	826	1,037	2,000
Office Equipment	874	1,368	3,000	200	1,800	2,000	2,000
Snack Bar Expenses	135	650	1,000	-	-	-	-
Op Supplies - Spa & Paper	1,370	2,134	1,500	58	1,000	1,058	-
Op Supplies - Uniforms	942	765	1,500	-	1,500	1,500	1,000
Subscriptions and Memberships	6,769	10,427	7,500	10,686	5,000	15,686	11,000
Capital Improvements	-	60,789	-	-	-	-	-
Cap Outlay - Pool Furniture	-	1,140	15,000	-	8,750	8,750	10,000
Capital Outlay - Pool	15,742	5,510	10,000	-	10,000	10,000	5,000
Total Swimming Pool	456,170	506,035	515,982	180,088	245,169	425,257	523,423
Tennis Court							
Payroll-Salaries	122,404	114,555	136,500	61,697	63,096	124,793	97,336
Payroll-Hourly	47,964	48,086	43,405	26,246	27,632	53,878	96,800
Payroll-Benefits	30,413	30,045	40,445	12,232	12,232	24,464	30,045
Payroll-Engineering	31,333	30,435	53,595	14,923	15,000	29,923	60,000
Payroll-Commission	250,548	281,688	274,050	155,884	137,499	293,383	297,500
Payroll-Janitor	3,803	4,143	6,115	2,403	2,471	4,874	5,000
Payrol Landscape	3,109	4,211	4,925	2,461	2,464	4,925	19,500
Payroll Taxes	25,089	25,228	35,355	12,922	13,544	26,466	32,000
ProfServ-Info Technology	20,157	4,745	2,500	3,015	2,153	5,168	4,500
Contracts-Landscape	812	405	5,000	205	2,795	3,000	2,500
Communication - Telephone	2,866	3,089	2,750	1,503	2,104	3,607	2,300
Utility - Cable TV Billing	2,541	3,207	2,585	1,472	1,292	2,764	2,250
Electricity - General	12,744	12,390	13,125	7,128	6,799	13,927	13,125
Utility - Refuse Removal	2,613	3,157	2,585	1,489	1,571	3,060	2,585

Revenues Expenditures and Changes in Fund Balance
Fiscal Year 2025 Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2022	FY 2023	BUDGET FY 2024	THRU 03/31/24	April- 9/30/2024	PROJECTED FY 2024	BUDGET FY 2025
Utility - Water & Sewer	2,610	1,733	1,575	750	825	1,575	1,575
Rental/Lease - Vehicle/Equip	1,585	1,771	1,785	660	909	1,569	1,785
R&M-General	25,623	6,779	7,000	23,391	268	23,659	30,000
R&M-Court Maintenance	12,204	19,520	20,000	2,701	10,000	12,701	15,000
R&M-Vandalism	-	-	500	-	500	500	250
Printing and Binding	-	-	500	539	200	739	500
Advertising	1,351	1,455	500	871	375	1,246	500
Misc-Employee Meals	1,405	2,056	2,500	1,350	1,000	2,350	1,500
Special Events	719	1,213	1,000	2,690	500	3,190	1,000
Office Supplies	2,739	4,154	2,500	1,195	848	2,043	2,000
Office Equipment	354	-	5,000	-	2,916	2,916	2,500
Teaching Supplies	3,111	5,023	4,000	1,700	2,300	4,000	3,500
Op Supplies - Uniforms	155	578	500	123	175	298	500
COS - Start Up Inventory	14,717	19,476	15,000	4,315	6,041	10,356	14,000
Subscriptions and Memberships	690	690	1,775	975	800	1,775	1,500
Cap Outlay-Machinery and Equip	34,076	26,588	10,000	20,220	-	20,220	12,500
Total Tennis Court	657,735	656,420	697,070	365,060	318,309	683,369	754,051
TOTAL EXPENDITURES	4,097,089	4,365,288	4,902,171	1,893,847	2,438,335	4,332,182	4,581,623
Reserves							
Reserve - Field	75,000	-	-	-	-	-	180,000
Total Reserves	75,000	-	-	-	-	-	180,000
TOTAL EXPENDITURES AND RESERVES	4,172,089	4,365,288	4,902,171	1,893,847	2,438,335	4,332,182	4,761,623

Excess (deficiency) of revenues

Revenues Expenditures and Changes in Fund Balance
Fiscal Year 2025 Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ACTUAL THRU 03/31/24	PROJECTED April- 9/30/2024	TOTAL PROJECTED FY 2024	ANNUAL BUDGET FY 2025
Over (under) expenditures	448,947	643,035	-	1,692,028	(1,385,118)	306,910	-
OTHER FINANCING SOURCES (USES)							
Interfund Transfer - In	-	-	-	-	-	-	-
TOTAL OTHER SOURCES (USES)	-	-	-	-	-	-	-
Net change in fund balance	448,947	643,035	-	1,692,028	(1,385,118)	306,910	-
FUND BALANCE, BEGINNING	2,503,178	2,952,125	3,595,161	3,595,161	-	3,595,161	3,902,071
FUND BALANCE, ENDING	\$ 2,952,125	\$ 3,595,160	\$ 3,595,161	\$ 5,287,189	\$ (1,385,118)	\$ 3,902,071	\$ 3,902,071

Exhibit "A"
Allocation of Fund Balances

<u>AVAILABLE FUNDS</u>	<u>Amount</u>
Beginning Fund Balance - Fiscal Year 2025	\$ 3,902,071
Net Change in Fund Balance - Fiscal Year 2025	-
Reserves - Fiscal Year Additions FY 2025	180,000
Total Funds Available (Estimated) - 9/30/2025	4,082,071
 <i>Assigned Fund Balance</i>	
Operating Reserve - Operating Capital	1,145,406 ⁽¹⁾
Reserves - Field (Prior Years) 723,492 ⁽²⁾	
Reserves - Field - FY 2024 -	
Reserves - Field - FY 2025 180,000 ⁽³⁾	
Reserves - Gate (Prior Years) 7,838 ⁽²⁾	
Reserves - Landscape (Prior Years) 39,986 ⁽²⁾	
Reserves - Park (Prior Years) 32,900 ⁽²⁾	
Reserves - Swim & Fitness Clubhouse (Prior Years) 18,558 ⁽²⁾	
Reserves - Swimming Pools (Prior Years) 132,635 ⁽²⁾	
Reserves - Tennis Courts (Prior Years) 24,853 ⁽²⁾	
	1,160,262
Total Allocation of Available Funds	2,305,668
 Total Unassigned (undesignated) Cash	 \$ 1,776,403

Notes

(1) Represents approximately 3 months of operating expenditures net of reserves.

Budget Narrative
Fiscal Year 2025

REVENUES

Interest – Investments

The District earns interest income on its accounts. Interest is calculated on the average monthly collected balance for the operating account.

Shared Revenue – Other Local Units

The District has a revised Interlocal agreement with the Sweetwater Creek CDD for shared facilities with certain costs, net of offsetting revenues, being allocated based upon the proportionate number of platted units in each District.

S/F Swimming Program Fees

This is revenue generated from Swim Programs such as Swim Lessons, and Infant Swim Resource.

S/F Activity Fees

This is revenue from community events and classes for which residents are charged a participation fee.

S/F Other Revenues

This is the revenue generated from the resident amenity access cards, guest passes, non-resident full memberships, gate incident fees, and other any other revenue that does not correspond with another line item.

S/F Rental Fees

This is revenue collected from room rentals.

S/F Snack Bar Revenue

This is revenue collected from the snack bar.

Tennis Merchandise Sales

This is revenue collected from sales of racquets, grip, balls, string, apparel, shoes, etc.

Tennis Special Events & Socials

This is revenue brought in from several special tennis events held throughout the year as well as tennis socials.

Tennis Lessons & Clinics

This is revenue collected from private instruction by the professionals on staff, team practices, open clinics, etc. according per clinic schedule.

Budget Narrative
Fiscal Year 2025

REVENUES (continued)

Tennis Ball Machine Rental Fee

This is revenue brought in from use of ball machine, either annual membership or hourly use

Tennis Membership

This is revenue collected from Non-Resident Fees for inclusion in MCCDD Tennis program. The membership rate for a single member is \$1,800 and for family membership \$3,000 annually.

Special Assessments – Tax Collector

The District will levy a Non-Ad Valorem assessment on all assessable property within the District in order to pay for the operating expenditures during the Fiscal Year. This is the portion that will be collected through the Tax Collector.

Special Assessments – Discounts

Per Section 197.162, Florida Statutes, discounts are allowed for early payments. The budgeted amount for the fiscal year is calculated at 3% of the anticipated Non-Ad Valorem assessments.

Other Miscellaneous Revenues

This is the revenue generated that does not correspond with another line item.

Gate Bar Code/Remotes

This is the revenue from the sales of controlled access gate decals.

Impact Fee

MCCDD expended funds to build and / or provide several facilities that have since been conveyed over to St. Johns County, the most notable being the St. Johns County Park at Palencia. St. Johns County allows the District to collect these impact fees directly from builders, and in return, the builders are given vouchers to use when applying for a building permit at St. Johns County. There is no off-setting expense for this revenue item.

Budget Narrative
Fiscal Year 2025

EXPENDITURES

Expenditures - Administrative

Payroll - Board of Supervisors

Chapter 190 of the Florida Statutes allows for members of the Board of Supervisors to be compensated \$200 per meeting at which they are in attendance plus payroll taxes and ADP fees. The amount for the fiscal year is based upon all Supervisors attending all meetings as well as ADP expenses.

Professional Service - Arbitrage Rebate

The District has an agreement with an American Municipal Tax-Exempt Compliance Corporation to annually calculate the District's Arbitrage Rebate Liability on the Series 2002 and Series 2015A Special Assessment Bonds. The budgeted amount for the fiscal year is based on an existing engagement letter.

Professional Service - Dissemination Agent (IMS)

The District is required by the Securities and Exchange Commission to comply with Rule 15c2-12(b)-(5), which relates to additional reporting requirements for unrelated bond issues. The budgeted amount for the fiscal year is based on standard fees charged for this service performed by Inframark – Infrastructure Management Services

Professional Service - Engineering

The District's engineer provides general engineering services to the District, i.e. attendance and preparation for board meetings, and other specifically requested assignments.

Professional Service - Legal Services

The District's legal counsel provides general legal services to the District, i.e. attendance and preparation for monthly board meetings, review of operating and maintenance contracts, and other specifically requested assignments.

Professional Service - Management Consulting Services (IMS)

The District receives Management, Accounting, and Administrative services as part of a Management Agreement with Inframark- Infrastructure Management Services. The budgeted amount for the fiscal year is based on the contracted fees outlined in Exhibit "A" of the Management Agreement with a moderate increase requested this year.

Professional Service - Special Assessment (IMS)

Administrative fee to prepare the District's Special Assessment Roll and maintain the lien books. The budgeted amount reflects a moderate increase requested this year.

Marshall Creek
Community Development District

General Fund

Budget Narrative
Fiscal Year 2025

Expenditures – Administrative (continued)

Professional Service - Trustee

The District issued Series 2002, 2015A and 2016 Special Assessment Bonds that are deposited with a Trustee to handle all trustee matters. The annual trustee fee budget is increased per a notice from U.S. Bank, the Trustee.

Auditing Services

The District is required to conduct an annual audit of its financial records by an independent Certified Public Accounting Firm. Budget is based on an existing engagement letter with Berger, Toombs, Elam, Gaines & Frank.

Postage and Freight

Postage and/or freight used for District mailings including agenda packages, vendor checks and other correspondence.

Insurance - General Liability

The District's General Liability Insurance policy is with Preferred Governmental Insurance Trust that specializes in providing insurance coverage to governmental agencies. The budgeted amount for the fiscal year is based on prior year premiums plus anticipated market adjustments.

Printing and Binding

Copies used in the preparation of agenda packages, required mailings, and other special projects.

Legal Advertising

The District is required to advertise various notices for the monthly Board meetings and other public hearings in a newspaper of general circulation.

Miscellaneous Services

Bank charges, credit card fees and any other miscellaneous expenses that may be incurred during the year.

Miscellaneous - Assessment Collection Cost

The District reimburses the St. Johns County Tax Collector for necessary administrative costs. Per Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater.

Shared Expenditures - Other Local Units

The District has a revised Interlocal agreement with the Sweetwater Creek CDD for shared facilities with certain costs, net of offsetting revenues, being allocated based upon the proportionate number of platted units in each District.

Marshall Creek

Community Development District

*General Fund***Budget Narrative**

Fiscal Year 2025

Office Supplies

Supplies used in the preparation and binding of agenda packages, required mailings, and other special projects.

Annual District Filing Fee

The District is required to pay an annual fee of \$175 to the Department of Economic Opportunity.

Expenditures - Other Public Safety**Payroll - Benefit**

25% of the cost to provide health care and other benefits (medical, dental, life insurance, short term and long-term disability, workers compensation insurance) for staff of the Engineering Department. Payroll service fees (ADP) are also included here.

Payroll - Engineering

The District's building engineering department has a staff of seven (7) full time employees who are allocated throughout this budget. Allocation is 30% of the Engineering department payroll.

Payroll – Janitor

This line item covers the compensation for staff to clean the North and South Guardhouses, Amenity Center, Tennis Center and Maintenance Building. Allocation is **10%** of Janitorial payroll.

Contracts - Security Services

Envera Virtual Guard Systems new contract started in November 2023 for the North and South Guardhouses. The guard houses have 24/7 virtual coverage.

Contracts - Roving Patrol

The amount is for the roving St. Johns County patrol officers. The roving St. Johns County patrol officers are active between by early evening and early morning hours, for an average of 85 hours per month.

R&M - Gate

The cost of repairing and maintaining the South Loop Parkway and North Loop Parkway controlled access guardhouses, including six total mechanical gate arm motors, two control boards, telephone/fax costs, lighting, plumbing, and HVAC units.

Miscellaneous - Bar Codes

The cost of controlled access bar code decals.

Marshall Creek
Community Development District

General Fund

Budget Narrative
Fiscal Year 2025

Expenditures - Field

Payroll - Benefit

75% of the cost to provide health care and other benefits (medical, dental, life insurance, short term and long-term disability, workers compensation insurance) for staff. Payroll service fees (ADP) are also included here.

Payroll - Engineering

The District's building engineering department has a staff seven (7) full time employees who are allocated throughout this budget. The engineering department's allocation for field is **25%** of Engineering payroll.

Lease - Land

This is the land lease for the Boardwalk which was deeded to the District.

R&M - Bike Paths & Asphalt

The budgeted amount is for purchase of materials for repairs of cracked or broken areas of asphalt along the bike/cart paths.

R&M - Boardwalks

The budgeted amount is for purchase of materials for repairs of broken or misshapen boards on the boardwalk areas. This also includes the portable restroom lease at the Tolomato boardwalk.

R&M - Buildings (Park Buildings & Structures)

The budgeted amount is the purchase of paint, stain, fasteners, miscellaneous equipment and lumber used at the parks for playground repairs and cleaning.

R&M - Electrical (Streetlights)

The budgeted amount-for lamps, ballasts, lighting fixtures, wiring, and miscellaneous electrical components for District decorative light poles and fixtures in various locations.

R&M - Fountain (Village Center Fountain)

The budgeted amount is for chemicals for water treatment for the two fountains at the Village Green, pump repairs, cleaning equipment and chemicals, and miscellaneous pump controller repairs.

R&M - Mulch

Replenishment of playground mulch. This is outsourced once per year.

Marshall Creek
Community Development District

General Fund

Budget Narrative
Fiscal Year 2025

Expenditures - Field (continued)

R&M - Roads & Alleyways(includes Storm Water and Street Sewer Line Jetting and Repairs)

The budgeted amount is for lift station submersible pump replacement, annual lift station cleanouts, and miscellaneous repairs on lift station controls, street maintenance repairs including asphalt repairs and maintenance and chemicals for rust staining removal. FY 2024 includes four (4) outsourced street sweepings. Also, includes street striping. The District engineering department contracts with a specialized storm water sewer jetting service to clean dirt, sediment and silt from storm water drains that become clogged and sewer line jetting and repairs.

R&M - Sidewalks

The budgeted amount is for repair of broken or cracked concrete, concrete supplies, and contractor support.

R&M - Signage (Community Signage)

The budget amount is for repair of damaged or worn (sun-bleached) decorative street signage and poles found throughout the District’s roadways, parks, and boardwalks. Amount also includes repair of District’s monument signs at entrances of neighborhoods and monuments at front entrance at US-1, the roundabout, the tennis facility and both guardhouses.

Capital Outlay – Machinery and Equipment

Replacement of vehicles, utility carts and equipment including finance payments.

Expenditures - Landscape

Payroll - Salaries

The compensation for staff that is paid a salary such as Director of Landscape.

Payroll - Benefits

Provide health care and other benefits (medical, dental, life insurance, short term and long-term disability, workers compensation insurance) for staff. Payroll service fees (ADP) are also included here.

Payroll - General Staff

The compensation for mow crew personnel (5-full time) responsible for over 60 acres of turf and 1 part-time responsible for property wide trash pickup, blowing off playscapes, parks and boardwalks. This staff also manages all dog waste stations.

Marshall Creek

Community Development District

*General Fund***Budget Narrative**

Fiscal Year 2025

Expenditures – Landscape (continued)**Payroll - Irrigation Staff**

The compensation for two staff responsible for maintenance of over 400 zones (8,000 + sprinkler heads) and 10 wells and 10 pumps. Irrigation staff is also responsible for all hand watering.

Payroll - IPM Staff

The compensation for two staff members responsible for Integrated Pest Management (plant protectants, bed weeds/fertilization for 25 acres of plant material and all turf protectants/fertilization for 60+ acres of turf). Responsibilities include pruning and trimming, mulch replenishment.

Payroll - Equipment Mechanic

The compensation for one Equipment Mechanic.

Payroll - Janitor

This line item covers the compensation for staff to clean the North and South Guardhouses, Amenity Center, Tennis Center and Maintenance Building Allocation is 20% of Janitorial payroll.

Payroll - Taxes

Payroll taxes for Landscape staff.

ProfServ-Info Technology

This item is to cover the costs of computer services.

Contracts – Misc. Labor

This category provides funds for expenses of third-party service vendors for IPM services.

Communication – Telephone

This item covers telephone and fax machine expenses.

Utility – Cable TV Billing

Comcast internet service.

Electricity - General (Utility)

Electric service for maintenance building.

Marshall Creek
Community Development District

General Fund

Budget Narrative
Fiscal Year 2025

Expenditures – Landscape (continued)

Utility - Refuse Removal

This item covers the debris removal and trash pick-up service for the maintenance building provided by Republic Services.

Utility – Water & Sewer

This item covers water and sewer service provided by St. Johns County Utility Department.

Rentals - General

Includes special equipment such as, trencher, sod cutter, and hot pressure washer.

R & M - Buildings

This line item encompasses the repair and maintenance costs for the Landscape building including pest control, security, cleaning supplies and HVAC.

R & M - Equipment

The parts and supplies for preventative maintenance and repair of vehicles, utility carts, trailers and equipment.

R & M - Grounds

The plant protectants and fertilizer to treat 60 + acres of turf, 25 + acres of ornamentals /beds weeds. Bermuda, Bahia, Zoysia, and St. Augustine sod replacements.

R & M - Irrigation

The parts, tools, supplies to service and repair 400 + zones of sprinklers comprised of 8000 + sprinkler heads and 10 wells and 10 pumps. Irrigation staff is also responsible for all hand watering.

R & M - Mulch

The pine straw and mulch to replenish areas such as beds, native grasses, wood lines. To be maintained at a 3-4" layer.

R & M - Pump Station

The parts, supplies and outsourcing costs to repair 10 wells / 10 pumps.

R & M - Trees & Trimming

The costs to outsource removal of dead trees, pruning of palms trees as well as clean-up of fallen trees and storm clean- up.

Marshall Creek
Community Development District

General Fund

Budget Narrative
Fiscal Year 2025

Expenditures – Landscape (continued)

Miscellaneous - Employee Relations

Landscape and Engineering employee rewards, such as employee of the month, 100-day accident-free safety award and holiday lunches.

Office Equipment

Miscellaneous office equipment expense.

Operating Supplies - General

Office supplies, safety supplies, tag renewal, doggy pot supplies to include replacing two additional dog waste stations per year, licenses, training, hand tools, \$50 per month cell phone expense for Director/ \$30 for Management Supervisor, paint, hardware and coffee supplies.

Operating Supplies – Uniforms

This line item is for the uniforms, rain suits, winter jackets and hats supplied to staff.

Operating Supplies - Fuel, Oil

This line item is budgeted for gas and diesel for equipment. Also, includes oil and grease associated with equipment preventative maintenance program.

Improvements - Landscape

The replacement of trees / ornamentals lost due to frost and disease, planned improvements to existing Landscaping, four flower change outs, and soil amendments.

Capital Outlay - Machinery and Equipment

Replacement of vehicles, utility carts and equipment including finance payments.

Expenditures - Utilities

Electricity - Streetlighting

The District is responsible for various community electrical charges which include: street lighting, lighting the monument signs in the neighborhoods (22) parks, lift stations, pumps stations, irrigation controllers, and the main entrance.

Utility - Water & Sewer

This line item is for the water/consumption for the Village Green fountain.

Marshall Creek

Community Development District

*General Fund***Budget Narrative**

Fiscal Year 2025

*Expenditures – Utilities (continued)***R & M - Lake**

The professional services that provide regular visits to monitor/treat lakes, mitigation areas, and littoral plantings. Included are potential services to mechanically remove dead floating plant material as well as repair/replacement of tools + equipment used for in-house removal. Includes fish barriers and grass carp.

*Expenditures - Operations and Maintenance***Professional Service - Field Management**

The District has a personnel leasing agreement with Vesta Property Services which provides daily, onsite management of the District's staff and assets. A full listing of the scope of services is located in the agreement.

Communication - Telephone

\$50 per month cell phone expense for Director of Engineering.

Postage and Freight

This line item is the postage expense for any mailing of miscellaneous correspondence to residents and staff.

Rentals-General

This line item is for rental of storage space for the District.

Printing and Binding

The District's portion of a comprehensive communications package provided via the Palencia On-Line; includes e-mailings of various events, updates and surveys, and updating of the District's employee handbook. Includes the Neighborhood Publications URL web-site support.

Miscellaneous - Connection Computer

The District incurs the expense for IT support for the computer systems. This also includes any license renewal/software updates to the District computer systems (i.e. McAfee Antivirus, MS Office).

Office Supplies

The District incurs the expense of office supplies for the day-to-day operations which includes supplies for the resident access card system. Also includes the room charge and any copies made for the District's monthly Board meetings.

Marshall Creek
Community Development District

General Fund

Budget Narrative
Fiscal Year 2025

Expenditures - Operations and Maintenance (continued)

Operating Supplies - General

The budgeted amount is for uniforms for the engineering department, tool repair/purchase/rental and for certification training of engineering staff .

Expenditures - Parks and Recreation - General

Professional Service - Management Consulting Service (IMS)

The District receives Management, Accounting, and Administrative services as part of a Management Agreement with Inframark – Infrastructure Management Services. The budgeted amount for the fiscal year is based on the contracted fees outlined in Exhibit “A” of the Management Agreement with a moderate increase this year.

Insurance - Property & Casualty

The District’s Property and Casualty Insurance policy is with Preferred Governmental Insurance Trust that specializes in providing insurance coverage to governmental agencies.

Expenditures - Swim & Fitness Clubhouse

Contracts - Miscellaneous Labor (Miscellaneous Outside Services)

This category provides funds for administrative expenses of third-party service vendors such as Comcast, Turner Pest Control, Village Key & Alarm.

ProfServ-Outside Fitness

This category encompasses the Adult Fitness classes that are taught by fitness staff. Also includes, the Les Mills licensing and virtual program.

R&M – Air Conditioning

This category provides funds for any HVAC related expenses.

R&M - Buildings

This category provides for repairs and maintenance to the Amenity Center (Clubhouse) building). .

R&M - Equipment

This category provides funds for repair related expenses of equipment, new equipment for classes, heaters, flood lights, generator, shop vac, and miscellaneous organizational supplies and cleaning equipment.

Marshall Creek
Community Development District

General Fund

Budget Narrative
Fiscal Year 2025

Expenditures - Swim & Fitness Clubhouse (continued)

Miscellaneous - Special Events

This category provides funds for community events that are held throughout the year.

Annual Employee Appreciation

Funds for the holiday/annual appreciation event held for the CDD employees each December.

Capital Outlay – Machinery and Equipment

This category provides funds for the purchase/ replacement of large appliances for the building.

Capital Outlay - Clubhouse

This category provides funds for the replacement/addition/maintenance of items located in the amenity center.

Expenditures - Swimming Pool

Payroll - Salaries

This item encompasses compensation for the Amenity Center Director.

Payroll - Hourly

This allocation encompasses compensation for Front Desk staff.

Payroll - Benefits

This category provides funds for employee benefits to include workers' comp, medical, and dental, short-term and long-term disability. ADP payroll processing is also included.

Payroll - Engineering

The District's building engineering department has a staff of seven (7) employees who are allocated throughout this budget. The engineering department's allocation for the District's swimming pools and Amenities Center building repairs is **25%** of Engineering payroll.

Payroll - Janitor

50% of Janitor payroll to cover the compensation for staff to clean the Amenities Center . Cleaning staff expense is shared with guard gates, Tennis and Maintenance Building.

Marshall Creek
Community Development District

General Fund

Budget Narrative
Fiscal Year 2025

Expenditures – Swimming Pool (continued)

Payroll – Landscape

6% allocation of the total landscaping payroll to cover the landscaping labor for the amenity center (mowing, trimming, enhancements, turf care, tree trimming and parking lot islands).

Payroll Taxes

Payroll taxes for Amenity Center Staff.

Professional Service - Information Technology

The District incurs the expense for IT support for the computer systems. This also includes any license renewal/software updates to the District computer systems (i.e. McAfee Antivirus, MS Office).

Contracts - Landscape

This line item is for enhancements, turf care, and tree trimming in and around the adult, family pools and parking lot islands.

Travel and Per Diem

Travel expenses for various operational supplies (mileage).

Communication - Telephone

This item covers Telephone and Fax Machine Expenses.

Utility - General

This line item covers water service provided by St. Johns County Utility Department, electric service provided by Florida Power and Light and gas and tank rental provided by Florida Propane Partners.

Utility – Cable TV Billing

Comcast Internet Service.

Utility - Refuse Removal

This item encompasses the trash removal provided by Republic Services. This cost is split between the Amenities Center and Tennis Center evenly.

R&M - Buildings

This line item encompasses the repair and maintenance costs for the Amenity facility.

Marshall Creek
Community Development District

General Fund

Budget Narrative
Fiscal Year 2025

Expenditures – Swimming Pool (continued)

R&M - Pools

This budget item provides funds for the repair and maintenance costs for two pools and a splash pad. Those costs include chemicals, equipment for maintenance, and repairs.

Advertising

This line item covers advertising expenses related to recruiting. Budgeting is based on previous year's expenses as well as any anticipated increases. The District's portion of a comprehensive communications package provided via the Palencia Online; includes e-mailings of various events, updates and surveys, and updating of the District's employee handbook. This also covers job advertisements online.

Miscellaneous Services

This is for Life Safety inspections such as the annual inspection of fire alarms and extinguishers.

Miscellaneous - Employee Relations

Employee rewards such as employee of the month, 100-day accident-free safety award, holiday lunches and staff appreciation.

Miscellaneous - Training

This is for the material costs associated with annual CPR/First Aid/AED Training.

Miscellaneous - Licenses & Permits

This budget item allocates for the licensing and permits necessary for operation of the Amenities Center (i.e. Pool Operating Permits).

Office Supplies

This includes office supplies to operate the facility.

Cleaning Supplies

This line item covers supplies necessary for cleaning the building, spa and paper supplies used in the Amenities Center (i.e. shampoo, conditioner, body wash, soap, etc.)

Office Equipment

This is for costs associated with procuring office equipment, furniture and /or fixtures.

Snack Bar Expenses

This is for supplies related to snack bar concessions.

Marshall Creek
Community Development District

General Fund

Budget Narrative
Fiscal Year 2025

Expenditures – Swimming Pool (continued)

Operating Supplies - Uniforms

This is for uniform purchases for Lifeguard and Front Desk personnel throughout the year.

Subscriptions & Memberships

This includes the Pandora for Businesses for music subscription, lifestyles software, online applications and the Amenity Access Software, which is used for the check-in process at the Amenity and Fitness Center(s).

Capital Outlay - Pool Furniture

This allocation is to cover replacement of all pool furniture and umbrellas that will be needed in the coming pool season, as the volume of residents using the furniture grows. Includes any additional maintenance as required.

Capital Outlay - Pool

This allocation is to cover repairs and replacement pools, splashpad, waterslide, pergolas, and decking.

Expenditures - Tennis Court

Payroll - Salaries

This is compensation paid to the full-time staff which includes the Tennis Director and two Tennis Pros.

Payroll - Hourly

This is the compensation paid to the Pro Shop and maintenance staff.

Payroll - Benefits

Provide health care and other benefits (medical, dental, life, short-term and long-term disability, and workers' compensation insurance) for full time staff – tennis professionals and maintenance staff. Payroll service fees (ADP) are also included.

Payroll - Engineering

The District's building engineering department payroll. The Engineering Department has a staff of seven (7) full time employees who are allocated throughout this budget. The engineering department's maintenance allocation for the District's tennis facility repairs is **20%**.

Payroll - Commission

Commissions paid to pro staff based on lesson revenue and racket stringing.

Marshall Creek
Community Development District

General Fund

Budget Narrative
Fiscal Year 2025

Expenditures – Tennis Court (continued)

Payroll - Janitor

20% of the Janitor Payroll the compensation for staff to clean the Tennis building. Cleaning staff expense is shared with Tennis, Guardhouses and Maintenance Building.

Payroll – Landscape

3% allocation of the total landscape payroll for landscaping labor for the Tennis center (mowing, trimming, enhancements, turf care, tree trimming and parking lot islands).

Payroll Taxes

Payroll taxes for Tennis staff.

Professional Services - Information Technology

The District incurs the expense for IT support for the computer systems including the tennis point-of-sale system. This also includes any license renewal/software updates to the District computer systems (i.e. McAfee Antivirus, MS Office, Club Systems and BadgePass). This also includes software for the check-in process at the buildings. This software has have monthly fees and comes with key fobs for patrons.

Contracts - Landscaping

This line item is for enhancements, turf care, and tree trimming in and around the tennis courts and parking lot islands.

Communication - Telephone

Comcast phone lines.

Utility - Cable TV Billing

Comcast cable and internet.

Electricity - General

Electricity – FPL. Primary expense related to court lighting.

Utility - Refuse Removal

This item encompasses the trash removal provided by Republic Services. This cost is split between Amenities Center and Tennis evenly.

Utility - Water & Sewer

This item covers water and sewer service provided by St. Johns County Utility Department.

Marshall Creek
Community Development District

General Fund

Budget Narrative
Fiscal Year 2025

Expenditures – Tennis Court (continued)

Rental/Lease - Vehicle/Equipment

Periodically need to rent maintenance equipment, e.g., cherry picker to change court light bulbs, etc. Also, includes rental of an ice machine.

R&M - General

This item encompasses the repair and maintenance costs for the tennis facility.

R&M - Court Maintenance

This line consists of court material, court tools, court machine maintenance, etc.

R&M - Vandalism

This line consists of repairs from any vandalism of District's assets.

Printing and Binding

The District's portion of a comprehensive communications package provided by Neighborhood Publications; includes e-mailings of various events, updates and surveys, and updating of the District's employee handbook.

Advertising

The costs associated ads to recruit new staff.

Miscellaneous - Employee Relations

Employee rewards such as employee of the month, 100-day accident-free safety award, holiday lunches and staff appreciation.

Miscellaneous - Special Events

Social and Promotional events for Tennis held on property.

Office Supplies

This is for office materials, paper and other office supplies.

Office Equipment

This is for costs associated with procuring computer, monitor, printer, fax machine, etc. items.

Teaching Supplies

This is for balls and teaching aids.

Budget Narrative
Fiscal Year 2025

Expenditures – Tennis Court (continued)

OP Supplies - Uniforms

Staff uniform assistance.

COS - Start Up Inventory

This is for Inventory/Merchandise,

Subscriptions and Memberships

NFPTA, PTR, USPTA, etc.

Capital Outlay - Machinery and Equipment

Professionally re-surface two of the ten courts. Drainage improvements.

Budget Narrative
Fiscal Year 2025

FULL LISTING OF OPERATIONS MANAGEMENT SCOPE OF SERVICES

Lessee

Marshall Creek Community Development District

Lessor

Purpose

Provide day-to-day operations management of the Marshall Creek Community Development District (the “District”) property while emphasizing positive response to concerns of District residents

Operations Management Team Composition

General Manager
Assistant General Manager (reports to General Manager)

Relationship to Other Positions

Reports To

District Board of Supervisors

Coordinates with

District Manager, Inframark – Infrastructure Management Services

Supervises

District Staff (Amenities Center, Tennis, Landscape Maintenance, and General Maintenance)

Marshall Creek
Community Development District

General Fund

Budget Narrative
Fiscal Year 2025

Operations Management Team Functions

Manage all on-site District personnel (Amenities Center, Tennis, Landscape Maintenance, and General Maintenance), including, but not limited to:

- Recruiting
- Training
- Performance Evaluation
- Payroll Administration
- Safety
- Benefits / Workers Compensation

Administer activities (and coordinate administration with the Maintenance Manager) related to the physical operation of the District property, including, but not limited to, supervising District contracts regarding:

- Operations
- Cleaning
- Repair
- Controlled Access Guardhouses / Roving Patrol

Administer activities related to District, including, but not limited to:

- Appropriately administer all Marshall Creek CDD Policies and Procedures and District-related DRI/PUD entitlements
- Amenities (Swim and Tennis) management / oversight
- Landscape Maintenance management / oversight
- Controlled Access / Roving Patrol contract administration
- Street Light (decorative) maintenance and repair administration
- Street Sign maintenance and repair administration
- Street, sidewalk and curb maintenance and repair administration
- Storm water system maintenance and repair administration
- Maintenance and repair administration of over 5,100 linear feet of raised boardwalks (including the Tolomato River Boardwalk at Palencia), over 8 miles of multi-use paths, and over 6 acres of playgrounds and passive parks equipment
- On-site District Liaison with the St. Johns River Water Management District coordinating use of over 421 acres of wetland and upland conservation areas

Budget Narrative
Fiscal Year 2025

Manage fiscal activities of the District property including, but not limited to:

- Resident relations
- Payroll processing of 45 District employees
- On-site accounts payables / bookkeeping
- Operations analysis
- Budget preparation and management

On-site Management of District response to resident and public inquiries and concerns, including, but not limited to:

- Responding to telephone, e-mail and on-site inquiries
- Guiding tour groups

Coordinate all emergency procedures regarding District facilities and operations, including, but not limited to:

- Establishing plans
- Implementing practice
- Monitoring equipment
- Executing plan in live emergencies (tropical storms, hurricanes, wildfires, etc.)
- Direct and assist with any St. Johns County Emergency Operations Center-mandated evacuations, bomb searches and life safety alarms as deemed reasonable and prudent
- Assist St. Johns County Sheriff and / or Fire Rescue emergency authorities and response teams as requested

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2025 Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ACTUAL THRU 03/31/24	PROJECTED April- 9/30/2024	TOTAL PROJECTED FY 2024	ANNUAL BUDGET FY 2024
REVENUES							
Special Assmnts- Tax Collector	\$ 52,924	\$ 52,924	\$ 52,924	\$ 49,051		\$ 49,051	\$ 52,924
Special Assmnts- Discounts	(1,818)	(1,849)	(2,117)	(1,903)		(1,903)	(2,117)
TOTAL REVENUES	51,106	51,075	50,807	47,148	-	47,148	50,807
EXPENDITURES							
<i>Administrative</i>							
Misc-Assessmnt Collection Cost	527	494	1,058	942	-	942	1,058
Total Administrative	527	494	1,058	942	-	942	1,058
TOTAL EXPENDITURES	527	494	1,058	942	-	942	1,058
Excess (deficiency) of revenues Over (under) expenditures	50,579	50,581	49,749	46,206	-	46,206	49,749
Contribution to (Use of) Fund Balance	-	-	-	-	-	-	-
	-	-	-	-	-	-	49,749
TOTAL OTHER SOURCES (USES)			-	-	-	-	49,749
Net change in fund balance	50,579	50,581	49,749	46,206	-	46,206	49,749
FUND BALANCE, BEGINNING	143,380	193,960	244,539	244,539	-	244,539	290,745
FUND BALANCE, ENDING	\$ 193,959	\$ 244,541	\$ 294,288	\$ 290,745	\$ -	\$ 290,745	\$ 340,494

Budget Narrative
Fiscal Year 2025

REVENUE

Special Assessments - Tax Collector

The District will levy a Non-Ad Valorem assessment on assessable property within the Series 2002 Special Assessment Area of the District to fund the 2002 Area Capital Reserves. This is the portion that will be collected with the Tax Collector.

Special Assessments - CDD Collected

The District will levy a Non-Ad Valorem assessment on assessable property within the Series 2002 Special Assessment Area of the District to fund the 2002 Area Capital Reserves. This is the estimated portion that will be collected directly from the developer and other landowners removed from the tax roll with the Tax Collector per the direction of the Board.

Special Assessments - Discounts

Per Section 197.162, Florida Statutes, discounts are allowed for early payments. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

EXPENDITURES

Expenditures - Administrative

Misc - Assessment Collection Cost

The District reimburses the St. Johns County Tax Collector for necessary administrative costs. Per Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater.

MARSHALL CREEK
Community Development District

Debt Service Budget
Fiscal Year 2025

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2025 Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ACTUAL THRU 03/31/24	PROJECTED April- 9/30/2024	TOTAL PROJECTED FY 2024	ANNUAL BUDGET FY 2025
REVENUES							
Interest - Investments	\$ 34	\$ 9,978	\$ 250	\$ 13,859	\$ 13,859	27,718	
Special Assmnts- Tax Collector	1,164,552	1,163,115	1,164,552	1,076,677	87,875	1,164,552	1,159,378
Special Assmnts- Prepayment	10,705	25,724	-			-	-
Special Assmnts- Discounts	(39,994)	(40,646)	(46,582)	(41,767)		(41,767)	(46,375)
TOTAL REVENUES	1,135,297	1,158,171	1,118,220	1,048,769	101,734	1,150,503	1,113,003
EXPENDITURES							
<i>Administrative</i>							
Misc-Assessmnt Collection Cost	11,588	10,866	23,291	20,687	2,604	23,291	23,188
Total Administrative	11,588	10,866	23,291	20,687	2,604	23,291	23,188
<i>Debt Service</i>							
Principal Debt Retirement	620,000	660,000	710,000	-	710,000	710,000	755,000
Principal Prepayments	-	10,000	-	25,000		25,000	-
Interest Expense	464,750	433,500	400,250	200,125	199,500	399,625	363,500
Total Debt Service	1,084,750	1,103,500	1,110,250	225,125	909,500	1,134,625	1,118,500
TOTAL EXPENDITURES	1,096,338	1,114,366	1,133,541	245,812	912,104	1,157,916	1,141,688

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2025 Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ACTUAL THRU 03/31/24	PROJECTED April- 9/30/2024	TOTAL PROJECTED FY 2024	ANNUAL BUDGET FY 2025
Excess (deficiency) of revenues							
Over (under) expenditures	38,959	43,805	(15,321)	802,957	(810,370)	(7,413)	(28,685)
OTHER FINANCING SOURCES (USES)							
Contribution to (Use of) Fund Balance			(15,321)	-	-	-	(28,685)
TOTAL OTHER SOURCES (USES)			(15,321)	-	-	-	(28,685)
Net change in fund balance	38,959	43,805	(15,321)	802,957	(810,370)	(7,413)	(28,685)
FUND BALANCE, BEGINNING	516,919	555,878	599,683	599,683	-	599,683	592,270
FUND BALANCE, ENDING	\$ 555,878	\$ 599,683	\$ 584,362	\$ 1,402,640	\$ (810,370)	\$ 592,270	\$ 563,585
PAR VALUE OF BONDS AFTER ANNUAL PRINCIPAL PAYMENT							
	11/1/2022	11/1/2023	11/1/2024				11/1/2025
Series 2002 Bonds:	\$ 8,675,000	\$ 8,005,000	\$ 7,270,000	-			\$ 6,515,000

MARSHALL CREEK

Community Development District

Series 2002 Debt Service Fund

Amortization Schedule
Special Assessment Bonds

DATE	PRINCIPAL BALANCE	RATE	INTEREST	PRINCIPAL	EXTRAORDINARY REDEMPTION	TOTAL
11/1/2024	\$ 7,270,000	5.000%	\$ 181,750			
5/1/2025	\$ 7,270,000	5.000%	\$ 181,750	\$ 755,000		\$ 1,118,500
11/1/2025	\$ 6,515,000	5.000%	\$ 162,875			
5/1/2026	\$ 6,515,000	5.000%	\$ 162,875	\$ 795,000		\$ 1,120,750
11/1/2026	\$ 5,720,000	5.000%	\$ 143,000			
5/1/2027	\$ 5,720,000	5.000%	\$ 143,000	\$ 840,000		\$ 1,126,000
11/1/2027	\$ 4,880,000	5.000%	\$ 122,000			
5/1/2028	\$ 4,880,000	5.000%	\$ 122,000	\$ 880,000		\$ 1,124,000
11/1/2028	\$ 4,000,000	5.000%	\$ 100,000			
5/1/2029	\$ 4,000,000	5.000%	\$ 100,000	\$ 925,000		\$ 1,125,000
11/1/2029	\$ 3,075,000	5.000%	\$ 76,875			
5/1/2030	\$ 3,075,000	5.000%	\$ 76,875	\$ 975,000		\$ 1,128,750
11/1/2030	\$ 2,100,000	5.000%	\$ 52,500			
5/1/2031	\$ 2,100,000	5.000%	\$ 52,500	\$ 1,025,000		\$ 1,130,000
11/1/2031	\$ 1,075,000	5.000%	\$ 26,875			
5/1/2032	\$ 1,075,000	5.000%	\$ 26,875	\$ 1,075,000		\$ 1,128,750
			\$ 1,731,750	\$ 7,270,000		\$ 9,001,750

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2025 Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2022	FY 2023	BUDGET	THRU	April-	PROJECTED	BUDGET
			FY 2024	03/31/24	9/30/2024	FY 2024	FY 2025
REVENUES							
Interest - Investments	\$ 46	\$ 14,048	\$ 600	\$ 19,919	\$ 19,919	\$ 39,838	
Special Assmnts- Tax Collector	1,019,648	1,019,648	1,019,648	945,038	74,610	1,019,648	1,019,648
Special Assmnts- Discounts	(35,017)	(35,632)	(40,786)	(36,661)		(36,661)	(40,786)
TOTAL REVENUES	984,677	998,064	979,462	928,296	94,529	1,022,825	978,862
EXPENDITURES							
<i>Administrative</i>							
Misc-Assessmnt Collection Cost	10,146	9,526	20,393	18,157	2,236	20,393	20,393
Total Administrative	10,146	9,526	20,393	18,157	2,236	20,393	20,393
<i>Debt Service</i>							
Principal Debt Retirement	565,000	595,000	625,000	-	625,000	625,000	655,000
Principal Prepayments	10,000	-	-	5,000		5,000	-
Interest Expense	404,500	376,000	346,250	173,125	173,125	346,250	315,000
Total Debt Service	979,500	971,000	971,250	178,125	798,125	976,250	970,000
TOTAL EXPENDITURES	989,646	980,526	991,643	196,282	800,361	996,643	990,393

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2025 Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ACTUAL THRU 03/31/24	PROJECTED April- 9/30/2024	TOTAL PROJECTED FY 2024	ANNUAL BUDGET FY 2025
Excess (deficiency) of revenues							
Over (under) expenditures	(4,969)	17,538	(12,181)	732,014	(705,832)	26,182	(11,531)
OTHER FINANCING SOURCES (USES)							
Contribution to (Use of) Fund Balance			(12,181)	-	-	-	(11,531)
TOTAL OTHER SOURCES (USES)	-	-	(12,181)	-	-	-	(11,531)
Net change in fund balance	(4,969)	17,538	(12,181)	732,014	(705,832)	26,182	(11,531)
FUND BALANCE, BEGINNING	795,826	790,856	808,395	808,395	-	808,395	834,577
FUND BALANCE, ENDING	\$ 790,856	\$ 808,395	\$ 796,214	\$ 1,540,409	\$ (705,832)	\$ 834,577	\$ 823,046

PAR VALUE OF BONDS AFTER ANNUAL PRINCIPAL PAYMENT				
	11/1/2022	11/1/2023	11/1/2024	11/1/2025
Series 2015 Bonds:	\$ 7,520,000	\$ 6,925,000	\$ 6,295,000	\$ 5,640,000

MARSHALL CREEK

Community Development District

Series 2015 Debt Service Fund

Amortization Schedule
Special Assessment Bonds

DATE	PRINCIPAL BALANCE	RATE	INTEREST	PRINCIPAL	EXTRAORDINARY REDEMPTION	TOTAL
11/1/2024	\$ 6,295,000		\$ 157,500			
5/1/2025	\$ 6,295,000	5.00%	\$ 157,500	\$ 655,000	\$	970,000
11/1/2025	\$ 5,640,000		\$ 141,000			
5/1/2026	\$ 5,640,000	5.00%	\$ 141,000	\$ 690,000	\$	972,000
11/1/2026	\$ 4,950,000		\$ 123,750			
5/1/2027	\$ 4,950,000	5.00%	\$ 123,750	\$ 725,000	\$	972,500
11/1/2027	\$ 4,225,000		\$ 105,625			
5/1/2028	\$ 4,225,000	5.00%	\$ 105,625	\$ 765,000	\$	976,250
11/1/2028	\$ 3,460,000		\$ 86,500			
5/1/2029	\$ 3,460,000	5.00%	\$ 86,500	\$ 800,000	\$	973,000
11/1/2029	\$ 2,660,000		\$ 66,500			
5/1/2030	\$ 2,660,000	5.00%	\$ 66,500	\$ 845,000	\$	978,000
11/1/2030	\$ 1,815,000		\$ 45,375			
5/1/2031	\$ 1,815,000	5.00%	\$ 45,375	\$ 885,000	\$	975,750
11/1/2031	\$ 930,000		\$ 23,250			
5/1/2032	\$ 930,000	5.00%	\$ 23,250	\$ 930,000	\$	976,500
			\$ 1,499,000	\$ 6,295,000	\$ 5,000	\$ 7,794,000

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2025 Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ACTUAL THRU 03/31/24	PROJECTED April- 9/30/2024	TOTAL PROJECTED FY 2024	ANNUAL BUDGET FY 2025
REVENUES							
Interest - Investments	\$ 328	\$ 3,328	\$ 400	\$ 1,464	\$ 1,046	\$ 2,510	\$ 400
Special Assmnts- Tax Collector	64,640	64,640	64,640	59,910	4,730	64,640	64,640
Special Assmnts- Discounts	(2,220)	(2,259)	(2,586)	(2,324)	-	(2,324)	(2,586)
TOTAL REVENUES	62,748	65,709	62,454	59,050	5,776	64,826	62,454
EXPENDITURES							
<i>Administrative</i>							
Misc-Assessmnt Collection Cost	644	604	1,293	1,151	95	1,246	1,293
Total Administrative	644	604	1,293	1,151	95	1,246	1,293
<i>Debt Service</i>							
Principal Debt Retirement	15,000	15,000	15,000	-	15,000	15,000	15,000
Interest Expense	45,820	44,872	43,924	21,962		21,962	42,976
Total Debt Service	60,820	59,872	58,924	21,962	15,000	36,962	57,976
TOTAL EXPENDITURES	61,464	60,476	60,217	23,113	15,095	38,208	59,269

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2025 Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	ACTUAL THRU 03/31/24	PROJECTED April- 9/30/2024	TOTAL PROJECTED FY 2024	ANNUAL BUDGET FY 2025
Excess (deficiency) of revenues							
Over (under) expenditures	1,284	5,233	2,237	35,937	(9,319)	26,618	3,185
OTHER FINANCING SOURCES (USES)							
Contribution to (Use of) Fund Balance	-	-	2,237	-	-	-	3,185
TOTAL OTHER SOURCES (USES)	-	-	2,237	-	-	-	3,185
Net change in fund balance	1,284	5,233	2,237	35,937	(9,319)	26,618	3,185
FUND BALANCE, BEGINNING	74,544	75,828	81,061	81,062		81,062	107,680
FUND BALANCE, ENDING	\$ 75,828	\$ 81,061	\$ 83,298	\$ 116,999	\$ (9,319)	\$ 107,680	\$ 110,865

Amortization Schedule
Special Assessment Bonds

DATE	PRINCIPAL BALANCE	RATE	INTEREST	PRINCIPAL	TOTAL
11/1/2024	\$ 680,000	6.320%	\$ 21,488		
5/1/2025	\$ 680,000	6.320%	\$ 21,488	\$ 15,000	\$ 57,976
11/1/2025	\$ 665,000	6.320%	\$ 21,014		
5/1/2026	\$ 665,000	6.320%	\$ 21,014	\$ 15,000	\$ 57,028
11/1/2026	\$ 650,000	6.320%	\$ 20,540		
5/1/2027	\$ 650,000	6.320%	\$ 20,540	\$ 20,000	\$ 61,080
11/1/2027	\$ 630,000	6.320%	\$ 19,908		
5/1/2028	\$ 630,000	6.320%	\$ 19,908	\$ 20,000	\$ 59,816
11/1/2028	\$ 610,000	6.320%	\$ 19,276		
5/1/2029	\$ 610,000	6.320%	\$ 19,276	\$ 20,000	\$ 58,552
11/1/2029	\$ 590,000	6.320%	\$ 18,644		
5/1/2030	\$ 590,000	6.320%	\$ 18,644	\$ 20,000	\$ 57,288
11/1/2030	\$ 570,000	6.320%	\$ 18,012		
5/1/2031	\$ 570,000	6.320%	\$ 18,012	\$ 25,000	\$ 61,024
11/1/2031	\$ 545,000	6.320%	\$ 17,222		
5/1/2032	\$ 545,000	6.320%	\$ 17,222	\$ 25,000	\$ 59,444
11/1/2032	\$ 520,000	6.320%	\$ 16,432		
5/1/2033	\$ 520,000	6.320%	\$ 16,432	\$ 25,000	\$ 57,864
11/1/2033	\$ 495,000	6.320%	\$ 15,642		
5/1/2034	\$ 495,000	6.320%	\$ 15,642	\$ 30,000	\$ 61,284
11/1/2034	\$ 465,000	6.320%	\$ 14,694		
5/1/2035	\$ 465,000	6.320%	\$ 14,694	\$ 30,000	\$ 59,388

Amortization Schedule
Special Assessment Bonds

DATE	PRINCIPAL BALANCE	RATE	INTEREST	PRINCIPAL	TOTAL
11/1/2035	\$ 435,000	6.320%	\$ 13,746		
5/1/2036	\$ 435,000	6.320%	\$ 13,746	\$ 35,000	\$ 62,492
11/1/2036	\$ 400,000	6.320%	\$ 12,640		
5/1/2037	\$ 400,000	6.320%	\$ 12,640	\$ 35,000	\$ 60,280
11/1/2037	\$ 365,000	6.320%	\$ 11,534		
5/1/2038	\$ 365,000	6.320%	\$ 11,534	\$ 35,000	\$ 58,068
11/1/2038	\$ 330,000	6.320%	\$ 10,428		
5/1/2039	\$ 330,000	6.320%	\$ 10,428	\$ 40,000	\$ 60,856
11/1/2039	\$ 290,000	6.320%	\$ 9,164		
5/1/2040	\$ 290,000	6.320%	\$ 9,164	\$ 40,000	\$ 58,328
11/1/2040	\$ 250,000	6.320%	\$ 7,900		
5/1/2041	\$ 250,000	6.320%	\$ 7,900	\$ 45,000	\$ 60,800
11/1/2041	\$ 205,000	6.320%	\$ 6,478		
5/1/2042	\$ 205,000	6.320%	\$ 6,478	\$ 50,000	\$ 62,956
11/1/2042	\$ 155,000	6.320%	\$ 4,898		
5/1/2043	\$ 155,000	6.320%	\$ 4,898	\$ 50,000	\$ 59,796
11/1/2043	\$ 105,000	6.320%	\$ 3,318		
5/1/2044	\$ 105,000	6.320%	\$ 3,318	\$ 50,000	\$ 56,636
11/1/2044	\$ 55,000	6.320%	\$ 1,738		
5/1/2045	\$ 55,000	6.320%	\$ 1,738	\$ 55,000	\$ 58,476
			\$ 569,432	\$ 680,000	\$ 1,249,432

Budget Narrative
Fiscal Year 2025

REVENUE

Special Assessments - Tax Collector

The District will levy a Non-Ad Valorem assessment on all assessable property within the District in order to pay for the debt service expenditures during the Fiscal Year. This is the portion that will be collected with the Tax Collector.

Special Assessments - CDD Collected

The District will levy a Non-Ad Valorem assessment on all assessable property within the District in order to pay for the debt service expenditures during the Fiscal Year. This is the estimated portion that will be collected directly from the developer and other landowners removed from the tax roll with the Tax Collector per the direction of the Board.

Special Assessments - Discounts

Per Section 197.162, Florida Statutes, discounts are allowed for early payments. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

EXPENDITURES

Expenditures - Administrative

Misc - Assessment Collection Cost

The District reimburses the St. Johns County Tax Collector for necessary administrative costs. Per Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater.

MARSHALL CREEK
Community Development District

Supporting Budget Schedules
Fiscal Year 2025

Comparison of Non-Ad Valorem Assessment Rates Using Linear Footage For Parcels within the 2015 and 2016 Bond Series Fiscal Year 2025 vs. Fiscal Year 2024									
Product	General Fund			Series 2015 & 2016 Debt Service			Total Assessments per Unit		
	FY 2025	FY 2024	Percent Change	FY 2025	FY 2024	Percent Change	FY 2025	FY 2024	Percent Change
Inside Control Gate									
Oak Common I	\$2,425	\$2,302	5.35%	\$750	\$750	0.00%	\$3,174	\$3,051	4.03%
Parkside I & II	\$2,425	\$2,302	5.35%	\$900	\$900	0.00%	\$3,324	\$3,201	3.85%
Trellis Park, Mission Park, TreeHouse Park (9 Lots)	\$2,425	\$2,302	5.35%	\$1,149	\$1,149	0.00%	\$3,574	\$3,451	3.57%
Oak Common II & III	\$2,425	\$2,302	5.35%	\$1,199	\$1,199	0.00%	\$3,624	\$3,501	3.52%
Marshall Creek Bluff	\$2,425	\$2,302	5.35%	\$1,399	\$1,399	0.00%	\$3,824	\$3,701	3.33%
Cantera/Vista Norte, Sebastian Square 2 (Lots 24-45 & 51-88)	\$2,425	\$2,302	5.35%	\$1,499	\$1,499	0.00%	\$3,924	\$3,801	3.24%
TreeHouse Park, Reserve Ph 1, Monterey, Sebastian Sqr 1 (Lots 01-23 & 46-50)	\$2,425	\$2,302	5.35%	\$1,899	\$1,899	0.00%	\$4,324	\$4,201	2.93%
North River I, II, & III, Alimara, & Leaning Tree	\$2,425	\$2,302	5.35%	\$2,399	\$2,399	0.00%	\$4,824	\$4,700	2.62%
Outside Control Gate									
Village Center Homes (VC 1)	\$2,188	\$2,026	8.00%	\$600	\$600	0.00%	\$2,788	\$2,626	6.18%
Promenade Condos	\$2,188	\$2,026	8.00%	\$900	\$900	0.00%	\$3,088	\$2,926	5.54%
Palencia Village 2, 3, 4 & 2A	\$2,188	\$2,026	8.00%	\$1,199	\$1,199	0.00%	\$3,388	\$3,226	5.03%
Village Lakes	\$2,188	\$2,026	8.00%	\$1,010	\$1,010	0.00%	\$3,198	\$3,036	5.34%
Avila Condo & Village Square Res.	\$2,188	\$2,026	8.00%	\$700	\$700	0.00%	\$2,888	\$2,726	5.95%
Promenade Pointe	\$2,188	\$2,026	8.00%	\$2,399	\$2,399	0.00%	\$4,587	\$4,425	3.67%
Golf Course									
	\$48,507	\$44,012	10.21%	\$80,000	\$80,000	0.00%	\$128,507	\$124,012	3.63%

Comparison of Non-Ad Valorem Assessment Rates Using Linear Footage For Parcels within the Restructured 2002 Bond Series Fiscal Year 2024 vs. Fiscal Year 2023												
Product	General Fund			2002 Capital Reserves			Series 2002 Debt Service			Total Assessments per Unit		
	FY 2025	FY 2024	Percent Change	FY 2025	FY 2024	Percent Change	FY 2025	FY 2024	Percent Change	FY 2025	FY 2024	Percent Change
Inside Control Gate												
Cantera/Vista Norte, Sebastian Square 2 (Lots 24-45 & 51-88)	\$2,425	\$2,302	5.35%	\$63	\$63	0.00%	\$1,437	\$1,437	0.00%	\$3,925	\$3,802	3.24%
TreeHouse Park, Reserve Ph 1, Monterey, Sebastian Sqr 1 (Lots 01-23 & 46-50)	\$2,425	\$2,302	5.35%	\$79	\$79	0.00%	\$1,821	\$1,821	0.00%	\$4,325	\$4,202	2.93%
Costa Del Sol	\$2,425	\$2,302	5.35%	\$99	\$99	0.00%	\$2,301	\$2,301	0.00%	\$4,825	\$4,702	2.62%
Marshall Creek Bluff II - EV-3A	\$2,425	\$2,302	5.35%	\$99	\$99	0.00%	\$2,301	\$2,301	0.00%	\$4,825	\$4,702	2.62%
Village Center 5 (South Loop Lots)	\$2,425	\$2,302	5.35%	\$50	\$50	0.00%	\$1,150	\$1,150	0.00%	\$3,625	\$3,502	3.52%
Trellis Park (North River Loop Lot)	\$2,425	\$2,302	5.35%	\$79	\$79	0.00%	\$1,821	\$1,821	0.00%	\$4,325	\$4,202	2.93%
North River I, II, & III, Alimara, & Leaning Tree	\$2,425	\$2,302	5.35%	\$99	\$99	0.00%	\$2,301	\$2,301	0.00%	\$4,825	\$4,702	2.62%
The Reserve Phase II	\$2,425	\$2,302	5.35%	\$99	\$99	0.00%	\$2,301	\$2,301	0.00%	\$4,825	\$4,702	2.62%
Santa Teresa	\$2,425	\$2,302	5.35%	\$99	\$99	0.00%	\$2,301	\$2,301	0.00%	\$4,825	\$4,702	2.62%
Outside Control Gate												
Palencia Village Townhomes I	\$2,188	\$2,026	8.00%	\$31	\$31	0.00%	\$719	\$719	0.00%	\$2,938	\$2,776	5.84%
Palencia Village 2, 3, 4 & 2A	\$2,188	\$2,026	8.00%	\$50	\$50	0.00%	\$1,150	\$1,150	0.00%	\$3,388	\$3,226	5.03%
Village Lakes East (Residential MNO)	\$2,188	\$2,026	8.00%	\$50	\$50	0.00%	\$1,150	\$1,150	0.00%	\$3,388	\$3,226	5.03%
Village Lofts (Live/Work)	\$2,188	\$2,026	8.00%	\$50	\$50	0.00%	\$1,150	\$1,150	0.00%	\$3,388	\$3,226	5.03%
Townhomes II (VC-3)	\$2,188	\$2,026	8.00%	\$50	\$50	0.00%	\$1,150	\$1,150	0.00%	\$3,388	\$3,226	5.03%
Avila Condo & Village Square Res.	\$2,188	\$2,026	8.00%	\$29	\$29	0.00%	\$671	\$671	0.00%	\$2,888	\$2,726	5.95%
Augustine Island	\$2,188	\$2,026	8.00%	\$63	\$63	0.00%	\$1,437	\$1,437	0.00%	\$3,688	\$3,526	4.60%
Promenade Pointe	\$2,188	\$2,026	8.00%	\$99	\$99	0.00%	\$2,301	\$2,301	0.00%	\$4,588	\$4,426	3.66%
Commercial												
Commercial (Office/Retail)	\$0.37	\$0.34	8.58%	\$0.04	\$0.04	0.00%	\$0.93	\$0.93	0.00%	\$1.34	\$1.31	2.21%
Neighborhood Commercial	\$1.41	\$1.30	7.98%	\$0.02	\$0.02	0.00%	\$0.45	\$0.45	0.00%	\$1.88	\$1.77	5.86%

Fifth Order of Business



PROJECT MEMORANDUM

TO: Marshall Creek CDD Board Members
FROM: Prosser, Inc. - Ryan Stilwell, PE
DATE: May 8, 2024
RE: May 2024 Engineer's Update

Boardwalk Repair

Boardwalk repair is complete and site walk has been completed by our office and MCCDD staff. No additional work is required.

Palencia Village Drive Crosswalk – Flashing Beacon

Plan for requested pedestrian crossing push button activated flashing beacons at the existing crosswalk at Front Door Lane/Calle de Jardin and Palencia Village Drive was approved by St. Johns County on 4/15/24. Approved plan attached and proposed sign purchase included in package for discussion. Board to decide on next steps on how to move forward. Staff to install or to bid the project out for signage and striping?

South Loop Road Drainage Plan

We are currently working on an engineering plan to add supplemental drainage to the area along the South loop. Plan will be completed next week and put out to bid to obtain pricing ahead of the June meeting.

Resident Concerns – Water Elevation in Wetlands

Staff has received a number of emails in regards to high water elevations in wetlands behind Vale Drive and within the Oak Common area. We have located copies of engineering plans and our team is investigating onsite to determine any potential blockage of outfalls or other visible causes for higher than normal water levels.

End of Report

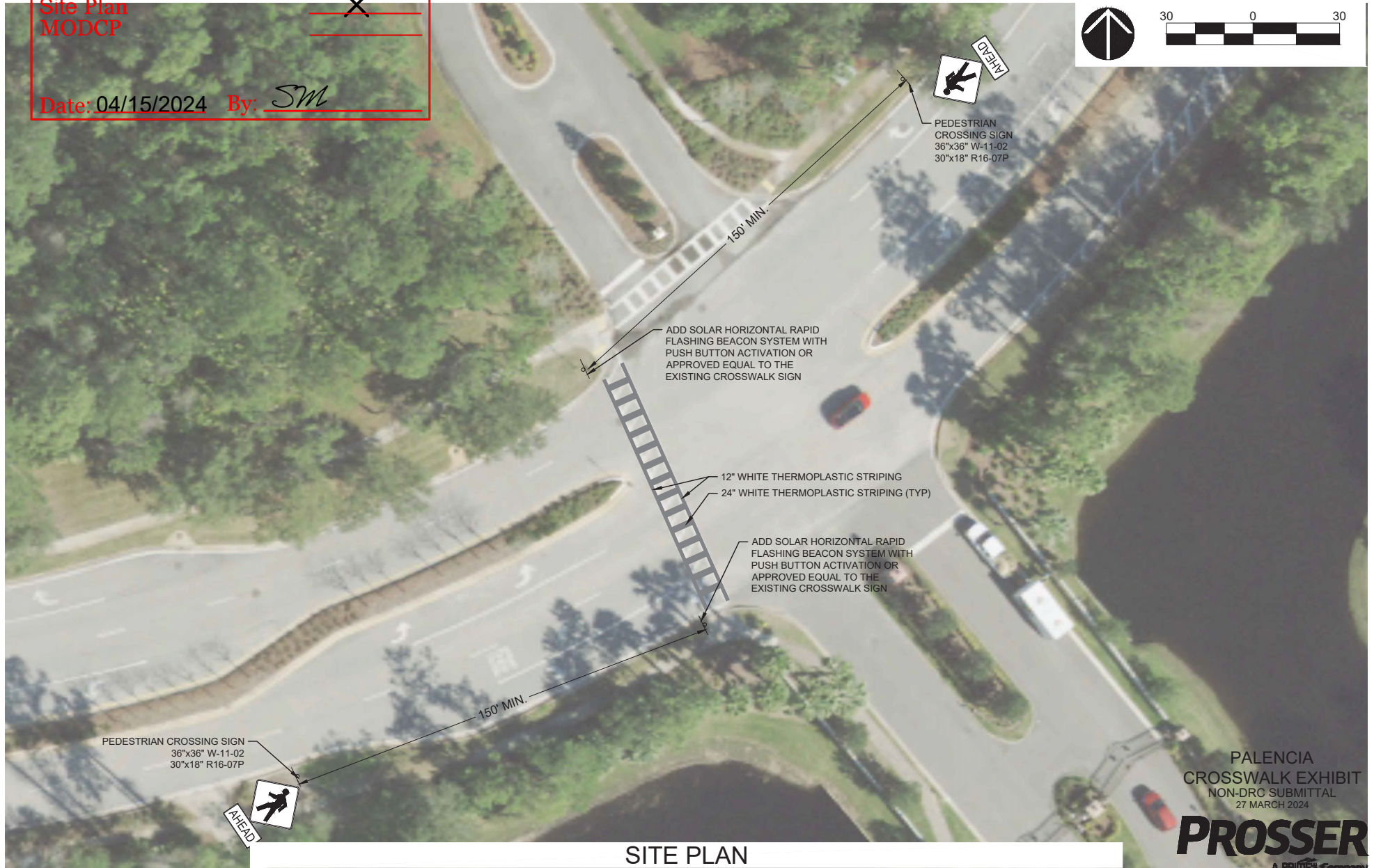
St. Johns County Development Review

Paving and Drainage Plans

Site Plan
MODCP



Date: 04/15/2024 By: *SM*



SITE PLAN

SKU: CCR5004-RFB-P

Solar Horizontal Rapid Flashing Beacon System with Push Button Activation

\$2,499.99

Shipping Weight: 25.00 pounds

Quantity in Basket: None

OPERATION:

- Push Button Activation

BUTTON COATING - PER 2 BUTTONS:

- Silver Buttons

ADD SIGNS - QTY (2):

- No Signs
- 24" MUTCD Crosswalk Sign (EGR) + \$113.98
- 24" MUTCD Crosswalk Sign (FYG) + \$145.98
- 30" MUTCD Crosswalk Sign (EGR) + \$171.98
- 30" MUTCD Crosswalk Sign (FYG) + \$221.98
- 36" MUTCD Crosswalk Sign (EGR) + \$249.98
- 36" MUTCD Crosswalk Sign (FYG) + \$319.98

ADD ARROWS - QTY (2):

- No Arrows



Sixth Order of Business

PALENCIASM

A Story of Discovery, Exploration, and Settlement

**MARSHALL CREEK COMMUNITY
DEVELOPMENT DISTRICT**

**OPERATIONS REPORT
MAY 2024**

Café / Snack Bar

- United Water Restoration began work on the mold remediation and removal process in the café area in late April. There is more mold damage than originally expected and the space requires a full gut. We anticipate the end of May for completion.

Visible Mold in Insulation



Gutting in Process



Ceiling to be Removed

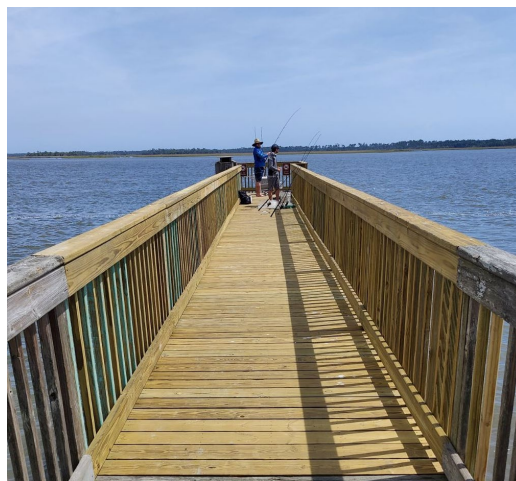


- Management has been working with Supervisor Moss to consider various temporary options for food service during the summer season.
 - Management met with Kim Beddard of Your Pie and discussed a plan.
 - Initial days for food service are planned for Friday, Saturday, and Sunday. More days could be added if there was a steady demand.
 - QR Codes can be provided by the Your Pie Corporation to link customers to their website. These would be placed strategically on the pool deck for ease of use.
 - Patrons would use the QR Code to place orders for deliveries at the top of the hour during specified times such as Noon-7pm.

- Your Pie would deliver the orders to a specified drop station such as the half circle granite top adjacent from the café window. Residents would then proceed to the drop station to gather their orders.
 - They propose to offer their full menu with the exception of alcohol due to licensing restrictions for both parties.
- Graze Craze expressed an interest in providing service in the space. A meeting was proposed, however has not been scheduled.
- Management and Supervisor Moss met with Jillian Smothers of Hampton Golf.
 - Hampton Golf is interested in providing service from the space in the future after repairs have been completed if the Board will consider not charging a rental fee or utilities as was the case with Maholo's.
- Vending Machines are being considered as a possible temporary addition. Our current vendor for machines is not currently adding machines to contracts, however provided a contact for another company.
- Under current policy residents may bring their own food and non-alcoholic beverages to the pool area.
 - All food and drinks must be at least 6ft. from the pool edge per Health Department regulations.
 - The staff will not perform bag checks, however if alcohol is observed the staff will have to ask the resident to dispose of it.

Boardwalk Pier

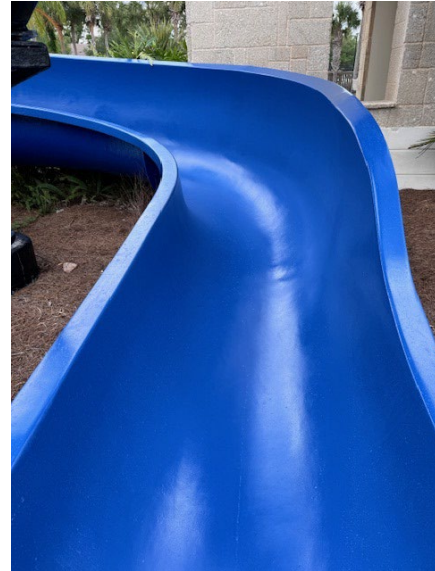
- The Boardwalk Pier has been completed and the Prosser representatives have signed off on the repairs.
- The CDD maintenance team removed the temporary construction gate on Monday, May 5th and the pier is now open for use.



Waterslide

- The waterslide underwent a full refurbishment due to some potential safety concerns that were discovered during Spring Break.
- Slide Renu – Aquashield Products, LLC was selected to perform the work because they were able to complete the full refurbishment this spring to prepare us for the summer season and were able to provide us the best price of the two quotes received.
- The CDD maintenance team also repaired a concrete step and did some repainting on the slide tower.

Completion Photos of the Waterslide Refurbishment



Splash Pad

- The CDD maintenance team was able to complete repairs to the splash pad including replacing broken tubing, replacing and adjusting timers, and adjusting the chemical feeders.
- The Health Department inspected the pad on Friday, May 3rd, and approved reopening.

Splash Pad Open for Use

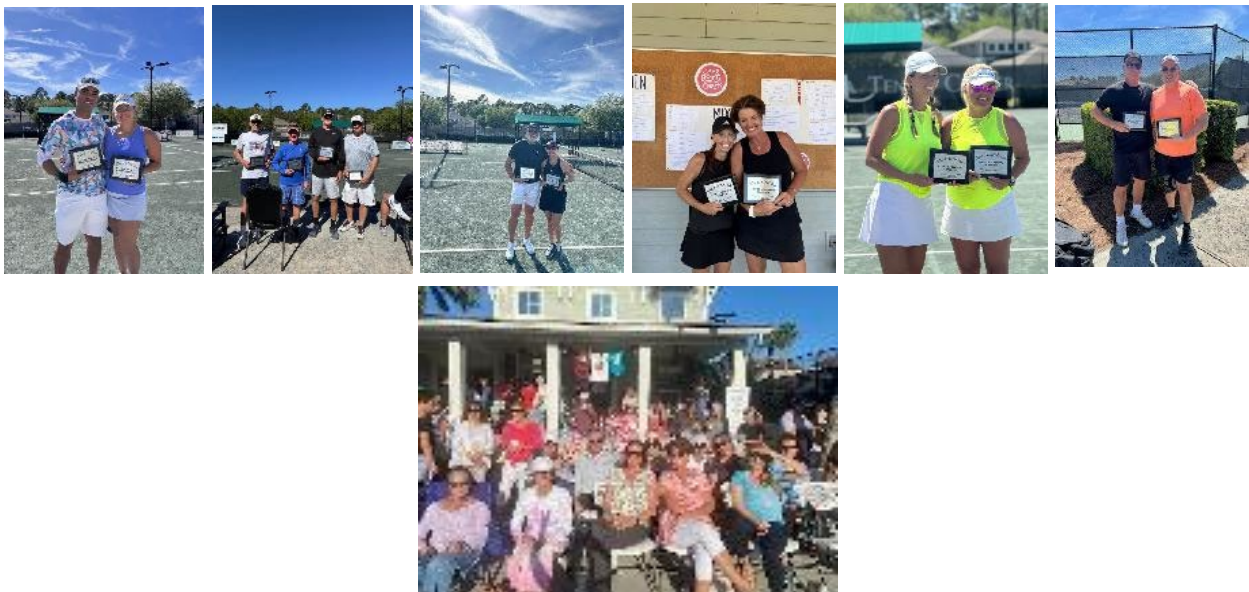


Comcast

- Jason Davidson arranged a meeting with Jodi Moore and two Comcast representatives on site. We visited each of the Marshall Creek locations with current services: guard houses, amenities center, and maintenance building. A review was completed of the current services to each space and the current needs. Notes from the meeting
 - With the current phone system set up the lines we have are included in the cost and the CDD is not being individually billed for 70+ phone lines.
 - The fax machine at the amenities center is not being used and requires a landline. We will be seeking to cancel this line.
 - The alarm system currently has a hard line. We are working with Village Key and Alarm on upgrading the alarm panel and may be able to eliminate the landline with this change.
 - The guard houses have more than one IP because Comcast sells them individually or in sets of five. It is always better to purchase the 5 as it is difficult to add IP's later if only one is initially purchased and it is only a small increase from one to five in the pricing.
 - The Comcast representatives are working on an updated service plan for MCCDD and will be working with the Community Installation team to incorporate the complimentary service options as well.

Tennis

- Joanne Booher and Denise Powers have been attending training sessions with EZ Facility throughout the months of April and May. Denise and Joanne anticipate being able to move forward with set up toward the end of May.
- The tennis light poles were delivered with some missing parts from the manufacturer so there was a delay on installation, we anticipate the work to begin May 8th or 9th. Shane Mahn is coordinating with Motley electric to make the final connections once installation is completed.
- The Camp Boggy Creek Tournament was a huge success. Approximately \$25,000 was raised for the camp.



- Summer teams begin this month.
- Preparations are underway for the upcoming Junior Tennis Tournament, USTA Level 7 on Saturday, May 18th.
- The inhouse Progressive League will begin Sunday, May 19th. Sign-ups are currently open.
- Net and windscreen replacements are being completed as needed.
- A few of our front desk staff members will be moving on in the coming months, we are in the process of hiring a replacement.
- Our Court Maintenance Tech, Logan, is leaving for college in the fall and we are in the process of hiring a replacement.

Landscaping & Irrigation

- Four irrigation risers on South Loop had to be replaced due to vandalism.
- Sprayed weeds on the Boardwalk #5 islands.
- Seasonal adjustments were made to all irrigation controllers.
- Irrigation line zone breaks were repaired on Calle Norte, Parkside, North River, and South Loop.
- Multiple valve boxes were respliced.
- 75% of the nozzles and filters at Treehouse Park were replaced.
- Street tree replacements were completed at 135 and 143 S End Street.
- Tony Masters responded to an afterhours emergency irrigation leak near Augustine Island and found that a rat had damaged the wiring in the nearby pump. Repairs were completed.

Ponds

- Lake Y-2 continues to have algae issues at the far-left end. The landscape team is raking the edge of the pond to supplement visits by the pond vendor.
- Midge flies have been extremely heavy along Lakes Y-2 and L.
 - A treatment for midge fly larvae was applied to Lakes L and Y-2 at the end of April.
 - An order for species of fish that feed on midge flies was placed and will be installed in the pond this week.
- The alligator trappers removed two large gators from ponds. The pond vendor continues to report any sightings along with the CDD staff.

Gates

- The Board may speak with management regarding any security updates.

Engineering/Maintenance

- Curb pressure washing took place on Calle Norte, La Mesa, Leaning Tree, and Vale Drive.
- Sidewalk pressure washing was completed on Palencia Village Drive.
- Tennis path lighting was repaired.
- Asphalt repairs were completed on South End Street following a curb replacement.
- Troubleshoot the splashpad and replaced parts to prepare for Health Department inspections.
- Prepped street striping equipment to prepare for the season.
- Oversaw annual fire alarm inspections at the Amenity Center with Village Key & Alarm.

- Coordinated with Motley Electric to make final connections on new tennis lights once installation is completed.
- Coordinating installation of a large fan in the maintenance building to create air circulation.

Lifestyles

- The April Spring Fling was well attended. We received a lot of positive feedback regarding the band, swing dancers, and car show.
- Items coming in May include:
 - May 17th Food Truck Friday
 - Pool & Foam Party on the last day of School, May 24th.
 - DJ party at the pool for Memorial Day
- The new website has been reviewed by Ross Ruben and he has been working with Neighborhood Connection on finalizing the design. The next phase will include content review by management.

6A

**SJSO Off-Duty Roving Patrol
Violation Log**

Date:	Improper Parking / Roadway Obstruction	Suspicious Activity or Traffic Violation	Adult Golf Cart Infraction	Juvenile Golf Cart Infraction	Suspicion of Illegal Substance	Model / Vacant Home Suspicious Activity	Child Mischief	Adult Mischief	Warning or Citation	Day of the Week	Officer	Notes
03/01/24		7							7	Friday	Perna	6 written warnings excessive speed, 1 citation stop sign violation
03/02/24							2		2	Saturday	Carson	2 warnings juvenile bicycle violations
03/03/24		4							4	Sunday	Perna	2 written warnings excessive speed, 2 written warnings stop sign violation
03/05/24		5							5	Tuesday	Perna	1 citation stop sign violation, 1 citation no drivers license (Comcast employee), 1 written warning excessive speed, 2 written warnings stop sign violation
03/06/24		5	1						6	Wednesday	Perna	1 verbal warning failure to grant ROA, 1 written warning failure to grant ROA, 1 written warning stop sign violation, 1 verbal warning stop sign violation, 1 citation excessive speed, 1 verbal warning unregistered LSV
03/08/24		5							5	Friday	Perna	2 written warnings excessive speed, 2 written warnings stop sign violation, 1 citation stop sign violation
03/09/24		7							7	Saturday	Perna	2 written warnings excessive speed, 3 written warnings stop sign violation, 1 written report vehicle crash, 1 report road rage complaint
03/10/24		3							3	Sunday	Reese	3 warnings stop sign violations
03/12/24		5							5	Tuesday	Perna	3 written warnings stop sign violation, 2 written warnings excessive speed, responded to vehicle crash, 2 field reports
03/14/24		7							7	Thursday	Shumaker	7 written warnings stop sign violation
03/15/24		10	1						11	Friday	Richardson	9 written warnings, 2 verbal warnings: Stop sign violations, excessive speed violations, golf cart excessive speed, juvenile excessive speed & marijuana in vehicle
03/18/24		3							3	Monday	Reese	3 written warnings stop sign violation
03/20/24		2							2	Wednesday	Bradley	1 written warning stop sign violation, 1 written warning Failure to Yield (roundabout)
03/21/24		1							1	Thursday	Monie	1 verbal warning window tint violation
03/23/24		4							4	Saturday	Hornik	3 written warnings stop sign violation, 1 written warning faulty equipment, 2 assist citizens
03/24/24	4								4	Sunday	Hetzler	4 verbal warnings juveniles parked on private property
03/25/24		3							3	Monday	Perna	1 citation stop sign violation, 1 written warning stop sign violation, 1 verbal warning excessive speed
03/27/24	4	5							9	Wednesday	Perna	1 written warnings excessive speed, 2 written warnings stop sign violation, 2 citations unregistered vehicle and trailer (Oasis pools), 4 parking citations parking wrong way on one-way
03/29/24									0	Friday	McMahon	No warnings or citations
03/31/24		2	1						3	Sunday	Perna	2 written warnings excessive speed, 1 parking ticket golf cart
March 2024 Totals	8	78	3	0	0	0	2	0	91			
2024 YTD Total	27	202	7	5	0	0	8	3	253			
Month to Month Comparison												
March 2023	1	51	1	5	1	0	0	0	59			
March 2024	8	78	3	0	0	0	2	0	91			

SJSO Off-Duty Roving Patrol
Violation Log

Date:	Improper Parking / Roadway Obstruction	Suspicious Activity or Traffic Violation	Adult Golf Cart Infraction	Juvenile Golf Cart Infraction	Suspicion of Illegal Substance	Model / Vacant Home Suspicious Activity	Child Mischief	Adult Mischief	Warning or Citation	Day of the Week	Officer	Notes
04/01/24		7							7	Monday	Perna	2 written warnings excessive speed, 1 citation excessive speed, 1 written warning failure to yield to ped, 2 written warnings stop sign violation, 1 citation stop sign violation
04/03/24		3							3	Wednesday	Perna	3 written warnings stop sign violation
04/04/24		10							10	Thursday	Richardson	10 written warnings stop sign violation
04/06/24		6							6	Saturday	Miko Hines	1 written warning stop sign violation, 1 arrest for DUI plus 4 additional citations
04/07/24		3		1					4	Sunday	Perna	1 written warning excessive speed, 1 citation excessive speed, 1 written warning juvenile golf cart, 1 written warning stop sign violation
04/09/24		7		1					8	Tuesday	Perna	6 written warnings stop sign violation, 1 written warning failure to yield right of way, 1 citation juvenile golf cart no license
04/10/24		4							4	Wednesday	Perna	2 written warnings excessive speed, 1 citation excessive speed, 1 citation driving w/o license
04/12/24		4	1						5	Friday	Perna	1 citation excessive speed, 1 citation driving w/o license, 1 citation stop sign violation, 1 written warning excessive speed, 1 verbal warning golf cart violation
04/13/24										Saturday	Reece, Colbert	
04/14/24		5		1					6	Sunday	Perna	1 citation excessive speed, 2 written warnings excessive speed, 2 written warnings stop sign violation, 1 written warning juvenile golf cart violation
04/16/24		1	2						3	Tuesday	Emert	2 verbal warnings golf cart violation, 1 verbal warning vehicle improper equipment
04/18/24		4							4	Thursday	Perna	1 citation excessive speed school zone, 1 citation stop sign violation, 2 verbal warnings stop sign violation
04/20/24	1	4	1						6	Saturday	Hornik	3 written warnings stop sign violations, 1 verbal warning stop sign violation, 1 written warning for faulty equipment, completed golf cart age verification, citizen assist at Racetrack
04/21/24		5							4	Sunday	Perna	3 written warnings for excessive speed, 1 written warning stop sign violation, handles suspicious vehicle on Lazo Ct
04/23/24									3	Tuesday	Perna	1 citation for excessive speed, 2 written warnings excessive speed. Handled two citizen calls (fraud rpt & grand theft rpt)
04/25/24		3							3	Thursday	Schumaker	3 written warnings for stop sign violations
04/27/24									0	Saturday	Perna	Overwatch at Amenity Center during Shred Truck , drove around community
04/28/24		4							4	Sunday	Perna	2 citations excessive speed, 2 written warnings excessive speed
04/29/24		4							4	Monday	Perna	3 written warnings stop sign violations, 1 verbal warning failure to grant right of way
04/30/24										Tuesday	Gazdick	**waiting on patrol log**
April 2024 Totals	1	74	4	3	0	0	0	0	84			
2024 YTD Total	28	276	11	8	0	0	8	3	337			
Month to Month Comparison												
April 2023	0	45	5	6	0	0	0	0	56			
April 2024	1	74	4	3	0	0	0	0	84			

6B.



389 Paseo Reyes Dr., #205
St. Augustine, FL 32095

May 6, 2024

Marshall Creek CDD Board

RE: Your Pie Pizza

We have been asked to provide a proposal / outline for our restaurant providing food and delivery services to your residents at the Palencia Aquatic Center. The following scope is a basic outline to date and can be modified with input from the board members:

- Your Pie Pizza (Palencia location) can provide the Aquatic Center with QRC codes which will create an easy ordering platform for the residents (location-specific to the pool area). Our location will immediately see the order(s) is for the pool area.
- Your Pie Pizza will set periodic delivery times (i.e., hourly) during our service times to the Aquatic Center. Orders received before the cut-off time for the next delivery drop will all be packaged and delivered together to an established drop zone for that delivery time slot.
- Hours of service can be determined with input from the board members. Our initial thought is for Friday from 3pm to 7pm, Saturdays and Sundays from noon to 5pm. Our initial thought for delivery times is hourly on the half hour (i.e., 3:30, 4:30, etc., on Fridays; 12:30, 1:30, etc., on Saturdays and Sundays).
- Orders will require payment at the time of order via our online website or via our Your Pie rewards app – we do not have a mobile payment system and do not plan to carry cash.
- Delivery: our initial plan is to provide the deliveries at no charge. This is subject to change but we would consult with the board and / or Vesta Property Management prior to any change in delivery fees.

Our goal is to provide food service to your community enjoying the Aquatic Center during high demand times this summer, and we are open to scaling the service based on the community's response and / or requests.

We welcome your input and feedback.

Sincerely,

Kim Beddard
General Manager
Your Pie Pizza at Palencia

6C

To: MCCDD Board of Supervisors
 From: Jodi Moore, General Manager

Request:

We request the Board ratify the emergency expenditure for the waterslide refurbishment to Slide Renu – AquaShield Products, LLC in the amount of \$17,550, the expense will be coded to GL 546012-57205 Swimming Pool.

Reason:

A few potential safety concerns with the condition of the waterslide came to management's attention during Spring Break. After reviewing the condition of the waterslide with Regional Manager Jason Davidson, and Field Operations Manager Jeff Branch we sought to have the slide refurbished. The expenditure was reviewed by Janice Davis, District Manager and Chairman Rich Luciano who concurred the work was necessary.

Slide Renu offered the best pricing and were also able to complete a full restoration prior to the start of summer season and as such was elected as the vendor to perform the work. An additional proposal was received from Safe Slide which offered a temporary fix for Spring and additional work required in the fall at a total cost of \$32,613. A third proposal was requested from Capital Pools, however they only wanted to replace the slide and we have not received a proposal from them to date.

Photos of the slides condition prior to restoration, see May Operations Report for completion photos.



6D.

**MARSHALL CREEK
COMMUNITY
DEVELOPMENT DISTRICT
AMENITY FACILITIES POLICIES**

Last Revised & Adopted _____, 2024

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Commented [HKV1]: Will need to be adjusted based on final language

**SECTION A.
DEFINITIONS**

“**Amenity Facilities**” - shall mean the properties and areas owned by the District intended for recreational and includes, but is not specifically limited to, the Marshall Creek Amenity Center (“**Amenity Center**”), Athletic Park, Boardwalk, Community Parks, Pickleball Courts, Swim Facilities, Tennis Facilities, and Village Green, Community Parks, together with their appurtenant facilities and areas.

“**Annual User Fee**” - shall mean the fee established by the District for any person that is not a Resident and wishes to become a Non-Resident Member. The amount of the Annual User Fee is set forth herein, and that amount is subject to change based on Board action.

“**Athletic Park**” - shall mean the multipurpose field, baseball fields, picnic pavilion, playspace, and basketball court owned and maintained by St. Johns County. The Athletic Park is open to the general public and is not part of the Amenity Facilities.

“**Board of Supervisors**” or “**Board**” – shall mean the Marshall Creek Community Development District’s Board of Supervisors.

“~~Boardwalk~~” – shall mean the elevated boardwalks that interconnect neighborhoods and areas throughout the ~~community~~District, including the boardwalk along the Promenade.

Commented [HKV2]: Does this include the Tolomato River Boardwalk? Do both terms need to be defined or can one be eliminated?

“**Community Parks**” - shall mean the ~~community~~District neighborhood parks and greenspaces, excluding the Athletic Park.

“**District**” - shall mean the Marshall Creek Community Development District .

“**District Manager**” – shall mean the professional management company with which the District has contracted to provide management services to the District.

“**General ~~Operations~~ Manager**” - shall mean the general ~~operations~~ manager responsible for the daily operation and management of the Amenity Facilities.

“**Guest**” – shall mean any individual that is invited to use the Amenity Facilities by a Resident or Non-Resident Member, or a Renter who has been assigned the right to use the Amenity Facilities by the property owner. A Guest must be accompanied by a Patron at all times when present at the Amenity Facilities except as otherwise stated in these Policies. A Patron under the age of eighteen (18) may accompany no more than two (2) Guests at a time.

~~“**Guest Card**” shall mean the card issued by the District to Patrons for the Patron’s Guest’s use of the Amenity Facilities. The card is programmed for a total of thirty (30) Annual Guest Passes for the use of the Swim Facilities per year, and eight (8) Annual Guest Passes for the use of the Tennis Facilities per year. An additional twelve (12) Annual Guest Passes can be purchased in accordance with the terms set forth in Addendum A. Patrons may use no more than four (4) Guest Passes per visit to the Pool Facilities, and eight (8) Guest Passes per visit to the Tennis Facilities.~~

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“Guest Pass” – shall mean the Annual Guest Pass, Daily Guest Pass, Weekly House Guest Pass, and Monthly House Guest Pass as described in **Addendum A**. A Guest must present a Guest Pass each day in order to access the Swim Facilities and Tennis Facilities, except for caregivers accompanying a child or special needs adult at the Family Pool. A Guest may use Guest Passes to access the Swim Facilities no more than fifteen (15) times per calendar year and Tennis Facilities no more than eight (8) times per calendar year.

“House Guest” – shall mean an individual sixteen (16) years of age or older whose primary residence is outside the 40-mile radius surrounding the District but is temporarily residing in the same dwelling unit as a Patron. A House Guest is not an individual who rents all or part of a Patron’s home for a period of thirty (30) contiguous days or less, or as a vacation rental.

“Non-Resident Member” – shall mean any individual not owning property in the District who is paying the Annual User Fee to the District for use of the Amenity Facilities.

Commented [HKV3]: See comment in Section M

“Patron Card” – shall mean the electronic identification card issued by the District to Patrons for use of the Amenity Facilities.

“Patron” or **“Patrons”** - shall mean Residents, Non-Resident Members, and Renters.

“Pickleball Courts” – shall mean the four (4) pickleball courts located at the Sweetwater Fitness Center.

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“Policies” - shall mean these Marshall Creek Community Development District Amenity Facilities Policies, as amended from time to time.

“Renter” – Shall mean any tenant residing in a Resident’s home located within the District pursuant to a valid rental or lease agreement for a period of thirty (30) contiguous days or more.

“Resident” – shall mean any person owning property within the Marshall Creek Community Development District, and those persons permanently residing in the same dwelling unit as the property owner, including, but not limited to, the property owner’s spouse, registered domestic partner, or child.

“Swim Facilities” - shall mean the District’s adult pool, family pool, wading pool, and their appurtenant facilities and areas.

“Tennis Facilities” - shall mean the District’s tennis courts, pickleball courts, and tennis pro shop located at the Marshall Creek Tennis Center at 625-B Palencia Club Drive.

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“Tolomato River Boardwalk” – shall mean the elevated Tolomato River Boardwalk which entrance can be found at the terminus end of Costa Blanca Road in North River, Phase II of Palencia, that stretches the length of approximately 7/8th of a mile east-north-eastward into the marsh area and splitting into a “Y” on a couple of intracoastal waterway island pods.

**SECTION B.
GENERAL PROVISIONS**

1. Patrons must present their Patron Card and register upon entering the Amenity Facilities.

2. In order to enter and/or utilize the following Amenity Facilities, children must be accompanied by a parent or legal guardian eighteen (18) years of age or older unless specifically stated elsewhere in the Policies:

Commented [HKV4]: See Section G comment

<u>Amenity Facility</u>	<u>Age of Minor Requiring Accompaniment</u>
Playgrounds	Under 8 years of age
Tennis Facilities	Under 12 years of age
Swim Facilities	Under 14 years of age
Sauna and Steam Room	Under 16 years of age

3. The Amenity Facilities hours of operation shall be established by the General ~~Operations~~ Manager and based upon seasonal and other considerations and shall be published to the Patrons in a manner determined by the General ~~Operations~~-Manager.
4. Alcoholic beverages shall not be served or sold, nor permitted to be consumed, except for catered events or as specifically authorized in the Policies.
5. Pet and Service Animal Policy:
- a. Unless otherwise posted, dogs or other pets (with the exception of Service Animal(s) trained to do work or perform tasks for an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability) are not permitted in the Amenity Facilities. Pets are permitted at the Community Parks, but must always be leashed, and pet owners are to pick up any waste the pets may produce when in the park(s) or along the path of travel to and from the park(s).
 - b. A Service Animal must be kept under the control of its handler by leash or harness, unless doing so interferes with the Service Animal's work or tasks or the individual's disability prevents doing so. The District may remove the Service Animal under the following conditions:
 - If the Service Animal is out of control and the handler does not take effective measures to control it;
 - If the Service Animal is not housebroken; or
 - If the Service Animal's behavior poses a direct threat to the health and safety of others.
 - c. The District is prohibited from asking about the nature or extent of an individual's disability in order to determine whether an animal is a Service Animal or pet. However, the District may ask whether an animal is a Service Animal required because of a disability and what work or tasks the animal has been trained to perform.
6. Vehicles, including golf carts, scooters, and bicycles must be parked in designated areas. Unless designated otherwise, 4-wheel passenger vehicles and golf carts must be parked in the

parking lots. Vehicles shall not be parked on grass lawns, or in any manner which blocks the normal flow of traffic. Golf carts are strictly prohibited in Community Parks, the Village Green, Boardwalks, the Promenade, and pedestrian sidewalks.

Commented [HKV5]: What is this and should it be defined?

7. Fireworks of any kind are not permitted anywhere on District grounds or adjacent areas.
8. No Patron or Guest is permitted in the service areas of the Amenity Facilities.
9. The Board of Supervisors reserves the right to amend or modify the Policies when necessary and will notify Patrons of any changes.
10. Members of the Boards of Supervisors, District Manager, and General ~~Operations~~-Managers and authorized employees shall have full authority to enforce these Policies.
11. Patron Cards shall be issued to Patrons at the time their membership commences. All Patrons must present their Patron Card for entrance to the Amenity Facilities. All lost or stolen Patron Cards should be reported immediately to the General ~~Operations~~-Manager. There will be a \$10.00 fee for the replacement of a Patron Card.
12. Smoking (including electronic cigarettes) is not permitted anywhere in the Amenity Facilities or other areas as designated by law.
13. All Guests must be registered and accompanied by a Patron before entering the Amenity Facilities.
14. Disregard of these Policies may result in expulsion from the Amenity Facilities and/or loss of Amenity Facilities privileges.
15. Any exceptions to the Policies must be made in writing by the General ~~Operations~~-Manager prior to the time any such contrary action is taken.
16. Swimming, boating, jet skiing, paddle-boarding, or in any way entering or being on top of any retention/detention pond, lake, or other body of water within the District shall be prohibited. These bodies of water are subject to, among other legal restrictions, conservation easements to protect the natural habitat for plants and wildlife, including alligators, which are known to cause serious bodily injury and death. This rule shall not apply to District employees, contractors, or other authorized individuals when servicing the retention/detention ponds, lakes, or other bodies of water within the District.
17. Unless specifically approved by the Board of Supervisors, District Manager, or General ~~Operations~~-Manager, private businesses shall not conduct business on or within the District Facilities. If this policy is violated, both the persons affiliated with the private business and the participating Patrons shall be subject to the District’s “Suspension and Termination of Privileges” Rule.

SECTION C.

LOSS OR DESTRUCTION OF PROPERTY OR INSTANCES OF PERSONAL INJURY

Each Patron and Guest as a condition of invitation to the premises of the Amenity Facilities assumes sole responsibility for his or her personal property. The District, its agents, employees, and contractors shall not be responsible for the loss or damage to any private property used or stored on the premises of the Amenity Facilities, whether in lockers or elsewhere.

No person shall remove from the room in which it is placed or from the Amenity Facilities' premises any property or furniture belonging to the District, the Board of Supervisors, its agents, employees, or contractors without proper authorization. Patrons and Guests shall be liable for any property damage to the Amenity Facilities and/or personal injury at the Amenity Facilities, or at any activity or function operated, organized, arranged, or sponsored by the District or their contractors which is caused by the Patron or their Guests. The District reserve the right to pursue any and all legal and equitable measures necessary to remedy any losses due to any such property damage or personal injury.

Any Patron, Guest or other person who, in any manner, makes use of or accepts the use of any apparatus, appliance, facility, privilege or service whatsoever owned, leased or operated by the District, the Board of Supervisors, its agents, employees or contractors, or who engages in any contest game, function, exercise, competition, or other activity operated, organized, arranged, or sponsored by them, either on or off the Amenity Facilities' premises, shall do so at his or her own risk, and shall hold the District, the Board of Supervisors, their agents, employees, and contractors harmless for any and all loss, cost, claim, injury, damage, or liability sustained or incurred by him or her, resulting there from and/or from any act of omission of the District, the Board of Supervisors, its agents, employees, or contractors. Any Patron shall have, owe, and perform the same obligation to the District, the Board of Supervisors, its agents, employees, or contractors hereunder in respect to any loss, cost, claim, injury, damage, or liability sustained or incurred by any Guest or family member of such Patron.

Should any party bound by the Policies bring suit against the District, the Board of Supervisors, its agents, employees, or contractors in connection with any event operated, organized, arranged, or sponsored by the District or any other claim or matter in connection with any event operated, organized, arranged, or sponsored by the District, and fail to obtain judgment therein against the District, the Board of Supervisors, their agents, employees, or contractors, said party shall be liable to the District for all costs and expenses incurred by it in the defense of such suit (including court costs and attorneys' fees through all appellate proceedings).

SECTION D.
GENERAL SWIM FACILITIES POLICIES

1. All Patrons and Guests must sign in upon entry of the Swim Facilities. The Swim Facilities governed by these Policies are the Adult Pool, Family Pool, and Wading Pool. The maximum bathing capacities of the pools are as follows:

Adult Pool	42 people
Family Pool	130 people
Wading Pool	10 people
2. Lifeguards are on duty on a seasonal basis only.
3. All Guests must be registered and accompanied by a Patron before entering the pool area. Patrons must accompany their Guests at all times while at the Pool Facilities, except for House

Guests utilizing the District's swimming pools on Mondays through Thursdays. Patrons will be responsible for any losses, expenses, damages, or fees caused or incurred by their Guests, including unaccompanied House Guests.

4. Children under fourteen (14) years of age entering the Family Pool must be accompanied by a parent or legal guardian of at least eighteen (18) years of age, unless otherwise provided for herein.
5. When lifeguards are on duty, parents or legal guardians may, by completing and signing the appropriate form, designate teenagers between the ages of fourteen (14) and seventeen (17) as "Supervising Companions" for their children. Each Supervising Companion may accompany one child at a time who is under the age of six (6) or up to two children at a time who are between the ages of six (6) and eleven (11). Staff reserves the right to terminate an individual's privilege of being designated as a Supervising Companion if, in staff's sole discretion, such individual is not fulfilling his or her responsibilities as a Supervising Companion.
6. Additionally, subject to the receipt of a consent form from a parent or legal guardian, Patrons under the age of fourteen (14) may use the Family Pool under the direct supervision of the Swim Team Coaching Staff or District-authorized Swim Lesson Staff Members.
7. Radios, televisions, and the like may be listened to if played at a volume which is not offensive to other Patrons and Guests.
8. Swimming is permitted only during designated hours as posted at the pool.
9. Showers are required before entering the pool.
10. Glass containers and other sharp or potentially hazardous objects are not permitted in the Swim Facilities.
11. Children under three (3) years of age, and those who are not reliably toilet trained, must wear rubber lined swim diapers, as well as a swimsuit over the swim diaper, to reduce the health risks associated with human waste in the swimming pool and Swim Facilities. *See* Section F. Feces Policy.
12. Play equipment, such as floats, rafts, snorkels, dive sticks, and flotation devices must be presented to Amenity Center staff for approval prior to use. The Amenity Center staff reserves the right to prevent usage of such play equipment during times of peak or scheduled activity at the pool, or if the play equipment provides a safety concern.
13. The pools will be closed once per week on Monday (unless otherwise noted) in order to facilitate maintenance.
14. Bicycles, skateboards, roller blades, scooters, and golf carts are not permitted on the pool deck area inside the pool gates at any time.
15. No one shall block or place an object to block any exit or entrance to the Swim Facilities.

16. Food delivery from outside food vendors is prohibited within the pool/deck area. All food deliveries from outside vendors are required to be delivered to the front desk of the Amenity Center.
17. Hanging on the lane lines, interfering with the lap-swimming lane, and unauthorized diving are prohibited.
18. The staff at the Amenity Center reserves the right to control all programs and activities, including the number of guest participants, equipment, and supplies usage, etc. conducted at the pool including swim lessons, aquatic/recreational programs, and pool parties.
19. Any person swimming when the pool is closed may be suspended from using the pool. The hours during which the pool is attended by a lifeguard will be posted.
20. Proper swim attire (no cutoffs) must be worn in and around the pool.
21. No chewing gum is permitted in the pool or on the pool deck area.
22. Outside alcoholic beverages are not permitted in the Swim Facilities, but may be purchased at the poolside café. Notwithstanding the prior sentence, alcoholic beverages may be consumed at events at the Swim Facilities upon the prior approval of the General Operations Manager or his/her designee.
23. No diving, jumping, pushing, running, or other horseplay is allowed in the Swim Facilities. Facility staff reserves the right to enforce pool warnings, as set forth in this document, including 1st warnings, “time-outs,” suspensions, and expulsions.
24. All changing of diapers or clothing must be done in the outside pool bathrooms.
25. Radio controlled watercrafts are not allowed in the pool area unless previously approved by the General Operations Manager.
26. Pool entrances must be kept clear at all times.
27. Smoking (including electronic cigarettes) is not permitted in the Swim Facilities or any other area as designated by law.
28. No pets (except for Service Animals) are allowed in the Swim Facilities.
29. No swinging on ladders, fences, or railings is allowed.
30. Pool furniture is not to be removed from the pool area.
31. Loud, profane, or abusive language is prohibited.
32. Children less than forty (40) inches tall are not permitted to utilize the Family Pool slide. The Family Pool Slide may be used under the following conditions:
 - a. Patron must be able to climb and slide unassisted.

- b. One person at a time.
 - c. Slide feet first and face up.
 - d. Wait for lifeguard to signal before starting the ride.
 - e. Do not run, dive, stand, kneel, rotate, or stop in the slide.
 - f. Keep arms, hands, and legs inside flume at all times.
 - g. No flotation devices are allowed on the water slide unless specifically provided by lifeguard for the purpose of use on the slide.
 - h. The slide may only be used while lifeguards are on duty.
 - i. No shorts with snaps or rivets will be allowed.
 - j. The slide is to be used at your own risk.
 - k. For safety reasons, pregnant women and persons with health conditions or back problems should not ride the water slide.
 - l. No swimming directly in front, or at the base, of the slide.
 - m. No climbing out of the pool directly next to the slide. Exit using the stairs.
33. All Patrons and Guests must be 18 years of age or older to use the Adult Pool and deck.

Lap Swimming Policies

All Patrons in a lap lane must swim laps. Maximum occupancy is four (4) Patrons per lane. Individuals not swimming laps or slow swimmers will be asked to leave the lap lanes and use recreation/social area at the Adult Pool. Only Patrons eighteen (18) years or older are permitted to use the lap lanes at the Adult Pool. Patrons younger than eighteen (18) years old may use the Family Pool for swimming laps. Equipment such as pull buoys, masks, fins, snorkels, and paddles may be used at the Adult Pool only with prior approval. Patrons must swim in a circular direction.

**SECTION E.
SWIMMING POOL: THUNDERSTORM POLICY**

The lifeguards, if present, are in control of the operation of the swimming pool during thunderstorms and heavy rain. The lifeguards will control whether swimming is permitted or not during the times the pool is attended. During periods of heavy rain, thunderstorms, and other inclement weather the pool will be closed.

**SECTION F.
SWIMMING POOL: FECES POLICY**

1. No one shall pollute the pool. The Patron responsible for the individual who pollutes the pool is liable for any costs incurred in treating and reopening the pool.
2. If contamination occurs, the pool will be closed for twelve (12) hours and the water will be shocked with chlorine to kill the bacteria.
3. Parents should take their children to the restroom before entering the pool.
4. If a child is not completely potty-trained, he or she must wear a rubber lined swim diaper, as well as a swimsuit over the swim diaper, at all times.

**SECTION G.
TENNIS FACILITY POLICIES**

1. All players shall check in at the tennis pro shop prior to playing. Unreserved tennis courts or pickleball courts will be assigned on a first come, first serve basis. Clinic, lesson, and Guest fees are to be paid prior to stepping on the court(s).
2. A Patron may make a court reservation by calling the tennis shop or in person. Reservations are allowed for one court, up to 72 hours in advance.
3. The length of time for a court reservation is 1 1/2 hours for singles and 2 hours for doubles. If a Patron arrives more than 15 minutes late for a reservation, that court will be forfeited if there are others waiting.
4. Tennis court and pickleball court usage may be limited or suspended from time to time for sponsored events or lessons, as approved by the General ~~Operations~~ Manager.
5. Proper tennis attire shall be worn at all times; cutoffs or jeans are prohibited. Only smooth sole tennis shoes shall be worn. Running shoes and cross-training shoes are prohibited due to risk of injury and damage to courts.
6. Proper court etiquette should be observed at all times. Profanity and/or disruptive behavior are prohibited.
7. Use of the tennis courts and pickleball courts is permitted only during operating hours, as posted.
8. Tennis courts are for tennis only. Equipment such as skateboards, roller blades, or scooters are not allowed on tennis courts or pickleball courts.
9. Children under twelve (12) years of age must be accompanied by a parent or other person of at least eighteen (18) years of age.
10. Glass containers, food, and smoking (including electronic cigarettes) are prohibited on or near the courts.
11. All vehicles, including, but not limited to, golf carts, bicycles, baby carriages/strollers, and scooters, are restricted from being parked on or near the tennis courts and pickleball courts.

Commented [HKV6]: It says in Section B.2 that children must be accompanied by a parent or legal guardian

Golf carts shall be parked in the parking lot. Bicycles shall be parked at the bike rack located by Court 1.

12. The Amenity Facilities reserve the right to authorize all programs and activities at the Tennis Facilities including tennis tournaments, clinics, lessons, socials, etc. and reserves the right to discontinue any such programs or activities due to concerns with safety and other conflicts with the operation of the Amenity Facilities.
13. Patrons may bring beer and/or wine for their responsible personal consumption at designated areas and times as designated by the staff within the Tennis Facilities.
14. Music is not permitted on any courts unless approved by Tennis Management.

**SECTION H.
AMENITY CENTER ROOM RENTAL POLICY**

1. Only Patrons may utilize the Amenity Centers for private parties.
2. The current pool regulations and the Policies apply.
3. Check with the General ~~Operations~~-Manager regarding the anticipated date for the party in order to determine availability. A reservation must be made, and a private rental agreement accepted by the General ~~Operations~~-Manager prior to date of rental.
4. No trackless trains, inflatables, trampolines, or battery- or gas-powered vehicles of any kind are permitted in the Amenity Center or Pool Pavilion at any time. The staking of tents and other acts which may cause damage to the Amenity Center or grounds are also prohibited.
5. The range of rates and fees for the use of the Amenity Center’s community room is as follows:

Community Room Rental	\$150-\$350 for 4 hours during business hours (10:00 am - 2:00 pm OR 3:00 pm - 7:00 pm) Additional \$75-\$150 for rentals after business hours (7:30 pm – 11:30 pm) (staff present)
Community Room Deposit for Rentals	\$250-\$500
Community Room Rental Cleaning Fee (Optional; 14-day advance notice required)	\$200-\$300

**SECTION I.
ATHLETIC PARK AND ATHLETIC PARK PAVILION POLICIES**

1. For rules and regulations of the Athletic Park and the Athletic Park Pavilion, please visit <http://www.co.st-johns.fl.us/Recreation/pavilions.aspx>.

2. All reservations are to be made directly with the County to reserve the Athletic Park Pavilion for the St. Johns County Park and Pavilion at Palencia, located at 649 Palencia Club Drive, St. Augustine, FL 32095. The Palencia Amenity Centers will no longer accept reservations and will refer all calls to the St. Johns County Parks & Recreation Department at (904) 209-0333.

Please be advised, that although the pavilion area can be reserved, the County nor the MCCDD can deny other members of the general public from use of the playground area or athletic fields during a scheduled event.

3. For Athletic Park and ball field reservations, please contact the coordinator at the St Johns County Parks and Recreation Department at (904) 209-0333.

**SECTION J.
VILLAGE GREEN POLICIES**

For the comfort and safety of all Patrons, residents, and guests, all children under sixteen (16) years of age must be accompanied by a parent or legal guardian of at least eighteen (18) years of age while on the Village Green. The Village Green is not a “playing” park area. There are several areas appropriate for children to play in the communityDistrict. Therefore, the following activities/items are prohibited on the Village Green:

1. Running, rough playing;
2. Playing with or around the water fountains or any of the water areas;
3. Touching, removing, picking up, or throwing of the rocks, mulch, or plant materials (including fruit from the trees);
4. Loud noise; and
5. Golf carts, bicycles, scooters, and skateboards – foot traffic is the only permissible mode of traffic.

**SECTION K.
PICKLEBALL COURTS**

All Patrons and Guests using the Pickleball Courts are expected to conduct themselves in a responsible, courteous and safe manner in compliance with all policies and rules governing the Amenity Facilities. Disregard or violation of the applicable policies and rules or misuse or destruction of pickleball equipment may result in the suspension or termination of Amenity Facilities privileges. Guests may use the pickleball courts if accompanied by a Patron.

Please note that people using the Pickleball Courts do so at their own risk. Persons interested in using the Pickleball Courts are encouraged to consult with a physician prior to using the facility.

1. Hours: The Pickleball Courts are available for use by Patrons and Guests, consistent with these Policies, during normal operating hours of 7:00 AM to 9:00 PM.
2. Proper Attire: Proper pickleball shoes and attire are required at all times while on the courts.
3. Reservations: Patrons may reserve a Pickleball Court by contacting the Sweetwater Creek Community Development District Swim and Fitness Center to create an account through the Court Reserve program. Once an account is created, all reservations and signups for court use are to be conducted through Court Reserve.
4. General Policies:
 - Proper pickleball etiquette shall be adhered to at all times. The use of profanity or disruptive behavior is prohibited.
 - People using the Pickleball Courts must supply their own equipment (rackets, balls, etc.).
 - The Pickleball Courts are for the play of pickleball only. Pets, roller blades, bicycles, skates, skateboards, and scooters are prohibited from the Pickleball Courts.
 - Non-alcoholic beverages are permitted at the Pickleball Courts if contained in non-breakable containers with screw top or sealed lids. No glass containers are permitted on the Pickleball Courts.
 - No chairs other than those provided by the District permitted on the Pickleball Courts.
 - Children under the age of twelve (12) are not allowed to use the Pickleball Courts unless accompanied by an adult Patron.

SECTION L.
SUSPENSION AND TERMINATION OF PRIVILEGES

1. **Introduction.** This rule addresses disciplinary and enforcement matters relating to the use of the amenities and other properties owned and managed by the District (~~“Amenity Centers”~~ or “Amenity Facilities”).
2. **General Rule.** All persons using the Amenity Facilities and entering District properties are responsible for compliance with the rules and policies established for the safe operations of the District’s Amenity Facilities.
3. **Patron Card.** Patron Cards are the property of the District. The District may request surrender of, or may deactivate, a person’s Patron Card for violation of the District’s rules and policies established for the safe operations of the District’s Amenity Facilities.
4. **Suspension and Termination of Rights.** The District, through its Board, District Manager, and General Operations Manager shall have the right to restrict or suspend, and after a

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hearing as set forth herein, terminate the Amenity Facilities access of any Patron and members of their household or Guests to use all or a portion of the Amenity Facilities for any of the following acts (each, a “Violation”):

- a. Submitting false information on any application for use of the Amenity Facilities, including but not limited to facility rental applications;
- b. Failing to abide by the terms of rental applications;
- c. Permitting the unauthorized use of a Patron Card or otherwise facilitating or allowing unauthorized use of the Amenity Facilities;
- d. Exhibiting inappropriate behavior or repeatedly wearing inappropriate attire;
- e. Failing to pay amounts owed to the District in a proper and timely manner (with the exception of special assessments);
- f. Failing to abide by any District rules or policies (e.g., Amenity Facilities Policies);
- g. Treating the District’s staff, contractors, representatives, residents, Patrons or Guests, in a harassing or abusive manner;
- h. Damaging, destroying, rendering inoperable or interfering with the operation of District property, or other property located on District property;
- i. Failing to reimburse the District for property damaged by such person, or a minor for whom the person has charge, or a guest;
- j. Engaging in conduct that is likely to endanger the health, safety, or welfare of the District, its staff, amenities management, contractors, representatives, residents, Patrons or Guests;
- k. Committing or is alleged, in good faith, to have committed a crime on or off District property that leads the District to reasonably believe the health, safety or welfare of the District, its staff, contractors, representatives, residents, Patrons or Guests is likely endangered;
- l. Engaging in another Violation after a verbal warning has been given by staff (which verbal warning is not required); or
- m. Such person’s guest or a member of their household committing any of the above Violations.

Termination of access to the District’s Amenity Facilities shall only be considered and implemented by the Board in situations that pose a long term or continuing threat to the health, safety and/or welfare of the District, its staff, contractors, representatives, residents, Patrons or Guests. The Board, in its sole discretion and upon motion of any Board member, may vote to rescind a termination of access to the Amenity Facilities.

5. **Authority of District Manager and General ~~Operations~~-Manager.** The District Manager, General ~~Operations~~-Manager or their designee has the ability to remove any person from one or all Amenities if a Violation occurs or if in his/her reasonable discretion it is the District’s best interests to do so. Upon the Director of Amenities and Strategic Planning’s assent, the District Manager, General ~~Operations~~-Manager or their designee may each independently at any time restrict or suspend for cause or causes, including but not limited to those Violations described above, any person’s privileges to use any or all of the Amenities until the next regularly scheduled meeting of the Board of Supervisors that is at least eight (8) days after the initial suspension, as evidenced by the date of notice sent by certified electronic or other mail service or longer if such individual requests deferment of his or her right to due process. In the event of such a suspension, the District Manager or his or her designee shall mail a letter to the person suspended referencing the conduct at issue, the sections of the District’s rules and policies violated, the time, date, and

location of the next regular Board meeting where the person's suspension will be presented to the Board, and a statement that the person has a right to appear before the Board and offer testimony and evidence why the suspension should be lifted. If the person is a minor, the letter shall be sent to the adults at the address within the community where the minor resides.

6. **Administrative Reimbursement.** The Board may in its discretion require payment of an administrative reimbursement of up to Five Hundred Dollars (\$500) in order to offset the actual legal and/or administrative expenses incurred by the District as a result of a Violation ("Administrative Reimbursement"). Such Administrative Reimbursement shall be in addition to any suspension or termination of Amenity access, any applicable legal action warranted by the circumstances, and/or any Property Damage Reimbursement (defined below).
7. **Property Damage Reimbursement.** If damage to District property occurred in connection with a Violation, the person or persons who caused the damage, or the person whose guest caused the damage, or the person who has charge of a minor that caused the damage, shall reimburse the District for the costs of cleaning, repairing, and/or replacing the property ("Property Damage Reimbursement"). Such Property Damage Reimbursement shall be in addition to any suspension or termination of Amenity access, any applicable legal action warranted by the circumstances, and/or any Administrative Reimbursement.
8. **Initial Hearing by the Board; Administrative Reimbursement; Property Damage Reimbursement.**
 - a. If a person's Amenity Facilities privileges are suspended, as referenced in Section 5, a hearing shall be held at the next regularly scheduled Board meeting that is at least eight (8) days after the initial suspension, as evidenced by the date of notice sent by certified electronic or other mail service or as soon thereafter as a Board meeting is held if the meeting referenced in the letter is canceled, during which both District staff and the person subject to the suspension shall be given the opportunity to appear, present testimony and evidence, cross examine witnesses present, and make arguments. The Board may also ask questions of District staff, the person subject to the suspension, and witnesses present. All persons are entitled to be represented by a licensed Florida attorney at such hearing if they so choose. Any written materials should be submitted at least seven (7) days before the hearing for consideration by the Board. If the date of the suspension is less than eight (8) days before a Board meeting, the hearing may be scheduled for the following Board meeting at the discretion of the suspendee.
 - b. The person subject to the suspension may request an extension of the hearing date to a future Board meeting, which shall be granted upon a showing of good cause, but such extension shall not stay the suspension.
 - c. After the presentations by District staff and the person subject to the suspension, the Board shall consider the facts and circumstances and determine whether to lift or extend the suspension or impose a termination. In determining the length of any suspension, or a termination, the Board shall consider the nature of the conduct, the circumstances of the conduct, the number of rules or policies violated, the person's escalation or de-escalation of the situation, and any prior Violations and/or suspensions.
 - d. The Board shall also determine whether an Administrative Reimbursement is warranted and, if so, set the amount of such Administrative Reimbursement.

- e. The Board shall also determine whether a Property Damage Reimbursement is warranted and, if so, set the amount of such Property Damage Reimbursement. If the cost to clean, repair and/or replace the property is not yet available, the Property Damage Reimbursement shall be fixed at the next regularly scheduled Board meeting after the cost to clean, repair, and/or replace the property is known.
 - f. After the conclusion of the hearing, the District Manager shall mail a letter to the person suspended identifying the Board's determination at such hearing.
9. **Suspension by the Board.** The Board on its own initiative acting at a noticed public meeting may elect to consider a suspension of a person's access for committing any of the Violations outlined in Section 4. In such circumstance, a letter shall be sent to the person suspended which contains all the information required by Section 5, and the hearing shall be conducted in accordance with Section 8.
 10. **Automatic Extension of Suspension for Non-Payment.** Unless there is an affirmative vote of the Board otherwise, no suspension or termination will be lifted or expire until all Administrative Reimbursements and Property Damage Reimbursements have been paid to the District. If an Administrative Reimbursement or Property Damage Reimbursement is not paid by its due date, the District reserves the right to request surrender of, or deactivate, all access cards or key fobs associated with an address within the District until such time as the outstanding amounts are paid.
 11. **Appeal of Board Suspension.** After the hearing held by the Board required by Section 8, a person subject to a suspension or termination may appeal the suspension or termination, or the assessment or amount of an Administrative Reimbursement or Property Damage Reimbursement, to the Board by filing a written request for an appeal ("Appeal Request"), as referenced in Section 8(e). The filing of an Appeal Request shall not result in the stay of the suspension or termination. The Appeal Request shall be filed within thirty (30) calendar days after mailing of the notice of the Board's determination as required by Section 8(f), above. For purposes of this Rule, wherever applicable, filing will be perfected and deemed to have occurred upon receipt by the District. Failure to file an Appeal Request shall constitute a waiver of all rights to protest the District's suspension or termination and shall constitute a failure to exhaust administrative remedies. The District shall consider the appeal at a Board meeting and shall provide reasonable notice to the person of the Board meeting where the appeal will be considered. At the appeal stage, no new evidence shall be offered or considered. Instead, the appeal is an opportunity for the person subject to the suspension or termination to argue, based on the evidence elicited at the hearing, why the suspension or termination should be reduced or vacated. The Board may take any action deemed by it in its sole discretion to be appropriate under the circumstances, including affirming, overturning, or otherwise modifying the suspension or termination. The Board's decision on appeal shall be final.
 12. **Legal Action; Criminal Prosecution; Trespass.** If any person is found to have committed a Violation, such person may additionally be subject to arrest for trespassing or other applicable legal action, civil or criminal in nature. If a person subject to a suspension or termination is found at the Amenity Facilities, such person will be subject to arrest for trespassing. If a trespass warrant is issued to a person by a law enforcement agency, the District has no obligation to seek a withdrawal or termination of the trespass warrant even though the issuance

of the trespass warrant may effectively prevent a person from using the District’s Amenity Facilities after expiration of a suspension imposed by the District.

13. **Severability.** If any section, paragraph, clause or provision of this rule shall be held to be invalid or ineffective for any reason, the remainder of this rule shall continue in full force and effect, it being expressly hereby found and declared that the remainder of this rule would have been adopted despite the invalidity or ineffectiveness of such section, paragraph, clause or provision

SECTION ML.
ASSIGNMENT OF RIGHTS BY DISTRICT PROPERTY OWNERS

1. District property owners may elect to assign their right to the use of the Amenity Center to Renters of their property located within the District in accordance with the provisions of this Section.
 - a. All assignments must be in writing and contain a clear affirmative assignment of the property owner’s rights for the use and enjoyment of the Amenity Center.
 - b. A copy of the written agreement must be provided to the District and the Manager immediately upon execution.
 - c. District property owners who assign their right to use the Amenity Facilities are prohibited from the use of the Amenity Facilities, including rental of the pavilion or Amenity Centers’ room(s), without payment of the Annual User Fee as provided for nonresidents.
 - d. Assignees shall assume all liabilities associated with the assignment of rights to the use the Amenity Center.
 - e. Acceptance by the District of any such assignment shall not be considered an assignment of the District property owner’s obligations regarding the payment of any fee or assessment levied by the District or in any way impede, alter, or restrict the power of the District to enforce the collection of fees and assessments as provided by law.
 - f. Property owners may not assign their rights to use the Amenity Center to short-term renters (e.g., renters for a period of under thirty (30) days) or individuals using said homes as a vacation rental.

SECTION NM.
USER FEES FOR NON-RESIDENT MEMBERS

1. The Annual User Fee for Non-Resident Members is:
 - a. \$3,500 per Non-Resident Member for use of the Tennis and Swim Facilities.
 - b. \$3,000 per Non-Resident Member for use of the Tennis Facilities only.

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- c. \$1,800 per Non-Resident Single Member for use of the Tennis Facilities only.
- 2. A ~~Guest Card, good for a~~ total of thirty (30) Annual Guest Passes at the Swim Facilities and eight (8) Annual Guest Passes at the Tennis Facilities, will be issued with the Patron Card. Once all ~~thirty g~~Annual Guest ~~p~~Passes have been utilized, an additional twelve (12) ~~G~~uest ~~P~~passes can be purchased for \$75.00.
- 3. A Daily Guest Pass for use at either the Tennis Facilities or the ~~-~~Swim Facilities may be purchased for \$10.00 per Guest, per day.
- 4. A Weekly House Guest Pass for use of the Tennis Facilities or Pool Facilities by guests who reside outside the 40-mile radius surrounding the District may be purchased for a fee of \$25.00 per House Guest. A Weekly House Guest Pass shall be valid for seven (7) consecutive days.
- 5. A Monthly House Guest Pass for use of the Tennis Facilities or Pool Facilities by guests who reside outside the 40-mile radius surrounding the District may be purchased for a fee of \$75.00 per House Guest. A Monthly House Guest Pass shall be valid for thirty (30) consecutive days.

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SECTION ~~ON~~.
TOLOMATO RIVER BOARDWALK AT PALENCIA

The Tolomato River Boardwalk is for the use of the residents of the District, their guests, and the general public. These rules are designed to maximize the safe and enjoyable use of the Tolomato River Boardwalk system, and to protect wetland vegetation and wildlife.

****** USE AT YOUR OWN RISK – THE MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT IS NOT RESPONSIBLE FOR PERSONAL PROPERTY OR PERSONAL INJURY ******

- 1. The authorized Tolomato River Boardwalk vehicle parking areas are located at the St. Johns County Park at Palencia, located on Palencia Village Drive - the park with the ship playground, and the Palencia Amenity Facilities, located in the Village Center at 625 Palencia Club Drive.
- 2. All areas surrounding the Tolomato River Boardwalk system are environmentally sensitive areas. All cautions are to be made to protect the natural inhabitants, marshes, animals, and wildlife. No plants, trees, or animal life are to be removed, touched, walked on, trampled, or damaged in any way.
- 3. Children under the age of twelve (12) are not permitted on the Tolomato River Boardwalk system without a legal guardian eighteen (18) years of age or older.
- 4. Excepting the entrance, leaving or departing the Tolomato River Boardwalk system or its designated areas is not permitted.
- 5. The Tolomato River Boardwalk hours of operation are during daylight hours, from dawn until dusk, sunrise to sunset. Overnight stays or camping are not permitted on the Tolomato River Boardwalk system.

6. Residents, guests, and users are encouraged to access the Tolomato River Boardwalk entrance by walking or riding their bicycles. Appropriate footwear is required. A bicycle rack will be located at the entrance to Tolomato River Boardwalk. The entrance to the Tolomato River Boardwalk is situated adjacent to several private property home sites. Residents, guests and users of the Tolomato River Boardwalk are asked to respect the enjoyment of this private property by not parking any vehicles, including, but not limited to, automobiles or golf carts, anywhere except at the two Authorized Parking Area locations defined above in paragraph 1. No parking for the Tolomato River Boardwalk has been provided along Costa Blanca Road, Hickory Hill Drive, or North River Drive. (See Paragraph 1 for authorized parking locations).
7. The Tolomato River Boardwalk is intended for pedestrian foot traffic and persons in wheelchairs only. Wheeled vehicles, including automobiles, trucks, motorcycles, all-terrain vehicles (ATV), golf carts, scooters (motorized or non-motorized), skateboards (motorized or non-motorized), power wheel-type children's vehicles, skates, bicycles, or any other motorized or non-motorized vehicles are not permitted anywhere on the Tolomato River Boardwalk system. Acceptable wheeled vehicles include ADA- compliant wheelchairs, and tandem baby strollers or wagons used to transport babies or small children. Double-wide strollers are not permitted anywhere on the Tolomato River Boardwalk system. A bike rack at the front entrance to the Tolomato River Boardwalk is available where bicyclists may leave their bikes prior to using the Tolomato River Boardwalk system.
8. NOTE: Motorized District carts and bicycles will be used for security purposes and to maintain and haul trash from the Tolomato River Boardwalk system.
9. Fireworks of any kind are not permitted anywhere on the Tolomato River Boardwalk system. Alcohol is not permitted anywhere on the Tolomato River Boardwalk system.
10. The Tolomato River Boardwalk is for the enjoyment of nature under quiet conditions. Shouting and radios are incompatible with such enjoyment, and thus, radios or other loud noise-generating devices, other than personal headphones, are not permitted anywhere on the Tolomato River Boardwalk system.
11. Running and rough play is not permitted on the Tolomato River Boardwalk system.
12. The Tolomato River Boardwalk is not for the use of private parties.
13. Smoking (including electronic cigarettes) or fires of any kind are not permitted anywhere on the Tolomato River Boardwalk system.
14. Fishing is permitted, with required licenses, only at the designated fishing pier area at the end of the Tolomato River Boardwalk. Fishing is not permitted on any other portion of the Tolomato River Boardwalk system. Residents, guests, and users must fish in accordance with State of Florida Fish and Wildlife Conservation Commission fishing license and permit requirements (<http://www.floridaconservation.org/license/>).
15. All pets must always be leashed. Pet owners are responsible for policing of pet excrement. If pets and pet waste become a nuisance or problem, the District Board may be forced revise the policy to prohibit pets. The Tolomato River Boardwalk users and their pets are not permitted

to leave the Tolomato River Boardwalk for any reason other than the entrance/exit (*See Paragraph 2*).

16. Hunting is not permitted anywhere on or off the Tolomato River Boardwalk system.
17. Horses and horseback riding is not permitted anywhere on the Tolomato River Boardwalk system.
18. No electrical outlets are provided for any purpose. Power generators of any kind are not permitted anywhere on or near the Tolomato River Boardwalk system.
19. Food and non-alcoholic beverages are allowed only in designed picnic areas. All picnic areas are available for use based on the first come basis.
20. Board walkers are encouraged to carry out all trash they bring in. Trash and all refuse should be secured in proper trash bags, properly tied, and disposed in designated trash receptacles.
21. No boats motorized or non-motorized, nor any other water vessel shall be anchored or docked on or off the Tolomato River Boardwalk system.
22. Violations of these policies and procedures for the Tolomato River Boardwalk system, or any amenity, will subject the party(ies) to penalties of law, environmental regulatory agencies, and potential loss of privileges to any and all Amenity Facilities. The District will hold any user(s) personally and legally responsible for any activities which result in violations of environmental regulatory requirements.
23. We highly encourage Tolomato River Boardwalk users to carry their personal cell phones on the Tolomato River Boardwalk system, as there is no other form of communication provided or available.
24. Report maintenance or vandalism concerns to the local District office, 904-810-0520.

Thank you for doing your part to make the Tolomato River Boardwalk system a wonderful experience and pleasant place for everyone to enjoy.

GUEST PASS ADDENDUM – A

SWIM FACILITIES GUEST PRIVILEGES		
Includes use of Swim Facilities in accordance with these Policies.		
Guest Pass Type	Guest Pass Description & Rate	Guest Pass Restrictions
Annual Guest Pass	Each Patron household will be issued 30 annual guest passes for use of the Swim Facilities. An additional 12 passes can be purchased for \$75.00. All passes must be used prior to purchasing additional sets of 12.	Sign in is required at the Amenity front desk. Guest must be accompanied by a Patron at all times.
Daily Guest Pass	\$10 fee per day per Guest for use of the Swim Facilities. A Daily Pass is valid for day of issue only.	Sign in is required at the Amenity front desk. Guest must be accompanied by a Patron at all times.
Weekly House Guest Pass	\$25 weekly fee for use of the Swim Facilities, per individual Guest age 16 or older and who resides outside the 40-mile radius surrounding the District. A Weekly House Guest Pass is valid for 7 consecutive days.	Sign in is required at the Amenity front desk. Guest must be accompanied by a Patron when signing in. Guest must be accompanied by a Patron at all times when using the facilities, except when using the pools Monday through Thursday.
Monthly House Guest Pass	\$75 monthly fee for use of the Swim Facilities per individual Guest age 16 or older and who resides outside the 40-mile radius surrounding the District. A Monthly House Guest Pass is valid for 30 consecutive days.	Sign in is required at the Amenity front desk. Guest must be accompanied by a Patron when signing in. Guest must be accompanied by a Patron at all times when using the facilities, except when using the pools Monday through Thursday.

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TENNIS FACILITIES GUEST PRIVILEGES		
Includes use of Tennis Facilities in accordance with these Policies and subject to court availability.		
Guest Pass Type	Guest Pass Description & Rate	Guest Pass Restrictions
Annual Guest Pass	Each Patron household will be issued 8 annual guest passes for use of the swim facilities. An additional 12 passes can be purchased for \$75.00. All passes must be used prior to purchasing additional sets of 12.	Guest must be accompanied by a Patron at all times. A Guest Pass cannot be used for league play.
Daily Guest Pass	\$10 fee per day per Guest for use of the Tennis Facilities. A Daily Pass is valid for day of issue only.	Guest must be accompanied by a Patron at all times. A Guest Pass cannot be used for league play.
Weekly House Guest Pass	\$25 weekly fee for use of the Tennis Facilities per individual Guest age 16 or older who resides outside the 40-mile radius surrounding the District. A Weekly House Guest Pass is valid for 7 consecutive days.	Guest must be accompanied by a Patron at all times. A Guest Pass cannot be used for league play.
Monthly House Guest Pass	\$75 monthly fee for use of the Tennis Facilities per individual Guest age 16 or older and who resides outside the 40-mile radius surrounding the District. A Monthly House Guest Pass is valid for 30 consecutive days.	Guest must be accompanied by a Patron at all times. A Guest Pass cannot be used for league play.

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Guest Pass Policies

- (1) Except as otherwise stated in these policies, Guest Passes are required for use of the Tennis Facilities and Swim Facilities every day of the year. A Guest may be a Guest of a single or multiple Patron(s) for the Tennis Facilities no more than a total of eight (8) times per calendar year, and the Swim and Fitness Facilities no more than a total of fifteen (15) times per calendar year. Patrons must accompany their Guest(s) to the Tennis Facilities and Swim and Fitness Facilities.
- (2) Guest Passes for the Swim and Fitness Facilities are not required for caregivers. Caregivers are defined as someone caring for a child or special needs adult. Caregivers may only have access to the District's Family Pool. The child or special needs adult must be present with his or her(s) Patron Card. Caregivers must be pre-registered prior to admittance.
- (3) Guest privileges are subject to facility availability. Guests should refer to the District's calendar for amenity closures for Leagues and Tournament usage.
- (4) Patrons may use no more than eight (8) Guest Passes per visit to the Amenity Facilities, including the swimming pools. A Patron under the age of eighteen (18) may accompany no more than two (2) Guests at a time.
- (5) CDD Management will turn away anyone that is not an official Guest. AIRBNB, VRBO, etc. and less than 30-day rentals are not defined as Guest.

SWIM TEAM POLICIES ADDENDUM – B

Guidelines for Swim Team Usage

1. All Swim Team usage of District Amenity Facilities must be pre-scheduled with District staff at least 30 days prior to the beginning of practices.
2. All Swim Team members must be District residents, paid users of the District’s Amenity Facilities, lifeguards at the facility, or Swim Team coaches and their minor children.
3. Swim Team is responsible for ensuring that Swim Team members and visiting teams abide by all facility rules and policies.
4. Except with the prior approval of the District, no Swim Team competitions may be held on weekends or on days that the pool is closed.
5. Swim Team shall be responsible for straightening chairs and disposing of trash in poolside trash receptacles.
6. During Swim Team practices, the swim team shall leave two lanes open for use by non-swim team users. Should the lane reserved for non-swim team users be used by more than three swimmers, the Swim Team shall make another lane available for non-swim team users.
7. Swim Team roster must be provided to the District 30 days prior to practices beginning. Roster must include all coaching staff. Amendments to roster must be provided to District as soon as practical.
8. Proof of insurance must be provided to the District 30 days prior to practices beginning.
9. Swim Team contract with the District must be signed and provided to the District 30 days prior to practices beginning.
10. If the Swim Team wishes to bring in outside “vendors” such as Swim Zone or Planet Swim School, the dates and times must be approved by District staff, two weeks prior to such date.
11. Swim Team is responsible for ensuring that children ages 5 through 12 are accompanied by a parent, coach, or person (13) year old or over at all times.
12. Swim Team shall pay for the cost of any special services (e.g., increased lifeguard coverage), should the District allow or offer such services to the Swim Team.
13. Swim Team shall be responsible for automobile parking on swim meet days. Swim meets are expected to surpass the District’s parking lot capacity, and the Swim Team shall have volunteers available to manage such overflow parking. Should the asphalt parking lot and grassy overflow parking area to the south of the asphalt parking lot reach a completely full capacity, the preferred overflow parking area shall be the north bound lane of North Loop Parkway (e.g. – opposite side of street from the Amenity Center entrance). Use of temporary “No Parking on this Side of Street” signs shall be permitted two (2) hours prior and one (1) hour after a scheduled swim meet. The Swim Team may also directly seek out permission of nearby vacant landowners for over-flow parking.

Seventh Order of Business

7A

MARSHALL CREEK
Community Development District

Financial Report

April 30, 2024

Prepared by



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MARSHALL CREEK
Community Development District

Financial Statements

(Unaudited)

April 30, 2024

Balance Sheet
April 30, 2024

ACCOUNT DESCRIPTION	GENERAL FUND	GENERAL 004 - 2002 AREA CAPITAL RESERVES FUND	SERIES 2002 DEBT SERVICE FUND	SERIES 2015 DEBT SERVICE FUND	SERIES 2016 DEBT SERVICE FUND	TOTAL
ASSETS						
Cash - Checking Account	\$ 3,631,846	\$ -	\$ -	\$ -	\$ -	\$ 3,631,846
Assessments Receivable	118,172	7,085	200,541	24,703	2,313	352,814
Allow-Doubtful Collections	(118,172)	(7,085)	(200,541)	(24,703)	(2,313)	(352,814)
Due From Other Funds	-	290,745	14,546	12,752	808	318,851
Investments:						
Money Market Account	1,262,312	-	-	-	-	1,262,312
Mutual Funds (Gov. Fund)	555,186	-	-	-	-	555,186
Prepayment Account	-	-	19,507	-	22	19,529
Prepayment Account A	-	-	-	727	-	727
Reserve Fund	-	-	50,000	-	31,330	81,330
Reserve Fund A	-	-	-	478,563	-	478,563
Revenue Fund	-	-	1,340,024	-	85,727	1,425,751
Revenue Fund A	-	-	-	1,054,616	-	1,054,616
Sinking fund	-	-	-	-	6	6
Sinking Fund A	-	-	-	240	-	240
Prepaid Items	32,751	-	-	-	-	32,751
TOTAL ASSETS	\$ 5,482,095	\$ 290,745	\$ 1,424,077	\$ 1,546,898	\$ 117,893	\$ 8,861,708
LIABILITIES						
Accounts Payable	\$ 79,068	\$ -	\$ -	\$ -	\$ -	\$ 79,068
Accrued Expenses	1,304	-	-	-	-	1,304
Sales Tax Payable	199	-	-	-	-	199
Due To Other Funds	318,851	-	-	-	-	318,851
TOTAL LIABILITIES	399,422	-	-	-	-	399,422
FUND BALANCES						
Nonspendable:						
Prepaid Items	32,751	-	-	-	-	32,751
Restricted for:						
Debt Service	-	-	1,424,077	1,546,898	117,893	3,088,868
Assigned to:						
Operating Reserves	1,225,543	-	-	-	-	1,225,543
Reserves - Field	723,492	-	-	-	-	723,492
Reserves - Gate	7,838	-	-	-	-	7,838
Reserves - Landscape	39,986	-	-	-	-	39,986
Reserves - Park	32,900	-	-	-	-	32,900
Reserves - Swim&Fitness Clubh	18,558	-	-	-	-	18,558
Reserves - Swimming Pools	132,635	-	-	-	-	132,635
Reserves - Tennis Courts	24,853	-	-	-	-	24,853
Unassigned:	2,844,117	290,745	-	-	-	3,134,862
TOTAL FUND BALANCES	\$ 5,082,673	\$ 290,745	\$ 1,424,077	\$ 1,546,898	\$ 117,893	\$ 8,462,286
TOTAL LIABILITIES & FUND BALANCES	\$ 5,482,095	\$ 290,745	\$ 1,424,077	\$ 1,546,898	\$ 117,893	\$ 8,861,708

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending April 30, 2024

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
REVENUES				
Interest - Investments	\$ 50,000	\$ 29,167	\$ 140,446	\$ 111,279
Shared Rev - Other Local Units	541,292	541,292	-	(541,292)
Interlocal Agreement - Other	351,990	205,328	5,447	(199,881)
S/F Swimming Program Fees	3,500	-	-	-
S/F Activity Fees	4,000	4,000	-	(4,000)
S/F Rental Fees	2,500	1,458	1,100	(358)
S/F Snack Bar Revenue	3,000	1,750	-	(1,750)
Tennis Merchandise Sales	25,000	14,583	13,477	(1,106)
Tennis Special Events&Socials	1,500	1,125	500	(625)
Tennis Lessons & Clinics	300,000	175,000	207,166	32,166
Tennis Ball Machine Rental Fee	6,500	3,792	5,852	2,060
Tennis Membership	65,000	65,000	64,222	(778)
Interest - Tax Collector	-	-	7,567	7,567
Special Assmnts- Tax Collector	3,433,348	3,433,348	3,182,143	(251,205)
Special Assmnts- Discounts	(137,334)	(137,334)	(123,445)	13,889
Other Miscellaneous Revenues	8,500	4,958	33,487	28,529
Gate Bar Code/Remotes	4,000	2,333	2,128	(205)
Impact Fee	286,625	167,198	113,814	(53,384)
TOTAL REVENUES	4,949,421	4,512,998	3,653,904	(859,094)

EXPENDITURES

Administration

P/R-Board of Supervisors	14,285	8,333	5,619	2,714
ProfServ-Arbitrage Rebate	1,800	1,800	600	1,200
ProfServ-Dissemination Agent	3,000	3,000	-	3,000
ProfServ-Engineering	25,000	14,583	17,430	(2,847)
ProfServ-Legal Services	75,000	43,750	33,359	10,391
ProfServ-Mgmt Consulting	69,842	40,741	40,741	-
ProfServ-Special Assessment	16,872	16,872	16,872	-
ProfServ-Trustee Fees	11,400	3,800	2,706	1,094
Auditing Services	4,800	4,800	-	4,800
Postage and Freight	4,600	2,683	1,471	1,212
Insurance - General Liability	42,210	42,210	40,133	2,077
Printing and Binding	2,500	1,458	296	1,162
Legal Advertising	3,500	2,042	594	1,448
Miscellaneous Services	14,000	8,167	8,250	(83)
Misc-Assessment Collection Cost	68,667	68,667	61,140	7,527
Shared Exp - Other Local Units	521,042	521,042	-	521,042
Office Supplies	1,474	860	250	610
Annual District Filing Fee	175	175	175	-
Total Administration	880,167	784,983	229,636	555,347

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending April 30, 2024

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<u>Other Public Safety</u>				
Payroll-Benefits	7,500	4,375	2,443	1,932
Payroll-Engineering	89,255	52,065	34,058	18,007
Payroll-Janitor	2,500	1,458	1,371	87
Contracts-Security Services	135,000	78,750	64,554	14,196
Contracts-Roving Patrol	56,100	32,725	32,539	186
R&M-Gate	30,000	17,500	17,909	(409)
Misc-Bar Codes	5,335	3,112	1,296	1,816
Total Other Public Safety	325,690	189,985	154,170	35,815
<u>Field</u>				
Payroll-Benefits	9,965	5,813	4,078	1,735
Payroll-Engineering	71,455	41,682	33,758	7,924
Lease - Land	2,115	2,115	-	2,115
R&M-Bike Paths & Asphalt	6,500	3,900	-	3,900
R&M-Boardwalks	25,000	16,667	7,980	8,687
R&M-Buildings	20,000	11,667	-	11,667
R&M-Electrical	6,180	3,605	4,841	(1,236)
R&M-Fountain	5,000	2,917	103	2,814
R&M-Mulch	7,350	-	-	-
R&M-Roads & Alleyways	140,000	81,667	18,717	62,950
R&M-Sidewalks	40,000	23,333	60,657	(37,324)
R&M-Signage	7,500	3,375	2,098	1,277
Cap Outlay-Machinery and Equip	-	-	23,210	(23,210)
Total Field	341,065	196,741	155,442	41,299
<u>Landscape Services</u>				
Payroll-Salaries	82,672	48,225	42,214	6,011
Payroll-Administrative	6,335	3,695	1,868	1,827
Payroll-Benefits	87,124	50,822	30,408	20,414
Payroll-General Staff	270,000	157,500	123,040	34,460
Payroll-Irrigation Staff	86,600	50,517	54,559	(4,042)
Payroll-IPM Staff	107,975	62,985	11,008	51,977
Payroll-Equipment Mechanic	38,242	22,308	29,424	(7,116)
Payroll Taxes	45,225	26,381	20,550	5,831
ProfServ-Info Technology	500	292	-	292
Contracts-Misc Labor	41,895	24,439	23,100	1,339
Communication - Telephone	3,900	2,275	2,578	(303)
Utility - Cable TV Billing	2,395	1,397	1,717	(320)
Electricity - General	3,360	1,960	2,560	(600)
Utility - Refuse Removal	13,650	7,963	8,905	(942)
Utility - Water & Sewer	2,100	1,225	1,529	(304)

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending April 30, 2024

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
Rentals - General	1,000	583	-	583
R&M-Buildings	6,000	3,500	2,603	897
R&M-Equipment	31,500	18,375	8,525	9,850
R&M-Grounds	23,100	13,475	5,669	7,806
R&M-Irrigation	24,150	14,088	12,056	2,032
R&M-Mulch	94,500	55,125	62,606	(7,481)
R&M-Pump Station	20,000	11,667	20,524	(8,857)
R&M-Trees and Trimming	35,000	20,417	8,875	11,542
Misc-Employee Meals	6,500	3,792	3,605	187
Office Equipment	500	292	-	292
Op Supplies - General	25,000	14,583	5,346	9,237
Op Supplies - Uniforms	5,000	2,917	2,402	515
Op Supplies - Fuel, Oil	20,000	11,667	7,021	4,646
Impr - Landscape	35,000	20,417	15,772	4,645
Cap Outlay-Machinery and Equip	8,500	4,958	245	4,713
Total Landscape Services	1,127,723	657,840	508,709	149,131
Utilities				
Electricity - Streetlights	85,575	49,919	57,699	(7,780)
Utility - Water & Sewer	14,000	8,167	3,091	5,076
R&M-Lake	48,000	28,000	28,728	(728)
Total Utilities	147,575	86,086	89,518	(3,432)
Operation & Maintenance				
Payroll-Shared Personnel	351,990	205,328	11,595	193,733
ProfServ-Field Management	304,752	177,772	185,627	(7,855)
Training/Staff Development	2,500	1,458	-	1,458
Communication - Telephone	1,700	992	-	992
Postage and Freight	450	263	452	(189)
Rentals - General	2,375	1,385	984	401
Printing and Binding	5,250	3,063	2,989	74
Misc-Connection Computer	2,500	1,458	1,151	307
Billback Expenses Developer	-	-	1,108	(1,108)
Office Supplies	750	438	392	46
Op Supplies - General	8,000	4,667	3,221	1,446
Total Operation & Maintenance	680,267	396,824	207,519	189,305
Parks and Recreation				
ProfServ-Mgmt Consulting	26,994	15,747	15,747	-
Insurance -Property & Casualty	73,988	73,988	105,260	(31,272)
Total Parks and Recreation	100,982	89,735	121,007	(31,272)

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending April 30, 2024

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<u>Clubhouse</u>				
Contracts-Misc Labor	3,150	1,838	425	1,413
Contracts-Outside Fitness	5,500	3,208	9,297	(6,089)
R&M-Air Conditioning	7,500	4,375	379	3,996
R&M-Buildings	5,000	2,917	2,699	218
R&M-Equipment	3,000	1,750	77	1,673
Special Events	50,000	29,167	27,409	1,758
Cap Outlay-Machinery and Equip	1,500	875	-	875
Cap Outlay-Clubhouse	10,000	5,833	2,210	3,623
Total Clubhouse	85,650	49,963	42,496	7,467
<u>Swimming Pool</u>				
Payroll-Salaries	103,570	60,416	5,409	55,007
Payroll-Hourly	50,097	29,223	43,123	(13,900)
Payroll-Lifeguards	42,000	24,500	-	24,500
Payroll-Benefits	28,425	16,581	18,632	(2,051)
Payroll-Engineering	71,455	41,682	28,582	13,100
Payroll-Janitor	13,975	8,152	9,003	(851)
Payroll-Landscape	15,425	8,998	8,249	749
Payroll Taxes	16,035	9,354	3,628	5,726
ProfServ-Info Technology	2,500	1,458	700	758
Contracts-Lifeguard Services	-	-	3,993	(3,993)
Contracts-Landscape	5,000	2,917	500	2,417
Travel and Per Diem	200	117	-	117
Communication - Telephone	6,875	4,010	4,717	(707)
Utility - General	55,920	32,620	34,488	(1,868)
Utility - Cable TV Billing	4,410	2,573	1,781	792
Utility - Refuse Removal	3,050	1,779	1,704	75
R&M-Buildings	15,000	8,750	18,584	(9,834)
R&M-Pools	29,400	17,150	21,963	(4,813)
R&M-Vehicles	500	292	-	292
Advertising	500	292	871	(579)
Miscellaneous Services	350	204	-	204
Misc-Employee Meals	4,695	2,739	2,860	(121)
Misc-Training	1,500	875	-	875
Misc-Licenses & Permits	1,100	642	-	642
Office Supplies	3,000	1,750	1,312	438
Cleaning Supplies	1,500	875	211	664
Office Equipment	3,000	1,750	200	1,550
Snack-Bar Expenses	1,000	583	-	583
Op Supplies - Spa & Paper	1,500	875	255	620
Op Supplies - Uniforms	1,500	875	1,037	(162)

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending April 30, 2024

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
Subscriptions and Memberships	7,500	4,375	10,705	(6,330)
Cap Outlay - Pool Furniture	15,000	8,750	-	8,750
Capital Outlay - Pool	10,000	5,833	-	5,833
Total Swimming Pool	515,982	300,990	222,507	78,483
<u>Tennis Court</u>				
Payroll-Salaries	136,500	79,625	71,186	8,439
Payroll-Hourly	43,405	25,320	30,130	(4,810)
Payroll-Benefits	40,445	23,593	16,717	6,876
Payroll-Engineering	53,595	31,264	17,329	13,935
Payroll-Commission	274,050	159,863	186,741	(26,878)
Payroll-Janitor	6,115	3,567	2,762	805
Payroll-Landscape	4,925	2,873	2,839	34
Payroll Taxes	35,355	20,624	14,969	5,655
ProfServ-Info Technology	2,500	1,458	4,523	(3,065)
Contracts-Landscape	5,000	2,917	350	2,567
Communication - Telephone	2,750	1,604	2,089	(485)
Utility - Cable TV Billing	2,585	1,508	1,793	(285)
Electricity - General	13,125	7,656	8,363	(707)
Utility - Refuse Removal	2,585	1,508	1,697	(189)
Utility - Water & Sewer	1,575	919	918	1
Rental/Lease - Vehicle/Equip	1,785	1,041	925	116
R&M-General	7,000	4,083	33,345	(29,262)
R&M-Court Maintenance	20,000	11,667	2,701	8,966
R&M-Vandalism	500	292	-	292
Printing and Binding	500	292	539	(247)
Advertising	500	292	871	(579)
Misc-Employee Meals	2,500	1,458	1,428	30
Special Events	1,000	583	2,690	(2,107)
Office Supplies	2,500	1,458	1,548	(90)
Office Equipment	5,000	2,917	-	2,917
Teaching Supplies	4,000	2,200	1,700	500
Op Supplies - Uniforms	500	400	204	196
COS - Start Up Inventory	15,000	12,750	5,836	6,914
Subscriptions and Memberships	1,775	1,775	975	800
Cap Outlay-Machinery and Equip	10,000	5,900	20,220	(14,320)
Total Tennis Court	697,070	411,407	435,388	(23,981)
<u>Reserves</u>				
Reserve - Field	47,250	47,250	-	47,250
Total Reserves	47,250	47,250	-	47,250
TOTAL EXPENDITURES & RESERVES	4,949,421	3,211,804	2,166,392	1,045,412

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending April 30, 2024

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
Excess (deficiency) of revenues Over (under) expenditures	-	1,301,194	1,487,512	186,318
Net change in fund balance	\$ -	\$ 1,301,194	\$ 1,487,512	\$ 186,318
FUND BALANCE, BEGINNING (OCT 1, 2023)	3,595,161	3,595,161	3,595,161	
FUND BALANCE, ENDING	<u>\$ 3,595,161</u>	<u>\$ 4,896,355</u>	<u>\$ 5,082,673</u>	

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending April 30, 2024

Account Description	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	TOTAL				
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget	Budget	Budget	Budget	Actual Thru 4/30/2024	Projected Next 5 Mths	FY2024 Total	Adopted Budget	% of Budget
Revenues																	
Interest - Investments	\$ 5,436	\$ 7,334	\$ 17,998	\$ 26,688	\$ 18,511	\$ 44,742	\$ 19,734	\$ 4,167	\$ 4,167	\$ 4,167	\$ 4,167	\$ 4,167	\$ 140,443	\$ 20,835	\$ 161,278	\$ 50,000	323%
Shared Rev - Other Local Units	-	-	-	-	-	-	-	541,292	-	-	-	-	-	-	-	541,292	0%
Interlocal Agreement - Other	5,447	-	-	-	-	-	-	-	-	-	-	-	5,447	-	5,447	351,990	2%
S/F Swimming Program Fees	10	-	(10)	-	-	-	-	875	875	875	875	-	-	3,500	3,500	3,500	100%
S/F Activity Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4,000	0%
S/F Rental Fees	400	-	-	100	100	200	300	208	208	208	208	208	1,100	1,040	2,140	2,500	86%
S/F Snack Bar Revenue	-	-	-	-	-	-	-	250	250	250	250	250	-	1,250	1,250	3,000	42%
Tennis Merchandise Sales	2,360	1,151	3,692	1,309	883	1,716	2,366	2,083	2,083	2,083	2,083	2,083	13,477	10,415	23,892	25,000	96%
Tennis Special Events&Socials	-	-	-	-	-	-	500	-	-	375	-	-	500	375	875	1,500	58%
Tennis Lessons & Clinics	36,496	28,276	29,172	26,199	30,141	25,500	31,383	25,000	25,000	25,000	25,000	25,000	207,166	125,001	332,167	300,000	111%
Tennis Ball Machine Rental Fee	208	116	3,232	1,040	696	336	224	542	542	542	542	542	5,852	2,710	8,562	6,500	132%
Tennis Membership	47,153	1,800	1,725	6,308	2,200	1,950	3,086	778	-	-	-	-	64,222	778	65,000	65,000	100%
Interest - Tax Collector	-	-	-	-	-	-	7,567	-	-	-	-	-	7,567	-	7,567	-	0%
Special Assmnts- Tax Collector	-	496,160	858,263	1,236,968	480,206	110,547	-	251,204	-	-	-	-	3,182,143	251,205	3,433,348	3,433,348	100%
Special Assmnts- Discounts	-	(20,274)	(34,274)	(49,362)	(17,407)	(2,128)	-	(13,889)	-	-	-	-	(123,445)	(13,889)	(137,334)	(137,334)	100%
Other Miscellaneous Revenues	27,329	837	192	4,216	386	458	69	708	708	708	708	708	33,487	3,540	37,027	8,500	436%
Gate Bar Code/Remotes	289	356	362	248	155	399	319	333	333	333	333	333	2,128	1,665	3,793	4,000	95%
Impact Fee	26,356	-	-	58,424	29,034	-	-	23,885	23,885	23,885	23,885	23,885	113,814	119,425	233,239	286,625	81%
Total Revenues	151,484	517,457	880,352	1,310,437	544,905	183,720	65,548	837,436	58,051	58,426	58,051	57,176	3,653,901	527,850	4,181,751	4,949,421	84%
Expenditures																	
Administrative																	
P/R-Board of Supervisors	1,259	(129)	1,143	861	106	1,154	1,224	1,190	1,190	1,190	1,190	1,190	5,619	5,949	11,568	14,285	81%
ProfServ-Arbitrage Rebate	-	-	600	-	-	-	-	-	-	-	-	-	600	-	600	1,800	33%
ProfServ-Dissemination Agent	(3,000)	-	3,000	-	-	-	-	-	-	-	-	-	-	-	-	3,000	0%
ProfServ-Engineering	-	3,860	4,040	913	2,637	2,555	3,426	2,083	2,083	2,083	2,083	2,083	17,430	10,416	27,846	25,000	111%
ProfServ-Legal Services	-	8,526	6,119	5,201	6,390	7,124	-	6,250	6,250	6,250	6,250	6,250	33,359	31,251	64,610	75,000	86%
ProfServ-Mgmt Consulting	5,820	5,820	5,820	5,820	5,820	5,820	5,820	5,820	5,820	5,820	5,820	5,820	40,741	29,099	69,840	69,842	100%
ProfServ-Special Assessment	-	-	16,872	-	-	-	-	-	-	-	-	-	16,872	-	16,872	16,872	100%
ProfServ-Trustee Fees	-	-	120	700	-	1,886	-	-	-	3,800	3,800	-	2,706	7,600	10,306	11,400	90%
Auditing Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4,800	0%
Postage and Freight	133	94	250	554	146	293	-	383	383	383	383	383	1,471	1,914	3,385	4,600	74%
Insurance - General Liability	20,067	10,033	-	-	10,033	-	-	-	-	-	-	-	40,133	-	40,133	42,210	95%
Printing and Binding	-	-	144	55	97	-	-	208	208	208	208	208	296	1,040	1,336	2,500	53%
Legal Advertising	-	75	78	192	173	78	-	292	292	292	292	292	594	1,462	2,056	3,500	59%
Miscellaneous Services	1,099	2,175	890	1,258	964	984	881	1,167	1,167	1,167	1,167	1,167	8,250	5,836	14,086	14,000	101%
Misc-Assessment Collection Cost	-	9,518	16,480	23,718	9,256	2,168	-	-	-	-	-	-	61,140	-	61,140	68,667	89%
Shared Exp - Other Local Units	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	521,042	0%

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending April 30, 2024

Account Description	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	TOTAL				
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget	Budget	Budget	Budget	Actual Thru 4/30/2024	Projected Next 5 Mths	FY2024 Total	Adopted Budget	% of Budget
Office Supplies	44	-	146	-	60	-	-	123	123	123	123	123	250	615	865	1,474	59%
Annual District Filing Fee	175	-	-	-	-	-	-	-	-	-	-	-	175	-	175	175	100%
Total Administrative	25,597	39,972	55,702	39,272	35,682	22,062	11,351	17,516	17,516	21,316	21,316	17,516	229,636	95,182	324,818	880,167	37%
Other Public Safety																	
Payroll-Benefits	50	385	291	329	314	635	438	625	625	625	625	625	2,443	3,124	5,567	7,500	74%
Payroll-Engineering	3,003	3,756	8,160	4,034	4,988	5,305	4,811	7,438	7,438	7,438	7,438	7,438	34,058	37,189	71,247	89,255	80%
Payroll-Janitor	211	186	256	173	181	186	180	208	208	208	208	208	1,371	1,042	2,413	2,500	97%
Contracts-Security Services	20,955	10,477	10,477	10,477	7,548	4,619	-	11,250	11,250	11,250	11,250	11,250	64,554	56,249	120,803	135,000	89%
Contracts-Roving Patrol	3,794	3,313	5,571	4,099	4,620	4,363	6,779	4,675	4,675	4,675	4,675	4,675	32,539	23,375	55,914	56,100	100%
R&M-Gate	11,315	625	826	1,324	796	1,456	1,568	2,500	2,500	2,500	2,500	2,500	17,909	12,501	30,410	30,000	101%
Misc-Bar Codes	-	-	-	-	1,296	-	-	445	445	445	445	445	1,296	2,225	3,521	5,335	66%
Total Other Public Safety	39,328	18,742	25,581	20,436	19,743	16,564	13,776	27,141	27,141	27,141	27,141	27,141	154,170	135,705	289,875	325,690	89%
Field																	
Payroll-Benefits	330	382	273	323	387	1,070	1,314	830	830	830	830	830	4,078	4,151	8,229	9,965	83%
Payroll-Engineering	2,703	3,756	8,160	4,034	4,988	5,305	4,811	5,955	5,955	5,955	5,955	5,955	33,758	29,774	63,532	71,455	89%
Lease - Land	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,115	0%
R&M-Bike Paths & Asphalt	-	-	-	-	-	-	-	-	2,600	-	-	-	-	2,600	2,600	6,500	40%
R&M-Boardwalks	5,660	150	150	372	1,319	164	164	8,333	-	-	-	-	7,980	8,332	16,312	25,000	65%
R&M-Buildings	-	-	-	-	-	-	-	1,667	1,667	1,667	1,667	1,667	-	8,335	8,335	20,000	42%
R&M-Electrical	-	-	189	198	(50)	1,053	3,451	515	515	515	515	515	4,841	2,575	7,416	6,180	120%
R&M-Fountain	-	-	58	-	-	45	-	417	417	417	417	417	103	2,085	2,188	5,000	44%
R&M-Mulch	-	-	-	-	-	-	-	7,350	-	-	-	-	-	7,350	7,350	7,350	100%
R&M-Roads & Alleyways	2,289	110	1,321	3,289	9,952	1,669	87	11,667	11,667	11,667	11,667	11,667	18,717	58,335	77,052	140,000	55%
R&M-Sidewalks	2,121	-	249	10,413	1,055	27,125	19,696	3,333	3,333	3,333	3,333	3,333	60,657	16,667	77,324	40,000	193%
R&M-Signage	20	26	248	975	829	-	-	1,275	-	1,275	1,575	-	2,098	4,125	6,223	7,500	83%
Cap Outlay-Machinery and Equip	-	-	20,889	2,321	-	-	-	-	-	-	-	-	23,210	-	23,210	-	0%
Total Field	13,123	4,424	31,537	21,925	18,480	36,431	29,523	41,342	26,984	25,659	25,959	24,384	155,442	144,329	299,771	341,065	88%
Landscape Services																	
Payroll-Salaries	5,751	5,380	8,070	5,520	5,902	5,640	5,952	6,889	6,889	6,889	6,889	6,889	42,214	34,446	76,660	82,672	93%
Payroll-Administrative	473	480	300	-	275	250	90	528	528	528	528	528	1,868	2,640	4,508	6,335	71%
Payroll-Benefits	3,918	3,360	2,486	3,092	2,724	6,338	8,490	7,260	7,260	7,260	7,260	7,260	30,408	36,300	66,708	87,124	77%
Payroll-General Staff	15,931	16,680	26,435	16,588	15,701	15,693	16,012	22,500	22,500	22,500	22,500	22,500	123,040	112,500	235,540	270,000	87%
Payroll-Irrigation Staff	6,818	7,164	10,686	7,394	7,232	7,542	7,723	7,217	7,217	7,217	7,217	7,217	54,559	36,085	90,644	86,600	105%
Payroll-IPM Staff	1,289	1,440	2,335	1,606	1,398	1,536	1,404	8,998	8,998	8,998	8,998	8,998	11,008	44,990	55,998	107,975	52%
Payroll-Equipment Mechanic	3,689	3,936	6,191	4,165	3,693	3,935	3,815	3,187	3,187	3,187	3,187	3,187	29,424	15,935	45,359	38,242	119%
Payroll Taxes	2,662	2,763	4,256	2,781	2,688	2,716	2,684	3,769	3,769	3,769	3,769	3,769	20,550	18,845	39,395	45,225	87%

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending April 30, 2024

Account Description	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	TOTAL				
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget	Budget	Budget	Budget	Actual Thru 4/30/2024	Projected Next 5 Mths	FY2024 Total	Adopted Budget	% of Budget
ProfServ-Info Technology	-	-	-	-	-	-	-	42	42	42	42	42	-	210	210	500	42%
Contracts-Misc Labor	-	-	9,900	3,300	3,300	6,600	-	3,491	3,491	3,491	3,491	3,491	23,100	17,455	40,555	41,895	97%
Communication - Telephone	-	-	1,617	322	-	639	-	325	325	325	325	325	2,578	1,625	4,203	3,900	108%
Utility - Cable TV Billing	196	196	196	239	413	32	446	200	200	200	200	200	1,717	1,001	2,718	2,395	113%
Electricity - General	495	351	-	301	1,047	-	366	280	280	280	280	280	2,560	1,400	3,960	3,360	118%
Utility - Refuse Removal	222	227	1,702	3,018	1,321	1,485	931	1,138	1,138	1,138	1,138	1,138	8,905	5,691	14,596	13,650	107%
Utility - Water & Sewer	211	267	-	303	207	198	343	175	175	175	175	175	1,529	875	2,404	2,100	114%
Rentals - General	-	-	-	-	-	-	-	83	83	83	83	83	-	415	415	1,000	42%
R&M-Buildings	-	-	1,008	81	157	821	535	500	500	500	500	500	2,603	2,499	5,102	6,000	85%
R&M-Equipment	631	376	2,101	3,829	1,113	201	274	2,625	2,625	2,625	2,625	2,625	8,525	13,125	21,650	31,500	69%
R&M-Grounds	2,691	1,952	80	946	-	-	-	1,925	1,925	1,925	1,925	1,925	5,669	9,625	15,294	23,100	66%
R&M-Irrigation	2,023	761	1,230	4,134	1,410	1,207	1,290	2,013	2,013	2,013	2,013	2,013	12,056	10,064	22,120	24,150	92%
R&M-Mulch	53,533	-	9,033	-	41	-	-	7,875	7,875	7,875	7,875	7,875	62,606	39,376	101,982	94,500	108%
R&M-Pump Station	4,649	-	-	7,375	8,500	-	-	1,667	1,667	1,667	1,667	1,667	20,524	8,335	28,859	20,000	144%
R&M-Trees and Trimming	-	-	375	4,000	5,000	-	(500)	2,917	2,917	2,917	2,917	2,917	8,875	14,585	23,460	35,000	67%
Misc-Employee Meals	-	-	265	1,048	2,149	-	143	542	542	542	542	542	3,605	2,710	6,315	6,500	97%
Office Equipment	-	-	-	-	-	-	-	42	42	42	42	42	-	210	210	500	42%
Op Supplies - General	1,176	-	733	635	1,597	579	627	2,083	2,083	2,083	2,083	2,083	5,346	10,416	15,762	25,000	63%
Op Supplies - Uniforms	-	-	-	-	-	2,402	-	417	417	417	417	417	2,402	2,085	4,487	5,000	90%
Op Supplies - Fuel, Oil	1,502	-	1,013	152	58	2,662	1,634	1,667	1,667	1,667	1,667	1,667	7,021	8,335	15,356	20,000	77%
Impr - Landscape	-	-	5,085	3,370	6,539	400	378	2,917	2,917	2,917	2,917	2,917	15,772	14,585	30,357	35,000	87%
Cap Outlay-Machinery and Equip	-	-	-	-	-	245	-	708	708	708	708	708	245	3,540	3,785	8,500	45%
Total Landscape Services	107,860	45,377	95,053	74,199	72,465	61,121	52,637	93,980	93,980	93,980	93,980	93,980	508,709	469,903	978,612	1,127,723	87%
Utilities																	
Electricity - Streetlights	8,354	8,380	8,132	8,238	8,170	8,126	8,299	7,131	7,131	7,131	7,131	7,131	57,699	35,655	93,354	85,575	109%
Utility - Water & Sewer	461	570	570	586	22	-	882	1,167	1,167	1,167	1,167	1,167	3,091	5,835	8,926	14,000	64%
R&M-Lake	4,000	4,000	4,200	4,900	4,100	4,000	3,528	4,000	4,000	4,000	4,000	4,000	28,728	20,000	48,728	48,000	102%
Total Utilities	12,815	12,950	12,902	13,724	12,292	12,126	12,709	12,298	12,298	12,298	12,298	12,298	89,518	61,490	151,008	147,575	102%
Operation & Maintenance																	
Payroll-Shared Personnel	11,295	300	-	-	-	-	-	29,333	29,333	29,333	29,333	29,333	11,595	146,665	158,260	351,990	45%
ProfServ-Field Management	25,396	25,396	25,396	32,427	24,562	25,396	27,054	25,396	25,396	25,396	25,396	25,396	185,627	126,980	312,607	304,752	103%
Training/Staff Development	-	-	-	-	-	-	-	208	208	208	208	208	-	1,040	1,040	2,500	42%
Communication - Telephone	-	-	-	-	-	-	-	142	142	142	142	142	-	710	710	1,700	42%
Postage and Freight	362	-	35	35	20	-	-	38	38	38	38	38	452	190	642	450	143%
Rentals - General	197	197	197	197	197	-	-	198	198	198	198	198	984	991	1,975	2,375	83%
Printing and Binding	382	470	537	382	386	386	446	438	438	438	438	438	2,989	2,190	5,179	5,250	99%
Misc-Connection Computer	-	317	-	317	200	-	317	208	208	208	208	208	1,151	1,040	2,191	2,500	88%
Billback Expenses Developer	273	-	302	533	-	-	-	-	-	-	-	-	1,108	-	1,108	-	0%

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending April 30, 2024

Account Description	Oct Actual	Nov Actual	Dec Actual	Jan Actual	Feb Actual	Mar Actual	Apr Actual	May Budget	Jun Budget	Jul Budget	Aug Budget	Sep Budget	TOTAL				
													Actual Thru 4/30/2024	Projected Next 5 Mths	FY2024 Total	Adopted Budget	% of Budget
Office Supplies	-	-	-	-	27	365	-	63	63	63	63	63	392	315	707	750	94%
Op Supplies - General	201	42	578	954	1,445	-	-	667	667	667	667	667	3,221	3,334	6,555	8,000	82%
Total Operation & Maintenance	38,106	26,722	27,045	34,845	26,837	26,147	27,817	56,691	56,691	56,691	56,691	56,691	207,519	283,455	490,974	680,267	72%
<u>Parks and Recreation</u>																	
ProfServ-Mgmt Consulting	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	15,747	11,253	27,000	26,994	100%
Insurance -Property & Casualty	52,037	26,018	-	-	27,205	-	-	-	-	-	-	-	105,260	-	105,260	73,988	142%
Total Parks and Recreation	54,287	28,268	2,250	2,250	29,455	2,250	2,250	2,250	2,250	2,250	2,250	2,250	121,007	11,253	132,260	100,982	131%
<u>Clubhouse</u>																	
Contracts-Misc Labor	-	-	-	425	199	(199)	-	263	263	263	263	263	425	1,315	1,740	3,150	55%
Contracts-Outside Fitness	840	775	1,365	1,050	915	1,474	2,878	458	458	458	458	458	9,297	2,290	11,587	5,500	211%
R&M-Air Conditioning	-	-	106	129	144	-	-	625	625	625	625	625	379	3,125	3,504	7,500	47%
R&M-Buildings	-	-	-	-	-	-	2,699	417	417	417	417	417	2,699	2,085	4,784	5,000	96%
R&M-Equipment	77	-	-	-	-	-	-	250	250	250	250	250	77	1,250	1,327	3,000	44%
Special Events	3,455	6,733	1,279	7,238	1,803	3,300	3,600	4,167	4,167	4,167	4,167	4,167	27,409	20,834	48,243	50,000	96%
Cap Outlay-Machinery and Equip	-	-	-	-	-	-	-	125	125	125	125	125	-	625	625	1,500	42%
Cap Outlay-Clubhouse	-	-	1,627	-	96	-	488	833	833	833	833	833	2,210	4,166	6,376	10,000	64%
Total Clubhouse	4,372	7,508	4,377	8,842	3,157	4,575	9,665	7,138	7,138	7,138	7,138	7,138	42,496	35,690	78,186	85,650	91%
<u>Swimming Pool</u>																	
Payroll-Salaries	1,317	3,667	265	160	-	-	-	8,631	8,631	8,631	8,631	8,631	5,409	43,155	48,564	103,570	47%
Payroll-Hourly	5,570	2,948	9,305	6,102	6,172	6,145	6,881	4,175	4,175	4,175	4,175	4,175	43,123	20,875	63,998	50,097	128%
Payroll-Lifeguards	-	-	-	-	-	-	-	3,500	3,500	3,500	3,500	3,500	-	17,500	17,500	42,000	42%
Payroll-Benefits	2,469	2,056	1,685	1,993	1,962	8,229	237	2,369	2,369	2,369	2,369	2,369	18,632	11,844	30,476	28,425	107%
Payroll-Engineering	2,703	3,130	6,800	3,362	4,157	4,421	4,009	5,955	5,955	5,955	5,955	5,955	28,582	29,775	58,357	71,455	82%
Payroll-Janitor	885	1,299	1,789	1,210	1,261	1,300	1,259	1,165	1,165	1,165	1,165	1,165	9,003	5,825	14,828	13,975	106%
Payroll-Landscape	1,130	593	1,780	1,187	1,187	1,187	1,187	1,285	1,285	1,285	1,285	1,285	8,249	6,427	14,676	15,425	95%
Payroll Taxes	500	461	732	467	472	470	526	1,336	1,336	1,336	1,336	1,336	3,628	6,680	10,308	16,035	64%
ProfServ-Info Technology	150	-	-	200	350	-	-	208	208	208	208	208	700	1,040	1,740	2,500	70%
Contracts-Lifeguard Services	-	-	-	-	-	-	3,993	-	-	-	-	-	3,993	-	3,993	-	0%
Contracts-Landscape	-	-	-	-	-	-	500	417	417	417	417	417	500	2,085	2,585	5,000	52%
Travel and Per Diem	-	-	-	-	-	-	-	17	17	17	17	17	-	85	85	200	43%
Communication - Telephone	442	501	761	1,050	356	321	1,286	573	573	573	573	573	4,717	2,865	7,582	6,875	110%
Utility - General	5,671	4,218	6,098	8,166	2,439	1,502	6,394	4,660	4,660	4,660	4,660	4,660	34,488	23,300	57,788	55,920	103%
Utility - Cable TV Billing	295	188	402	299	296	3	299	368	368	368	368	368	1,781	1,841	3,622	4,410	82%
Utility - Refuse Removal	622	220	216	216	-	215	215	254	254	254	254	254	1,704	1,270	2,974	3,050	98%
R&M-Buildings	-	1,530	539	2,202	2,605	(109)	11,816	1,250	1,250	1,250	1,250	1,250	18,584	6,249	24,833	15,000	166%
R&M-Pools	1,962	2,703	4,859	4,202	3,908	2,125	2,204	2,450	2,450	2,450	2,450	2,450	21,963	12,250	34,213	29,400	116%

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending April 30, 2024

Account Description	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	TOTAL				
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget	Budget	Budget	Budget	Actual Thru 4/30/2024	Projected Next 5 Mths	FY2024 Total	Adopted Budget	% of Budget
R&M-Vehicles	-	-	-	-	-	-	-	42	42	42	42	42	-	210	210	500	42%
Advertising	125	169	203	125	125	125	-	42	42	42	42	42	871	211	1,082	500	216%
Miscellaneous Services	-	-	-	-	-	-	-	29	29	29	29	29	-	145	145	350	41%
Misc-Employee Meals	-	-	108	823	1,863	-	65	391	391	391	391	391	2,860	1,954	4,814	4,695	103%
Misc-Training	-	-	-	-	-	-	-	125	125	125	125	125	-	625	625	1,500	42%
Misc-Licenses & Permits	-	-	-	-	-	-	-	92	92	92	92	92	-	460	460	1,100	42%
Office Supplies	107	94	203	166	293	151	298	250	250	250	250	250	1,312	1,250	2,562	3,000	85%
Cleaning Supplies	-	-	82	79	50	-	-	125	125	125	125	125	211	625	836	1,500	56%
Office Equipment	-	-	-	-	200	-	-	250	250	250	250	250	200	1,250	1,450	3,000	48%
Snack-Bar Expenses	-	-	-	-	-	-	-	83	83	83	83	83	-	415	415	1,000	42%
Op Supplies - Spa & Paper	-	-	-	-	58	-	197	125	125	125	125	125	255	625	880	1,500	59%
Op Supplies - Uniforms	-	-	-	-	-	-	1,037	125	125	125	125	125	1,037	625	1,662	1,500	111%
Subscriptions and Memberships	1,085	-	1,739	60	693	7,110	18	625	625	625	625	625	10,705	3,125	13,830	7,500	184%
Cap Outlay - Pool Furniture	-	-	-	-	-	-	-	1,250	1,250	1,250	1,250	1,250	-	6,250	6,250	15,000	42%
Capital Outlay - Pool	-	-	-	-	-	-	-	833	833	833	833	833	-	4,165	4,165	10,000	42%
Total Swimming Pool	25,033	23,687	37,656	32,069	28,447	33,195	42,421	43,000	43,000	43,000	43,000	43,000	222,507	215,001	437,508	515,982	85%
Tennis Court																	
Payroll-Salaries	9,143	9,429	13,988	9,864	9,573	9,699	9,489	11,375	11,375	11,375	11,375	11,375	71,186	56,874	128,060	136,500	94%
Payroll-Hourly	4,005	3,946	6,294	4,256	3,949	3,797	3,884	3,617	3,617	3,617	3,617	3,617	30,130	18,086	48,216	43,405	111%
Payroll-Benefits	1,821	1,870	1,084	1,691	1,486	4,280	4,485	3,370	3,370	3,370	3,370	3,370	16,717	16,850	33,567	40,445	83%
Payroll-Engineering	1,802	1,878	4,080	2,017	2,494	2,653	2,406	4,466	4,466	4,466	4,466	4,466	17,329	22,331	39,660	53,595	74%
Payroll-Commission	32,326	26,240	25,845	21,145	27,800	22,528	30,858	22,838	22,838	22,838	22,838	22,838	186,741	114,191	300,932	274,050	110%
Payroll-Janitor	443	371	511	346	361	372	360	510	510	510	510	510	2,762	2,552	5,314	6,115	87%
Payroll-Landscape	377	379	568	379	379	379	379	410	410	410	410	410	2,839	2,051	4,890	4,925	99%
Payroll Taxes	2,040	2,251	2,749	1,931	2,073	1,877	2,048	2,946	2,946	2,946	2,946	2,946	14,969	14,730	29,699	35,355	84%
ProfServ-Info Technology	-	1,508	-	1,508	-	-	1,508	208	208	208	208	208	4,523	1,041	5,564	2,500	223%
Contracts-Landscape	-	-	-	-	-	205	145	417	417	417	417	417	350	2,085	2,435	5,000	49%
Communication - Telephone	298	-	330	582	293	-	586	229	229	229	229	229	2,089	1,145	3,234	2,750	118%
Utility - Cable TV Billing	277	277	277	320	-	320	320	215	215	215	215	215	1,793	1,073	2,866	2,585	111%
Electricity - General	1,058	1,108	1,426	1,134	1,077	1,325	1,235	1,094	1,094	1,094	1,094	1,094	8,363	5,470	13,833	13,125	105%
Utility - Refuse Removal	622	220	216	216	-	215	208	215	215	215	215	215	1,697	1,075	2,772	2,585	107%
Utility - Water & Sewer	114	116	-	238	157	125	168	131	131	131	131	131	918	655	1,573	1,575	100%
Rental/Lease - Vehicle/Equip	-	132	132	132	132	132	264	149	149	149	149	149	925	744	1,669	1,785	94%
R&M-General	209	434	225	267	18,635	3,621	9,954	583	583	583	583	583	33,345	2,915	36,260	7,000	518%
R&M-Court Maintenance	-	-	487	273	1,940	-	-	1,667	1,667	1,667	1,667	1,667	2,701	8,334	11,035	20,000	55%
R&M-Vandalism	-	-	-	-	-	-	-	42	42	42	42	42	-	210	210	500	42%
Printing and Binding	-	-	-	126	-	413	-	42	42	42	42	42	539	210	749	500	150%
Advertising	125	169	203	125	125	125	-	42	42	42	42	42	871	211	1,082	500	216%
Misc-Employee Meals	-	-	-	288	1,062	-	78	208	208	208	208	208	1,428	1,040	2,468	2,500	99%

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending April 30, 2024

Account Description	Oct Actual	Nov Actual	Dec Actual	Jan Actual	Feb Actual	Mar Actual	Apr Actual	May Budget	Jun Budget	Jul Budget	Aug Budget	Sep Budget	TOTAL				
													Actual Thru 4/30/2024	Projected Next 5 Mths	FY2024 Total	Adopted Budget	% of Budget
Special Events	-	-	-	240	-	2,450	-	83	83	83	83	83	2,690	415	3,105	1,000	311%
Office Supplies	173	203	203	44	227	344	353	208	208	208	208	208	1,548	1,039	2,587	2,500	103%
Office Equipment	-	-	-	-	-	-	-	417	417	417	417	417	-	2,085	2,085	5,000	42%
Teaching Supplies	-	-	719	262	719	-	-	-	700	-	650	450	1,700	1,800	3,500	4,000	88%
Op Supplies - Uniforms	16	59	48	-	-	-	82	-	100	-	-	-	204	101	305	500	61%
COS - Start Up Inventory	1,016	1,212	1,108	-	979	-	1,521	-	2,250	-	-	-	5,836	2,250	8,086	15,000	54%
Subscriptions and Memberships	-	-	325	325	325	-	-	-	-	-	-	-	975	-	975	1,775	55%
Cap Outlay-Machinery and Equip	-	3,573	-	16,648	-	-	-	-	2,000	2,100	-	-	20,220	4,101	24,321	10,000	243%
Total Tennis Court	55,865	55,375	60,818	64,357	73,786	54,860	70,331	55,482	60,532	57,582	56,132	55,932	435,388	285,664	721,052	697,070	103%
Total Expenditures	376,386	263,025	352,921	311,919	320,344	269,331	272,480	356,838	347,530	347,055	345,905	340,330	2,166,392	1,737,672	3,904,064	4,902,171	80%
Reserves																	
Reserve - Field	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	47,250	0%
Total Reserves	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	47,250	0%
Total Expenditures & Reserves	376,386	263,025	352,921	311,919	320,344	269,331	272,480	356,838	347,530	347,055	345,905	340,330	2,166,392	1,737,672	3,904,064	4,949,421	79%
Excess (deficiency) of revenues Over (under) expenditures	\$ (224,903)	\$ 254,432	\$ 527,431	\$ 998,518	\$ 224,561	\$ (85,611)	\$ (206,932)	\$ 480,598	\$ (289,479)	\$ (288,629)	\$ (287,854)	\$ (283,154)	1,487,509	(1,209,822)	277,687	-	0%
Fund Balance, Beginning (Oct 1, 2023)													3,595,161	-	3,595,161	3,595,161	
Fund Balance, Ending													\$ 5,082,670	\$ (1,209,822)	\$ 3,872,848	\$ 3,595,161	

Marshall Creek**Notes to the Financial Statements**

Community Development District

Balance Sheet

Assets

- ▶ Cash - This includes Valley National Bank, Bank United Regular Operating Checking and Truist (BB&T) Checking. In the process of closing the Truist and Bank United checking accounts.
- ▶ Assessments Receivable - Delinquent assessments for FY2017-FY2021.
- ▶ Allow-Doubtful Collections - Delinquent assessments for FY2017-FY2021.
- ▶ Due From Other Funds - Assessment funds received by the General Fund for the Capital Reserve Fund and Debt Service Funds.
- ▶ Prepaid Items - Prepaid expenses for FY 2024.

Liabilities

- ▶ Accounts Payable - Invoices received that will be paid in following month.
- ▶ Accrued Expenses - Utilities and contracted expenses that will be paid in following month.
- ▶ Sales Tax Payable - Taxes due to the State of Florida for revenue collected at the District.
- ▶ Due To Other Funds - Assessments received for the Capital Reserve fund and Debt Service Funds.
- ▶ Deferred Revenue - Assessments for FY2021 not yet received for Parcel 072420-0493 and unidentified parcel(s).

Fund Balance

- ▶ In the General Fund, the District has assigned Reserves for Operations, and Repair and Replacement.

The notes are intended to provide additional information helpful when reviewing the financial statements.

Budget Analysis - Significant Variances
--

<u>Account Name</u>	<u>Annual Budget</u>	<u>YTD Actual</u>	<u>% of Budget</u>	<u>Explanation</u>
<u>Revenues</u>				
Interest-Investment	\$ 50,000	\$ 140,445	281%	Interest earned on investment.
Interlocal Agreement - Other	\$ 351,990	\$ 5,447	2%	Interlocal agreement with Sweetwater Creek CDD for staffing.
Tennis Lessons & Clinics	\$ 300,000	\$ 207,166	69%	Tennis lessons revenue through April.
Tennis Ball Machine Rental Fee	\$ 6,500	\$ 5,852	90%	Tennis ball machine rental revenue through April.
Tennis Membership	\$ 65,000	\$ 64,222	99%	Tennis membership revenue.
Special Assmnts - Tax Collector	\$ 3,433,348	\$ 3,182,143	93%	Assessments collections through April.
Other Miscellaneous Revenue	\$ 8,500	\$ 33,487	394%	Includes: Non-Resident memberships, Access cards, guest fees, and other miscellaneous revenues.
<u>Expenditures</u>				
<u>Administrative</u>				
Insurance-General Liability	\$ 42,210	\$ 40,133	95%	Public Risk for FY 2024. Preferred Governmental Insurance Trust.
<u>Other Public Safety</u>				
R&M-Gate	\$ 30,000	\$ 17,909	60%	Gate related utilities and repairs.
<u>Field</u>				
Cap Outlay-Machinery and Equip	\$ -	\$ 23,210	NA	Replacement utility cart for engineering.
<u>Landscape Services</u>				
Payroll-Irrigation Staff	\$ 86,600	\$ 54,559	63%	Payroll is current through April 2024.
Payroll-Equipment Mechanic	\$ 38,242	\$ 29,424	77%	Payroll is current regarding equipment mechanic through April 2024.
Contracts-Misc Labor	\$ 41,895	\$ 23,100	55%	Monthly lawn maintenance.
R&M-Mulch	\$ 94,500	\$ 62,606	66%	Includes purchase for Pine Straw Sales to Residents.
R&M-Pump Station	\$ 20,000	\$ 20,524	103%	Includes Flow Certification, 3HP sub pump, Aquifer installation for well and pump.

The notes are intended to provide additional information helpful when reviewing the financial statements.

Budget Analysis - Significant Variances
--

Account Name	Annual Budget	YTD Actual	%	Explanation
			of Budget	
<u>Parks and Recreation</u>				
Insurance-Property & Casualty	\$ 73,988	\$ 105,260	142%	Significant increase in property insurance premium.
<u>Swimming Pool</u>				
Payroll-Hourly	\$ 50,097	\$ 43,123	86%	Swim/Fitness payroll increase during season.
<u>Tennis Court</u>				
R&M-General	\$ 7,000	\$ 33,345	476%	Supplies and repair expenses for tennis court area. Includes Tennis Court Light Pole deposit.
Cap-Outlay-Machinery and Equip	\$ 10,000	\$ 20,220	202%	Includes repair to tennis court fence; installation of breakers, conduit and wiring; resurface courts 5 and 6.

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending April 30, 2024

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
REVENUES				
Interest - Investments	\$ -	\$ -	\$ -	\$ -
Special Assmnts- Tax Collector	52,924	52,924	49,051	(3,873)
Special Assmnts- Discounts	(2,117)	(2,117)	(1,903)	214
TOTAL REVENUES	50,807	50,807	47,148	(3,659)
EXPENDITURES				
Administration				
Misc-Assessment Collection Cost	1,058	1,058	942	116
Total Administration	1,058	1,058	942	116
TOTAL EXPENDITURES	1,058	1,058	942	116
Excess (deficiency) of revenues Over (under) expenditures	49,749	49,749	46,206	(3,543)
OTHER FINANCING SOURCES (USES)				
Contribution to (Use of) Fund Balance	49,749	-	-	-
TOTAL FINANCING SOURCES (USES)	49,749	-	-	-
Net change in fund balance	\$ 49,749	\$ 49,749	\$ 46,206	\$ (3,543)
FUND BALANCE, BEGINNING (OCT 1, 2023)	244,539	244,540	244,539	
FUND BALANCE, ENDING	\$ 294,288	\$ 294,289	\$ 290,745	

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending April 30, 2024

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
REVENUES				
Interest - Investments	\$ 250	\$ 146	\$ 19,720	\$ 19,574
Special Assmnts- Tax Collector	1,164,552	1,164,552	1,076,677	(87,875)
Special Assmnts- Prepayment	-	-	15,576	15,576
Special Assmnts- Discounts	(46,582)	(46,582)	(41,767)	4,815
TOTAL REVENUES	1,118,220	1,118,116	1,070,206	(47,910)
EXPENDITURES				
Administration				
Misc-Assessment Collection Cost	23,291	23,291	20,687	2,604
Total Administration	23,291	23,291	20,687	2,604
Debt Service				
Principal Debt Retirement	710,000	-	-	-
Principal Prepayments	-	-	25,000	(25,000)
Interest Expense	400,250	200,125	200,125	-
Total Debt Service	1,110,250	200,125	225,125	(25,000)
TOTAL EXPENDITURES	1,133,541	223,416	245,812	(22,396)
Excess (deficiency) of revenues Over (under) expenditures	(15,321)	894,700	824,394	(70,306)
OTHER FINANCING SOURCES (USES)				
Contribution to (Use of) Fund Balance	(15,321)	-	-	-
TOTAL FINANCING SOURCES (USES)	(15,321)	-	-	-
Net change in fund balance	\$ (15,321)	\$ 894,700	\$ 824,394	\$ (70,306)
FUND BALANCE, BEGINNING (OCT 1, 2023)	599,683	599,683	599,683	
FUND BALANCE, ENDING	\$ 584,362	\$ 1,494,383	\$ 1,424,077	

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending April 30, 2024

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
REVENUES				
Interest - Investments	\$ 600	\$ 350	\$ 26,409	\$ 26,059
Special Assmnts- Tax Collector	1,019,648	1,019,648	945,038	(74,610)
Special Assmnts- Discounts	(40,786)	(40,786)	(36,661)	4,125
TOTAL REVENUES	979,462	979,212	934,786	(44,426)
EXPENDITURES				
Administration				
Misc-Assessment Collection Cost	20,393	20,393	18,157	2,236
Total Administration	20,393	20,393	18,157	2,236
Debt Service				
Principal Debt Retirement	625,000	-	-	-
Principal Prepayments	-	-	5,000	(5,000)
Interest Expense	346,250	173,125	173,125	-
Total Debt Service	971,250	173,125	178,125	(5,000)
TOTAL EXPENDITURES	991,643	193,518	196,282	(2,764)
Excess (deficiency) of revenues Over (under) expenditures	(12,181)	785,694	738,504	(47,190)
OTHER FINANCING SOURCES (USES)				
Contribution to (Use of) Fund Balance	(12,181)	-	-	-
TOTAL FINANCING SOURCES (USES)	(12,181)	-	-	-
Net change in fund balance	\$ (12,181)	\$ 785,694	\$ 738,504	\$ (47,190)
FUND BALANCE, BEGINNING (OCT 1, 2023)	808,394	808,394	808,394	
FUND BALANCE, ENDING	\$ 796,213	\$ 1,594,088	\$ 1,546,898	

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending April 30, 2024

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
REVENUES				
Interest - Investments	\$ 400	\$ 250	\$ 2,358	\$ 2,108
Special Assmnts- Tax Collector	64,640	64,640	59,910	(4,730)
Special Assmnts- Discounts	(2,586)	(2,586)	(2,324)	262
TOTAL REVENUES	62,454	62,304	59,944	(2,360)
EXPENDITURES				
Administration				
Misc-Assessment Collection Cost	1,293	1,293	1,151	142
Total Administration	1,293	1,293	1,151	142
Debt Service				
Principal Debt Retirement	15,000	-	-	-
Interest Expense	43,924	21,962	21,962	-
Total Debt Service	58,924	21,962	21,962	-
TOTAL EXPENDITURES	60,217	23,255	23,113	142
Excess (deficiency) of revenues Over (under) expenditures	2,237	39,049	36,831	(2,218)
OTHER FINANCING SOURCES (USES)				
Contribution to (Use of) Fund Balance	2,237	-	-	-
TOTAL FINANCING SOURCES (USES)	2,237	-	-	-
Net change in fund balance	\$ 2,237	\$ 39,049	\$ 36,831	\$ (2,218)
FUND BALANCE, BEGINNING (OCT 1, 2023)	81,062	81,062	81,062	
FUND BALANCE, ENDING	\$ 83,299	\$ 120,111	\$ 117,893	

MARSHALL CREEK
Community Development District

Supporting Schedules

April 30, 2024

**Non-Ad Valorem Special Assessments - St Johns County Tax Collector
(Monthly Assessment Collection Distributions)
For the Fiscal Year Ending September 30, 2024**

Date Received	Net Amount Received	Discount / (Penalties) Amount	Collection Cost	Gross Amount	Allocation by Funds				
					General Fund	2002 Area Capital Reserves Fund 004	Debt Service Series 2002 Fund	Debt Service Series 2015A Fund	Debt Service Series 2016 Fund
Assessments Levied FY 2024				5,732,257	3,433,368	52,924	1,161,678	1,019,648	64,640
Allocation%				100%	59.9%	0.92%	20.27%	17.79%	1.13%
11/06/23	57,779	3,201	1,179	62,159	37,230	574	12,597	11,057	701
11/20/23	252,256	10,725	5,148	268,129	160,597	2,476	54,338	47,694	3,024
11/24/23	468,601	19,923	9,563	498,088	298,332	4,599	100,941	88,599	5,617
12/18/23	707,782	29,994	14,445	752,221	450,547	6,945	152,442	133,804	8,482
12/22/23	640,413	27,228	13,070	680,711	407,716	6,285	137,950	121,084	7,676
01/10/24	1,940,355	82,413	39,599	2,062,367	1,235,266	19,041	417,952	366,852	23,256
02/14/24	757,223	29,062	15,454	801,739	480,206	7,402	162,477	142,612	9,041
03/19/24	177,393	3,553	3,620	184,566	110,547	1,704	37,403	32,830	2,081
PY Excess Fees 11/01/23	2,840		-2,840		1,701	26	576	505	32
TOTAL	5,004,642	206,100	99,238	5,309,979	3,182,143	49,051	1,076,677	945,038	59,910
TOTAL OUTSTANDING				422,278	251,224	3,873	85,002	107,440	6,811
% COLLECTED TO DATE					92.68%	92.68%	92.68%	89.46%	89.46%

Cash and Investment Report

April 30, 2024

<u>Account Name</u>	<u>Bank Name</u>	<u>Yield</u>	<u>Balance</u>
<u>GENERAL FUND</u>			
Checking Account - Operating	Truist Bank	0.00%	\$2,989
Checking Account - Operating	Bank United	0.00%	\$45,172
Valley National Bank Checking	Valley Bank	5.12%	\$3,583,685
	Subtotal		\$3,631,846
Money Market Account	Bank United	5.25%	\$1,262,312
Goldman Sachs FS Government Fund A (FSOXX)	Valley Bank	4.93%	\$555,186
	Subtotal		\$1,817,498
	Subtotal General Fund		\$5,449,344
<u>DEBT SERVICE / CAPITAL PROJECT FUNDS</u>			
Series 2002 Prepayment Fund	US Bank	5.20%	\$19,507
Series 2002 Reserve Fund	US Bank	5.20%	\$50,000
Series 2002 Revenue Fund	US Bank	5.20%	\$1,340,024
Series 2015A Prepayment Fund	US Bank	5.20%	\$727
Series 2015A Reserve Fund	US Bank	5.20%	\$478,563
Series 2015A Revenue Fund	US Bank	5.20%	\$1,054,616
Series 2015A Sinking Fund	US Bank	5.19%	\$240
Series 2016 Prepayment Fund	US Bank	5.18%	\$22
Series 2016 Reserve Fund	US Bank	5.20%	\$31,330
Series 2016 Revenue Fund	US Bank	5.20%	\$85,727
Series 2016 Sinking Fund	US Bank	5.14%	\$6
	Subtotal Debt Service & Capital Project Funds		\$3,060,761
	Total		\$8,510,105

Bank Account Statement

Marshall Creek CDD

Bank Account No. 0249
Statement No. 03-26
Statement Date 04/30/2024

GL Balance (LCY)	45,172.26
GL Balance	45,172.26
Positive Adjustments	0.00
<hr/>	
Subtotal	45,172.26
Negative Adjustments	0.00
<hr/>	
Ending G/L Balance	45,172.26

Statement Balance	45,282.04
Outstanding Deposits	707.81
<hr/>	
Subtotal	45,989.85
Outstanding Checks	-817.59
<hr/>	
Ending Balance	45,172.26

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Outstanding Checks						
01/18/2023	Payment	3321	Check for Vendor V01397			-35.00
03/22/2023	Payment	3681	Check for Vendor V01408			-51.00
06/22/2023	Payment	4150	Check for Vendor V01522			-35.00
06/29/2023	Payment	4186	Check for Vendor V01522			-35.00
08/30/2023	Payment	4399	Check for Vendor V00727			-275.00
08/30/2023	Payment	4414	Check for Vendor V00225			-131.59
09/28/2023	Payment	4560	Check for Vendor V01435			-220.00
10/04/2023	Payment	4607	Check for Vendor V01522			-35.00
Total Outstanding Checks						-817.59

Bank Account Statement

Marshall Creek CDD

Bank Account No. 2195
Statement No. 04-24
Statement Date 04/30/2024

GL Balance (LCY)	2,988.84
GL Balance	2,988.84
Positive Adjustments	0.00
<hr/>	
Subtotal	2,988.84
Negative Adjustments	0.00
<hr/>	
Ending G/L Balance	2,988.84

Statement Balance	2,988.84
Outstanding Deposits	0.00
<hr/>	
Subtotal	2,988.84
Outstanding Checks	0.00
<hr/>	
Ending Balance	2,988.84

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
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Bank Account Statement

Marshall Creek CDD

Bank Account No. 7771
Statement No. 04-24
Statement Date 04/30/2024

GL Balance (LCY)	3,583,684.99
GL Balance	3,583,684.99
Positive Adjustments	0.00
<hr/>	
Subtotal	3,583,684.99
Negative Adjustments	0.00
<hr/>	
Ending G/L Balance	3,583,684.99

Statement Balance	3,609,247.64
Outstanding Deposits	0.00
<hr/>	
Subtotal	3,609,247.64
Outstanding Checks	-25,562.65
<hr/>	
Ending Balance	3,583,684.99

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Outstanding Checks						
12/11/2023	Payment	1104	Check for Vendor 7			-20.95
01/31/2024	Payment	1237	Payment of Invoice 067096			-1,062.75
03/15/2024	Payment	1382	Check for Vendor V00260			-144.25
04/20/2024	Payment	DD852	Payment of Invoice 058528			-201.84
04/04/2024	Payment	DD860	Payment of Invoice 067740			-764.82
04/24/2024	Payment	DD862	Payment of Invoice 063535			-90.40
04/16/2024	Payment	DD863	Payment of Invoice 067595			-322.08
04/13/2024	Payment	1497	Check for Vendor V01522			-245.00
04/19/2024	Payment	1507	Check for Vendor V01515			-9,095.00
04/24/2024	Payment	1515	Check for Vendor 46			-295.89
04/24/2024	Payment	1518	Check for Vendor V00486			-160.00
04/24/2024	Payment	1519	Check for Vendor V00509			-290.77
04/24/2024	Payment	1520	Check for Vendor V00938			-198.16
04/29/2024	Payment	1525	Check for Vendor 62			-487.50
04/29/2024	Payment	1526	Check for Vendor V01026			-342.58
04/29/2024	Payment	1527	Check for Vendor V01214			-7,862.50
04/29/2024	Payment	1528	Check for Vendor V01413			-518.12
04/29/2024	Payment	1529	Check for Vendor V01462			-204.46
04/29/2024	Payment	1530	Check for Vendor V01518			-1,658.38
04/29/2024	Payment	1531	Check for Vendor V01558			-1,164.00
04/01/2024	Payment	DD909	Payment of Credit Memo 001045			28.80
04/19/2024	Payment	DD933	Payment of Invoice 067878			-231.00
04/19/2024	Payment	DD935	Payment of Invoice 067879			-231.00
Total Outstanding Checks						-25,562.65

Payroll Invoice Approval Listing

April 30, 2024

Week	Date	Amount
#14	04/02/24	\$44,196.27
#16	04/16/24	\$49,235.68
Total		\$93,431.95

Liability	Taxes Debited			
	Federal Income Tax		2,752.26	
	Earned Income Credit Advances		.00	
	Social Security - EE		2,550.99	
	Social Security - ER		2,550.98	
	Social Security Adj - EE		.00	
	Medicare - EE		596.61	
	Medicare - ER		596.60	
	Medicare Adj - EE		.00	
	Medicare Surtax - EE		.00	
	Medicare Surtax Adj - EE		.00	
	Federal Unemployment Tax		.00	
	FMLA-PSL Payments Credit		.00	
	FMLA-PSL ER FICA Credit		.00	
	FMLA-PSL Health Care Premium Credit		.00	
	Employee Retention Qualified Payments Credit		.00	
	Employee Retention Qualified Health Care Credit		.00	
	COBRA Premium Assistance Payments		.00	
	State Income Tax		.00	
	State Unemployment Insurance - EE		.00	
	State Unemployment Insurance - ER		.00	
	State Unemployment Insurance Adj - EE		.00	
	State Disability Insurance - EE		.00	
	State Disability Insurance - ER		.00	
	State Disability Insurance Adj - EE		.00	
	State Family Leave Insurance - EE		.00	
	State Family Leave Insurance - ER		.00	
	State Family Leave Insurance Adj - EE		.00	
	State Medical Leave Insurance - EE		.00	
	State Medical Leave Insurance - ER		.00	
	State Medical Leave Insurance Adj - EE		.00	
	State LTCare - EE		.00	
	Workers' Benefit Fund Assessment - EE		.00	
	Workers' Benefit Fund Assessment - ER		.00	
	Transit Tax - EE		.00	
	Local Income Tax		.00	
	School District Tax		.00	
	Total Taxes Debited	Acct. No. XXXX7771	Tran/ABA XXXXXXXXXX	9,047.44
Other Transfers	ADP Direct Deposit	Acct. No. XXXX7771	Tran/ABA XXXXXXXXXX	25,353.14
	ADP Check	Acct. No. XXXX7771	Tran/ABA XXXXXXXXXX	9,066.47
	Wage Garnishments	Acct. No. XXXX7771	Tran/ABA XXXXXXXXXX	729.22
	Total Amount Debited From Your Accounts			44,196.27
Bank Debits and Other Liability	Adjustments/Prepay/Voids			.00
Taxes - Your Responsibility	None This Payroll			

Total Liability	44,196.27
	44,196.27
	44,196.27

Net Pay	Checks	9,066.47	
	Direct Deposits	25,353.14	
	Subtotal Net Pay		34,419.61
	Adjustments	.00	
	Total Net Pay Liability (Net Cash)		34,419.61

Taxes	Agency	Rate	You are responsible for Depositing these amounts		Amount debited from your account	
			EE withheld	ER contrib.	EE withheld	ER contrib.
Federal	Federal Income Tax				2,752.26	
	Earned Income Credit Advances					
	Social Security				2,550.99	2,550.98
	Medicare				596.61	596.60
	Medicare Surtax					
	Federal Unemployment Tax					
	Subtotal Federal				5,899.86	3,147.58
	FMLA-PSL Payments Credit					
	FMLA-PSL ER FICA Credit					
	FMLA-PSL Health Care Premium Credit					
	Employee Retention Qualified Payments Cre					
	Employee Retention Qualified Health Care					
	Cobra Premium Assistance Payments					
	Total Federal				5,899.86	3,147.58
	Total Taxes		.00	.00	5,899.86	3,147.58

Amount ADP Debited From Account XXXX7771 Tran/ABA XXXXXXXXXX 9,047.44

Excludes Taxes That Are Your Responsibility

Other	ADP Direct Deposit	25,353.14
Transfers	ADP Check	9,066.47
	Wage Garnishments	729.22
	Amount ADP Debited From Account XXXX7771 Tran/ABA XXXXXXXXXX	35,148.83

31 Employee Transactions

Total Amount ADP Debited From Your Accounts 44,196.27

Liability	Taxes Debited			
	Federal Income Tax			3,586.40
	Earned Income Credit Advances			.00
	Social Security - EE			2,841.19
	Social Security - ER			2,841.22
	Social Security Adj - EE			.00
	Medicare - EE			664.48
	Medicare - ER			664.48
	Medicare Adj - EE			.00
	Medicare Surtax - EE			.00
	Medicare Surtax Adj - EE			.00
	Federal Unemployment Tax			.00
	FMLA-PSL Payments Credit			.00
	FMLA-PSL ER FICA Credit			.00
	FMLA-PSL Health Care Premium Credit			.00
	Employee Retention Qualified Payments Credit			.00
	Employee Retention Qualified Health Care Credit			.00
	COBRA Premium Assistance Payments			.00
	State Income Tax			.00
	State Unemployment Insurance - EE			.00
	State Unemployment Insurance - ER			.00
	State Unemployment Insurance Adj - EE			.00
	State Disability Insurance - EE			.00
	State Disability Insurance - ER			.00
	State Disability Insurance Adj - EE			.00
	State Family Leave Insurance - EE			.00
	State Family Leave Insurance - ER			.00
	State Family Leave Insurance Adj - EE			.00
	State Medical Leave Insurance - EE			.00
	State Medical Leave Insurance - ER			.00
	State Medical Leave Insurance Adj - EE			.00
	State LTCare - EE			.00
	Workers' Benefit Fund Assessment - EE			.00
	Workers' Benefit Fund Assessment - ER			.00
	Transit Tax - EE			.00
	Local Income Tax			.00
	School District Tax			.00
	Total Taxes Debited	Acct. No. XXXX7771	Tran/ABA XXXXXXXXXX	10,597.77
Other Transfers	ADP Direct Deposit	Acct. No. XXXX7771	Tran/ABA XXXXXXXXXX	28,808.54
	ADP Check	Acct. No. XXXX7771	Tran/ABA XXXXXXXXXX	9,119.54
	Wage Garnishments	Acct. No. XXXX7771	Tran/ABA XXXXXXXXXX	709.83
	Total Amount Debited From Your Accounts			49,235.68
Bank Debits and Other Liability	Adjustments/Prepay/Voids			.00
Taxes - Your Responsibility	None This Payroll			

Total Liability	49,235.68
	49,235.68
	49,235.68

Net Pay	Checks	9,119.54	
	Direct Deposits	28,808.54	
	Subtotal Net Pay		37,928.08
	Adjustments	.00	
	Total Net Pay Liability (Net Cash)		37,928.08

Taxes	Agency	Rate	You are responsible for Depositing these amounts		Amount debited from your account	
			EE withheld	ER contrib.	EE withheld	ER contrib.
Federal	Federal Income Tax				3,586.40	
	Earned Income Credit Advances					
	Social Security				2,841.19	2,841.22
	Medicare				664.48	664.48
	Medicare Surtax					
	Federal Unemployment Tax					
	Subtotal Federal				7,092.07	3,505.70
	FMLA-PSL Payments Credit					
	FMLA-PSL ER FICA Credit					
	FMLA-PSL Health Care Premium Credit					
	Employee Retention Qualified Payments Cre					
	Employee Retention Qualified Health Care					
	Cobra Premium Assistance Payments					
	Total Federal				7,092.07	3,505.70
	Total Taxes		.00	.00	7,092.07	3,505.70

10,597.77

Excludes Taxes That Are Your Responsibility

Other	ADP Direct Deposit	28,808.54	
Transfers	ADP Check	9,119.54	
	Wage Garnishments	709.83	
	Amount ADP Debited From Account XXXX7771		38,637.91
	Total Amount ADP Debited From Your Accounts		49,235.68

34 Employee Transactions

MARSHALL CREEK
Community Development District

Check Register

4/01/2024 - 4/30/2024

MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT

Payment Register by Fund

For the Period from 04/01/2024 to 04/30/2024

(Sorted by Check / ACH No.)

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	GL Account #	Amount Paid
GENERAL FUND - 001								
001	1445	04/05/24	TURNER PEST CONTROL LLC	618831261	3/2024 PEST CONTROL	March 2024 Pest Control	546012-57205	\$198.73
001	1446	04/05/24	FEDEX	8-442-19116	SERVICE FOR 3/7-3/13/2024	Postage and Freight	541006-51301	\$211.57
001	1447	04/05/24	MCMMASTER-CARR SUPPLY CO.	24394457	MISC PARTS FOR CURB CLEANER	Misc. parts for curb cleaner	546081-53901	\$237.73
001	1448	04/05/24	AFLAC	524073	3/2024 BILLING PERIOD	02/2024 COVERAGE PERIOD	512010-57206	\$37.44
001	1448	04/05/24	AFLAC	524073	3/2024 BILLING PERIOD	02/2024 COVERAGE PERIOD	512010-53902	\$185.16
001	1449	04/05/24	SPORTS CORNER	10713	BOGGY CREEK EVENT	Special Events	549052-57206	\$2,450.00
001	1450	04/05/24	FLORIDA JANITOR & PAPER SUPPLY	370121	DOG STATION SUPPLIES	Op Supplies - General	552001-53902	\$548.50
001	1451	04/05/24	MSC 7511	INV6841439	2/26/24-3/25/2024	2/26/24-3/25/24	551002-53902	\$45.24
001	1451	04/05/24	MSC 7511	INV6841439	2/26/24-3/25/2024	2/26/24-3/25/24	547001-53910	\$135.78
001	1451	04/05/24	MSC 7511	INV6841439	2/26/24-3/25/2024	2/26/24-3/25/24	551002-57205	\$45.24
001	1451	04/05/24	MSC 7511	INV6841439	2/26/24-3/25/2024	2/26/24-3/25/24	551002-57206	\$45.24
001	1452	04/05/24	DUVAL CONCRETE SERVICES, LLC	1525	21 SECTIONS OF SIDEWALK TREEHOUSE CIRCLE	R&M-Sidewalks	546084-53901	\$11,025.00
001	1453	04/05/24	JUSTIN MOTLEY	266806660	DEPOSIT FOR VALE DR PANEL POST REPLACEMENT	deposit for Vale Dr. panel post replacement	546020-53901	\$1,052.50
001	1454	04/05/24	ART-Z-FACES INC	4150	3/24/24 EVENT	Special Events	549052-57202	\$1,050.00
001	1455	04/08/24	PREFERRED GOVERNMENTAL	COM 65826-2-03/2024	AGREEMENT #WC FL1 0064954 22-04	WC-Quarterly	512010-53902	\$1,572.13
001	1455	04/08/24	PREFERRED GOVERNMENTAL	COM 65826-2-03/2024	AGREEMENT #WC FL1 0064954 22-04	WC-Quarterly	512010-57205	\$3,144.25
001	1455	04/08/24	PREFERRED GOVERNMENTAL	COM 65826-2-03/2024	AGREEMENT #WC FL1 0064954 22-04	WC-Quarterly	512010-57206	\$1,131.93
001	1455	04/08/24	PREFERRED GOVERNMENTAL	COM 65826-2-03/2024	AGREEMENT #WC FL1 0064954 22-04	WC-Quarterly	512010-52901	\$125.77
001	1455	04/08/24	PREFERRED GOVERNMENTAL	COM 65826-2-03/2024	AGREEMENT #WC FL1 0064954 22-04	WC-Quarterly	512010-53901	\$314.42
001	1456	04/08/24	CLUBSYSTEMS GROUP	SUP7140551	2ND QTR 2024	ProfServ-Info Technology	531020-57206	\$1,507.67
001	1456	04/08/24	CLUBSYSTEMS GROUP	SUP7140551	2ND QTR 2024	Misc-Connection Computer	549016-53910	\$316.97
001	1471	04/10/24	WILLIAMS' PLANT NURSERY	140931	TENNIS COURT PLANT BEDS	Contracts-Landscape	534050-57206	\$205.00
001	1472	04/10/24	DOWNEY'S JANITORIAL SUPPLIES	41-27964	MSC CLEANING SUPPLIES	Office Supplies	551002-57206	\$231.10
001	1473	04/10/24	MEDICAL EXPRESS CORPORATION	202018911	DRUG SCREENING T. ALAXANDER	T. Alexander	512010-57205	\$27.00
001	1474	04/10/24	UNUM LIFE INSURANCE	4012024	03/01-03/31/2024	Payroll-Benefits	512010-53902	\$198.41
001	1474	04/10/24	UNUM LIFE INSURANCE	4012024	03/01-03/31/2024	Payroll-Benefits	512010-57206	\$63.76
001	1474	04/10/24	UNUM LIFE INSURANCE	4012024	03/01-03/31/2024	Payroll-Benefits	512010-53901	\$33.33
001	1474	04/10/24	UNUM LIFE INSURANCE	4012024	03/01-03/31/2024	Payroll-Benefits	512010-52901	\$11.11
001	1475	04/10/24	LAURA CORREA	3272024	ZUMBA GOLD 3/19 AND 3/26/2024	ZUMBA GOLD 3/19 & 3/26	534111-57202	\$70.00
001	1476	04/10/24	BEAUTIFUL & SPOTLESS LAWN SERVICES, INC	282	AMENITY CENTER ENTRY IMPROVEMENT	Contracts-Landscape	534050-57205	\$500.00
001	1476	04/10/24	BEAUTIFUL & SPOTLESS LAWN SERVICES, INC	281	Leaf Removal Parkside Park, Amenity Center, North	Leaf Removal	563023-53902	\$400.00
001	1477	04/10/24	BOB'S BACKFLOW & PLUMBING SERVICES, INC	11735	BACKFLOW REPAIRS	R&M-General	546001-57206	\$765.45
001	1477	04/10/24	BOB'S BACKFLOW & PLUMBING SERVICES, INC	11736	BACKFLOW REPAIRS	R&M-Buildings	546012-57205	\$1,300.00
001	1478	04/10/24	JANA MCDANALD	JM4012024	TENNIS LESSONS/CLINICS	Payroll-Commission	512040-57206	\$2,490.75
001	1479	04/10/24	AGROW PRO INC	17912	TURF GRASS SERVICE	Contracts-Misc Labor	534025-53902	\$3,300.00
001	1480	04/10/24	CRISPIN ZINSMESTER	CZ4012024	3/2024 CLASSES	March Classes	534111-57202	\$490.00
001	1481	04/10/24	MYRON GRUNBERG	40124	TENNIS LESSONS CLINICS	Payroll-Commission	512040-57206	\$1,755.75
001	1482	04/10/24	APRIL RAUSCH	AP4012024	LES MILLS 3/27, 4/1/2024	Les Mills 3/27, 4/1	534111-57202	\$105.00
001	1482	04/10/24	APRIL RAUSCH	3252024	3/20, 3/25 2 CLASSES LES MILLS	Contracts-Outside Fitness	534111-57202	\$105.00
001	1483	04/10/24	STEVEN RAUSCH II	4012023	LES MILLS 3/23, 3/30/2024	Les Mills 3/23, 3/30	534111-57202	\$70.00
001	1484	04/10/24	ANDREW B RATLIFF	52724	5.27.2024 POOL EVENT DJ	5.27.24 Pool Event DJ	549052-57202	\$500.00
001	1485	04/12/24	TURNER PEST CONTROL LLC	618945581	4/2024 PEST CONTROL	April 2024 Pest Control	546012-53902	\$81.19
001	1490	04/12/24	DUVAL CONCRETE SERVICES, LLC	1526	19 SECTIONS OF SIDEWALK	R&M-Sidewalks	546084-53901	\$9,975.00
001	1491	04/12/24	LES MILLS UNITED STATES TRADING, INC	SIV0395232	LES MILLS 4/2024	Contracts-Outside Fitness	534111-57202	\$599.00
001	1492	04/12/24	UNITED RENTALS (NORTH AMERICA) INC	215821268-018	HANDICAP RENTAL THROUGH 4/30/2024	HANDICAP RENTAL THROUGH 4/30/24	546009-53901	\$164.00
001	1493	04/12/24	VESTA PROPERTY SERVICES, INC	418681	MAR 2024 PASS-THRU: STAFF MTG & EMPLOYEE APPRECIA	Papa Johns-Spring Empl Appreciation	549015-53902	\$142.73
001	1493	04/12/24	VESTA PROPERTY SERVICES, INC	418681	MAR 2024 PASS-THRU: STAFF MTG & EMPLOYEE APPRECIA	Papa Johns-Spring Empl Appreciation	549015-57205	\$65.00
001	1493	04/12/24	VESTA PROPERTY SERVICES, INC	418681	MAR 2024 PASS-THRU: STAFF MTG & EMPLOYEE APPRECIA	Papa Johns-Spring Empl Appreciation	549015-57206	\$77.73
001	1493	04/12/24	VESTA PROPERTY SERVICES, INC	418687	LIFEGUARD SERVICES 03/2024	189.16 Hours	531016-53910	\$3,393.17
001	1494	04/13/24	ADP, INC.	658442684	ADP PAY PERIOD ENDING 3.17.2024, 3.31.2024	PAY PERIOD ENDING 3/17/2024 3/31/2024	512010-53901	\$65.25
001	1494	04/13/24	ADP, INC.	658442684	ADP PAY PERIOD ENDING 3.17.2024, 3.31.2024	PAY PERIOD ENDING 3/17/2024 3/31/2024	512010-53902	\$159.70
001	1494	04/13/24	ADP, INC.	658442684	ADP PAY PERIOD ENDING 3.17.2024, 3.31.2024	PAY PERIOD ENDING 3/17/2024 3/31/2024	512010-57205	\$116.00
001	1494	04/13/24	ADP, INC.	658442684	ADP PAY PERIOD ENDING 3.17.2024, 3.31.2024	P/E: 3/17/24, 3/31/24	512010-57206	\$130.50
001	1494	04/13/24	ADP, INC.	658442684	ADP PAY PERIOD ENDING 3.17.2024, 3.31.2024	P/E: 3/17/24, 3/31/24	512010-52901	\$21.75
001	1494	04/13/24	ADP, INC.	658442684	ADP PAY PERIOD ENDING 3.17.2024, 3.31.2024	P/E: 3/17/24, 3/31/24	511001-51301	\$72.50
001	1494	04/13/24	ADP, INC.	658442855	ADP PAYROLL ENDING 3/11/2024	ADP P/E: 03.11.2024	512010-53901	\$67.86
001	1494	04/13/24	ADP, INC.	658442855	ADP PAYROLL ENDING 3/11/2024	ADP P/E: 03.11.2024	512010-53902	\$166.06
001	1494	04/13/24	ADP, INC.	658442855	ADP PAYROLL ENDING 3/11/2024	ADP P/E: 03.11.2024	512010-57205	\$120.64
001	1494	04/13/24	ADP, INC.	658442855	ADP PAYROLL ENDING 3/11/2024	ADP PAYROLL ENDING 3.11.2024	512010-57206	\$135.72
001	1494	04/13/24	ADP, INC.	658442855	ADP PAYROLL ENDING 3/11/2024	ADP PAYROLL ENDING 3.11.2024	512010-52901	\$22.62
001	1494	04/13/24	ADP, INC.	658442855	ADP PAYROLL ENDING 3/11/2024	ADP PAYROLL ENDING 3.11.2024	511001-51301	\$75.40
001	1495	04/13/24	WILLIAMS' PLANT NURSERY	141192	TENNIS COURT PLANT BEDS	Contracts-Landscape	534050-57206	\$145.00
001	1496	04/13/24	K-SWISS INC	100288572	SHOES FOR SALE	COS - Start Up Inventory	552143-57206	\$675.76
001	1497	04/13/24	PATRICIA SCOTT	PS04032024	SENIOR FITNESS 2/7-3/30/2024	Senior Fitness 2/7/24-3/30/24	534111-57202	\$245.00
001	1498	04/13/24	KEITH AND LISA WHEELER	04132024.21	SPRING EVENT 4.13.2024	Special Events	549052-57202	\$1,425.00
001	1499	04/19/24	GRAINGER	9076033845	ADA PAD	R&M-Sidewalks	546084-53901	\$170.77
001	1500	04/19/24	VILLAGE KEY & ALARM, INC.	41524	ANNUAL FIRE ALARM INSPECTION 4/2024	Annual Fire Alarm Inspection 4.2024	546012-57205	\$375.00

MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT

Payment Register by Fund

For the Period from 04/01/2024 to 04/30/2024

(Sorted by Check / ACH No.)

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
001	1501	04/19/24	SPORTS CORNER	10499	MERCHANDISE FOR PRO SHOP	COS - Start Up Inventory	552143-57206	\$670.50
001	1501	04/19/24	SPORTS CORNER	10499	MERCHANDISE FOR PRO SHOP	Op Supplies - Uniforms	552028-57206	\$46.50
001	1502	04/19/24	LAURA CORREA	LC 04112024	ZUMBA GOLD 4/2 & 4/9/2024	ZUMBA GOLD 4/2 & 4/9	534111-57202	\$70.00
001	1503	04/19/24	SITEONE LANDSCAPE	139682678-001	IRRIGATION PARTS	R&M-Irrigation	546041-53902	\$207.67
001	1504	04/19/24	BOB'S BACKFLOW & PLUMBING SERVICES, INC	12084	BACKFLOW PREVENTER REPAIRS	R&M-Buildings	546012-53902	\$453.75
001	1505	04/19/24	JANA MCDANALD	JM41524	PAY PERIOD ENDING 4/14/2024	PPE 4.14.2024	512040-57206	\$5,177.25
001	1506	04/19/24	MYRON GRUNBERG	MG041524	PPE 4/14/2024	PPE 4.14.2024	512040-57206	\$3,392.25
001	1507	04/19/24	DAVID BULLOCK INC	2	TENNIS COURT LIGHT REPLACEMENT	R&M-General	546001-57206	\$9,095.00
001	1508	04/19/24	STEVEN RAUSCH II	SR041524	LES MILLS 4/5, 4/6, 4/8, 4/13/2024	Les Mills 4/5, 4/6, 4/8, 4/13	534111-57202	\$210.00
001	1509	04/19/24	JUSTIN MOTLEY	266806741	BALANCE OF ELECTRICAL WORK AT 105 SPANISH MARSH	R&M-Electrical	546020-53901	\$3,155.00
001	1510	04/19/24	ART-Z-FACES INC	4115	4/13/2024 EVENT	4/13/24 event	549052-57202	\$1,575.00
001	1511	04/19/24	JUSTIN WILLIAM HAMMACK	00000001	SPRING EVENT 4.13.2024	Special Events	549052-57202	\$600.00
001	1512	04/19/24	ADOLPH KIEFER & ASSOCIATES	ORD0011269147	LIFEGUARD SUPPLIES	Op Supplies - Uniforms	552028-57205	\$1,037.09
001	1514	04/19/24	GEORGE M FISCHER	223191	DEPOSIT SLIDE	Deposit - Slide	546012-57205	\$8,775.00
001	1515	04/24/24	GRAINGER	9081135718	REPLACEMENT ELECTRICAL UNDERGROUND ENCLOSURE COVER	R&M-Electrical	546020-53901	\$295.89
001	1516	04/24/24	MCMASTER-CARR SUPPLY CO.	25598871	CHEMICAL RESISTANT TUBING FOR SPASH PAD	chemical resistant tubing for splash pad	546074-57205	\$79.39
001	1517	04/24/24	SPORTS CORNER	040324	PORT AUTHORITY TWILL CLASSIC BUCKET	COS - Start Up Inventory	552143-57206	\$175.00
001	1517	04/24/24	SPORTS CORNER	040324	PORT AUTHORITY TWILL CLASSIC BUCKET	Op Supplies - Uniforms	552028-57206	\$35.00
001	1518	04/24/24	LWT SPECIALTY TIRE LLC	7500	TIRES FOR A ZERO TURN MOWER	R&M-Equipment	546022-53902	\$160.00
001	1519	04/24/24	DOWNEY'S JANITORIAL SUPPLIES	4128060	PAPER SUPPLIES/TRASH BAGS	Op Supplies - Spa & Paper	552012-57205	\$196.85
001	1519	04/24/24	DOWNEY'S JANITORIAL SUPPLIES	41-28079	MISC CLEANING SUPPLIES	R&M-General	546001-57206	\$93.92
001	1520	04/24/24	SANFORD & SON AUTO PARTS INC	834902	OIL FOR EQUIPMENT, REPAIR OF EQUIPMENT	oil for equipment	552030-53902	\$99.48
001	1520	04/24/24	SANFORD & SON AUTO PARTS INC	834902	OIL FOR EQUIPMENT, REPAIR OF EQUIPMENT	Repair of equipment	546022-53902	\$98.68
001	1521	04/24/24	POOLSURE	131295620608	WATER MANAGEMENT 4/1/2024	04/01/2024	546074-57205	\$2,125.02
001	1522	04/24/24	APRIL RAUSCH	AR 04102024	LES MILLS 4/3, 4/10/2024	Les Mills 4/3, 4/10	534111-57202	\$105.00
001	1522	04/24/24	APRIL RAUSCH	AR 041524	4/13, 4/15 CLASSES LES MILLS	Contracts-Outside Fitness	534111-57202	\$105.00
001	1523	04/24/24	PRINCIPAL LIFE INSURANCE COMPANY	041624	BILLING PERIOD 5/1-5/31/2024	05/01/2024-05/31/2024	512010-57206	\$152.57
001	1523	04/24/24	PRINCIPAL LIFE INSURANCE COMPANY	041624	BILLING PERIOD 5/1-5/31/2024	05/01/2024-05/31/2024	512010-53901	\$44.03
001	1523	04/24/24	PRINCIPAL LIFE INSURANCE COMPANY	041624	BILLING PERIOD 5/1-5/31/2024	05/01/2024-05/31/2024	512010-52901	\$14.67
001	1523	04/24/24	PRINCIPAL LIFE INSURANCE COMPANY	041624	BILLING PERIOD 5/1-5/31/2024	05/01/2024-05/31/2024	512010-53902	\$196.26
001	1524	04/24/24	PAUL STRATTON	51	STEAM ROOM FLOOR TILES	R&M-Buildings	546012-57202	\$2,500.00
001	1525	04/29/24	VILLAGE KEY & ALARM, INC.	408960	Deposit Payment - Balance due after installation	Deposit - Update Security System	564061-57202	\$487.50
001	1526	04/29/24	SITEONE LANDSCAPE	139971064-001	IRRIGATION AND GENERAL SUPPLIES	irrigation parts	546041-53902	\$292.34
001	1526	04/29/24	SITEONE LANDSCAPE	139971064-001	IRRIGATION AND GENERAL SUPPLIES	general supplies	552001-53902	\$50.24
001	1527	04/29/24	UHS PREMIUM BILLING	064913977940	COVERAGE PERIOD 4/1-4/30/2024	04/01/2024-04/30/2024	512010-53902	\$4,734.01
001	1527	04/29/24	UHS PREMIUM BILLING	064913977940	COVERAGE PERIOD 4/1-4/30/2024	04/01/2024-04/30/2024	512010-57206	\$2,221.35
001	1527	04/29/24	UHS PREMIUM BILLING	064913977940	COVERAGE PERIOD 4/1-4/30/2024	04/01/2024-04/30/2024	512010-53901	\$680.36
001	1527	04/29/24	UHS PREMIUM BILLING	064913977940	COVERAGE PERIOD 4/1-4/30/2024	04/01/2024-04/30/2024	512010-52901	\$226.78
001	1528	04/29/24	LEAF CAPITAL FUNDING LLC	16297039	BADGE SOFTWARE INSURANCE	Subscriptions and Memberships	554001-57205	\$518.12
001	1529	04/29/24	ODP BUSINESS SOLUTIONS, LLC	3.55686E+11	OFFICE SUPPLIES	Office Supplies	551002-57206	\$64.23
001	1529	04/29/24	ODP BUSINESS SOLUTIONS, LLC	348672660001	MISC OFFICE SUPPLIES	Office Supplies	551002-57206	\$140.23
001	1530	04/29/24	VESTA PROPERTY SERVICES, INC	418764	LIFESTYLE SUPPORT SVCS MAR 2024	EBLAST, EASTER, SPRING FLYERS, ST PATS, BINGO NIGH	531016-53910	\$1,658.38
001	1531	04/29/24	FIRST COAST FRANCHISING	JAK04240510	DEEP CLEAN OF AMENITY & TENNIS CENTER	R&M-Buildings	546012-57205	\$1,164.00
001	DB852	04/20/24	AT&T	04022022-9023 ACH	ACCT 9045999023 4/2- THRU 5/1/2022	Apr 2 - May 1	541003-57205	\$201.84
001	DB853	04/02/24	COMCAST -ACH	031124-3316 ACH	ACCT# 8495743101273316 3/15-4/14/2024	3/15/24-4/14/24	541003-57205	\$199.79
001	DB853	04/02/24	COMCAST -ACH	031124-3316 ACH	ACCT# 8495743101273316 3/15-4/14/2024	3/15/24-4/14/24	543003-57205	\$298.62
001	DB854	04/02/24	COMCAST -ACH	031124-9406 ACH	ACCT# 849574310129406 3/15-4/14/2024	3/15/24-4/14/24	543003-53902	\$238.99
001	DB855	04/02/24	COMCAST -ACH	031124-2201 ACH	ACCT# 8495743101272201 3/15-4/14/2024	3/15/24-4/14/24	546034-52901	\$264.51
001	DB856	04/02/24	COMCAST -ACH	031124-4033 ACH	ACCT# 8495743101274033 3/15-4/14/2024	3/15/24-4/14/24	543003-57206	\$320.49
001	DB857	04/02/24	COMCAST -ACH	031124-9430 ACH	ACCT# 8495743101259430 3/15-4/14/2024	3/15/24-4/14/24	546034-52901	\$246.94
001	DB858	04/01/24	EZFACILITY	SUP071452-ACH	CLUB SYSTEM	Subscriptions and Memberships	554001-57205	\$6,110.00
001	DB859	04/01/24	REPUBLIC SERVICES OF FL, L.P	0687-001402036-ACH	ACCT# 3-0687-0004771 3/1-3/31/2024	03/01-03/31/2024	543020-53902	\$1,484.53
001	DB860	04/04/24	REPUBLIC SERVICES OF FL, L.P	0687-001411230-ACH	ACCT# 3-0687-0004771 4/1-4/30/2024	04/01-04/30/2024	543020-53902	\$764.82
001	DB861	04/05/24	REPUBLIC SERVICES OF FL, L.P	0687-001413829-ACH	ACCT# 3-0687-3618319 4/1-4/30/2024	04/01-04/30/2024	543020-57206	\$214.87
001	DB861	04/05/24	REPUBLIC SERVICES OF FL, L.P	0687-001413829-ACH	ACCT# 3-0687-3618319 4/1-4/30/2024	04/01-04/30/2024	543020-57205	\$214.88
001	DB862	04/24/24	COMCAST	04032023-1433 ACH	ACCT# 8495743101291433 4/7-5/6/2023	Apr 07, 2023- May 06 2023	543003-57205	\$90.40
001	DB863	04/16/24	COMCAST	197273969-ACH	ACCT# 963185024 2/15-3/14/2024	2/15/24-3/14/24	541003-53902	\$322.08
001	DB864	04/18/24	ST. JOHNS COUNTY UTILITY DEPT.	03192024-101723 ACH	ACCT# 514213-101723 2/19-3/20/2024	2/19/24-3/20/24	546034-52901	\$32.83
001	DB865	04/18/24	ST. JOHNS COUNTY UTILITY DEPT.	03192024-104785 ACH	ACCT# 514213-104785 2/19-3/20/2024	2/19/24-3/20/24	543001-57205	\$465.67
001	DB866	04/18/24	ST. JOHNS COUNTY UTILITY DEPT.	03192024-114653 ACH	ACCT# 51421-114653 2/19-3/20/2024	2/19/24-3/20/24	543021-53903	\$396.96
001	DB867	04/18/24	ST. JOHNS COUNTY UTILITY DEPT.	03192024-114659 ACH	ACCT# 514215-114659 2/19-3/20/2024	2/19/24-3/20/24	543001-57205	\$521.79
001	DB868	04/18/24	ST. JOHNS COUNTY UTILITY DEPT.	03192024-121119 ACH	ACCT# 514214-121119 2/19-3/20/2024	2/19/24-3/20/24	543021-57206	\$139.22
001	DB869	04/18/24	ST. JOHNS COUNTY UTILITY DEPT.	03192024-126261 ACH	ACCT# 532033-126261 2/19-3/20/2024	2/19/24-3/20/24	546034-52901	\$32.64
001	DB870	04/18/24	ST. JOHNS COUNTY UTILITY DEPT.	03192024-133660 ACH	ACCT# 514213-133660 2/19-3/20/2024	2/19/24-3/20/24	543021-53902	\$249.69
001	DB871	04/12/24	GATE FUEL SERVICE-ACH	5968024 ACH	FUEL 3/27/2024	3/27/2024	552030-53902	\$1,534.21
001	DB873	04/17/24	COMCAST	197286132-ACH	ACCT# 963179979 2/15-3/14/2024	2/15/24-3/14/24	541003-57205	\$390.83
001	DB873	04/17/24	COMCAST	197286132-ACH	ACCT# 963179979 2/15-3/14/2024	2/15/24-3/14/24	541003-57206	\$297.27
001	DB873	04/17/24	COMCAST	197286132-ACH	ACCT# 963179979 2/15-3/14/2024	2/15/24-3/14/24	546034-52901	\$406.57
001	DB874	04/01/24	REPUBLIC SERVICES OF FL, L.P	0687-001404646-ACH	ACCT# 0687-001404646 1/1-1/31/2024	03/01-03/31/2024	543020-57206	\$214.88

MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT

Payment Register by Fund

For the Period from 04/01/2024 to 04/30/2024

(Sorted by Check / ACH No.)

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	GL Account #	Amount Paid
001	DD874	04/01/24	REPUBLIC SERVICES OF FL, L.P	0687-001404646-ACH	ACCT# 0687-001404646 1/1-1/31/2024	01/01-01/31/2024	543020-57205	\$214.87
001	DD874	04/01/24	REPUBLIC SERVICES OF FL, L.P	0687-001404646-ACH	Credit Memo 001053	03/01-03/31/2024	543020-57206	(\$7.04)
001	DD875	04/23/24	AT&T	03312024-ACH	ACCT# 323611010 3/1-3/31/2024	3/1/24-3/31/24	541003-57205	\$171.99
001	DD876	04/01/24	EZFACILITY	INV001884-ACH	NEW CLUB SYSTEM SETUP FEE	Subscriptions and Memberships	554001-57205	\$500.00
001	DD877	04/01/24	ROLLKALL TECHNOLOGIES, LLC	679425-ACH	OFF DUTY ROVING PATROL BRUCE HORNIK 3/23/2024	3/23/2024 - SJSO Off Duty Hrs	534099-52901	\$173.25
001	DD878	04/01/24	ROLLKALL TECHNOLOGIES, LLC	687532 ACH	Off Duty Patrol Hours - Gary Perna-4/3/24	4/3/2024 - SJSO Off Duty Hrs	534099-52901	\$231.00
001	DD879	04/08/24	ROLLKALL TECHNOLOGIES, LLC	688416 ACH	Off Duty Patrol Hours - Nathan Richardson-4/4/24	4/4/2024 - SJSO Off Duty Hrs	534099-52901	\$231.00
001	DD880	04/08/24	ROLLKALL TECHNOLOGIES, LLC	690773 ACH	Off Duty Hours - Gary Perna-4/7/24	4/7/2024 - SJSO Off Duty Hrs	534099-52901	\$231.00
001	DD881	04/10/24	ROLLKALL TECHNOLOGIES, LLC	692481-ACH	OFF DUTY ROVING PATROL GARY PERNA 4/9/2024	4/9/2024 - SJSO Off Duty Hrs	534099-52901	\$231.00
001	DD882	04/10/24	ROLLKALL TECHNOLOGIES, LLC	690052 ACH	Off Duty Patrol Hours-Miko Hines - 4/6/24	4/6/2024 - SJSO Off Duty Hrs	534099-52901	\$288.75
001	DD883	04/10/24	ROLLKALL TECHNOLOGIES, LLC	693184-ACH	OFF DUTY ROVING PATROL GARY PERNA 4/10/2024	4/10/2024 - SJSO Off Duty Hrs	534099-52901	\$231.00
001	DD884	04/12/24	ROLLKALL TECHNOLOGIES, LLC	694895-ACH	Off Duty Deputy Patrol Hours - Gary Perna 4/12/24	4/12/2024 - SJSO Off Duty Hrs	534099-52901	\$231.00
001	DD885	04/13/24	ROLLKALL TECHNOLOGIES, LLC	696891-ACH	Off Duty Patrol Hours - 4.14.24 - Gary Perna	4/14/2024 - SJSO Off Duty Hrs	534099-52901	\$231.00
001	DD886	04/17/24	ROLLKALL TECHNOLOGIES, LLC	682307-ACH	OFF DUTY ROVING PATROL GARY PERNA 3/27/2024	3/27/2024 - SJSO Off Duty Hrs	534099-52901	\$231.00
001	DD887	04/17/24	ROLLKALL TECHNOLOGIES, LLC	695794-ACH	Off Duty Hours - Spring Event 4.13.24 - Michael Bo	4/13/2024 - SJSO Off Duty - Spring Event	534099-52901	\$285.86
001	DD888	04/17/24	ROLLKALL TECHNOLOGIES, LLC	695767-ACH	Odd Duty Hours - Spring Event 4.13.24-James Colber	4/13/2024 - SJSO Off Duty - Spring Event	534099-52901	\$288.75
001	DD889	04/17/24	ROLLKALL TECHNOLOGIES, LLC	695785-ACH	Off Duty Hours - Spring Event 4.13.24-Andrew Danie	4/12/2024 - SJSO Off Duty - Spring Event	534099-52901	\$288.75
001	DD890	04/17/24	ROLLKALL TECHNOLOGIES, LLC	695787-ACH	Off Duty Hours - Spring Event 4.13.24-Morne Heyman	4/13/2024 - SJSO Off Duty - Spring Event	534099-52901	\$288.75
001	DD891	04/17/24	ROLLKALL TECHNOLOGIES, LLC	695753-ACH	Off Duty Hours for Spring Event 4.13.24-Austine Re	4/13/2024 - SJSO Off Duty-Spring Event	534099-52901	\$341.25
001	DD892	04/01/24	ROLLKALL TECHNOLOGIES, LLC	676561-ACH	OFF DUTY ROVING PATROL 3/20/2024 JACOB BRADLEY	3/20/2024 - SJSO Off Duty Hrs	534099-52901	\$256.99
001	DD893	04/01/24	ROLLKALL TECHNOLOGIES, LLC	651511 ACH	OFF DUTY ROVING PATROL 2/16/2024 SHAWN EMERT	2/16/2024	534099-52901	\$231.00
001	DD894	04/01/24	ROLLKALL TECHNOLOGIES, LLC	652976 ACH	OFF DUTY ROVING PATROL GARY PERNA 2/19/24	2/19/2024	534099-52901	\$231.00
001	DD895	04/01/24	ROLLKALL TECHNOLOGIES, LLC	654182-ACH	OFF DUTY ROVING PATROL SHAWN EMERT 2/21/2024	2/21/2024	534099-52901	\$231.00
001	DD896	04/01/24	ROLLKALL TECHNOLOGIES, LLC	655019-ACH	OFF DUTY ROVING PATROL ANTHONY SOLIS 2/22/2024	2/22/2024	534099-52901	\$231.00
001	DD897	04/01/24	ROLLKALL TECHNOLOGIES, LLC	656493 ACH	OFF DUTY ROVING PATROL BRANDON HETZLER 2/23/2024	2/23/2024	534099-52901	\$231.00
001	DD898	04/01/24	ROLLKALL TECHNOLOGIES, LLC	657060 ACH	2/24/2024 OFF DUTY ROVING PATROL GARY PERNA	2/24/2024	534099-52901	\$231.00
001	DD899	04/01/24	ROLLKALL TECHNOLOGIES, LLC	657942 ACH	2/25/24 OFF DUTY ROVING PATROL CRAIG CARSON	2/25/2024	534099-52901	\$231.00
001	DD900	04/01/24	ROLLKALL TECHNOLOGIES, LLC	658239 ACH	2/26/2024 OFF DUTY ROVING PATROL GARY PERNA	2/26/2024	534099-52901	\$231.00
001	DD901	04/01/24	ROLLKALL TECHNOLOGIES, LLC	659979 ACH	OFF DUTY ROVING PATROL 2/28/2024 SHAWN EMERT	2/28/2024	534099-52901	\$231.00
001	DD902	04/01/24	ROLLKALL TECHNOLOGIES, LLC	673147-ACH	OFF DUTY ROVING PATROL NATHAN RICHARDSON 3/15/2024	3/15/2024	534099-52901	\$231.00
001	DD903	04/01/24	ROLLKALL TECHNOLOGIES, LLC	680547 ACH	OFF DUTY ROVING PATROL GARY PERNA 3/25/2024	3/25/2024 - SJSO Off Duty Hrs	534099-52901	\$231.00
001	DD904	04/01/24	ROLLKALL TECHNOLOGIES, LLC	680255-ACH	OFF DUTY ROVING PATROL BRANDON HETZLER 3/24/2024	3/24/2024 - SJSO Off Duty Hrs	534099-52901	\$231.00
001	DD905	04/19/24	FPL	04162024 ACH	SERVICE FOR 3/6-4/5/2024	3/6/24-4/5/24	546034-52901	\$45.24
001	DD905	04/19/24	FPL	04162024 ACH	SERVICE FOR 3/6-4/5/2024	3/6/24-4/5/24	543013-53903	\$7,291.56
001	DD906	04/23/24	FPL	04.20.2024 ACH	SERVICE FOR 3/6-4/5/2024	3/6/24-4/5/24	546034-52901	\$79.60
001	DD906	04/23/24	FPL	04.20.2024 ACH	SERVICE FOR 3/6-4/5/2024	3/6/24-4/5/24	543013-53903	\$1,007.10
001	DD906	04/23/24	FPL	04.20.2024 ACH	SERVICE FOR 3/6-4/5/2024	3/6/24-4/5/24	543001-57205	\$3,713.99
001	DD906	04/23/24	FPL	04.20.2024 ACH	SERVICE FOR 3/6-4/5/2024	3/6/24-4/5/24	543006-57206	\$1,235.22
001	DD907	04/09/24	LES MILLS UNITED STATES TRADING, INC	SIV0395232 ACH	LES MILLS 4/2024	Contracts-Outside Fitness	534111-57202	\$599.00
001	DD908	04/05/24	REPUBLIC SERVICES OF FL, L.P	0687-001411230 ACH	ACCT# 3-0687-0004771 4/1-4/30/2024	04/01-04/30/2024	543020-53902	\$181.86
001	DD909	04/01/24	AT&T	CM1110-013124	2/1/2024-2/29/2024	2/1-2/29/2024	541003-57205	(\$28.80)
001	DD910	04/01/24	AT&T	1010-022924 ACH	ACCT# 323611010 3/1-3/31/2024	3/1/24-3/31/24	541003-57205	\$144.25
001	DD911	04/23/24	REPUBLIC SERVICES OF FL, L.P	0687001415389-ACH	ACCT# 3-0687-0004771 OVERAGE INVOICE SVC 3/19/2024	Overage Invoice - Svc 3/19/24	543020-53902	\$165.88
001	DD912	04/26/24	ROLLKALL TECHNOLOGIES, LLC	677407-ACH	OFF DUTY ROVING PATROL JARED MONIE 3/21/24	3/21/2024 - SJSO Off Duty Hrs	534099-52901	\$231.00
001	DD913	04/26/24	ROLLKALL TECHNOLOGIES, LLC	683979 ACH	3/29/24 Off Duty Hours - Nick McMahon	3/29/2024 - SJSO Off Duty Hrs	534099-52901	\$231.00
001	DD914	04/08/24	ROLLKALL TECHNOLOGIES, LLC	685327 ACH	3/31/24 SJSO Off Duty Hours - Gary Perna	3/31/2024 - SJSO Off Duty Hrs	534099-52901	\$203.38
001	DD915	04/26/24	ROLLKALL TECHNOLOGIES, LLC	685699 ACH	4/1/24 Off Duty Hours - Gary Perna	4/1/2024 - SJSO Off Duty Hrs	534099-52901	\$231.00
001	DD918	04/01/24	COMCAST -ACH	2201-02112024 ACH	ACCT# 8495743101272201 2/15-3/14/2024	2/15-3/14/2024	546034-52901	\$264.51
001	DD919	04/01/24	COMCAST -ACH	3316-02112024 ACH	ACCT# 8495743101273316 2/15-3/14/2024	2/15-3/14/2024	541003-57205	\$199.79
001	DD919	04/01/24	COMCAST -ACH	3316-02112024 ACH	ACCT# 8495743101273316 2/15-3/14/2024	2/15-3/14/2024	543003-57205	\$298.62
001	DD922	04/01/24	COMCAST -ACH	4033-02112024 ACH	ACCT# 8495743101274033 2/15-3/14/2024	2/15-3/14/2024	543003-57206	\$320.49
001	DD923	04/01/24	COMCAST -ACH	9406-02112024 ACH	ACCT# 8495743101259406 2/15-3/14/2024	2/15-3/14/2024	543003-53902	\$238.99
001	DD924	04/01/24	COMCAST -ACH	9430-02112024 ACH	ACCT# 8495743101259430 2/15-3/14/2024	2/15-3/14/2024	546034-52901	\$246.94
001	DD933	04/19/24	ROLLKALL TECHNOLOGIES, LLC	698829-ACH	Off Duty Patrol Hours - Shawn Emert-4/16/24	4/16/2024	534099-52901	\$231.00
001	DD935	04/19/24	ROLLKALL TECHNOLOGIES, LLC	699974-ACH	Off Duty Patrol Hours - Gary Perna-4.18.24	4/18/2024	534099-52901	\$231.00
001	DD936	04/01/24	COMCAST	192368246 ACH	ACCT# 963179979 1/15-2/14/2024	2/15/24-3/14/24	541003-57205	\$379.43
001	DD936	04/01/24	COMCAST	192368246 ACH	ACCT# 963179979 1/15-2/14/2024	2/15/24-3/14/24	541003-57206	\$288.55
001	DD936	04/01/24	COMCAST	192368246 ACH	ACCT# 963179979 1/15-2/14/2024	2/15/24-3/14/24	546034-52901	\$394.77
Fund Total								\$152,263.45

SERIES 2002 DEBT SERVICE FUND - 202

202	1487	04/12/24	MARSHALL CREEK	040624-202	TRANSFER DEBT SERVICE SERIES 2002	Due From Other Funds	131000	\$35,949.82
Fund Total								\$35,949.82

MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT

Payment Register by Fund

For the Period from 04/01/2024 to 04/30/2024

(Sorted by Check / ACH No.)

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid	
SERIES 2015 DEBT SERVICE FUND - 203									
203	1488	04/12/24	MARSHALL CREEK	040624-203	TRANSFER TAX COLLECTION SERIES 2015 A	TRANSFER TAX COLLECTION SERIES 2015A	131000	\$31,554.49	
							Fund Total	\$31,554.49	
SERIES 2016 DEBT SERVICE FUND - 204									
204	1489	04/12/24	MARSHALL CREEK	040624-204	TRANSFER TAX COLLECTION SERIES 2016	Due From Other Funds	131000	\$2,000.37	
							Fund Total	\$2,000.37	
								Total Checks Paid	\$221,768.13

7B.

**NOTICE OF QUALIFYING PERIOD FOR CANDIDATES
FOR THE BOARD OF SUPERVISORS OF THE
MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT**

Notice is hereby given that the qualifying period for candidates for the office of Supervisor of the Marshall Creek Community Development District (“District”) will commence at noon on Monday, June 10, 2024, and close at noon on Friday, June 14, 2024. Candidates must qualify for the office of Supervisor with the St. Johns County Supervisor of Elections located at 4455 Avenue A, Suite 101, St. Augustine, Florida 32095; Ph: (888) 960-2959. (www.votesjc.gov) All candidates shall qualify for individual seats in accordance with Section 99.061, *Florida Statutes*, and must also be a “qualified elector” of the District, as defined in Section 190.003, *Florida Statutes*. A “qualified elector” is any person at least 18 years of age who is a citizen of the United States, a legal resident of the State of Florida and of the District, and who is registered to vote with the St. Johns County Supervisor of Elections. Campaigns shall be conducted in accordance with Chapter 106, *Florida Statutes*.

The Marshall Creek Community Development District has two (2) Seats up for election, specifically Seats 4 and 5. Each seat carries a four-year term of office. Elections are nonpartisan and will be held at the same time as the general election on November 5, 2024, and in the manner prescribed by law for general elections.

For additional information, please contact the St. Johns County Supervisor of Elections.

Janice Eggleton Davis
District Manager

Qualifying to Run for Office

2024 Qualifying Dates

Noon, Monday, June 10, 2024 – Noon, Friday, June 14, 2024

What happens when you go to the Supervisor of Elections office to qualify? You will file a loyalty oath, a financial disclosure Form 1 and either pay the \$25 qualifying fee or file a certification for 25 signatures.

Qualifying Fees

\$25.00 (Unless qualifying by petition)

Qualifying by Petition

In order to qualify by petition and thereby have the qualifying fee waived, a person needs to gather the signatures of 25 qualified voters residing within the Marshall Creek CDD. The Division of Elections has prescribed the format of the petition, a copy of which is attached.

The deadline to submit petitions to the Supervisor of Elections is **Noon, May 13, 2024.** (Candidates must still qualify during the candidate qualifying period.) Please note that petitions may be submitted prior to the deadline.

There is a verification fee of \$0.10 per signature to ensure the signers are valid residents within the CDD. Cash is accepted. The Supervisor of Elections recommends bringing your petitions in person.

If you want to campaign, you are permitted to do so as long as you do not expend any funds. If you are going to expend money for signage, business cards, etc., even if it is your own money, you must open a campaign account and will need to file the required forms. You will also need to appoint a campaign treasurer and designate a campaign depository. If campaigning, signatures may not be obtained until the candidate has filed his or her appointment of campaign treasurer and designation of campaign depository.

The District shall publish a notice of the qualifying period set by the Supervisor of Elections for each election at least two weeks prior to the start of the qualifying period.

Contact the Supervisor of Elections for more specific information on qualifying by petition.

Qualifying Officers

The Qualifying Officer for Special District Offices is the Supervisor of Elections.

St Johns County Supervisor of Elections

Vicky Oakes

4455 Avenue A, Suite 101

St. Augustine, FL 32095

904-823-2238

Toll Free: 888-960-2959

CANDIDATE PETITION

Notes: - All information on this form becomes a public record upon receipt by the Supervisor of Elections.
 - It is a crime to knowingly sign more than one petition for a candidate. [Section 104.185, Florida Statutes]
 - If all requested information on this form is not completed, the form will not be valid as a Candidate Petition form.

I, _____ the undersigned, a registered voter
 (print name as it appears on your voter information card)

in said state and county, petition to have the name of _____
 placed on the Primary/General Election Ballot as a: [check/complete box, as applicable]

Nonpartisan No party affiliation _____ Party candidate for the office of

 (insert title of office and include district, circuit, group, seat number, if applicable)

Date of Birth or Voter Registration Number
 (MM/DD/YY)

Address

City

County

State

Zip Code

Signature of Voter

Date Signed (MM/DD/YY)
 [to be completed by Voter]

7C

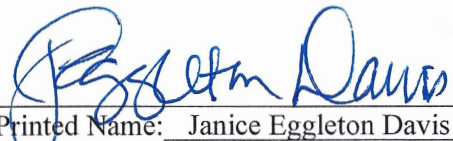
DESIGNATIONS BY SECRETARY RELATED TO PUBLIC RECORDS

I, Janice Eggleton Davis, as Secretary of the Marshall Creek Community Development District (“District”) Board of Supervisors, hereby make the following designation and/or appointment:

Sandra Demarco is designated as a custodian of public records for the District under section 119.011(5), Florida Statutes. Any prior designation of a designee by a Secretary is hereby rescinded. Secretary is hereby rescinded.

AND

Sandra Demarco is appointed as the District’s Records Management Liaison Officer under section 257.36(5)(a), Florida Statutes. Any prior appointment of a Records Management Liaison Officer by a Secretary is hereby rescinded.


Printed Name: Janice Eggleton Davis
Secretary, District Board of Supervisors

Date: April 12, 2024

7D.



April 17, 2024

Marshall Creek Community Development District
Attn: Sandra Demarco, Recording Manager
c/o Inframark
210 N University Drive, Ste. 702
Coral Springs, FL 33071

Dear Ms. Demarco:

In response to your request regarding Section 190.006(3)(a)(2)(d), Florida Statutes, the following information is applicable for:

Marshall Creek CDD

2651 registered voters in St. Johns County

This number is based on the streets within the legal description on file with this office as of April 15, 2024.

Please contact us if we may be of further assistance.

Sincerely,

A handwritten signature in blue ink that reads "Vicky C. Oakes". The signature is written in a cursive style.

Vicky C. Oakes
Supervisor of Elections

VO/db