# MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT

**AUGUST 21, 2019** 

### **Marshall Creek Community Development District**

# INFRAMARK, INFRASTRUCTURE MANAGEMENT SERVICES

210 North University Drive • Suite 702 • Coral Springs, Florida 33071 Phone: (954) 603-0033 • Fax: (954) 345-1292

August 14, 2019

Board of Supervisors Marshall Creek Community Development District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Marshall Creek Community Development District will be held Wednesday, August 21, 2019 beginning at 4:00 p.m. at the Marshall Creek Amenity Center, 625 Palencia Club Drive, St. Augustine, Florida. Following is the advance agenda for the meeting:

- 1. Roll Call
- 2. Audience Comments
- 3. Public Hearings to Consider the Adoption of the Budget for Fiscal Year 2020 and Levy of Non-Ad Valorem Assessments
- 4. Public Hearing to Consider Amending Rates & Fees Regarding Use of District Amenity Facilities and Services
  - A. Consideration of Resolution 2019-7 Amending Rates & Fees
- 5. Approval of the Minutes of the July 17, 2019 Meeting
  - A. Discussion of Open Items
- 6. Engineer's Report
  - A. Ratification of Requisitions #85 & #86
- 7. General Manager's Operations Report
  - A. FEMA Update
  - B. Traffic Reports & SJCSO Roving Patrol Violation Log
- 8. District Manager's Report
  - A. Proposed Meeting Schedule for FY 2020
- 9. Attorney's Report
- 10. Supervisors' Requests
- 11. Acceptance of the July 2019 Financial Statements and Approval of the July 2019 Check Register and Invoices
- 12. Adjournment

The third order of business is the public hearings to consider the adoption of the budget for Fiscal Year 2020 and the levy of non-ad valorem assessments. Because the required mailed notice for the public hearings inadvertently omitted the time, a supplemental mailed notice is required. Accordingly, the District will open the Public Hearings at this meeting and continue the Public Hearings to your September 18, 2019 meeting.

Marshall Creek CDD August 14, 2019 Page 2

The fourth order of business is the public hearing to consider amending the rules and rates regarding the use of District amenity facilities and services. Enclosed is a copy of Resolution 2019-7 which adopts the rates and fees.

Enclosed for your review is a copy of the draft minutes of the July 17, 2019 meeting and two versions of the July 2019 Financial Reports, and the Check Register.

Under the Engineer's Report for your review and ratification are Requisitions #85 & #86.

The General Manager's Operations Report is enclosed for your review. Also enclosed are the FEMA update, and SJCSO Off-Duty Roving Patrol Violation Report.

Under the District Manager's Report is the proposed schedule of meetings for Fiscal Year 2020, a copy of which is enclosed for your consideration.

The balance of the agenda is routine in nature. I look forward to seeing you at the meeting. In the meantime, if you have any questions, please contact me at (904) 940-6044, extension 40592.

Sincerely,

Janice Eggleton Davis/ms

Janice Eggleton Davis

District Manager

Cc: Jonathan Johnson Katie Buchanan Katie Hollis Gabriel McKee Warren Bloom Gordon Mobley Michelle Rigoni Hank Fishkind Ryan Stilwell, P.E. Jennifer Gillis Brett Sealy

# **Third Order of Business**

# **MARSHALL CREEK**

Community Development District

# Annual Operating General Fund

Fiscal Year 2020

Modified Tentative Budget

Prepared by:



#### **Table of Contents**

	Page #
OPERATING BUDGET	
General Fund	
Summary of Revenues, Expenditures and Changes in Fund Balances	1-9
Exhibit A - Allocation of Fund Balances	10
Budget Narrative	11-34
CAPITAL RESERVE FUND	
Summary of Revenues, Expenditures and Changes in Fund Balances	35
Budget Narrative	36
DEDT OFFINIOE PURCETS	
DEBT SERVICE BUDGETS	
Series 2002	
Summary of Revenues, Expenditures and Changes in Fund Balances	37-38
Amortization Schedule	39-40
Series 2015A	
Summary of Revenues, Expenditures and Changes in Fund Balances	41-42
Amortization Schedule	43-44
Series 2016 Avila Bond	
Summary of Revenues, Expenditures and Changes in Fund Balances	45-46
Amortization Schedule	47-49
Budget Narrative	50
Comparison of Non-Ad Valorem Assessment Rates FY 2020 vs. FY 2019	51-52

# **MARSHALL CREEK**

Community Development District

**Operating Budget** 

Fiscal Year 2020

Fiscal Year 2020 Modified Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY2018	ADOPTED BUDGET FY 2019	ACTUAL THRU JULY 2019	AU	JECTED IGUST- PT 2019	TOTAL PROJECTED FY 2019	ANNUAL BUDGET FY 2020
REVENUES									
Interest - Investments	\$ 5,290	\$ 7,397	\$ 17,465	\$ 12,000	\$ 30,918	\$	6,184	\$ 37,102	\$ 12,000
Shared Rev - Other Local Units	261,912	310,604	418,858	476,151	476,151		-	\$ 476,151	530,463
Interlocal Agreement - Other	280,220	310,955	356,097	356,097	296,748		38,252	335,000	347,590
FEMA Grants (boardwalk)	-	-	558,853	-	-		273,888	273,888	-
FEMA Revenue	-	-	13,223	-	40,610		41,661	82,271	-
Other Physical Environment Rev	-	-	33,931	15,000	9,000	\$	1,800	10,800	12,000
S/F Program Fees	37,123	47,174	42,501	37,000	50,430	\$	10,086	60,516	40,000
S/F Swimming Program Fees	3,945	8,641	-	2,000	2,686	\$	537	3,223	3,000
S/F Activity Fees	152	1,586	5,155	200	3,266	\$	653	3,919	5,000
S/F Other Revenues	1,330	-	1,777	1,750	3,648	\$	730	4,378	1,750
S/F Rental Fees	2,700	1,960	3,930	2,500	1,700	\$	340	2,040	3,500
S/F Snack Bar Revenue	-	-	-	500	2,941	\$	588	3,529	3,000
Tennis Merchandise Sales	9,341	12,951	14,843	14,000	12,008	\$	2,402	14,410	15,000
Tennis Special Events&Socials	-	-	90	1,000	-		1,000	1,000	1,000
Tennis Lessons & Clinics	118,448	150,878	183,848	150,000	185,177	\$	37,035	222,212	205,000
Tennis Ball Machine Rental Fee	2,311	3,282	2,165	3,500	3,015	\$	603	3,618	3,500
Tennis Membership	39,704	22,472	38,466	40,000	41,030	\$	8,206	49,236	40,000
Tennis Drinks & Snacks	308	363	-	-	-		-	-	-
Interest - Tax Collector	946	948	3,806	-	12,279		-	12,279	-
Special Assmnts- Tax Collector	2,790,744	3,122,928	3,171,995	3,326,168	3,267,063		59,105	3,326,168	3,477,421
Special Assmnts- CDD Collected	189,130	29,582	16,205	11,994	9,995		1,999	11,994	13,448
Special Assmnts- Delinquent	25,277	11,668	31,282	-	-		-	-	-
Special Assmnts- Discounts	(78,754)	(99,576)	(104,666)	(99,785)	(112,857)		-	(112,857)	(104,342)
Sale of Surplus Equipment	5,400	-	-	-	-		-	-	-
Other Miscellaneous Revenues	3,289	1,512	10,579	1,100	4,334		250	4,584	1,000
Gate Bar Code/Remotes	2,955	3,580	3,968	3,200	4,055		750	4,805	4,400

Annual Operating and Debt Service Budget Fiscal Year 2020

Fiscal Year 2020 Modified Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY2018	ADOPTED BUDGET FY 2019	ACTUAL THRU JULY 2019	PROJECTEI AUGUST- SEPT 2019	PROJECTED FY 2019	ANNUAL BUDGET FY 2020
Impact Fee	51,226	41,003	53,046	30,000	47,507		- 47,507	30,000
Billback - PPOA	100	25	-	-	-			-
Billback - Developer	1,891	708	-	-	-			-
Billback - Projects	100	-	-	-	-			-
TOTAL REVENUES	3,755,088	3,990,641	4,877,417	4,384,375	4,391,704	486,070	4,877,774	4,644,730
EXPENDITURES								
Administrative								
P/R-Board of Supervisors	5,460	6,783	8,086	6,500	5,349	1,40	2 6,751	8,000
ProfServ-Arbitrage Rebate	1,200	1,200	600	1,200	-	1,20	1,200	1,200
ProfServ-Dissemination Agent	2,000	5,000	3,000	3,000	-	3,000	3,000	3,000
ProfServ-Engineering	10,417	39,536	21,817	20,000	28,225	\$ 5,64	5 33,870	25,000
ProfServ-Legal Services	86,284	98,326	71,788	75,000	46,585	28,41	5 75,000	75,000
ProfServ-Mgmt Consulting Serv	49,072	55,000	58,000	60,320	50,267	10,05	3 60,320	62,700
ProfServ-Special Assessment	9,230	11,000	12,000	12,480	12,480	-	12,480	15,000
ProfServ-Trustee Fees	8,108	10,982	11,499	11,400	11,330	-	11,330	11,400
Auditing Services	3,725	3,725	3,725	3,725	4,675	-	4,675	4,675
Communication - Telephone	-	-	397	-	-	-	-	-
Postage and Freight	3,141	4,593	5,608	3,500	2,375	1,12	5 3,500	5,600
Insurance - General Liability	24,046	23,150	25,257	28,012	26,345	-	26,345	28,980
Printing and Binding	3,661	3,530	3,601	4,000	3,011	989	9 4,000	4,000
Legal Advertising	4,132	2,536	3,053	3,000	1,602	1,39	3,000	3,000
Miscellaneous Services	12,701	29,127	4,462	6,000	7,452	\$ 1,490	8,942	6,000
Misc-Assessmnt Collection Cost	31,788	33,528	17,656	66,517	63,733	2,78	4 66,517	69,548
Shared Exp - Other Local Units	359,027	453,039	473,433	516,557	516,557	-	516,557	585,565
Office Supplies	347	424	462	500	391	109	9 500	500
Annual District Filing Fee	175	175	175	175	175	-	175	175
Total Administrative	614,514	781,654	724,619	821,886	780,552	57,61	838,162	909,342

Annual Operating and Debt Service Budget Fiscal Year 2020

Fiscal Year 2020 Modified Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY2018	ADOPTED BUDGET FY 2019	ACTUAL THRU JULY 2019	AUGUST- SEPT 2019	TOTAL PROJECTED FY 2019	ANNUAL BUDGET FY 2020
Other Public Safety								
Payroll - Benefit	2,262	3,717	4,617	6,915	3,897	3,018	6,915	13,387
Payroll - Engineering	24,478	33,677	37,674	38,349	37,368	981	38,349	64,383
Payroll - Gate Maintenance	1,243	1,502	1,698	3,058	1,402	1,656	3,058	2,496
Payroll - Billback	269	139	-	-	<del>-</del>	-	-	-
Contracts-Security Services	243,017	260,198	260,877	264,272	218,813	45,459	264,272	273,750
Contracts-Roving Patrol	38,594	34,790	36,628	42,900	25,918	16,982	42,900	40,000
R&M-Gate	18,706	51,557	61,689	20,000	26,970	\$ 5,394	32,364	20,000
Misc-Bar Codes	4,091	4,074	5,147	4,100	4,411	\$ 882	5,293	4,100
Cap Outlay-Machinery and Equip	_	-	7,693	-	-	-	-	-
Total Other Public Safety	332,660	389,654	416,023	379,594	318,779	74,372	393,151	418,116
Field								
Payroll-Salaries				-		_	-	_
Payroll-Benefits				-		-	-	-
Payroll - Benefit	1,842	3,145	3,795	5,107	2,662	2,445	5,107	10,283
Payroll - Engineering	20,422	26,504	30,131	29,108	29,832	\$ 5,966	35,798	49,975
Paryoll - Billback	369	136	-	-	-	-	-	-
Utility - Water & Sewer	1,500	2,974	-	2,000	-	-	-	2,000
Lease - Land	1,893	1,918	1,946	2,000	1,981	19	2,000	2,000
R&M-Bike Paths & Asphalt	658	-	3,060	2,500	32,364	\$ 500	32,864	4,000
R&M-Boardwalks	7,161	7,416	11,472	7,720	2,784	4,936	7,720	7,720
R&M-Buildings	10,759	13,425	14,928	50,000	53,231	4,800	58,031	15,000
R&M-Electrical	14,899	12,497	9,249	12,500	7,443	5,057	12,500	12,500
R&M-Fountain	4,357	3,663	5,544	4,000	19,180	\$ 3,836	23,016	41,000
R&M-Mulch	1,318	600	5,600	3,489	1,400	2,089	3,489	5,600
R&M-Roads & Alleyways	18,822	16,818	49,011	45,000	81,138	\$ 5,500	86,638	30,000
R&M-Sidewalks	19,759	21,932	19,609	20,000	13,646	6,354	20,000	20,000

Annual Operating and Debt Service Budget Fiscal Year 2020

Fiscal Year 2020 Modified Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY2018	ADOPTED BUDGET FY 2019	ACTUAL THRU JULY 2019	PROJECTED AUGUST- SEPT 2019	TOTAL PROJECTED FY 2019	ANNUAL BUDGET FY 2020
R&M-Signage Cap Outlay-Machinery and Equip	919 	7,845 -	6,300	8,000 38,000	3,565 49,778	4,435 -	8,000 49,778	6,000
FEMA Boardwalk Expense	-	-	946,766	-	-	-	-	-
Reserve - Field	29,879			-		-	-	100,000
Total Field	137,202	118,873	1,107,411	229,424	299,004	45,937	344,941	306,078
Landscape								
Payroll-Salaries	149,236	191,320	193,789	201,591	129,408	72,183	201,591	204,095
Payroll-Other	3,725	10,837	6,047	12,000	3,000	9,000	12,000	4,000
Payroll-Administration	-	-	6,159	7,038	5,323	1,715	7,038	7,058
Payroll-Benefits	58,143	54,577	72,308	66,352	63,899	2,453	66,352	84,933
Payroll-General Staff	67,146	76,042	81,263	97,222	55,807	41,415	97,222	129,574
Payroll-Irrigation Staff	47,997	54,875	57,056	63,222	51,904	11,318	63,222	63,619
Payroll-IPM Staff	70,655	49,633	81,895	91,931	64,253	27,678	91,931	84,979
Payroll-Equipment Mechanic	21,808	20,193	19,839	27,272	19,932	7,340	27,272	27,409
Payroll - Billback	626	250	-	-	-	-	-	-
Payroll Taxes	25,630	27,912	31,629	34,391	24,266	10,125	34,391	38,990
ProfServ-Info Tchnology	-	-	-	1,000	3,161	\$ 632	3,793	1,000
Communication-Telephone	-	-	584	800	2,857	\$ 571	3,428	3,298
Utility - Cable TV Billing	-	-	1,134	3,520	1,649	\$ 330	1,979	2,000
Electricity - General	10,413	13,328	3,269	6,000	2,422	\$ 484	2,906	4,000
Utility - Refuse Removal	11,343	26,616	5,407	13,500	6,062	\$ 1,212	7,274	13,500
Utility - Water & Sewer	-	-	1,084	3,360	2,304	\$ 461	2,765	3,360
Rentals - General	1,866	3,120	2,209	1,500	764	\$ 153	917	1,500
R&M-Buildings	-	-	3,664	2,000	5,157	\$ 1,031	6,188	5,500
R&M-Equipment	16,072	12,357	27,376	30,000	25,989	\$ 4,011	30,000	30,000
R&M-Grounds	45,903	117,365	52,403	53,729	49,705	\$ 4,024	53,729	53,729
R&M-Irrigation	45,467	17,761	18,635	21,000	14,398	\$ 6,602	21,000	21,000
R&M-Mulch	74,381	42,654	73,953	79,360	93,813	\$ 7,500	101,313	79,360

Annual Operating and Debt Service Budget Fiscal Year 2020

Fiscal Year 2020 Modified Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY2018	ADOPTED BUDGET FY 2019	ACTUAL THRU JULY 2019	Α	OJECTED UGUST- EPT 2019	TOTAL PROJECTED FY 2019	ANNUAL BUDGET FY 2020
R&M-Pump Station	19,971	34,669	14,171	15,000	10,168	\$	4,832	15,000	15,000
R&M-Trees and Trimming	8,492	25,280	11,807	13,495	26,370	\$	5,274	31,644	15,000
Misc-Employee Meals	2,869	3,137	3,060	7,000	4,971		2,029	7,000	7,000
Billback - Developer	198	28	-	-	-			-	-
Office Equipment	-	-	22,664	4,000	937		3,063	4,000	500
Op Supplies - General	10,896	13,275	38,387	19,000	14,896		4,104	19,000	21,500
Op Supplies - Uniforms	2,815	1,644	3,895	7,408	910		6,498	7,408	7,408
Op Supplies - Fuel, Oil	11,207	7,886	18,344	12,500	11,525		975	12,500	12,500
Impr - Landscape	22,541	135,493	71,920	57,452	60,325	\$	1,000	61,325	57,452
Cap Outlay-Machinery and Equip	65,542	-	74,266	67,977	47,526		5,000	52,526	36,000
Reserve - Landscaping	89,760	-	-	-	-		-	-	-
Total Landscape	884,702	940,252	998,217	1,020,620	803,701		243,014	1,046,715	1,035,264
Utilities									
Electricity - Streetlighting	73,532	81,141	88,916	82,356	59,931	\$	11,986	71,917	75,000
Utility - Water & Sewer	2,151	2,351	2,732	3,600	2,037	\$	407	2,444	2,500
R&M-Lake	46,586	55,208	54,215	53,080	43,233		9,847	53,080	53,080
Total Utilities	122,269	138,700	145,863	139,036	105,201		22,241	127,442	130,580
Operation & Maintenance									
Payroll-Benefits	_	(33)	-	-	-		-	-	_
Payroll-Shared Personnel	260,567	266,778	345,105	356,097	252,335		103,762	356,097	347,590
Payroll-Engineering		456	-	-			-	-	- -
ProfServ-Field Management	148,087	169,296	229,270	229,272	213,056		16,216	229,272	277,229
Travel and Per Diem	245	407	522	400	270		130	400	400
Communication - Telephone	782	845	740	2,100	1,387		713	2,100	3,000
Postage and Freight	540	413	160	100	242		50	292	200
Rentals - General	-	-	=	-	1,905		-	1,905	1,905
R&M-Vehicles	7,679	7,878	5,883	6,000	5,663		337	6,000	6,000

Annual Operating and Debt Service Budget Fiscal Year 2020

Fiscal Year 2020 Modified Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY2018	ADOPTED BUDGET FY 2019	ACTUAL THRU JULY 2019	PROJECTED AUGUST- SEPT 2019	TOTAL PROJECTED FY 2019	ANNUAL BUDGET FY 2020
Printing and Binding	2,640	4,846	3,341	4,500	3,331	1,169	4,500	4,500
Misc-Connection Computer	1,453	1,378	1,775	3,700	21,340	250	21,590	3,000
Billback Expenses Developer	91	1,063	-	-	2,761	-	2,761	-
Office Supplies	740	1,107	1,187	1,500	3,159	250	3,409	1,750
Op Supplies - General	5,112	5,252	7,151	7,200	9,346	2,000	11,346	8,900
OP-Supplies – Buildings	-	-	-	300	379	-	379	-
Total Operation & Maintenance	427,936	459,686	595,134	611,169	515,174	124,877	640,051	654,474
Parks and Recreation - General								
ProfServ-Mgmt Consulting Serv	15,349	20,000	21,000	21,840	18,200	3,640	21,840	24,000
Insurance -Property & Casualty	56,597	65,357	66,737	103,143	91,667	-	91,667	100,850
Total Parks and Recreation - General	71,946	85,357	87,737	124,983	109,867	3,640	113,507	124,850
Swim & Fitness Clubhouse								
Contracts-Misc Labor	2,408	2,551	3,043	4,000	3,189	811	4,000	5,500
Contracts-Outside Fitness	-	12,358	10,015	10,000	10,569	2,500	13,069	17,720
R&M-Buildings	1,247	2,970	31,791	22,770	6,533	1,307	7,840	10,000
R&M-Equipment	4,458	83	-	5,000	806	2,000	2,806	3,000
Misc-Special Events	2,867	2,975	8,431	15,000	16,189	1,000	17,189	25,000
Cap Outlay-Machinery and Equip	-	-	-	3,500	-	-	-	2,500
Total Swim & Fitness Clubhouse	10,980	20,937	53,280	60,270	37,286	7,618	44,904	63,720
Swimming Pool								
Payroll-Salaries	33,780	47,945	59,296	60,042	46,650	13,392	60,042	57,706
Payroll-Hourly	54,908	51,552	54,375	63,855	57,967	5,888	63,855	68,640
Payroll-Lifeguards	19,946	25,036	23,669	38,000	22,399	15,601	38,000	37,000
Payroll-Benefits	11,227	21,753	20,097	31,415	25,349	6,066	31,415	29,104
Payroll-Shared Personnel				-		-	-	-
Payroll-Engineering	17,123	24,884	27,515	29,108	28,021	1,087	29,108	51,175

Annual Operating and Debt Service Budget Fiscal Year 2020

Fiscal Year 2020 Modified Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY2018	ADOPTED BUDGET FY 2019	ACTUAL THRU JULY 2019	PROJECTED AUGUST- SEPT 2019	TOTAL PROJECTED FY 2019	ANNUAL BUDGET FY 2020
Payroll-Janitor	7,857	6,760	7,951	8,000	6,655	1,345	8,000	6,240
Payroll-Billback	58	-	-	-	-	-	-	=
Payroll Taxes	8,022	10,172	10,940	13,189	9,843	3,346	13,189	13,003
ProfServ-Info Technology	977	294	523	6,300	374	5,926	6,300	2,500
ProfServ-Swim Pool Commission	1,852	9,385	3,883	1,800	4,274	855	5,129	3,000
Contracts-Landscape	94	3,055	-	3,500	140	3,360	3,500	3,500
Travel and Per Diem	204	188	166	500	127	373	500	400
Communication - Telephone	7,256	5,474	11,446	8,400	6,370	1,274	7,644	4,925
Utility - General	45,303	45,425	54,466	57,000	35,972	7,195	43,167	55,000
Utility - Cable TV Billing	-	-	-	1,624	2,215	443	2,658	1,896
Utility - Refuse Removal	1,223	1,736	1,450	2,000	1,859	372	2,231	2,050
R&M-Buildings	31,723	20,480	27,296	30,000	21,654	1,000	22,654	20,000
R&M-Pools	91,357	139,674	66,607	30,000	31,558	1,000	32,558	33,000
R&M-Vehicles	-	-	-	500	-	500	500	500
Advertising	1,320	1,330	1,320	1,800	1,125	675	1,800	1,500
Miscellaneous Services	-	-	461	1,500	-	1,500	1,500	1,500
Misc-Employee Meals	2,750	3,555	969	3,770	3,106	664	3,770	4,585
Misc-Special Events				-	2,349	500	2,849	-
Misc-Training	940	600	823	3,000	1,742	1,258	3,000	2,500
Misc-Licenses & Permits	1,458	30	992	2,000	980	1,020	2,000	2,000
Office Supplies	1,168	3,124	2,116	1,750	1,904	200	2,104	2,000
Cleaning Supplies	1,091	846	1,150	2,000	1,309	691	2,000	2,250
Office Equipment	59	2,001	508	2,500	2,391	109	2,500	1,250
Snack Bar Expenses	-	-	-	1,500	-	1,500	1,500	2,500
Op Supplies - Spa & Paper	975	233	1,557	2,250	1,370	880	2,250	2,500
Op Supplies - Uniforms	700	1,525	2,651	2,500	2,328	172	2,500	1,500
Op Supplies - Summer Camp	12,158	14,639	10,489	16,000	12,828	3,172	16,000	14,000
Subscriptions and Memberships	362	1,182	445	1,200	431	769	1,200	1,200
Cap Outlay-Machinery and Equip	3,299	771	8,780	90,000	38,662	-	38,662	4,000

Annual Operating and Debt Service Budget Fiscal Year 2020

Fiscal Year 2020 Modified Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY2018	ADOPTED BUDGET FY 2019	ACTUAL THRU JULY 2019	PROJECTED AUGUST- SEPT 2019	TOTAL PROJECTED FY 2019	ANNUAL BUDGET FY 2020
Cap Outlay - Pool Furniture	1,477	988	10,916	18,000	46,266	-	46,266	7,500
Total Swimming Pool	360,667	444,637	412,857	535,003	418,218	82,133	500,351	440,424
Tennis Court								
Payroll-Salaries	117,306	114,389	125,718	122,500	91,454	31,046	122,500	126,000
Payroll-Hourly	34,246	38,326	38,066	36,000	29,390	6,610	36,000	37,000
Payroll-Benefits	23,041	22,168	26,031	28,346	28,464	5,690	34,154	38,182
Payroll-Engineering	12,842	18,663	20,714	23,831	20,731	3,100	23,831	38,331
Payroll-Commission	103,543	129,413	161,604	135,000	153,348	30,670	184,018	184,500
Payroll-Janitor	158	-	-	-	-	-	-	-
Payroll Taxes	19,275	20,875	22,429	23,026	18,365	4,661	23,026	26,465
ProfServ-Administrative	-	-	-	1,000	-	1,000	1,000	500
ProfServ-Info Technology	5,207	6,086	7,717	7,000	9,903	1,980	11,883	1,000
Contracts-Janitorial Services	1,795	6,000	6,040	6,000	5,040	960	6,000	6,500
Communication - Telephone	5,914	6,783	6,767	6,000	5,422	578	6,000	3,600
Utility - Cable TV Billing	1,622	1,776	2,033	1,738	2,450	490	2,940	2,903
Electricity - General	12,777	14,474	15,981	14,500	11,824	2,676	14,500	13,500
Utility - Refuse Removal	1,214	1,736	1,754	1,800	1,887	400	2,287	1,500
Utility - Water & Sewer	2,881	1,188	1,078	1,500	1,279	221	1,500	1,200
Rental/Lease - Vehicle/Equip	1,689	1,585	1,585	1,700	1,321	379	1,700	1,700
R&M-General	3,813	13,381	6,732	6,000	4,671	1,329	6,000	6,500
R&M-Court Maintenance	12,693	27,685	15,675	12,000	8,318	3,682	12,000	10,000
R&M-Vandalism	-	-	-	500	-	500	500	500
Printing and Binding	140	1,169	185	1,000	-	1,000	1,000	1,000
Advertising	1,320	1,320	1,320	1,500	1,100	400	1,500	1,500
Misc-Employee Meals	1,215	1,657	245	1,900	1,670	230	1,900	2,200
Misc-Special Events	285	283	693	1,000	341	659	1,000	1,000
Misc-Training	-	-	542	500	-	500	500	500
Misc-Licenses & Permits	-	187	-	250	-	-	-	-

Annual Operating and Debt Service Budget Fiscal Year 2020

Fiscal Year 2020 Modified Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY2018	ADOPTED BUDGET FY 2019	ACTUAL THRU JULY 2019	PROJECTED AUGUST- SEPT 2019	TOTAL PROJECTED FY 2019	ANNUAL BUDGET FY 2020
ACCOUNT DESCRIPTION	F1 2010	F1 2017	F12016	F1 2019	JUL1 2019	3EF1 2019	F1 2019	F 1 2020
Office Supplies	3,147	3,056	3,288	3,000	3,104	621	3,725	3,800
Office Equipment	51	780	663	3,000	3,068	614	3,682	1,000
Teaching Supplies	3,146	3,281	3,210	3,000	3,794	759	4,553	3,500
Op Supplies - Uniforms	438	195	1,011	500	325	175	500	500
COS - Start Up Inventory	6,550	10,998	10,317	10,000	8,215	1,785	10,000	8,000
Subscriptions and Memberships	530	590	590	800	598	202	800	800
Cap Outlay-Machinery and Equip	5,411	-	24,424	45,000	52,689	-	52,689	38,200
Reserve - Tennis Court	6,300		-	-	-	-	-	-
Total Tennis Court	388,549	448,044	506,412	499,891	468,771	102,916	571,687	561,881
TOTAL EXPENDITURES	3,351,425	3,827,794	5,047,553	4,421,876	3,856,553	764,359	4,620,912	4,644,730
Excess (deficiency) of revenues								
Over (under) expenditures	403,663	131,522	(170,136)	(37,501)	535,151	(278,289)	256,862	(0)
OTHER FINANCING SOURCES (USES)								
Sale of General Capital Assets	15,511	-	-	-	-	-	-	-
Proceeds from Capital Lease		104,979		-		-	-	-
Contribution to (Use of) Fund Balance	-			(37,501)		-	_	(0)
TOTAL OTHER SOURCES (USES)	15,511	104,979	-	(37,501)	-	-	-	(0)
Net change in fund balance	419,174	236,501	(170,136)	(37,501)	535,151	(278,289)	256,862	(0)
FUND BALANCE, BEGINNING	1,240,619	1,659,793	1,896,294	1,726,158	1,726,158	1,726,158	1,726,158	1,983,020
FUND BALANCE, ENDING	\$ 1,659,793	\$1,896,294	\$1,726,158	\$ 1,688,657	\$ 2,261,309	\$ 1,447,869	\$ 1,983,020	\$ 1,983,020

### Exhibit "A"

### Allocation of Fund Balances

AVAILABLE FUNDS		Amount
Beginning Fund Balance - Fiscal Year 2020		\$ 1,983,020
Net Change in Fund Balance - Fiscal Year 2020		(0)
Reserves - Fiscal Year Additions FY 2020		100,000
Total Funds Available (Estimated) - 9/30/2020		2,083,019
Assigned Fund Balance		
Operating Reserve - Operating Capital		757,455
Reserves - Gates (Prior Years)	7,838	
Reserve - Parks (Prior Years)	32,900	
Reserves - Field (Prior Years)	440,675	
Reserves - Field - FY 2020	100,000	
Reserves - Landscaping (Prior Years)	39,986	
Reserves - Swim & Fitness Clubhouse (Prior Years)	18,558	
Reserves - Swimming Pools (Prior Years)	132,635	
Reserves - Tennis Courts (Prior Years)	24,853	797,445
Total Allocation of Available Funds		1,554,900
Total Unassigned (undesignated) Cash		\$ 528,119

**Notes** 

<sup>(1)</sup> Note: Represents approximately 2 months of operating expenditures net of reserves.

Community Development District General Fund

### **Budget Narrative**

Fiscal Year 2020

#### **REVENUES**

#### Interest - Investments

The District earns interest income on its accounts with BB&T Bank. Interest is calculated on the average monthly collected balance for the operating account.

#### Shared Revenue - Other Local Units

The District has a revised Interlocal agreement with the Sweetwater Creek CDD for shared facilities with certain costs, net of offsetting revenues, being allocated based upon the proportionate number of platted units in each District.

### Interlocal Agreement - Other

The District has an Interlocal agreement with the Sweetwater Creek CDD to provide day-to-day staffing and operations management of the Sweetwater Creek CDD Amenity Center Building and Pool Facility located at 1865 North Loop parkway, St. Augustine, FL 32095.

### **Other Physical Environmental Rev**

This is revenue generated from providing landscape maintenance services to the Augustine Island Association. The corresponding expense is included in Landscape-Payroll-IPM staff.

### S/F Program Fees

This is revenue generated from summer camps.

### S/F Swimming Program Fees

This is revenue generated from Swim Programs such as Swim Lessons, Infant Swim Resource, and Nease High School Swim team.

### S/F Activity Fees

This is revenue from community classes.

#### S/F Other Revenues

This is revenue that does not fall into any of the other revenue categories and includes any non-resident memberships.

### S/F Rental Fees

This is revenue collected from the rental of the pool pavilion area as well as the pool deck and meeting room after operating hours.

Community Development District General Fund

### **Budget Narrative**

Fiscal Year 2020

### **REVENUES** (continued)

#### S/F Snack Bar Revenue

This is revenue collected from the snack bar.

#### **Tennis Merchandise Sales**

This is revenue collected from sales of racquets, grip, balls, string, apparel, shoes, etc.

#### **Tennis Special Events & Socials**

This is revenue brought in from several special tennis events held throughout the year as well as tennis socials.

#### **Tennis Lessons & Clinics**

This is revenue collected from private instruction by the professionals on staff, team practices, open clinics, etc. according per clinic schedule.

#### **Tennis Ball Machine Rental Fee**

This is revenue brought in from use of ball machine, either annual membership or hourly use

### **Tennis Membership**

This is revenue collected from Non-Resident Fees for inclusion in MCCDD Tennis program. In 2017 the membership rate increased for a single member from \$1,000 to \$1350 and for family from \$1,500 to \$2,350 annually.FY2020 Membership rates will remain the same.

#### **Tennis Drinks & Snacks**

This is revenue collected from soda machine.

### Special Assessments - Tax Collector

The District will levy a Non-Ad Valorem assessment on all assessable property within the District in order to pay for the operating expenditures during the Fiscal Year. This is the portion that will be collected through the Tax Collector.

### Special Assessments – CDD Collected

The District will levy a Non-Ad Valorem assessment on all assessable property within the District in order to pay for the operating expenditures during the Fiscal Year. This is the estimated portion that will be collected directly from the developer and other landowners removed from the tax roll with the Tax Collector per the direction of the Board.

### Special Assessments - Discounts

Per Section 197.162, Florida Statutes, discounts are allowed for early payments. The budgeted amount for the fiscal year is calculated at 3% of the anticipated Non-Ad Valorem assessments.

Community Development District General Fund

# **Budget Narrative**

Fiscal Year 2020

**REVENUES** (continued)

#### **Other Miscellaneous Revenues**

This is the revenue generated from the sale of lanyards for the resident amenity access cards and replacement amenity access cards.

#### **Gate Bar Code/Remotes**

This is the revenue from the sales of controlled access gate decals.

#### Impact Fee

MCCDD expended funds to build and / or provide several facilities that have since been conveyed over to St. Johns County, the most notable being the St. Johns County Park at Palencia. St. Johns County allows the District to collect these impact fees directly from builders, and in return, the builders are given vouchers to use when applying for a building permit at St. Johns County. There is no off-setting expense for this revenue item.

**EXPENDITURES** 

Expenditures - Administrative

### **Payroll - Board of Supervisors**

Chapter 190 of the Florida Statutes allows for members of the Board of Supervisors to be compensated \$200 per meeting at which they are in attendance plus payroll taxes and ADP fees. However, the Board agreed to reduce their payroll to \$100 per meeting. The amount for the fiscal year is based upon all Supervisors attending all meetings.

### **Professional Service - Arbitrage Rebate**

The District has an agreement with an American Municipal Tax–Exempt Compliance Corporation to annually calculate the District's Arbitrage Rebate Liability on the Series 2002 and Series 2015A Special Assessment Bonds. The budgeted amount for the fiscal year is based on an existing engagement letter.

### **Professional Service - Dissemination Agent (IMS)**

The District is required by the Securities and Exchange Commission to comply with Rule 15c2-12(b)-(5), which relates to additional reporting requirements for unrelated bond issues. The budgeted amount for the fiscal year is based on standard fees charged for this service performed by Inframark – Infrastructure Management Services

Community Development District

General Fund

### **Budget Narrative**

Fiscal Year 2020

Expenditures – Administrative (continued)

#### **Professional Service - Engineering**

The District's engineer provides general engineering services to the District, i.e. attendance and preparation for board meetings, and other specifically requested assignments.

### **Professional Service - Legal Services**

The District's legal counsel provides general legal services to the District, i.e. attendance and preparation for monthly board meetings, review of operating and maintenance contracts, and other specifically requested assignments.

### **Professional Service - Management Consulting Services (IMS)**

The District receives Management, Accounting, and Administrative services as part of a Management Agreement with Inframark- Infrastructure Management Services. The budgeted amount for the fiscal year is based on the contracted fees outlined in Exhibit "A" of the Management Agreement with a moderate increase requested this year.

### **Professional Service - Special Assessment (IMS)**

Administrative fee to prepare the District's Special Assessment Roll and maintain the lien books. The budgeted amount reflects a moderate increase requested this year.

#### **Professional Service - Trustee**

The District issued Series 2002, 2015A and 2016 Special Assessment Bonds that are deposited with a Trustee to handle all trustee matters. The annual trustee fee budget is increased per a notice from U.S. Bank, the Trustee.

### **Auditing Services**

The District is required to conduct an annual audit of its financial records by an independent Certified Public Accounting Firm. Budget is based on an existing engagement letter with Berger, Toombs, Elam, Gaines & Frank.

### Postage and Freight

Postage and/or freight used for District mailings including agenda packages, vendor checks and other correspondence.

### **Insurance - General Liability**

The District's General Liability Insurance policy is with Preferred Governmental Insurance Trust that specializes in providing insurance coverage to governmental agencies. The budgeted amount for the fiscal year is based on prior year premiums plus anticipated market adjustments.

Community Development District General Fund

### **Budget Narrative**

Fiscal Year 2020

Expenditures – Administrative (continued)

#### **Printing and Binding**

Copies used in the preparation of agenda packages, required mailings, and other special projects.

### **Legal Advertising**

The District is required to advertise various notices for the monthly Board meetings and other public hearings in a newspaper of general circulation.

#### **Miscellaneous Services**

Bank charges, credit card fees and any other miscellaneous expenses that may be incurred during the year.

#### Miscellaneous - Assessment Collection Cost

The District reimburses the St. Johns County Tax Collector for necessary administrative costs. Per Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater.

### **Shared Expenditures - Other Local Units**

The District has a revised Interlocal agreement with the Sweetwater Creek CDD for shared facilities with certain costs, net of offsetting revenues, being allocated based upon the proportionate number of platted units in each District.

### Office Supplies

Supplies used in the preparation and binding of agenda packages, required mailings, and other special projects.

### **Annual District Filing Fee**

The District is required to pay an annual fee of \$175 to the Department of Economic Opportunity.

Expenditures - Other Public Safety

### Payroll - Benefit

Provide health care and other benefits (medical, dental, life insurance, short term and long-term disability, workers compensation insurance) for full time staff. Payroll service fees (ADP) are also included here.

### **Payroll - Engineering**

The District's building engineering department has a staff of nine (9) full time who are allocated throughout this budget. The engineering departments maintenance allocation is 25%. The Director's compensation is shared evenly with Engineering and Landscape.

Community Development District General Fund

# **Budget Narrative**

Fiscal Year 2020

Expenditures - Other Public Safety (continued)

#### **Payroll - Gate Maintenance**

This line item covers the compensation for staff to clean the building. Cleaning staff expense is shared with Guardhouses, Amenity Center and Sweetwater CDD. Maintenance allocation for the District's two (2) controlled access guardhouses is **20**%. FY 2020 reflects a 3% increase.

### **Contracts - Security Services**

This amount is for staffing of two (2) controlled access guardhouses. Budget number reflected includes staffing the North Loop Parkway controlled access guardhouses 24 hrs /day, 7 days a week for the entire Fiscal Year, and the South guardhouse 12 hrs/day, 7 days per week with the balance supported by Virtual Guard. The current security contractor is Ramco Protective Services reflects 3% increase for FY2020.

### **Contracts - Roving Patrol**

The amount is for the roving St. Johns County patrol officers. The roving St. Johns County patrol officers are active between by early evening and early morning hours, 7 days a week.

#### R&M - Gate

The cost of repairing and maintaining the South Loop Parkway and North Loop Parkway controlled access guardhouses, including six total mechanical gate arm motors, two control boards, two CCTV systems, telephone/fax costs, lighting, plumbing, and HVAC units.

#### Miscellaneous - Bar Codes

The cost of controlled access bar code decals.

Expenditures - Field

### Payroll - Benefit

Provide health care and other benefits (medical, dental, life insurance, short term and long-term disability, workers compensation insurance) for full time staff. Payroll service fees (ADP) are also included here.

### Payroll - Engineering

The District's building engineering department has a staff nine (9) full time who are allocated throughout this budget. The engineering department's maintenance allocation for the District's two (2) controlled access guardhouses is **20**%. The Director's compensation is shared evenly with Engineering and Landscape.

Community Development District General Fund

### **Budget Narrative**

Fiscal Year 2020

Expenditures - Field (continued)

### Utility - Water and Sewer (Storm Water and Street Sewer Line Jetting and Repairs)

The District engineering department contracts with a specialized storm water sewer jetting service to clean dirt, sediment and silt from storm water drains that become clogged and sewer line jetting and repairs.

#### Lease - Land

This is the land lease for the Boardwalk which was deeded to the District.

#### R&M - Bike Paths & Asphalt

The budgeted amount is for purchase of materials for repairs of cracked or broken areas of asphalt along the bike/cart paths.

#### R&M - Boardwalks

The budgeted amount is for purchase of materials for repairs of broken or misshapen boards on the boardwalk areas. This also includes the portable restroom lease at the Tolomato boardwalk.

### R&M - Buildings (Park Buildings & Structures)

The budgeted amount is purchase of paint, stain, fasteners, miscellaneous equipment and lumber used at the parks for playground repairs and cleaning. This also includes the Facilities Maintenance Software (FMX).

### **R&M** - Electrical (Streetlights)

The budgeted amount-for lamps, ballasts, lighting fixtures, wiring, and miscellaneous electrical components for District decorative light poles and fixtures in various locations.

### **R&M** - Fountain (Village Center Fountain)

The budgeted amount is for chemicals for water treatment for the two fountains at the Village Green, pump repairs, cleaning equipment and chemicals, and miscellaneous pump controller repairs. Additional \$37K added in FY2020 for repairs to the railing system.

#### R&M - Mulch

Replenishment of playground mulch. This is outsourced once per year in May.

### R&M - Roads & Alleyways

The budgeted amount is for lift station submersible pump replacement, annual lift station cleanouts, and miscellaneous repairs on lift station controls, street maintenance repairs including asphalt repairs and maintenance and chemicals for rust staining removal. FY 2020 includes six (6) outsourced street sweepings @ \$1,481 each.

Community Development District

General Fund

### **Budget Narrative**

Fiscal Year 2020

Expenditures - Field (continued)

#### R&M - Sidewalks

The budgeted amount is for repair of broken or cracked concrete, concrete supplies, and contractor support.

#### R&M - Signage (Community Signage)

The budget amount is for repair of damaged or worn (sun-bleached) decorative street signage and poles found throughout the District's roadways, parks, and boardwalks. Amount also includes repair of District's monument signs at entrances of neighborhoods and monuments at front entrance at US-1, the roundabout, the tennis facility and both guardhouses. Also, includes street striping.

#### **Capital Outlay – Machinery and Equipment**

This budget amount includes the following for FY 2020: added \$15k to purchase an engineering club car for additional staff.

#### Reserve-Field

This is for the reserve required for field around the District.

Expenditures - Landscape

### **Payroll - Salaries**

The compensation for staff with Supervisor responsibilities such as Director of Landscape, IPM Coordinator, two Crew Leaders and 50% of Director of Engineering and Maintenance.

### Payroll - Other

This expense line is for costs associated with a temporary employment service used during peak growing season. They may also assist with special projects.

### Payroll - Administration

The compensation for a PT administrative (one day a week) person shared with the engineering department. Duties are, but not limited to, payroll, invoices, and staff support.

### Payroll - Benefits

Provide health care and other benefits (medical, dental, life insurance, short term and long-term disability, workers compensation insurance) for full time staff. Payroll service fees (ADP) are also included here.

Community Development District

General Fund

### **Budget Narrative**

Fiscal Year 2020

Expenditures – Landscape (continued)

#### Payroll - General Staff

The compensation for mow crew personnel (4-full time and 2-part time) responsible for over 60 acres of turf. 3% pay increase and 2% to better align to market standard.

### **Payroll - Irrigation Staff**

The compensation for two staff responsible for maintenance of over 400 zones (8,000 + sprinkler heads) and 10 wells and 10 pumps. Irrigation staff is also responsible for all hand watering. 3% pay increase and 2% to better align to market standard.

#### Payroll - IPM Staff

The compensation for three staff members responsible for Integrated Pest Management (plant protectants, bed weeds/fertilization for 25 acres of plant material and all turf protectants/fertilization for 60+ acres of turf). Responsibilities include pruning and trimming, mulch replenishment. 50% of the additional staff person will be offset by \$15,000 revenue from Augustine Island. 3% pay increase and 2% to better align to market standard.

### **Payroll - Equipment Mechanic**

The compensation for Equipment Mechanic.3% pay increase and 2% to better align with market standard.

### Payroll - Taxes

Payroll taxes for Landscape staff and 50% of Director of Engineering.

### **Communication – Telephone**

This item covers Telephone and Fax Machine expenses.

### **Utility – Cable TV Billing**

Comcast internet service.

### **Electricity - General (Utility)**

Electric service for new maintenance facility.

### **Utility - Refuse Removal**

This item encompasses the debris removal and trash pick-up service for the new building provided by Republic Services.

### Utility – Water & Sewer

This item covers water and sewer service provided by St. Johns County Utility Department.

Community Development District

General Fund

# **Budget Narrative**

Fiscal Year 2020

Expenditures – Landscape (continued)

#### Rentals - General

Includes special equipment such as, trencher, sod cutter, and hot pressure washer.

#### R & M - Buildings

This line item encompasses the repair and maintenance costs for the Landscape building including pest control, security, cleaning supplies and HVAC.

### R & M - Equipment

The parts and supplies for preventative maintenance and repair of vehicles, utility carts, trailers and equipment.

#### R & M - Grounds

The plant protectants and fertilizer to treat 60 + acres of turf, 25 + acres of ornamentals /beds weeds. Bermuda, Bahia, Zoysia, and St. Augustine sod replacements.

### R & M - Irrigation

The parts, tools, supplies to service and repair 400 + zones of sprinklers comprised of 8000 + sprinkler heads and 10 wells and 10 pumps. Irrigation staff is also responsible for all hand watering.

#### R & M - Mulch

The pine straw and mulch to replenish areas such as beds, native grasses, wood lines. To be maintained at a 3-4" layer. (Pine straw and spreading service. \$6,375 / load- 11 loads and \$4,003 for a trailer of pine straw. (Landscape department to spread). This also includes mulching the Promenade condos twice yearly, total \$1,200.

#### R & M - Pump Station

The parts, supplies and outsourcing costs to repair 10 wells / 10 pumps.

### R & M - Trees & Trimming

The costs to outsource removal of dead trees, pruning of 131 palms as well as clean-up of fallen trees and storm clean-up.

### Miscellaneous - Employee Meals (Employee Relations)

Landscape and Engineering employee rewards, such as employee of the month, 100-day accident-free safety award and holiday lunches.

Community Development District General Fund

### **Budget Narrative**

Fiscal Year 2020

Expenditures – Landscape (continued)

#### Office Equipment

Miscellaneous office equipment expense.

#### **Operating Supplies - General**

Office supplies, safety supplies, tag renewal, doggy pot supplies to include adding two additional doggy pots (\$4,700), licenses, training, hand tools, \$50 per month cell phone expense for Director/ \$30 for Supervisor, paint, hardware and coffee supplies. Additional \$3,000 for an annual Community Appreciation Event.

#### **Operating Supplies - Uniforms**

Shirts and pants for each staff at \$325 per year. Supply rain suits, winter jackets and hats for staff and managers. Supply shirts and pants for managers.

### **Operating Supplies - Fuel, Oil**

This is budgeted at \$3.14 per gallon for regular and \$2.48 per gallon for diesel and based on previous year usage. Also, includes oil and grease associated with equipment preventative maintenance program.

### Improvements - Landscape

The replacement of trees / ornamentals lost due to frost and disease, planned improvements to existing Landscaping, four flower change outs, and soil amendments. One of the FY 2020 major projects include sodding the lake bank along Promenade wall.

### **Capital Outlay - Machinery and Equipment**

Replacement of vehicles, utility carts and equipment including finance payments. Budgeted amount is for 12 months of a 36 month finance for a wheel loader, a chipper and a new club car. New for FY2020 - \$15K for a club car, \$20K for a used truck to replace S10, \$7.5K for a Buffalo Blower, \$27K for a filtration system for entry well, \$4K for Handheld equipment and \$9.5K for balance of leases.

Expenditures - Utilities

### **Electricity - Streetlighting**

The District is responsible for various community electrical charges which include: street lighting, lighting the monument signs in the neighborhoods (22) parks, lift stations, pumps stations, irrigation controllers, and the main entrance.

### **Utility - Water & Sewer**

This line item is for the water/consumption for the Village Green fountain.

General Fund

### **Marshall Creek**

Community Development District

# **Budget Narrative**

Fiscal Year 2020

Expenditures – Utilities (continued)

#### R & M - Lake

The professional services that provide regular visits to monitor/treat lakes, mitigation areas, and littoral plantings. Included are potential services to mechanically remove dead floating plant material as well as repair/replacement of tools + equipment used for in-house removal. Includes planned/permitted installation of desirable fish such as Grass Carp, Bass, and Bream.

Expenditures - Operations and Maintenance

### **Payroll - Shared Personnel**

The District agrees to provide day-to-day staffing and operations management of the Sweetwater Creek CDD Amenity Center Building and Pool Facility located at 1865 North Loop parkway, St. Augustine, FL 32095.

### Professional Service - Field Management

The District has a personnel leasing agreement with FirstService Residential which provides daily, onsite management of the District's staff and assets. A full listing of the scope of services provided by FirstService to the District is attached.

#### **Travel and Per Diem**

Travel expenses for onsite management team to pick up various operational and repair supplies from local, greater-Jacksonville vendors.

Expenditures - Operations and Maintenance (continued)

### **Communication - Telephone**

Includes a portion of assistant manager, director of engineering, and engineering manager cell phone expense.

### Postage and Freight

This line item is the postage expense for any mailing of miscellaneous correspondence to residents and staff.

#### **Rentals-General**

This line item is for rental of storage space for the District.

Community Development District General Fund

### **Budget Narrative**

Fiscal Year 2020

Expenditures - Operations and Maintenance (continued)

#### **R&M - Vehicles**

This line item is for the repair and maintenance costs of the engineering department club carts.

### **Printing and Binding**

The District's portion of a comprehensive communications package provided via the Palencia Project; includes e-mailings of various events, updates and surveys, and updating of the District's employee handbook. The District also provides printed temporary gate passes for visitors, guests and construction vehicles. Neighborhood Publications URL web-site support.

### **Miscellaneous - Connection Computer**

The District incurs the expense for IT support for the computer systems. This also includes any license renewal/software updates to the District computer systems (i.e. McAfee Antivirus, MS Office).

### Office Supplies

The District incurs the expense of office supplies for the day-to-day operations which includes supplies for the resident access card system. Also includes the room charge and any copies made for the District's monthly Board meetings.

### **Operating Supplies - General**

The budgeted amount is for uniforms, and tool repair/purchase/rental. \$1.7K added for certification training of engineering staff and uniforms for additional staff.

### **Operating Supplies - Buildings**

Contingency for Tropical Storm / Hurricane preparedness supplies.

Expenditures - Parks and Recreation - General

### **Professional Service - Management Consulting Service (IMS)**

The District receives Management, Accounting, and Administrative services as part of a Management Agreement with Inframark – Infrastructure Management Services. The budgeted amount for the fiscal year is based on the contracted fees outlined in Exhibit "A" of the Management Agreement with a moderate increase this year.

### **Insurance - Property & Casualty**

The District's Property and Casualty Insurance policy is with Preferred Governmental Insurance Trust that specializes in providing insurance coverage to governmental agencies. Addition of \$20,000 budgeted to insure Tolomato Boardwalk as required by FEMA.

Community Development District General Fund

# **Budget Narrative**

Fiscal Year 2020

Expenditures - Swim & Fitness Clubhouse

### **Contracts - Miscellaneous Labor (Miscellaneous Outside Services)**

This category provides funds for administrative expenses of third-party service vendors such as Comcast, Turner Pest Control, Village Key & Alarm.

Expenditures - Swim & Fitness Clubhouse (continued)

#### **ProfServ-Outside Fitness**

This category encompasses the Adult Fitness classes that are taught by fitness staff. We are adding the Les Mills program which offers over 200 virtual classes for our patrons.

### **R&M** - Buildings

This category provides funds for any HVAC related expenses.

### R&M - Equipment

This category provides funds for repair related expenses of equipment, new equipment for classes, new TV's, chairs and tables for meeting room, heaters flood lights, generator, tree light wraps, shop vac, Shelves, and large cleaning equipment.

Expenditures - Swim & Fitness Clubhouse (continued)

### Miscellaneous - Special Events

This category provides funds for community events that are held throughout the year (i.e. Dive in Movies & Winter Community Holiday activities, bands for Food Truck Friday, contract vendors, Chalk Art Festival, equipment to support machines and instruments, rentals for Senior Events, Street Festival, Tapas nights etc).

### **Capital Outlay - Machinery and Equipment**

This category provides funds for the purchase/ replacement of a washer and dryer and large appliances for the building or Snack Bar.

Expenditures - Swimming Pool

### Payroll - Salaries

This item encompasses compensation for the Amenity Center Director and any full time staff. Amenity Center director's compensation is shared evenly with Sweetwater Creek CDD.

Community Development District General Fund

# **Budget Narrative**

Fiscal Year 2020

Expenditures – Swimming Pool (continued)

### Payroll - Hourly

This allocation encompasses compensation for Front Desk and Summer Camp Counselors. This includes an increase in operating hours and weeks to better accommodate classes, rentals and pool access for the residents. In addition, hours were added to support special events.

### Payroll - Lifeguards

This line item encompasses compensation for Lifeguards as well as the hiring of a Head Lifeguard position which equates to the most of the increase.

### Payroll - Benefits

This category provides funds for employee benefits to include workers' comp, medical, and dental, short-term and long-term disability. ADP payroll processing is also included.

# Payroll - Engineering

The District's building engineering department has a staff of nine (9) who are allocated throughout this budget. The engineering department's maintenance allocation for the District's swimming pools and fitness center buildings repairs is **20**%. The Director's compensation is shared evenly with Engineering and Landscape.

### Payroll - Janitor

This line item covers the compensation for staff to clean the building. Cleaning staff expense is shared with Guard gates and Sweetwater CDD.

### **Payroll Taxes**

Payroll taxes for Swim and Fitness Staff.

# **Professional Service - Information Technology**

The District incurs the expense for IT support for the computer systems. This also includes any license renewal/software updates to the District computer systems (i.e. McAfee Antivirus, MS Office). This also includes new software for the check in process at the buildings. This software will have monthly fees and comes with key fobs for residents. This replaces the current amenity card system.

### **Professional Service-Swimming Pool Commissions**

This line is the commissions paid to swim instructors.

Community Development District General Fund

# **Budget Narrative**

Fiscal Year 2020

Expenditures - Swimming Pool (continued)

#### Contracts - Landscape

Re-furbish landscape under 2 story pool slide, update planters, Trim trees around pool deck and parking lot islands (shared expense w/Tennis).

#### **Travel and Per Diem**

Travel expenses for onsite swim and fitness staff to pick-up various operational and repair supplies from local, greater-Jacksonville vendors, such as pool supplies and training classes.

### **Communication - Telephone**

This item covers Telephone and Fax Machine Expenses. The budgeted amount is based on an average Comcast bill of \$410 per month.

### **Utility - General**

This line item covers water service provided by St. Johns County Utility Department and electric service provided by Florida Power and Light. The average cost of both bills is approximately \$4,400 per month. The budgeted amount is based on last year's expenses as well as projected increases for service as well as projected increases due to the increased hours and additional weeks of operation.

### **Utility - Cable TV Billing**

Comcast Internet Service

### **Utility - Refuse Removal**

This item encompasses the trash removal provided by Republic Services. This cost is split between Swim & Fitness and Tennis evenly.

### **R&M - Buildings**

This line item encompasses the repair and maintenance costs for the Amenity facility. This includes repairing the floor in the aerobics room, new paint/wallpaper for the locker rooms, updating the breezeway for Snack Bar eating.

#### R&M - Pools

This budget item provides funds for the repair and maintenance costs for two pools an a splash pad. Those costs include chemicals, equipment for maintenance, and repairs.

#### **R&M Vehicles**

This line encompasses the repair and maintenance of the swim/fitness utility cart.

### **Advertising**

This line item covers advertising expenses related to recruiting. Budgeting is based on previous year's expenses as well as any anticipated increases. The

Community Development District

General Fund

### **Budget Narrative**

Fiscal Year 2020

#### Expenditures – Swimming Pool (continued)

District's portion of a comprehensive communications package provided via the Palencia Project; includes e-mailings of various events, updates and surveys, and updating of the District's employee handbook. This also covers job advertisements online.

#### Miscellaneous Services

This is for Life Safety inspections such as the annual inspection of fire alarms and extinguishers.

### Miscellaneous - Employee Meals (Employee Relations)

Employee rewards such as employee of the month, 100-day accident-free safety award, holiday lunches and staff appreciation.

### Miscellaneous - Training

This is for the material costs associated with annual CPR/First Aid/AED Training. Also included in this item are any other professional development courses such as new certifications for aerobics instructors. Also included in this item are any other professional development courses such as new certifications for aerobics instructors.

#### **Miscellaneous - Licenses & Permits**

This budget item allocates for the licensing and permits necessary for operation of the Swim and Fitness Center (i.e. Pool Operating Permits).

### Office Supplies

This includes office supplies to operate the facility.

### **Cleaning Supplies**

This line item covers supplies necessary for cleaning the building, spa and paper supplies used in the swim and Fitness Center (i.e. shampoo, conditioner, body wash, soap, etc.)

### Office Equipment

This is for costs associated with procuring office equipment, furniture and /or fixtures.

### Snack Bar Expenses

This is for costs associated with equipment upgade or repair for snack bar.

### OP Supplies - Spa & Paper

This budget item covers all spa and paper supplies used in the Swim and Fitness Center (e.g. shampoo, conditioner, body wash, soap, etc.).

Community Development District General Fund

### **Budget Narrative**

Fiscal Year 2020

Expenditures - Swimming Pool (continued)

### **Operating Supplies - Uniforms**

This is for uniform purchases for Lifeguard and Front Desk personnel throughout the year.

### **Operating Supplies - Summer Camp**

This item allocates funds for Summer, Aquatics, and Holiday (i.e. Spring Break and Christmas Break) Camp supplies. These items include but are not limited to food, golf and tennis lessons, transportation, entrance into locations for field trips, vendors and more.

### **Subscriptions & Memberships**

This is for Sirius Satellite Radio Subscription at \$400 per year and ASCAP (American Society of Composers) at \$400 per year. Les Mills virtual classes permit/subscription for 200 classes at both buildings.

### Capital Outlay - Machinery and Equipment

This allocates funds for Les Mills virtual class screen (TV).

### Capital Outlay - Pool Furniture

This allocation is to cover replacement of all pool furniture and umbrellas that will be needed in the coming pool season, as the volume of residents using the furniture grows. Includes any additional maintenance as required.

Expenditures - Tennis Court

### Payroll - Salaries

This is compensation paid to the full-time staff which includes the tennis professionals and maintenance staff.

### Payroll - Hourly

This is the compensation paid to the part-time shop and maintenance staff.

### **Payroll - Benefits**

Provide health care and other benefits (medical, dental, life, short-term and long-term disability, and workers' compensation insurance) for full time staff – tennis professionals and maintenance staff. Payroll service fees (ADP) are also included.

### **Payroll - Engineering**

The District's building engineering department has a staff of nine (9) who are allocated throughout this budget. The engineering department's maintenance allocation for the District's swimming pools and fitness center buildings repairs is **15**%. The Director's compensation is shared evenly with Engineering and Landscape.

Community Development District General Fund

# **Budget Narrative**

Fiscal Year 2020

Expenditures – Tennis Court (continued)

#### **Payroll - Commission**

Commissions paid to pro staff based on lesson revenue.

### **Payroll Taxes**

Payroll taxes for Tennis staff.

#### **Professional Services - Administrative**

Administrative support from administrative staff.

### **Professional Services - Information Technology**

The District incurs the expense for IT support for the computer systems including the tennis point-of-sale system. This also includes any license renewal/software updates to the District computer systems (i.e. McAfee Antivirus, MS Office, and Club Systems). This also includes new software for the check-in process at the buildings. This software will have monthly fees and comes with key fobs for patrons. This replaces the current amenity card system.

#### **Contracts - Janitorial Services**

This line item is for contracted Janitorial Services with High Tech Cleaning Service.

### **Communication - Telephone**

Comcast phone lines plus long distance.

### Utility - Cable TV Billing

Comcast – established based on run rate.

#### **Electricity - General**

Electricity - FPL. Primary expense related to court lighting.

### **Utility - Refuse Removal**

This item encompasses the trash removal provided by Republic Waste. This cost is split between Swim & Fitness and Tennis evenly.

Community Development District General Fund

## **Budget Narrative**

Fiscal Year 2020

Expenditures – Tennis Court (continued)

#### **Utility - Water & Sewer**

This item covers water and sewer service provided by St. Johns County Utility Department.

#### Rental/Lease - Vehicle/Equipment

Periodically need to rent maintenance equipment, e.g., cherry picker to change court light bulbs, etc. Also, includes rental of an ice machine.

#### R&M - General

General Maintenance needs (i.e. – light bulbs, carpet repair, and landscape planters).

#### **R&M - Court Maintenance**

This line consists of court material, court tools, court machine maintenance, etc.

#### R&M - Vandalism

This line consists of repairs from any vandalism of District's assets.

#### **Printing and Binding**

The District's portion of a comprehensive communications package provided via the Palencia Press; includes e-mailings of various events, updates and surveys, and updating of the District's employee handbook.

#### **Advertising**

The costs associated with newspaper ads to recruit new staff.

#### Miscellaneous - Employee Meals (Employee Relations)

Employee rewards such as employee of the month, 100-day accident-free safety award, holiday lunches and staff appreciation.

## Miscellaneous - Special Events

Social and Promotional events for Tennis held on property.

## Miscellaneous - Training

This is for continuing education and professional development for staff.

#### **Miscellaneous - Licenses & Permits**

USTA membership, etc.

Community Development District

General Fund

## **Budget Narrative**

Fiscal Year 2020

#### Expenditures – Tennis Court (continued)

#### Office Supplies

This is for office materials, paper and other office supplies.

#### Office Equipment

This is for costs associated with procuring computer, monitor, printer, fax machine, etc. items.

### **Teaching Supplies**

This is for Balls and Teaching Aids – prepping for addition to pro staff.

#### **OP Supplies - Uniforms**

Staff uniform assistance.

## **COS - Start Up Inventory**

This is for Inventory/Merchandise, in FY2020.

### **Subscriptions and Memberships**

NFPTA, PTR, USPTA, etc

## **Capital Outlay - Machinery and Equipment**

Professionally re-surface two of the ten courts. For FY2020 . \$35K is allocated for LED Court Lighting.

## **FULL LISTING OF OPERATIONS MANAGEMENT SCOPE OF SERVICES**

#### Lessee

Marshall Creek Community Development District

#### Lessor

First Service Residential

Community Development District

General Fund

## **Budget Narrative**

Fiscal Year 2020

#### **Purpose**

Provide day-to-day operations management of the Marshall Creek Community Development District (the "District") property while emphasizing positive response to concerns of District residents

#### **Operations Management Team Composition**

Property Manager Assistant Property Manager (reports to Property Manager)

#### **Relationship to Other Positions**

#### **Reports To**

District Board of Supervisors

#### Coordinates with

District Manager, Inframark – Infrastructure Management Services

## **Supervises**

District Staff (Swim & Fitness, Tennis, Landscape Maintenance, and General Maintenance)

## **Operations Management Team Functions**

Manage all on-site District personnel (Swim & Fitness, Tennis, Landscape Maintenance, And General Maintenance), including, but not limited to:

- Recruiting
- Training

#### **Budget Narrative**

Fiscal Year 2020

- Performance Evaluation
- Payroll Administration
- Safety
- Benefits / Workers Compensation

Administer activities (and coordinate administration with the Maintenance Manager) related to the physical operation of the District property, including, but not limited to, supervising District contracts regarding:

- Operations
- Cleaning
- Repair
- Controlled Access Guardhouses / Roving Patrol

Administer activities related to District, including, but not limited to:

- Appropriately administer all Marshall Creek CDD Policies and Procedures and District-related DRI/PUD entitlements
- Amenities (Swim & Fitness and Tennis) management / oversight
- Landscape Maintenance management / oversight
- Controlled Access / Roving Patrol contract administration
- Street Light (decorative) maintenance and repair administration
- Street Sign maintenance and repair administration
- Street, sidewalk and curb maintenance and repair administration
- Storm water system maintenance and repair administration
- Maintenance and repair administration of over 5,100 linear feet of raised boardwalks (including the Tolomato River Boardwalk at Palencia), over 8 miles of multi-use paths, and over 6 acres of playgrounds and passive parks equipment
- On-site District Liaison with the St. Johns River Water Management District coordinating use of over 421 acres of wetland and upland conservation areas

Manage fiscal activities of the District property including, but not limited to:

- Resident relations
- Payroll processing of 50 District employees

General Fund

## **Budget Narrative**

Fiscal Year 2020

- On-site accounts payables / bookkeeping
- Operations analysis
- Budget preparation and management

On-site Management of District response to resident and public inquiries and concerns, including, but not limited to:

- Responding to telephone, e-mail and on-site inquiries
- Guiding tour groups

Coordinate all emergency procedures regarding District facilities and operations, including, but not limited to:

- Establishing plans
- Implementing practice
- Monitoring equipment
- Executing plan in live emergencies (tropical storms, hurricanes, wildfires, etc.)
- Direct and assist with any St. Johns County Emergency Operations Center-mandated evacuations, bomb searches and life safety alarms as deemed reasonable and prudent
- Assist St. Johns County Sheriff and / or Fire Rescue emergency authorities and response teams as requested

ACCOUNT DESCRIPTION	ACT FY 2		ACTUAL A		ADOPTED BUDGET FY 2019	ACTUAL THRU JULY 2019	PROJECTED AUGUST- SEPT 2019	TOTAL PROJECTED FY 2019	ANNUAL BUDGET FY 2020	
REVENUES										
Special Assmnts- Tax Collector	\$	- \$	- \$	49,791	\$ 51,149	\$ 51,692	\$ -	\$ 51,692	\$ 51,149	
Special Assmnts- CDD Collected		-	-	2,041	1,668	1,668	-	1,668	1,668	
Special Assmnts- Discounts		-	-	(1,710)	(2,046)	(1,786)	-	(1,786)	(2,046)	
TOTAL REVENUES		-	-	50,122	50,771	51,574	-	51,574	50,771	
EXPENDITURES										
Administrative										
Misc-Assessmnt Collection Cost		-	-	961	1,023	998	-	998	1,023	
Total Administrative		-	-	961	1,023	998	-	998	1,023	
TOTAL EXPENDITURES		-	-	961	1,023	998	-	998	1,023	
Excess (deficiency) of revenues										
Over (under) expenditures		=	-	49,161	49,748	50,576	-	50,576	49,748	
Net change in fund balance		-	-		49,748	50,576	-	50,576	49,748	
FUND BALANCE, BEGINNING		(1)	(1)	(1)	49,160	49,160	49,160	49,160	99,736	
FUND BALANCE, ENDING	\$	(1) \$	(1) \$	49,160	\$ 98,908	\$ 99,736	\$ 49,160	\$ 99,736	\$ 149,484	

Community Development District

## **Budget Narrative**

Fiscal Year 2020

#### REVENUE

#### **Special Assessments - Tax Collector**

The District will levy a Non-Ad Valorem assessment on assessable property within the Series 2002 Special Assessment Area of the District to fund the 2002 Area Capital Reserves. This is the portion that will be collected with the Tax Collector.

#### **Special Assessments - CDD Collected**

The District will levy a Non-Ad Valorem assessment on assessable property within the Series 2002 Special Assessment Area of the District to fund the 2002 Area Capital Reserves. This is the estimated portion that will be collected directly from the developer and other landowners removed from the tax roll with the Tax Collector per the direction of the Board.

#### **Special Assessments - Discounts**

Per Section 197.162, Florida Statutes, discounts are allowed for early payments. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

#### **EXPENDITURES**

Expenditures - Administrative

#### Misc - Assessment Collection Cost

The District reimburses the St. Johns County Tax Collector for necessary administrative costs. Per Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater.

## **MARSHALL CREEK**

Community Development District

**Debt Service Budgets** 

Fiscal Year 2020

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY2018	ADOPTED BUDGET FY 2019	ACTUAL THRU JULY 2019	PROJECTED AUGUST- SEPT 2019	TOTAL PROJECTED FY 2019	ANNUAL BUDGET FY 2020
REVENUES								
Interest - Investments	\$ 282	\$ 2,414	\$ 3,706	\$ 250	\$ 1,440	\$ 288	1,728	\$ 250
Interest - Tax Collector	-	(1)	-	-	-	-	-	-
Special Assmnts- Tax Collector	1,036,373	1,210,968	1,146,336	1,173,275	1,183,277	-	1,183,277	1,168,674
Special Assmnts- Prepayment	93,960	66,503	102,597	-	20,405	-	20,405	-
Special Assmnts- CDD Collected	237,128	52,089	46,565	38,056	38,056	-	38,056	38,056
Special Assmnts- Delinquent	1,200	-	45,804	-	-	-	-	-
Special Assmnts- Discounts	(30,196)	(40,074)	(39,373)	(46,931)	(40,875)	-	(40,875)	(46,747)
TOTAL REVENUES	1,338,747	1,291,899		1,164,650	1,202,303	288	1,202,591	1,160,233
EXPENDITURES  Administrative								
Administrative								
ProfServ-Legal Services	15,938	14,996	-	-	-	-	-	-
ProfServ-Trustee	5,638	5,446	7,500	-	-	-	-	-
Bond Counsel	-	<del>-</del>	18,500	-	<del>-</del>	-	<del>-</del>	-
Misc-Assessmnt Collection Cost	11,660	13,071	22,124	23,466	22,847		22,847	23,373
Total Administrative	33,236	33,513	48,124	23,466	22,847		22,847	23,373
Debt Service								
Principal Debt Retirement	860,000	272,285	550,000	580,000	505,000	-	505,000	540,000
Principal Prepayments	-	-	40,000	-	105,000	-	105,000	-
Interest Expense	956,650	819,513	599,750	571,250	568,625		568,625	540,750
Total Debt Service	1,816,650	1,091,798	1,189,750	1,151,250	1,178,625		1,178,625	1,080,750
TOTAL EXPENDITURES	1,849,886	1,125,311	1,237,874	1,174,716	1,201,472	_	1,201,472	1,104,123

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY2018	ADOPTED BUDGET FY 2019	ACTUAL THRU JULY 2019	PROJECTED AUGUST- SEPT 2019	TOTAL PROJECTED FY 2019	ANNUAL BUDGET FY 2020
Excess (deficiency) of revenues								
Over (under) expenditures	(511,139)	166,590	67,761	(10,066)	831	288	1,119	56,110
OTHER FINANCING SOURCES (USES)								
Interfund Transfer - In	800,000	-		-	-	-	-	-
Operating Transfers - Out	(99,970)	-		-	-	-	-	-
Contribution to (Use of) Fund Balance	-	-		(10,066)	-	-	-	56,110
TOTAL OTHER SOURCES (USES)	700,030	-		(10,066)	-	-	-	56,110
Net change in fund balance	188,891	166,588		(10,066)	831	288	1,119	56,110
FUND BALANCE, BEGINNING	73,148	262,039	428,627	496,388	496,388	-	496,388	497,507
FUND BALANCE, ENDING	\$ 262,039	\$ 428,627	\$ 496,388	\$ 486,322	\$ 497,219	\$ 288	\$ 497,507	\$ 553,617

	PRINCIPAL				EXTRAORDINARY	
DATE	BALANCE	RATE	INTEREST	PRINCIPAL	REDEMPTION	TOTAL
11/1/2019	\$ 10,815,000	5.000%	\$ 270,375			
5/1/2020	\$ 10,815,000	5.000%	\$ 270,375	\$ 540,000	\$	1,080,750
11/1/2020	\$ 10,275,000	5.000%	\$ 256,875			
5/1/2021	\$ 10,275,000	5.000%	\$ 256,875	\$ 580,000	\$	1,093,750
11/1/2021	\$ 9,695,000	5.000%	\$ 242,375			
5/1/2022	\$ 9,695,000	5.000%	\$ 242,375	\$ 620,000	\$	1,104,750
11/1/2022	\$ 9,075,000	5.000%	\$ 226,875			
5/1/2023	\$ 9,075,000	5.000%	\$ 226,875	\$ 660,000	\$	1,113,750
11/1/2023	\$ 8,415,000	5.000%	\$ 210,375			
5/1/2024	\$ 8,415,000	5.000%	\$ 210,375	\$ 710,000	\$	1,130,750
11/1/2024	\$ 7,705,000	5.000%	\$ 192,625			
5/1/2025	\$ 7,705,000	5.000%	\$ 192,625	\$ 755,000	\$	1,140,250
11/1/2025	\$ 6,950,000	5.000%	\$ 173,750			
5/1/2026	\$ 6,950,000	5.000%	\$ 173,750	\$ 805,000	\$	1,152,500
11/1/2026	\$ 6,145,000	5.000%	\$ 153,625			
5/1/2027	\$ 6,145,000	5.000%	\$ 153,625	\$ 865,000	\$	1,172,250
11/1/2027	\$ 5,280,000	5.000%	\$ 132,000			
5/1/2028	\$ 5,280,000	5.000%	\$ 132,000	\$ 920,000	\$	1,184,000
11/1/2028	\$ 4,360,000	5.000%	\$ 109,000			
5/1/2029	\$ 4,360,000	5.000%	\$ 109,000	\$ 985,000	\$	1,203,000
11/1/2029	\$ 3,375,000	5.000%	\$ 84,375			
5/1/2030	\$ 3,375,000	5.000%	\$ 84,375	\$ 1,050,000	\$	1,218,750

	PRINCIPAL				EXTRAORDINARY	
DATE	BALANCE	RATE	INTEREST	PRINCIPAL	REDEMPTION	TOTAL
11/1/2030	\$ 2,325,000	5.000%	\$ 58,125			
5/1/2031	\$ 2,325,000	5.000%	\$ 58,125	\$ 1,125,000	\$	1,241,250
11/1/2031	\$ 1,200,000	5.000%	\$ 30,000			
5/1/2032	\$ 1,200,000	5.000%	\$ 30,000	\$ 1,200,000	\$	1,260,000
			\$ 4,280,750	\$ 10,815,000	\$	15,095,750

				ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	ACTUAL	ACTUAL	ACTUAL	BUDGET	THRU	AUGUST-	PROJECTED	BUDGET
ACCOUNT DESCRIPTION	FY 2016	FY 2017	FY 2018	FY 2019	JULY 2019	SEPT 2019	FY 2019	FY 2020
REVENUES								
Interest - Investments	\$ 786	\$ 1,487	\$ 2,145	\$ 200	\$ 1,892	\$ 378	\$ 2,270	\$ 600
Special Assmnts- Tax Collector	1,033,891	1,018,999	1,022,420	1,029,143	1,006,099	23,044	1,029,143	1,026,794
Special Assmnts- Prepayment	-	23,818	22,171	-	32,200	-	32,200	-
Special Assmnts- CDD Collected	-	-		-	-	-	-	-
Special Assmnts- Discounts	(29,974)	(33,721)	(35,117)	(41,166)	(34,755)	-	(34,755)	(41,072)
TOTAL REVENUES	1,004,703	1,010,583	1,011,619	988,177	1,005,436	23,422	1,028,858	986,322
Administrative  Misc-Assessmnt Collection Cost	11,435	10,998	19,732	20,583	19,426	461	20,583	20,536
Total Administrative	11,435	10,998	19,732	20,583	19,426	461	20,583	20,536
Debt Service								
Principal Debt Retirement	-	-	-	505,000	505,000	-	505,000	520,000
Principal Debt Retirement Series A	455,000	470,000	490,000	-	-	-	-	-
Principal Prepayments	15,000	-		-	35,000	-	35,000	-
Prepayments Series A	-	-	25,000	-	-		-	-
Interest Expense	-	-	-	472,050	471,550	-	471,550	452,700
Interest Expense Series A	523,575	506,900	489,825					
Total Debt Service	993,575	976,900	1,004,825	977,050	1,011,550		1,011,550	972,700
TOTAL EXPENDITURES	1,005,010	987,898	1,024,557	997,633	1,030,976	461	1,032,133	993,236

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	ACTUAL THRU JULY 2019	PROJECTED AUGUST- SEPT 2019	TOTAL PROJECTED FY 2019	ANNUAL BUDGET FY 2020
Excess (deficiency) of revenues  Over (under) expenditures	(307)	22,685	(12,938)	(9,456)	(25,540)	22,962	(3,274)	(6,914)
OTHER FINANCING SOURCES (USES)		·	· · · · · · · · · · · · · · · · · · ·	· · · · · ·				
Operating Tramsfers-Out	(410)	(758)		_	(165)	-	(165)	_
Contribution to (Use of) Fund Balance	-	-		(9,456)	-	-	-	(6,914)
TOTAL OTHER SOURCES (USES)	(410)	(758)		(9,456)	(165)	-	(165)	(6,914)
Net change in fund balance	(717)	21,927		(9,456)	(25,705)	22,962	(3,439)	(6,914)
FUND BALANCE, BEGINNING	812,376	811,659	833,586	819,170	819,170	-	819,170	815,731
FUND BALANCE, ENDING	\$ 811,659	\$ 833,586	\$ 819,170	\$ 809,714	\$ 793,465	\$ 22,962	\$ 815,731	\$ 808,817

DATE	PRINCIPAL BALANCE	RATE	INTEREST	PRINCIPAL		AORDINARY DEMPTION	TOTAL
DATE	DALANOL	NAIL	INTLINEGI	I MINOIF AL	NEL	LIVII- HOIN	IOIAL
11/1/2018	\$ 9,750,000		\$ 236,025		\$	20,000	
5/1/2019	\$ 9,730,000	3.50%	\$ 235,525	\$ 505,000	\$	15,000	\$ 976,550
11/1/2019	\$ 9,210,000		\$ 226,350				
5/1/2020	\$ 9,210,000	3.50%	\$ 226,350	\$ 520,000			\$ 972,700
11/1/2020	\$ 8,690,000		\$ 217,250				
5/1/2021	\$ 8,690,000	5.00%	\$ 217,250	\$ 545,000			\$ 979,500
11/1/2021	\$ 8,145,000		\$ 203,625				
5/1/2022	\$ 8,145,000	5.00%	\$ 203,625	\$ 570,000			\$ 977,250
11/1/2022	\$ 7,575,000		\$ 189,375				
5/1/2023	\$ 7,575,000	5.00%	\$ 189,375	\$ 600,000			\$ 978,750
11/1/2023	\$ 6,975,000		\$ 174,375				
5/1/2024	\$ 6,975,000	5.00%	\$ 174,375	\$ 635,000			\$ 983,750
11/1/2024	\$ 6,340,000		\$ 158,500				
5/1/2025	\$ 6,340,000	5.00%	\$ 158,500	\$ 665,000			\$ 982,000
11/1/2025	\$ 5,675,000		\$ 141,875				
5/1/2026	\$ 5,675,000	5.00%	\$ 141,875	\$ 695,000			\$ 978,750
11/1/2026	\$ 4,980,000		\$ 124,500				
5/1/2027	\$ 4,980,000	5.00%	\$ 124,500	\$ 735,000			\$ 947,250
11/1/2027	\$ 4,245,000		\$ 106,125				
5/1/2028	\$ 4,245,000	5.00%	\$ 106,125	\$ 770,000			\$ 943,750
11/1/2028	\$ 3,475,000		\$ 86,875				
5/1/2029	\$ 3,475,000	5.00%	\$ 86,875	\$ 805,000			\$ 938,500
11/1/2029	\$ 2,670,000		\$ 66,750				

**MARSHALL CREEK** 

DATE	PRINCIPAL BALANCE	RATE	INTEREST	PRINCIPAL	EXTRAORDINARY REDEMPTION	TOTAL
DATE	DALANCE	RAIL	INTEREST	FRINCIPAL	REDEINIF HON	TOTAL
5/1/2030	\$ 2,670,000	5.00%	\$ 66,750	\$ 845,000		\$ 936,250
11/1/2030	\$ 1,825,000		\$ 45,625			
5/1/2031	\$ 1,825,000	5.00%	\$ 45,625	\$ 890,000		\$ 936,750
11/1/2031	\$ 935,000		\$ 23,375			
5/1/2032	\$ 935,000	5.00%	\$ 23,375	\$ 935,000		\$ 4,464,200
			\$ 3,529,200	\$ 9,210,000		\$ 16,019,400

ACCOUNT DESCRIPTION	_	UAL 2016	ACTUAL FY 2017	ACTUAL FY2018	ADOPTED BUDGET FY 2019	CTUAL THRU ILY 2019	Αl	JECTED JGUST- PT 2019	PRC	OTAL DJECTED Y 2019	В	NNUAL UDGET FY 2020
REVENUES												
Interest - Investments	\$	26	\$ 330	\$ 831	\$ 100	\$ 949	\$	190	\$	150	\$	400
Special Assmnts- Tax Collector		-	65,699	65,920	65,650	64,251		1,399		65,650		65,650
Special Assmnts- Prepayment		-	-	11,818	-							-
Special Assmnts- CDD Collected		-	25,280	=	-	-		-		=		-
Special Assmnts- Discounts		-	(2,174)	(2,264)	(2,626)	(2,220)		-		(2,220)		(2,626)
TOTAL REVENUES		26	89,135	76,305	63,124	62,980		1,589		63,580		63,424
EXPENDITURES  Administrative  Misc-Assessmnt Collection Cost		-	709	1,272	1,313	1,241		28		1,269		1,313
Total Administrative		-	709	1,272	1,313	1,241		28		1,269		1,313
Debt Service												
Principal Debt Retirement		-	10,000	10,000	10,000	10,000		-		10,000		10,000
Prepayment		-	-		-	10,000				10,000		-
Interest Expense		-	50,560	49,928	49,296	48,980		-		48,980		48,032
Cost of Issuance		67,640	-		-	-		-		-		-
Total Debt Service		67,640	60,560	59,928	59,296	68,980		-		68,980		58,032
TOTAL EXPENDITURES	(	67,640	61,269	 61,200	60,609	70,221		28		70,249		59,345

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY2018	ADOPTED BUDGET FY 2019	ACTUAL THRU JULY 2019	PROJECTED AUGUST- SEPT 2019	TOTAL PROJECTED FY 2019	ANNUAL BUDGET FY 2020
Excess (deficiency) of revenues								
Over (under) expenditures	(67,614)	27,866	15,105	2,515	(7,241)	1,561	(6,669)	4,079
OTHER FINANCING SOURCES (USES)								
Interfund Transfers-In	99,970	-		-	-	-	-	-
Bond Proceed	800,000	-		-	-	-	-	-
Operatomg Tramsfers-Out	(800,000)	-		-	-	-	-	-
Contribution to (Use of) Fund Balance	-	-	-	2,515	-	-	-	4,079
TOTAL OTHER SOURCES (USES)	99,970	-	-	2,515	-	-	-	4,079
Net change in fund balance	32,356	27,866	15,105	2,515	(7,241)	1,561	(6,669)	4,079
FUND BALANCE, BEGINNING	-	32,356	60,222	75,327	75,327	-	75,327	68,658
FUND BALANCE, ENDING	\$ 32,356	\$ 60,222	\$ 75,327	\$ 77,842	\$ 68,086	\$ 1,561	\$ 68,658	\$ 72,737

		RINCIPAL					EXTRAORDINARY		
DATE	В	ALANCE	RATE	IN <sup>-</sup>	TEREST	PRINCIPAL	REDEMPTION	TOTA	AL
11/1/2019	\$	760,000	6.320%	\$	24,016				
5/1/2020	\$	760,000	6.320%	\$	24,016	\$ 10,000	\$		58,032
11/1/2020	\$	750,000	6.320%	\$	23,700				
5/1/2021	\$	750,000	6.320%	\$	23,700	\$ 15,000	\$		62,400
11/1/2021	\$	735,000	6.320%	\$	23,226				
5/1/2022	\$	735,000	6.320%	\$	23,226	\$ 15,000	\$		61,452
11/1/2022	\$	720,000	6.320%	\$	22,752				
5/1/2023	\$	720,000	6.320%	\$	22,752	\$ 15,000	\$		60,504
11/1/2023	\$	705,000	6.320%	\$	22,278				
5/1/2024	\$	705,000	6.320%	\$	22,278	\$ 15,000	\$		59,556
11/1/2024	\$	690,000	6.320%	\$	21,804				
5/1/2025	\$	690,000	6.320%	\$	21,804	\$ 15,000	\$		58,608
11/1/2025	\$	675,000	6.320%	\$	21,330				
5/1/2026	\$	675,000	6.320%	\$	21,330	\$ 20,000	\$		62,660
11/1/2026	\$	655,000	6.320%	\$	20,698				
5/1/2027	\$	655,000	6.320%	\$	20,698	\$ 20,000	\$		61,396
11/1/2027	\$	635,000	6.320%	\$	20,066				
5/1/2028	\$	635,000	6.320%	\$	20,066	\$ 20,000	\$		60,132
11/1/2028	\$	615,000	6.320%	\$	19,434				
5/1/2029	\$	615,000	6.320%	\$	19,434	\$ 20,000	\$		58,868
11/1/2029	\$	595,000	6.320%	\$	18,802				
5/1/2030	\$	595,000	6.320%	\$	18,802	\$ 25,000	\$		62,604

DATE 11/1/2030	E					EXTRAORDINARY	
11/1/2030		BALANCE	RATE	INTEREST	PRINCIPAL	REDEMPTION	TOTAL
	\$	570,000	6.320%	\$ 18,012			
5/1/2031	\$	570,000	6.320%	\$ 18,012	\$ 25,000	\$	61,024
11/1/2031	\$	545,000	6.320%	\$ 17,222			
5/1/2032	\$	545,000	6.320%	\$ 17,222	\$ 25,000	\$	59,444
11/1/2032	\$	520,000	6.320%	\$ 16,432			
5/1/2033	\$	520,000	6.320%	\$ 16,432	\$ 25,000	\$	57,864
11/1/2033	\$	495,000	6.320%	\$ 15,642			
5/1/2034	\$	495,000	6.320%	\$ 15,642	\$ 30,000	\$	61,284
11/1/2034	\$	465,000	6.320%	\$ 14,694			
5/1/2035	\$	465,000	6.320%	\$ 14,694	\$ 30,000	\$	59,388
11/1/2035	\$	435,000	6.320%	\$ 13,746			
5/1/2036	\$	435,000	6.320%	\$ 13,746	\$ 35,000	\$	62,492
11/1/2036	\$	400,000	6.320%	\$ 12,640			
5/1/2037	\$	400,000	6.320%	\$ 12,640	\$ 35,000	\$	60,280
11/1/2037	\$	365,000	6.320%	\$ 11,534			
5/1/2038	\$	365,000	6.320%	\$ 11,534	\$ 35,000	\$	58,068
11/1/2038	\$	330,000	6.320%	\$ 10,428			
5/1/2039	\$	330,000	6.320%	\$ 10,428	\$ 40,000	\$	60,856
11/1/2039	\$	290,000	6.320%	\$ 9,164			
5/1/2040	\$	290,000	6.320%	\$ 9,164	\$ 40,000	\$	58,328
	\$	250,000	6.320%	\$ 7,900			
	\$	250,000	6.320%	\$ 7,900	\$ 45,000	\$	60,800
	\$	205,000	6.320%	\$ 6,478		·	·

DATE	PRINCIPAL BALANCE	RATE	INTEREST	PRINCIPAL	EXTRAORDINARY REDEMPTION	TOTAL
5/1/2042	\$ 205,000	6.320%	\$ 6,478	\$ 50,000	\$	62,956
11/1/2042	\$ 155,000	6.320%	\$ 4,898			
5/1/2043	\$ 155,000	6.320%	\$ 4,898	\$ 50,000	\$	59,796
11/1/2043	\$ 105,000	6.320%	\$ 3,318			
5/1/2044	\$ 105,000	6.320%	\$ 3,318	\$ 50,000	\$	56,636
11/1/2044	\$ 55,000	6.320%	\$ 1,738			
5/1/2045	\$ 55,000	6.320%	\$ 1,738	\$ 55,000	\$	58,476
			\$ 803,904	\$ 760,000	\$	1,563,904

Community Development District Debt Service Funds

## **Budget Narrative**

Fiscal Year 2020

#### REVENUE

#### **Special Assessments - Tax Collector**

The District will levy a Non-Ad Valorem assessment on all assessable property within the District in order to pay for the debt service expenditures during the Fiscal Year. This is the portion that will be collected with the Tax Collector.

#### **Special Assessments - CDD Collected**

The District will levy a Non-Ad Valorem assessment on all assessable property within the District in order to pay for the debt service expenditures during the Fiscal Year. This is the estimated portion that will be collected directly from the developer and other landowners removed from the tax roll with the Tax Collector per the direction of the Board.

#### **Special Assessments - Discounts**

Per Section 197.162, Florida Statutes, discounts are allowed for early payments. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

#### **EXPENDITURES**

Expenditures - Administrative

#### Misc - Assessment Collection Cost

The District reimburses the St. Johns County Tax Collector for necessary administrative costs. Per Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater.

## **MARSHALL CREEK**

**Community Development District** 

**Supporting Budget Schedules** 

Fiscal Year 2020

Community Development District

All Funds

#### Comparison of Non-Ad Valorem Assessment Rates Using Linear Footage For Parcels within the 2015 and 2016 Bond Series Fiscal Year 2020 vs. Fiscal Year 2019 **General Fund** Series 2015 &2016 Debt Service **Total Assessments per Unit Product** FY 2020 FY 2019 Percent FY 2020 FY 2019 Percent FY 2020 FY 2019 Percent Change Change Change Inside Control Gate Oak Common I 0.00% \$2,386 \$2,292 4.10% \$750 \$750 \$3,136 \$3.042 3.09% Parkside I & II \$2,386 \$2,292 4.10% \$900 \$900 0.00% \$3,286 \$3,192 2.94% Trellis Park, Mission Park, TreeHouse Park (9 Lots) \$2,386 \$2,292 4.10% \$1,149 \$1,149 0.00% \$3,536 \$3,442 2.73% Oak Common II & III \$2,386 \$2.292 4.10% \$1,199 \$1.199 0.00% \$3.586 \$3,492 2.69% Marshall Creek Bluff \$2,292 4.10% \$1,399 \$1,399 0.00% \$3,691 2.55% \$2,386 \$3,785 Cantera/Vista Norte, Sebastian Square 2 (Lots 24-45 & 51-88) \$2.386 \$2.292 4.10% \$1.499 \$1.499 0.00% \$3.885 \$3.791 2.48% TreeHouse Park, Reserve Ph 1, Monterey, Sebastian Sgr 1 (Lots 01-23 & 46-50) \$2,386 \$2,292 4.10% \$1,899 \$1,899 0.00% \$4,285 \$4,191 2.24% North River I, II, &III, Alimara, & Leaning Tree \$2.386 \$2.292 4.10% \$2.399 \$2.399 0.00% \$4.785 \$4.691 2.00% **Outside Control Gate** Village Center Homes (VC 1) \$1,915 \$600 \$600 0.00% \$2,515 3.43% \$2,001 4.50% \$2,601 Promenade Condos \$2,001 \$1,915 4.50% \$900 \$900 0.00% \$2,901 \$2,815 3.06% Palencia Village 2, 3, 4 & 2A 2.77% \$2.001 \$1.915 4.50% \$1.199 \$1.199 0.00% \$3.201 \$3.114 Village Lakes \$2,001 \$1,915 4.50% \$1,010 \$1,010 0.00% \$3,011 \$2,925 2.95% Avila Condo & Village Square Res. \$2,001 \$1,915 4.50% \$700 \$700 0.00% \$2,701 \$2,615 3.30% Promenade Pointe \$2,001 \$1,915 4.50% \$2,399 \$2,399 0.00% \$4,400 \$4,314 2.00%

\$44.043

\$40.043

5.69%

\$80.000

\$80.000

0.00%

\$124,043

\$120.043

3.33%

Annual Operating and Debt Service Budget Fiscal Year 2020

Golf Course

51

Community Development District All Funds

Comparison of Non-Ad Valorem Assessment Rates Using Linear Footage For Parcels within the Restructured 2002 Bond Series Fiscal Year 2020 vs. Fiscal Year 2019												
	General Fund			2002 Capital Reserves			Series 2002 Debt Service			Total Assessments per Unit		
Product	FY 2020	FY 2019	Percent	FY 2020	FY 2019	Percent	FY 2020	FY 2019	Percent	FY 2020	FY 2019	Percent
			Change			Change			Change			Change
Inside Control Gate			_						_			
Cantera/Vista Norte, Sebastian Square 2 (Lots 24-45 & 51-88)	\$2,386	\$2,292	4.10%	\$63	\$63	0.00%	\$1,437	\$1,437	0.00%	\$3,886	\$3,792	2.48%
TreeHouse Park, Reserve Ph 1, Monterey, Sebastian Sqr 1 (Lots												
01-23 & 46-50)	\$2,386	\$2,292	4.10%	\$79	\$79	0.00%	\$1,821	\$1,821	0.00%	\$4,286	\$4,192	2.24%
Costa Del Sol	\$2,386	\$2,292	4.10%	\$99	\$99	0.00%	\$2,301	\$2,301	0.00%	\$4,786	\$4,692	2.00%
Marshall Creek Bluff II - EV-3A	\$2,386	\$2,292	4.10%	\$99	\$99	0.00%	\$2,301	\$2,301	0.00%	\$4,786	\$4,692	2.00%
Village Center 5 (South Loop Lots)	\$2,386	\$2,292	4.10%	\$50	\$50	0.00%	\$1,150	\$1,150	0.00%	\$3,586	\$3,492	2.69%
Trellis Park (North River Loop Lot)	\$2,386	\$2,292	4.10%	\$79	\$79	0.00%	\$1,821	\$1,821	0.00%	\$4,286	\$4,192	2.24%
North River I, II, &III, Alimara, & Leaning Tree	\$2,386	\$2,292	4.10%	\$99	\$99	0.00%	\$2,301	\$2,301	0.00%	\$4,786	\$4,692	2.00%
The Reserve Phase II	\$2,386	\$2,292	4.10%	\$99	\$99	0.00%	\$2,301	\$2,301	0.00%	\$4,786	\$4,692	2.00%
Santa Teresa	\$2,386	\$2,292	4.10%	\$99	\$99	0.00%	\$2,301	\$2,301	0.00%	\$4,786	\$4,692	2.00%
Outside Control Gate			_						_			
Palencia Village Townhomes I	\$2,001	\$1,915	4.50%	\$31	\$31	0.00%	\$719	\$719	0.00%	\$2,751	\$2,665	3.24%
Palencia Village 2, 3, 4 & 2A	\$2,001	\$1,915	4.50%	\$50	\$50	0.00%	\$1,150	\$1,150	0.00%	\$3,201	\$3,115	2.77%
Village Lakes East (Residential MNO)	\$2,001	\$1,915	4.50%	\$50	\$50	0.00%	\$1,150	\$1,150	0.00%	\$3,201	\$3,115	2.77%
Village Lofts (Live/Work)	\$2,001	\$1,915	4.50%	\$50	\$50	0.00%	\$1,150	\$1,150	0.00%	\$3,201	\$3,115	2.77%
Townhomes II (VC-3)	\$2,001	\$1,915	4.50%	\$50	\$50	0.00%	\$1,150	\$1,150	0.00%	\$3,201	\$3,115	2.77%
Avila Condo & Village Square Res.	\$2,001	\$1,915	4.50%	\$29	\$29	0.00%	\$671	\$671	0.00%	\$2,701	\$2,615	3.30%
Augustine Island	\$2,001	\$1,915	4.50%	\$63	\$63	0.00%	\$1,437	\$1,437	0.00%	\$3,501	\$3,415	2.53%
Promenade Pointe	\$2,001	\$1,915	4.50%	\$99	\$99	0.00%	\$2,301	\$2,301	0.00%	\$4,401	\$4,315	2.00%
Commercial			_									
Commercial (Office/Retail)	\$0.32	\$0.29	12.12%	\$0.04	\$0.04	0.00%	\$0.93	\$0.93	0.00%	\$1.29	\$1.26	2.79%
Neighborhood Commercial	\$1.28	\$1.21	5.69%	\$0.02	\$0.02	0.00%	\$0.45	\$0.45	0.00%	\$1.75	\$1.68	4.10%

Annual Operating and Debt Service Budget Fiscal Year 2020

52

# **Fourth Order of Business**

## 4A.

#### **RESOLUTION 2019-7**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT ADOPTING AMENDED RATES REGARDING THE USE OF DISTRICT AMENITY FACILITIES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Marshall Creek Community Development District ("District") is a local unit of special purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated in St. Johns County, Florida; and

WHEREAS, Chapters 190 and 120, Florida Statutes, authorize the District to adopt rules, rates, charges and fees to govern the administration of the District and defray costs of operation and to adopt resolutions as may be necessary for the conduct of District business; and

WHEREAS, the District previously adopted its *Amenity Centers, Tolomato River Boardwalk, Athletic Parks and Community Parks Policies,* last revised February 20, 2019, regarding the use of the District's amenity facilities ("Amenity Center Policies"); and

WHEREAS, after providing notice pursuant to Florida law, and after holding a public hearing thereon, the Board of Supervisors ("Board") finds that it is in the best interests of the District and necessary for the efficient operation of the District to adopt by resolution amended rates related to the use of the District's amenity facilities, attached hereto as Exhibit A and incorporated herein by this reference, for immediate use and application ("Amended Rates"); and

# NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT:

- **SECTION 1.** The above stated recitals are true and correct and are hereby incorporated herein by reference.
- **SECTION 2.** The Amended Rates as set forth in **Exhibit A** are hereby adopted pursuant to this resolution as necessary for the conduct of District business. The remaining rates shall remain in full force and effect until otherwise amended or rescinded by the Board.
- **SECTION 3.** If any provision of this resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.
- **SECTION 4.** This resolution shall become effective upon its passage and shall remain in effect unless rescinded or repealed.

[Signal	ture page follow	vs]
<b>PASSED AND ADOPTED</b> this	day of	, 2019.

ATTEST:		MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT
Secretary		Chairperson, Board of Supervisors
Exhibit A:	Amended Rates	

## Exhibit A

Category	Proposed Rate/Fee
Guest Passes	\$40 - \$75
Individual Patron for the Use of Tennis Facilities Only	\$1,350 - \$2,000
Family Patron for the Use of Tennis Facilities Only	\$2,350 - \$3,000
Non-Resident User Fee, Individual Patron for the Use of Amenity	\$3,500 - \$4,500
Facilities	
Pool Pavilion Rental Charge (3 Hours)	\$125

# **Fifth Order of Business**

**5A** 

# MINUTES OF MEETING MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Marshall Creek Community Development District was held on Wednesday, July 17, 2019 at 4:00 p.m. at the Marshall Creek Amenity Center, 625 Palencia Club Drive, St. Augustine, Florida.

### Present and constituting a quorum were:

Howard EntmanChairmanScott RaybuckVice ChairmanHoward HoffmanAssistant SecretaryKathy MossAssistant SecretaryJeff RileyAssistant Secretary

### Also present were:

Janice Eggleton Davis District Manager

Michele Rigoni District Counsel (via phone)
Ryan Stilwell, P.E. District Engineer (via phone)
Katie Hollis General Operations Manager
Alan Baldwin Inframark, Accounting Manager

Members of the Public

The following is a summary of the discussions and actions taken at the July 17, 2019 Marshall Creek Board of Supervisors meeting.

#### FIRST ORDER OF BUSINESS Roll Call

 Dr. Entman called the meeting to order and the Board and Staff identified themselves for the record.

#### SECOND ORDER OF BUSINESS

**Audience Comments** 

Hearing none, the next item followed.

#### THIRD ORDER OF BUSINESS

**Approval of Minutes of the June 12, 2019 Meeting** 

• The unidentified speaker on Page 11 is Mr. Rich Luciano.

On MOTION by Mr. Hoffman seconded by Mr. Riley, with all in favor, the minutes of the June 12, 2019 regular meeting were approved as amended.

#### A. Discussion of Open Items

- Spanish Marsh work has been completed.
- Vale sidewalk and irrigation are in and plant material has been ordered.
- Treehouse Park completed, mulch installed today.
- The guest policy approved by MCCDD was not voted on by SCCDD.
  - o SCCDD agreed with the policy minus the 50-mile radius caveat.
  - o SCCDD no more than eight (8) guests at a time.
  - O AirBNB no access to amenities unless owner is present to sign guest in.
- Envera August 12<sup>th</sup> launch with a Town Hall meeting scheduled for August 8<sup>th</sup>
- RAMCO has received termination letter.

## FOURTH ORDER OF BUSINESS Engineer's Report

- Mr. Stilwell noted he has nothing to report at this time.
- Mr. Riley inquired if there has been anything new with regard to Regalo Road.
  - o Mr. Stilwell noted only what was included in Ms. Hollis' report.
- Dr. Entman inquired when the school parking lot would get done as he thought it would be completed around the same time as the District's paving of Palencia Village Drive.
  - o Mr. Stilwell noted it will happen before school starts.

#### FIFTH ORDER OF BUSINESS

#### **General Manager's Operations Report**

## A. FEMA Update

- Ms. Hollis reviewed the FEMA memo.
  - O As noted in the report, the rejected items have been resubmitted with the documentation lost by FEMA.

#### B. RaceTrac Request

- Ms. Hollis addressed the RaceTrac request to dewater their site into the MCCDD storm drains / stormwater system.
  - o Ms. Buchanan will draft an agreement that requires MCCDD being named as an additional insured and that there will be no environmental liability.
  - Discussion followed on the RaceTrac going in and what if the business should fail.

On MOTION by Mr. Riley seconded by Ms. Moss, with all in favor, authorizing the Chairman to sign the agreement with RaceTrac for dewatering was approved.

• Dr. Entman noted RaceTrac would not be doing anything to CDD property other than running the hose in the street to the storm drain.

## C. Traffic Report & SCCSO Roving Patrol Violation Log

- Mr. Riley reported on the traffic report and the work he and Ms. Hollis have done on the report.
  - He addressed the reckless driving [speeding] noting they want to focus enforcement.
  - o Ms. Hollis addressed how they are using the data from the speed signs.
- Discussion continued on enforcement.

#### \*\* Guest Passes

- Discussion followed on the caveat of more than a 50 miles radius from MCCDD, eight guests maximum and residents always having to be with guests.
  - O Birthday parties do not fall within the eight-guest maximum they are treated as a rental.

On MOTION by Mr. Hoffman seconded by Mr. Raybuck, with all in favor, removing 50 mile radius caveat, no more than eight guests and residents must sign guests in was approved.

#### \*\* S-10 Truck

• Ms. Hollis addressed the S-10 truck that engineering has had for a number of years noting it needs to be replaced. They would like permission to donate the truck for scrap.

On MOTION by Mr. Hoffman seconded by Mr. Riley, with all in favor, to donate the S-10 truck for scrap was approved.

• Ms. Hollis noted she has engineering working on a list of trucks/equipment and the purpose.

o Mr. Baldwin requested he be copied on the list of equipment for Fixed Asset purposes.

## SIXTH ORDER OF BUSINESS

#### **District Manager's Report**

- A. Discussion of Modified Tentative Budget for FY 2020
- Ms. Davis addressed the modified tentative budget noting Ms. Hollis and Ms. Miller have provided changes that have been incorporated into the budget. These changes decreased assessments as compared to the Approved Tentative Budget.
- Assessments for Operations and Maintenance (O&M)
  - Inside the Gate 4.10% increase
  - Outside the Gate 4.50% increase
  - o Bringing most total assessments increases per unit into the 2% to 3% range.
- Discussion followed on mailed notices.
- Mr. Hoffman noted the change in postponing hiring an additional engineer. There will be no degradation in the look of the community or the services of the amenities or community.
  - o Ms. Hollis noted that is correct.

On MOTION by Mr. Hoffman seconded by Mr. Riley, with all in favor, the modified tentative budget for FY 2020 was approved for the purposes of advertising and mailed notices.

- Dr. Entman noted CDD assessments will be going up by less than \$100.
  - B. Acceptance of the Annual Audit for FY 2018 Prepared by Berger, Toombs, Elam, Gaines & Frank
- Ms. Davis reported the audit was a clean audit with it being noted on Page 35 that audit findings from previous years have been addressed with the restructuring of the Series 2002 Bonds.

On MOTION by Mr. Raybuck seconded by Mr. Hoffman, with all in favor, the audit for fiscal year ended September 30, 2018 was accepted.

 Ms. Davis introduced Mr. Alan Baldwin, Inframark Accounting Manager and the District's Assistant Treasurer.

#### SEVENTH ORDER OF BUSINESS Attorney's Report

There being no report, the next item followed.

#### EIGHTH ORDER OF BUSINESS

#### **Supervisors' Requests**

- A. Golf Carts/Car Separators (Riley)
- Mr. Riley addressed Board members going out in the community to do things noting they tend to pull against each other as opposed to working together.
- Mr. Riley addressed the separators and golf carts that are driving over them. He noted having the golf carts pass on the right when cars are going through the readers is a concern.
  - O Discussion continued on the separators with it being noted golf carts should queue as the cars do.
  - o Mr. Riley proposed the separators be returned to their prior positions.

Mr. Riley MOVED to put the separators back in place and Mr. Hoffman seconded the motion.

- Mr. Raybuck proposed leaving them as they are and trying to inform the community as to how they are supposed to be moving through the gates.
- Discussion continued on golf carts at the gates and whether the separators should be put back in place.

On VOICE vote, with all in favor, to move the separators back in place was approved.

• Mr. Raybuck noted Commissioner Jeremiah Blocker will hold a Town Hall meeting on Wednesday, August 7<sup>th</sup> at 6:00 p.m. at the Our Lady Star of the Sea.

NINTH ORDER OF BUSINESS

Overview & Acceptance of the June 2019 Financial Statements and Approval of the

### May through June 2019 Check Register and Invoices

- Mr. Alan Baldwin, Inframark Accounting Manager, inquired if there are any items they
  may not understand noting he would start with those first or he can explain the balance
  sheet.
- Mr. Hoffman inquired if they have exhausted the monies from the Series 2000 Bond refinance.
  - o Ms. Davis noted on page 19 the Series 2015 A Construction Fund reflects there is \$84,194 remaining and on page 22 is the Construction Report.
  - o Dr. Entman noted they were going to use that on Promenade Point Drive.
  - Ms. Davis noted a requisition would need to be processed by Mr. Stilwell and come to the Board for approval.
  - o Mr. Hoffman suggested they use it for part of the repaving they recently did.
  - o Mr. Stilwell noted it has not been finalized by the contractor, but it was planned to be done through requisition as much as possible.
  - Mr. Baldwin noted they need to make the requisition for the full amount of the invoice and the Trustee will use up the remaining Construction Funds. Any amount remaining will then be paid from the General Fund.
- Mr. Raybuck inquired about Shared Rev Other Local Units noting his understanding is this is the SCCDD payment that comes in.
  - o Ms. Davis noted it is a net payment and is the amount due from SCCDD for 2019 based on the FY 2019 budget. On page 4 the Shared Exp Other Local Units is the amount MCCDD should pay SCCDD. At the same time, they do a true-up for whatever the actual amounts were for FY 2018 and that is where she has been delinquent on getting that process reviewed for the third time, as they found things like part of the splash pad was not included or something was included that should not have been. It has been sent to her, but she has been out for a little bit. It is going to end up that SCCDD owes MCCDD around \$80,000.
- Mr. Raybuck addressed the amounts showing on the year-to-date as unfavorable variances.
   He is requesting they get it out of the year-to-date actuals and accrue it in the month they cut the checks.
  - Ms. Davis noted the plan is to have it done by the time they have July financials.

- o Mr. Baldwin noted they can move it.
- o Mr. Raybuck noted in FY 2020 do not put it in January because it does not come in January.
- o Dr. Entman noted the Interlocal Agreement calls for it to come in January.
- O Ms. Davis noted this time they had the FEMA funds, funds being spent from the Debt Service from the refinancing which made it more complicated than it normally had been. They were not just taking the General Fund to say here is the difference, they were accounting for funds spent from another fund.
- O Discussion continued on the delay with it being noted next year SCCDD would be using funds from their refi construction funds.
- Mr. Hoffman inquired where the \$50,000 per year on the refi of the Series 2002 bonds shows up within the financials.
  - Ms. Davis noted it is on the Balance Sheet in the second column General 004-2002 Area Capital Reserve Funds. It is up to \$99,735.
  - O Dr. Entman inquired why it is a due from rather than a cash account.
  - o Mr. Baldwin noted they do not have a cash account for every fund; this is typical for government accounting.
  - O Discussion followed on the paving areas within the Series 2002 assessment area.
- Mr. Raybuck noted the investments are doing better than projected.
- Dr. Entman inquired as to why they have a Money Market account.
  - o Mr. Baldwin outlined the investment strategy of BB&T noting in addition it leaves emergency funds available if needed without breaking the T-Bill.
  - o Mr. Baldwin addressed GASB and identifying reserve categories.
  - o Discussion continued on reserve funds.
- Mr. Baldwin noted the financials are based on year-to-date budgets compared to actuals.
- A revenue/expenditure report by department was discussed with Ms. Hollis noting she can send the ones that are provided to the Department Heads to the Board members also.
- Dr. Entman noted in the audit there is a line for Deferred Outflow of Resources and inquired how does this tie into what they are seeing month-to-month.

- o Mr. Baldwin noted the audit is broken down into two separate entities one is a government wide and one the other is fund level wide; beginning on page 11 the audit ties the two together.
- Delinquencies were addressed.
- Discussion followed on the financials reports with it being noted the Board can eliminate any they feel are not helpful. Mr. Baldwin also reviewed an alternative format that may be more useful to the Board.
  - The Board requested the next financial reports be provided in the current and the new formats before they make a determination.
- Mr. Raybuck addressed the Debt Service Funds and inquired if they can get a better rate.
  - Mr. Baldwin noted the funds are with the Trustee who has the obligation of managing those funds. The CDD does not have any obligation to try to manage the funds. He requested last month to see if they do have a different option for investing even though the District cannot force them to do so. The Trustee has sent information to be reviewed to see if the options are viable. The Trustee is concerned with the fact that the money cannot be tied up for a certain amount of time as payments are due in November and May and the funds must be available 45 days prior to the payment being due.
  - o Ms. Davis noted the Trustee is the guardian of the funds for the bondholders.
  - Discussion continued on the Debt Service Funds and reserves with it being noted it is based on the Indenture.

On MOTION by Mr. Raybuck seconded by Mr. Hoffman, with all in favor, the June 2019 financial statements were accepted, and the May through June check register and invoices were approved.

Dr. Entman thanked Mr. Baldwin for walking them through the financials.

#### TENTH ORDER OF BUSINESS

Adjournment

There being no further business,

	On MOTION by Ms. Me favor, the meeting adjour	oss seconded by Mr. Hoffman, with all in ned.	
Janice Egglete Secretary	on Davis	Howard Entman Chairman	

## **Sixth Order of Business**

## 6A.

### Exhibit D Form of Requisition

## MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT SPECIAL ASSESSMENT BONDS, SERIES 2015A

The undersigned, a Responsible Officer of Marshall Creek Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Trust Indenture from the District to US Bank, as trustee (the "Trustee"), dated as of March 31, 2015 (the "indenture"), (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

Α	Requisition Nu	ımber:		85			
	Subject:			om June 1, 201	.9 to June 30	<u>, 2019</u>	
В	Name of Payer	•	hed Invoice #4 Prosser, Inc. 13901 Sutto Suite 200 Jacksonville,	n Park Drive So	outh		
С	Amount Payab	ole:	\$1,025.0	0			
D	Purpose for whe payable pursua applicable):						
E	Fund or Account		ch disburseme	ent to be made	e:		
Гhe	undersigned he	reby certifie	s that:				
1.	X obligations	s in the state	ed amount set	forth above h	iave been ind	curred by the	District,
or							
			osts of Issuand viously been I	ce payable from paid;	m the Acquis	ition and Con	struction
2.	each disbursen Construction Fo		h above is a p	roper charge	against the A	cquisition and	i

- each disbursement set forth above was incurred in connection with the Acquisition and/or Construction of the Project;
- 4. each disbursement represents a Cost of the Project which has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals of the invoices)s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

MARSHALL CREEK COMMUNTITY

DEVELOPMENT DISTRICT

Responsible Officer

CONSULTING ENGINEER'S APPROVAL FOR NON-COST OF ISSUANCE REQUESTS ONLY

If this requisition is for a disbursement from other that Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the project with respect to which such disbursement is being made; and (lii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

Ryan P. Stilwell, P.E.

Consulting Engineer

## **PROSSER**

July 18, 2019

Project No:

100101.73

Invoice No:

42305

Marshall Creek CDD Attn: Accounts Payable 210 N. University Drive Suite 702 Coral Springs, FL 33071

Project

100101.73

MCCDD/2015 Construction Bond

For services including coordination with contractor for pavement rehab.

Professional Services from June 1, 2019 to June 30, 2019

Task 4: Bidding & Construction

**Professional Personnel** 

	Hours	Rate	Amount
Principal	.50	160.00	80.00
Construction Project Manager	9.00	105.00	945.00
Totals	9.50		1.025.00
Total Labor			7,020.00

1,025.00

**Total this Task** 

\$1,025.00

Total this Invoice

\$1,025.00

## Exhibit D Form of Requisition

## MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT SPECIAL ASSESSMENT BONDS, SERIES 2015A

The undersigned, a Responsible Officer of Marshall Creek Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Trust Indenture from the District to US Bank, as trustee (the "Trustee"), dated as of March 31, 2015 (the "indenture"), (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

			······································	
Α	Requisition 1	Number:	86	
	Subject:		onal Services through June 28, 2019	
		(See Atta	ached Pay Application # 1)	
В	Name of Pay	ee:	Preferred Material, Inc.	
			11482 Columbia Park	
			Dr W. Ste 3	
			Jacksonville, FL 32258	·
С	Amount Paya	ıble:	\$266,157.59	
D			or incurred (refer also to specific contract if amoun ontract involving progress payments, of, state Cost	
E	Fund or Acco Construction		hich disbursement to be made:	
The	undersigned h	ereby certif	fies that:	
1.	X obligation	ns in the sta	ated amount set forth above have been incurred by	/ the District,
or				
			Costs of Issuance payable from the Acquisition and reviously been paid;	1 Construction
2.	each disburse Construction		orth above is a proper charge against the Acquisitio	n and

- each disbursement set forth above was incurred in connection with the Acquisition and/or Construction of the Project;
- 4. each disbursement represents a Cost of the Project which has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals of the invoices)s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

MARSHALL CREEK COMMUNTITY
DEVELOPMENT DISTRICT

Responsible Officer

CONSULTING ENGINEER'S APPROVAL FOR NON-COST OF ISSUANCE REQUESTS ONLY

If this requisition is for a disbursement from other that Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

Ryan P. Stilwell, P.E.

Consulting Engineer

#### **APPLICATION AND CERTIFICATE FOR PAYMENT** Involce #: 1001223 Page 1 of 2 To Owner: Marshall Creek Community Development Project: 105014 MCCDD Pavement Rehab 2019 District Application No.: ution to: 175 Hampton Point Drive Suite 4 Owner Customer No.: 316994 c/o Inframark Infrastructure Management Architect Period To: 06/28/2019 Contractor From Contractor: Preferred Materials, Inc. Via Architect: 11482 Columbia Park Dr W. Ste 3 Project Nos: 105014 Jacksonville FL 32258 Contract For: **Contract Date:** 03/18/2019 CONTRACTOR'S APPLICATION FOR PAYMENT The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed Application is made for payment, as shown below, in connection with the Contract. in accordance with the Contract Documents. That all amounts have been paid by the Contractor Continuation Sheet is attached. for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due. 1. Original Contract Sum \$266,157.59 CONTRACTOR: Preferred Materials, Inc. 2. Net Change By Change Order \$0.00 3. Contract Sum To Date ..... \$266,157.59 4. Total Completed and Stored To Date \$266,157,59 5. Retainage: 0.00% of Completed Work County of DouAL b. 0.00% of Stored Material \$0.00 SYLVIA J ROCEK Notary Public: Notary Public - State of Florida My Commission expires Total Retainage ..... Commission # GG 103157 My Comm. Expires May 9, 2021 6. Total Earned Less Retainage ..... \$266,157,59 CERTIFICATE FOR PAYMENT 7. Less Previous Certificates For Payments In accordance with the Contract Documents, based on on-site observations and the data \$0.00 comprising the above application, the Architect certifies to the Owner that to the best of the 8. Current Payment Due ..... Architect's knowledge, information, and belief, the Work has progressed as indicated, \$266,157,59 the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED. Sales Tax (0.0000 % on 0.00) \$0.00 AMOUNT CERTIFIED Current Payment Due Plus Sales Tax \$266,157,59 \$266,157.59 9. Balance To Finish, Including Retainage (Attach explanation if amount cartified differs from the amount applied, Initial all figures on this Application and on the \$0.00 Continuation Sheet that ere changed to conform with the amount certified.) PAYMENT CERTIF CHANGE ORDER SUMMARY Additions Deductions Total changes approved \$0.00 \$0.00 in previous months by Owner Date: 07/18/2019 Total Approved this Month \$0.00 \$0.00 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the TOTALS \$0.00 \$0.00 Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract. Net Changes By Change Order \$0.00

#### **CONTINUATION SHEET**

Page 2 of 2

Application and Certification for Payment, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application No.: 1

Application Date: 06/28/2019

To:

Architect's Project No.:

Ілуоїсе #:

1001223

Contract: 105014 MCCDD Payement Rehab 2019

A Item	B Description of Work	C Scheduled	D Work Com	E :	F Materials	G	:	EX	I
No.		Value	From Previous Application (D+E)	This Period In Place	Presently Stored (Not in D or E)	Total Completed and Stored To Date	% (G/C)	Balance To Finish (C-G)	Retains
20	PALENCIA VILLAGE DRIVE ASPHALT	134,459.54	0.00	134,459.54	0.00	(D+E+F) 134,459.54	100.00%	0.00	
	NORTH LOOP PRKWY ASPHALT	54,141.38	0.00	54,141.38	0.00	54,141.38	100.00%	0.00	
	WEST END STREET ASPHALT	5,995,52	0.00	5,995.52	0.00	5,995.52	100.00%	0.00	
	NORTHLAWN DRIVE ASPHALT	22,313.61	0.00	22,313.61	0.00	22,313.61	100.00%	0.00	
60	NORTH END STREET ASPHALT	13,288.60	0.00	13,288.60	0.00	13,288.60	100.00%	0.00	
70	PALENCIA CLUB DRIVE ASPHALT	8,837.64	0.00	8,837.64	0.00	8,837.64		0.00	
89	VALE DRIVE 1 ASPHALT	15,941.30	0.00	15,941.30	0.00	15,941.30	100.00%	0.00	
90	VALE DRIVE 2 ASPHALT	11,180.00	0.00	11,180.00	0.00	11,180.00	100.00% 100.00%	0.00	
			I			.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	100.00%	0.00	
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### **Seventh Order of Business**

**7A** 

#### Project #526 - Tolomato River Boardwalk (L, Cat G)

	RFR#			Eligible							
Storm		Contractor	Amount Paid	Obligated	Federal Obligated	State Obligated	Total Federal/State	Workflow Step	<b>Total Received</b>	Check#	<b>Check Date</b>
Mat	2	Prosser	\$17,459.97	\$17,459.97	\$13,094.98	\$2,182.50	\$15,277.47	Approved	\$15,277.47	245/247	8/14/18
Mat	2	Coleman 1	\$205,760.22	\$205,760.22	\$154,320.17	\$25,720.03	\$180,040.19	Approved	\$180,040.19	245/247	8/14/18
Mat	3&4	Coleman 2&3	\$286,137.83	\$286,137.83	\$214,603.37	\$35,767.23	\$250,370.60	Approved	\$250,370.60	268/700	9/26/18
Mat	5	Prosser	1,460.82	1,460.82	\$1,095.62	\$182.60	\$1,278.22	Approved	\$1,278.22	932/933	10/24/18
Mat	6	Coleman 4	\$70,744.20	\$70,744.20	\$53,058.15	\$8,843.03	\$61,901.18	Approved	\$61,901.18	691/689	11/14/18
Mat	7	Coleman 5	\$56,562.75	\$56,562.75	\$42,422.06	\$7,070.34	\$49,492.41	Approved	\$49,492.41	691/689	11/14/18
Mat	8	Prosser	563.40	563.40	\$422.55	\$70.43	\$492.98	Approved	\$492.98	998/997	11/13/18
Irma		Prosser	\$8,245.89		\$6,184.42	\$1,030.74	\$7,215.15	FEMA Final Review			
Irma		Prosser	\$1,460.82		\$1,095.62	\$182.60	\$1,278.22	FEMA Final Review			
Irma		Coleman 1	\$71,398.17		\$53,548.63	\$8,924.77	\$62,473.40	FEMA Final Review			
Irma		Coleman 2	\$138,210.42		\$103,657.82	\$17,276.30	\$120,934.12	FEMA Final Review			
Irma		Coleman 3	62,861.91		\$47,146.43	\$7,857.74	\$55,004.17	FEMA Final Review			
Irma		Coleman 4	15,137.25	·	\$11,352.94	\$1,892.16	\$13,245.09	FEMA Final Review			
Irma		Coleman 5	15,137.25	·	\$11,352.94	\$1,892.16	\$13,245.09	FEMA Final Review			
Irma		Prosser	563.40		\$422.55	\$70.43	\$492.98	FEMA Final Review			

Total: 951,704.30 638,689.19 713,778.23 118,963.04 832,741.26 \$558,853.04

Irma= \$273,888.22

<sup>\*\*\*</sup> Category G Project: Tolomato Boardwalk is now in FEMA Final Review

#### **Hurricane Matthew**

### Completed

**Small Projects** 

		Amount	Eligible	Federal	State				
Project	Contractor	Requested	Obligated	Obligated	Obligated	<b>Workflow Step</b>	<b>Total Received</b>	Check#	Check Date
PW-844-Debris Removal	Force	\$19,146.13	\$19,146.13	\$16,274.21	\$1,435.96	Approved	\$17,710.17	850/849	4/13/18
PW-342-Tower Roof, Boardwalk	Force	\$8,658.26	\$8,658.26	\$6,493.70	\$1,082.28	Approved	\$7,575.98	303/302	5/11/18
PW-843-(3) Boardwalks & Fence	Force	\$6,453.76	\$6,453.76	\$4,840.32	\$806.72	Approved	\$5,647.04	277/276	5/25/18
PW-1036-Debris Removal (31-90 days)	Force	\$9,309.29	\$9,309.29	\$6,981.97	\$1,163.66	Approved	\$8,145.63	793/792	8/8/18

Total: \$43,567.44 \$43,567.44 \$34,590.19 \$4,488.62 \$39,078.82

#### **Hurricane Irma**

#### **Small Projects**

		Amount	Eligible	Federal	State				
Project	Contractor	Requested	Obligated	Obligated	Obligated	Workflow Step	<b>Total Received</b>	Check#	Check Date
PR#25657-Security Fencing	Force	\$4,182.12	\$4,182.12	\$3,136.59	\$522.77	Approved	\$3,659.36	308/311	1/3/19
PR#16895-Pond Outfall Replacement	HEB	\$8,409.63	\$8,409.63	\$6,307.22	\$1,051.20	Approved	\$7,358.43	675/674	4/5/19
PR#16886-Debris Removal 09/04-09/17	Force	\$10,389.17	\$9,683.74	\$7,262.81	\$1,210.47	Approved	\$8,473.27	289/287	3/21/19
PR#31259-Street Sign Damage	Force	\$3,585.57	\$3,361.74	\$2,521.31	\$420.22	Approved	\$2,941.52	642/643	1/2/19
PR#16890-Debris Removal 09/18-10/17	Force	\$16,624.92	\$15,992.72	\$14,393.45	\$799.64	Approved	\$15,193.09	650/648	3/18/19
PR#25664-Debris Removal	Force	\$3,316.23	\$2,984.61	\$2,652.98	\$331.63	Approved	\$2,984.61	678/710	4/22/19

Total: \$46,507.64 \$44,614.56 \$36,274.35 \$4,335.92 \$40,610.27

Grand Total (both storms) \$90,075.08 \$88,182.00 \$70,864.54 \$8,824.55 \$79,689.09

## **7B.**

### Marshall Creek CDD Operations Report for August CDD Meeting

#### **Action Items from Meetings:**

- Golf Club Agreement (on hold until we get the legal opinion from Hopping Green & Sam P.A. on the shared parking).
- Completed: Landscaping on the pond bank behind the homes in Sebastian Square.

#### Administration:

- We have a new employee manning the amenities center from desk. Her name is Adelaide Mancuso. She will be working M-Friday 7:30am to 3:30pm. Please give her a warm welcome her when you come by.
- Completed our annual insurance safety meeting with TheZenith. The purpose was to review our loss performance, update account exposures/controls and provide details involving their new vendor discounts. Our safety result was no new recommendations.
- Community survey with Erin regarding amenities/amenities usage is completed and will be distributed to the residents. We will keep the survey open for the entire month of August.
- Completed/coordinated the mailing of the My Envera letters to all residents in both districts.
- Three townhall meetings are scheduled with Envera on August 8th. 10am, 5pm and 7pm.
   Currently we have 58 residents registered.
- The SWCCDD Board adopted our new guest policy at their most recent meeting.
- Racetrac has shared their plans with us. I have attached the plans in case you are interested. Katie B is putting the agreement together, which I should have any day.
- SJSO schedule created and communicated to our scheduler for the month of August.
- SJSO Violation Log and back-up reports.
- Scott Raybuck attended the meeting with Jeremiah R. Blocker, Commissioner for District Four regarding the paving of Regalo Road on July 30<sup>th</sup>. I am sure Scott will report anything of substance at our upcoming CDD meeting. Jim Rispoli, the resident from Palencia North wrote the following via email:

Thank Commissioner for coordinating this meeting and your continued support to work on getting the Regalo road paved, and

Neal your confirmation that in the event that it does get paved and with any community cost sharing there is **no liability passed to the community** 

Your estimate as previously shared with the board could be up to \$650, and your recommendation that he community move forward with the formal application process,

Scott confirmed that there is no way we could share at a 50% level.

Jeremiah plans to hold a Palencia meeting in October and will be looking at potential cost reductions, from policy or other strategies he will pursue

All,

Please correct or edit anything I have written here.

Thank you all very much. Best Regards,

Jim Rispoli

Claims: Agenda Page #93

 Marshall Creek paid out \$1635.07 to a resident. The resident signed a general release of claim that Katie Buchanan prepared. This was the result of the barrier arm coming down on the vehicle.

\*please contact me individually if you would like additional information on the claims above

#### E-Blast sent to our residents with the following topics:

- Notice of Envera meeting date and times to register
- Splash pad slide now open

#### Legal:

- Billing for the plumbing disconnect on Spanish Marsh. The final invoice from Processor has been received and I will forward it to Katie so we can move forward.
- Shared parking legal opinion with The Club
- Create an agreement between the CDD and Racetrack to permit the dewatering into our drainage inlet.

#### **Notable Issues:**

- In process of being replaced. I am completing the paperwork for a replacement truck. We should have the replacement early next week. The cost will be approximately \$16K and will be covered in our current budget under Landscape Capital Outlay-Machinery and Equipment. Engineering has reported that a thorough inspection of the S-10 truck has been completed. The inspection has deemed it extremely unsafe to operate and the department has removed the truck from service. It's only benefit was to tow a 5000lb water trailer and to do so at this point in its 19th year would be to put our staff, residents, and guests at risk. We request permission to discard it for scrap and start the replacement process.
- 696 Promenade Pointe Drive: Update: The electrician portion of the project is complete, and lighting has been restored. The old wire path represented in red has been entirely disabled. The solid red line is where we know the conduit path, whereas the dotted red line the path is unknown. The goal was to designate a new path outside of the resident's property limits. That was achieved (indicated by the yellow line) by routing new conduit from the source panel to the in-ground junction box (the destination). The next step is to install replacement viburnum in openings along the top of the ridge. They're on site and will be installed this week. We will place drip watering bags around the base during establishment and fill them on a weekly basis.

The mentioned address was in the process of having a pool installed. During the installation process it was discovered that there was piping conduits at the bottom of the pool closest to their house. This piping should not be in this location. The piping houses the CDD electrical wires for common area lighting along Promenade Pointe. Currently, our electrical contractor has determined the wire path comes from the service panel behind 700 PP Drive and goes west under the pool, where it was uncovered. It continues west for a few feet, still under the pool near the shallow end and turns south toward the pond to a junction box between the sidewalk and the pond. We have abandoned all of the wiring and will route a new path from the junction box east

along the sidewalk back to the service panel. Once completed the resident cangeresumental installation of their pool.



#### **Ongoing Items:**

- Weekly staff meeting held with the CDD department heads
- Bi-weekly landscaping ride with Jim
- Amenity/Building Cameras
- Mercado Clean-up
- Insuring lateral sewer lines
- Advertising multiple positions available (lifeguards, summer camp director, child watch, administrative, mow crew and spray tech).
- Investigating new amenity systems for fitness and pool.
- Independent Contractor and Personal Trainer contracts have been created. I am reviewing
  these with Erin and Vinelle to implement. Contracts will be sent to Katie B. for the final ok.
  These contracts will be put into place to get us out of the business of collecting money for
  outside contractors from residents and then turning around and paying the contractor. Also, the
  goal is to have a uniform policy for our outside amenity contractors (personal trainers, seminar
  host, swim instructors, group fitness, etc).
- I have reached out to the Hines Group about as-builts that they previously had on-site. These were frequently referenced. Hines is not ready to let the hard copies go so I have requested digitally scanned copies. Hines has agreed as long as the District is willing to pay for the scans. I am currently exploring pricing as this could be expensive.

• Gathering quotes for the remodeling of the Amenities Building. I have met with one compared the actor so far and have two others scheduled. This is to get a general idea of what the remodel will cost. I have broken this into multiple phases.

#### **Projects:**

- Splash pad slide is installed/completed. We will order new rule signage to accompany our new addition. The feedback we are receiving is GREAT,
- Envera will launch on Monday, August 12th. All equipment is installed and ready.
- All magnolia trees on Spanish Marsh have been completed. They are now lifted to allow site clearance.
- Vale Drive/Emergency Road landscaping, path and irrigation is now all completed.
- Tree trimming is now completed for Palencia Village Drive.
- Tree trimming (oaks and palms) inside and around the Tennis/Pickleball Center is completed.
- The Treehouse Park play system is completed.

Pressure washing map progress (red areas have been completed)



Street striping map progress (black areas have been completed)



Reports: Agenda Page #93

#### Engineering:

Pressure washing and paint striping continue.

Sidewalk replacement is continuing as well.

A new flower box has been installed behind the amenity center.

Height clearance bars have been installed at guardhouses.

The splash pad has a new addition in the form of a "pirate ship" slide!

The stars that are up front during Christmas, have been restrung with LED lights and should look awesome this Christmas.

New bike racks were installed @ N River Park and @ the intersection of Oak Common and S Loop pkwy.

A larger bike rack was installed in the Tennis Center parking lot.

We installed the plumbing for the new water filtration system.

The Engineering Dept had 39 requests through FMX this month.

\*\*As far as priorities, we are working on sidewalks and boardwalks ahead of school opening. This week we will be pouring the well filter pad with install with startup scheduled for Thursday-Friday. Next we need to finish the street striping ahead of the increase in school traffic.

Projects on deck behind striping is Tennis ditch/ court light replacements, white ox/pressure washing.

#### Landscaping:

Serviced Sebastian Square lake bank, and had an outside vendor pine straw the area.

Planted both sides of the emergency access on Vale Dr.

Repair irrigation zone wires that were damaged when boring was done at the entrance to Publix.

Repaired two irrigation valves.

Hand watering all pots.

Wall to wall fertilizer W/ plant protectant to St Augustine turf.

Fertilized Bermuda turf.

Treated areas of turf showing signs of disease.

Sprayed turf and bed weeds. Ongoing.

9 trips to the landfill

#### Swim and Fitness:

Had two successful Food Truck Friday and Artisan Night

Summer Camp was at capacity each week

Palencia's developmental Swim Team ended their season. It was a very successful season with over 50 children participated.

Hired more front desk and child watch staff

Continual meetings with vendors and contractors for special events and programs

Continued and advertised the Jags game in the fall

Ordered office and cleaning supplies

Developed new programs and seminars for the upcoming months

Ordered Summer Camp supplies

Nease began their tryouts

New slide for the splash pad

Plans and reservations for the Fall Festival began

New Payroll program began!

Repairs and purchases were made for the equipment at the Fitness Center and Amenity Center (for classes)

New full time position was created and filled for the front desk at the Amenity Center

Meetings for a new community survey were held

New survey developed

The remaining pieces of pool furniture/umbrellas were delivered

Daily management of staff and responsibilities

#### • Tennis:

We had a very successful "Wimbledon Whites social"...We had over 35 adult players, playing in a two hour round robin...In between rounds they were watching Wimbledon, eating strawberries & cream and drinking Champagne...

Finished up July with two successful Camp weeks, one for the Ladies & one for the Juniors...Our camps were well attended throughout the summer months, probably one of our best summers ever.

The New LED lights have arrived and Roy's team will begin to install them Jim's team did a detail sprucing-up of the tennis center, weeding, trimming and all new pine straw...Looks Great

Date:	Parking / Roadway Obstruction	Suspicious Activity or Traffic Violation	Adult Golf Cart	Juvenile Golf Cart Infraction	Suspicion of Illegal Substance	Model / Vacant Home Suspicious Activity	Child Mischief	Adult Mischief	Warning or Citation	Day of the Week	Officer	
Dutc.	Obstruction	Violation	minaction	Cartinnaction	megai substance	Activity	iviischiel	iviischiei	warning or Citation	vveek	Unicer	Notes
07/02/19		3							3 verbal warnings	Tuesday	Gary Perna	1 verbal warning for stop sign violation, 1 verbal warning to parent of 14 yr old dri
07/05/19		1							1 verbal warnings	Friday		LSV, 1 verbal warning for texting while driving.
07/06/19		-							1 verbai warning		Thomas Evans	1 verbal warning for stop sign violation.
07/07/19								1	1 verbal warning	Saturday	Gary Perna	No violations
07/07/15								1	3 verbal and 2 written	Sunday	Kenneth Carver	1 verbal warning given for fireworks.
07/08/19		6										3 verbal warnings and 1 written warning for stop sign violation, 1 written warning
07/08/13							_		warnings, 1 citation	Monday	Gary Perna	1 citation for excessive speed.
07/10/19		4		1					2 written warnings, 2		222	1 verbal warning to parent of 14 yr old driving LSV, 1 written warning for texting w
07/10/19		1							verbal warnings	Wednesday	Gary Perna	driving and 2 written warnings for stop sign violations
07/11/19									1 verbal warning	Thursday	Thomas Evans	1 verbal warning for stop sign violation.
07/12/19		1							1 written warning	Friday	Thomas Evans	1 written warning for speeding
07/40/40		_				1			AND NO. 100			
07/13/19		3							3 verbal warnings	Saturday	Gary Perna	2 verbal warnings for stop sign violation, 1 verbal warning for excessive speed.
07/14/19										Sunday	Kenneth Everett	No violations
07/15/19		3							3 verbal warnings	Monday	Gary Perna	3 verbal warnings for stop sign violation.
07/16/19		1							1 verbal warning	Tuesday	Gabe Bagby	1 verbal warning for stop sign violation.
		560							2 verbal warnings and 1			2 Verbal warnings for traffic violations and 1 citation issued for parking in handica
07/18/19	1	2							citation	Thursday	Adam Eminisor	parking spot.
000000000000000000000000000000000000000		920		1								1 written warning issued for expired registration and 1 written warning issued for
07/19/19		2							2 written warnings	Friday	Kenneth Carver	sign violation
07/21/19										Sunday	Jacob Manning	No violations
07/22/19		1							1 verbal warning	Monday	Thomas Evans	1 verbal warning for speeding.
									2 written warnings, 2			2 written warnings for stop sign violation, 1 verbal warning for excessive speed an
07/23/19		4			1				verbal warnings	Tuesday	Gary Perna	verbal warning for illegal tint
									2 written warnings, 3			
07/26/19		5							verbal warnings	Friday	Gary Perna	2 written warnings for stop sign violation and 3 verbal warnings for stop sign viola
07/27/19										Saturday	Jacob Manning	No violations
07/28/19										Sunday	Gary Perna	No violations
									2 written warnings, 3			
07/31/19		5							verbal warnings	Wednesday	Gary Perna	2 written warnings for stop sign violation and 3 verbal warnings for stop sign viola
												2 Three Harrings for Stop sign Floration and 5 February Walnings for stop sign Floration
July 2019 Totals	1	42	0	0	0	0	0	1		TO STATE OF THE REAL PROPERTY.	The state of the state of the state of	
019 YTD total	15	244	1	0	0	0	0	1	And the second second			
th to Month Com					-							
July 2018 Totals	2	37	2	7	2	0	0	0		AND DESCRIPTION OF THE PERSON		
July 2019 Totals	1	42	0	0	0	0	0					

## **Eighth Order of Business**

## 8A.

#### Notice of Meetings Marshall Creek Community Development District

The Board of Supervisors of the Marshall Creek Community Development District will hold its meetings for the Fiscal Year 2020 at the Marshall Creek Community Development District Amenity Center, 625 Palencia Club Drive, St. Augustine, Florida at 4:00 p.m. on the third Wednesday of each month except as noted:

October 16, 2019
November 20, 2019
December 18, 2019
January 15, 2020
February 19, 2020
March 18, 2020
April 15, 2020
May 20, 2020
June 10, 2020 (second Wednesday)
July 15, 2020
August 19, 2020
September 16, 2020

The meetings are open to the public and will be conducted in accordance with the provisions of Florida law for Community Development Districts.

There may be occasions when one or more Supervisors will participate by telephone. The meetings may be continued to a date, time, and place to be specified on the record at the meeting.

Any person requiring special accommodations at these meetings because of a disability or physical impairment should contact the District Office at (954) 603-0033 at least 48 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 7-1-1 for aid in contacting the District Office.

Each person who decides to appeal any action taken by the Board with respect to any matter considered at these meetings is advised that person will need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

> Janice Eggleton Davis District Manager

## **Eleventh Order of Business**

#### **MEMORANDUM**

TO: Board of Supervisors, Marshall Creek CDD

FROM: Fernand Thomas, Accountant II

CC: Janice Eggleton Davis, District Manager, Alan Baldwin, Accounting Manager

DATE: August 12, 2019 SUBJECT: July Financial Report

Attached, please find the July 2019 Financial Report. During your review, please keep in mind that the goal is for revenue to meet or exceed the year-to-date budget and for expenditures to be at or below the year-to-date budget. To assist with your review, an overview of each of the District's Funds is provided below. If you have any questions or require additional information, please contact me at <a href="mailto:fernand.thomas@inframark.com">fernand.thomas@inframark.com</a>.

#### **General Funds:**

- Total revenues are approximately 100% of the annual budget. Annual Assessments are 98% collected through July, and CDD collected Assessments are on target at 83%.
- For the month of July, expenditures should be approximately 83.33% of annual budget. Total expenditures are at 87% of the annual budget.

#### **Debt Service Funds:**

#### Series 2002

- Total revenues are approximately 103% of the annual budget, and includes prepayments. Annual Assessments are 98% collected through July, and CDD collected Assessments are on target at 83%
- Total Principal and Interest is paid for the year and includes principal prepayments.

#### Series 2015

- Total revenues are approximately 102% of the annual budget, and includes prepayments. Annual Assessments are 98% collected through July.
- Total Principal and Interest is paid for the year, and includes principal prepayments.

#### Series 2016

- Total revenues are approximately 100% of the annual budget. Annual Assessments are 98% collected through July.
- Total Principal and Interest is paid for the year, and includes principal prepayments.

#### **Construction Fund:**

- Revenues recorded are interest earned on Investments.
- Expenditures recorded are construction requisitions.

# MARSHALL CREEK Community Development District

**Financial Report** 

July 31, 2019

#### **Prepared by**



#### **Table of Contents**

FINANCIAL STATEMENTS	Page
Balance Sheet - All Funds	 1-2
Statement of Revenues, Expenditures and Changes in Fund Balance	
General Fund	 3-9
Notes to the Financial Statements	 10-12
General 004 -2002 Area Capital Reserves Fund	 13
Series 2002 Debt Service Fund	 14
Series 2015 Debt Service Fund	 15
Series 2016 Debt Service Fund	 16
Series 2015 A Construction Fund	 17
SUPPORTING SCHEDULES	
Non-Ad Valorem Special Assessments Collections	 18-19
Series 2015 A Construction Report	 20
Cash and Investment Report	 21
ADP Invoice Approval Listing	 22-24
Bank Reconciliation	 25-26
Check Register	 27-31

# MARSHALL CREEK Community Development District

**Financial Statements** 

(Unaudited)

July 31, 2019

#### **Balance Sheet**

July 31, 2019

ACCOUNT DESCRIPTION		ENERAL FUND	OC RE	ENERAL 04 - 2002 AREA APITAL SERVES FUND	RIES 2002 DEBT SERVICE FUND	s	RIES 2015 DEBT ERVICE FUND	s	RIES 2016 DEBT ERVICE FUND	СО	RIES 2015 A NSTRUC ON FUND	TOTA	ıL_
<u>ASSETS</u>													
Cash - Checking Account	\$	642,881	\$	-	\$ -	\$	-	\$	-	\$	-	\$ 642	,881
Accounts Receivable		280		-	-		-		-		-		280
Assessments Receivable		40,726		2,149	100,208		-		-		-	143	,083
Allow-Doubtful Collections		(24,920)		-	(51,178)		-		-		-	(76	,098)
Due From Other Districts		141,489		-	-		-		-		-	141	,489
Due From Other Funds		-		99,737	284,665		233,097		23,395		-	640	,894
Investments:													
Money Market Account		418,694		-	-		-		-		-	418	,694
Construction Fund A		-		-	-		-		-		84,336	84	,336
Other	1	1,996,945		-	-		-		-		-	1,996	,945
Prepayment Account		-		-	21,116		-		1,975		-	23	,091
Prepayment Account A		-		-	-		21,512		-		-	21	,512
Reserve Fund		-		-	191,424		-		31,330		-	222	,754
Reserve Fund A		-		-	-		484,594		-		-	484	,594
Revenue Fund		-		-	14		-		11,386		-	11	,400
Revenue Fund A		-		-	-		53,190		-		-	53	,190
Prepaid Items		5,308		-	-		-		-		-	5	,308
TOTAL ASSETS	\$ 3	3,221,403	\$	101,886	\$ 546,249	\$	792,393	\$	68,086	\$	84,336	\$ 4,814	,353
LIABILITIES													
Accounts Payable	\$	99,768	\$	-	\$ -	\$	-	\$	-	\$	-	\$ 99	,768
Accrued Expenses		22,817		-	-		-		-		-	22	,817
Deferred Revenue		15,806		2,149	49,030		-		-		-	66	,985
Due To Other Funds		640,894		-	-		-		-		-		,894
TOTAL LIABILITIES		779,285		2,149	49,030		-				-	830	,464

TOTAL LIABILITIES & FUND BALANCES

## **Balance Sheet**

July 31, 2019

ACCOUNT DESCRIPTION	GENERAL FUND	GENERAL 004 - 2002 AREA CAPITAL RESERVES FUND	SERIES 2002 DEBT SERVICE FUND	SERIES 2015 DEBT SERVICE FUND	SERIES 2016 DEBT SERVICE FUND	SERIES 2015 A CONSTRUC TION FUND	TOTAL
FUND BALANCES							
Nonspendable:							
Prepaid Items	5,308	-	-	-	-	-	5,308
Restricted for:							
Debt Service	-	-	497,219	792,393	68,086	-	1,357,698
Capital Projects	-	-	-	-	-	84,336	84,336
Assigned to:							
Operating Reserves	600,151	-	-	-	-	-	600,151
Reserves - Field	440,675	-	-	-	-	-	440,675
Reserves - Gate	7,838	-	-	-	-	-	7,838
Reserves - Landscape	39,986	-	-	-	-	-	39,986
Reserves - Park	32,900	-	-	-	-	-	32,900
Reserves - Swim&Fitness Clubh	18,558	-	-	-	-	-	18,558
Reserves - Swimming Pools	132,635	-	-	-	-	-	132,635
Reserves - Tennis Courts	24,853	-	-	-	-	-	24,853
Unassigned:	1,139,214	99,737	-	-	-	-	1,238,951
TOTAL FUND BALANCES	\$ 2,442,118	\$ 99,737	\$ 497,219	\$ 792,393	\$ 68,086	\$ 84,336	\$ 3,983,889

101,886

\$ 3,221,403

546,249

792,393

68,086

84,336

\$ 4,814,353

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET		YEAR TO DATE ACTUAL		YTD ACTUAL AS A % OF ADOPTED BUD		JUL-19 ACTUAL
REVENUES							
Interest - Investments	\$	12,000	\$	30,917	257.	64%	\$ 9,375
FEMA Revenue		-		40,610	0.	00%	Ē
Shared Rev - Other Local Units		476,151		476,151	100.	00%	476,151
Interlocal Agreement - Other		356,097		296,748	83.	33%	29,675
Other Physical Environment Rev		15,000		9,000	60.	00%	1,000
S/F Program Fees		37,000		50,430	136.	30%	998
S/F Swimming Program Fees		2,000		2,686	134.	30%	76
S/F Activity Fees		200		3,266	1633.	00%	226
S/F Other Revenues		1,750		3,648	208.	46%	459
S/F Rental Fees		2,500		1,700	68.	00%	300
S/F Snack Bar Revenue		500		2,941	588.	20%	834
Tennis Merchandise Sales		14,000		12,008	85.	77%	1,166
Tennis Special Events&Socials		1,000		-	0.	00%	=
Tennis Lessons & Clinics		150,000		185,177	123.	45%	19,864
Tennis Ball Machine Rental Fee		3,500		3,015	86.	14%	=
Tennis Membership		40,000		41,030	102.	58%	1,262
Interest - Tax Collector		-		12,279	0.	00%	1,959
Special Assmnts- Tax Collector		3,326,168		3,267,063	98.	22%	96
Special Assmnts- CDD Collected		11,994		9,995	83.	33%	1,000
Special Assmnts- Discounts		(99,785)		(112,857)	113.	10%	8
Other Miscellaneous Revenues		1,100		4,334	394.	00%	122
Gate Bar Code/Remotes		3,200		4,055	126.	72%	516
Impact Fee		30,000		47,507	158.	36%	4,893
TOTAL REVENUES		4,384,375		4,391,703	100.	17%	549,980
EXPENDITURES							
Administration							
P/R-Board of Supervisors		6,500		5,349	82.	29%	83
ProfServ-Arbitrage Rebate		1,200		, =		00%	=
ProfServ-Dissemination Agent		3,000		-		00%	-
ProfServ-Engineering		20,000		28,225	141.		1,767
ProfServ-Legal Services		75,000		46,585	62.	11%	16,770
ProfServ-Mgmt Consulting Serv		60,320		50,267		33%	5,027

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	JUL-19 ACTUAL
Drof Com Chaolal Agassament	10.400	40.400	400.000/	
ProfServ-Special Assessment	12,480	12,480	100.00%	- 075
ProfServ-Trustee Fees	11,400	11,330	99.39%	875
Auditing Services	3,725	4,675	125.50%	4,675
Postage and Freight	3,500	2,375	67.86%	361
Insurance - General Liability	28,012	26,345	94.05%	-
Printing and Binding	4,000	3,011	75.28%	350
Legal Advertising	3,000	1,602	53.40%	319
Miscellaneous Services	6,000	7,452	124.20%	607
Misc-Assessmnt Collection Cost	66,517	63,733	95.81%	2
Shared Exp - Other Local Units	516,557	516,556	100.00%	516,556
Office Supplies	500	391	78.20%	44
Annual District Filing Fee	175	175	100.00%	-
Total Administration	821,886	780,551	94.97%	547,436
Other Public Safety				
Payroll-Benefits	6,915	3,897	56.36%	1,039
Payroll-Engineering	38,349	37,368	97.44%	4,800
Payroll-Gate Maintenance	3,058	1,402	45.85%	161
Contracts-Security Services	264,272	218,813	82.80%	26,077
Contracts-Roving Patrol	42,900	25,918	60.41%	3,115
R&M-Gate	20,000	26,970	134.85%	2,594
Misc-Bar Codes	4,100	4,411	107.59%	1,024
Total Other Public Safety	379,594	318,779	83.98%	38,810
Field				
Payroll-Benefits	5,107	2,662	52.12%	393
Payroll-Engineering	29,108	29,832	102.49%	3,840
Utility - Water & Sewer	2,000		0.00%	-
Lease - Land	2,000	1,981	99.05%	_
R&M-Bike Paths & Asphalt	2,500	32,364	1294.56%	_
R&M-Boardwalks	7,720	2,784	36.06%	422
R&M-Buildings	50,000	53,231	106.46%	2,423
R&M-Electrical	12,500	7,443	59.54%	2,772
R&M-Fountain	4,000	19,180	479.50%	7,800
R&M-Mulch	3,489	1,400	40.13%	
R&M-Roads & Alleyways	45,000	81,138	180.31%	2,053
R&M-Sidewalks	20,000	13,646	68.23%	4,527
R&M-Signage	8,000	3,565	44.56%	4,527
Cap Outlay-Machinery and Equip	38,000	49,778	130.99%	-
Total Field				24 220
i otal r leiu	229,424	299,004	130.33%	24,230

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	JUL-19 ACTUAL
Landscape Services				
Payroll-Salaries	201,591	129,408	64.19%	12,375
Payroll-Other	12,000	3,000	25.00%	-
Payroll-Administrative	7,038	5,323	75.63%	448
Payroll-Benefits	66,352	63,899	96.30%	7,651
Payroll-General Staff	97,222	55,807	57.40%	10,081
Payroll-Irrigation Staff	63,222	51,904	82.10%	5,827
Payroll-IPM Staff	91,931	64,253	69.89%	6,124
Payroll-Equipment Mechanic	27,272	19,932	73.09%	3,098
Payroll Taxes	34,391	24,266	70.56%	2,565
ProfServ-Info Technology	1,000	3,161	316.10%	-
Communication - Telephone	800	2,857	357.13%	275
Utility - Cable TV Billing	3,520	1,649	46.85%	329
Electricity - General	6,000	2,422	40.37%	358
Utility - Refuse Removal	13,500	6,062	44.90%	2,060
Utility - Water & Sewer	3,360	2,304	68.57%	437
Rentals - General	1,500	764	50.93%	325
R&M-Buildings	2,000	5,157	257.85%	230
R&M-Equipment	30,000	25,989	86.63%	2,883
R&M-Grounds	53,729	49,705	92.51%	8,597
R&M-Irrigation	21,000	14,398	68.56%	3,281
R&M-Mulch	79,360	93,813	118.21%	13,001
R&M-Pump Station	15,000	10,168	67.79%	1,398
R&M-Trees and Trimming	13,495	26,370	195.41%	2,500
Misc-Employee Meals	7,000	4,971	71.01%	115
Office Equipment	4,000	937	23.43%	-
Op Supplies - General	19,000	14,896	78.40%	1,545
Op Supplies - Uniforms	7,408	910	12.28%	-
Op Supplies - Fuel, Oil	12,500	11,525	92.20%	1,090
Impr - Landscape	57,452	60,325	105.00%	2,409
Cap Outlay-Machinery and Equip	67,977	47,526	69.91%	18,371
Total Landscape Services	1,020,620	803,701	78.75%	107,373
<u>Utilities</u>				
Electricity - Streetlighting	82,356	59,931	72.77%	6,729
Utility - Water & Sewer	3,600	2,037	56.58%	176
R&M-Lake	53,080	43,233	81.45%	4,290
Total Utilities	139,036	105,201	75.66%	11,195
i otai otiiitios	100,000	100,201	7 3.00 /0	11,130

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	JUL-19 ACTUAL
Operation & Maintenance				
Payroll-Shared Personnel	356,097	252,335	70.86%	23,350
ProfServ-Field Management	229,272	213,056	92.93%	35,204
Travel and Per Diem	400	270	67.50%	-
Communication - Telephone	2,100	1,387	66.05%	-
Postage and Freight	100	242	242.00%	-
Rentals - General	-	1,905	0.00%	-
R&M-Vehicles	6,000	5,663	94.38%	2,525
Printing and Binding	4,500	3,331	74.02%	399
Misc-Connection Computer	3,700	21,340	576.76%	-
Billback Expenses Developer	-	2,761	0.00%	2,131
Office Supplies	1,500	3,159	210.60%	141
Op Supplies - General	7,200	9,346	129.81%	992
OP-Supplies – Buildings	300	379	126.33%	-
Total Operation & Maintenance	611,169	515,174	84.29%	64,742
Parks and Recreation - General				
ProfServ-Mgmt Consulting Serv	21,840	18,200	83.33%	1,820
Insurance -Property & Casualty	103,143	91,667	88.87%	-
Total Parks and Recreation - General	124,983	109,867	87.91%	1,820
Clubhouse				
Contracts-Misc Labor	4,000	3,189	79.73%	166
Contracts-Outside Fitness	10,000	10,569	105.69%	1,357
R&M-Buildings	22,770	6,533	28.69%	-
R&M-Equipment	5,000	806	16.12%	188
Misc-Special Events	15,000	16,189	107.93%	2,077
Cap Outlay-Machinery and Equip	3,500	-	0.00%	-
Total Clubhouse	60,270	37,286	61.86%	3,788
Swimming Pool				
Payroll-Salaries	60,042	46,650	77.70%	4,406
Payroll-Hourly	63,855	57,967	90.78%	14,863
Payroll-Lifeguards	38,000	22,399	58.94%	10,211
Payroll-Benefits	31,415	25,349	80.69%	4,094
Payroll-Engineering	29,108	28,021	96.27%	3,633
Payroll-Janitor	8,000	6,655	83.19%	722

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	JUL-19 ACTUAL
Payroll Taxes	13,189	9,843	74.63%	2,267
ProfServ-Info Technology	6,300	374	5.94%	2,207
ProfServ-Swim Pool Commiss	1,800	4,274	237.44%	108
Contracts-Landscape	3,500	140	4.00%	140
Travel and Per Diem	500	127	25.40%	56
Communication - Telephone	8,400	6,370	75.83%	661
Utility - General	57,000	35,972	63.11%	6,421
Utility - Cable TV Billing	1,624	2,215	136.39%	(256)
Utility - Refuse Removal	2,000	1,859	92.95%	197
R&M-Buildings	30,000	21,654	72.18%	766
R&M-Pools	30,000	31,558	105.19%	2,444
R&M-Vehicles	500	-	0.00%	_,
Advertising	1,800	1,125	62.50%	110
Miscellaneous Services	1,500	-,	0.00%	-
Misc-Employee Meals	3,770	3,106	82.39%	210
Misc-Special Events	-	2,349	0.00%	583
Misc-Training	3,000	1,742	58.07%	-
Misc-Licenses & Permits	2,000	980	49.00%	30
Office Supplies	1,750	1,904	108.80%	175
Cleaning Supplies	2,000	1,309	65.45%	286
Office Equipment	2,500	2,391	95.64%	-
Snack-Bar Expenses	1,500	-	0.00%	-
Op Supplies - Spa & Paper	2,250	1,370	60.89%	62
Op Supplies - Uniforms	2,500	2,328	93.12%	-
Op Supplies - Summer Camp	16,000	12,828	80.18%	9,673
Subscriptions and Memberships	1,200	431	35.92%	-
Cap Outlay-Machinery and Equip	90,000	38,662	42.96%	12,277
Cap Outlay - Pool Furniture	18,000	46,266	257.03%	-
Total Swimming Pool	535,003	418,218	78.17%	74,139
Tennis Court				
Payroll-Salaries	122,500	91,454	74.66%	8,973
Payroll-Hourly	36,000	29,390	81.64%	3,090
Payroll-Benefits	28,346	28,464	100.42%	3,730
Payroll-Engineering	23,831	20,731	86.99%	2,725
Payroll-Commission	135,000	153,348	113.59%	14,973
Payroll Taxes	23,026	18,365	79.76%	1,725

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	JUL-19 ACTUAL
ProfServ-Administrative	1,000	-	0.00%	
ProfServ-Info Technology	7,000	9,903	141.47%	
Contracts-Janitorial Services	6,000	5,040	84.00%	500
Communication - Telephone	6,000	5,422	90.37%	73
Utility - Cable TV Billing	1,738	2,450	140.97%	97
Electricity - General	14,500	11,824	81.54%	1,31
Utility - Refuse Removal	1,800	1,887	104.83%	19
Utility - Water & Sewer	1,500	1,279	85.27%	25
Rental/Lease - Vehicle/Equip	1,700	1,321	77.71%	26
R&M-General	6,000	4,671	77.85%	1,00
R&M-Court Maintenance	12,000	8,318	69.32%	1,27
R&M-Vandalism	500	-	0.00%	
Printing and Binding	1,000	-	0.00%	
Advertising	1,500	1,100	73.33%	11
Misc-Employee Meals	1,900	1,670	87.89%	
Misc-Special Events	1,000	341	34.10%	34
Misc-Training	500	-	0.00%	
Misc-Licenses & Permits	250	-	0.00%	
Office Supplies	3,000	3,104	103.47%	21
Office Equipment	3,000	3,068	102.27%	
Teaching Supplies	3,000	3,794	126.47%	34
Op Supplies - Uniforms	500	325	65.00%	
COS - Start Up Inventory	10,000	8,215	82.15%	22
Subscriptions and Memberships	800	598	74.75%	
Cap Outlay-Machinery and Equip	45,000	52,689	117.09%	34,68
otal Tennis Court	499,891	468,771	93.77%	77,64
TAL EXPENDITURES	4,421,876	3,856,552	87.22%	951,17

**Community Development District** 

## Statement of Revenues, Expenditures and Changes in Fund Balances

ACCOUNT DESCRIPTION	-	ANNUAL ADOPTED BUDGET	YE	AR TO DATE	YTD ACTUAL AS A % OF ADOPTED BUD	 JUL-19 ACTUAL
Excess (deficiency) of revenues		(27 504)		FOE 454	0.009/	(404 400)
Over (under) expenditures		(37,501)		535,151	0.00%	 (401,198)
OTHER FINANCING SOURCES (USES)						
Contribution to (Use of) Fund Balance		(37,501)		-	0.00%	-
TOTAL FINANCING SOURCES (USES)		(37,501)		-	0.00%	-
Net change in fund balance	\$	(37,501)	\$	535,151	0.00%	\$ (401,198)
FUND BALANCE, BEGINNING (OCT 1, 2018)		1,906,967		1,906,967		
FUND BALANCE, ENDING	\$	1,869,466	\$	2,442,118		

#### **Notes to the Financial Statements**

#### <u>Assets</u>

- ▶ Accounts Receivable represents amounts due from vendor for a refund.
- Assessments Receivable represents amounts due from delinquent assessments FY 2017-2018, as per Assessment Collection Schedule.
- Allow-Doubtful represents amounts due from delinquent assessments FY 2017 and prior years, as per Assessment Collection Schedule.
- Due from Other Districts represents amount due from Sweetwater Creek Interlocal Agreement for staffing and net adjustment for FY18 true-up.
- District has one MMA and one T-Bill with General Fund monies which have various maturities. (See Cash & Investments Report for furr details.)
- ▶ Prepaid Items represents payment for FY 2019 insurance.

#### **Liabilities**

- ▶ Accounts Payable represents invoices received that will be paid in following month.
- ► Accrued Expenses represents monthly utilities, contracts, and expenses that will be paid in following month.
- ▶ Deferred Revenue represents assessments for FY 2018 not yet received.

#### **Fund Balance**

▶ In the General Fund, the District has assigned Reserves for various assets.

The notes are intended to provide additional information helpful when reviewing the financial statements.

#### **Notes to the Financial Statements**

**Budget Analysis - Significant Variances** 

Account Name	Budget	YTD Actual	% of Budget	Explanation
<u>Administrative</u>				
ProfServ-Engineering	\$20,000	\$28,225	141%	Engineering services thru July 2019.
Auditing Services	\$3,725	\$4,675	126%	Budget prepared before new RFP was approved.
Insurance-General Liability	\$28,012	\$26,345	94%	Paid in full for fiscal year.
Legal Advertising	\$1,300	\$2,231	172%	All payments to Times Publishing for legal ads.
Other Public Safety				
R&M-Gate	\$20,000	\$26,970	135%	Replacement of bar code reader and cleaning both guardhouses.
Misc-Bar Codes	\$4,100	\$4,411	108%	Purchase of labels.
<u>Field</u>				
Lease-Land	\$2,000	\$1,981	99%	Paid in full for fiscal year.
R&M-Bike Paths & Asphalt	\$2,500	\$32,364	1295%	Repair bike paths not in budget.
R&M-Buildings	\$50,000	\$53,231	106%	Replacement of playscape at Treehouse Park, mulch installation.
R&M-Fountain	\$4,000	\$19,180	480%	Resurfacing steps, fountain repair.
R&M-Roads & Alleways	\$45,000	\$81,138	180%	Sewer repair, and repairs at 184 Spanish Marsh.
Cap Outlay-Machinery and Equip	\$38,000	\$49,778	131%	Replaced light fixtures with LED on main entry of Palencia Village Drive.
Landscape Services				
ProfServ-Info Technology	\$1,000	\$3,161	316%	Sonic walls and services calls.
Communication-Telephone	\$800	\$2,857	357%	Services are higher than budgeted.
R&M-Buildings	\$2,000	\$5,157	258%	Purchase of additional janitorial supplies.
R&M-Grounds	\$53,729	\$49,705	93%	Purchase of bermuda, zoysia grasses and chemicals.
R&M-Mulch	\$79,360	\$93,813	118%	Purchase of two trailers of pine straw.
R&M-Trees and Trimming	\$13,495	\$26,370	195%	Raise canopies on Palencia Village Dr and trim trees at the main entrance.
Impr-Landscape	\$57,452	\$60,325	105%	Purchase of flowers, bed mix, pine straw and mulcher.
Operation & Maintenance				
Rentals-General	\$0	\$1,905		13 month's rental storage not budgeted for.
Misc-Connection Computers	\$3,700	\$21,340	577%	Computer supplies, new desktops not in budget.
Op-Supplies General	\$7,200	\$9,346	130%	Purchase of 20volt rotary hammer and 20v cut off saw.

The notes are intended to provide additional information helpful when reviewing the financial statements.

#### **Notes to the Financial Statements**

**Budget Analysis - Significant Variances** 

Account Name	Budget	YTD Actual	% of Budget	Explanation
Clubhouse				
Contracts-Outside Fiftness	\$10,000	\$10,569	106%	More services were provided this year than planned.
Misc-Special Events	\$15,000	\$16,189	108%	Two horse-drawn hay wagons for employee event.
Swimming Pool				
ProfServ-Swim Pool Commiss	\$1,800	\$4,274	237%	More services were provided this year than planned.
Utility Cable TV Billing	\$1,624	\$2,215	136%	Cable services higher than anticipated.
R&M Pools	\$30,000	\$31,558	105%	Sand filter emergency repair, pool vaccum purchase and flow meter repair.
Misc.Special Events	\$0	\$2,349		Special event purchases.
Cap-Outlay Pool Furniture	\$18,000	\$46,266	257%	Purcahse of patio funiture and umbrellas.
Tennis Court				
Payroll Commission	\$135,000	\$153,348	114%	More classes were added than originally budgeted.
ProfServ-Info Technology	\$7,000	\$9,903	141%	Sonic walls and desktop computers.
Utility Cable TV Billing	\$1,738	\$2,450	141%	Services were higher than anticipated.
Teaching Supplies	\$3,000	\$3,797	127%	Purcahse of teaching balls, racquets, demo racquets.
Cap-Outlay-Machinery and Equip	\$45,000	\$52,689	117%	Purchase of LED Retro FIT-32.

The notes are intended to provide additional information helpful when reviewing the financial statements.

ACCOUNT DESCRIPTION	AI	NNUAL DOPTED SUDGET	YE	EAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	 JUL-19 ACTUAL
REVENUES						
Interest - Investments	\$	-	\$	-	0.00%	\$ -
Special Assmnts- Tax Collector		51,149		51,692	101.06%	2
Special Assmnts- CDD Collected		1,668		1,668	100.00%	=
Special Assmnts- Discounts		(2,046)		(1,786)	87.29%	-
TOTAL REVENUES		50,771		51,574	101.58%	2
EXPENDITURES						
<u>Administration</u>						
Misc-Assessmnt Collection Cost		1,023		998	97.56%	
Total Administration		1,023		998	97.56%	
TOTAL EXPENDITURES		1,023		998	97.56%	-
Excess (deficiency) of revenues						
Over (under) expenditures		49,748		50,576	101.66%	 2
OTHER FINANCING SOURCES (USES)						
Contribution to (Use of) Fund Balance		49,748		-	0.00%	
TOTAL FINANCING SOURCES (USES)		49,748		-	0.00%	-
Net change in fund balance	\$	49,748	\$	50,576	101.66%	\$ 2
FUND BALANCE, BEGINNING (OCT 1, 2018)		49,161		49,161		
FUND BALANCE, ENDING	\$	98,909	\$	99,737		

ACCOUNT DESCRIPTION	A	ANNUAL ADOPTED BUDGET	YE	AR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD		JUL-19 ACTUAL
<u>REVENUES</u>							
Interest - Investments	\$	250	\$	1,440	576.00%	\$	53
Special Assmnts- Tax Collector	·	1,173,275	Ť	1,183,277	100.85%	Ť	35
Special Assmnts- Prepayment		, , -		20,405	0.00%		-
Special Assmnts- CDD Collected		38,056		38,056	100.00%		-
Special Assmnts- Discounts		(46,931)		(40,875)	87.10%		3
TOTAL REVENUES		1,164,650		1,202,303	103.23%		91
<u>EXPENDITURES</u>							
Administration							
Misc-Assessmnt Collection Cost		23,466		22,847	97.36%		1
Total Administration		23,466		22,847	97.36%		1
Debt Service							
Principal Debt Retirement		580,000		505,000	87.07%		-
Principal Prepayments		-		105,000	0.00%		-
Interest Expense		571,250		568,625	99.54%		
Total Debt Service		1,151,250		1,178,625	102.38%		
TOTAL EXPENDITURES		1,174,716		1,201,472	102.28%		1
Excess (deficiency) of revenues							
Over (under) expenditures		(10,066)		831	-8.26%		90
OTHER FINANCING SOURCES (USES)							
Contribution to (Use of) Fund Balance		(10,066)		-	0.00%		
TOTAL FINANCING SOURCES (USES)		(10,066)		-	0.00%		-
Net change in fund balance	\$	(10,066)	\$	831	-8.26%	\$	90
FUND BALANCE, BEGINNING (OCT 1, 2018)		496,388		496,388			
FUND BALANCE, ENDING	\$	486,322	\$	497,219			

ACCOUNT DESCRIPTION	<b>A</b>	ANNUAL ADOPTED BUDGET	YE	AR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	 JUL-19 ACTUAL
REVENUES						
Interest - Investments	\$	200	\$	1,892	946.00%	\$ 140
Special Assmnts- Tax Collector		1,029,143		1,006,099	97.76%	29
Special Assmnts- Prepayment		-		32,200	0.00%	-
Special Assmnts- Discounts		(41,166)		(34,755)	84.43%	2
TOTAL REVENUES		988,177		1,005,436	101.75%	171
<u>EXPENDITURES</u>						
<u>Administration</u>						
Misc-Assessmnt Collection Cost		20,583		19,426	94.38%	 1
Total Administration		20,583		19,426	94.38%	 1_
Debt Service						
Principal Debt Retirement		505,000		505,000	100.00%	_
Principal Prepayments		-		35,000	0.00%	15,000
Interest Expense		472,050		471,550	99.89%	_
Interest Payments-Misc		_		-	0.00%	(15,000)
Total Debt Service		977,050		1,011,550	103.53%	-
TOTAL EXPENDITURES		997,633		1,030,976	103.34%	1
Excess (deficiency) of revenues						
Over (under) expenditures		(9,456)		(25,540)	270.09%	 170
OTHER FINANCING SOURCES (USES)						
Operating Transfers-Out		_		(1,237)	0.00%	(121)
Contribution to (Use of) Fund Balance		(9,456)		-	0.00%	-
TOTAL FINANCING SOURCES (USES)		(9,456)		(1,237)	13.08%	(121)
Net change in fund balance	\$	(9,456)	\$	(26,777)	283.17%	\$ 49
FUND BALANCE, BEGINNING (OCT 1, 2018)		819,170		819,170		
FUND BALANCE, ENDING	\$	809,714	\$	792,393		

ACCOUNT DESCRIPTION	Α	ANNUAL DOPTED BUDGET		R TO DATE	YTD ACTUAL AS A % OF ADOPTED BUD	JUL-19 ACTUAL
REVENUES						
Interest - Investments	\$	100	\$	949	949.00%	\$ 83
Special Assmnts- Tax Collector		65,650		64,251	97.87%	2
Special Assmnts- Discounts		(2,626)		(2,220)	84.54%	-
TOTAL REVENUES		63,124		62,980	99.77%	85
<u>EXPENDITURES</u>						
Administration						
Misc-Assessmnt Collection Cost		1,313		1,241	94.52%	 =
Total Administration		1,313		1,241	94.52%	 
<u>Debt Service</u>						
Principal Debt Retirement		10,000		10,000	100.00%	-
Principal Prepayments		-		10,000	0.00%	-
Interest Expense		49,296		48,980	99.36%	 -
Total Debt Service		59,296	-	68,980	116.33%	<del>-</del>
TOTAL EXPENDITURES		60,609		70,221	115.86%	-
Excess (deficiency) of revenues						
Over (under) expenditures		2,515	-	(7,241)	-287.91%	 85
OTHER FINANCING SOURCES (USES)						
Contribution to (Use of) Fund Balance		2,515		-	0.00%	-
TOTAL FINANCING SOURCES (USES)		2,515		-	0.00%	-
Net change in fund balance	\$	2,515	\$	(7,241)	-287.91%	\$ 85
FUND BALANCE, BEGINNING (OCT 1, 2018)		75,327		75,327		
FUND BALANCE, ENDING	\$	77,842	\$	68,086		

ACCOUNT DESCRIPTION	Α	ANNUAL DOPTED BUDGET	 YEAR TO DA		YTD ACTUAL AS A % OF ADOPTED BUD	JUL-19 ACTUAL
REVENUES						
Interest - Investments	\$	-	\$ ;	293	0.00%	\$ 21
TOTAL REVENUES		-		293	0.00%	21
EXPENDITURES						
Construction In Progress						
Construction in Progress		-	63	,829	0.00%	-
Total Construction In Progress		-	 63	,829	0.00%	 -
TOTAL EXPENDITURES		-	63	,829	0.00%	-
Excess (deficiency) of revenues						
Over (under) expenditures		=	 (63	,536)	0.00%	 21
OTHER FINANCING SOURCES (USES)						
Interfund Transfer - In		-	1	,237	0.00%	121
TOTAL FINANCING SOURCES (USES)		-	1	,237	0.00%	121
Net change in fund balance	\$	-	 62	,299)	0.00%	\$ 142
FUND BALANCE, BEGINNING (OCT 1, 2018)		-	146	,635		
FUND BALANCE, ENDING	\$		 84	,336		

Supporting Schedules
July 31, 2019

### Non-Ad Valorem Special Assessments - St Johns County Tax Collector (Monthly Assessment Collection Distributions) For the Fiscal Year Ending September 30, 2019

									Allo	cation by Funds	;	
			Discount /							2002 Area		
Date	Net	Amount	(Penalties)	Collection		Gross		General	C	apital Reserves		Debt Service (1)
Received	Re	ceived	Amount	Cost		Amount		Fund		Fund		Funds
Assessments Levie	d FY 2019	9			\$	5,693,651 <b>(2)</b>	\$	3,338,162	\$	52,817	\$	2,302,672
Allocation%					•	100%	ľ	59%		1%		40%
11/07/18		41,099	2,215	839		44,153		25,887		410		17,857
11/20/18		416,349	17,702	8,494		442,545		259,462		4,105		178,978
11/28/18		513,753	21,843	10,485		546,080		320,165		5,066		220,850
12/14/18		596,855	25,376	12,181		634,412		371,952		5,885		256,574
12/27/18		969,581	41,143	19,787		1,030,512		604,184		9,560		416,768
01/31/19		1,443,626	61,378	29,462		1,534,466		899,650		14,234		620,581
02/25/19		645,972	22,123	13,183		681,278		399,430		6,320		275,528
03/20/19		226,366	6,934	4,620		237,920		139,492		2,207		96,222
04/25/19		168,632	107	3,441		172,180		100,949		1,597		69,635
06/19/19		143,352	(4,260)	2,926		142,017		83,264		1,317		57,436
06/25/19		106,538	(2,035)	2,174		106,677		62,544		990		43,143
07/23/19	\$	173	\$ (14)	) \$ 4	\$	163	\$	96	\$	2	\$	66
TOTAL	\$	5,272,296	\$ 192,512	\$ 107,595	\$	5,572,403	\$	3,267,075	\$	51,692	\$	2,253,637
· ·												
TOTAL OUTSTAN	IDING				\$	121,248	\$	71,087	\$	1,125	\$	49,035

<sup>(1)</sup> Debt Services Funds - Series 2002 and 2015A and 2016.

% COLLECTED TO DATE

#### **Prior Year Delinquent Assessments**

97.87%

97.87%

97.87%

97.87%

Tax Year/FY	Outstanding Parcel		Total Amount			General Fund Cap Reserve 004		Debt Service	
2016/2017	072420-0493	9	\$	76,098	\$	24,920		\$ 51,178	
2017/2018	072420-0493		\$	66,985	\$	15,806	\$ 2,149	\$ 49,030	
		Total O/S	\$	143,083	\$	40,726	\$ 2,149	\$ 100,208	

<sup>(2)</sup> Increase is due to adding 9,741 square feet of commercial property.

## Non-Ad Valorem Special Assessments - District Collected (Monthly Assessment Collection Distributions) For the Fiscal Year Ending September 30, 2019

						Alloca	tion by Funds	
		Discount /				20	002 Area	Series 2002
Date	Net Amount	(Penalties)	Collection	Gross	General	Capi	tal Reserves	Debt Service
Received	Received	Amount	Cost	Amount	Fund		Fund	Fund
District Collected Allocation%	Assessments FY 2019 (	1)		\$ 51,717 100%	11,994 23%	\$	1,668 3%	\$ 38,056 74%
10/22/18	20,861			20,861	1,000		834	19,028
03/08/19	4,998			4,998	4,998		-	-
04/18/19	20,861			20,861	1,000		834	19,028
05/23/19	1,000			1,000	1,000		-	-
06/25/19	1,000			1,000	1,000		-	-
07/17/19	1,000			1,000	1,000	\$	-	\$ -
TOTAL	\$ 49,718	\$ -	\$ -	\$ 49,718	\$ 9,995	\$	1,668	\$ 38,056
% COLLECTED	TO DATE			96%	83%		100%	100%

					Series 2002
(1) Assessment Notes:	_	Total	General Fund	Reserve Capital Project Fund	Debt Service Fund
St. Augustine Land & Timber LLC	Total	51,717	11,994	1,668	38,056

Report Date: 8/12/2019 19

# Construction Report Series 2015A Bonds

## Recap of Capital Project Fund Activity Through July 31, 2019

Source of Funds:	Amount
Opening Balance in Construction Account	\$ 1,508,037
Opening Balance in Cost of Issuance account	159,750
<del></del>	
Interest Earned	<b>A</b> 5.405
Construction Account	\$ 5,465
Cost of Issuance Account	4
Reserve Account (transferred)	3,646
	\$ 9,115
Total Source of Funds:	\$ 1,676,902
Use of Funds:	
Disbursements:	
Cost of Issuance	\$ 157,875
Stormwater System	-
General Infrastructure-Roadway Renewal and Reconstruction	17,780
Swim/Fitness Facility	71,278
Tennis Center	158,374
Landscape Maintenance Storage Building	1,187,258
Tolomato Boardwalk Golf Cart Parking	-
Retainage	
Total Use of Funds:	\$ 1,592,565
Net Available Amount to Spend in Construction Account at July 31, 2019	\$ 84,336
	<del>+ + + + + + + + + + + + + + + + + + + </del>

## **Cash and Investment Report**

### July 31, 2019

Account Name	Bank Name	Investment Type	Maturity	<u>Yield</u>	<u>Balance</u>
GENERAL FUND					
Checking Account - Operating	BB&T	Checking Account	n/a	0.00%	\$642,881
Capital Markets	BB&T	Goldman Sachs MMA		2.08%	\$418,694
Capital Markets (1)	BB&T	T-Bills	n/a	2.30%	\$1,996,945
		Subtotal			\$2,415,639
				Subtotal	\$3,058,519
DEBT SERVICE FUNDS					
Series 2002 Prepayment Fund	US Bank	Government Obligation Fund	n/a	0.05%	\$21,116
Series 2002 Reserve Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$191,424
Series 2002 Revenue Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$14
Series 2015A Prepayment Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$21,512
Series 2015A Reserve Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$484,594
Series 2015A Revenue Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$53,190
Series 2016 Prepayment Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$1,975
Series 2016 Reserve Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$31,330
Series 2016 Revenue Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$11,386
CONSTRUCTION FUND					
Series 2015A Construction Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$84,336
				Total	\$3,959,398

#### (1) Investments in T-Bills

Accounts Closed in April 30, 2019 and invest the money in Goldman Sachs MMA in May 2019.

Report Date: 8/12/2019 21

## Payroll Invoice Approval Listing

## July 31, 2019

Week	Date	Amount
Week # 27	07/01/19	65,835.39
Week # 29	07/14/19	61,039.34
Total		\$126,874.73

Report Date: 8/12/2019 22

## **Statistical Summary**

Company:49Z - Marshal Creek Cor Service Center:0030 SEMA

Week#:27

Qtr/Year:3/2019

Run Time/Date:17:09:19 PM EDT 07/01/2019

Status:Under Review P/E Date:06/30/2019

P/E Date:06/30/2019

Taxes Debited

Federal Income Tax

4.570.9

Qtr/Year:3/2019	Run Time/Date:17:09:19 PM EDT 07/01/2019					
Taxes Debited	Federal Income Tax	4,570.99				
	Earned Income Credit Advances	0.00				
	Social Security - EE	3,794.67				
	Social Security - ER	3,794.62				
	Social Security Adj - EE	0.00				
	Medicare - EE	887.49				
	Medicare - ER	887.45				
	Medicare Adj - EE	0.00				
	Medicare Surtax - EE	0.00				
	Medicare Surtax Adj - EE	0.00				
	COBRA Premium Assistance Payments	0.00				
	Federal Unemployment Tax	0.00				
	State Income Tax	0.00				
	Non Resident State Income Tax	0.00				
	State Unemployment Insurance - EE	0.00			- ~	
	State Unemployment Insurance Adj - EE	0.00				
	State Disability Insurance - EE	0.00			1	
	State Disability Insurance Adj - EE	0.00				
	State Unemployment/Disability Ins - ER	0.00		W TO S		
	State Family Leave Insurance - EE	0.00				
	State Family Leave Insurance - ER	0.00		010		
	State Medical Leave Insurance - EE	0.00				
	State Medical Leave Insurance - ER	0.00	7	of of the		
	Transit Tax - EE	0.00				
	Workers' Benefit Fund Assessment - EE	0.00				
	Workers' Benefit Fund Assessment - ER	0.00				
	Local Income Tax	0.00				
	School District Tax	0.00				
	Total Taxes Debited		13,935.22			
Other Transfers	ADP Check Acct. No.0000241662195Tran/ABA263191387	14,235.55				
	Full Service Direct Deposit Acct. No.0000241662195Tran/AB		Total Liability			
	Total Amount Debited From Your Account			65,835.39		65,835.39
Bank Debits & Other Liability	Adjustments/Prepay/Voids		0.00			65,835.39
Taxes- Your Responsibility	None this payroll			·		

### Statistical Summary

Company:49Z - Marshal Creek Cor Service Center:0030 SEMA Status:Under Review Week#:29 Pay Date:07/19/2019 P/E Date:07/14/2019 Qtr/Year:3/2019 Run Time/Date:16:28:56 PM EDT 07/15/2019 Federal Income Tax Taxes Debited 4,068.10 Earned Income Credit Advances 0.00 Social Security - EE 3,518.34 Social Security - ER 3,518.39 Social Security Adj - EE 0.00 Medicare - EE 822.81 Medicare - ER 822.85 Medicare Adj - EE 0.00 Medicare Surtax - EE 0.00 Medicare Surtax Adj - EE 0.00 COBRA Premium Assistance Payments 0.00 Federal Unemployment Tax 0.00 State Income Tax 0.00 Non Resident State Income Tax 0.00 State Unemployment Insurance - EE 0.00 State Unemployment Insurance Adj - EE 0.00 State Disability Insurance - EE 0.00 State Disability Insurance Adi - EE 0.00 State Unemployment/Disability Ins - ER 0.00 State Family Leave Insurance - EE 0.00 State Family Leave Insurance - ER 0.00 State Medical Leave Insurance - EE 0.00 State Medical Leave Insurance - ER 0.00 Transit Tax - EE 0.00 Workers' Benefit Fund Assessment - EE 0.00 Workers' Benefit Fund Assessment - ER 0.00 Local Income Tax 0.00 School District Tax 0.00 **Total Taxes Debited** 12,750.49 Other Transfers ADP Check Acct. No.0000241662195Tran/ABA263191387 11,841.10 Full Service Direct Deposit Acct. No.0000241662195Tran/ABA263191387 36,447.75 **Total Liability Total Amount Debited From Your Account** 61,039.34 61,039,34 Bank Debits & Other Liability Adjustments/Prepay/Voids 0.00 61,039.34 Taxes- Your Responsibility None this payroll

61,039.34

### **Marshall Creek CDD**

Bank Reconciliation

Bank Account No. 2195 BB&T - GF NEW

 Statement No.
 07-19

 Statement Date
 7/31/2019

G/L Balance (LCY) 642,880.62 Statement Balance 651,924.94 G/L Balance 642,880.62 **Outstanding Deposits** 0.00 Positive Adjustments 0.00 Subtotal 651,924.94 642,880.62 **Outstanding Checks** 9,044.32 Subtotal **Negative Adjustments** Differences 0.00 0.00 Ending G/L Balance 642,880.62 **Ending Balance** 642,880.62

Difference 0.00

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Outstandin	ng Checks					
3/18/2019	Payment	DD301	Payment of Invoice 041154	86.90	0.00	86.90
4/9/2019	Payment	11972	VILLAGE KEY & ALARM, INC.	98.75	0.00	98.75
5/14/2019	Payment	12231	CRONIN ACE HARDWARE	33.46	0.00	33.46
5/28/2019	Payment	12311	ERIN M LANDRY	35.00	0.00	35.00
6/11/2019	Payment	12393	ERIN M LANDRY	70.00	0.00	70.00
6/11/2019	Payment	12404	MONICA FOURMAN	105.00	0.00	105.00
6/18/2019	Payment	DD334	Payment of Invoice 042871	28.00	0.00	28.00
6/19/2019	Payment	12451	GREATER JACKSONVILLE AREA USO COU	1,640.00	0.00	1,640.00
6/19/2019	Payment	12452	HOWARD ENTMAN	90.30	0.00	90.30
6/21/2019	Payment	12461	MONICA FOURMAN	210.00	0.00	210.00
6/26/2019	Payment	12468	ERIN M LANDRY	70.00	0.00	70.00
6/26/2019	Payment	12483	MONICA FOURMAN	52.50	0.00	52.50
7/8/2019	Payment	12545	CATHERINE NOELANI TAYLOR	70.00	0.00	70.00
7/8/2019	Payment	12568	MIRANDA G BULGER	210.00	0.00	210.00
7/8/2019	Payment	12569	MONICA FOURMAN	105.00	0.00	105.00
7/8/2019	Payment	12580	ST. AUGUSTINE POWER HOUSE	255.98	0.00	255.98
7/16/2019	Payment	12603	CLUB CAR	275.00	0.00	275.00
7/16/2019	Payment	12627	TURNER ACE ST. AUGUSTINE, INC	62.17	0.00	62.17
7/19/2019	Payment	12632	JIM SMELAND	108.50	0.00	108.50
7/23/2019	Payment	12638	BITTNEY BURGESS	35.00	0.00	35.00
7/23/2019	Payment	12641	CATHERINE NOELANI TAYLOR	35.00	0.00	35.00
7/23/2019	Payment	12645	GALINA BOLES	592.00	0.00	592.00
7/23/2019	Payment	12646	GLENDA MALEWICKI	70.00	0.00	70.00
7/23/2019	Payment	12651	JERMAINE SOLOMON	231.00	0.00	231.00
7/23/2019	Payment	12652	JIM SMELAND	200.00	0.00	200.00
7/23/2019	Payment	12653	JOSIE LYNN CARLETON	70.00	0.00	70.00
7/23/2019	Payment	12654	LAURA CORREA	140.00	0.00	140.00
7/23/2019	Payment	12655	MADELIN LEPRI	70.00	0.00	70.00
7/23/2019	Payment	12656	MICHAEL KYPRISS	790.00	0.00	790.00
7/23/2019	Payment	12657	MIRANDA G BULGER	297.50	0.00	297.50
7/23/2019	Payment	12658	MONICA FOURMAN	52.50	0.00	52.50
7/23/2019	Payment	12666	THOMAS SALMON	246.97	0.00	246.97
7/23/2019	Payment	12667	TURNER ACE ST. AUGUSTINE, INC	50.91	0.00	50.91
7/26/2019	Payment	12668	CARVER, KENNETH	140.00	0.00	140.00
7/26/2019	Payment	12669	DANIEL P CALDARERA	70.00	0.00	70.00

Marshall Creek CDD Agenda Page #132

Bank Reconciliation

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
7/26/2019	Payment	12670	EVANS, THOMAS	245.00	0.00	245.00
7/26/2019	Payment	12671	FEDEX	110.87	0.00	110.87
7/30/2019	Payment	12676	ST. AUGUSTINE RECORD	224.38	0.00	224.38
7/31/2019	Payment	12677	PROSSER	1,766.63	0.00	1,766.63
Tota	l Outstanding	Checks	9,044.32		9,044.32	

**Check Register** 

July 1 - July 31, 2019

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Involce / GL Description	G/L Account #	Amount Paid
GENE	RAL FUI	ND - 00	<u>1</u>					
001	12509	07/01/19	AT SERVICES OF NORTH FLORIDA	25842	REALIGN OMRON BEAM ON SOUTH GATE	R&M-Gate	546034-52901	\$120.00
001	12509		AT SERVICES OF NORTH FLORIDA	25860	ALUMINUM ARM HARDWARE KIT	R&M-Gate	546034-52901	\$185.12
001 001	12510 12511		FIRSTSERVICE RESIDENTIAL HOME DEPOT CREDIT SERVICES	10562739 478003	BUSINESS CARDS 1/4, 3/8,1/12 DRIVE	Office Supplies 1/4, 3/8, 1/12 drive	551002-53910 546104-53910	\$83.13 \$47.32
001	12511		HOME DEPOT CREDIT SERVICES	2935712	1 QT HARD C AND SHIPPING	R&M-Buildings	546012-53901	\$21.33
001	12511			5146926	DREMEL WHEEL AND ROTARY TOOL	R&M-Vehicles	546104-53910	\$62.44
001	12511		HOME DEPOT CREDIT SERVICES	3555610	L 2 TUB	R&M-Vehicles	546104-53910	\$68.95
001 001	12511 12511		HOME DEPOT CREDIT SERVICES HOME DEPOT CREDIT SERVICES	5556501 2451275	22.5 x 118 ZERUST NO 6 INCH STAINLESS STEEL SEMI-FLUSH CUT	R&M-Vehicles 6 stainless steel semi-flush cut	546104-53910 546104-53910	\$16.31 \$18.21
001	12511		HOME DEPOT CREDIT SERVICES HOME DEPOT CREDIT SERVICES	2451275 5889326	ROTARY TOOL & SHOCKWAVE IMPACT BIT SET	R&M-Vehicles	546104-53910	\$18.21 \$59.94
001	12512		HUNTER INDUSTRIES INCORPORATED	2760221 RI	HEATHER PARK & MISSION PARK	R&M-Irrigation	546041-53902	\$240.00
001	12513	07/01/19	MUNICIPAL CAPITAL CORP	900230519	PAYMENT # 33 OF 36	33 of 36	564001-53902	\$1,534.83
001	12514		RESIDEX, LLC	INV1979275	TURF FUEL	R&M-Grounds	546037-53902	\$92.50
001 001	12515 12515		SITEONE LANDSCAPE SITEONE LANDSCAPE	92116283-001 92222859-001	HUNTER ACC COMM MODULE SCH 40 PVC PARTS	R&M-Irrigation R&M-Irrigation	546041-53902 546041-53902	\$957.93 \$771.68
001	12516		TURNER ACE ST. AUGUSTINE, INC	4573 /3	RED REFLECTOR	R&M-Gate	546034-52901	\$3.59
001	12517		TURNER PEST CONTROL LLC	5877125	JUNE PEST CONTROL	June	546012-53902	\$65.00
001	12517		TURNER PEST CONTROL LLC	5868212	6/19 PEST CONTROL	June	534025-57202	\$106.00
001	12517		TURNER PEST CONTROL LLC	5868212	6/19 PEST CONTROL	June	546034-52901	\$46.00
001 001	12517 12518		TURNER PEST CONTROL LLC WESCO TURF SUPPLY INC.	5868212 40901848	6/19 PEST CONTROL DECAL MONITOR	JUne decal-monitor	546001-57206 546022-53902	\$23.00 \$35.32
001	12519		ADP, INC.	537205686	PERIOD ENDING 5/13/19	w/e 5/13/19	512010-53902	\$93.75
001	12519		ADP, INC.	537205686	PERIOD ENDING 5/13/19	w/e 5/13/19	512010-57205	\$277.50
001	12519	07/02/19	ADP, INC.	537205686	PERIOD ENDING 5/13/19	w/e 5/13/19	512010-57206	\$75.94
001	12519		ADP, INC.	537205686	PERIOD ENDING 5/13/19	w/e 5/13/19	512010-52901	\$14.06
001	12519		ADP, INC.	537205686	PERIOD ENDING 5/13/19 PERIOD ENDING 5/13/19	w/e 5/13/19	512010-53901	\$11.25
001 001	12519 12519		ADP, INC.	537205686 537620658	SERVICES FOR 6/19	w/e 5/13/19 June	511001-51101 512010-53902	\$37.50 \$62.50
001	12519		ADP, INC.	537620658	SERVICES FOR 6/19	June	512010-53902	\$274.99
001	12519	07/02/19	ADP, INC.	537620658	SERVICES FOR 6/19	June	512010-57206	\$50.63
001	12519		ADP, INC.	537620658	SERVICES FOR 6/19	June	512010-52901	\$9.38
001	12519		ADP, INC.	537620658	SERVICES FOR 6/19	June	512010-53901	\$7.50
001 001	12519 12520		CHAD EUGENE HALLMAN	537620658 CH06252019	SERVICES FOR 6/19 SECURITY FOR 6/22/19	June w/e 06/22/19	511001-51101 534099-52901	\$25.00 \$175.00
001	12521		COMCAST	83896803	ACCT# 963179979 6/15-7/14/19	June	541003-57205	\$94.70
001	12521		COMCAST	83896803	ACCT# 963179979 6/15-7/14/19	June	541003-57206	\$217.87
001	12521		COMCAST	83896803	ACCT# 963179979 6/15-7/14/19	June	546034-52901	\$195.70
001	12521		COMCAST	83896803	ACCT# 963179979 6/15-7/14/19	Sweetwater	549921-53910	\$192.55
001 001	12522 12523		DEMAY, INC DOWLING DOUGLAS CO. INC.	2219 059134	184 SPANISH MARSH 500 CARDS, CLEANING SLEEVES & CARDS	R&M-Roads & Alleyways 500 Cards, cleaning sleeves and cards	546081-53901 551002-53910	\$24,850.00 \$157.90
001	12524		EVANS, THOMAS	TE06252019	W/E 06/22/19	w/e 06/22/2019	534099-52901	\$140.00
001	12525	07/02/19	GABE BAGBY	GB06252019	SECURITY FOR WE OF 6/22/19	w/e 6/22/19	534099-52901	\$105.00
001	12526		GALINA BOLES	CREEK-062419	W/E 06/23/19	W/E 06/23/2019	512040-57206	\$699.75
001	12527		GARY PERNA	GP06252019	SECURITY FOR 6/22/19	w/e 06/22/19	534099-52901	\$210.00
001 001	12528 12528		HOME DEPOT CREDIT SERVICES HOME DEPOT CREDIT SERVICES	3023557 8111857	3M NONVALVE RESPIRATOR-20 PK 8 INCH CABLE TIES	Op Supplies - General R&M-General	552001-53910 546001-57206	\$21.47 \$26.05
001	12529		HOWARD FERTILIZER &	CIN-000269570	CHEMICALS	R&M-Grounds	546037-53902	\$1,616.91
001	12530		INTERSTATE BATTERIES	1918701020817	BATTERY AND CORE	R&M-Equipment	546022-53902	\$115.25
001	12531		MCMASTER-CARR SUPPLY CO.	98272761	BB SWEETWATER-PVC PIPE FITTINGS	Billback Expenses Developer	549921-53910	\$29.13
001 001	12531 12532		MCMASTER-CARR SUPPLY CO. MICHAEL KYPRISS	97983081 062419	PVC PIPE FITTINGS W/E 06/23/19	BB-Sweetwater-PVC Pipe fittings w/e 06/23/2019	549921-53910 512040-57206	\$129.30 \$533.25
001	12532		NEWVENTURE OF JACKSONVILLE, INC	175167	7/19 JANITORIAL SERVICE	July 2019	534026-57206	\$500.00
001	12534		OFFICE DEPOT	CM329513321001	RETRUN THERMAL PAPER	Office Supplies	551002-57206	(\$26.59)
001	12534		OFFICE DEPOT	327742358001	MISC OFFICE SUPPLIES	Thermal paper, Paper pads	551002-57206	\$65.55
001	12534		OFFICE DEPOT	329518043001	OFFICE SUPPLIES	Thermal paper roll	551002-57206	\$28.48
001 001	12535 12536		POOLSURE PULTE HOME CORPORATION	131295586617 CREEK-062519	7/19 WATER MANAGEMENT REFUND OVERPAY ON IMPACT FEE 712 ALMOS STREET	July refund overpay on impact fee-712 Almos Street	546074-57205 369950	\$1,031.75 \$71.94
001	12537		REPUBLIC SERVICES OF FL, L.P	0687-000988600	SERVICE FOR 7/1-7/31/19	July	543020-57205	\$394.58
001	12537		REPUBLIC SERVICES OF FL, L.P	0687-000988600	SERVICE FOR 7/1-7/31/19	JUly	543020-57206	\$192.47
001	12538		SANFORD & SON AUTO PARTS INC	611736	2PC 38 WBLE EXT SET, BATTERY NUT BOLT	2pc 38 Wble ext set, Battery nut-bolt	546022-53902	\$7.73
001 001	12538 12538		SANFORD & SON AUTO PARTS INC	611815 611813	COLD CHIESEL	Op Supplies - General	552001-53902 546022-53902	\$5.96 \$46.60
001	12538		SANFORD & SON AUTO PARTS INC TASC	611813 IN1537916	TRANSAXIE INPUT SHAFT SERVICE FOR 5/1-5/31/19	Transaxle Input shaft Payroll-Benefits	546022-53902 512010-53902	\$46.60 \$16.67
001	12539		TASC	IN1537916	SERVICE FOR 5/1-5/31/19	Payroll-Benefits	512010-57205	\$16.67
001	12539		TASC	IN1537916	SERVICE FOR 5/1-5/31/19	Payroll-Benefits	512010-57206	\$16.66
001	12540		VILLAGE KEY & ALARM, INC.	325963	7/1-9/30/19 INTRUSION MONITORING	7/1/19-9/30/19 Intrusion monitoring	534025-57202	\$60.00
001 001	12541 12542		VINELLE MILLER A-1 SOD OF JACKSONVILLE, INC.	062519 107834	NEW ACCOUNTING STAMP 2-ZOYSIA PALLETS	Op Supplies - General R&M-Grounds	552001-53902 546037-53902	\$39.99 \$497.00
001	12542		AT SERVICES OF NORTH FLORIDA	107834 25859	12 LED ARM INSTALLATION KIT	2-12' LED Arm Install kits	546037-53902 546034-52901	\$497.00 \$788.74
001	12543		AT SERVICES OF NORTH FLORIDA	25898	BARCODE SCANNER NOT WORKING	R&M-Gate	546034-52901	\$120.00
001	12544	07/08/19	CANON SOLUTIONS AMERICA, INC	4029624574	6/22-7/21/19	6/22/19-7/21/19	552001-53902	\$19.20
001	12545		CATHERINE NOELANI TAYLOR	070119	SPIN W/E 6/30/19	Spin w/e 06/30/19	512011-53910	\$70.00
001 001	12546 12547		CLEAR WATERS INC. COSTANZO, MARILYN	97972 070119	TREAT LAKES TAI CHI W/E 6/30/19	R&M-Lake w/e 06/30/19	546042-53903 512011-53910	\$4,290.00 \$35.00
001	12547		CRONIN ACE HARDWARE	1045/2	PLASTIC PAIL, BOTTLED WATER	R&M-General	546001-57206	\$58.92
001	12549		DANIEL P CALDARERA	070119	SPIN W/E 6/30/19	w/e 06/30/19	512011-53910	\$70.00
001	12550		DENNIS W. HOLLINGSWORTH,	22686-070219	2019/20 BUSINESS TAX RENEWAL	Misc-Licenses & Permits	549066-57205	\$30.00
001	12551		DOWNEY'S JANITORIAL SUPPLIES	41-17386	CUPS, PAPER TOWELS	R&M-General	546001-57206	\$191.38
001	12551		DOWNEY'S JANITORIAL SUPPLIES	41-17288	SWIFFER FLR CIR, WASH PLUS	SWiffer FIr cIr, Wash Plus	551003-57205 541006 54304	\$152.90 \$46.39
001 001	12552 12553	07/08/19	FERGUSON ENTERPRISES INC #52	6-593-57689 CM059467	SERVICE FOR 6/17-6/19/19 RETURN PVC	Postage and Freight R&M-Roads & Alleyways	541006-51301 546081-53901	\$46.28 (\$35.16)
001	12553		FERGUSON ENTERPRISES INC #52 FERGUSON ENTERPRISES INC #52	7346845	LF 2 FOBS 600#	R&M-Irrigation	546041-53902	\$155.13
001	12553		FERGUSON ENTERPRISES INC #52	7325311	SWEETWATER-PVC SCH 40	Sweetwater -PVC SCH 40	549921-53910	\$4.08
004	12553	07/08/19	FERGUSON ENTERPRISES INC #52	7336634	LF 3 BRS 200#	R&M-Irrigation	546041-53902	\$157.80
001	10551	07/08/19	FIRSTSERVICE RESIDENTIAL	10564656	ONSITE STAFF FEE 6/8-21/2019	ProfServ-Field Management	531016-53910	\$7,446.80
001	12554				TENNIS LESSONS W/E 6/30/19	w/e 6/30/19	512040-57206	\$459.75
001 001	12555		GALINA BOLES GLENDA MALEWICKI	070119				
001		07/08/19	GLENDA MALEWICKI	070119	SENIOR YOGA W/E 6/30/19	MCCDD_w/e 06/30/19	534111-57202	\$105.00
001 001 001	12555 12556	07/08/19 07/08/19						

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
001	12559	07/08/19	INTERSTATE BATTERIES	1918701020887	MARINE BATTERY	R&M-Equipment	546022-53902	\$113.50
001	12559		INTERSTATE BATTERIES	1918701020923	MARINE BATTERY	R&M-Equipment	546022-53902	\$106.55
001	12560	07/08/19	JERMAINE SOLOMON	070119	KIDS FITNESS W/E 6/30/19	w/e 06/30/19	512011-53910	\$100.00
001 001	12560 12560	07/08/19 07/08/19	JERMAINE SOLOMON JERMAINE SOLOMON	070119-KIDS 070119-TRAINING	KIDS FITNESS SUMMER CAMP 6/30/19 PERSONAL TRAINING W/E 6/30/19	Summer camp-w/e 6/30/19 w/e 06/30/19	552033-57205 512011-53910	\$100.00 \$40.50
001	12561		JOSIE LYNN CARLETON	070119	YOGA W/E 6/30/19	w/e 06/30/2019	512011-53910	\$70.00
001	12562		LAURA CORREA	070119	ZUMBA W/E 6/30/19	w/e 06/30/2019	512011-53910	\$140.00
001	12562	07/08/19	LAURA CORREA	070119-ZUMBA	ZUMBA 6/30/19	MCCDD-06/30/19	534111-57202	\$70.00
001	12563		LIL BITS, INC	062519	ISR W/E 6/25/19	ISR w/e 06/25/19	347071-57201	\$684.00
001	12564		MADELIN LEPRI	070119	YOGA W/E 6/30/19	w/e 06/30/2019	512011-53910	\$35.00
001	12565		MCMASTER-CARR SUPPLY CO. MEDICAL EXPRESS CORPORATION	98506115	ALUMINUM FITTINGS, HOSE COUPLINGS	Alumiunm fittings, hose couplings	546022-53902	\$148.21
001 001	12566 12566		MEDICAL EXPRESS CORPORATION MEDICAL EXPRESS CORPORATION	201912055 201912055	DRUG SCREENING 6/6-6/18/19 DRUG SCREENING 6/6-6/18/19	Payroll-Benefits Payroll-Benefits	512010-57205 512010-57206	\$54.00 \$27.00
001	12567	07/08/19	MICHAEL KYPRISS	070119	TENNIS LESSONS W/E 6/30/19	w/e 06/30/19	512040-57206	\$647.25
001	12568	07/08/19		070119	SPIN & HIIT W/E 6/30/19	w/e 06/30/19	512011-53910	\$210.00
001	12569	07/08/19	MONICA FOURMAN	070119	EXTREME BURN W/E 7/1/19	w/e 06/30/2019	512011-53910	\$105.00
001	12570		NANCY COHEN	062519	MEDITATION SEMINAR	S/F Activity Fees	347072	\$90.00
001	12571		OFFICE DEPOT	331296440001	PENCILS, STAPLE REMOVER, TAPE, MAKERS	pencils,staple remover,tape, markers	551002-57206	\$44.65
001 001	12571 12572	07/08/19	OFFICE DEPOT PINCH A PENNY 038	332102062001 321921	COPIER PAPER, CUPS, TAPE DISPENSER LEAF RAKE, SKIM, ZAPPIT	Office Supplies R&M-Pools	551002-53910 546074-57205	\$106.34 \$394.96
001	12572		PUBLIX SUPER MARKETS, INC.	1556029864	CAMP SUPPLIES	Op Supplies - Summer Camp	552033-57205	\$594.96 \$50.25
001	12574	07/08/19	RAMCO PROTECTIVE SECURITY SOLUTIONS	26697	W/E 6/14/19	w/e 06/14/2019	534037-52901	\$5,068.80
001	12574	07/08/19	RAMCO PROTECTIVE SECURITY SOLUTIONS	26927	W/E 6/28/19	w/e 6/28/2019	534037-52901	\$5,068.80
001	12574	07/08/19	RAMCO PROTECTIVE SECURITY SOLUTIONS	26448	W/E 05/31/19	w/e 05/31/2019	534037-52901	\$5,435.52
001	12574	07/08/19	RAMCO PROTECTIVE SECURITY SOLUTIONS	27031	W/E 7/5/19	w/e 07/05/2019	534037-52901	\$5,435.52
001	12574	07/08/19	RAMCO PROTECTIVE SECURITY SOLUTIONS	26582	W/E 6/7/19	w/e 06/07/2019	534037-52901	\$5,068.80
001 001	12574 12575	07/08/19 07/08/19		26815 INV1983337	W/E 06/21/19 CHEMSTP8015	W/e 06/21/2019	534037-52901 546081-53901	\$5,068.80 \$20.06
001	12575	07/08/19	RESIDEX, LLC	INV1983337	2 EA BRASS TIPS	R&M-Roads & Alleyways R&M-Roads & Alleyways	546061-53901	\$20.06
001	12576	07/08/19		070119	TAI CHI W/E 6/30/19	w/e 06/30/2019	512011-53910	\$35.00
001	12577	07/08/19	SAFETY-KLEEN SYSTEMS, INC	1903034769	MDL 16 PREIUM	MDL 16 Premium	552030-53902	\$149.57
001	12578	07/08/19	SANFORD & SON AUTO PARTS INC	612595	30 QT HEAVY DUTY, SHRINK TUBING	Op Supplies - Fuel, Oil	552030-53902	\$10.58
001	12578	07/08/19		612595	30 QT HEAVY DUTY, SHRINK TUBING	R&M-Irrigation	546041-53902	\$9.98
001	12578	07/08/19	SANFORD & SON AUTO PARTS INC	612726	THRD ROD	R&M-Equipment	546022-53902	\$3.69
001	12578	07/08/19	SANFORD & SON AUTO PARTS INC	612575	OIL FILTER	R&M-Equipment	546022-53902	\$26.12
001 001	12579 12579	07/08/19	SITEONE LANDSCAPE SITEONE LANDSCAPE	92451208-001 92360725-001	PRIMO MAXX PGR LIQUID PINE STRAW, SHURFLO PUMP	R&M-Grounds pine straw	546037-53902 546059-53902	\$295.05 \$81.65
001	12579		SITEONE LANDSCAPE	92360725-001	PINE STRAW, SHURFLO PUMP	Shurflo pump	546022-53902	\$108.69
001	12580	07/08/19	ST. AUGUSTINE POWER HOUSE	186506	TRIMMER, EDGER	Cap Outlay-Machinery and Equip	564001-53902	\$1,172.87
001	12580	07/08/19	ST. AUGUSTINE POWER HOUSE	CM186496	BILLED 2 TIMES CREDIT FULL PRICE	Cap Outlay-Machinery and Equip	564001-53902	(\$1,379.80)
001	12580		ST. AUGUSTINE POWER HOUSE	188495	EDGER BLADE, WHEEL ASSEMPLY	Edger blade	552001-53902	\$44.50
001	12580		ST. AUGUSTINE POWER HOUSE	188495	EDGER BLADE, WHEEL ASSEMPLY	Wheel assemply	546022-53902	\$95.98
001	12580	07/08/19		189084	ASM CUTTER HSG	ASM-Cutter HSG	546022-53902	\$142.99
001 001	12580 12581	07/08/19 07/08/19	ST. AUGUSTINE POWER HOUSE ST. JOHNS COUNTY UTILITY DEPT.	189085 114653-061919	BEARING W/RACE, EDGER BLADE 514211-114653 5/19-6/19/19	R&M-Equipment 06/19/19	546022-53902 543021-53903	\$179.44 \$199.88
001	12581		ST. JOHNS COUNTY UTILITY DEPT.	121119-061919	514214-121119 5/19-6/18/19	06/19/19	543021-57206	\$123.57
001	12581		ST. JOHNS COUNTY UTILITY DEPT.	104785-061919	514213-104785 5/19-6/19/19	06/19/19	543001-57205	\$923.64
001	12581	07/08/19	ST. JOHNS COUNTY UTILITY DEPT.	101723-061919	514213-101723 5/19-6/19/19	06/19/2019	546034-52901	\$30.99
001	12581		ST. JOHNS COUNTY UTILITY DEPT.	114659-061919	514215-114659 5/19-6/19/19	06/19/19	543001-57205	\$721.70
001	12581		ST. JOHNS COUNTY UTILITY DEPT.	126261-061919	532033-126261 5/19-6/19/19	06/19/2019	546034-52901	\$38.29
001 001	12581 12582		ST. JOHNS COUNTY UTILITY DEPT.	133660-061919 4671 /3	514213-133660 5/19-6/19/19 FLEX BLACK TAPE	06/19/19 R&M-General	543021-53902 546001-57206	\$296.78 \$12.99
001	12582	07/08/19	TURNER ACE ST. AUGUSTINE, INC TURNER ACE ST. AUGUSTINE, INC	3847 /3	WASH BRUSH	R&M-General	546001-57206	\$12.99
001	12582	07/08/19	TURNER ACE ST. AUGUSTINE, INC	4919/3	PUSH COUPLING, ADPTR, ELBOW	R&M-Pools	546074-57205	\$22.56
001	12583	07/08/19	UNITED SITE SERVICES	114-8674296	5/20-6/16/19	5/20/19-6/16/19	546009-53901	\$126.00
001	12584	07/08/19		52736	COURT RAKE PANELS, FILTERS, LINE BLITZ	R&M-Court Maintenance	546017-57206	\$841.69
001	12585		WESCO TURF SUPPLY INC.	40902912	ACTUATOR	R&M-Equipment	546022-53902	\$109.12
001	12586		WILLIAMS' PLANT NURSERY	95341	LANTANA	Impr - Landscape	563023-53902	\$66.00
001 001	12587 12587	07/12/19 07/12/19	BB&T- 2056 BB&T- 2056	062119-2056 062119-2056	PURCHASES FOR 5/21-6/19/19 PURCHASES FOR 5/21-6/19/19	5/21/19 5/22/19	543020-53902 543020-53902	\$75.47 \$66.59
001	12587	07/12/19		062119-2056	PURCHASES FOR 5/21-6/19/19	5/22/19	543020-53902	\$61.16
001	12587		BB&T- 2056	062119-2056	PURCHASES FOR 5/21-6/19/19	5/23/19	543020-53902	\$85.83
001	12587	07/12/19	BB&T- 2056	062119-2056	PURCHASES FOR 5/21-6/19/19	06/03/19	543020-53902	\$49.33
001	12587		BB&T- 2056	062119-2056	PURCHASES FOR 5/21-6/19/19	6/8/19	543020-53902	\$49.33
001	12587		BB&T- 2056	062119-2056	PURCHASES FOR 5/21-6/19/19	6/8/19	543020-53902	\$49.33
001	12587		BB&T- 2056 BB&T- 2056	062119-2056	PURCHASES FOR 5/21-6/19/19	Jim Goodall	552001-53902	\$9.00
001 001	12587 12587		BB&T- 2056 BB&T- 2056	062119-2056 062119-2056	PURCHASES FOR 5/21-6/19/19 PURCHASES FOR 5/21-6/19/19	2010 Ford P/u parts battery	546104-53910 546022-53902	\$1,884.36 \$56.31
001	12587	07/12/19	BB&T - 2056 BB&T - 2056	062119-2056	PURCHASES FOR 5/21-6/19/19 PURCHASES FOR 5/21-6/19/19	NY Pizza luncheon	549015-53902 549015-53902	\$56.31 \$115.10
001	12587		BB&T- 2056	062119-2056	PURCHASES FOR 5/21-6/19/19	6/19/19	543020-53902	\$49.32
001	12588		BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Washable markers	552033-57205	\$28.40
001	12588	07/12/19	BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Feathers for crafts	549052-57202	\$7.99
001	12588	07/12/19	BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Washing sponges	549052-57202	\$8.49
001	12588	07/12/19	BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Table covers	549052-57202	\$84.99
001 001	12588 12588	07/12/19	BB&T-2031 BB&T-2031	062119-2031 062119-2031	PURCHASES FOR 5/21-6/1/19 PURCHASES FOR 5/21-6/1/19	Storage cub es Table covers	552033-57205 549052-57202	\$210.80 \$30.00
001	12588		BB&T-2031 BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19 PURCHASES FOR 5/21-6/1/19	rable covers crafts	549052-57202 552033-57205	\$30.00 \$722.33
001	12588	07/12/19		062119-2031	PURCHASES FOR 5/21-6/1/19	Detergent	552033-57205	\$12.70
001	12588	07/12/19	BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Camp staff shirts	552033-57205	\$397.00
001	12588	07/12/19	BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Summer camp snacks	552033-57205	\$343.12
001	12588		BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Blackout curtain	546012-57205	\$15.96
001	12588		BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Helicopter-Ping Pong ball	549052-57205	\$583.00
001	12588	07/12/19	BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Inflatables	549052-57202	\$130.00
001 001	12588 12588	07/12/19 07/12/19	BB&T-2031 BB&T-2031	062119-2031 062119-2031	PURCHASES FOR 5/21-6/1/19 PURCHASES FOR 5/21-6/1/19	Tension rods Cardstock	546012-57205 552033-57205	\$14.99 \$13.67
001	12588	07/12/19		062119-2031	PURCHASES FOR 5/21-6/1/19 PURCHASES FOR 5/21-6/1/19	Smallfoot	552033-57205	\$13.07
001	12588		BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Table skirting	549052-57202	\$41.92
001	12588	07/12/19	BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Patriotic bunting	549052-57202	\$10.14
001	12588		BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	4th of July decorations	549052-57202	\$280.81
001	12588		BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Wooden stick flags	549052-57202	\$19.94
001	12588		BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Game	552033-57205	\$8.83
001	12588	07/12/19	BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	chips	552033-57205	\$23.53

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Pald
001	12588	07/12/19	BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Rest mats	552033-57205	\$88.95
001	12588		BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Captain Character	549052-57202	\$200.00
001	12588	07/12/19		062119-2031	PURCHASES FOR 5/21-6/1/19	Preschool toys, blocks	552033-57205	\$77.93
001	12588	07/12/19	BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	6/3/19-bus trip	552033-57205	\$276.25
001 001	12588 12588	07/12/19	BB&T-2031 BB&T-2031	062119-2031 062119-2031	PURCHASES FOR 5/21-6/1/19 PURCHASES FOR 5/21-6/1/19	Party favors Face painting	552033-57205 549052-57202	\$102.06 \$290.00
001	12588		BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19 PURCHASES FOR 5/21-6/1/19	Skate station	552033-57205	\$290.00 \$168.00
001	12588	07/12/19		062119-2031	PURCHASES FOR 5/21-6/1/19	Animal show	552033-57205	\$312.00
001	12588	07/12/19	BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Buses for field trips	552033-57205	\$1,901.25
001	12588	07/12/19	BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Velocity	552033-57205	\$569.80
001	12588		BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Sm garbage can	551003-57205	\$14.99
001	12588		BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	books	552033-57205	\$50.46
001 001	12588 12589	07/12/19	BB&T-2031 BB&T-2049	062119-2031 062119-2049	PURCHASES FOR 5/21-6/1/19 PURCHASES FOR 5/20-6/6/19	Live music-June 14	549052-57202 546017-57206	\$125.00 \$378.85
001	12509	07/12/19		062119-2049	PURCHASES FOR 5/22-6/17/19	Pickleball caddy and balls Hammerhead surface cleaners	546084-53901	\$376.65 \$113.58
001	12590	07/12/19		062119-2064	PURCHASES FOR 5/22-6/17/19	200' 3/8 pressure washer hose	546081-53901	\$719.98
001	12590	07/12/19	BB&T-2064	062119-2064	PURCHASES FOR 5/22-6/17/19	suction set	546081-53901	\$47.69
001	12590	07/12/19	BB&T-2064	062119-2064	PURCHASES FOR 5/22-6/17/19	wall timer	546012-57205	\$15.00
001	12590	07/12/19		062119-2064	PURCHASES FOR 5/22-6/17/19	return-30 minute timer	546012-57205	(\$20.00)
001	12590		BB&T-2064	062119-2064	PURCHASES FOR 5/22-6/17/19	safety can	546022-53902	\$25.99
001 001	12590 12590		BB&T-2064 BB&T-2064	062119-2064 062119-2064	PURCHASES FOR 5/22-6/17/19 PURCHASES FOR 5/22-6/17/19	Memory SD card	552001-53910 552001-53910	\$35.99 \$137.50
001	12590	07/12/19		062119-2064	PURCHASES FOR 5/22-6/17/19 PURCHASES FOR 5/22-6/17/19	Cooling towels return-SD card	552001-53910	(\$28.98)
001	12590	07/12/19	BB&T-2064	062119-2064	PURCHASES FOR 5/22-6/17/19	Wildlife camera	546012-53901	\$199.99
001	12590	07/12/19		062119-2064	PURCHASES FOR 5/22-6/17/19	Sandisk SD crad w/ adapter	552001-53910	\$25.16
001	12590	07/12/19	BB&T-2064	062119-2064	PURCHASES FOR 5/22-6/17/19	Animal control ext pole	546081-53901	\$154.49
001	12590		BB&T-2064	062119-2064	PURCHASES FOR 5/22-6/17/19	5 ton ratcheting set	546104-53910	\$100.25
001	12590		BB&T-2064	062119-2064	PURCHASES FOR 5/22-6/17/19	Predator Snatch hook	546081-53901	\$41.96
001 001	12590 12590	07/12/19 07/12/19	BB&T-2064 BB&T-2064	062119-2064 062119-2064	PURCHASES FOR 5/22-6/17/19 PURCHASES FOR 5/22-6/17/19	06/06/19 Valley Smoke-Eng luncheon	546012-53901 552001-53910	\$84.08 \$180.00
001	12590		BB&T-2064	062119-2064	PURCHASES FOR 5/22-6/17/19 PURCHASES FOR 5/22-6/17/19	Steam valve	546012-57205	\$68.77
001	12590		BB&T-2064	062119-2064	PURCHASES FOR 5/22-6/17/19	Hitch Receiver w/ chain	546104-53910	\$52.95
001	12590	07/12/19	BB&T-2064	062119-2064	PURCHASES FOR 5/22-6/17/19	Fluids-Ford dealership	546104-53910	\$125.78
001	12590	07/12/19	BB&T-2064	062119-2064	PURCHASES FOR 5/22-6/17/19	return-Wildlife camera	546012-53901	(\$199.99)
001	12590	07/12/19	BB&T-2064	062119-2064	PURCHASES FOR 5/22-6/17/19	glass globe	546012-53901	\$17.36
001	12590		BB&T-2064	062119-2064	PURCHASES FOR 5/22-6/17/19	Transmissions oil cooler	546104-53910	\$190.38
001 001	12590 12590		BB&T-2064 BB&T-2064	062119-2064 062119-2064	PURCHASES FOR 5/22-6/17/19 PURCHASES FOR 5/22-6/17/19	Transmission fluid Amazon monthly charge	546104-53910	\$18.87 \$12.99
001	12590	07/12/19		346133	AUDIT FY18	Audit FY 2018	552001-53902 532002-51301	\$4,675.00
001	12592		DAYANA YAPA	070319	SENIOR YOGA	Contracts-Outside Fitness	534111-57202	\$35.00
001	12593		GARY PERNA	GP07022019	SECURTY FOR 6/23, 6/26, 6/27,6/29/19	w/e 06/29/19	534099-52901	\$525.00
001	12594	07/12/19	JOHNETTA HARRIS	070319	PLANT WITH ME SEMINAR	Plant Me Seminar	347072	\$567.00
001	12595	07/12/19	SITEONE LANDSCAPE	89676701-001	LESCO FERTILIZER, KRYLON MARKING WAND	Lesco Fertilizer	546037-53902	\$658.04
001	12595	07/12/19	SITEONE LANDSCAPE	89676701-001	LESCO FERTILIZER, KRYLON MARKING WAND	Krylon marking wand, turf marking paint	552001-53902	\$81.41
001	12596	07/16/19		002171		Celebration 17 pallets	546037-53902	\$4,114.00
001 001	12597 12597	07/16/19 07/16/19		357543 357543		June June	512010-57205 512010-57206	\$71.26 \$99.96
001	12597	07/16/19		357543		June	512010-57200	\$56.76
001	12598		AT SERVICES OF NORTH FLORIDA	25977	OUTPUT MODULE W/SURGE BOARD	OUTPUT MODULE W/ SURGE BOARD	546034-52901	\$546.00
001	12599	07/16/19		061919-7313	FINAL PAYMENT	Communication - Telephone	541003-57206	\$514.72
001	12600		BABOLAT VS NORTH AMERICA INC	2646372	RACQUETS	COS - Start Up Inventory	552143-57206	\$221.75
001	12601		CHAD EUGENE HALLMAN	CH07022019		w/e 6/29/19	534099-52901	\$140.00
001 001	12602 12603	07/16/19 07/16/19	CINTAS CORP CLUB CAR	8404197723 070119	MISC FIRST AID SUPPLIES	Office Supplies Service Seminar-Bill Barnes	551002-57205 552001-53902	\$94.73 \$275.00
001	12603		D.A. SCHOGGIN, INC	337498	LED RETRO FIT-32	Cap Outlay-Machinery and Equip	564001-57206	\$34,688.00
001	12605		DEBOW'S APPLIANCE SERVICE	070119	EED NE THO THI GE	June	544003-57206	\$132.08
001	12605		DEBOW'S APPLIANCE SERVICE	070119		July	544003-57206	\$132.08
001	12606	07/16/19	DOWNEY'S JANITORIAL SUPPLIES	41-17421	16 OZ CUPS	Office Supplies	551002-57206	\$113.00
001	12607	07/16/19	ERIN GUNIA	CREEK-070319	REIMB TRAVEL TO COSTCO 7/2/19	Travel to Costco	540001-57205	\$23.65
001	12608		EVANS, THOMAS	TE0710209	SECURITY FOR 7/5/19	w/e 07/06/2019	534099-52901	\$140.00
001	12609	07/16/19		6-600-00742	BASE MANAGEMENT FEE JUL 2019	Postage and Freight	541006-51301 531016-53910	\$28.00
001 001	12610 12611		FIRSTSERVICE RESIDENTIAL FOUNTAIN PEOPLE INC	10565607 0071499-TB	DAGE WANAGEWENT FEE JUL 2019	ProfServ-Field Management  New slide for splash pad	531016-53910 564001-57205	\$5,417.00 \$11,696.00
001	12612		GALINA BOLES	0071499-1B 070819	TENNIS LESSONS W/E 7/7/19	w/e 07/07/2019	512040-57206	\$11,696.00
001	12613		GARY PERNA	GP07102019	SECURITY FOR 6/30,7/2,7/6/19	w/e 07/06/19	534099-52901	\$315.00
001	12614		KINDER, INC	070919	50% DEPOSIT ENTRY WELL FILTRATION SYSTEM	50 % deposit Entry Well Filtration system	564001-53902	\$15,222.69
001	12615		MICHAEL KYPRISS	070819	TENNIS LESSONS W/E 7/7/19	w/e 07/07/2019	512040-57206	\$849.75
001	12616		MSC 7511	INV3155288	SERVICE FOR 6/3-7/2/19	6/3/19-7/2/19	547001-53910	\$178.64
001 001	12616 12616		MSC 7511 MSC 7511	INV3155288 INV3155288	SERVICE FOR 6/3-7/2/19 SERVICE FOR 6/3-7/2/19	6/3/19-7/2/19 6/3/19-7/2/19	551002-57206 552001-53902	\$59.54 \$59.55
001	12616 12616		MSC 7511 MSC 7511	INV3155288 INV3155288	SERVICE FOR 6/3-7/2/19 SERVICE FOR 6/3-7/2/19	6/3/19-7/2/19 6/3/19-7/2/19	552001-53902 551002-57205	\$59.55 \$59.55
001	12617		NEIGHBORHOOD PUBLICATIONS	MCCDD0605	SERVICE FOR WO-1/2 19	Printing and Binding	547001-53910	\$220.00
001	12617		NEIGHBORHOOD PUBLICATIONS	MCCDD0605		Advertising	548001-57205	\$110.00
001	12617	07/16/19	NEIGHBORHOOD PUBLICATIONS	MCCDD0605		Advertising	548001-57206	\$110.00
001	12618		PAUL MASTERS	071119-FEB 2019	REIMBURSEMENT FOR 1/24-2/23/19	JAN. 24,19-fEB. 23, 19	552001-53902	\$30.00
001	12618		PAUL MASTERS	071119-MAY 2019	REIMBURSEMENT FOR 4/24-5/23/19	APR. 24,19-MAY 23,19	552001-53902	\$30.00
001	12618		PAUL MASTERS	071119-JAN 2019	REIMBURSEMENT FOR 12/24-1/23/19	DEC. 24, 18-JAN. 23, 19	552001-53902	\$30.00
001 001	12619 12619		PAUL MASTERS PAUL MASTERS	071119-MAR 2019 071119-APRIL 2019	REIMBURSEMENT FOR 2/24-3/23/19 REIMBURSEMENT FOR 3/24-4/23/19	FEB. 24,19 - MAR. 23,19 MAR. 24, 19-APR. 23,19	552001-53902 552001-53902	\$30.00 \$30.00
001	12620		RAMCO PROTECTIVE SECURITY SOLUTIONS	27170	SECURITY FOR W/E 7/12/19	W/e 7/12/19	534037-52901	\$5,068.80
001	12621		ROMULO PINE STRAW, INC	071219	1 TRAILER PINE STRAW	R&M-Mulch	546059-53902	\$6,375.60
001	12621		ROMULO PINE STRAW, INC	CREEK-071219	1 TRAILER PLUS INSTALL	R&M-Mulch	546059-53902	\$6,375.60
001	12622		SANFORD & SON AUTO PARTS INC	613416		Fittings	546022-53902	\$1.82
001	12623		SITEONE LANDSCAPE	92319871-001		Talstar insecticide	546037-53902	\$35.88
001	12623		SITEONE LANDSCAPE	92222859-002	TIDE A MUSEL ACOMB	SCH 40 PVC Reducer	546041-53902	\$8.19
001	12624		ST. AUGUSTINE POWER HOUSE	189385	TIRE & WHEEL ASSMB	R&M-Equipment	546022-53902	\$53.47 \$1.023.65
001 001	12625 12626		SUNBELT GATED ACCESS SUNBELT RENTALS	70648 91273769-0001		gate decals 13300-13599 Walk behind trencher	549008-52901 544001-53902	\$1,023.65 \$75.79
001	12627		TURNER ACE ST. AUGUSTINE, INC	4944/3	HARDWARE, CHAIN	R&M-Equipment	546022-53902	\$36.81
001	12627		TURNER ACE ST. AUGUSTINE, INC	4964/3	MISC HARDWARE	R&M-Equipment	546022-53902	\$4.38
001	12627		TURNER ACE ST. AUGUSTINE, INC	4947/3	BLOOM BOOSTER	R&M-General	546001-57206	\$20.98
001	12628	07/16/19	WESCO TURF SUPPLY INC.	40900485	SHOE KIT, HUB BEARING	R&M-Equipment	546022-53902	\$103.91

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Involce / GL Description	G/L Account #	Amount Pald
001	12628	07/16/19	WESCO TURF SUPPLY INC.	40903171	KEYSET	R&M-Equipment	546022-53902	\$30.41
001	12628		WESCO TURF SUPPLY INC.	40903719	SHOCK ABSORBER	R&M-Equipment	546022-53902	\$34.59
001	12628		WESCO TURF SUPPLY INC.	40903718	SHOCK ABSORBER	R&M-Equipment	546022-53902	\$15.13
001	12628	07/16/19	WESCO TURF SUPPLY INC.	40903717	FLOW SENSOR	R&M-Equipment	546022-53902	\$505.73
001 001	12628 12628	07/16/19	WESCO TURF SUPPLY INC. WESCO TURF SUPPLY INC.	40903720 40904503	SHOE KIT	R&M-Equipment key	546022-53902 546022-53902	\$170.32 \$23.22
001	12628		WESCO TURF SUPPLY INC.	39162119		pump service	546075-53902	\$23.22 \$238.00
001	12629	07/18/19		6-607-63634	SERVICE FOR 7/2/19	Postage and Freight	541006-51301	\$38.71
001	12630	07/18/19	ST. AUGUSTINE RECORD	0003193692-01	NOTICE OF MEETING 7/10/19	Legal Advertising	548002-51301	\$94.24
001	12631	07/19/19	FIRSTSERVICE RESIDENTIAL	10561773	ONSITE STAFF FEE 5/25-6/7/19	ProfServ-Field Management	531016-53910	\$7,446.80
001	12632		JIM SMELAND	071119-JAN 2019	REIMB FOR 12/29-1/28/19	Dec. 29-Jan 28	552001-53902	\$50.00
001	12632		JIM SMELAND	071119-JAN 2019	REIMB FOR 12/29-1/28/19	Tire disposal	543020-53902	\$58.50
001 001	12633 12633		L. WERNINCK & SONS, INC. L. WERNINCK & SONS, INC.	532269 533047	1X4 2X6	1 x4 2 x 6	546012-53901 546012-53901	\$26.56 \$331.36
001	12633		L. WERNINCK & SONS, INC. L. WERNINCK & SONS, INC.	532737	2X6 2X6	2 x 6	546012-53901	\$57.00
001	12633		L. WERNINCK & SONS, INC.	CM60185	RETURNED PALLETS	R&M-Sidewalks	546084-53901	(\$60.00)
001	12634		FIRSTSERVICE RESIDENTIAL	10566897	ONSITE STAFF FEE 6/22-7/5/19	ProfServ-Field Management	531016-53910	\$7,446.80
001	12635	07/22/19	FLORIDA JANITOR & PAPER SUPPLY	317600	CLEANING SUPPLIES	R&M-Buildings	546012-53902	\$164.53
001	12636	07/22/19		27548	PARK SIGNS	9- 18x18 Park signs	546012-53901	\$225.00
001	12636		MATTHEW BROADUS ADVERTISING, I	27609	SKATEBOARDING NOT PERMITTED SIGN	R&M-General	546001-57206	\$220.00
001 001	12637 12637		ADP, INC. ADP, INC.	538802054 538802054	FOR PERIOD ENDING 6/16/19 FOR PERIOD ENDING 6/16/19	w/e 06/16/19 , w/e 6/30/19 w/e 06/16/19, w/e 06/30/19	512010-53902 512010-57205	\$135.81 \$472.82
001	12637	07/23/19		538802054	FOR PERIOD ENDING 6/16/19	w/e 06/16/19, w/e 06/30/19	512010-57205	\$472.82 \$106.89
001	12637	07/23/19	ADP. INC.	538802054	FOR PERIOD ENDING 6/16/19	w/e 06/16/19, w/e 06/30/19	512010-57200	\$18.86
001	12637	07/23/19		538802054	FOR PERIOD ENDING 6/16/19	w/e 06/16/19, w/e 06/30/19	512010-53901	\$15.09
001	12637	07/23/19	ADP, INC.	538802054	FOR PERIOD ENDING 6/16/19	w/e 06/16/19, w/e 06/30/19	511001-51101	\$25.15
001	12637		ADP, INC.	538802806	PERIOD ENDING 6/17/19	June	512010-53902	\$101.25
001	12637		ADP, INC.	538802806	PERIOD ENDING 6/17/19	June	512010-57205	\$292.50
001	12637	07/23/19	ADP, INC.	538802806	PERIOD ENDING 6/17/19	June .	512010-57206	\$83.44
001 001	12637 12637		ADP, INC. ADP, INC.	538802806 538802806	PERIOD ENDING 6/17/19 PERIOD ENDING 6/17/19	June June	512010-52901 512010-53901	\$14.06 \$11.25
001	12637		ADP INC	538802806	PERIOD ENDING 6/17/19	June	511001-51101	\$37.50
001	12638	07/23/19	BITTNEY BURGESS	071519	KIDS FITNESS W/E 7/14/19	Kids fitness w/e 07/14/19	512011-53910	\$35.00
001	12639	07/23/19	BOB'S BARRICADES, INC.	G826899	STREET FESTIVAL	Misc-Special Events	549052-57202	\$65.00
001	12640	07/23/19	CANON SOLUTIONS AMERICA, INC	4029623763	5/22-6/21/19 COPIES	5/22/19-6/21/19 copies	552001-53902	\$32.33
001	12641	07/23/19	CATHERINE NOELANI TAYLOR	071519	SPIN INSTRUCTOR	Spin w/e 07/14/19	512011-53910	\$35.00
001	12642		DOWLING DOUGLAS CO. INC.	059306	BLACK RIBBON	Office Supplies	551002-53910	\$35.00
001	12643		FERGUSON ENTERPRISES INC #52	7357693	S40 PVC	R&M-Roads & Alleyways	546081-53901	\$43.34
001 001	12644 12645	07/23/19	GALINA BOLES	80384-070919 CHECK CREEK-071519	68287-80384 6/7-7/9/19 TENNIS LESSONS 7/14/19	6/17/19-7/9/19 w/e 07/14/19	543006-53902 512040-57206	\$358.16 \$592.00
001	12645	07/23/19		CREEK-071519	SR YOGA-W/E 7/14/19	Contracts-Outside Fitness	534111-57202	\$70.00
001	12647	07/23/19	GROUND WORKS SOLUTIONS, INC	90253	FOUNTAIN REPAIR	R&M-Fountain	546032-53901	\$7,800.00
001	12648	07/23/19	HOME DEPOT CREDIT SERVICES	CREEK-071219	PERENNIALS	R&M-General	546001-57206	\$50.35
001	12648	07/23/19	HOME DEPOT CREDIT SERVICES	7171762	ELECTRIC TAPE	R&M-Electrical	546020-53901	\$100.63
001	12649	07/23/19	HOME DEPOT CREDIT SERVICES	0022260	DROP CLOTHS, PAINT LINERS, BRUSHES	Op Supplies - General	552001-53910	\$95.07
001	12650	07/23/19		071519	REFUND SUMMER CAMP	S/F Program Fees	347070	\$262.50
001	12651	07/23/19		CREEK-071519	KIDS FITNESS- SUMMER CAMP W/E 7/14/19	Kids fitness-Summer camp w/e 7/14/19 w/e 07/14/19	552033-57205	\$100.00
001 001	12651 12651	07/23/19 07/23/19	JERMAINE SOLOMON JERMAINE SOLOMON	071519-TRAINING 071519	PERSONAL TRAINING 7/14/19 KIDS FITNESS W/E 7/14/19	W/e 07/14/19 Kids fitness-w/e 07/14/19	512011-53910 512011-53910	\$81.00 \$50.00
001	12652		JIM SMELAND	071119	REIMB FOR 3/29-4/28/19	3/29/19-4/28/19	552001-53902	\$50.00
001	12652		JIM SMELAND	071119-MAY 2019	REIMB FOR 4/29-5/28/19	4/29/19-5/28/19	552001-53902	\$50.00
001	12652	07/23/19	JIM SMELAND	071119-MARCH 2019	REIMB FOR 3/1-3/28/19	3/1/19-3/28/19	552001-53902	\$50.00
001	12652		JIM SMELAND	071119-FEB 2019	REIMB FOR 1/29-2/28/19	1/29/19-2/28/19	552001-53902	\$50.00
001	12653	07/23/19	JOSIE LYNN CARLETON	071519	YOGA-W/E 7/14/19	yoga-w/e 07/14/19	512011-53910	\$70.00
001	12654		LAURA CORREA	071719	ZUMBA INSTRUCTOR W/E 7/14/19	w/e 7/14/19	534111-57202	\$70.00
001 001	12654 12655		LAURA CORREA MADELIN LEPRI	071519 071519	ZUMBA INSTRUCTOR 7/14/19 YOGA W/E 7/14/19	w/e 7/14/19 yoga-w/e 7/14/19	534111-57202 512011-53910	\$70.00 \$70.00
001	12656		MICHAEL KYPRISS	071519	TENNIS LESSONS W/E 7/14/19	w/e 7/14/2019	512040-57206	\$790.00
001	12657	07/23/19		071519	HILT, SPIN W/E 7/14/19	HILT, Spin-w/e 7/14/19	512011-53910	\$297.50
001	12658	07/23/19	MONICA FOURMAN	071519	EXTREME BURN W/E 7/14/19	Payroll-Shared Personnel	512011-53910	\$52.50
001	12659	07/23/19		613917	PTEX THRDLOCK	R&M-Equipment	546022-53902	\$6.99
001	12660		NORTHERN TOOL & EQUIPMENT	42843988	5/32 NOZZLE KIT	R&M-Buildings	546012-57205	\$24.99
001	12660		NORTHERN TOOL & EQUIPMENT PYE BARKER FIRE & SAFETY COMPANY	42829561 BS1006464	5/32 NOZZLE KIT 10LB RECHARGE	R&M-Buildings	546012-57205	\$31.70
001 001	12661 12662		SITEONE LANDSCAPE	PSI096464 92650851-001	10LB RECHARGE PRIMO MAXX, LESCO TRACKER SPRAYER	Op Supplies - General R&M-Grounds	552001-53910 546037-53902	\$80.00 \$414.46
001	12662		SITEONE LANDSCAPE	91887610-002	COMMUNICATION MODULE FOR GPRS CELLULAR	R&M-Irrigation	546041-53902	\$1,915.86
001	12663	07/23/19		IN1550335	COBRA FOR 6/1-6/30/19	June	512010-53902	\$16.67
001	12663	07/23/19	TASC	IN1550335	COBRA FOR 6/1-6/30/19	June	512010-57205	\$16.67
001	12663	07/23/19		IN1550335	COBRA FOR 6/1-6/30/19	June	512010-57206	\$16.66
001	12664		TAYLOR RENTAL CENTER	232045	EXCAVATOR	R&M-Electrical	546020-53901	\$1,669.25
001	12665		THE EXPEDITER LLC	0704234-IN	JACK, COUPLER REPAIR KIT	R&M-Equipment	546022-53902	\$140.31
001 001	12666 12667		THOMAS SALMON TURNER ACE ST. AUGUSTINE, INC	071119 4989 /3	WHITE & WOODS- WIMBLEDON SPARKPLUG AND FILTER	White & Woods-Wimbledon R&M-Court Maintenance	549052-57206 546017-57206	\$246.97 \$50.91
001	12668	07/26/19	CARVER, KENNETH	KC07162019	SECURITY FOR 7/7/19	w/e 7/13/19	534099-52901	\$140.00
001	12669		DANIEL P CALDARERA	071519	SPIN INSTRUCTOR	w/e 7/14/19	512011-53910	\$70.00
001	12670		EVANS, THOMAS	TE07162019	SECURITY FOR WEEK OF 7/13/19	w/e 07/13/2019	534099-52901	\$245.00
001	12671	07/26/19		6-614-02093	SERVICE FOR 7/3-7/11/19	Postage and Freight	541006-51301	\$110.87
001	12672	07/26/19		JULY-19	13439-53574 6/5-7/5/19	R&M-Pools	546074-57205	\$17.90
001	12673		GARY PERNA	GP07162019	SECURITY FOR 7/7-7/13/19	W/e 07/13/19	534099-52901 531027-51201	\$245.00
001 001	12674 12674		INFRAMARK, LLC INFRAMARK, LLC	42970 42970	Management Fees July 2018 Management Fees July 2018	ProfServ-Mgmt Consulting Serv ProfServ-Mgmt Consulting Serv	531027-51201 531027-57201	\$5,026.67 \$1,820.00
001	12674		INFRAMARK, LLC	42970 42970	Management Fees July 2018 Management Fees July 2018	ProtServ-Mgmt Consulting Serv Postage and Freight	531027-57201 541006-51301	\$1,820.00 \$59.50
001	12674		INFRAMARK, LLC	42970	Management Fees July 2018	Printing and Binding	547001-51301	\$350.25
001	12674		INFRAMARK, LLC	42970	Management Fees July 2018	Office Supplies	551002-51301	\$44.00
001	12675	07/26/19	AT&T	10566-072419	904 599-9023 7/2-8/1/19	7/2/19-8/1/19	541003-57205	\$274.13
001	12676		ST. AUGUSTINE RECORD	0003197023-01	NOTICE OF RULE 7/23/19	Legal Advertising	548002-51301	\$53.85
001	12676		ST. AUGUSTINE RECORD	0003197104-01	NOTICE OF RULEMAKING 7/24/19	Legal Advertising	548002-51301	\$170.53
001	12677		PROSSER COMCAST ACH	42403	Gen Engineering Svcs June 2019	ProfServ-Engineering	531013-51501	\$1,766.63
001 001	DD340 DD341		COMCAST -ACH COMCAST -ACH	062719-9406 ACH 062519-3316	SERVICE FOR 7/1-7/30/19 SERVICE FOR 6/29-7/28/19	7/1/19-7/30/19 Jun 29. 2019-Jul 28. 2019	543003-53902 541003-57205	\$164.57 \$145.82
001	DD341		COMCAST -ACH	062519-3316	SERVICE FOR 6/29-7/28/19	Jun 29, 2019-Jul 28, 2019	543003-57205	\$192.58
001	DD342		GATE FUEL SERVICE-ACH	4718801 ACH	FUEL 6/29/19	6/29/2019	552030-53902	\$929.91

#### Payment Register by Fund For the Period from 7/1/2019 to 7/31/2019 (Sorted by Check / ACH No.)

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Pald
001	DD343	07/22/19	COMCAST -ACH	072219-4033 ACH		Jul 5, 19-Aug 4, 19	543003-57205	\$243.20
001	DD344	07/28/19	COMCAST -ACH	070719-9430 ACH	8495 4 310 1259430 SERVICE FOR 7/11-8/10/19	Jul. 11, 19-Aug. 10, 19	546034-52901	\$155.41
001	DD345	07/18/19	COMCAST -ACH	062719-8689 ACH	8495 74 310 1258689 SERVICE FOR 7/1-7/31/19	Jul 1, 19-Jul 31, 19	543003-57205	\$86.90
001	DD346	07/20/19	FPL	07/20/19 ACH	SERVICE FOR 6/7-7/9/19	Utility - General	543001-57205	\$3,344.26
001	DD346	07/20/19	FPL	07/20/19 ACH	SERVICE FOR 6/7-7/9/19	Electricity - General	543006-57206	\$1,312.80
001	DD346	07/20/19	FPL	07/20/19 ACH	SERVICE FOR 6/7-7/9/19	Electricity - Streetlighting	543013-53903	\$482.26
001	DD346	07/20/19	FPL	07/20/19 ACH	SERVICE FOR 6/7-7/9/19	R&M-Gate	546034-52901	\$101.65
001	DD347	07/16/19	FPL	07/16/19 ACH	SERVICE FOR 6/5-7/5/19	Electricity - Streetlighting	543013-53903	\$6,234.83
001	DD347	07/16/19	FPL	07/16/19 ACH	SERVICE FOR 6/5-7/5/19	R&M-Gate	546034-52901	\$68.53
001	DD348	07/23/19	COMCAST -ACH	070219-2201 ACH	8495 74 310 1272201 7/6-8/5/19	7/6/19-8/5/19	546034-52901	\$155.41
001	DD349	07/21/19	FPL	7/21/19 ACH	SERVICE FOR 6/7-7/9/19	Electricity - Streetlighting	543013-53903	\$11.65
							Fund Total	\$270,804.42

Total Checks Paid \$270,804.42

# FINANCIALS (2)

#### **MEMORANDUM**

TO: Board of Supervisors, Marshall Creek CDD

FROM: Fernand Thomas, Accountant II

CC: Janice Eggleton Davis, District Manager, Alan Baldwin, Accounting Manager

DATE: August 12, 2019
SUBJECT: July Financial Report

Attached, please find the July 2019 Financial Report. During your review, please keep in mind that the goal is for revenue to meet or exceed the year-to-date budget and for expenditures to be at or below the year-to-date budget. To assist with your review, an overview of each of the District's Funds is provided below. If you have any questions or require additional information, please contact me at fernand.thomas@inframark.com.

#### **General Funds:**

- Total revenues are approximately 100% of the annual budget. Annual Assessments are 98% collected through July, and CDD collected Assessments are on target at 83%.
- For the month of July, expenditures should be approximately 83.33% of annual budget. Total expenditures are at 87% of the annual budget.

#### **Debt Service Funds:**

#### Series 2002

- Total revenues are approximately 103% of the annual budget, and includes prepayments. Annual Assessments are 98% collected through July, and CDD collected Assessments are on target at 83%
- Total Principal and Interest is paid for the year and includes principal prepayments.

#### Series 2015

- Total revenues are approximately 102% of the annual budget, and includes prepayments. Annual Assessments are 98% collected through July.
- Total Principal and Interest is paid for the year, and includes principal prepayments.

#### Series 2016

- Total revenues are approximately 100% of the annual budget. Annual Assessments are 98% collected through July.
- Total Principal and Interest is paid for the year, and includes principal prepayments.

#### **Construction Fund:**

- Revenues recorded are interest earned on Investments.
- Expenditures recorded are construction requisitions.

**Financial Report** 

July 31, 2019

## **Prepared by**



### **Table of Contents**

FINANCIAL STATEMENTS	Page
Balance Sheet - All Funds	 1-2
Statement of Revenues, Expenditures and Changes in Fund Balance	
General Fund	 3-11
Notes to the Financial Statements	 12-15
General 004- 2002 Area Capital Reserves Fund	 16
Series 2002 Debt Service Fund	 17-18
Series 2015 Debt Service Fund	 19-20
Series 2016 Debt Service Fund	 21-22
Series 2015 A Construction Fund	 23
SUPPORTING SCHEDULES	
Non-Ad Valorem Special Assessments Collections	 24-25
Series 2015 A Construction Report	 26
Cash and Investment Report	 27
ADP Invoice Approval Listing	 28-30
Bank Reconciliation	 31-32
Check Register	 33-41

**Financial Statements** 

(Unaudited)

# **Balance Sheet**

ACCOUNT DESCRIPTION	GENERAL FUND	GENERAL 004 - 2002 AREA CAPITAL RESERVES FUND	SERIES 2002 DEBT SERVICE FUND	SERIES 2015 DEBT SERVICE FUND	SERIES 2016 DEBT SERVICE FUND	SERIES 2015 A CONSTRUC TION FUND	TOTAL
ASSETS							
Cash - Checking Account	\$ 642,881	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 642,881
Accounts Receivable	280	-	-	-	-	-	280
Assessments Receivable	40,726	2,149	100,208	-	-	-	143,083
Allow-Doubtful Collections	(24,920)	-	(51,178)	-	-	-	(76,098)
Due From Other Districts	141,489	-	-	-	-	-	141,489
Due From Other Funds	-	99,737	284,665	233,097	23,395	-	640,894
Investments:							
Money Market Account	418,694	-	-	-	-	-	418,694
Construction Fund A	-	-	-	-	-	84,336	84,336
Other	1,996,945	-	-	-	-	-	1,996,945
Prepayment Account	-	-	21,116	-	1,975	-	23,091
Prepayment Account A	-	-	-	21,512	-	-	21,512
Reserve Fund	-	-	191,424	-	31,330	-	222,754
Reserve Fund A	-	-	-	484,594	-	-	484,594
Revenue Fund	-	-	14	-	11,386	-	11,400
Revenue Fund A	-	-	-	53,190	-	-	53,190
Prepaid Items	5,308	-	-	-	-	-	5,308
TOTAL ASSETS	\$ 3,221,403	\$ 101,886	\$ 546,249	\$ 792,393	\$ 68,086	\$ 84,336	\$ 4,814,353
LIABILITIES							
Accounts Payable	\$ 99,768	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 99,768
Accrued Expenses	22,817	-	-	-	-	-	22,817
Deferred Revenue	15,806	2,149	49,030	-	-	-	66,985
Due To Other Funds	640,894	-	-	-	-	-	640,894
TOTAL LIABILITIES	779,285	2,149	49,030	-	-	-	830,464

## **Balance Sheet**

ACCOUNT DESCRIPTION	GENERAL FUND	004 A CA RES	ENERAL 4 - 2002 AREA APITAL SERVES FUND	SERIES DEI SER\ FUI	BT /ICE	 RIES 2015 DEBT ERVICE FUND	SI	RIES 2016 DEBT ERVICE FUND	СО	RIES 2015 A NSTRUC DN FUND	TOTAL
FUND BALANCES						 					
Nonspendable:											
Prepaid Items	5,308		-		-	-		-		-	5,308
Restricted for:											
Debt Service	-		-	49	7,219	792,393		68,086		-	1,357,698
Capital Projects	-		-		-	-		-		84,336	84,336
Assigned to:											
Operating Reserves	600,151		-		-	-		-		-	600,151
Reserves - Field	440,675		-		-	-		-		-	440,675
Reserves - Gate	7,838		-		-	-		-		-	7,838
Reserves - Landscape	39,986		-		-	-		-		-	39,986
Reserves - Park	32,900		-		-	-		-		-	32,900
Reserves - Swim&Fitness Clubh	18,558		-		-	-		-		-	18,558
Reserves - Swimming Pools	132,635		-		-	-		-		-	132,635
Reserves - Tennis Courts	24,853		-		-	-		-		-	24,853
Unassigned:	1,139,214		99,737		-	-		-		-	1,238,951
TOTAL FUND BALANCES	\$ 2,442,118	\$	99,737	\$ 49	7,219	\$ 792,393	\$	68,086	\$	84,336	\$ 3,983,889
TOTAL LIABILITIES & FUND BALANCES	\$ 3,221,403	\$	101,886	\$ 54	6,249	\$ 792,393	\$	68,086	\$	84,336	\$ 4,814,353

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	ADOPTED YEAR TO DATE		VARIANCE (\$) FAV(UNFAV)	JUL-19 BUDGET	JUL-19 ACTUAL	VARIANCE (\$) FAV(UNFAV)	
REVENUES								
Interest - Investments	\$ 12,000	\$ 10,000	30,917	\$ 20,917	\$ 1,000	\$ 9,375	\$ 8,375	
FEMA Revenue	-		40,610	40,610	-	-	-	
Shared Rev - Other Local Units	476,151	476,15	476,151	-	-	476,151	476,151	
Interlocal Agreement - Other	356,097	296,747	296,748	1	29,675	29,675	-	
Other Physical Environment Rev	15,000	12,500	9,000	(3,500)	1,250	1,000	(250)	
S/F Program Fees	37,000	34,999	50,430	15,431	12,333	998	(11,335)	
S/F Swimming Program Fees	2,000	1,500	2,686	1,186	500	76	(424)	
S/F Activity Fees	200	200	3,266	3,066	-	226	226	
S/F Other Revenues	1,750	1,500	3,648	2,148	500	459	(41)	
S/F Rental Fees	2,500	2,083	3 1,700	(383)	208	300	92	
S/F Snack Bar Revenue	500	417	2,941	2,524	42	834	792	
Tennis Merchandise Sales	14,000	11,500	12,008	508	1,000	1,166	166	
Tennis Special Events&Socials	1,000	1,000	) -	(1,000)	250	-	(250)	
Tennis Lessons & Clinics	150,000	125,000	185,177	60,177	12,500	19,864	7,364	
Tennis Ball Machine Rental Fee	3,500	2,917	3,015	98	292	-	(292)	
Tennis Membership	40,000	40,000	41,030	1,030	-	1,262	1,262	
Interest - Tax Collector	-		- 12,279	12,279	-	1,959	1,959	
Special Assmnts- Tax Collector	3,326,168	3,326,168	3,267,063	(59,105)	-	96	96	
Special Assmnts- CDD Collected	11,994	9,99	9,995	-	1,000	1,000	-	
Special Assmnts- Discounts	(99,785	) (99,78	5) (112,857)	(13,072)	-	8	8	
Other Miscellaneous Revenues	1,100	916	3 4,334	3,418	92	122	30	
Gate Bar Code/Remotes	3,200	2,667	4,055	1,388	267	516	249	
Impact Fee	30,000	25,000	47,507	22,507	2,500	4,893	2,393	
TOTAL REVENUES	4,384,375	4,281,47	5 4,391,703	110,228	63,409	549,980	486,571	

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	JUL-19 BUDGET	JUL-19 ACTUAL	VARIANCE (\$) FAV(UNFAV)
EXPENDITURES							
<u>Administration</u>							
P/R-Board of Supervisors	6,500	5,416	5,349	67	540	83	457
ProfServ-Arbitrage Rebate	1,200	1,200	-	1,200	-	-	-
ProfServ-Dissemination Agent	3,000	3,000	-	3,000	-	-	-
ProfServ-Engineering	20,000	16,667	28,225	(11,558)	1,667	1,767	(100)
ProfServ-Legal Services	75,000	62,500	46,585	15,915	6,250	16,770	(10,520)
ProfServ-Mgmt Consulting Serv	60,320	50,267	50,267	-	5,027	5,027	-
ProfServ-Special Assessment	12,480	12,480	12,480	-	-	-	-
ProfServ-Trustee Fees	11,400	11,400	11,330	70	3,800	875	2,925
Auditing Services	3,725	3,725	4,675	(950)	-	4,675	(4,675)
Postage and Freight	3,500	2,916	2,375	541	292	361	(69)
Insurance - General Liability	28,012	28,012	26,345	1,667	-	-	-
Printing and Binding	4,000	3,333	3,011	322	333	350	(17)
Legal Advertising	3,000	2,500	1,602	898	250	319	(69)
Miscellaneous Services	6,000	5,000	7,452	(2,452)	500	607	(107)
Misc-Assessmnt Collection Cost	66,517	66,517	63,733	2,784	-	2	(2)
Shared Exp - Other Local Units	516,557	516,557	516,556	1	-	516,556	(516,556)
Office Supplies	500	416	391	25	42	44	(2)
Annual District Filing Fee	175	175	175	-	-	-	-
Total Administration	821,886	792,081	780,551	11,530	18,701	547,436	(528,735)
Other Public Safety							
Payroll-Benefits	6,915	5,763	3,897	1,866	576	1,039	(463)
Payroll-Engineering	38,349	31,958	37,368	(5,410)	3,196	4,800	(1,604)
Payroll-Gate Maintenance	3,058	2,548	1,402	1,146	255	161	94
Contracts-Security Services	264,272	220,227	218,813	1,414	22,023	26,077	(4,054)

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	JUL-19 BUDGET	JUL-19 ACTUAL	VARIANCE (\$) FAV(UNFAV)
Contracts-Roving Patrol	42,900	35,750	25,918	9,832	3,575	3,115	460
R&M-Gate	20,000	16,667	26,970	(10,303)	1,667	2,594	(927)
Misc-Bar Codes	4,100	3,417	4,411	(994)	342	1,024	(682)
Total Other Public Safety	379,594	316,330	318,779	(2,449)	31,634	38,810	(7,176)
<u>Field</u>							
Payroll-Benefits	5,107	4,256	2,662	1,594	426	393	33
Payroll-Engineering	29,108	24,257	29,832	(5,575)	2,426	3,840	(1,414)
Utility - Water & Sewer	2,000	1,667	-	1,667	167	-	167
Lease - Land	2,000	2,000	1,981	19	-	-	-
R&M-Bike Paths & Asphalt	2,500	2,500	32,364	(29,864)	-	-	-
R&M-Boardwalks	7,720	7,720	2,784	4,936	720	422	298
R&M-Buildings	50,000	41,667	53,231	(11,564)	4,167	2,423	1,744
R&M-Electrical	12,500	11,500	7,443	4,057	500	2,772	(2,272)
R&M-Fountain	4,000	4,000	19,180	(15,180)	-	7,800	(7,800)
R&M-Mulch	3,489	3,489	1,400	2,089	-	-	-
R&M-Roads & Alleyways	45,000	38,500	81,138	(42,638)	3,000	2,053	947
R&M-Sidewalks	20,000	18,000	13,646	4,354	2,500	4,527	(2,027)
R&M-Signage	8,000	6,500	3,565	2,935	1,500	-	1,500
Cap Outlay-Machinery and Equip	38,000	38,000	49,778	(11,778)	2,500	<u>-</u>	2,500
Total Field	229,424	204,056	299,004	(94,948)	17,906	24,230	(6,324)
Landscape Services							
Payroll-Salaries	201,591	167,993	129,408	38,585	16,799	12,375	4,424
Payroll-Other	12,000	10,000	3,000	7,000	1,000	_	1,000
Payroll-Administrative	7,038	5,865	5,323	542	587	448	139
Payroll-Benefits	66,352	55,293	63,899	(8,606)	5,529	7,651	(2,122)
Payroll-General Staff	97,222	81,018	55,807	25,211	8,102	10,081	(1,979)

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE YEAR TO DAT		VARIANCE (\$) FAV(UNFAV)	JUL-19 BUDGET	JUL-19 ACTUAL	VARIANCE (\$) FAV(UNFAV)
Payroll-Irrigation Staff	63,222	52,685	51,904	781	5,269	5,827	(558)
Payroll-IPM Staff	91,931	76,609	64,253	12,356	7,661	6,124	1,537
Payroll-Equipment Mechanic	27,272	22,727	19,932	2,795	2,273	3,098	(825)
Payroll Taxes	34,391	28,659	24,266	2,795 4,393	2,273 2,866	2,565	301
ProfServ-Info Technology	1,000	833	3,161	(2,328)	2,000	2,303	83
Communication - Telephone	800	667	2,857	(2,190)	67	275	(208)
Utility - Cable TV Billing	3,520	2,933	2,837 1,649	(2,190) 1,284	293	329	(36)
Electricity - General	6,000	5,000	2,422	2,578	500	358	(30)
Utility - Refuse Removal		•		•			
Utility - Water & Sewer	13,500 3,360	11,250 2,800	6,062 2,304	5,188 496	1,125 280	2,060 437	(935)
Rentals - General	1,500	2,800 1,250	2,304 764	496	200 125	325	(157)
	•	•	_		_		(200)
R&M-Buildings	2,000	1,667	5,157	(3,490)	167	230	(63)
R&M-Equipment R&M-Grounds	30,000	25,000	25,989	(989)	2,500	2,883	(383)
	53,729	37,879	49,705	(11,826)	2,827	8,597	(5,770)
R&M-Irrigation	21,000	17,500	14,398	3,102	1,750	3,281	(1,531)
R&M-Mulch	79,360	76,240	93,813	(17,573)	1,564	13,001	(11,437)
R&M-Pump Station	15,000	12,500	10,168	2,332	1,250	1,398	(148)
R&M-Trees and Trimming	13,495	11,246	26,370	(15,124)	1,125	2,500	(1,375)
Misc-Employee Meals	7,000	5,833	4,971	862	583	115	468
Office Equipment	4,000	3,333	937	2,396	333	-	333
Op Supplies - General	19,000	15,833	14,896	937	1,583	1,545	38
Op Supplies - Uniforms	7,408	6,436	910	5,526	486	-	486
Op Supplies - Fuel, Oil	12,500	10,410	11,525	(1,115)	1,041	1,090	(49)
Impr - Landscape	57,452	47,877	60,325	(12,448)	4,788	2,409	2,379
Cap Outlay-Machinery and Equip	67,977	56,648	47,526	9,122	5,665	18,371	(12,706)
Total Landscape Services	1,020,620	853,984	803,701	50,283	78,221	107,373	(29,152)

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	JUL-19 BUDGET	JUL-19 ACTUAL	VARIANCE (\$) FAV(UNFAV)
<u>Utilities</u>							
Electricity - Streetlighting	82,356	68,630	59,931	8,699	6,863	6,729	134
Utility - Water & Sewer	3,600	3,000	2,037	963	300	176	124
R&M-Lake	53,080	44,233	43,233	1,000	4,423	4,290	133
Total Utilities	139,036	115,863	105,201	10,662	11,586	11,195	391
Operation & Maintenance							
Payroll-Shared Personnel	356,097	296,748	252,335	44,413	29,675	23,350	6,325
ProfServ-Field Management	229,272	191,060	213,056	(21,996)	19,106	35,204	(16,098)
Travel and Per Diem	400	334	270	64	33	-	33
Communication - Telephone	2,100	1,750	1,387	363	175	-	175
Postage and Freight	100	83	242	(159)	8	-	8
Rentals - General	-	-	1,905	(1,905)	-	-	-
R&M-Vehicles	6,000	5,000	5,663	(663)	500	2,525	(2,025)
Printing and Binding	4,500	3,750	3,331	419	375	399	(24)
Misc-Connection Computer	3,700	3,083	21,340	(18,257)	308	-	308
Billback Expenses Developer	-	-	2,761	(2,761)	-	2,131	(2,131)
Office Supplies	1,500	1,250	3,159	(1,909)	125	141	(16)
Op Supplies - General	7,200	6,000	9,346	(3,346)	600	992	(392)
OP-Supplies – Buildings	300	250	379	(129)	25		25
Total Operation & Maintenance	611,169	509,308	515,174	(5,866)	50,930	64,742	(13,812)
Parks and Recreation - General							
ProfServ-Mgmt Consulting Serv	21,840	18,200	18,200	-	1,820	1,820	-
Insurance -Property & Casualty	103,143	103,143	91,667	11,476			
Total Parks and Recreation - General	124,983	121,343	109,867	11,476	1,820	1,820	-
Clubhouse							
Contracts-Misc Labor	4,000	3,333	3,189	144	333	166	167

ACCOUNT DESCRIPTION	ANNUAL ADOPTED YEAR TO DATE BUDGET BUDGET		YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	JUL-19 BUDGET	JUL-19 ACTUAL	VARIANCE (\$) FAV(UNFAV)
Contracts-Outside Fitness	10,000	8,333	10,569	(2,236)	833	1,357	(524)
R&M-Buildings	22,770	18,975	6,533	12,442	1,898	=	1,898
R&M-Equipment	5,000	4,167	806	3,361	417	188	229
Misc-Special Events	15,000	12,500	16,189	(3,689)	1,250	2,077	(827)
Cap Outlay-Machinery and Equip	3,500	2,918	-	2,918	291	-	291
Total Clubhouse	60,270	50,226	37,286	12,940	5,022	3,788	1,234
Swimming Pool							
Payroll-Salaries	60,042	50,035	46,650	3,385	5,004	4,406	598
Payroll-Hourly	63,855	53,213	57,967	(4,754)	5,321	14,863	(9,542)
Payroll-Lifeguards	38,000	31,667	22,399	9,268	3,167	10,211	(7,044)
Payroll-Benefits	31,415	26,179	25,349	830	2,618	4,094	(1,476)
Payroll-Engineering	29,108	24,257	28,021	(3,764)	2,426	3,633	(1,207)
Payroll-Janitor	8,000	6,667	6,655	12	667	722	(55)
Payroll Taxes	13,189	10,991	9,843	1,148	1,099	2,267	(1,168)
ProfServ-Info Technology	6,300	5,250	374	4,876	525	-	525
ProfServ-Swim Pool Commiss	1,800	1,500	4,274	(2,774)	150	108	42
Contracts-Landscape	3,500	2,917	140	2,777	292	140	152
Travel and Per Diem	500	417	127	290	42	56	(14)
Communication - Telephone	8,400	7,000	6,370	630	700	661	39
Utility - General	57,000	47,500	35,972	11,528	4,750	6,421	(1,671)
Utility - Cable TV Billing	1,624	1,353	2,215	(862)	135	(256)	391
Utility - Refuse Removal	2,000	1,667	1,859	(192)	167	197	(30)
R&M-Buildings	30,000	25,000	21,654	3,346	2,500	766	1,734
R&M-Pools	30,000	25,000	31,558	(6,558)	2,500	2,444	56
R&M-Vehicles	500	417	-	417	42	-	42
Advertising	1,800	1,500	1,125	375	150	110	40
Miscellaneous Services	1,500	1,250	-	1,250	125	-	125

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	JUL-19 BUDGET	JUL-19 ACTUAL	VARIANCE (\$) FAV(UNFAV)
Misc-Employee Meals	3,770	3,142	3,106	36	314	210	104
Misc-Special Events	-	-	2,349	(2,349)	-	583	(583)
Misc-Training	3,000	2,500	1,742	758	250	-	250
Misc-Licenses & Permits	2,000	1,667	980	687	167	30	137
Office Supplies	1,750	1,458	1,904	(446)	146	175	(29)
Cleaning Supplies	2,000	1,667	1,309	358	167	286	(119)
Office Equipment	2,500	2,083	2,391	(308)	208	-	208
Snack-Bar Expenses	1,500	1,250	-	1,250	125	-	125
Op Supplies - Spa & Paper	2,250	1,875	1,370	505	188	62	126
Op Supplies - Uniforms	2,500	2,084	2,328	(244)	208	-	208
Op Supplies - Summer Camp	16,000	14,000 12,828 1,172 5,000 9		9,673	(4,673)		
Subscriptions and Memberships	1,200	1,200	431	769	-	-	-
Cap Outlay-Machinery and Equip	90,000	75,000	38,662	36,338	7,500	12,277	(4,777)
Cap Outlay - Pool Furniture	18,000	15,000	46,266	(31,266)	1,500		1,500
Total Swimming Pool	535,003	446,706	418,218	28,488	48,153	74,139	(25,986)
Tennis Court							
Payroll-Salaries	122,500	102,083	91,454	10,629	10,208	8,973	1,235
Payroll-Hourly	36,000	30,000	29,390	610	3,000	3,090	(90)
Payroll-Benefits	28,346	23,622	28,464	(4,842)	2,362	3,730	(1,368)
Payroll-Engineering	23,831	19,859	20,731	(872)	1,986	2,725	(739)
Payroll-Commission	135,000	112,500	153,348	(40,848)	11,250	14,973	(3,723)
Payroll Taxes	23,026	19,188	18,365	823	1,919	1,725	194
ProfServ-Administrative	1,000	845	-	845	85	-	85
ProfServ-Info Technology	7,000	5,833	9,903	(4,070)	583	-	583
Contracts-Janitorial Services	6,000	5,000	5,040	(40)	500	500	-
Communication - Telephone	6,000	5,000	5,422	(422)	500	735	(235)
Utility - Cable TV Billing	1,738	1,448	2,450	(1,002)	145	973	(828)

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	JUL-19 BUDGET	JUL-19 ACTUAL	VARIANCE (\$) FAV(UNFAV)
							, ,
Electricity - General	14,500	12,083	11,824	259	1,208	1,313	(105)
Utility - Refuse Removal	1,800	1,500	1,887	(387)	150	196	(46)
Utility - Water & Sewer	1,500	1,250	1,279	(29)	125	250	(125)
Rental/Lease - Vehicle/Equip	1,700	1,417	1,321	96	142	264	(122)
R&M-General	6,000	5,000	4,671	329	500	1,001	(501)
R&M-Court Maintenance	12,000	10,000	8,318	1,682	1,000	1,271	(271)
R&M-Vandalism	500	417	-	417	42	-	42
Printing and Binding	1,000	833	-	833	83	-	83
Advertising	1,500	1,250	1,100	150	125	110	15
Misc-Employee Meals	1,900	1,500	1,670	(170)	_	_	-
Misc-Special Events	1,000	833	341	492	83	341	(258)
Misc-Training	500	417	-	417	42	-	42
Misc-Licenses & Permits	250	250	-	250	-	-	-
Office Supplies	3,000	2,500	3,104	(604)	250	217	33
Office Equipment	3,000	2,500	3,068	(568)	250	-	250
Teaching Supplies	3,000	2,000	3,794	(1,794)	-	348	(348)
Op Supplies - Uniforms	500	500	325	175	-	-	-
COS - Start Up Inventory	10,000	10,000	8,215	1,785	-	222	(222)
Subscriptions and Memberships	800	800	598	202	-	_	-
Cap Outlay-Machinery and Equip	45,000	45,000	52,689	(7,689)	10,000	34,688	(24,688)
otal Tennis Court	499,891	425,428	468,771	(43,343)	46,538	77,645	(31,107)
TAL EXPENDITURES	4,421,876	3,835,325	3,856,552	(21,227)	310,511	951,178	(640,667)

General Fund

## Statement of Revenues, Expenditures and Changes in Fund Balances

ACCOUNT DESCRIPTION	-	ANNUAL ADOPTED BUDGET	YE	AR TO DATE BUDGET	AR TO DATE ACTUAL	RIANCE (\$) AV(UNFAV)	JUL-19 BUDGET	JUL-19 ACTUAL	RIANCE (\$) V(UNFAV)
Excess (deficiency) of revenues									
Over (under) expenditures		(37,501)		446,150	 535,151	 89,001	 (247,102)	 (401,198)	 (154,096)
OTHER FINANCING SOURCES (USES)									
Contribution to (Use of) Fund Balance		(37,501)		-	-	-	-	-	-
TOTAL FINANCING SOURCES (USES)		(37,501)		-	-	-	-	-	-
Net change in fund balance	\$	(37,501)	\$	446,150	\$ 535,151	\$ 89,001	\$ (247,102)	\$ (401,198)	\$ (154,096)
FUND BALANCE, BEGINNING (OCT 1, 2018)		1,906,967		1,906,967	1,906,967				
FUND BALANCE, ENDING	\$	1,869,466	\$	2,353,117	\$ 2,442,118				

#### **Notes to the Financial Statements**

#### **Assets**

- Accounts Receivable represents amounts due from vendor for a refund.
- Assessments Receivable represents amounts due from delinquent assessments FY 2017-2018, as per Assessment Collection Schedule.
- Allow-Doubtful represents amounts due from delinquent assessments FY 2017 and prior years, as per Assessment Collection Schedule.
- Due from Other Districts represents amount due from Sweetwater Creek Interlocal Agreement for staffing and net adjustment for FY18 true-up.
- District has one MMA and one T-Bill with General Fund monies which have various maturities. (See Cash & Investments Report for details.)
- Prepaid Items represents payment for FY 2019 insurance.

#### **Liabilities**

- ► Accounts Payable represents invoices received that will be paid in following month.
- Accrued Expenses represents monthly utilities, contracts, and expenses that will be paid in following month.
- ▶ Deferred Revenue represents assessments for FY 2017 and 2018 not yet received.

#### **Fund Balance**

▶ In the General Fund, the District has assigned Reserves for various assets.

#### **Notes to the Financial Statements**

**Budget Analysis - Significant Variances** 

Account Name	Budget	YTD Actual	% of Budget	Explanation
<u>Administrative</u>				
ProfServ-Engineering	\$20,000	\$28,225	141%	Engineering services thru July 2019.
Auditing Services	\$3,725	\$4,675	126%	Budget prepared before new RFP was approved.
Insurance-General Liability	\$28,012	\$26,345	94%	Paid in full for fiscal year.
Legal Advertising	\$1,300	\$2,231	172%	All payments to Times Publishing for legal ads.
Other Public Safety				
R&M-Gate	\$20,000	\$26,970	135%	Replacement of bar code reader and cleaning both guardhouses.
Misc-Bar Codes	\$4,100	\$4,411	108%	Purchase of labels.
<u>Field</u>				
Lease-Land	\$2,000	\$1,981	99%	Paid in full for fiscal year.
R&M-Bike Paths & Asphalt	\$2,500	\$32,364	1295%	Repair bike paths not in budget.
R&M-Buildings	\$50,000	\$53,231	106%	Replacement of playscape at Treehouse Park, mulch installation.
R&M-Fountain	\$4,000	\$19,180	480%	Resurfacing steps, fountain repair.
R&M-Roads & Alleways	\$45,000	\$81,138	180%	Sewer repair, and repairs at 184 Spanish Marsh.
Cap Outlay-Machinery and Equip	\$38,000	\$49,778	131%	Replaced light fixtures with LED on main entry of Palencia Village Drive.
Landscape Services				
ProfServ-Info Technology	\$1,000	\$3,161	316%	Sonic walls and services calls.
Communication-Telephone	\$800	\$2,857	357%	Services are higher than budgeted.

#### **Notes to the Financial Statements**

**Budget Analysis - Significant Variances** 

Account Name	Budget	YTD Actual	% of Budget	Explanation
R&M-Buildings	\$2,000	\$5,157	258%	Purchase of additional janitorial supplies.
R&M-Grounds	\$53,729	\$49,705	93%	Purchase of bermuda, zoysia grasses and chemicals.
R&M-Mulch	\$79,360	\$93,813	118%	Purchase of two trailers of pine straw.
R&M-Trees and Trimming	\$13,495	\$26,370	195%	Raise canopies on Palencia Village Dr and trim trees at the main entrance.
Impr-Landscape	\$57,452	\$60,325	105%	Purchase of flowers, bed mix, pine straw and mulcher.
Operation & Maintenance				
Rentals-General	\$0	\$1,905		13 month's rental storage not budgeted for.
Misc-Connection Computers	\$3,700	\$21,340	577%	Computer supplies, new desktops not in budget.
Op-Supplies General	\$7,200	\$9,346	130%	Purchase of 20volt rotary hammer and 20v cut off saw.
Clubhouse				
Contracts-Outside Fiftness	\$10,000	\$10,569	106%	More services were provided this year than planned.
Misc-Special Events	\$15,000	\$16,189	108%	Two horse-drawn hay wagons for employee event.
Swimming Pool				
ProfServ-Swim Pool Commiss	\$1,800	\$4,274	237%	More services were provided this year than planned.
Utility Cable TV Billing	\$1,624	\$2,215	136%	Cable services higher than anticipated.
R&M Pools	\$30,000	\$31,558	105%	Sand filter emergency repair, pool vaccum purchase and flow meter repair.
Misc.Special Events	\$0	\$2,349		Special event purchases.
Cap-Outlay Pool Furniture	\$18,000	\$46,266	257%	Purcahse of patio funiture and umbrellas.

#### **Marshall Creek**

Community Development District

#### **Notes to the Financial Statements**

**Budget Analysis - Significant Variances** 

Account Name	Budget	YTD Actual	% of Budget	Explanation
Tennis Court	<b>#425.000</b>	<b>#450.240</b>	44.40/	Managelessas was added the activity of the burdents of
Payroll Commission	\$135,000	\$153,348	114%	More classes were added than originally budgeted.
ProfServ-Info Technology	\$7,000	\$9,903	141%	Sonic walls and desktop computers.
Utility Cable TV Billing	\$1,738	\$2,450	141%	Services were higher than anticipated.
Teaching Supplies	\$3,000	\$3,797	127%	Purcahse of teaching balls, racquets, demo racquets.
Cap-Outlay-Machinery and Equip	\$45,000	\$52,689	117%	Purchase of LED Retro FIT-32.

ACCOUNT DESCRIPTION	ΑI	NNUAL DOPTED UDGET	R TO DATE	YEAR TO DA ACTUAL	TE	VARIANCE (\$) FAV(UNFAV)	L-19 IGET	 JUL-19 ACTUAL	VARIANC FAV(UNF	
REVENUES										
Interest - Investments	\$	-	\$ -	\$	-	\$ -	\$ -	\$ -	\$	-
Special Assmnts- Tax Collector		51,149	51,149	51,	692	543	-	2		2
Special Assmnts- CDD Collected		1,668	1,668	1,	668	-	-	-		-
Special Assmnts- Discounts		(2,046)	(2,046)	(1,	786)	260	-	-		-
TOTAL REVENUES		50,771	50,771	51,	574	803	-	2		2
EXPENDITURES										
<u>Administration</u>										
Misc-Assessmnt Collection Cost		1,023	1,023		998	25	-	-		-
Total Administration		1,023	 1,023		998	25	 	 <u> </u>		-
TOTAL EXPENDITURES		1,023	1,023		998	25	-	-		
Excess (deficiency) of revenues										
Over (under) expenditures		49,748	 49,748	50,	576	828	-	 2		2
OTHER FINANCING SOURCES (USES)										
Contribution to (Use of) Fund Balance		49,748	-		-	-	-	-		
TOTAL FINANCING SOURCES (USES)		49,748	-		-	-	-	-		
Net change in fund balance	\$	49,748	\$ 49,748	\$ 50,	576	\$ 828	\$ -	\$ 2	\$	2
FUND BALANCE, BEGINNING (OCT 1, 2018)		49,161	49,161	49,	161					
FUND BALANCE, ENDING	\$	98,909	\$ 98,909	\$ 99,	737					

ACCOUNT DESCRIPTION	,	ANNUAL ADOPTED BUDGET	YE	EAR TO DATE BUDGET	Υ	EAR TO DATE ACTUAL	ARIANCE (\$) AV(UNFAV)	 JUL-19 BUDGET	JUL-19 ACTUAL	ANCE (\$) (UNFAV)
REVENUES										
Interest - Investments	\$	250	\$	208	\$	1,440	\$ 1,232	\$ 21	\$ 53	\$ 32
Special Assmnts- Tax Collector		1,173,275		1,173,275		1,183,277	10,002	-	35	35
Special Assmnts- Prepayment		-		-		20,405	20,405	-	-	-
Special Assmnts- CDD Collected		38,056		38,056		38,056	-	-	-	-
Special Assmnts- Discounts		(46,931)		(46,931)		(40,875)	6,056	-	3	3
TOTAL REVENUES		1,164,650		1,164,608		1,202,303	37,695	21	91	70
EXPENDITURES										
<u>Administration</u>										
Misc-Assessmnt Collection Cost		23,466		23,466		22,847	619	-	1	(1)
Total Administration		23,466		23,466		22,847	619		 1	 (1)
Debt Service										
Principal Debt Retirement		580,000		580,000		505,000	75,000	-	-	-
Principal Prepayments		-		-		105,000	(105,000)	-	-	-
Interest Expense		571,250		571,250		568,625	2,625	-	-	_
Total Debt Service		1,151,250		1,151,250		1,178,625	 (27,375)	 -	 -	-
TOTAL EXPENDITURES		1,174,716		1,174,716		1,201,472	(26,756)	-	1	(1)

ACCOUNT DESCRIPTION	AD	NNUAL OPTED JDGET	R TO DATE	YEAR TO DAT ACTUAL	E 	VARIANCE (\$) FAV(UNFAV)	JUL-19 BUDGE		JUL-19 ACTUA		VARIANCE (\$) FAV(UNFAV)
Excess (deficiency) of revenues		(40,000)	(40,400)		0.4	40.000		0.4		00	00
Over (under) expenditures		(10,066)	 (10,108)	8	31	10,939		21		90	69
OTHER FINANCING SOURCES (USES)											
Contribution to (Use of) Fund Balance		(10,066)	-		-	=		-		-	-
TOTAL FINANCING SOURCES (USES)		(10,066)	-		-	-		-		-	-
Net change in fund balance	\$	(10,066)	\$ (10,108)	\$ 8	31 _\$	\$ 10,939	\$	21	\$	90	\$ 69
FUND BALANCE, BEGINNING (OCT 1, 2018)		496,388	496,388	496,3	88						
FUND BALANCE, ENDING	\$	486,322	\$ 486,280	\$ 497,2	19						

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YI	EAR TO DATE BUDGET	Y	EAR TO DATE	ARIANCE (\$) AV(UNFAV)	 JUL-19 BUDGET	JUL-19 ACTUAL	RIANCE (\$) V(UNFAV)
REVENUES									
Interest - Investments	\$ 200	\$	167	\$	1,892	\$ 1,725	\$ 17	\$ 140	\$ 123
Special Assmnts- Tax Collector	1,029,143		1,029,143		1,006,099	(23,044)	-	29	29
Special Assmnts- Prepayment	-		-		32,200	32,200	-	-	-
Special Assmnts- Discounts	(41,166)		(41,166)		(34,755)	6,411	-	2	2
TOTAL REVENUES	988,177		988,144		1,005,436	17,292	17	171	154
EXPENDITURES									
Administration									
Misc-Assessmnt Collection Cost	 20,583		20,583		19,426	1,157	 -	1	(1)
Total Administration	 20,583		20,583		19,426	 1,157	 <u> </u>	1	 (1)
<u>Debt Service</u>									
Principal Debt Retirement	505,000		505,000		505,000	=	=	-	=
Principal Prepayments	-		-		35,000	(35,000)	-	15,000	(15,000)
Interest Expense	472,050		472,050		471,550	500	-	-	-
Interest Payments-Misc	 -		-			-		(15,000)	15,000
Total Debt Service	 977,050		977,050		1,011,550	 (34,500)	 -	<u> </u>	 
TOTAL EXPENDITURES	997,633		997,633		1,030,976	(33,343)	-	1	(1)

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	JUL-19 BUDGET	JUL-19 ACTUAL	VARIANCE (\$) FAV(UNFAV)
Excess (deficiency) of revenues							
Over (under) expenditures	(9,456)	(9,489)	(25,540)	(16,051)	17	170	153
OTHER FINANCING SOURCES (USES)							
Operating Transfers-Out	-	-	(1,237)	(1,237)	-	(121)	(121)
Contribution to (Use of) Fund Balance	(9,456)	-	-	-	-	-	-
TOTAL FINANCING SOURCES (USES)	(9,456)	-	(1,237)	(1,237)	-	(121)	(121)
Net change in fund balance	\$ (9,456)	\$ (9,489)	\$ (26,777)	\$ (17,288)	\$ 17	\$ 49	\$ 32
FUND BALANCE, BEGINNING (OCT 1, 2018)	819,170	819,170	819,170				
FUND BALANCE, ENDING	\$ 809,714	\$ 809,681	\$ 792,393				

ACCOUNT DESCRIPTION	 ANNUAL ADOPTED BUDGET	 AR TO DATE BUDGET		YEAR TO DATE ACTUAL		ARIANCE (\$) AV(UNFAV)	JUL-19 BUDGET		JUL-19 ACTUAL		ANCE (\$) (UNFAV)
REVENUES											
Interest - Investments	\$ 100	\$ 84	\$	949	\$	865	\$	8	\$	83	\$ 75
Special Assmnts- Tax Collector	65,650	65,650		64,251		(1,399)		-		2	2
Special Assmnts- Discounts	(2,626)	(2,626)		(2,220)		406		-		-	-
TOTAL REVENUES	63,124	63,108		62,980		(128)		8		85	77
<u>EXPENDITURES</u>											
<u>Administration</u>											
Misc-Assessmnt Collection Cost	 1,313	 1,313		1,241		72		<u>-</u>			-
Total Administration	 1,313	1,313	_	1,241		72		-			-
Debt Service											
Principal Debt Retirement	10,000	10,000		10,000		-		-		-	-
Principal Prepayments	-	-		10,000		(10,000)		-		-	-
Interest Expense	 49,296	49,296		48,980		316		<u>-</u>			-
Total Debt Service	 59,296	59,296		68,980		(9,684)		-		<u>-</u>	-
TOTAL EXPENDITURES	60,609	60,609		70,221		(9,612)		_			_

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	Y	EAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	JUL-19 BUDGET	JUL-19 ACTUAL	VARIANCE (\$) FAV(UNFAV)
Excess (deficiency) of revenues  Over (under) expenditures	2,5	15	2,499	(7,241)	(0.740)	8	85	77
Over (under) experialitures	2,5		2,499	(7,241)	(9,740)	•	00	
OTHER FINANCING SOURCES (USES)								
Contribution to (Use of) Fund Balance	2,5	15	-	-	-	-	-	
TOTAL FINANCING SOURCES (USES)	2,5	15	-	-	-	-	-	-
Net change in fund balance	\$ 2,5	15 \$	2,499	\$ (7,241)	\$ (9,740)	\$ 8	\$ 85	\$ 77
FUND BALANCE, BEGINNING (OCT 1, 2018)	75,3	27	75,327	75,327				
FUND BALANCE, ENDING	\$ 77,8	12 \$	77,826	\$ 68,086	=			

ACCOUNT DESCRIPTION	ANN ADOI BUD	PTED		TO DATE	TO DATE	RIANCE (\$) V(UNFAV)	 JUL-19 BUDGET			JUL-19 ACTUAL	ANCE (\$) (UNFAV)
REVENUES											
Interest - Investments	\$	-	\$	-	\$ 293	\$ 293	\$	-	\$	21	\$ 21
TOTAL REVENUES		-		-	293	293				21	 21
<u>EXPENDITURES</u>											
Construction In Progress											
Construction in Progress		-			 63,829	(63,829)				_	 
Total Construction In Progress		-		-	 63,829	 (63,829)			_	<del>-</del>	 
TOTAL EXPENDITURES					 63,829	(63,829)		_			 
						(00,020)					
Excess (deficiency) of revenues											
Over (under) expenditures		-	<u> </u>		 (63,536)	 (63,536)		_	_	21	 21
OTHER FINANCING SOURCES (USES)											
Interfund Transfer - In		-		-	1,237	1,237		-		121	121
TOTAL FINANCING SOURCES (USES)		-		-	1,237	1,237		-		121	121
Net change in fund balance	\$	-	\$		\$ (62,299)	\$ (62,299)	\$	_	\$	142	\$ 142
FUND BALANCE, BEGINNING (OCT 1, 2018)		-		-	146,635						
FUND BALANCE, ENDING	\$	-	\$		\$ 84,336						

**Supporting Schedules** 

# Non-Ad Valorem Special Assessments - St Johns County Tax Collector (Monthly Assessment Collection Distributions) For the Fiscal Year Ending September 30, 2019

								Allo	ocation by Funds		
			Discount /						2002 Area		
Date	N	et Amount	(Penalties)	Collection	Gross		General	(	Capital Reserves	D	ebt Service (1)
Received		Received	Amount	Cost	Amount		Fund		Fund		Funds
Assessments Levie	ed FY 2	019			\$ 5,693,651	(2)	\$ 3,338,162	\$	52,817	\$	2,302,672
Allocation%					100%		59%		1%		40%
11/07/18		41,099	2,215	839	44,153		25,887		410		17,857
11/20/18		416,349	17,702	8,494	442,545		259,462		4,105		178,978
11/28/18		513,753	21,843	10,485	546,080		320,165		5,066		220,850
12/14/18		596,855	25,376	12,181	634,412		371,952		5,885		256,574
12/27/18		969,581	41,143	19,787	1,030,512		604,184		9,560		416,768
01/31/19		1,443,626	61,378	29,462	1,534,466		899,650		14,234		620,581
02/25/19		645,972	22,123	13,183	681,278		399,430		6,320		275,528
03/20/19		226,366	6,934	4,620	237,920		139,492		2,207		96,222
04/25/19		168,632	107	3,441	172,180		100,949		1,597		69,635
06/19/19		143,352	(4,260)	2,926	142,017		83,264		1,317		57,436
06/25/19		106,538	(2,035)	2,174	106,677		62,544		990		43,143
07/23/19	\$	173 \$	(14) \$	4	\$ 163		\$ 96	\$	2	\$	66
TOTAL	\$	5,272,296 \$	192,512 \$	107,595	\$ 5,572,403		\$ 3,267,075	\$	51,692	\$	2,253,637
TOTAL OUTSTAN	IDING				\$ 121,248		\$ 71,087	\$	1,125	\$	49,035
1											
% COLLECTED T	O DAT	E			97.87%		97.87%		97.87%		97.87%

<sup>(1)</sup> Debt Services Funds - Series 2002 and 2015A and 2016.

#### **Prior Year Delinquent Assessments**

Tax Year/FY	Outstanding Parcel		Tot	al Amount	Ger	neral Fund	Cap R	deserve 004	De	bt Service
0040/0047	070400 0400		•	70.000		0.4.000				54.470
2016/2017	072420-0493		\$	76,098	\$	24,920			\$	51,178
2017/2018	072420-0493	_	\$	66,985	\$	15,806	\$	2,149	\$	49,030
		Total O/S	\$	143,083	\$	40,726	\$	2,149	\$	100,208
		-								

<sup>(2)</sup> Increase is due to adding 9,741 square feet of commercial property.

# Non-Ad Valorem Special Assessments - District Collected (Monthly Assessment Collection Distributions) For the Fiscal Year Ending September 30, 2019

						Alloca	tion by Funds	
		Discount /				20	002 Area	Series 2002
Date	Net Amount	(Penalties)	Collection	Gross	General	Capit	tal Reserves	Debt Service
Received	Received	Amount	Cost	 Amount	Fund		Fund	Fund
District Collected Allocation%	Assessments FY 2019	(1)		\$ 51,717 100%	11,994 23%	\$	1,668 3%	38,056 74%
10/22/18	20,861			20,861	1,000		834	19,028
03/08/19	4,998			4,998	4,998		-	-
04/18/19	20,861			20,861	1,000		834	19,028
05/23/19	1,000			1,000	1,000		-	-
06/25/19	1,000			1,000	1,000		=	-
07/17/19	1,000			1,000	1,000	\$	-	\$ -
TOTAL	\$ 49,718	\$ -	\$ -	\$ 49,718	\$ 9,995	\$	1,668	\$ 38,056
% COLLECTED	TO DATE			96%	83%		100%	100%

					Series 2002
(1) Assessment Notes:		Total	General Fund	Reserve Capital Project Fund	Debt Service Fund
St. Augustine Land & Timber LLC	Total	51,717	11,994	1,668	38,056

Report Date: 8/8/2019 25

# Construction Report Series 2015A Bonds

### Recap of Capital Project Fund Activity Through July 31, 2019

Source of Funds: Opening Balance in Construction Account	Amount \$ 1,508,037
Opening Balance in Cost of Issuance account	159,750
Interest Earned	
Construction Account	\$ 5,465
Cost of Issuance Account	4
Reserve Account (transferred)	3,646
	\$ 9,115
Total Source of Funds:	\$ 1,676,902
Use of Funds:	
Disbursements:	
Cost of Issuance	\$ 157,875
Stormwater System	-
General Infrastructure-Roadway Renewal and Reconstruction	17,780
Swim/Fitness Facility	71,278
Tennis Center	158,374
Landscape Maintenance Storage Building	1,187,258
Tolomato Boardwalk Golf Cart Parking	-
Retainage	
Total Use of Funds:	<b>\$ 1,592,565</b>
Net Available Amount to Spend in Construction Account at July 31, 2019	\$ 84,336

### **Cash and Investment Report**

July 31, 2019

Account Name	Bank Name	Investment Type	Maturity	Yield	<u>Balance</u>
GENERAL FUND					
Checking Account - Operating	BB&T	Checking Account	n/a	0.00%	\$642,881
Capital Markets	BB&T	Goldman Sachs MMA		2.08%	\$418,694
Capital Markets (1)	BB&T	T-Bills	n/a	2.30%	\$1,996,945
		Subtotal		-	\$2,415,639
				Subtotal	\$3,058,519
DEBT SERVICE FUNDS					
Series 2002 Prepayment Fund	US Bank	Government Obligation Fund	n/a	0.05%	\$21,116
Series 2002 Reserve Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$191,424
Series 2002 Revenue Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$14
Series 2015A Prepayment Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$21,512
Series 2015A Reserve Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$484,594
Series 2015A Revenue Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$53,190
Series 2016 Prepayment Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$1,975
Series 2016 Reserve Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$31,330
Series 2016 Revenue Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$11,386
CONSTRUCTION FUND					
CONCINCOTION 1 OND					
Series 2015A Construction Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$84,336
				Total	\$3,959,398

#### (1) Investments in T-Bills

Accounts Closed in April 30, 2019 and invest the money in Goldman Sachs MMA in May 2019.

Report Date: 8/12/2019 27

# Payroll Invoice Approval Listing July 31, 2019

Amount
65,835.39
61,039.34
26,874.73
1

Report Date: 8/6/2019 28

# **Statistical Summary**

Company:49Z - Marshal Creek Cor Service Center:0030 SEMA

Week#:27

Qtr/Year:3/2019

Run Time/Date:17:09:19 PM EDT 07/01/2019

Taxes Debited

Federal Income Tax

4,570.9

Qtr/Year:3/2019	Run Time/Date:17:09:19 PM EDT 07/01/2019				
Taxes Debited	Federal Income Tax	4,570.99			
	Earned Income Credit Advances	0.00			
	Social Security - EE	3,794.67			
	Social Security - ER	3,794.62			
	Social Security Adj - EE	0.00			
	Medicare - EE	887.49			
	Medicare - ER	887.45			
	Medicare Adj - EE	0.00			
	Medicare Surtax - EE	0.00			
	Medicare Surtax Adj - EE	0.00			
	COBRA Premium Assistance Payments	0.00			
	Federal Unemployment Tax	0.00			
	State Income Tax	0.00			
	Non Resident State Income Tax	0.00			
	State Unemployment Insurance - EE	0.00		- ~	
	State Unemployment Insurance Adj - EE	0.00		HO De Die	
	State Disability Insurance - EE	0.00		$\sim$	
	State Disability Insurance Adj - EE	0.00			
	State Unemployment/Disability Ins - ER	0.00		W Do 3	
	State Family Leave Insurance - EE	0.00			
	State Family Leave Insurance - ER	0.00		0100	
	State Medical Leave Insurance - EE	0.00			
	State Medical Leave Insurance - ER	0.00			
	Transit Tax - EE	0.00			
	Workers' Benefit Fund Assessment - EE	0.00			
	Workers' Benefit Fund Assessment - ER	0.00			
	Local Income Tax	0.00			
	School District Tax	0.00			
	Total Taxes Debited		13,935.22		
Other Transfers	ADP Check Acct. No.0000241662195Tran/ABA263191387		14,235.55		
	Full Service Direct Deposit Acct. No.0000241662195Tran/A	ABA263191387	37,664.62	Total Liability	
	Total Amount Debited From Your Account			65,835.39	65,835.39
Bank Debits & Other Liability	Adjustments/Prepay/Voids		0.00		65,835.39
Taxes- Your Responsibility	None this payroll				

#### Statistical Summary

Company:49Z - Marshal Creek Cor Service Center:0030 SEMA Status:Under Review Week#:29 Pay Date:07/19/2019 P/E Date:07/14/2019 Qtr/Year:3/2019 Run Time/Date:16:28:56 PM EDT 07/15/2019 Federal Income Tax Taxes Debited 4,068.10 Earned Income Credit Advances 0.00 Social Security - EE 3,518.34 Social Security - ER 3,518.39 Social Security Adj - EE 0.00 Medicare - EE 822.81 Medicare - ER 822.85 Medicare Adj - EE 0.00 Medicare Surtax - EE 0.00 Medicare Surtax Adj - EE 0.00 COBRA Premium Assistance Payments 0.00 Federal Unemployment Tax 0.00 State Income Tax 0.00 Non Resident State Income Tax 0.00 State Unemployment Insurance - EE 0.00 State Unemployment Insurance Adj - EE 0.00 State Disability Insurance - EE 0.00 State Disability Insurance Adi - EE 0.00 State Unemployment/Disability Ins - ER 0.00 State Family Leave Insurance - EE 0.00 State Family Leave Insurance - ER 0.00 State Medical Leave Insurance - EE 0.00 State Medical Leave Insurance - ER 0.00 Transit Tax - EE 0.00 Workers' Benefit Fund Assessment - EE 0.00 Workers' Benefit Fund Assessment - ER 0.00 Local Income Tax 0.00 School District Tax 0.00 **Total Taxes Debited** 12,750.49 Other Transfers ADP Check Acct. No.0000241662195Tran/ABA263191387 11,841.10 Full Service Direct Deposit Acct. No.0000241662195Tran/ABA263191387 36,447.75 **Total Liability Total Amount Debited From Your Account** 61,039.34 61,039,34 Bank Debits & Other Liability Adjustments/Prepay/Voids 0.00 61,039.34 Taxes- Your Responsibility None this payroll

61,039.34

Agenda Page #175

Bank Reconciliation

Bank Account No. 2195 BB&T - GF NEW

 Statement No.
 07-19

 Statement Date
 7/31/2019

651,924.94	Statement Balance	642,880.62	G/L Balance (LCY)
0.00	Outstanding Deposits	642,880.62	G/L Balance
	_	0.00	Positive Adjustments
651,924.94	Subtotal		
9,044.32	Outstanding Checks	642,880.62	Subtotal
0.00	Differences	0.00	Negative Adjustments
	_		
642 880 62	Ending Balance	642 880 62	Ending G/L Balance

Difference 0.00

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Outstandi	ng Checks					
3/18/2019	Payment	DD301	Payment of Invoice 041154	86.90	0.00	86.90
4/9/2019	Payment	11972	VILLAGE KEY & ALARM, INC.	98.75	0.00	98.75
5/14/2019	Payment	12231	CRONIN ACE HARDWARE	33.46	0.00	33.46
5/28/2019	Payment	12311	ERIN M LANDRY	35.00	0.00	35.00
6/11/2019	Payment	12393	ERIN M LANDRY	70.00	0.00	70.00
6/11/2019	Payment	12404	MONICA FOURMAN	105.00	0.00	105.00
6/18/2019	Payment	DD334	Payment of Invoice 042871	28.00	0.00	28.00
6/19/2019	Payment	12451	GREATER JACKSONVILLE AREA USO COU	1,640.00	0.00	1,640.00
6/19/2019	Payment	12452	HOWARD ENTMAN	90.30	0.00	90.30
6/21/2019	Payment	12461	MONICA FOURMAN	210.00	0.00	210.00
6/26/2019	Payment	12468	ERIN M LANDRY	70.00	0.00	70.00
6/26/2019	Payment	12483	MONICA FOURMAN	52.50	0.00	52.50
7/8/2019	Payment	12545	CATHERINE NOELANI TAYLOR	70.00	0.00	70.00
7/8/2019	Payment	12568	MIRANDA G BULGER	210.00	0.00	210.00
7/8/2019	Payment	12569	MONICA FOURMAN	105.00	0.00	105.00
7/8/2019	Payment	12580	ST. AUGUSTINE POWER HOUSE	255.98	0.00	255.98
7/16/2019	Payment	12603	CLUB CAR	275.00	0.00	275.00
7/16/2019	Payment	12627	TURNER ACE ST. AUGUSTINE, INC	62.17	0.00	62.17
7/19/2019	Payment	12632	JIM SMELAND	108.50	0.00	108.50
7/23/2019	Payment	12638	BITTNEY BURGESS	35.00	0.00	35.00
7/23/2019	Payment	12641	CATHERINE NOELANI TAYLOR	35.00	0.00	35.00
7/23/2019	Payment	12645	GALINA BOLES	592.00	0.00	592.00

Posting Date	Document Type	Document No.	ent Description		Cleared Amount	Difference
7/23/2019	Payment	12646	GLENDA MALEWICKI	70.00	0.00	70.00
7/23/2019	Payment	12651	JERMAINE SOLOMON	231.00	0.00	231.00
7/23/2019	Payment	12652	JIM SMELAND	200.00	0.00	200.00
7/23/2019	Payment	12653	JOSIE LYNN CARLETON	70.00	0.00	70.00
7/23/2019	Payment	12654	LAURA CORREA	140.00	0.00	140.00
7/23/2019	Payment	12655	MADELIN LEPRI	70.00	0.00	70.00
7/23/2019	Payment	12656	MICHAEL KYPRISS	790.00	0.00	790.00
7/23/2019	Payment	12657	MIRANDA G BULGER	297.50	0.00	297.50
7/23/2019	Payment	12658	MONICA FOURMAN	52.50	0.00	52.50
7/23/2019	Payment	12666	THOMAS SALMON	246.97	0.00	246.97
7/23/2019	Payment	12667	TURNER ACE ST. AUGUSTINE, INC	50.91	0.00	50.91
7/26/2019	Payment	12668	CARVER, KENNETH	140.00	0.00	140.00
7/26/2019	Payment	12669	DANIEL P CALDARERA	70.00	0.00	70.00
7/26/2019	Payment	12670	EVANS, THOMAS	245.00	0.00	245.00
7/26/2019	Payment	12671	FEDEX	110.87	0.00	110.87
7/30/2019	Payment	12676	ST. AUGUSTINE RECORD	224.38	0.00	224.38
7/31/2019	Payment	12677	PROSSER	1,766.63	0.00	1,766.63
Total Outstanding Checks						9,044.32

**Check Register** 

July 1 - 31, 2019

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
GENE	RAL FUI	ND - 001	<u>L</u>					
001	12509	07/01/19	AT SERVICES OF NORTH FLORIDA	25842	REALIGN OMRON BEAM ON SOUTH GATE	R&M-Gate	546034-52901	\$120.00
001	12509	07/01/19	AT SERVICES OF NORTH FLORIDA	25860	ALUMINUM ARM HARDWARE KIT	R&M-Gate	546034-52901	\$185.12
001	12510	07/01/19	FIRSTSERVICE RESIDENTIAL	10562739	BUSINESS CARDS	Office Supplies	551002-53910	\$83.13
001	12511	07/01/19	HOME DEPOT CREDIT SERVICES	478003	1/4, 3/8,1/12 DRIVE	1/4, 3/8, 1/12 drive	546104-53910	\$47.32
001	12511	07/01/19	HOME DEPOT CREDIT SERVICES	2935712	1 QT HARD C AND SHIPPING	R&M-Buildings	546012-53901	\$21.33
001	12511	07/01/19	HOME DEPOT CREDIT SERVICES	5146926	DREMEL WHEEL AND ROTARY TOOL	R&M-Vehicles	546104-53910	\$62.44
001	12511	07/01/19	HOME DEPOT CREDIT SERVICES	3555610	L 2 TUB	R&M-Vehicles	546104-53910	\$68.95
001	12511	07/01/19	HOME DEPOT CREDIT SERVICES	5556501	22.5 x 118 ZERUST NO	R&M-Vehicles	546104-53910	\$16.31
001	12511	07/01/19	HOME DEPOT CREDIT SERVICES	2451275	6 INCH STAINLESS STEEL SEMI-FLUSH CUT	6 stainless steel semi-flush cut	546104-53910	\$18.21
001	12511	07/01/19	HOME DEPOT CREDIT SERVICES	5889326	ROTARY TOOL & SHOCKWAVE IMPACT BIT SET	R&M-Vehicles	546104-53910	\$59.94
001	12512	07/01/19	HUNTER INDUSTRIES INCORPORATED	2760221 RI	HEATHER PARK & MISSION PARK	R&M-Irrigation	546041-53902	\$240.00
001	12513	07/01/19	MUNICIPAL CAPITAL CORP	900230519	PAYMENT # 33 OF 36	33 of 36	564001-53902	\$1,534.83
001	12514	07/01/19	RESIDEX, LLC	INV1979275	TURF FUEL	R&M-Grounds	546037-53902	\$92.50
001	12515	07/01/19	SITEONE LANDSCAPE	92116283-001	HUNTER ACC COMM MODULE	R&M-Irrigation	546041-53902	\$957.93
001	12515	07/01/19	SITEONE LANDSCAPE	92222859-001	SCH 40 PVC PARTS	R&M-Irrigation	546041-53902	\$771.68
001	12516	07/01/19	TURNER ACE ST. AUGUSTINE, INC	4573 /3	RED REFLECTOR	R&M-Gate	546034-52901	\$3.59
001	12517	07/01/19	TURNER PEST CONTROL LLC	5877125	JUNE PEST CONTROL	June	546012-53902	\$65.00
001	12517	07/01/19	TURNER PEST CONTROL LLC	5868212	6/19 PEST CONTROL	June	534025-57202	\$106.00
001	12517	07/01/19	TURNER PEST CONTROL LLC	5868212	6/19 PEST CONTROL	June	546034-52901	\$46.00
001	12517	07/01/19	TURNER PEST CONTROL LLC	5868212	6/19 PEST CONTROL	JUne	546001-57206	\$23.00
001	12518	07/01/19	WESCO TURF SUPPLY INC.	40901848	DECAL MONITOR	decal-monitor	546022-53902	\$35.32
001	12519	07/02/19	ADP, INC.	537205686	PERIOD ENDING 5/13/19	w/e 5/13/19	512010-53902	\$93.75
001	12519	07/02/19	ADP, INC.	537205686	PERIOD ENDING 5/13/19	w/e 5/13/19	512010-57205	\$277.50
001	12519	07/02/19	ADP, INC.	537205686	PERIOD ENDING 5/13/19	w/e 5/13/19	512010-57206	\$75.94
001	12519	07/02/19	ADP, INC.	537205686	PERIOD ENDING 5/13/19	w/e 5/13/19	512010-52901	\$14.06
001	12519	07/02/19	ADP, INC.	537205686	PERIOD ENDING 5/13/19	w/e 5/13/19	512010-53901	\$11.25
001	12519	07/02/19	ADP, INC.	537205686	PERIOD ENDING 5/13/19	w/e 5/13/19	511001-51101	\$37.50
001	12519	07/02/19	ADP, INC.	537620658	SERVICES FOR 6/19	June	512010-53902	\$62.50
001	12519	07/02/19	ADP, INC.	537620658	SERVICES FOR 6/19	June	512010-57205	\$274.99
001	12519		ADP, INC.	537620658	SERVICES FOR 6/19	June	512010-57206	\$50.63
001	12519	07/02/19	ADP, INC.	537620658	SERVICES FOR 6/19	June	512010-52901	\$9.38
001	12519	07/02/19	ADP, INC.	537620658	SERVICES FOR 6/19	June	512010-53901	\$7.50
001	12519	07/02/19	ADP, INC.	537620658	SERVICES FOR 6/19	June	511001-51101	\$25.00
001	12520	07/02/19	CHAD EUGENE HALLMAN	CH06252019	SECURITY FOR 6/22/19	w/e 06/22/19	534099-52901	\$175.00
001	12521	07/02/19	COMCAST	83896803	ACCT# 963179979 6/15-7/14/19	June	541003-57205	\$94.70
001	12521		COMCAST	83896803	ACCT# 963179979 6/15-7/14/19	June	541003-57206	\$217.87
001	12521	07/02/19	COMCAST	83896803	ACCT# 963179979 6/15-7/14/19	June	546034-52901	\$195.70
001	12521		COMCAST	83896803	ACCT# 963179979 6/15-7/14/19	Sweetwater	549921-53910	\$192.55
001	12522		DEMAY, INC	2219	184 SPANISH MARSH	R&M-Roads & Alleyways	546081-53901	\$24,850.00
001	12523		DOWLING DOUGLAS CO. INC.	059134	500 CARDS, CLEANING SLEEVES & CARDS	500 Cards, cleaning sleeves and cards	551002-53910	\$157.90
001	12524		EVANS, THOMAS	TE06252019	W/E 06/22/19	w/e 06/22/2019	534099-52901	\$140.00
001	12525		GABE BAGBY	GB06252019	SECURITY FOR WE OF 6/22/19	w/e 6/22/19	534099-52901	\$105.00

12526   07/02/19   GALINA BOLES   CREEK-062419   WE 06/23/19   WE 06/23/19   WE 06/23/2019   51240-57206   \$699.75
001   12527   07/02/19   GARY PERNA   GP06252019   SECURITY FOR 6/22/19   WWe 06/22/19   S34099-52901   \$210.00     12528   07/02/19   HOME DEPOT CREDIT SERVICES   3023557   3M NON/ALVE RESPIRATOR-20 PK   Op Supplies - General   552001-53910   \$21.47     12528   07/02/19   HOW DEPOT CREDIT SERVICES   8111857   81NCH CABLE TIES   R&M-Grounds   546037-53902   \$1,616.91     12529   07/02/19   HOWARD FERTILIZER & CIN-000269570   CHEMICALS   R&M-Grounds   546037-53902   \$1,616.91     12530   07/02/19   HOWARD FERTILIZER & CIN-000269570   CHEMICALS   R&M-Grounds   546037-53902   \$1,616.91     12530   07/02/19   MCMASTER-CARR SUPPLY CO.   98272761   BATTERY AND CORE   R&M-Equipment   546022-53902   \$115.25     12531   07/02/19   MCMASTER-CARR SUPPLY CO.   97983081   PVC PIPE FITTINGS   BIB-SWeetwater-PVC Pipe fittings   549921-53910   \$129.30     12531   07/02/19   MCMASTER-CARR SUPPLY CO.   97983081   PVC PIPE FITTINGS   BIB-SWeetwater-PVC Pipe fittings   549921-53910   \$129.30     12532   07/02/19   MICHAEL KYPRISS   062419   WWE 06/23/19   Wwe 06/23/2019   512040-57206   \$530.25     12533   07/02/19   MICHAEL KYPRISS   062419   WWE 06/23/19   Wwe 06/23/2019   512040-57206   \$530.25     12534   07/02/19   OFFICE DEPOT   CM329513321001   RETRUN THERMAL PAPER   Office Supplies   551002-57206   \$60.00     12534   07/02/19   OFFICE DEPOT   329518043001   OFFICE SUPPLIES   Thermal paper, Paper pads   551002-57206   \$28.48     12535   07/02/19   POLISE DEPOT   329518043001   OFFICE SUPPLIES   Thermal paper poll   551002-57206   \$28.48     12536   07/02/19   POLISE HOME CORPORATION   CREEK-062519   REFUND OVERPAY ON IMPACT FEE 712 ALMOS STREET   Refund overpay on impact fee-712 Almos Street   \$60950   \$71.94     12537   07/02/19   REPUBLIC SERVICES OF FL, L.P   0687-00088600   SERVICE FOR 711-7/31/19   July   546022-53902   \$77.3     12538   07/02/19   SANFORD & SON AUTO PARTS INC   611815   COLD CHIESEL   COLD CHIESEL   Op Supplies - General   552001-53902   \$52001-53902   \$52001-53902   \$52001-53902   \$52001-53902   \$5
001         12528         07/02/19         HOME DEPOT CREDIT SERVICES         3023557         3M NONVALVE RESPIRATOR-20 PK         Op Supplies - General         552001-53910         \$21.47           001         12528         07/02/19         HOME DEPOT CREDIT SERVICES         8111857         8 INCH CABLE TIES         R&M-General         546001-57206         \$26.05           001         12529         07/02/19         HOMENDE FERTILIZER &         CIN-002685670         CHEMICALS         R&M-Grounds         546001-57206         \$26.05           001         12530         07/02/19         INTERSTATE BATTERIES         1918701020817         BATTERY AND CORE         R&M-Equipment         546022-53902         \$115.25           001         12531         07/02/19         MCMASTER-CARR SUPPLY CO.         98272761         BB SWEETWATER-PVC PIPE FITTINGS         Billback Expenses Developer         549921-53910         \$22.913           001         12531         07/02/19         MCMASTER-CARR SUPPLY CO.         97983081         PVC PIPE FITTINGS         BB-Sweetwater-PVC Pipe fittings         549921-53910         \$22.913           001         12532         07/02/19         MCMASTER-CARR SUPPLY CO.         97983081         PVC PIPE FITTINGS         BB-Sweetwater-PVC Pipe fittings         549921-53910         \$22.913           12532<
001         12528         07/02/19         HOME DEPOT CREDIT SERVICES         8 111857         8 INCH CABLE TIES         R&M-General         546001-57206         \$26.05           001         12529         07/02/19         HOWARD FERTILIZER &         CIN-000269570         CHEMICALS         R&M-Grounds         546037-53902         \$1,616.91           001         12530         07/02/19         IMTERSTATE BATTERIES         191870102817         BATTERY AND CORE         R&M-Equipment         546022-53902         \$15.25           001         12531         07/02/19         MCMASTER-CARR SUPPLY CO.         98272761         BB SWEETWATER-PVC PIPE FITTINGS         Billback Expenses Developer         549921-53910         \$22.13           001         12531         07/02/19         MCMASTER-CARR SUPPLY CO.         97983081         PVC PIPE FITTINGS         Billback Expenses Developer         549921-53910         \$22.13           001         12532         07/02/19         MICHAEL KYPRIS         062419         W/E 06/23/19         w/E 06/23/2019         512040-57206         \$533.25           001         12532         07/02/19         MCHEL KYPRIS         062419         W/E 06/23/2019         W/E 06/23/2019         51002-57206         \$533.25           001         12533         07/02/19         MCHEL KYPRI
001         12529         07/02/19         HOWARD FERTILIZER &         CIN-000269570         CHEMICALS         R&M-Grounds         546037-53902         \$1,616.91           001         12530         07/02/19         INTERSTATE BATTERIES         1918701020817         BATTERY AND CORE         R&M-Equipment         546022-53902         \$115.25           001         12531         07/02/19         MCMASTER-CARR SUPPLY CO.         98272761         BB SWEETWATER-PVC PIPE FITTINGS         Billback Expenses Developer         549921-53910         \$29.13           001         12531         07/02/19         MCMASTER-CARR SUPPLY CO.         97983081         PVC PIPE FITTINGS         BB-Sweetwater-PVC Pipe fittings         549921-53910         \$29.13           001         12532         07/02/19         MCMASTER-CARR SUPPLY CO.         97983081         PVC PIPE FITTINGS         BB-Sweetwater-PVC Pipe fittings         549921-53910         \$29.13           001         12532         07/02/19         MCMASTER-CARR SUPPLY CO.         97983081         PVC PIPE FITTINGS         BB-Sweetwater-PVC Pipe fittings         549921-53910         \$29.30           001         12534         07/02/19         MCMASTER-CARR SUPPLY CO.         17567         7/19 JANITORIAL SERVICE         July 2019         534026-57206         \$55.00           001
001         12530         07/02/19         INTERSTATE BATTERIES         1918701020817         BATTERY AND CORE         R&M-Equipment         546022-53902         \$115.25           001         12531         07/02/19         MCMASTER-CARR SUPPLY CO.         98272761         BB SWEETWATER-PVC PIPE FITTINGS         Billback Expenses Developer         549921-53910         \$29.13           001         12531         07/02/19         MCMASTER-CARR SUPPLY CO.         9798301         PVC PIPE FITTINGS         BB-Sweetwater-PVC Pipe fittings         549921-53910         \$29.30           001         12532         07/02/19         MCMASTER-CARR SUPPLY CO.         9798301         PVC PIPE FITTINGS         BB-Sweetwater-PVC Pipe fittings         549921-53910         \$29.30           001         12532         07/02/19         MCMASTER-CARR SUPPLY CO.         9798301         PVC PIPE FITTINGS         BB-Sweetwater-PVC Pipe fittings         549921-53910         \$129.30           001         12533         07/02/19         MCHAEL KYPRISS         0682419         WE 06/23/19         WE 06/23/19         We 06/23/19         We 06/23/19         We 06/23/19         We 06/23/19         WE 0FICE DEPOT         CM329513321001         RETRUN THERMAL PAPER         Office Supplies         551002-57206         \$550.55         \$60.55         \$60.55         \$60.55
001         12531         07/02/19         MCMASTER-CARR SUPPLY CO.         98272761         BB SWEETWATER-PVC PIPE FITTINGS         Billback Expenses Developer         549921-53910         \$29.13           001         12531         07/02/19         MCMASTER-CARR SUPPLY CO.         97983081         PVC PIPE FITTINGS         BB-Sweetwater-PVC Pipe fittings         549921-53910         \$129.30           001         12532         07/02/19         MICHAEL KYPRISS         062419         W/E 06/23/19         w/e 06/23/2019         512040-57206         \$533.25           001         12533         07/02/19         NEWVENTURE OF JACKSONVILLE, INC         175167         7/19 JANITORIAL SERVICE         July 2019         534026-57206         \$500.00           001         12534         07/02/19         OFFICE DEPOT         CM329513321001         RETRUN THERMAL PAPER         Office Supplies         551002-57206         \$26.59           001         12534         07/02/19         OFFICE DEPOT         327742358001         MISC OFFICE SUPPLIES         Thermal paper, Paper pads         551002-57206         \$86.55           001         12534         07/02/19         OFFICE DEPOT         329518043001         OFFICE SUPPLIES         Thermal paper roll         551002-57206         \$28.48           001         12536 <t< td=""></t<>
001         12531         07/02/19         MCMASTER-CARR SUPPLY CO.         97983081         PVC PIPE FITTINGS         BB-Sweetwater-PVC Pipe fittings         549921-53910         \$129.30           001         12532         07/02/19         MICHAEL KYPRISS         062419         W/E 06/23/19         w/e 06/23/2019         \$12040-57206         \$533.25           001         12533         07/02/19         NEWVENTURE OF JACKSONVILLE, INC         175167         7/19 JANITORIAL SERVICE         July 2019         534026-57206         \$500.00           001         12534         07/02/19         OFFICE DEPOT         CM329513321001         RETRUN THERMAL PAPER         Office Supplies         551002-57206         \$56.55           001         12534         07/02/19         OFFICE DEPOT         327742358001         MISC OFFICE SUPPLIES         Thermal paper, Paper pads         551002-57206         \$65.55           001         12534         07/02/19         OFFICE DEPOT         329518043001         OFFICE SUPPLIES         Thermal paper, Paper pads         551002-57206         \$86.55           001         12535         07/02/19         POFICE DEPOT         329518043001         OFFICE SUPPLIES         Thermal paper, Paper pads         551002-57206         \$86.55           001         12535         07/02/19
01         12532         07/02/19         MICHAEL KYPRISS         062419         W/E 06/23/19         w/e 06/23/19         w/e 06/23/2019         512040-57206         \$533.25           001         12533         07/02/19         NEWVENTURE OF JACKSONVILLE, INC         175167         7/19 JANITORIAL SERVICE         July 2019         534026-57206         \$500.00           001         12534         07/02/19         OFFICE DEPOT         CM329513321001         RETRUN THERMAL PAPER         Office Supplies         551002-57206         \$65.55           001         12534         07/02/19         OFFICE DEPOT         329742358001         MISC OFFICE SUPPLIES         Thermal paper, Paper pads         551002-57206         \$65.55           001         12534         07/02/19         OFFICE DEPOT         329518043001         OFFICE SUPPLIES         Thermal paper roll         551002-57206         \$86.55           001         12535         07/02/19         POLUTE DEPOT         329518043001         OFFICE SUPPLIES         Thermal paper roll         551002-57206         \$28.48           001         12535         07/02/19         POLUTE HOME CORPORATION         CREK-062519         REFUND OVERPAY ON IMPACT FEE 712 ALMOS STREET         refund overpay on impact fee-712 Almos Street         369950         \$71.94           001
01         12533         07/02/19         NEWVENTURE OF JACKSONVILLE, INC         175167         7/19 JANITORIAL SERVICE         July 2019         534026-57206         \$500.00           001         12534         07/02/19         OFFICE DEPOT         CM329513321001         RETRUN THERMAL PAPER         Office Supplies         551002-57206         (\$26.59)           001         12534         07/02/19         OFFICE DEPOT         327742358001         MISC OFFICE SUPPLIES         Thermal paper, Paper pads         551002-57206         \$8.65.55           001         12534         07/02/19         OFFICE DEPOT         329518043001         OFFICE SUPPLIES         Thermal paper roll         551002-57206         \$8.84.84           001         12535         07/02/19         POLSURE         131295586617         7/19 WATER MANAGEMENT         July         546074-57205         \$1,031.75           001         12536         07/02/19         PULTE HOME CORPORATION         CREK-062519         REFUND OVERPAY ON IMPACT FEE 712 ALMOS STREET         refund overpay on impact fee-712 Almos Street         369950         \$71.94           001         12537         07/02/19         REPUBLIC SERVICES OF FL, L.P         0687-000988600         SERVICE FOR 7/1-7/31/19         July         543020-57206         \$334.58           001         1
001         12534         07/02/19         OFFICE DEPOT         CM329513321001         RETRUN THERMAL PAPER         Office Supplies         551002-57206         (\$26,59)           001         12534         07/02/19         OFFICE DEPOT         327742358001         MISC OFFICE SUPPLIES         Thermal paper, Paper pads         551002-57206         \$65.55           001         12534         07/02/19         OFFICE DEPOT         329518043001         OFFICE SUPPLIES         Thermal paper roll         551002-57206         \$28.48           001         12535         07/02/19         POOLSURE         131295586617         7/19 WATER MANAGEMENT         July         546074-57205         \$1,031.75           001         12536         07/02/19         POLITE HOME CORPORATION         CREEK-062519         REFUND OVERPAY ON IMPACT FEE 712 ALMOS STREET         refund overpay on impact fee-712 Almos Street         369950         \$71.94           001         12537         07/02/19         REPUBLIC SERVICES OF FL, L.P         0687-000988600         SERVICE FOR 7/1-7/31/19         July         543020-57205         \$394.58           001         12538         07/02/19         REPUBLIC SERVICES OF FL, L.P         0687-000988600         SERVICE FOR 7/1-7/31/19         JUly         543020-57206         \$192.47           001         1
001         12534         07/02/19         OFFICE DEPOT         327742358001         MISC OFFICE SUPPLIES         Thermal paper, Paper pads         551002-57206         \$65.55           001         12534         07/02/19         OFFICE DEPOT         329518043001         OFFICE SUPPLIES         Thermal paper roll         551002-57206         \$28.48           001         12535         07/02/19         POOLSURE         131295586617         7/19 WATER MANAGEMENT         July         546074-57205         \$1,031.75           001         12536         07/02/19         PULTE HOME CORPORATION         CREEK-062519         REFUND OVERPAY ON IMPACT FEE 712 ALMOS STREET         refund overpay on impact fee-712 Almos Street         369950         \$71.94           001         12537         07/02/19         REPUBLIC SERVICES OF FL, L.P         0687-000988600         SERVICE FOR 7/1-7/31/19         July         543020-57205         \$394.58           001         12537         07/02/19         REPUBLIC SERVICES OF FL, L.P         0687-000988600         SERVICE FOR 7/1-7/31/19         July         543020-57206         \$192.47           001         12538         07/02/19         SANFORD & SON AUTO PARTS INC         611736         2PC 38 WBLE EXT SET, BATTERY NUT BOLT         2pc 38 Wble ext set, Battery nut-bolt         546022-53902         \$7.73
01         12534         07/02/19         OFFICE DEPOT         329518043001         OFFICE SUPPLIES         Thermal paper roll         551002-57206         \$28.48           001         12535         07/02/19         POLSURE         131295586617         7/19 WATER MANAGEMENT         July         546074-57205         \$1,031.75           001         12536         07/02/19         PULTE HOME CORPORATION         CREEK-062519         REFUND OVERPAY ON IMPACT FEE 712 ALMOS STREET         refund overpay on impact fee-712 Almos Street         369950         \$71.94           001         12537         07/02/19         REPUBLIC SERVICES OF FL, L.P         0687-000988600         SERVICE FOR 7/1-7/31/19         July         543020-57205         \$394.58           001         12537         07/02/19         REPUBLIC SERVICES OF FL, L.P         0687-000988600         SERVICE FOR 7/1-7/31/19         July         543020-57205         \$192.47           001         12538         07/02/19         SANFORD & SON AUTO PARTS INC         611736         2PC 38 WBLE EXT SET, BATTERY NUT BOLT         2pc 38 Wble ext set, Battery nut-bolt         546022-53902         \$7.73           001         12538         07/02/19         SANFORD & SON AUTO PARTS INC         611815         COLD CHIESEL         Op Supplies - General         552001-53902         \$5.96
01         12535         07/02/19         POOLSURE         131295586617         7/19 WATER MANAGEMENT         July         546074-57205         \$1,031.75           001         12536         07/02/19         PULTE HOME CORPORATION         CREK-062519         REFUND OVERPAY ON IMPACT FEE 712 ALMOS STREET         refund overpay on impact fee-712 Almos Street         369950         \$71.94           001         12537         07/02/19         REPUBLIC SERVICES OF FL, L.P         0687-000988600         SERVICE FOR 7/1-7/31/19         July         543020-57205         \$394.58           001         12538         07/02/19         REPUBLIC SERVICES OF FL, L.P         0687-000988600         SERVICE FOR 7/1-7/31/19         JUly         543020-57206         \$192.47           001         12538         07/02/19         SANFORD & SON AUTO PARTS INC         611736         2PC 38 WBLE EXT SET, BATTERY NUT BOLT         2pc 38 Wble ext set, Battery nut-bolt         546022-53902         \$7.73           001         12538         07/02/19         SANFORD & SON AUTO PARTS INC         611815         COLD CHIESEL         Op Supplies - General         552001-53902         \$5.96
01         12536         07/02/19         PULTE HOME CORPORATION         CREEK-062519         REFUND OVERPAY ON IMPACT FEE 712 ALMOS STREET         refund overpay on impact fee-712 Almos Street         369950         \$71.94           001         12537         07/02/19         REPUBLIC SERVICES OF FL, L.P         0687-000988600         SERVICE FOR 7/1-7/31/19         July         543020-57205         \$394.58           001         12537         07/02/19         REPUBLIC SERVICES OF FL, L.P         0687-000988600         SERVICE FOR 7/1-7/31/19         JUly         543020-57206         \$192.47           001         12538         07/02/19         SANFORD & SON AUTO PARTS INC         611736         2PC 38 WBLE EXT SET, BATTERY NUT BOLT         2pc 38 Wble ext set, Battery nut-bolt         546022-53902         \$7.73           001         12538         07/02/19         SANFORD & SON AUTO PARTS INC         611815         COLD CHIESEL         Op Supplies - General         552001-53902         \$5.96
01         12537         07/02/19         REPUBLIC SERVICES OF FL, L.P         0687-000988600         SERVICE FOR 7/1-7/31/19         July         543020-57205         \$394.58           001         12537         07/02/19         REPUBLIC SERVICES OF FL, L.P         0687-000988600         SERVICE FOR 7/1-7/31/19         JUly         543020-57206         \$192.47           001         12538         07/02/19         SANFORD & SON AUTO PARTS INC         611736         2PC 38 WBLE EXT SET, BATTERY NUT BOLT         2pc 38 Wble ext set, Battery nut-bolt         546022-53902         \$7.73           001         12538         07/02/19         SANFORD & SON AUTO PARTS INC         611815         COLD CHIESEL         Op Supplies - General         552001-53902         \$5.96
01         12537         07/02/19         REPUBLIC SERVICES OF FL, L.P         0687-000988600         SERVICE FOR 7/1-7/31/19         JUly         543020-57206         \$192.47           001         12538         07/02/19         SANFORD & SON AUTO PARTS INC         611736         2PC 38 WBLE EXT SET, BATTERY NUT BOLT         2pc 38 Wble ext set, Battery nut-bolt         546022-53902         \$7.73           001         12538         07/02/19         SANFORD & SON AUTO PARTS INC         611815         COLD CHIESEL         Op Supplies - General         552001-53902         \$5.96
001         12538         07/02/19         SANFORD & SON AUTO PARTS INC         611736         2PC 38 WBLE EXT SET, BATTERY NUT BOLT         2pc 38 Wble ext set, Battery nut-bolt         546022-53902         \$7.73           001         12538         07/02/19         SANFORD & SON AUTO PARTS INC         611815         COLD CHIESEL         Op Supplies - General         552001-53902         \$5.96
001 12538 07/02/19 SANFORD & SON AUTO PARTS INC 611815 COLD CHIESEL Op Supplies - General 552001-53902 \$5.96
001 12539 07/02/19 TASC IN1537916 SERVICE FOR 5/1-5/31/19 Payroll-Benefits 512010-53902 \$16.67
001 12539 07/02/19 TASC IN1537916 SERVICE FOR 5/1-5/31/19 Payroll-Benefits 512010-57205 \$16.67
001 12539 07/02/19 TASC IN1537916 SERVICE FOR 5/1-5/31/19 Payroll-Benefits 512010-57206 \$16.66
001 12540 07/02/19 VILLAGE KEY & ALARM, INC. 325963 7/1-9/30/19 INTRUSION MONITORING 7/1/19-9/30/19 Intrusion monitoring 534025-57202 \$60.00
001 12541 07/02/19 VINELLE MILLER 062519 NEW ACCOUNTING STAMP Op Supplies - General 552001-53902 \$39.99
001 12542 07/08/19 A-1 SOD OF JACKSONVILLE, INC. 107834 2-ZOYSIA PALLETS R&M-Grounds 546037-53902 \$497.00
001 12543 07/08/19 AT SERVICES OF NORTH FLORIDA 25859 12 LED ARM INSTALLATION KIT 2-12' LED Arm Install kits 546034-52901 \$788.74
001 12543 07/08/19 AT SERVICES OF NORTH FLORIDA 25898 BARCODE SCANNER NOT WORKING R&M-Gate 546034-52901 \$120.00
001 12544 07/08/19 CANON SOLUTIONS AMERICA, INC 4029624574 6/22-7/21/19 6/22/19-7/21/19 552001-53902 \$19.20
001 12545 07/08/19 CATHERINE NOELANI TAYLOR 070119 SPIN W/E 6/30/19 Spin w/e 06/30/19 512011-53910 \$70.00
001 12546 07/08/19 CLEAR WATERS INC. 97972 TREAT LAKES R&M-Lake 546042-53903 \$4,290.00
001 12547 07/08/19 COSTANZO, MARILYN 070119 TAI CHI W/E 6/30/19 w/e 06/30/19 512011-53910 \$35.00
001 12548 07/08/19 CRONIN ACE HARDWARE 1045/2 PLASTIC PAIL, BOTTLED WATER R&M-General 546001-57206 \$58.92
001 12549 07/08/19 DANIEL P CALDARERA 070119 SPIN W/E 6/30/19 w/e 06/30/19 512011-53910 \$70.00
001 12550 07/08/19 DENNIS W. HOLLINGSWORTH, 22686-070219 2019/20 BUSINESS TAX RENEWAL Misc-Licenses & Permits 549066-57205 \$30.00
001 12551 07/08/19 DOWNEY'S JANITORIAL SUPPLIES 41-17386 CUPS, PAPER TOWELS R&M-General 546001-57206 \$191.38
001 12551 07/08/19 DOWNEY'S JANITORIAL SUPPLIES 41-17288 SWIFFER FLR CIR, WASH PLUS SWiffer Fir cir, Wash Plus 551003-57205 \$152.90
001 12552 07/08/19 FEDEX 6-593-57689 SERVICE FOR 6/17-6/19/19 Postage and Freight 541006-51301 \$46.28
001 12553 07/08/19 FERGUSON ENTERPRISES INC #52 CM059467 RETURN PVC R&M-Roads & Aleyways 546081-53901 (\$35.16)
001 12553 07/08/19 FERGUSON ENTERPRISES INC #52 7346845 LF 2 FOBS 600# R&M-Irrigation 546041-53902 \$155.13
001 12553 07/08/19 FERGUSON ENTERPRISES INC #52 7325311 SWEETWATER-PVC SCH 40 Sweetwater -PVC SCH 40 549921-53910 \$4.08
01 1255 07/08/19 FERGUSON ENTERPRISES INC #52 7336634 LF 3 BRS 200# R&M-Irrigation 546041-53902 \$157.80
01 12554 07/08/19 FIRSTSERVICE RESIDENTIAL 10564656 ONSITE STAFF FEE 6/8-21/2019 ProfServ-Field Management 531016-53910 \$7,446.80
001 12555 07/08/19 GALINA BOLES 070119 TENNIS LESSONS W/E 6/30/19 w/e 6/30/19 512040-57206 \$459.75

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
001	12556	07/09/40	GLENDA MALEWICKI	070119	SENIOR YOGA W/E 6/30/19	MCCDD w/e 06/30/19	534111-57202	\$105.00
001	12557		HOME DEPOT CREDIT SERVICES	2074949	3-5 DIABLO SANDNET W PAD	R&M-Buildings	546012-57205	\$44.91
001	12558		HOPPING, GREEN & SAMS	108475	General Counsel May 2019	ProfServ-Legal Services	531023-51401	\$5,595.00
001	12558		HOPPING, GREEN & SAMS	108476	Monthly Meeting May 2019	ProfServ-Legal Services	531023-51401	\$1,500.00
001	12559		INTERSTATE BATTERIES	1918701020887	MARINE BATTERY	R&M-Equipment	546022-53902	\$1,300.00
001	12559		INTERSTATE BATTERIES	1918701020887	MARINE BATTERY	R&M-Equipment	546022-53902	\$106.55
001	12560		JERMAINE SOLOMON	070119	KIDS FITNESS W/E 6/30/19	w/e 06/30/19	512011-53910	\$100.00
001	12560		JERMAINE SOLOMON	070119 070119-KIDS	KIDS FITNESS SUMMER CAMP 6/30/19	Summer camp-w/e 6/30/19	552033-57205	\$100.00
001	12560		JERMAINE SOLOMON	070119-TRAINING	PERSONAL TRAINING W/E 6/30/19	w/e 06/30/19	512011-53910	\$40.50
001	12561		JOSIE LYNN CARLETON	070119-1104111110	YOGA W/E 6/30/19	w/e 06/30/19 w/e 06/30/2019	512011-53910	\$70.00
001	12562		LAURA CORREA	070119	ZUMBA W/E 6/30/19	w/e 06/30/2019	512011-53910	\$140.00
001	12562		LAURA CORREA	070119 070119-ZUMBA	ZUMBA 6/30/19	MCCDD-06/30/19	534111-57202	\$70.00
001	12563		LIL BITS, INC	062519	ISR W/E 6/25/19	ISR w/e 06/25/19	347071-57201	\$684.00
001	12564		MADELIN LEPRI	070119	YOGA W/E 6/30/19	w/e 06/30/2019	512011-53910	\$35.00
001	12565		MCMASTER-CARR SUPPLY CO.	98506115	ALUMINUM FITTINGS, HOSE COUPLINGS	Alumiunm fittings, hose couplings	546022-53902	\$148.21
001	12566		MEDICAL EXPRESS CORPORATION	201912055	DRUG SCREENING 6/6-6/18/19	Payroll-Benefits	512010-57205	\$54.00
001	12566		MEDICAL EXPRESS CORPORATION	201912055	DRUG SCREENING 6/6-6/18/19	Payroll-Benefits	512010-57206	\$27.00
001	12567		MICHAEL KYPRISS	070119	TENNIS LESSONS W/E 6/30/19	w/e 06/30/19	512040-57206	\$647.25
001	12568		MIRANDA G BULGER	070119	SPIN & HIIT W/E 6/30/19	w/e 06/30/19	512011-53910	\$210.00
001	12569		MONICA FOURMAN	070119	EXTREME BURN W/E 7/1/19	w/e 06/30/2019	512011-53910	\$105.00
001	12570		NANCY COHEN	062519	MEDITATION SEMINAR	S/F Activity Fees	347072	\$90.00
001	12571		OFFICE DEPOT	331296440001	PENCILS, STAPLE REMOVER, TAPE, MAKERS	pencils,staple remover,tape, markers	551002-57206	\$44.65
001	12571		OFFICE DEPOT	332102062001	COPIER PAPER, CUPS, TAPE DISPENSER	Office Supplies	551002-53910	\$106.34
001	12572		PINCH A PENNY 038	321921	LEAF RAKE, SKIM, ZAPPIT	R&M-Pools	546074-57205	\$394.96
001	12573		PUBLIX SUPER MARKETS, INC.	1556029864	CAMP SUPPLIES	Op Supplies - Summer Camp	552033-57205	\$50.25
001	12574		RAMCO PROTECTIVE SECURITY SOLUTIONS	26697	W/E 6/14/19	w/e 06/14/2019	534037-52901	\$5,068.80
001	12574		RAMCO PROTECTIVE SECURITY SOLUTIONS	26927	W/E 6/28/19	w/e 6/28/2019	534037-52901	\$5,068.80
001	12574		RAMCO PROTECTIVE SECURITY SOLUTIONS	26448	W/E 05/31/19	w/e 05/31/2019	534037-52901	\$5,435,52
001	12574	07/08/19	RAMCO PROTECTIVE SECURITY SOLUTIONS	27031	W/E 7/5/19	w/e 07/05/2019	534037-52901	\$5,435.52
001	12574		RAMCO PROTECTIVE SECURITY SOLUTIONS	26582	W/E 6/7/19	w/e 06/07/2019	534037-52901	\$5,068.80
001	12574		RAMCO PROTECTIVE SECURITY SOLUTIONS	26815	W/E 06/21/19	w/e 06/21/2019	534037-52901	\$5,068.80
001	12575	07/08/19	RESIDEX, LLC	INV1983337	CHEMSTP8015	R&M-Roads & Alleyways	546081-53901	\$20.06
001	12575	07/08/19	RESIDEX, LLC	INV1981183	2 EA BRASS TIPS	R&M-Roads & Alleyways	546081-53901	\$33.22
001	12576	07/08/19	RONALD C. CULLUM	070119	TAI CHI W/E 6/30/19	w/e 06/30/2019	512011-53910	\$35.00
001	12577	07/08/19	SAFETY-KLEEN SYSTEMS, INC	1903034769	MDL 16 PREIUM	MDL 16 Premium	552030-53902	\$149.57
001	12578	07/08/19	SANFORD & SON AUTO PARTS INC	612595	30 QT HEAVY DUTY, SHRINK TUBING	Op Supplies - Fuel, Oil	552030-53902	\$10.58
001	12578	07/08/19	SANFORD & SON AUTO PARTS INC	612595	30 QT HEAVY DUTY, SHRINK TUBING	R&M-Irrigation	546041-53902	\$9.98
001	12578	07/08/19	SANFORD & SON AUTO PARTS INC	612726	THRD ROD	R&M-Equipment	546022-53902	\$3.69
001	12578	07/08/19	SANFORD & SON AUTO PARTS INC	612575	OIL FILTER	R&M-Equipment	546022-53902	\$26.12
001	12579	07/08/19	SITEONE LANDSCAPE	92451208-001	PRIMO MAXX PGR LIQUID	R&M-Grounds	546037-53902	\$295.05
001	12579	07/08/19	SITEONE LANDSCAPE	92360725-001	PINE STRAW, SHURFLO PUMP	pine straw	546059-53902	\$81.65
001	12579	07/08/19	SITEONE LANDSCAPE	92360725-001	PINE STRAW, SHURFLO PUMP	Shurflo pump	546022-53902	\$108.69
001	12580	07/08/19	ST. AUGUSTINE POWER HOUSE	186506	TRIMMER, EDGER	Cap Outlay-Machinery and Equip	564001-53902	\$1,172.87
001	12580	07/08/19	ST. AUGUSTINE POWER HOUSE	CM186496	BILLED 2 TIMES CREDIT FULL PRICE	Cap Outlay-Machinery and Equip	564001-53902	(\$1,379.80)

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
001	12580		ST. AUGUSTINE POWER HOUSE	188495	EDGER BLADE, WHEEL ASSEMPLY	Edger blade	552001-53902	\$44.50
001	12580		ST. AUGUSTINE POWER HOUSE	188495	EDGER BLADE, WHEEL ASSEMPLY	Wheel assemply	546022-53902	\$95.98
001	12580		ST. AUGUSTINE POWER HOUSE	189084	ASM CUTTER HSG	ASM-Cutter HSG	546022-53902	\$142.99
001	12580		ST. AUGUSTINE POWER HOUSE	189085	BEARING W/RACE, EDGER BLADE	R&M-Equipment	546022-53902	\$179.44
001	12581		ST. JOHNS COUNTY UTILITY DEPT.	114653-061919	514211-114653 5/19-6/19/19	06/19/19	543021-53903	\$199.88
001	12581		ST. JOHNS COUNTY UTILITY DEPT.	121119-061919	514214-121119 5/19-6/18/19	06/19/19	543021-57206	\$123.57
001 001	12581		ST. JOHNS COUNTY UTILITY DEPT.	104785-061919	514213-104785 5/19-6/19/19	06/19/19	543001-57205	\$923.64 \$30.99
001	12581 12581		ST. JOHNS COUNTY UTILITY DEPT. ST. JOHNS COUNTY UTILITY DEPT.	101723-061919 114659-061919	514213-101723 5/19-6/19/19 514215-114659 5/19-6/19/19	06/19/2019 06/19/19	546034-52901 543001-57205	\$30.99 \$721.70
001	12581		ST. JOHNS COUNTY UTILITY DEPT. ST. JOHNS COUNTY UTILITY DEPT.	126261-061919	532033-126261 5/19-6/19/19	06/19/2019	546034-52901	\$38.29
001	12581		ST. JOHNS COUNTY UTILITY DEPT.	133660-061919	514213-133660 5/19-6/19/19	06/19/19	543021-53902	\$36.29 \$296.78
001	12582		TURNER ACE ST. AUGUSTINE, INC	4671 /3	FLEX BLACK TAPE	R&M-General	546001-57206	\$12.99
001	12582		TURNER ACE ST. AUGUSTINE, INC	3847 /3	WASH BRUSH	R&M-General	546001-57206	\$23.99
001	12582		TURNER ACE ST. AUGUSTINE, INC	4919/3	PUSH COUPLING, ADPTR, ELBOW	R&M-Pools	546074-57205	\$22.56
001	12583		UNITED SITE SERVICES	114-8674296	5/20-6/16/19	5/20/19-6/16/19	546009-53901	\$126.00
001	12584		WELCH TENNIS COURTS, INC.	52736	COURT RAKE PANELS, FILTERS, LINE BLITZ	R&M-Court Maintenance	546017-57206	\$841.69
001	12585		WESCO TURF SUPPLY INC.	40902912	ACTUATOR	R&M-Equipment	546022-53902	\$109.12
001	12586		WILLIAMS' PLANT NURSERY	95341	LANTANA	Impr - Landscape	563023-53902	\$66.00
001	12587		BB&T- 2056	062119-2056	PURCHASES FOR 5/21-6/19/19	5/21/19	543020-53902	\$75.47
001	12587		BB&T- 2056	062119-2056	PURCHASES FOR 5/21-6/19/19	5/22/19	543020-53902	\$66.59
001	12587	07/12/19	BB&T- 2056	062119-2056	PURCHASES FOR 5/21-6/19/19	5/22/19	543020-53902	\$61.16
001	12587	07/12/19	BB&T- 2056	062119-2056	PURCHASES FOR 5/21-6/19/19	5/23/19	543020-53902	\$85.83
001	12587	07/12/19	BB&T- 2056	062119-2056	PURCHASES FOR 5/21-6/19/19	06/03/19	543020-53902	\$49.33
001	12587	07/12/19	BB&T- 2056	062119-2056	PURCHASES FOR 5/21-6/19/19	6/8/19	543020-53902	\$49.33
001	12587	07/12/19	BB&T- 2056	062119-2056	PURCHASES FOR 5/21-6/19/19	6/8/19	543020-53902	\$49.33
001	12587	07/12/19	BB&T- 2056	062119-2056	PURCHASES FOR 5/21-6/19/19	Jim Goodall	552001-53902	\$9.00
001	12587	07/12/19	BB&T- 2056	062119-2056	PURCHASES FOR 5/21-6/19/19	2010 Ford P/u parts	546104-53910	\$1,884.36
001	12587	07/12/19	BB&T- 2056	062119-2056	PURCHASES FOR 5/21-6/19/19	battery	546022-53902	\$56.31
001	12587	07/12/19	BB&T- 2056	062119-2056	PURCHASES FOR 5/21-6/19/19	NY Pizza luncheon	549015-53902	\$115.10
001	12587	07/12/19	BB&T- 2056	062119-2056	PURCHASES FOR 5/21-6/19/19	6/19/19	543020-53902	\$49.32
001	12588	07/12/19	BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Washable markers	552033-57205	\$28.40
001	12588		BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Feathers for crafts	549052-57202	\$7.99
001	12588		BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Washing sponges	549052-57202	\$8.49
001	12588		BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Table covers	549052-57202	\$84.99
001	12588		BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Storage cub es	552033-57205	\$210.80
001	12588		BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Table covers	549052-57202	\$30.00
001	12588		BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	crafts	552033-57205	\$722.33
001	12588		BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Detergent	552033-57205	\$12.70
001	12588		BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Camp staff shirts	552033-57205	\$397.00
001	12588		BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Summer camp snacks	552033-57205	\$343.12
001	12588		BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Blackout curtain	546012-57205	\$15.96
001	12588		BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Helicopter-Ping Pong ball	549052-57205	\$583.00
001	12588		BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Inflatables	549052-57202	\$130.00
001	12588	07/12/19	BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Tension rods	546012-57205	\$14.99

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
001	12588	07/12/10	BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Cardstock	552033-57205	\$13.67
001	12588		BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Smallfoot	552033-57205	\$13.07 \$17.00
001	12588		BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Table skirting	549052-57202	\$17.00 \$41.92
001	12588		BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Patriotic bunting	549052-57202	\$41.92 \$10.14
001	12588		BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	4th of July decorations	549052-57202	\$280.81
001	12588		BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Wooden stick flags	549052-57202	\$260.61 \$19.94
001	12588		BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19 PURCHASES FOR 5/21-6/1/19	Game	552033-57205	\$19.94
001	12588		BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19 PURCHASES FOR 5/21-6/1/19	chips	552033-57205	\$8.83 \$23.53
001	12588		BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19 PURCHASES FOR 5/21-6/1/19	Rest mats	552033-57205	\$23.53 \$88.95
001	12588		BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19 PURCHASES FOR 5/21-6/1/19		549052-57202	\$88.95 \$200.00
001			BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19 PURCHASES FOR 5/21-6/1/19	Captain Character	552033-57205	\$200.00 \$77.93
001	12588 12588					Preschool toys, blocks		
001			BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	6/3/19-bus trip	552033-57205	\$276.25
001	12588 12588		BB&T-2031 BB&T-2031	062119-2031 062119-2031	PURCHASES FOR 5/21-6/1/19	Party favors	552033-57205 549052-57202	\$102.06 \$290.00
	12588				PURCHASES FOR 5/21-6/1/19	Face painting		
001 001	12588		BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Skate station Animal show	552033-57205	\$168.00
			BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19		552033-57205	\$312.00
001	12588 12588		BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Buses for field trips	552033-57205	\$1,901.25
001			BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Velocity	552033-57205	\$569.80
001	12588		BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Sm garbage can	551003-57205	\$14.99
001	12588		BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	books	552033-57205	\$50.46
001	12588		BB&T-2031	062119-2031	PURCHASES FOR 5/21-6/1/19	Live music-June 14	549052-57202	\$125.00
001	12589		BB&T-2049	062119-2049	PURCHASES FOR 5/20-6/6/19	Pickleball caddy and balls	546017-57206	\$378.85
001	12590		BB&T-2064	062119-2064	PURCHASES FOR 5/22-6/17/19	Hammerhead surface cleaners	546084-53901	\$113.58
001	12590		BB&T-2064	062119-2064	PURCHASES FOR 5/22-6/17/19	200' 3/8 pressure washer hose	546081-53901	\$719.98
001	12590		BB&T-2064	062119-2064	PURCHASES FOR 5/22-6/17/19	suction set	546081-53901	\$47.69
001	12590		BB&T-2064	062119-2064	PURCHASES FOR 5/22-6/17/19	wall timer	546012-57205	\$15.00
001	12590		BB&T-2064	062119-2064	PURCHASES FOR 5/22-6/17/19	return-30 minute timer	546012-57205	(\$20.00)
001	12590		BB&T-2064	062119-2064	PURCHASES FOR 5/22-6/17/19	safety can	546022-53902	\$25.99
001	12590		BB&T-2064	062119-2064	PURCHASES FOR 5/22-6/17/19	Memory SD card	552001-53910	\$35.99
001	12590		BB&T-2064	062119-2064	PURCHASES FOR 5/22-6/17/19	Cooling towels	552001-53910	\$137.50
001	12590		BB&T-2064	062119-2064	PURCHASES FOR 5/22-6/17/19	return-SD card	552001-53910	(\$28.98)
001	12590		BB&T-2064	062119-2064	PURCHASES FOR 5/22-6/17/19	Wildlife camera	546012-53901	\$199.99
001	12590		BB&T-2064	062119-2064	PURCHASES FOR 5/22-6/17/19	Sandisk SD crad w/ adapter	552001-53910	\$25.16
001	12590		BB&T-2064	062119-2064	PURCHASES FOR 5/22-6/17/19	Animal control ext pole	546081-53901	\$154.49
001	12590		BB&T-2064	062119-2064	PURCHASES FOR 5/22-6/17/19	5 ton ratcheting set	546104-53910	\$100.25
001	12590		BB&T-2064	062119-2064	PURCHASES FOR 5/22-6/17/19	Predator Snatch hook	546081-53901	\$41.96
001	12590		BB&T-2064	062119-2064	PURCHASES FOR 5/22-6/17/19	06/06/19	546012-53901	\$84.08
001	12590		BB&T-2064	062119-2064	PURCHASES FOR 5/22-6/17/19	Valley Smoke-Eng luncheon	552001-53910	\$180.00
001	12590		BB&T-2064	062119-2064	PURCHASES FOR 5/22-6/17/19	Steam valve	546012-57205	\$68.77
001	12590		BB&T-2064	062119-2064	PURCHASES FOR 5/22-6/17/19	Hitch Receiver w/ chain	546104-53910	\$52.95
001	12590		BB&T-2064	062119-2064	PURCHASES FOR 5/22-6/17/19	Fluids-Ford dealership	546104-53910	\$125.78
001	12590		BB&T-2064	062119-2064	PURCHASES FOR 5/22-6/17/19	return-Wildlife camera	546012-53901	(\$199.99)
001	12590		BB&T-2064	062119-2064	PURCHASES FOR 5/22-6/17/19	glass globe	546012-53901	\$17.36
001	12590	07/12/19	BB&T-2064	062119-2064	PURCHASES FOR 5/22-6/17/19	Transmissions oil cooler	546104-53910	\$190.38

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
001	12590	07/12/10	BB&T-2064	062119-2064	PURCHASES FOR 5/22-6/17/19	Transmission fluid	546104-53910	\$18.87
001	12590		BB&T-2064	062119-2064	PURCHASES FOR 5/22-6/17/19	Amazon monthly charge	552001-53902	\$12.99
001	12591		BERGER, TOOMBS, ELAM	346133	AUDIT FY18	Audit FY 2018	532002-51301	\$4,675.00
001	12592		DAYANA YAPA	070319	SENIOR YOGA	Contracts-Outside Fitness	534111-57202	\$35.00
001	12593		GARY PERNA	GP07022019	SECURTY FOR 6/23, 6/26, 6/27,6/29/19	w/e 06/29/19	534099-52901	\$525.00
001	12594		JOHNETTA HARRIS	070319	PLANT WITH ME SEMINAR	Plant Me Seminar	347072	\$567.00
001	12595		SITEONE LANDSCAPE	89676701-001	LESCO FERTILIZER, KRYLON MARKING WAND	Lesco Fertilizer	546037-53902	\$658.04
001	12595	07/12/19	SITEONE LANDSCAPE	89676701-001	LESCO FERTILIZER, KRYLON MARKING WAND	Krylon marking wand, turf marking paint	552001-53902	\$81.41
001	12596		DISCOUNT NURSERY	002171	, , , , , , , , , , , , , , , , , , , ,	Celebration 17 pallets	546037-53902	\$4.114.00
001	12597	07/16/19	AFLAC	357543		June	512010-57205	\$71.26
001	12597	07/16/19	AFLAC	357543		June	512010-57206	\$99.96
001	12597	07/16/19	AFLAC	357543		June	512010-53902	\$56.76
001	12598	07/16/19	AT SERVICES OF NORTH FLORIDA	25977	OUTPUT MODULE W/SURGE BOARD	OUTPUT MODULE W/ SURGE BOARD	546034-52901	\$546.00
001	12599	07/16/19	AT&T	061919-7313	FINAL PAYMENT	Communication - Telephone	541003-57206	\$514.72
001	12600	07/16/19	BABOLAT VS NORTH AMERICA INC	2646372	RACQUETS	COS - Start Up Inventory	552143-57206	\$221.75
001	12601	07/16/19	CHAD EUGENE HALLMAN	CH07022019		w/e 6/29/19	534099-52901	\$140.00
001	12602	07/16/19	CINTAS CORP	8404197723	MISC FIRST AID SUPPLIES	Office Supplies	551002-57205	\$94.73
001	12603	07/16/19	CLUB CAR	070119		Service Seminar-Bill Barnes	552001-53902	\$275.00
001	12604	07/16/19	D.A. SCHOGGIN, INC	337498	LED RETRO FIT-32	Cap Outlay-Machinery and Equip	564001-57206	\$34,688.00
001	12605	07/16/19	DEBOW'S APPLIANCE SERVICE	070119		June	544003-57206	\$132.08
001	12605	07/16/19	DEBOW'S APPLIANCE SERVICE	070119		July	544003-57206	\$132.08
001	12606	07/16/19	DOWNEY'S JANITORIAL SUPPLIES	41-17421	16 OZ CUPS	Office Supplies	551002-57206	\$113.00
001	12607	07/16/19	ERIN GUNIA	CREEK-070319	REIMB TRAVEL TO COSTCO 7/2/19	Travel to Costco	540001-57205	\$23.65
001	12608	07/16/19	EVANS, THOMAS	TE0710209	SECURITY FOR 7/5/19	w/e 07/06/2019	534099-52901	\$140.00
001	12609	07/16/19	FEDEX	6-600-00742		Postage and Freight	541006-51301	\$28.00
001	12610	07/16/19	FIRSTSERVICE RESIDENTIAL	10565607	BASE MANAGEMENT FEE JUL 2019	ProfServ-Field Management	531016-53910	\$5,417.00
001	12611	07/16/19	FOUNTAIN PEOPLE INC	0071499-TB		New slide for splash pad	564001-57205	\$11,696.00
001	12612	07/16/19	GALINA BOLES	070819	TENNIS LESSONS W/E 7/7/19	w/e 07/07/2019	512040-57206	\$165.00
001	12613	07/16/19	GARY PERNA	GP07102019	SECURITY FOR 6/30,7/2,7/6/19	w/e 07/06/19	534099-52901	\$315.00
001	12614	07/16/19	KINDER, INC	070919	50% DEPOSIT ENTRY WELL FILTRATION SYSTEM	50 % deposit Entry Well Filtration system	564001-53902	\$15,222.69
001	12615	07/16/19	MICHAEL KYPRISS	070819	TENNIS LESSONS W/E 7/7/19	w/e 07/07/2019	512040-57206	\$849.75
001	12616	07/16/19	MSC 7511	INV3155288	SERVICE FOR 6/3-7/2/19	6/3/19-7/2/19	547001-53910	\$178.64
001	12616	07/16/19	MSC 7511	INV3155288	SERVICE FOR 6/3-7/2/19	6/3/19-7/2/19	551002-57206	\$59.54
001	12616	07/16/19	MSC 7511	INV3155288	SERVICE FOR 6/3-7/2/19	6/3/19-7/2/19	552001-53902	\$59.55
001	12616	07/16/19	MSC 7511	INV3155288	SERVICE FOR 6/3-7/2/19	6/3/19-7/2/19	551002-57205	\$59.55
001	12617	07/16/19	NEIGHBORHOOD PUBLICATIONS	MCCDD0605		Printing and Binding	547001-53910	\$220.00
001	12617		NEIGHBORHOOD PUBLICATIONS	MCCDD0605		Advertising	548001-57205	\$110.00
001	12617		NEIGHBORHOOD PUBLICATIONS	MCCDD0605		Advertising	548001-57206	\$110.00
001	12618		PAUL MASTERS	071119-FEB 2019	REIMBURSEMENT FOR 1/24-2/23/19	JAN. 24,19-fEB. 23, 19	552001-53902	\$30.00
001	12618		PAUL MASTERS	071119-MAY 2019	REIMBURSEMENT FOR 4/24-5/23/19	APR. 24,19-MAY 23,19	552001-53902	\$30.00
001	12618		PAUL MASTERS	071119-JAN 2019	REIMBURSEMENT FOR 12/24-1/23/19	DEC. 24, 18-JAN. 23, 19	552001-53902	\$30.00
001	12619		PAUL MASTERS	071119-MAR 2019	REIMBURSEMENT FOR 2/24-3/23/19	FEB. 24,19 - MAR. 23,19	552001-53902	\$30.00
001	12619		PAUL MASTERS	071119-APRIL 2019	REIMBURSEMENT FOR 3/24-4/23/19	MAR. 24, 19-APR. 23,19	552001-53902	\$30.00
001	12620	07/16/19	RAMCO PROTECTIVE SECURITY SOLUTIONS	27170	SECURITY FOR W/E 7/12/19	w/e 7/12/19	534037-52901	\$5,068.80

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
001	12621	07/16/10	ROMULO PINE STRAW. INC	071219	1 TRAILER PINE STRAW	R&M-Mulch	546059-53902	\$6.375.60
001	12621		ROMULO PINE STRAW, INC	CREEK-071219	1 TRAILER PLUS INSTALL	R&M-Mulch	546059-53902	\$6,375.60
001	12622		SANFORD & SON AUTO PARTS INC	613416	THATELAN EGG INGTALL	Fittings	546022-53902	\$1.82
001	12623		SITEONE LANDSCAPE	92319871-001		Talstar insecticide	546037-53902	\$35.88
001	12623		SITEONE LANDSCAPE	92222859-002		SCH 40 PVC Reducer	546041-53902	\$8.19
001	12624		ST. AUGUSTINE POWER HOUSE	189385	TIRE & WHEEL ASSMB	R&M-Equipment	546022-53902	\$53.47
001	12625	07/16/19	SUNBELT GATED ACCESS	70648		gate decals 13300-13599	549008-52901	\$1,023.65
001	12626	07/16/19	SUNBELT RENTALS	91273769-0001		Walk behind trencher	544001-53902	\$75.79
001	12627	07/16/19	TURNER ACE ST. AUGUSTINE, INC	4944/3	HARDWARE, CHAIN	R&M-Equipment	546022-53902	\$36.81
001	12627	07/16/19	TURNER ACE ST. AUGUSTINE, INC	4964/3	MISC HARDWARE	R&M-Equipment	546022-53902	\$4.38
001	12627	07/16/19	TURNER ACE ST. AUGUSTINE, INC	4947/3	BLOOM BOOSTER	R&M-General	546001-57206	\$20.98
001	12628	07/16/19	WESCO TURF SUPPLY INC.	40900485	SHOE KIT, HUB BEARING	R&M-Equipment	546022-53902	\$103.91
001	12628	07/16/19	WESCO TURF SUPPLY INC.	40903171	KEYSET	R&M-Equipment	546022-53902	\$30.41
001	12628	07/16/19	WESCO TURF SUPPLY INC.	40903719	SHOCK ABSORBER	R&M-Equipment	546022-53902	\$34.59
001	12628	07/16/19	WESCO TURF SUPPLY INC.	40903718	SHOCK ABSORBER	R&M-Equipment	546022-53902	\$15.13
001	12628	07/16/19	WESCO TURF SUPPLY INC.	40903717	FLOW SENSOR	R&M-Equipment	546022-53902	\$505.73
001	12628	07/16/19	WESCO TURF SUPPLY INC.	40903720	SHOE KIT	R&M-Equipment	546022-53902	\$170.32
001	12628	07/16/19	WESCO TURF SUPPLY INC.	40904503		key	546022-53902	\$23.22
001	12628	07/16/19	WESCO TURF SUPPLY INC.	39162119		pump service	546075-53902	\$238.00
001	12629	07/18/19	FEDEX	6-607-63634	SERVICE FOR 7/2/19	Postage and Freight	541006-51301	\$38.71
001	12630	07/18/19	ST. AUGUSTINE RECORD	0003193692-01	NOTICE OF MEETING 7/10/19	Legal Advertising	548002-51301	\$94.24
001	12631	07/19/19	FIRSTSERVICE RESIDENTIAL	10561773	ONSITE STAFF FEE 5/25-6/7/19	ProfServ-Field Management	531016-53910	\$7,446.80
001	12632	07/19/19	JIM SMELAND	071119-JAN 2019	REIMB FOR 12/29-1/28/19	Dec. 29-Jan 28	552001-53902	\$50.00
001	12632	07/19/19	JIM SMELAND	071119-JAN 2019	REIMB FOR 12/29-1/28/19	Tire disposal	543020-53902	\$58.50
001	12633	07/19/19	L. WERNINCK & SONS, INC.	532269	1X4	1 x4	546012-53901	\$26.56
001	12633		L. WERNINCK & SONS, INC.	533047	2X6	2 x 6	546012-53901	\$331.36
001	12633	07/19/19	L. WERNINCK & SONS, INC.	532737	2X6	2 x 6	546012-53901	\$57.00
001	12633		L. WERNINCK & SONS, INC.	CM60185	RETURNED PALLETS	R&M-Sidewalks	546084-53901	(\$60.00)
001	12634		FIRSTSERVICE RESIDENTIAL	10566897	ONSITE STAFF FEE 6/22-7/5/19	ProfServ-Field Management	531016-53910	\$7,446.80
001	12635		FLORIDA JANITOR & PAPER SUPPLY	317600	CLEANING SUPPLIES	R&M-Buildings	546012-53902	\$164.53
001	12636		MATTHEW BROADUS ADVERTISING, I	27548	PARK SIGNS	9- 18x18 Park signs	546012-53901	\$225.00
001	12636		MATTHEW BROADUS ADVERTISING, I	27609	SKATEBOARDING NOT PERMITTED SIGN	R&M-General	546001-57206	\$220.00
001	12637		ADP, INC.	538802054	FOR PERIOD ENDING 6/16/19	w/e 06/16/19 , w/e 6/30/19	512010-53902	\$135.81
001	12637		ADP, INC.	538802054	FOR PERIOD ENDING 6/16/19	w/e 06/16/19, w/e 06/30/19	512010-57205	\$472.82
001	12637		ADP, INC.	538802054	FOR PERIOD ENDING 6/16/19	w/e 06/16/19, w/e 06/30/19	512010-57206	\$106.89
001	12637		ADP, INC.	538802054	FOR PERIOD ENDING 6/16/19	w/e 06/16/19, w/e 06/30/19	512010-52901	\$18.86
001	12637		ADP, INC.	538802054	FOR PERIOD ENDING 6/16/19	w/e 06/16/19, w/e 06/30/19	512010-53901	\$15.09
001	12637		ADP, INC.	538802054	FOR PERIOD ENDING 6/16/19	w/e 06/16/19, w/e 06/30/19	511001-51101	\$25.15
001	12637		ADP, INC.	538802806	PERIOD ENDING 6/17/19	June	512010-53902	\$101.25
001	12637		ADP, INC.	538802806	PERIOD ENDING 6/17/19	June	512010-57205	\$292.50
001	12637		ADP, INC.	538802806	PERIOD ENDING 6/17/19	June	512010-57206	\$83.44
001	12637		ADP, INC.	538802806	PERIOD ENDING 6/17/19	June	512010-52901	\$14.06
001	12637		ADP, INC.	538802806	PERIOD ENDING 6/17/19	June	512010-53901	\$11.25
001	12637	07/23/19	ADP, INC.	538802806	PERIOD ENDING 6/17/19	June	511001-51101	\$37.50

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
001	12638	07/23/19	BITTNEY BURGESS	071519	KIDS FITNESS W/E 7/14/19	Kids fitness w/e 07/14/19	512011-53910	\$35.00
001	12639	07/23/19	BOB'S BARRICADES, INC.	G826899	STREET FESTIVAL	Misc-Special Events	549052-57202	\$65.00
001	12640	07/23/19	CANON SOLUTIONS AMERICA, INC	4029623763	5/22-6/21/19 COPIES	5/22/19-6/21/19 copies	552001-53902	\$32.33
001	12641	07/23/19	CATHERINE NOELANI TAYLOR	071519	SPIN INSTRUCTOR	Spin w/e 07/14/19	512011-53910	\$35.00
001	12642	07/23/19	DOWLING DOUGLAS CO. INC.	059306	BLACK RIBBON	Office Supplies	551002-53910	\$35.00
001	12643	07/23/19	FERGUSON ENTERPRISES INC #52	7357693	S40 PVC	R&M-Roads & Alleyways	546081-53901	\$43.34
001	12644	07/23/19	FPL	80384-070919 CHECK	68287-80384 6/7-7/9/19	6/17/19-7/9/19	543006-53902	\$358.16
001	12645	07/23/19	GALINA BOLES	CREEK-071519	TENNIS LESSONS 7/14/19	w/e 07/14/19	512040-57206	\$592.00
001	12646	07/23/19	GLENDA MALEWICKI	CREEK-071519	SR YOGA-W/E 7/14/19	Contracts-Outside Fitness	534111-57202	\$70.00
001	12647	07/23/19	GROUND WORKS SOLUTIONS, INC	90253	FOUNTAIN REPAIR	R&M-Fountain	546032-53901	\$7,800.00
001	12648	07/23/19	HOME DEPOT CREDIT SERVICES	CREEK-071219	PERENNIALS	R&M-General	546001-57206	\$50.35
001	12648	07/23/19	HOME DEPOT CREDIT SERVICES	7171762	ELECTRIC TAPE	R&M-Electrical	546020-53901	\$100.63
001	12649	07/23/19	HOME DEPOT CREDIT SERVICES	0022260	DROP CLOTHS, PAINT LINERS, BRUSHES	Op Supplies - General	552001-53910	\$95.07
001	12650	07/23/19	JENNA CARACCIOLO	071519	REFUND SUMMER CAMP	S/F Program Fees	347070	\$262.50
001	12651	07/23/19	JERMAINE SOLOMON	CREEK-071519	KIDS FITNESS- SUMMER CAMP W/E 7/14/19	Kids fitness-Summer camp w/e 7/14/19	552033-57205	\$100.00
001	12651	07/23/19	JERMAINE SOLOMON	071519-TRAINING	PERSONAL TRAINING 7/14/19	w/e 07/14/19	512011-53910	\$81.00
001	12651	07/23/19	JERMAINE SOLOMON	071519	KIDS FITNESS W/E 7/14/19	Kids fitness-w/e 07/14/19	512011-53910	\$50.00
001	12652	07/23/19	JIM SMELAND	071119	REIMB FOR 3/29-4/28/19	3/29/19-4/28/19	552001-53902	\$50.00
001	12652	07/23/19	JIM SMELAND	071119-MAY 2019	REIMB FOR 4/29-5/28/19	4/29/19-5/28/19	552001-53902	\$50.00
001	12652	07/23/19	JIM SMELAND	071119-MARCH 2019	REIMB FOR 3/1-3/28/19	3/1/19-3/28/19	552001-53902	\$50.00
001	12652	07/23/19	JIM SMELAND	071119-FEB 2019	REIMB FOR 1/29-2/28/19	1/29/19-2/28/19	552001-53902	\$50.00
001	12653	07/23/19	JOSIE LYNN CARLETON	071519	YOGA-W/E 7/14/19	yoga-w/e 07/14/19	512011-53910	\$70.00
001	12654	07/23/19	LAURA CORREA	071719	ZUMBA INSTRUCTOR W/E 7/14/19	w/e 7/14/19	534111-57202	\$70.00
001	12654	07/23/19	LAURA CORREA	071519	ZUMBA INSTRUCTOR 7/14/19	w/e 7/14/19	534111-57202	\$70.00
001	12655		MADELIN LEPRI	071519	YOGA W/E 7/14/19	yoga-w/e 7/14/19	512011-53910	\$70.00
001	12656	07/23/19	MICHAEL KYPRISS	071519	TENNIS LESSONS W/E 7/14/19	w/e 7/14/2019	512040-57206	\$790.00
001	12657	07/23/19	MIRANDA G BULGER	071519	HILT, SPIN W/E 7/14/19	HILT, Spin-w/e 7/14/19	512011-53910	\$297.50
001	12658	07/23/19	MONICA FOURMAN	071519	EXTREME BURN W/E 7/14/19	Payroll-Shared Personnel	512011-53910	\$52.50
001	12659	07/23/19	NAPA	613917	PTEX THRDLOCK	R&M-Equipment	546022-53902	\$6.99
001	12660	07/23/19	NORTHERN TOOL & EQUIPMENT	42843988	5/32 NOZZLE KIT	R&M-Buildings	546012-57205	\$24.99
001	12660	07/23/19	NORTHERN TOOL & EQUIPMENT	42829561	5/32 NOZZLE KIT	R&M-Buildings	546012-57205	\$31.70
001	12661		PYE BARKER FIRE & SAFETY COMPANY	PSI096464	10LB RECHARGE	Op Supplies - General	552001-53910	\$80.00
001	12662		SITEONE LANDSCAPE	92650851-001	PRIMO MAXX, LESCO TRACKER SPRAYER	R&M-Grounds	546037-53902	\$414.46
001	12662		SITEONE LANDSCAPE	91887610-002	COMMUNICATION MODULE FOR GPRS CELLULAR	R&M-Irrigation	546041-53902	\$1,915.86
001	12663	07/23/19		IN1550335	COBRA FOR 6/1-6/30/19	June	512010-53902	\$16.67
001	12663	07/23/19		IN1550335	COBRA FOR 6/1-6/30/19	June	512010-57205	\$16.67
001	12663	07/23/19		IN1550335	COBRA FOR 6/1-6/30/19	June	512010-57206	\$16.66
001	12664		TAYLOR RENTAL CENTER	232045	EXCAVATOR	R&M-Electrical	546020-53901	\$1,669.25
001	12665		THE EXPEDITER LLC	0704234-IN	JACK, COUPLER REPAIR KIT	R&M-Equipment	546022-53902	\$140.31
001	12666		THOMAS SALMON	071119	WHITE & WOODS- WIMBLEDON	White & Woods-Wimbledon	549052-57206	\$246.97
001	12667		TURNER ACE ST. AUGUSTINE, INC	4989 /3	SPARKPLUG AND FILTER	R&M-Court Maintenance	546017-57206	\$50.91
001	12668		CARVER, KENNETH	KC07162019	SECURITY FOR 7/7/19	w/e 7/13/19	534099-52901	\$140.00
001	12669		DANIEL P CALDARERA	071519	SPIN INSTRUCTOR	w/e 7/14/19	512011-53910	\$70.00
001	12670	07/26/19	EVANS, THOMAS	TE07162019	SECURITY FOR WEEK OF 7/13/19	w/e 07/13/2019	534099-52901	\$245.00

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
001	12671	07/26/19		6-614-02093	SERVICE FOR 7/3-7/11/19	Postage and Freight	541006-51301	\$110.87
001	12672	07/26/19		JULY-19	13439-53574 6/5-7/5/19	R&M-Pools	546074-57205	\$17.90
001	12673		GARY PERNA	GP07162019	SECURITY FOR 7/7-7/13/19	w/e 07/13/19	534099-52901	\$245.00
001	12674		INFRAMARK, LLC	42970	Management Fees July 2018	ProfServ-Mgmt Consulting Serv	531027-51201	\$5,026.67
001	12674		INFRAMARK, LLC	42970	Management Fees July 2018	ProfServ-Mgmt Consulting Serv	531027-57201	\$1,820.00
001	12674	07/26/19	INFRAMARK, LLC	42970	Management Fees July 2018	Postage and Freight	541006-51301	\$59.50
001	12674	07/26/19	INFRAMARK, LLC	42970	Management Fees July 2018	Printing and Binding	547001-51301	\$350.25
001	12674	07/26/19	INFRAMARK, LLC	42970	Management Fees July 2018	Office Supplies	551002-51301	\$44.00
001	12675	07/26/19	AT&T	10566-072419	904 599-9023 7/2-8/1/19	7/2/19-8/1/19	541003-57205	\$274.13
001	12676	07/30/19	ST. AUGUSTINE RECORD	0003197023-01	NOTICE OF RULE 7/23/19	Legal Advertising	548002-51301	\$53.85
001	12676	07/30/19	ST. AUGUSTINE RECORD	0003197104-01	NOTICE OF RULEMAKING 7/24/19	Legal Advertising	548002-51301	\$170.53
001	12677	07/31/19	PROSSER	42403	Gen Engineering Svcs June 2019	ProfServ-Engineering	531013-51501	\$1,766.63
001	DD340	07/18/19	COMCAST -ACH	062719-9406 ACH	SERVICE FOR 7/1-7/30/19	7/1/19-7/30/19	543003-53902	\$164.57
001	DD341	07/16/19	COMCAST -ACH	062519-3316	SERVICE FOR 6/29-7/28/19	Jun 29, 2019-Jul 28, 2019	541003-57205	\$145.82
001	DD341	07/16/19	COMCAST -ACH	062519-3316	SERVICE FOR 6/29-7/28/19	Jun 29, 2019-Jul 28, 2019	543003-57205	\$192.58
001	DD342	07/12/19	GATE FUEL SERVICE-ACH	4718801 ACH	FUEL 6/29/19	6/29/2019	552030-53902	\$929.91
001	DD343	07/22/19	COMCAST -ACH	072219-4033 ACH		Jul 5, 19-Aug 4, 19	543003-57205	\$243.20
001	DD344	07/28/19	COMCAST -ACH	070719-9430 ACH	8495 4 310 1259430 SERVICE FOR 7/11-8/10/19	Jul. 11, 19-Aug. 10, 19	546034-52901	\$155.41
001	DD345	07/18/19	COMCAST -ACH	062719-8689 ACH	8495 74 310 1258689 SERVICE FOR 7/1-7/31/19	Jul 1, 19-Jul 31, 19	543003-57205	\$86.90
001	DD346	07/20/19	FPL	07/20/19 ACH	SERVICE FOR 6/7-7/9/19	Utility - General	543001-57205	\$3,344.26
001	DD346	07/20/19	FPL	07/20/19 ACH	SERVICE FOR 6/7-7/9/19	Electricity - General	543006-57206	\$1.312.80
001	DD346	07/20/19	FPL	07/20/19 ACH	SERVICE FOR 6/7-7/9/19	Electricity - Streetlighting	543013-53903	\$482.26
001	DD346	07/20/19	FPL	07/20/19 ACH	SERVICE FOR 6/7-7/9/19	R&M-Gate	546034-52901	\$101.65
001	DD347	07/16/19		07/16/19 ACH	SERVICE FOR 6/5-7/5/19	Electricity - Streetlighting	543013-53903	\$6,234.83
001	DD347	07/16/19		07/16/19 ACH	SERVICE FOR 6/5-7/5/19	R&M-Gate	546034-52901	\$68.53
001	DD348		COMCAST -ACH	070219-2201 ACH	8495 74 310 1272201 7/6-8/5/19	7/6/19-8/5/19	546034-52901	\$155.41
001	DD349	07/21/19		7/21/19 ACH	SERVICE FOR 6/7-7/9/19	Electricity - Streetlighting	543013-53903	\$11.65
001	DD0-10	37721710			SERVICE CONSTITUTION	Liberion, Strongmany	_	
							Fund Total	\$270,804.42