

**MARSHALL CREEK
COMMUNITY DEVELOPMENT
DISTRICT**

NOVEMBER 20, 2019

Marshall Creek Community Development District
INFRAMARK, INFRASTRUCTURE MANAGEMENT SERVICES
210 North University Drive • Suite 702 • Coral Springs, Florida 33071
Phone: (954) 603-0033 • Fax: (954) 345-1292

November 13, 2019

Board of Supervisors
Marshall Creek
Community Development District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Marshall Creek Community Development District will be held **Wednesday, November 20, 2019** beginning at **4:00 p.m. at the Marshall Creek Amenity Center, 625 Palencia Club Drive, St. Augustine, Florida.** Following is the advance agenda for the meeting:

- 1. Roll Call**
- 2. Audience Comments**
- 3. Approval of the Minutes of the October 16, 2019 Meeting**
 - A. Discussion of Open Items
- 4. Engineer's Report**
 - A. Consideration of Prosser Updated Rate Schedule
- 5. General Manager's Operations Report**
 - A. FEMA Update
 - B. Traffic Reports & SJCSO Roving Patrol Violation Log
- 6. District Manager's Report**
 - A. Resolution 2020-1 – FY 2019 Budget Amendment
- 7. Attorney's Report**
 - A. Promenade Pointe Drive Easement Area
- 8. Supervisors' Requests**
 - A. Board of Supervisor Photographs (Riley)
- 9. Acceptance of the October 2019 Financial Statements and Approval of the October 2019 Check Register and Invoices**
- 10. Adjournment**

Enclosed for your review is a copy of the draft minutes of the October 16, 2019 meeting Resolution 2020-1 amending the FY 2019 General Fund Budget and the October 2019 financials, check register, and invoices.

Under the Engineer's Report enclosed for your consideration is the Prosser updated rate schedule.

The General Manager's Operations Report is enclosed for your review. Also enclosed are the FEMA Update, Traffic Reports and SJCSO Off-Duty Roving Patrol Violation Report.

Marshall Creek CDD

November 13, 2019

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Under the Attorney's Report enclosed for your information are letters from residents of Promenade Pointe Drive easement area.

The balance of the agenda is routine in nature. I look forward to seeing you at the meeting. In the meantime, if you have any questions, please contact me at (904) 940-6044, extension 40592.

Sincerely,

Janice Eggleton Davis

Janice Eggleton Davis/ms
District Manager

Cc: Jonathan Johnson
Katie Hollis
Warren Bloom
Michelle Rigoni

Katie Buchanan
Gabriel McKee
Gordon Mobley
Hank Fishkind

Ryan Stilwell, P.E.
Jennifer Gillis
Brett Sealy

Third Order of Business

**MINUTES OF MEETING
MARSHALL CREEK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Marshall Creek Community Development District was held on Wednesday, October 16, 2019 at 4:00 p.m. at the Marshall Creek Amenity Center, 625 Palencia Club Drive, St. Augustine, Florida.

Present and constituting a quorum were:

| | |
|----------------|---------------------|
| Howard Entman | Chairman |
| Scott Raybuck | Vice Chairman |
| Howard Hoffman | Assistant Secretary |
| Kathy Moss | Assistant Secretary |
| Jeff Riley | Assistant Secretary |

Also present were:

| | |
|-----------------------|-------------------------------|
| Janice Eggleton Davis | District Manager |
| Katie Buchanan | District Counsel |
| Ryan Stilwell, P.E. | District Engineer (via phone) |
| Katie Hollis | General Operations Manager |
| Members of the Public | |

The following is a summary of the discussions and actions taken at the October 16, 2019 Marshall Creek Board of Supervisors meeting.

FIRST ORDER OF BUSINESS

Roll Call

- Dr. Entman called the meeting to order and the Board and Staff identified themselves for the record.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next order of business followed.

THIRD ORDER OF BUSINESS

Approval of Minutes of the September 18, 2019 Meeting

| |
|-----------------------------------------------------------------------------------------------------------------------------------|
| On MOTION by Mr. Hoffman seconded by Mr. Raybuck, with all in favor, the minutes of the September 18, 2019 meeting were approved. |
|-----------------------------------------------------------------------------------------------------------------------------------|

A. Discussion of Open Items

There being none, the next order of business followed.

FOURTH ORDER OF BUSINESS

Engineer's Report

There being no report, the next order of business followed.

FIFTH ORDER OF BUSINESS

General Manager's Operations Report

- Ms. Hollis reported:
 - They are moving into landscape project season with the cooler weather.
 - The RaceTrac plans to be in within 180 days. They have taken down part of the landscaping and the buffer will go in at the end of construction. There will be more landscaping that will go in by the CDD afterwards.
 - Envera – things are going well.
 - They continue to be fully staffed in engineering.
 - They are currently working on new amenity software.
- Mr. Raybuck inquired about the recommendations included in the report.
 - Dr. Entman noted they will push the elevated crosswalk to next month.
 - Ms. Hollis noted the first estimate is extremely high and she will review it with Mr. Stilwell. There is drainage added that she believes is inflating the cost. The second one is for Marshall Creek to take over the landscaping for the fitness center.
 - Discussion continued on the fitness center landscaping with it being noted SCCDD has to agree.
- Ms. Moss addressed the parking issue and inquired if there is any update.
 - Ms. Hollis noted Jillian at the Club responded asking for specific documents which has been provided.
- **A. FEMA Update**
 - Dr. Entman addressed the District's cost of \$952,000. For FEMA they get 75% and 12.5% from the State. Of the roughly \$850,000 they are to receive they are waiting on \$10,000. Ms. Heath has done an excellent job staying with this.
 - Mr. Riley addressed the bond issue on the amenities building inquiring if there are any repercussions off of it for when the real estate transferred, etcetera, and why they did not know about that.
 - Ms. Hollis noted they do not produce the estoppels.

B. Traffic Report & SCCSO Roving Patrol Violation Log

- Mr. Riley reviewed the Traffic Report noting they are showing higher speeds again.
- The signs will be in Sebastian Square through the end of November.
- Ms. Moss addressed the roving patrol log noting there were 37 verbal or written warnings for stop sign violations. She inquired as to what the procedure is – first verbal, second written?
 - Mr. Riley noted it is officer discretion.
 - Discussion continued on violations and how they are documented.

SIXTH ORDER OF BUSINESS

District Manager’s Report

A. Consideration of the Audit Engagement with Berger, Toombs, Elam Gaines & Frank for Fiscal Year 2019

- Ms. Davis noted the District has a three-year engagement with Berger, Toomb, et al, however, they do like early engagements to be approved.

On MOTION by Mr. Raybuck seconded by Mr. Hoffman, with all in favor, the audit engagement for FY 2019 was approved.

B. Consideration of Motion to Assign Fund Balance at September 30, 2019

- Ms. Davis outlined the motion to assign fund balance noting it is something the auditors like to have. It matches what is on the September 30 financial statements.
- Discussion continued on reserves.

On MOTION by Mr. Hoffman seconded by Mr. Raybuck, with all in favor, the motion to assign fund balance at September 30, 2019 was approved.

- Mr. Riley noted the check register is in portrait format and inquired if it bothers anybody.
- Ms. Davis addressed the two formats for the financial statements – the first is the new format and second is the old version. The hope is today the Board will come to agreement on which format they would like to go forward.
 - Discussion followed with the consensus of the Board being to go with the new format for the financial statements.

SEVENTH ORDER OF BUSINESS

Attorney's Report

- Ms. Buchanan reported the Supreme Court rejected the review of the Dominos ADA website case.
- It was noted the MCCDD website is ADA compliant.

EIGHTH ORDER OF BUSINESS

Supervisors' Requests

A. Policy for Charitable and Outside Events (Hoffman)

- Mr. Hoffman addressed organizations wanting to use District facilities. The way the decision has been made in the past is they do not give money to any outside agency or charity, they do not want to incur any cost or liability and cannot inconvenience residents. He addressed the tennis event for the Boggy Creek Camp. They have done it in the past and need to continue to do it. They should give Mr. Salmon permission to begin planning for the event to be held in April.
- Dr. Entman noted if they are going to use District assets it should come to management, at the least, as Mr. Salmon has done.
- Ms. Moss noted this will be the tenth year for the Boggy Creek Camp event and inquired if permission needs to be requested each year.
 - Mr. Hoffman noted they should talk about it.
- Mr. Riley inquired if they should post pictures of the Board of Supervisors, so people know who they are.
 - Ms. Hollis noted they would like to have headshots or a group picture for the website, so people know who the supervisors are.
 - Mr. Riley noted he thinks that is fine, but they should also be posted at the facility.
 - Ms. Hollis noted they will schedule the photo(s).
- Ms. Moss noted she had asked Ms. Hollis for a meet and greet for new residents.
 - Ms. Hollis noted they will do one every four to five months.

NINTH ORDER OF BUSINESS

**Acceptance of the September 2019
Financial Statements and Approval of the
September 2019 Check Register and
Invoices**

- Dr. Entman inquired about the check to the Jacksonville USO.

- Ms. Gunia noted it was money donated at the street festival by residents and they wrote one check for the donation.

On MOTION by Mr. Hoffman seconded by Ms. Moss, with all in favor, the September 2019 financial statements were accepted, and the September check register and invoices were approved.

- Dr. Eric Agular, Republican Candidate for Congress, addressed Regalo Road noting he has been trying to reach out to the Commissioner and will continue to do so to see what can be done.

TENTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Mr. Hoffman seconded by Mr. Riley, with all in favor, the meeting adjourned at 4:37 p.m.

Janice Eggleton Davis
Secretary

Howard Entman
Chairman

Fourth Order of Business

4A.



Creative Visionaries. Engineering Minds™

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www.prosserinc.com

October 9, 2019

Janice Eggleton Davis
Marshall Creek CDD
c/o Inframark
175 Hampton Point Drive, Suite 4
St. Augustine, FL 32092

RE: Prosser, Inc. 2018 Updated Rate Schedule

Dear Ms. Davis:

After analyzing our current rates with the Marshall Creek CDD, which have been in effect since August 1, 2018, we have found it necessary to increase rates to our current standard professional rates. These adjustments are being made to accommodate increases in personnel costs and to enable us to serve the Marshall Creek CDD well by continuing to attract the most highly qualified professionals in our service areas. Please note that these new rates went into effect in August, 2018, however, due to our long-standing relationship with the Marshall Creek CDD we have maintained the original agreed upon rates as long as fiscally possible.

We appreciate the trust you have placed in Prosser and look forward to continuing to fulfill your design needs in the future. Please review the attached rates for presentation and approval at the next Board meeting.

If you have any questions or require additional information, please feel free to contact our office.

Sincerely,

PROSSER, INC.

A handwritten signature in blue ink, appearing to read "Ryan P. Stilwell".

Ryan P. Stilwell, PE
Principal

Enclosure: 2018 Rate Schedule





Hourly Rate Schedule

Effective August 1, 2018

Planning & Engineering

| | |
|---------------------------------------------|-------|
| Principal | \$210 |
| Project Director | \$185 |
| Project Manager | \$160 |
| Senior Engineer | \$150 |
| Engineer | \$130 |
| Senior Planner & Senior Landscape Architect | \$150 |
| Planner & Landscape Architect | \$130 |
| Senior Graphic Arts Director | \$150 |
| Graphic Art Designer | \$110 |
| Senior Designer | \$130 |
| Designer | \$100 |
| CADD Technician | \$85 |
| Clerical | \$60 |
| Administrative Support | \$85 |

Project & Business Services

| | |
|------------------------------|-------|
| Project Administrator | \$140 |
| Sr. Project Researcher | \$135 |
| Project Researcher | \$130 |
| Sr. Public Relations Liaison | \$150 |
| Technical Writer | \$100 |

Information Services

| | |
|---------------------|-------|
| Programmer | \$135 |
| Information Systems | \$135 |
| GIS Programmer | \$135 |
| GIS Analyst | \$130 |
| GIS Technician | \$110 |

CEI/Construction Management Services

| | |
|------------------------------|-------|
| Resident Engineer | \$150 |
| Construction Project Manager | \$140 |
| Sr. Construction Inspector | \$ 95 |
| Construction Inspector | \$ 85 |

ALL REIMBURSABLE EXPENSES SHALL BE COST TIMES A FACTOR OF 1.15

Fifth Order of Business

Marshall Creek CDD

Operations Report for November CDD Meeting

Action Items from Meetings:

- Golf Club Agreement: **Update:** I met with Jillian and her counsel on November 4th. The Club has agreed that they are apart of the PUD. Marshall Creek CDD will stripe the last 6 parking spots in all 6 rows in a caution yellow. These 36 parking spots will now be overflow parking. I am working with Ryan Stillwell on a parking map that will visually show this to our residents and business owners. The Clubs legal counsel is working on a memorandum of understanding for Katie B to review. Once reviewed our Board can formally adopt. BIG kudos to our own Ryan and Katie B. This was not an easy task.

Administration:

- Our first new resident reception is scheduled for 11/19. 56 invitations have been created and sent via mail. Currently, we have 17 RSVPs.
- Supervisor name tags have been ordered for our formal events/meetings.
- Completed a walk of the fitness center with Jill Burns. We reviewed all items that are needed/or being completed to keep that center up to standards.
- Met with residents from Trails Edge Court. These residents are concerned regarding the amount of vehicles parked in the area during school drop off and pick-up. I am brainstorming on some ways we as the CDD can help the situation since street parking is permitted. Supervisor Riley is working with me on this.
- Creating new room/pavilion reservation forms for room reservations.
- Vinelle and I completed a class required by First Service on Slips, Trips and Falls.
- Janice Eggleton Davis has provide an adjacent property owner notice to the District.
- SJSO schedule created and communicated to our scheduler for the month of November.
- SJSO Violation Log and back-up reports.
- Radar sign speed data created and **attached**.

Amenities report from Erin:

- Two very successful Food Truck Fridays. The second one was a combination of events. The attendance was probably double of what the average FTF has historically been. I received a lot of positive feedback from the residents and shop owners on Market Street.

- Specifics for the Fall Festival were nailed down. Added electrical outlets on Market Street will be helpful to host more vendors and to decrease the noise from generators.
- Hired more front desk and child watch staff.
- Had several meetings regarding the survey results. Sweetwater is very interested in the results and want to use it as a tool in making their decision for community updates.
- The Jaguars Community trip to see the Saints was successful and well received.
- Worked with Jill Burns in getting bids regarding Fitness Facility improvements. The pergola is to be replaced, the mirrors in the gym repaired, the roof pressure washed, the inside and outside of the building painted and other additions.
- Had several meetings and conversations with residents and staff
- Added new classes for both the Fitness Center and the Amenity Center. I am making constant efforts to balance our classes to best suit the residents. Many of the classes have great attendance and the instructors are well liked.
- Continued research and demos for front desk software continued. We are currently making progress with a vendor in hopes to increase our ability to serve the residents fast and with more options.
- Plans for the Tree Lighting Ceremony continued. New vendors contacted as each year this event has exceeded expected numbers.
- Repairs and purchases were made for the equipment at the Fitness Center and Amenity Center for classes and gym use.
- Daily management of staff and responsibilities
- Reservations were made for both individual events as well as reoccurring events in both the CDD meeting room and the small room.
- More seminars were scheduled in the Amenity Center as well as painting classes and nutritional instruction.
- Worked with the Palencia Club staff to coordinate our events. Our goal is to not have our events be scheduled on the same day to increase attendance for both entities.
- Attended a meeting with many of the business owners of Market Street. The goal of the meeting was to increase and improve our communication so that we can create events and support events and businesses on Market Street. The owners were enthusiastic about creating a night life for Market Street and to make the Palencia Community even more appealing and enjoyable for the residents. The idea of a Saturday Stroll hosted by the owners was proposed.

Claims:

- Northgate guard house was hit by a delivery truck. Mark-it Right Builders will be repairing the ceiling of the guard house the week of November 11th. These repairs are being covered by the driver of the truck. The gate arms will be in the open position for a few days while these repairs are being made.

Charity Request:

- None

E-Blast sent to our residents with the following topics:

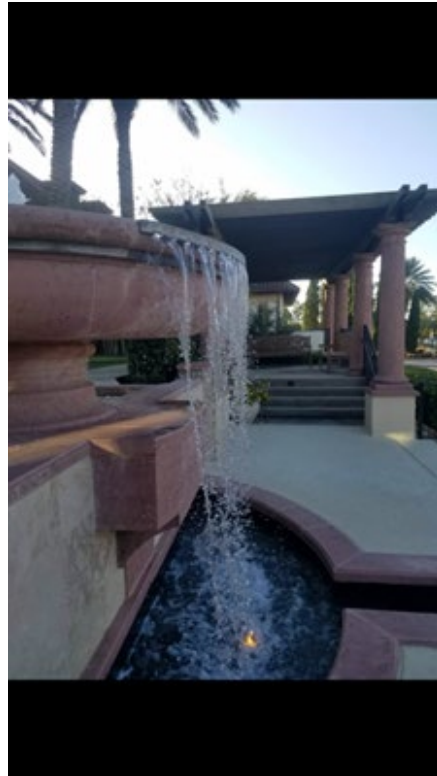
- Letter from the Marshall Creek CDD Chairman.

Gates:

- Monthly conference call with account manager to ensure all post orders are being followed and any misc. items are addressed if needed.
- No soliciting signage has been ordered to replace our old signage. It will be placed at both gates and along Palencia Village Drive on existing poles.
- The Southgate resident arm and operator will be changed out to match Envera's existing equipment. This will allow an easy fix (pop-in arm) if the arm is knocked off. After this change all of our gate entries at the North and South gates will all have all new operators and arms. Our exits are still the previous operators and arms. At this point we will continue to monitor their function.

Engineering report from Roy and Shane:

- Pressure washing of curbs and sidewalks
- Boardwalk #6 has had a refurbishment.
- New steam generator for the men's steam room has been installed at the Amenity center.
- Village green fountain had its semiannual maintenance.



- New motors were installed in the Village Green fountain.
- The front entrance of the Amenity center has been freshened up.
- The pump at the Leaning tree lift station was replaced.
- A new slide was ordered for the Oak common playscape.
- Grinding, scarifying and replacement of sidewalks throughout the community.
- 32 FMX work orders were completed this month.

- Street striping map progress (black areas have been completed). Note there are no changes for the month of October.



Landscape report from Jim:

- Turf weed applications
- Preventative application to areas of St Augustine turf that historically gets disease this time of year
- Installed four pallets of St Augustine sod
- Continue to spray palmetto and weeds in all the parks that were under brushed ahead of pine straw
- Started winter projects with wood line cutback ahead of the pine straw
- Built a new irrigation zone to support new plant material at Parkside Park
- Built a 100' 7 riser irrigation zone line on the Palencia Club Dr, and installed new plant material
- Repaired a 2", 3", and a 4" irrigation main line. The 4" break was under the road in a sleeve
- Replaced a 2" irrigation valve
- Rebuilt a 2" irrigation valve
- Replaced a float valve at Riley well
- Repaired two irrigation zone line breaks
- Installed new plant material at the Amenities Center

Legal:

- Billing for the plumbing disconnect on Spanish Marsh was sent certified mail on 10/31/2019. At this point, I have not received any response.

Notable Issues:

- On November 4th one of our landscaping employees was assaulted. The person jumped into our golf cart, punched our employee and then stole our golf cart. The person was arrested and golf cart was found. If you would like additional details on this incident please come and see me.



- The curbing and asphalt in front of 641 Treehouse Circle will be repaired within the next few weeks. We have quite a few locations holding water now as a result of the oak trees not allowing the streets to drain as intended. We are addressing this one since it is at the base of the homeowners driveway.



Ongoing Items:

- Weekly staff meeting held with the CDD department heads
- Bi-weekly landscaping ride with Jim
- Amenity/Building Cameras
- Mercado Clean-up
- Insuring lateral sewer lines
- Investigating new amenity systems for fitness and pool.
- Independent Contractor and Personal Trainer contracts have been created. I am reviewing these with Erin and Vinelle to implement. Contracts will be sent to Katie B. for the final ok. These contracts will be put into place to get us out of the business of collecting money for outside contractors from residents and then turning around and paying the contractor. Also, the goal is to have a uniform policy for our outside amenity contractors (personal trainers, seminar host, swim instructors, group fitness, etc).
- I am working on a guest sign-in sheet for the amenity building and fitness center. At the bottom of the sign-in sheet will be an acknowledgement for the waiver and

release. I received a copy of what the Tolomato Community Development District (Nocatee) uses. I will be reviewing this with Katie B prior to implementation.

Projects:

- Our business fronts received facelifts. A big thanks to Shane and Jim for moving fast before the holidays. The amenity center has new landscaping and paint. The Tennis Center has newly painted shutters.







- Added electric on Market Street is almost completed. We will now have electrical outlets on both sides of the streets to accommodate events, lightening, etc. One each side of Market Street we will now have (1) 125 amp single phase service and (2) 50 amp 240 volt 4 wire receptacles and (2) 20 amp weather and tamper resistant GFCI receptacles in lockage in-use cover mounted on vinyl garden posts.
- Trees have been lifted across from the Market Street porkchop. This area will be getting a landscaping face lift which will be a show stopper as you enter the area. I also envision our future Garden Club maintain planter boxes in this area.



- Fence bids for the Village Green have been completed. Hardwick will be completing the work. All fencing around Village Green will be replaced.
- Doug Sencal with the Market Street sub-association (Palencia Live/Work Townhomes) has made great progress on the Market Street relaunch plan. In addition to having their rear garbage areas enclosed with decorative vinyl fencing Doug is a BIG reason Market Street continues to improve. He serves as the association President.
- The CDD and the surrounding sub-associations all came together to get our directional sign updated.



- Boardwalk 6 is safe again. All boards have been replaced. The refurbishment looks amazing.



Recommendations:

- All entry street lines (white lines) on Palencia Village Drive need to be re-painted with the beads for high visibility. These lines have faded over time. We have the capability to do this in-house, but we chicken feed our beads, which is not as effective as a commercial vendors process. I recommend we have Preferred Material quote this project as they are familiar with our street due to their recent paving and striping.
- Now that the growing season is almost over I would like to recommend that we give Augustine Island a 30-day notice for maintaining their landscaping. We receive \$1000.00 a month, but in exchange spend approximately 13 man hours. I feel these man hours would be better used throughout the district and possibly at the Fitness Center down the road.

Tennis:

- Held our annual Oktoberfest Tennis Social...We had over 25 players participating in the 2-1/2 hr mixed up round robin...Great "FUN" was had by all!!!
- Preparing for our upcoming Junior Tournament, Sat Nov. 9th...Anticipating 40 to 60 juniors playing in the one day event.
- Repainting shutters on the outside of the Tennis Pro Shop...Face-lift.
- Replacing windscreens, nets, and adding clay material on the courts that need it.

5A

Project #526/285 - Tolomato River Boardwalk (L, Cat G)

| Storm | RFR# | Contractor | Amount Paid | Eligible Obligated | Federal Obligated 75% | State Obligated 12.5% | Total Federal/State | Workflow Step | Total Received | Check# | Check Date |
|---------------|------|-------------|-------------------|--------------------|-----------------------|-----------------------|---------------------|-----------------|---------------------|---------|------------|
| Mat | 2 | Prosser | \$17,459.97 | \$17,459.97 | \$13,094.98 | \$2,182.50 | \$15,277.47 | Approved | \$15,277.47 | 245/247 | 8/14/18 |
| Mat | 2 | Coleman 1 | \$205,760.22 | \$205,760.22 | \$154,320.17 | \$25,720.03 | \$180,040.19 | Approved | \$180,040.19 | 245/247 | 8/14/18 |
| Mat | 3&4 | Coleman 2&3 | \$286,137.83 | \$286,137.83 | \$214,603.37 | \$35,767.23 | \$250,370.60 | Approved | \$250,370.60 | 268/700 | 9/26/18 |
| Mat | 5 | Prosser | 1,460.82 | 1,460.82 | \$1,095.62 | \$182.60 | \$1,278.22 | Approved | \$1,278.22 | 932/933 | 10/24/18 |
| Mat | 6 | Coleman 4 | \$70,744.20 | \$70,744.20 | \$53,058.15 | \$8,843.03 | \$61,901.18 | Approved | \$61,901.18 | 691/689 | 11/14/18 |
| Mat | 7 | Coleman 5 | \$56,562.75 | \$56,562.75 | \$42,422.06 | \$7,070.34 | \$49,492.41 | Approved | \$49,492.41 | 691/689 | 11/14/18 |
| Mat | 8 | Prosser | 563.40 | 563.40 | \$422.55 | \$70.43 | \$492.98 | Approved | \$492.98 | 998/997 | 11/13/18 |
| Irma | 1 | Prosser | \$8,245.89 | \$8,245.89 | \$6,184.42 | \$1,030.74 | \$7,215.15 | State Review #6 | \$7,215.15 | 665/660 | 9/24/19 |
| Irma | 1 | Prosser | \$1,460.82 | \$1,460.82 | \$1,095.62 | \$182.60 | \$1,278.22 | State Review #6 | \$1,278.22 | 665/660 | 9/24/19 |
| Irma | 1 | Coleman 1 | \$71,398.17 | \$71,398.17 | \$53,548.63 | \$8,924.77 | \$62,473.40 | State Review #6 | \$62,473.40 | 665/660 | 9/24/19 |
| Irma | 1 | Coleman 2 | \$138,210.42 | \$138,210.42 | \$103,657.82 | \$17,276.30 | \$120,934.12 | State Review #6 | \$120,934.12 | 665/660 | 9/24/19 |
| Irma | 1 | Coleman 3 | 62,861.91 | 62,861.91 | \$47,146.43 | \$7,857.74 | \$55,004.17 | State Review #6 | \$55,004.17 | 665/660 | 9/24/19 |
| Irma | 1 | Coleman 4 | 15,137.25 | 15,137.25 | \$11,352.94 | \$1,892.16 | \$13,245.09 | State Review #6 | \$13,245.09 | 665/660 | 9/24/19 |
| Irma | 1 | Coleman 5 | 15,137.25 | 15,137.25 | \$11,352.94 | \$1,892.16 | \$13,245.09 | State Review #6 | \$3,783.72 | 665/660 | 9/24/19 |
| Irma | 1 | Prosser | 563.40 | 563.40 | \$422.55 | \$70.43 | \$492.98 | State Review #8 | | | |
| Irma | 1 | Difference | 897.42 | 897.42 | \$673.07 | \$112.18 | \$785.24 | State Review #8 | | | |
| Total: | | | 952,601.72 | 952,601.72 | 714,451.29 | 119,075.22 | 833,526.51 | | \$822,786.91 | | |

Left to receive: \$10,739.60

*** Category G Project: Tolomato Boardwalk below additional funding reimbursement is in FL State Final Review

| Cost Share Adj Declaration: Calculation = 90% | | | | | | |
|------------------------------------------------------|------|------------|--------------|--------------------|-----------------------|---------------------------|
| Storm | RFR# | Contractor | Amount Paid | Eligible Obligated | Federal Obligated 90% | Additional Funding Amount |
| Irma | 1 | Prosser | \$8,245.89 | \$8,245.89 | \$7,421.30 | \$1,236.88 |
| Irma | 1 | Prosser | \$1,460.82 | \$1,460.82 | \$1,314.74 | \$219.12 |
| Irma | 1 | Coleman 1 | \$71,398.17 | \$71,398.17 | \$64,258.35 | \$10,709.73 |
| Irma | 1 | Coleman 2 | \$138,210.42 | \$138,210.42 | \$124,389.38 | \$20,731.56 |
| Irma | 1 | Coleman 3 | 62,861.91 | 62,861.91 | \$56,575.72 | \$9,429.29 |
| Irma | 1 | Coleman 4 | 15,137.25 | 15,137.25 | \$13,623.53 | \$2,270.59 |
| Irma | 1 | Coleman 5 | 15,137.25 | 15,137.25 | \$13,623.53 | \$2,270.59 |
| Irma | 1 | Prosser | 563.40 | 563.40 | \$507.06 | \$84.51 |
| | | | | | TOTAL: | \$46,952.27 |

Hurricane Matthew-Completed

Small Projects

| Project | Amount Requested | Eligible Obligated | Federal Obligated | State Obligated | Workflow Step | Total Received | Check# | Check Date |
|-------------------------------------|------------------|--------------------|-------------------|-----------------|---------------|----------------|---------|------------|
| PW-844-Debris Removal | \$19,146.13 | \$19,146.13 | \$16,274.21 | \$1,435.96 | Approved | \$17,710.17 | 850/849 | 4/13/18 |
| PW-342-Tower Roof, Boardwalk | \$8,658.26 | \$8,658.26 | \$6,493.70 | \$1,082.28 | Approved | \$7,575.98 | 303/302 | 5/11/18 |
| PW-843-(3) Boardwalks & Fence | \$6,453.76 | \$6,453.76 | \$4,840.32 | \$806.72 | Approved | \$5,647.04 | 277/276 | 5/25/18 |
| PW-1036-Debris Removal (31-90 days) | \$9,309.29 | \$9,309.29 | \$6,981.97 | \$1,163.66 | Approved | \$8,145.63 | 793/792 | 8/8/18 |

Total: \$43,567.44 \$43,567.44 \$34,590.19 \$4,488.62 \$39,078.82

Hurricane Irma - Reopened

Small Projects

| Project | Amount Requested | Eligible Obligated | Federal Obligated | State Obligated | Workflow Step | Total Received | Check# | Check Date |
|-----------------------------------------------------|------------------|--------------------|-------------------|-----------------|---------------|----------------|---------|------------|
| PR#25657/476-Security Fencing (75%) | \$4,182.12 | \$4,182.12 | \$3,136.59 | \$522.77 | Approved | \$3,659.36 | 308/311 | 1/3/19 |
| PR#16895-Pond Outfall Replacement (75%) | \$8,409.63 | \$8,409.63 | \$6,307.22 | \$1,051.20 | Approved | \$7,358.43 | 675/674 | 4/5/19 |
| PR#16886/1333-Debris Removal 09/04-09/17 (75%) | \$10,389.17 | \$9,683.74 | \$7,262.81 | \$1,210.47 | Approved | \$8,473.27 | 289/287 | 3/21/19 |
| PR#31259-Street Sign Damage (75%) | \$3,585.57 | \$3,361.74 | \$2,521.31 | \$420.22 | Approved | \$2,941.52 | 642/643 | 1/2/19 |
| PR#16890-Debris Removal 09/18-10/17 (90%) | \$16,624.92 | \$15,992.72 | \$14,393.45 | \$799.64 | Approved | \$15,193.09 | 650/648 | 3/18/19 |
| PR#25664/1556-Debris Removal 10/18/17-12/16/17(80%) | \$3,316.23 | \$2,984.61 | \$2,387.69 | \$331.63 | Approved | \$2,719.32 | 678/710 | 4/22/19 |

Total: \$46,507.64 \$44,614.56 \$36,009.06 \$4,335.92 \$40,344.98

Grand Total (both storms) \$90,075.08 \$88,182.00 \$70,599.25 \$8,824.55 \$79,423.80

Cost Share Adj Declaration: Calculation = 90%

| Project | Amount Requested | Eligible Obligated | Federal Obligated 90% | Additional Funding Amount |
|------------------------------------------------|------------------|--------------------|-----------------------|---------------------------|
| PR#25657/476-Security Fencing | \$4,182.12 | \$4,182.12 | \$3,763.91 | \$627.32 |
| PR#16886/1333-Debris Removal 09/04-09/17 | \$10,389.17 | \$9,683.74 | \$8,715.37 | \$2,408.14 |
| PR#25664/1556-Debris Removal 10/18/17-12/16/17 | \$3,316.23 | \$2,984.61 | \$2,686.15 | \$298.46 |
| | | | TOTAL: | \$3,333.92 |

Left to receive

| Date | Email | Research | Phone Call | Filing/Misc. | Meetings | PW | Project Title | Description |
|---------------|--------------|-------------|-------------|--------------|------------|--------------|---------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 12/19/17 | 1.5 | 0.5 | | | | 31259 | Damaged Street Sign Replacement | Compiled email requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 12/26/17 | 1.5 | 0.5 | | | | 31259 | Damaged Street Sign Replacement | Compiled email requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 12/27/17 | 1.5 | 0.5 | | | | 31259 | Damaged Street Sign Replacement | Compiled email requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 12/27/17 | | | | 1.5 | | 31259 | Damaged Street Sign Replacement | Organization of all incoming documentation |
| 1/2/18 | 1.5 | 0.5 | | | | 31259 | Damaged Street Sign Replacement | Compiled email requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 1/2/18 | | | | 1.5 | | 31259 | Damaged Street Sign Replacement | Organization of all incoming documentation |
| 1/4/18 | 3.5 | 1 | | | | 31259 | Damaged Street Sign Replacement | Compiled email requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 1/4/18 | | | | 1.5 | | 31259 | Damaged Street Sign Replacement | Organization of all incoming documentation |
| 1/5/18 | | 1 | 0.5 | | | 31259 | Damaged Street Sign Replacement | Follow-Up call with FEMA liaison Lynne Putnam |
| 1/9/18 | 1.5 | 1 | | | | 31259 | Damaged Street Sign Replacement | Compiled email requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 1/9/18 | | | | 1.5 | | 31259 | Damaged Street Sign Replacement | Organization of all incoming documentation |
| 1/10/18 | 1.5 | 1 | | | | 31259 | Damaged Street Sign Replacement | Compiled email requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 1/10/18 | | | | 1.5 | | 31259 | Damaged Street Sign Replacement | Organization of all incoming documentation |
| 1/11/18 | 1.5 | 1 | | | | 31259 | Damaged Street Sign Replacement | Compiled email requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 1/11/18 | | | | 1.5 | | 31259 | Damaged Street Sign Replacement | Organization of all incoming documentation |
| 1/12/18 | 1.5 | 1 | | | | 31259 | Damaged Street Sign Replacement | Compiled email requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 1/12/18 | | | | 1.5 | | 31259 | Damaged Street Sign Replacement | Organization of all incoming documentation |
| 1/15/18 | 1.5 | 1 | | | | 31259 | Damaged Street Sign Replacement | Compiled email requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 1/15/18 | | | | 1.5 | | 31259 | Damaged Street Sign Replacement | Organization of all incoming documentation |
| 1/16/18 | | 1 | | | 0.5 | 31259 | Damaged Street Sign Replacement | Meeting with FEMA liaison Lynne Putnam to review required documentation |
| 1/18/18 | 1.5 | 1 | | | | 31259 | Damaged Street Sign Replacement | Compiled email requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 1/18/18 | | | | 1.5 | | 31259 | Damaged Street Sign Replacement | Organization of all incoming documentation |
| 1/19/18 | 1.5 | 0.5 | | | | 31259 | Damaged Street Sign Replacement | Compiled email requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 1/19/18 | | | | 1.5 | | 31259 | Damaged Street Sign Replacement | Organization of all incoming documentation |
| 1/23/18 | 1.5 | 0.5 | | | | 31259 | Damaged Street Sign Replacement | Compiled email requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 1/23/18 | | | | 1.5 | | 31259 | Damaged Street Sign Replacement | Organization of all incoming documentation |
| 1/30/18 | 1.5 | 0.5 | | | | 31259 | Damaged Street Sign Replacement | Compiled email requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 1/30/18 | | | | 1.5 | | 31259 | Damaged Street Sign Replacement | Organization of all incoming documentation |
| 2/6/18 | 1.5 | 0.5 | | | | 31259 | Damaged Street Sign Replacement | Compiled email requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 2/6/18 | | | | 1.5 | | 31259 | Damaged Street Sign Replacement | Organization of all incoming documentation |
| 2/7/18 | | 0.5 | | | 0.5 | 31259 | Damaged Street Sign Replacement | Meeting with Lynne Putnam, Program Delivery Manager to review progress on compiling required documentation |
| 2/15/18 | | 0.5 | 0.5 | | | 31259 | Damaged Street Sign Replacement | Follow-Up call with Lynne Putnam, Program Delivery Manager |
| 2/19/18 | 1.5 | 0.5 | | | | 31259 | Damaged Street Sign Replacement | Compiled email requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 2/19/18 | | | | 1.5 | | 31259 | Damaged Street Sign Replacement | Organization of all incoming documentation |
| 2/23/18 | 1.5 | 0.5 | | | | 31259 | Damaged Street Sign Replacement | Compiled email requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 2/23/18 | | | | 1.5 | | 31259 | Damaged Street Sign Replacement | Organization of all incoming documentation |
| 2/23/18 | | 0.5 | 0.5 | | | 31259 | Damaged Street Sign Replacement | Follow-Up call with Lynne Putnam, Program Delivery Manager |
| 3/28/18 | | 0.5 | 0.5 | | | 31259 | Damaged Street Sign Replacement | Follow-Up call with Lynne Putnam, Program Delivery Manager |
| 7/24/18 | | 1 | 0.5 | | | 31259 | Damaged Street Sign Replacement | Phone conversation with Rick Hughes, Program Delivery Manager regarding project updates |
| 11/7/18 | 0.5 | 0.5 | 0.5 | 0.5 | | 31259 | Damaged Street Sign Replacement | Forwarded FEMA Required State Cert. to all contractors for obligated projects; followup calls and CDD signatures |
| 11/19/18 | 0.15 | 0.15 | | | | 31259 | Damaged Street Sign Replacement | Initial email correspondence and phone call with Dean Ammons, FEMA Program Delivery Manager |
| 11/26/18 | 0.15 | 0.5 | | | 0.15 | 31259 | Damaged Street Sign Replacement | Email exchanges with Dean Ammons, FEMA Program Delivery Manager regarding verification that each facility on which reimbursement is requested meets the requirement of being open to the public |
| 11/28/18 | | | | | 0.15 | 31259 | Damaged Street Sign Replacement | Onsite meeting with Dean Ammons to review areas of damage and repair |
| 11/29/18 | | 1 | | 0.15 | | 31259 | Damaged Street Sign Replacement | Received DR4337-Chnages in "DAC" Management Costs policy documentation from Dean Ammons. Reviewed |
| 12/17/18 | 0.15 | | | 0.15 | | 31259 | Damaged Street Sign Replacement | Email correspondence with Alison Williams, Senior Consultant Capital Engineering regarding Quarterly Reporting requirements and processing |
| 12/20/18 | | 1 | | 1.5 | | 31259 | Damaged Street Sign Replacement | Organization of all incoming documentation |
| 12/26/18 | | | | 1.5 | | 31259 | Damaged Street Sign Replacement | Organization of all incoming documentation |
| Totals | 28.45 | 19.5 | 3.15 | 26.3 | 1.3 | 78.7 | \$1,958 | |
| 12/19/17 | 3.5 | 1 | | | | 16886 | Debris Removal 9/4 - 9/17 | Compiled requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 1/4/18 | 3.5 | 1 | | | | 16886 | Debris Removal 9/4 - 9/17 | Compiled requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 1/4/18 | | | | 1.5 | | 16886 | Debris Removal 9/4 - 9/17 | Organization of all incoming documentation |
| 1/5/18 | | 1 | 0.5 | | | 16886 | Debris Removal 9/4 - 9/17 | Follow-Up call with FEMA liaison Lynne Putnam |
| 1/15/18 | 1.5 | 1 | | | | 16886 | Debris Removal 9/4 - 9/17 | Compiled requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 1/15/18 | | | | 1.5 | | 16886 | Debris Removal 9/4 - 9/17 | Organization of all incoming documentation |
| 1/16/18 | | 1 | | | 0.5 | 16886 | Debris Removal 9/4 - 9/17 | Meeting with FEMA liaison Lynne Putnam to review required documentation |
| 2/7/18 | | 0.5 | | | 0.5 | 16886 | Debris Removal 9/4 - 9/17 | Meeting with Lynne Putnam, Program Delivery Manager to review progress on compiling required documentation |
| 2/12/18 | | 1 | | | | 16886 | Debris Removal 9/4 - 9/17 | Compiled requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 2/12/18 | | | | 1 | | 16886 | Debris Removal 9/4 - 9/17 | Organization of all incoming documentation |
| 2/15/18 | | 0.5 | 0.5 | | | 16886 | Debris Removal 9/4 - 9/17 | Follow-Up call with Lynne Putnam, Program Delivery Manager |
| 2/23/18 | | 0.5 | 0.5 | | | 16886 | Debris Removal 9/4 - 9/17 | Follow-Up call with Lynne Putnam, Program Delivery Manager |
| 3/5/18 | 0.5 | 1.5 | | | | 16886 | Debris Removal 9/4 - 9/17 | Email exchanges with Lynne Putnam, Program Delivery Manager regarding payroll summaries/requested documentation retrieval |
| 3/6/18 | 0.5 | 1.5 | | | | 16886 | Debris Removal 9/4 - 9/17 | Email exchanges with Lynne Putnam, Program Delivery Manager regarding payroll summaries/requested documentation retrieval |
| 3/28/18 | | 1 | 0.5 | | | 16886 | Debris Removal 9/4 - 9/17 | Follow-Up call with Lynne Putnam, Program Delivery Manager |
| 4/21/18 | 0.5 | 1 | | | | 16886 | Debris Removal 9/4 - 9/17 | Email exchanges with Lynne Putnam, Program Delivery Manager regarding update on any outstanding supporting documentation |
| 4/27/18 | 0.5 | 1 | | | | 16886 | Debris Removal 9/4 - 9/17 | Email exchanges with Lynne Putnam, Program Delivery Manager regarding time cards and supporting documentation |
| 4/28/18 | 0.5 | 1 | | | | 16886 | Debris Removal 9/4 - 9/17 | Email exchanges with Vinelle Miller regarding additional original timecards and ADP payroll registers |
| 4/30/18 | 0.5 | 1 | | | | 16886 | Debris Removal 9/4 - 9/17 | Email exchanges with Lynne Putnam, Program Delivery Manager regarding force labor reimbursement |
| 7/24/18 | | 1 | 0.5 | | | 16886 | Debris Removal 9/4 - 9/17 | Phone conversation with Rick Hughes, Program Delivery Manager regarding project updates |
| 11/8/18 | 0.5 | 0.5 | 0.5 | 0.5 | | 16886 | Debris Removal 9/4 - 9/17 | Forwarded FEMA Required State Cert. to all contractors for obligated projects; followup calls and CDD signatures |
| 11/19/18 | 0.15 | 0.15 | | | | 16886 | Debris Removal 9/4 - 9/17 | Initial email correspondence and phone call with Dean Ammons, FEMA Program Delivery Manager |
| 11/21/18 | | | | 1 | | 16886 | Debris Removal 9/4 - 9/17 | Received email from support@pagrants.fema.gov to Review and Sign - Scope & Cost on Project 16886/Debris Removal for 9/4-9/17 (4337DR)-Processed |
| 11/29/18 | | 1 | | 0.15 | | 16886 | Debris Removal 9/4 - 9/17 | Received DR4337-Chnages in "DAC" Management Costs policy documentation from Dean Ammons. Reviewed |
| 12/4/18 | 0.5 | | | 0.5 | | 16886 | Debris Removal 9/4 - 9/17 | Secured and processed FEMA Contractor Statements for debris removal projects |
| 12/17/18 | 0.15 | | | 0.15 | | 16886 | Debris Removal 9/4 - 9/17 | Email correspondence with Alison Williams, Senior Consultant Capital Engineering regarding Quarterly Reporting requirements and processing |
| 12/20/18 | | 1 | | 1.5 | | 16886 | Debris Removal 9/4 - 9/17 | Organization of all incoming documentation |
| 12/21/18 | | | | 1 | | 16886 | Debris Removal 9/4 - 9/17 | Preparation and submittal of project #Z0495-3 |
| Totals | 12.8 | 18.5 | 3.15 | 8.8 | 1 | 44.25 | \$1,101 | |
| 12/19/17 | 3.5 | 1 | | | | 25664 | Oct 18 - Dec 16 Debris Removal | Compiled requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 1/4/18 | 3.5 | 1 | | | | 25664 | Oct 18 - Dec 16 Debris Removal | Compiled requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 1/4/18 | | | | 1.5 | | 25664 | Oct 18 - Dec 16 Debris Removal | Organization of all incoming documentation |

| | | | | | | | | |
|---------------|-------------|-------------|-------------|-------------|----------|--------------|----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1/5/18 | | 1 | 0.5 | | | 25664 | Oct 18 - Dec 16 Debris Removal | Follow-Up call with FEMA liaison Lynne Putnam |
| 1/15/18 | 1.5 | 1 | | | | 25664 | Oct 18 - Dec 16 Debris Removal | Compiled requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 1/15/18 | | | | 1.5 | | 25664 | Oct 18 - Dec 16 Debris Removal | Organization of all incoming documentation |
| 1/16/18 | | 1 | | | 0.5 | 25664 | Oct 18 - Dec 16 Debris Removal | Meeting with FEMA liaison Lynne Putnam to review required documentation |
| 2/7/18 | | 0.5 | | | 0.5 | 25664 | Oct 18 - Dec 16 Debris Removal | Meeting with Lynne Putnam, Program Delivery Manager to review progress on compiling required documentation |
| 2/12/18 | | 1 | | | | 25664 | Oct 18 - Dec 16 Debris Removal | Compiled requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 2/12/18 | | | | 1 | | 25664 | Oct 18 - Dec 16 Debris Removal | Organization of all incoming documentation |
| 2/15/18 | | 0.5 | 0.5 | | | 25664 | Oct 18 - Dec 16 Debris Removal | Follow-Up call with Lynne Putnam, Program Delivery Manager |
| 2/23/18 | | 0.5 | 0.5 | | | 25664 | Oct 18 - Dec 16 Debris Removal | Follow-Up call with Lynne Putnam, Program Delivery Manager |
| 3/5/18 | 0.5 | 1.5 | | | | 25664 | Oct 18 - Dec 16 Debris Removal | Email exchanges with Lynne Putnam, Program Delivery Manager regarding payroll summaries/requested documentation retrieval |
| 3/6/18 | 0.5 | 1.5 | | | | 25664 | Oct 18 - Dec 16 Debris Removal | Email exchanges with Lynne Putnam, Program Delivery Manager regarding payroll summaries/requested documentation retrieval |
| 3/28/18 | | 1 | 0.5 | | | 25664 | Oct 18 - Dec 16 Debris Removal | Follow-Up call with Lynne Putnam, Program Delivery Manager |
| 4/21/18 | 0.5 | 1 | | | | 25664 | Oct 18 - Dec 16 Debris Removal | Email exchanges with Lynne Putnam, Program Delivery Manager regarding update on any outstanding supporting documentation |
| 4/27/18 | 0.5 | 1 | | | | 25664 | Oct 18 - Dec 16 Debris Removal | Email exchanges with Lynne Putnam, Program Delivery Manager regarding time cards and supporting documentation |
| 4/30/18 | 0.5 | 1 | | | | 25664 | Oct 18 - Dec 16 Debris Removal | Email exchanges with Vinelle Miller regarding additional original timecards and ADP payroll registers |
| 4/30/18 | 0.5 | 1 | | | | 25664 | Oct 18 - Dec 16 Debris Removal | Email exchanges with Lynne Putnam, Program Delivery Manager regarding force labor reimbursement |
| 7/24/18 | | 1 | 0.5 | | | 25664 | Oct 18 - Dec 16 Debris Removal | Phone conversation with Rick Hughes, Program Delivery Manager regarding project updates |
| 11/10/18 | 0.5 | | 0.5 | 0.5 | | 25664 | Oct 18 - Dec 16 Debris Removal | Forwarded FEMA Required State Cert. to all contractors for obligated projects; followup calls and CDD signatures |
| 11/19/18 | 0.15 | | 0.15 | | | 25664 | Oct 18 - Dec 16 Debris Removal | Initial email correspondence and phone call with Dean Ammons, FEMA Program Delivery Manager |
| 11/29/18 | | 1 | | 0.15 | | 25664 | Oct 18 - Dec 16 Debris Removal | Received DR4337-Changes in "DAC" Management Costs policy documentation from Dean Ammons. Reviewed |
| 12/4/18 | 0.5 | | | 0.5 | | 25664 | Oct 18 - Dec 16 Debris Removal | Secured and processed FEMA Contractor Statements for debris removal projects |
| 12/17/18 | 0.15 | | | 0.15 | | 25664 | Oct 18 - Dec 16 Debris Removal | Email correspondence with Allison Williams, Senior Consultant Capital Engineering regarding Quarterly Reporting requirements and processing |
| 12/20/18 | | 1 | | 1.5 | | 25664 | Oct 18 - Dec 16 Debris Removal | Organization of all incoming documentation |
| 1/18/19 | 1 | | 0.5 | | | 25664 | Oct 18 - Dec 16 Debris Removal | Email exchange with Dean Ammons, Program Delivery Manager regarding access issues to the Grants Portal; phone call to customer support |
| 1/18/19 | 1 | | | 1 | | 25664 | Oct 18 - Dec 16 Debris Removal | Received email from support@pagrants.fema.gov FEMA PA Notification-Project Support-PROCESS STEP CHANGE-Project #25664 - October 18-December 16 Debris Removal-Processed |
| 2/27/19 | | | | 1 | | 25664 | Oct 18 - Dec 16 Debris Removal | Preparation and submittal of project #20495-5 |
| Totals | 14.8 | 18.5 | 3.65 | 8.8 | 1 | 46.75 | \$1,163 | |
| 12/19/17 | 3.5 | 1 | | | | 16890 | PAAP Debris Removal 9/18 - 10/17 | Compiled requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 1/4/18 | 3.5 | 1 | | | | 16890 | PAAP Debris Removal 9/18 - 10/17 | Compiled requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 1/4/18 | | | | 1.5 | | 16890 | PAAP Debris Removal 9/18 - 10/17 | Organization of all incoming documentation |
| 1/5/18 | | 1 | 0.5 | | | 16890 | PAAP Debris Removal 9/18 - 10/17 | Follow-Up call with FEMA liaison Lynne Putnam |
| 1/15/18 | 1.5 | 1 | | | | 16890 | PAAP Debris Removal 9/18 - 10/17 | Compiled requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 1/15/18 | | | | 1.5 | | 16890 | PAAP Debris Removal 9/18 - 10/17 | Organization of all incoming documentation |
| 1/16/18 | | 1 | | | 0.5 | 16890 | PAAP Debris Removal 9/18 - 10/17 | Meeting with FEMA liaison Lynne Putnam to review required documentation |
| 2/7/18 | 0.5 | | | | 0.5 | 16890 | PAAP Debris Removal 9/18 - 10/17 | Meeting with Lynne Putnam, Program Delivery Manager to review progress on compiling required documentation |
| 2/12/18 | 1 | | | | | 16890 | PAAP Debris Removal 9/18 - 10/17 | Compiled requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 2/12/18 | | | | 1 | | 16890 | PAAP Debris Removal 9/18 - 10/17 | Organization of all incoming documentation |
| 2/15/18 | | 0.5 | 0.5 | | | 16890 | PAAP Debris Removal 9/18 - 10/17 | Follow-Up call with Lynne Putnam, Program Delivery Manager |
| 2/23/18 | | 0.5 | 0.5 | | | 16890 | PAAP Debris Removal 9/18 - 10/17 | Follow-Up call with Lynne Putnam, Program Delivery Manager |
| 3/5/18 | 0.5 | 1.5 | | | | 16890 | PAAP Debris Removal 9/18 - 10/17 | Email exchanges with Lynne Putnam, Program Delivery Manager regarding payroll summaries/requested documentation retrieval |
| 3/6/18 | 0.5 | 1.5 | | | | 16890 | PAAP Debris Removal 9/18 - 10/17 | Email exchanges with Lynne Putnam, Program Delivery Manager regarding payroll summaries/requested documentation retrieval |
| 3/27/18 | 0.5 | | | 1 | | 16890 | PAAP Debris Removal 9/18 - 10/17 | Email request from Sarah Malone to process new small project completion form - retrieved signature from CDD and returned |
| 3/28/18 | | 1 | 0.5 | | | 16890 | PAAP Debris Removal 9/18 - 10/17 | Follow-Up call with Lynne Putnam, Program Delivery Manager |
| 4/21/18 | 0.5 | 1 | | | | 16890 | PAAP Debris Removal 9/18 - 10/17 | Email exchanges with Lynne Putnam, Program Delivery Manager regarding update on any outstanding supporting documentation |
| 4/27/18 | 0.5 | 1 | | | | 16890 | PAAP Debris Removal 9/18 - 10/17 | Email exchanges with Lynne Putnam, Program Delivery Manager regarding time cards and supporting documentation |
| 4/29/18 | 0.5 | 1 | | | | 16890 | PAAP Debris Removal 9/18 - 10/17 | Email exchanges with Vinelle Miller regarding additional original timecards and ADP payroll registers |
| 4/30/18 | 0.5 | 1 | | | | 16890 | PAAP Debris Removal 9/18 - 10/17 | Email exchanges with Lynne Putnam, Program Delivery Manager regarding force labor reimbursement |
| 7/24/18 | | 1 | 0.5 | | | 16890 | PAAP Debris Removal 9/18 - 10/17 | Phone conversation with Rick Hughes, Program Delivery Manager regarding project updates |
| 11/9/18 | 0.5 | | 0.5 | 0.5 | | 16890 | PAAP Debris Removal 9/18 - 10/17 | Forwarded FEMA Required State Cert. to all contractors for obligated projects; followup calls and CDD signatures |
| 11/19/18 | 0.15 | | 0.15 | | | 16890 | PAAP Debris Removal 9/18 - 10/17 | Initial email correspondence and phone call with Dean Ammons, FEMA Program Delivery Manager |
| 11/21/18 | | | | 1 | | 16890 | PAAP Debris Removal 9/18 - 10/17 | Received email from support@pagrants.fema.gov to Review and Sign - Scope & Cost on Project [16886]Debris Removal for 9/18-10/17 (4337DR)-Processed |
| 11/29/18 | | 1 | | 0.15 | | 16890 | PAAP Debris Removal 9/18 - 10/17 | Received DR4337-Changes in "DAC" Management Costs policy documentation from Dean Ammons. Reviewed |
| 12/4/18 | 0.5 | | | 0.5 | | 16890 | PAAP Debris Removal 9/18 - 10/17 | Secured and processed FEMA Contractor Statements for debris removal projects |
| 12/17/18 | 0.15 | | | 0.15 | | 16890 | PAAP Debris Removal 9/18 - 10/17 | Email correspondence with Allison Williams, Senior Consultant Capital Engineering regarding Quarterly Reporting requirements and processing |
| 12/20/18 | | 1 | | 1.5 | | 16890 | PAAP Debris Removal 9/18 - 10/17 | Organization of all incoming documentation |
| Totals | 28.1 | 37 | 6.8 | 17.6 | 2 | 91.5 | \$2,277 | |
| 12/19/17 | 3.5 | 1 | | | | 16895 | Pond Outfall Replacement | Compiled requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 1/4/18 | 3.5 | 1 | | | | 16895 | Pond Outfall Replacement | Compiled requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 1/4/18 | | | | 1.5 | | 16895 | Pond Outfall Replacement | Organization of all incoming documentation |
| 1/5/18 | | 1 | 0.5 | | | 16895 | Pond Outfall Replacement | Follow-Up call with FEMA liaison Lynne Putnam |
| 1/15/18 | 1.5 | 1 | | | | 16895 | Pond Outfall Replacement | Compiled requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 1/15/18 | | | | 1.5 | | 16895 | Pond Outfall Replacement | Organization of all incoming documentation |
| 1/16/18 | | 1 | | | 0.5 | 16895 | Pond Outfall Replacement | Meeting with FEMA liaison Lynne Putnam to review required documentation |
| 2/7/18 | 0.5 | | | | 0.5 | 16895 | Pond Outfall Replacement | Meeting with Lynne Putnam, Program Delivery Manager to review progress on compiling required documentation |
| 2/12/18 | 1 | | | | | 16895 | Pond Outfall Replacement | Compiled requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 2/12/18 | | | | 1 | | 16895 | Pond Outfall Replacement | Organization of all incoming documentation |
| 2/15/18 | | 0.5 | 0.5 | | | 16895 | Pond Outfall Replacement | Follow-Up call with Lynne Putnam, Program Delivery Manager |
| 2/23/18 | | 0.5 | 0.5 | | | 16895 | Pond Outfall Replacement | Follow-Up call with Lynne Putnam, Program Delivery Manager |
| 3/5/18 | 0.5 | 1.5 | | | | 16895 | Pond Outfall Replacement | Email exchanges with Lynne Putnam, Program Delivery Manager regarding payroll summaries/requested documentation retrieval |
| 3/6/18 | 0.5 | 1.5 | | | | 16895 | Pond Outfall Replacement | Email exchanges with Lynne Putnam, Program Delivery Manager regarding payroll summaries/requested documentation retrieval |
| 3/28/18 | | 1 | 0.5 | | | 16895 | Pond Outfall Replacement | Follow-Up call with Lynne Putnam, Program Delivery Manager |
| 4/21/18 | 0.5 | 1 | | | | 16895 | Pond Outfall Replacement | Email exchanges with Lynne Putnam, Program Delivery Manager regarding update on any outstanding supporting documentation |
| 4/27/18 | 0.5 | 1 | | | | 16895 | Pond Outfall Replacement | Email exchanges with Lynne Putnam, Program Delivery Manager regarding time cards and supporting documentation |
| 4/27/18 | 0.5 | 1 | | | | 16895 | Pond Outfall Replacement | Email exchanges with Vinelle Miller regarding additional original timecards and ADP payroll registers |
| 4/30/18 | 1 | 1 | | | | 16895 | Pond Outfall Replacement | Email exchanges with Lynne Putnam, Program Delivery Manager regarding force labor reimbursement |
| 7/24/18 | | 1 | 0.5 | | | 16895 | Pond Outfall Replacement | Phone conversation with Rick Hughes, Program Delivery Manager regarding project updates |
| 8/23/18 | 1 | 1 | | | | 16895 | Pond Outfall Replacement | Email exchanges with Richard Huhes, Program Delivery Manager regarding additional procurement documentation for the Pond Outfall Project 16895 |
| 8/24/18 | 1 | 1 | | | | 16895 | Pond Outfall Replacement | Email exchanges with Kellie Hines, Administrative Assistant regarding the FEMA required continuing service agreement between MCCDD and Prosser |
| 8/27/18 | 1 | 1 | | | | 16895 | Pond Outfall Replacement | Email exchanges with Richard Huhes, Program Delivery Manager regarding required continuing service agreement between MCCDD and Prosser |
| 8/28/18 | 1 | 1 | | | | 16895 | Pond Outfall Replacement | Email exchanges with Richard Huhes, Program Delivery Manager AND Janice Davis regarding required continuing service agreement between MCCDD and Prosser |
| 8/30/18 | 1 | 1 | | | | 16895 | Pond Outfall Replacement | Email exchanges with Richard Huhes, Program Delivery Manager regarding required continuing service agreement between MCCDD and Prosser and requested RFP documents |

| | | | | | | | | |
|---------------|--------------|-----------|------------|------------|-------------|--------------|--------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 11/11/18 | 0.5 | | 0.5 | 0.5 | | 16895 | Pond Outfall Replacement | Forwarded FEMA Required State Cert. to all contractors for obligated projects; followup calls and CDD signatures |
| 11/19/18 | 0.15 | | 0.15 | | | 16895 | Pond Outfall Replacement | Initial email correspondence and phone call with Dean Ammons, FEMA Program Delivery Manager |
| 11/26/18 | 0.15 | 0.5 | | | | 16895 | Pond Outfall Replacement | Email exchanges with Dean Ammons, FEMA Program Delivery Manager regarding verification that each facility on which reimbursement is requested meets the requirement of being open to the public |
| 11/28/18 | | | | | 0.5 | 16895 | Pond Outfall Replacement | Onsite meeting with Dean Ammons to review areas of damage and repair |
| 11/29/18 | | 1 | | 0.15 | | 16895 | Pond Outfall Replacement | Received DR4337-Chnages in "DAC" Management Costs policy documentation from Dean Ammons. Reviewed |
| 11/29/18 | 0.5 | 1 | | | | 16895 | Pond Outfall Replacement | Email exchanges with Dean Ammons, FEMA Program Delivery Manager regarding "open to public" comments for the pond outfall and fence projects. |
| 11/29/18 | | | 0.15 | | | 16895 | Pond Outfall Replacement | Phone call with Dean Ammons, FEMA Program Delivery Manager regarding "open to public" comments for the pond outfall and fence projects. |
| 11/30/18 | 0.5 | 1 | | | | 16895 | Pond Outfall Replacement | Provided additional supporting documentation regarding "open to public" comments for the pond outfall and fence projects. |
| 12/17/18 | 0.15 | | | 0.15 | | 16895 | Pond Outfall Replacement | Email correspondence with Alison Williams, Senior Consultant Capital Engineering regarding Quarterly Reporting requirements and processing |
| 12/20/18 | | 1 | | 1.5 | | 16895 | Pond Outfall Replacement | Organization of all incoming documentation |
| 1/7/19 | | | | 1 | | 16895 | Pond Outfall Replacement | Preparation and submittal of project #Z0495-4 |
| Totals | 18.95 | 26 | 3.3 | 6.3 | 1.5 | 56.05 | \$1,395 | |
| 12/19/17 | 3.5 | 0.5 | | | | 25657 | Security Fencing | Compiled email requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 1/4/18 | 3.5 | 1 | | | | 25657 | Security Fencing | Compiled email requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 1/4/18 | | | | 1.5 | | 25657 | Security Fencing | Organization of all incoming documentation |
| 1/5/18 | | 1 | 0.5 | | | 25657 | Security Fencing | Follow-Up call with FEMA liaison Lynne Putnam |
| 1/16/18 | | 1 | | | 0.5 | 25657 | Security Fencing | Meeting with FEMA liaison Lynne Putnam to review required documentation |
| 2/7/18 | | 0.5 | | | 0.5 | 25657 | Security Fencing | Meeting with Lynne Putnam, Program Delivery Manager to review progress on compiling required documentation |
| 2/15/18 | 0.5 | 1 | | | | 25657 | Security Fencing | Follow-Up call with Lynne Putnam, Program Delivery Manager |
| 2/23/18 | 0.5 | 0.5 | 0.5 | | | 25657 | Security Fencing | Follow-Up call with Lynne Putnam, Program Delivery Manager |
| 3/28/18 | 0.5 | 0.5 | 0.5 | | | 25657 | Security Fencing | Follow-Up call with Lynne Putnam, Program Delivery Manager |
| 7/24/18 | 1 | 0.5 | | | | 25657 | Security Fencing | Phone conversation with Rick Hughes, Program Delivery Manager regarding project updates |
| 9/24/18 | 1 | 1 | | | | 25657 | Security Fencing | Email exchanges with Richard Huhes, Program Delivery Manager regarding issues with the Grants Portal and trying to access a final worksheet for approval |
| 9/28/18 | 1 | 1 | | | | 25657 | Security Fencing | Email exchanges with Richard Huhes, Program Delivery Manager regarding issues with the Grants Portal and trying to access a final worksheet for approval |
| 10/12/18 | | | | 2 | | 25657 | Security Fencing | Received email from FloridaPA@em.myflorida.com obligating PR#25657-Security Fencing/Processed all required documents |
| 10/16/18 | 1 | | | | | 25657 | Security Fencing | Email exchanges with Becky Renfrow, ER Assist-Disaster Funding Solutions regarding obligated project |
| 11/1/18 | | | 1 | | | 25657 | Security Fencing | Received IRMA Subgrant Agreement informaton from Beck Renfrow - Reviewed and discussed with Helen Ciesla |
| 11/13/18 | 0.5 | | 0.5 | 0.5 | | 25657 | Security Fencing | Forwarded FEMA Required State Cert. to all contractors for obligated projects; followup calls and CDD signatures |
| 11/19/18 | 0.15 | | 0.15 | | | 25657 | Security Fencing | Initial email correspondence and phone call with Dean Ammons, FEMA Program Delivery Manager |
| 11/26/18 | 0.15 | 0.5 | | | | 25657 | Security Fencing | Email exchanges with Dean Ammons, FEMA Program Delivery Manager regarding verification that each facility on which reimbursement is requested meets the requirement of being open to the public |
| 11/28/18 | | | | | 0.15 | 25657 | Security Fencing | Onsite meeting with Dean Ammons to review areas of damage and repair |
| 11/29/18 | | 1 | | 0.15 | | 25657 | Security Fencing | Received DR4337-Chnages in "DAC" Management Costs policy documentation from Dean Ammons. Reviewed |
| 11/29/18 | 0.5 | 1 | | | | 25657 | Security Fencing | Email exchanges with Dean Ammons, FEMA Program Delivery Manager regarding "open to public" comments for the pond outfall and fence projects. |
| 11/29/18 | | | 0.15 | | | 25657 | Security Fencing | Phone call with Dean Ammons, FEMA Program Delivery Manager regarding "open to public" comments for the pond outfall and fence projects. |
| 12/1/18 | 0.5 | 1 | | | | 25657 | Security Fencing | Provided additional supporting documentation regarding "open to public" comments for the pond outfall and fence projects. |
| 12/17/18 | 0.15 | | | 0.15 | | 25657 | Security Fencing | Email correspondence with Alison Williams, Senior Consultant Capital Engineering regarding Quarterly Reporting requirements and processing |
| 12/20/18 | | 1 | | 1.5 | | 25657 | Security Fencing | Organization of all incoming documentation |
| Totals | 11.95 | 13 | 4.8 | 5.8 | 1.15 | 36.7 | \$913 | |
| 1/4/18 | 3.5 | 1 | | | | 16909 | Tolomato Boardwalk | Compiled requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 1/4/18 | | 1 | | 1.5 | | 16909 | Tolomato Boardwalk | Organization of all incoming documentation |
| 1/5/18 | | 1 | | | 3 | 16909 | Tolomato Boardwalk | Site inspection w/FEMA and contractor |
| 1/5/18 | | 1 | 1 | | | 16909 | Tolomato Boardwalk | Follow-Up call with FEMA liaison Lynne Putnam |
| 1/15/18 | 1.5 | 1 | | | | 16909 | Tolomato Boardwalk | Compiled requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 1/15/18 | | 1 | | 1.5 | | 16909 | Tolomato Boardwalk | Organization of all incoming documentation |
| 1/16/18 | | 1 | | | 1 | 16909 | Tolomato Boardwalk | Meeting with FEMA liaison Lynne Putnam to review required documentation |
| 2/7/18 | | 1 | | | 1 | 16909 | Tolomato Boardwalk | Meeting with Lynne Putnam, Program Delivery Manager to review progress on compiling required documentation |
| 2/8/18 | 3.5 | 1 | | | | 16909 | Tolomato Boardwalk | Compiled requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 2/8/18 | | 1 | | 1.5 | | 16909 | Tolomato Boardwalk | Organization of all incoming documentation |
| 2/15/18 | | 1 | 1 | | | 16909 | Tolomato Boardwalk | Follow-Up call with Lynne Putnam, Program Delivery Manager |
| 2/23/18 | | 1 | 1 | | | 16909 | Tolomato Boardwalk | Follow-Up call with Lynne Putnam, Program Delivery Manager |
| 3/5/18 | 3.5 | 1 | | | | 16909 | Tolomato Boardwalk | Compiled requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 3/5/18 | | 1 | | 1.5 | | 16909 | Tolomato Boardwalk | Organization of all incoming documentation |
| 3/26/18 | | 1 | 1 | | | 16909 | Tolomato Boardwalk | Phone call with Sarah Malone regarding completion date of Tolomato Board Walk |
| 3/27/18 | 1 | 1.5 | | | | 16909 | Tolomato Boardwalk | Email exchanges with Lynne Putnam, Program Delivery Manager regarding mitigation report/accessed Grants Portal and approved report |
| 3/28/18 | | 1 | 1 | | | 16909 | Tolomato Boardwalk | Follow-Up call with Lynne Putnam, Program Delivery Manager |
| 4/2/18 | 3.5 | 1 | | | | 16909 | Tolomato Boardwalk | Compiled requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 4/2/18 | | 0.5 | | 1.5 | | 16909 | Tolomato Boardwalk | Organization of all incoming documentation |
| 4/20/18 | 1 | 1.5 | | | | 16909 | Tolomato Boardwalk | Email exchanges with Lynne Putnam, Program Delivery Manager regarding additional required mitigation documentation, bid breakdown summary, Standard Form of Agreement and Notice to Proceed |
| 4/20/18 | 0.5 | 1 | 1 | | | 16909 | Tolomato Boardwalk | Phone call with Ryan Stilwell, CDD Engineer regarding additional changes to the bid form structure for Tolomato Boardwalk repair |
| 5/4/18 | 3.5 | 1 | | | | 16909 | Tolomato Boardwalk | Compiled requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 5/4/18 | | 1 | | 1.5 | | 16909 | Tolomato Boardwalk | Organization of all incoming documentation |
| 5/16/18 | 1 | 1.5 | 1 | | | 16909 | Tolomato Boardwalk | Email exchanges with Lynne Putnam, Program Delivery Manager regarding the DAC PAAP Program |
| 5/17/18 | 1 | 1.5 | | | | 16909 | Tolomato Boardwalk | Email exchanges and document review with Lynne Putnam, Program Delivery Manager regarding the DAC PAAP Program, EMMIE Submission and Tolomato Boardwalk repair contract |
| 5/21/18 | 1 | 1.5 | 1 | | | 16909 | Tolomato Boardwalk | Email exchange and phone call with Helen Ciesla and Janis Davis regarding processing repair invoices for the Tolomato Boardwalk damage |
| 5/30/18 | 1 | 1.5 | | | | 16909 | Tolomato Boardwalk | Email exchanges with Lynne Putnam, Program Delivery Manager regarding the DAC PAAP Program |
| 5/31/18 | 1 | 1.5 | | | | 16909 | Tolomato Boardwalk | Email exchange with Ryan Stilwell, CDD Engineer regarding pay application standardized for reimbursement |
| 6/4/18 | 3.5 | 1 | | | | 16909 | Tolomato Boardwalk | Compiled requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 6/4/18 | | 1 | | 1.5 | | 16909 | Tolomato Boardwalk | Organization of all incoming documentation |
| 6/8/18 | 1 | 1.5 | 1 | | | 16909 | Tolomato Boardwalk | Email exchages and phone call with Lynne Putnam, Program Delivery Manager regarding a change over in our program delivery manager |
| 6/14/18 | 1 | 1.5 | | | | 16909 | Tolomato Boardwalk | Email exchages with Lynne Putnam, Program Delivery Manager regarding a change over in our program delivery manager |
| 6/26/18 | 1 | 1.5 | | | | 16909 | Tolomato Boardwalk | Email exchanges with new Program Delivery Manager Rick Hughes |
| 6/27/18 | 1 | 1.5 | | | | 16909 | Tolomato Boardwalk | Email exchanges with Katie Buchanan regarding additional procurement policy documentation |
| 7/2/18 | 3.5 | 1 | | | | 16909 | Tolomato Boardwalk | Compiled requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 7/2/18 | | 1 | | 1.5 | | 16909 | Tolomato Boardwalk | Organization of all incoming documentation |
| 7/11/18 | 1 | 1.5 | | | | 16909 | Tolomato Boardwalk | Email exchanges with Janice Davis, CDD Senior account and documentation retrieval for Tolomato Boardwalk repiars |
| 7/17/18 | 1 | 1.5 | | | | 16909 | Tolomato Boardwalk | Email exchanges with Janice Davis, CDD Senior Accountant regarding the required engineering agreement with Prosser for Boardwalk related repairs |
| 7/24/18 | | 1 | 0.5 | | | 16909 | Tolomato Boardwalk | Phone conversation with Rick Hughes, Program Delivery Manager regarding project updates |
| 7/27/18 | 1 | 1.5 | | | | 16909 | Tolomato Boardwalk | Email exchanges with Inframark regarding all FEMA required supporting documentation for payment of Tolomato Boardwalk repairs |
| 7/31/18 | 1 | 1.5 | | | | 16909 | Tolomato Boardwalk | Email exchanges with Inframark regarding all FEMA required supporting documentation for payment of Tolomato Boardwalk repairs |
| 8/6/18 | 3.5 | 1 | | | | 16909 | Tolomato Boardwalk | Compiled requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 8/6/18 | | 1 | | 1.5 | | 16909 | Tolomato Boardwalk | Organization of all incoming documentation |

| | | | | | | | | |
|---------------|-------------|-----------|-----------|-----------|-------------|--------------|--------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 8/14/18 | 1 | 1.5 | | | | 16909 | Tolomato Boardwalk | Email exchanges with Ryan Stilwell, CDD Engineer regarding FEMA change order documentation requirements |
| 8/15/18 | 1 | 1.5 | | | | 16909 | Tolomato Boardwalk | Documentation review of change order request and site visit report |
| 8/30/18 | 1 | 1 | | | | 16909 | Tolomato Boardwalk | Email exchanges with Janice Davis, CDD Senior Staff Accountant regarding FEMA required payment supporting documentation for the Tolomato Boardwalk repairs |
| 8/31/18 | 1 | 1 | | | | 16909 | Tolomato Boardwalk | Email exchanges with Janis Davis, CDD Senior Staff Accountant regarding FEMA insurance requirements for the repaired Tolomato Boardwalk |
| 9/4/18 | 1 | 1 | 0.5 | | | 16909 | Tolomato Boardwalk | Email exchanges and phone call with Daniel Davis, Coleman Construction regarding the FEMA required Final Completion Report and Certificate of Substantial Completion |
| 9/7/18 | 3.5 | 1 | | | | 16909 | Tolomato Boardwalk | Compiled requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 9/7/18 | | 1 | | 1.5 | | 16909 | Tolomato Boardwalk | Organization of all incoming documentation |
| 9/17/18 | 1 | 1 | | | | 16909 | Tolomato Boardwalk | Email exchanges with Janice Davis, CDD Senior Staff Accountant regarding FEMA required payment supporting documentation for the Tolomato Boardwalk repairs |
| 9/21/18 | 1 | 1 | | | | 16909 | Tolomato Boardwalk | Email exchanges with Janice Davis, CDD Senior Staff Accountant regarding FEMA required payment supporting documentation for the Tolomato Boardwalk repairs |
| 10/4/18 | 1 | 1 | | | | 16909 | Tolomato Boardwalk | Email exchanges with Janice Davis, CDD Senior Staff Accountant regarding FEMA required payment supporting documentation for the Tolomato Boardwalk repairs |
| 11/2/18 | 3.5 | 1 | | | | 16909 | Tolomato Boardwalk | Compiled requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 11/2/18 | | 1 | | 1.5 | | 16909 | Tolomato Boardwalk | Organization of all incoming documentation |
| 11/5/18 | 0.5 | 1 | | | | 16909 | Tolomato Boardwalk | Received email request from Becky Renfrow to provide all primary contact information for reimbursement; FDEM Attachment C Debarment Exclusion Form was attached-Reviewed |
| 11/5/18 | | 1 | 0.5 | | | 16909 | Tolomato Boardwalk | Phone call with Becky Renfrow ER Assist-Disaster Funding Solutions |
| 11/6/18 | | 1 | | 1 | | 16909 | Tolomato Boardwalk | Received 20495 MCCDD IRMA Subgrant Agreement documents from Beck Renfrow - Processed |
| 11/6/18 | | 1 | | 1 | | 16909 | Tolomato Boardwalk | Received 20495 MCCDD IRMA Subgrant Agreement AMENDMENT1 documents relating to Project#s 1468 & 285 from Beck Renfrow - Processed |
| 11/6/18 | | 1 | | | | 16909 | Tolomato Boardwalk | Received links to FEMA website that pertain to procurement compliance, reviewed information and checked against provided supporting documentation |
| 11/6/18 | | 1 | | 1 | | 16909 | Tolomato Boardwalk | Received email from FloridaPA@em.myflorida.com obligating PR#285-Tolomato Boardwalk (L, CatG)/Processed all required documents |
| 10/12/18 | 3.5 | 1 | | | | 16909 | Tolomato Boardwalk | Compiled requests of all required FEMA documentation to internal department heads and outside resources; Correspondence with department heads regarding compiling required FEMA documentation |
| 10/12/18 | | 1 | | 1.5 | | 16909 | Tolomato Boardwalk | Organization of all incoming documentation |
| 11/12/18 | 0.5 | 1 | 0.5 | 0.5 | | 16909 | Tolomato Boardwalk | Forwarded FEMA Required State Cert. to all contractors for obligated projects; followup calls and CDD signatures |
| 11/19/18 | 0.15 | 1 | 0.5 | | | 16909 | Tolomato Boardwalk | Initial email correspondence and phone call with Dean Ammons, FEMA Program Delivery Manager |
| 11/26/18 | 0.15 | 1 | | | | 16909 | Tolomato Boardwalk | Email exchanges with Dean Ammons, FEMA Program Delivery Manager regarding verification that each facility on which reimbursement is requested meets the requirement of being open to the public |
| 11/28/18 | | 1 | | | 0.5 | 16909 | Tolomato Boardwalk | Onsite meeting with Dean Ammons to review areas of damage and repair |
| 11/29/18 | | 1 | | 0.5 | | 16909 | Tolomato Boardwalk | Received DR4337-Chnages in "DAC" Management Costs policy documentation from Dean Ammons. Reviewed |
| 12/5/18 | 1 | 1 | | | | 16909 | Tolomato Boardwalk | Email exchange with Kyle Baggett, Admin Thomas Howell Ferguson regarding address stated on DR-4337 - Marshall Creek Community Development District - 20495 |
| 12/12/18 | | 1 | 0.5 | | | 16909 | Tolomato Boardwalk | Email request from Dean Ammons, Program Delivery Manager for a phone call regarding some open item questions - how many homes there are outside of the Palencia gates |
| 12/19/18 | | 1 | 0.5 | | | 16909 | Tolomato Boardwalk | Phone call with Sarah Malone regarding completion date of Tolomato Board Walk |
| 12/19/18 | | | | | 2.5 | 16909 | Tolomato Boardwalk | CDD Board meeting to review status of project and secure any signatures required |
| 1/16/19 | | | | | 2.5 | 16909 | Tolomato Boardwalk | CDD Board meeting to review status of project and secure any signatures required |
| 1/23/19 | | 1 | 0.5 | | | 16909 | Tolomato Boardwalk | CDD Board meeting to review status of project and secure any signatures required |
| 2/20/19 | | | | | 2.5 | 16909 | Tolomato Boardwalk | CDD Board meeting to review status of project and secure any signatures required |
| 2/8/19 | | 1 | | 1 | | 16909 | Tolomato Boardwalk | Preparation and submittal: Appendix C Public Assistance Management Cost Selection |
| 3/28/19 | | | | | 2.5 | 16909 | Tolomato Boardwalk | CDD Board meeting to review status of project and secure any signatures required |
| Totals | 65.8 | 82 | 13 | 23 | 15.5 | 199.3 | \$4,959 | |

Hrly. Rate 19.43 + 28 % benefits 5.45= \$24.88

GRAND TOTA \$13,765

| Date | Email | Research | Phone Call | Filing/Misc. | Meetings | PW | Project | Description |
|---------------|------------|----------|-------------|--------------|-------------|-------------|----------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 12/19/17 | | 0.5 | 0.15 | | | 31259 | Damaged Street Sign Replacement | Call with Katie Buchanan, MCCDD attorney to discuss information needed for FEMA |
| 12/20/17 | | 0.5 | | | 0.15 | 31259 | Damaged Street Sign Replacement | Coordinated with on-site accountant to gather staff hours and information related to hurricane clean-up |
| 12/20/17 | | 0.5 | | | 0.15 | 31259 | Damaged Street Sign Replacement | Meeting w/MCCDD engineer to review damage assessment report |
| 12/21/17 | | 0.5 | | | 0.15 | 31259 | Damaged Street Sign Replacement | Meeting with MCCDD engineer to provide cost estimate repairs |
| 12/26/17 | | | | 0.15 | | 31259 | Damaged Street Sign Replacement | Review of information in Grants Portal |
| 12/28/17 | | | 0.15 | | | 31259 | Damaged Street Sign Replacement | Review of notes from recovery scoping meeting |
| 1/5/18 | | 0.5 | 0.5 | | | 31259 | Damaged Street Sign Replacement | Follow-Up call with FEMA liaison Lynne Putnam |
| 2/5/18 | | 0.5 | | | 0.15 | 31259 | Damaged Street Sign Replacement | Coordinated with on-site staff and discussed FEMA eligible projects |
| 2/7/18 | | 0.5 | | | 0.5 | 31259 | Damaged Street Sign Replacement | Meeting with Lynne Putnam, Program Delivery Manager to review progress on compiling required documentation |
| 2/13/18 | | 0.5 | | | | 31259 | Damaged Street Sign Replacement | Review of damage inventory in Grants Portal |
| 2/15/18 | | 0.5 | 0.5 | | | 31259 | Damaged Street Sign Replacement | Follow-Up call with Lynne Putnam, Program Delivery Manager |
| 7/24/18 | | 0.5 | 0.5 | | | 31259 | Damaged Street Sign Replacement | Phone conversation with Rick Hughes, Program Delivery Manager regarding project updates |
| 11/28/18 | | | | | 0.15 | 31259 | Damaged Street Sign Replacement | Onsite meeting with Dean Ammons to review areas of damage and repair |
| Totals | 0 | 5 | 1.65 | 0.3 | 1.25 | 8 | \$590 | |
| 12/19/17 | | 0.5 | 0.15 | | | 16886 | Debris Removal 9/4 - 9/17 | Call with Katie Buchanan, MCCDD attorney to discuss information needed for FEMA |
| 12/20/17 | | 0.5 | | | 0.15 | 16886 | Debris Removal 9/4 - 9/17 | Coordinated with on-site accountant to gather staff hours and information related to hurricane clean-up |
| 12/20/17 | | 0.5 | | | 0.15 | 16886 | Debris Removal 9/4 - 9/17 | Meeting w/MCCDD engineer to review damage assessment report |
| 12/21/17 | | 0.5 | | | 0.15 | 16886 | Debris Removal 9/4 - 9/17 | Meeting with MCCDD engineer to provide cost estimate repairs |
| 12/26/17 | | | | 0.15 | | 16886 | Debris Removal 9/4 - 9/17 | Review of information in Grants Portal |
| 12/28/17 | | | 0.15 | | | 16886 | Debris Removal 9/4 - 9/17 | Review of notes from recovery scoping meeting |
| 1/5/18 | | 0.5 | 0.5 | | | 16886 | Debris Removal 9/4 - 9/17 | Follow-Up call with FEMA liaison Lynne Putnam |
| 2/5/18 | | 0.5 | | | 0.15 | 16886 | Debris Removal 9/4 - 9/17 | Coordinated with on-site staff and discussed FEMA eligible projects |
| 2/7/18 | | 0.5 | | | 0.5 | 16886 | Debris Removal 9/4 - 9/17 | Meeting with Lynne Putnam, Program Delivery Manager to review progress on compiling required documentation |
| 2/13/18 | | 0.5 | | | | 16886 | Debris Removal 9/4 - 9/17 | Review of damage inventory in Grants Portal |
| 2/15/18 | | 0.5 | 0.5 | | | 16886 | Debris Removal 9/4 - 9/17 | Follow-Up call with Lynne Putnam, Program Delivery Manager |
| 7/24/18 | | 0.5 | 0.5 | | | 16886 | Debris Removal 9/4 - 9/17 | Phone conversation with Rick Hughes, Program Delivery Manager regarding project updates |
| 11/21/18 | 1 | | | | | 16886 | Debris Removal 9/4 - 9/17 | Received email from support@pagrants.fema.gov to Review and Sign - Scope & Cost on Project [16886]Debris Removal for 9/4-9/17 (4337DR)-Reviewed and forwarded to Mary Heath |
| Totals | 1 | 5 | 1.65 | 0.3 | 1.1 | 9 | \$652 | |
| 12/19/17 | | 0.5 | 0.15 | | | 25664 | Oct 18 - Dec 16 Debris Removal | Call with Katie Buchanan, MCCDD attorney to discuss information needed for FEMA |
| 12/20/17 | | 0.5 | | | 0.15 | 25664 | Oct 18 - Dec 16 Debris Removal | Coordinated with on-site accountant to gather staff hours and information related to hurricane clean-up |
| 12/20/17 | | 0.5 | | | 0.15 | 25664 | Oct 18 - Dec 16 Debris Removal | Meeting w/MCCDD engineer to review damage assessment report |
| 12/21/17 | | 0.5 | | | 0.15 | 25664 | Oct 18 - Dec 16 Debris Removal | Meeting with MCCDD engineer to provide cost estimate repairs |
| 12/26/17 | | | | 0.15 | | 25664 | Oct 18 - Dec 16 Debris Removal | Review of information in Grants Portal |
| 12/28/17 | | | 0.15 | | | 25664 | Oct 18 - Dec 16 Debris Removal | Review of notes from recovery scoping meeting |
| 1/5/18 | | 0.5 | 0.5 | | | 25664 | Oct 18 - Dec 16 Debris Removal | Follow-Up call with FEMA liaison Lynne Putnam |
| 2/5/18 | | 0.5 | | | 0.15 | 25664 | Oct 18 - Dec 16 Debris Removal | Coordinated with on-site staff and discussed FEMA eligible projects |
| 2/7/18 | | 0.5 | | | 0.5 | 25664 | Oct 18 - Dec 16 Debris Removal | Meeting with Lynne Putnam, Program Delivery Manager to review progress on compiling required documentation |
| 2/13/18 | | 0.5 | | | | 25664 | Oct 18 - Dec 16 Debris Removal | Review of damage inventory in Grants Portal |
| 2/15/18 | | 0.5 | 0.5 | | | 25664 | Oct 18 - Dec 16 Debris Removal | Follow-Up call with Lynne Putnam, Program Delivery Manager |
| 7/24/18 | | 0.5 | 0.5 | | | 25664 | Oct 18 - Dec 16 Debris Removal | Phone conversation with Rick Hughes, Program Delivery Manager regarding project updates |
| 1/18/19 | 1 | | | | | 25664 | Oct 18 - Dec 16 Debris Removal | Received email from support@pagrants.fema.gov FEMA PA Notification-Project Support-PROCESS STEP CHANGE-Project #25664 - October 18-December 16 Debris Removal-Reviewed and forwarded to Mary Heath |
| 2/27/19 | | | | 1 | | 25664 | Oct 18 - Dec 16 Debris Removal | Review and discussion of project #20495-5 |
| Totals | 1 | 5 | 1.65 | 1.3 | 1.1 | 10 | \$724 | |
| 12/19/17 | | 0.5 | 0.15 | | | 16890 | PAAP Debris Removal 9/18 - 10/17 | Call with Katie Buchanan, MCCDD attorney to discuss information needed for FEMA |
| 12/20/17 | | 0.5 | | | 0.15 | 16890 | PAAP Debris Removal 9/18 - 10/17 | Coordinated with on-site accountant to gather staff hours and information related to hurricane clean-up |
| 12/20/17 | | 0.5 | | | 0.15 | 16890 | PAAP Debris Removal 9/18 - 10/17 | Meeting w/MCCDD engineer to review damage assessment report |
| 12/21/17 | | 0.5 | | | 0.15 | 16890 | PAAP Debris Removal 9/18 - 10/17 | Meeting with MCCDD engineer to provide cost estimate repairs |
| 12/26/17 | | | | 0.15 | | 16890 | PAAP Debris Removal 9/18 - 10/17 | Review of information in Grants Portal |
| 12/28/17 | | | 0.15 | | | 16890 | PAAP Debris Removal 9/18 - 10/17 | Review of notes from recovery scoping meeting |
| 1/5/18 | | 0.5 | 0.5 | | | 16890 | PAAP Debris Removal 9/18 - 10/17 | Follow-Up call with FEMA liaison Lynne Putnam |
| 2/5/18 | | 0.5 | | | 0.15 | 16890 | PAAP Debris Removal 9/18 - 10/17 | Coordinated with on-site staff and discussed FEMA eligible projects |
| 2/7/18 | | 0.5 | | | 0.5 | 16890 | PAAP Debris Removal 9/18 - 10/17 | Meeting with Lynne Putnam, Program Delivery Manager to review progress on compiling required documentation |
| 2/13/18 | | 0.5 | | | | 16890 | PAAP Debris Removal 9/18 - 10/17 | Review of damage inventory in Grants Portal |
| 2/15/18 | | 0.5 | 0.5 | | | 16890 | PAAP Debris Removal 9/18 - 10/17 | Follow-Up call with Lynne Putnam, Program Delivery Manager |
| 7/24/18 | | 0.5 | 0.5 | | | 16890 | PAAP Debris Removal 9/18 - 10/17 | Phone conversation with Rick Hughes, Program Delivery Manager regarding project updates |
| 11/21/18 | 1 | | | | | 16890 | PAAP Debris Removal 9/18 - 10/17 | Received email from support@pagrants.fema.gov to Review and Sign - Scope & Cost on Project [16886]Debris Removal for 9/18-10/17 (4337DR)-Reviewed and forwarded to Mary Heath |
| 3/27/19 | 0.5 | | | 1 | | 16890 | PAAP Debris Removal 9/18 - 10/17 | Email request from Sarah Malone to process new small project completion form - Reviewed and forwarded to Mary Heath |
| Totals | 1.5 | 5 | 1.65 | 1.3 | 1.1 | 11 | \$760 | |
| 12/19/17 | | 0.5 | 0.15 | | | 16895 | Pond Outfall Replacement | Call with Katie Buchanan, MCCDD attorney to discuss information needed for FEMA |
| 12/20/17 | | 0.5 | | | 0.15 | 16895 | Pond Outfall Replacement | Coordinated with on-site accountant to gather staff hours and information related to hurricane clean-up |
| 12/20/17 | | 0.5 | | | 0.15 | 16895 | Pond Outfall Replacement | Meeting w/MCCDD engineer to review damage assessment report |
| 12/21/17 | | 0.5 | | | 0.15 | 16895 | Pond Outfall Replacement | Meeting with MCCDD engineer to provide cost estimate repairs |
| 12/26/17 | | | | 0.15 | | 16895 | Pond Outfall Replacement | Review of information in Grants Portal |
| 12/28/17 | | | 0.15 | | | 16895 | Pond Outfall Replacement | Review of notes from recovery scoping meeting |
| 1/5/18 | | 0.5 | 0.5 | | | 16895 | Pond Outfall Replacement | Follow-Up call with FEMA liaison Lynne Putnam |
| 2/5/18 | | 0.5 | | | 0.15 | 16895 | Pond Outfall Replacement | Coordinated with on-site staff and discussed FEMA eligible projects |
| 2/7/18 | | 0.5 | | | 0.5 | 16895 | Pond Outfall Replacement | Meeting with Lynne Putnam, Program Delivery Manager to review progress on compiling required documentation |
| 2/13/18 | | 0.5 | | | | 16895 | Pond Outfall Replacement | Review of damage inventory in Grants Portal |
| 2/15/18 | | 0.5 | 0.5 | | | 16895 | Pond Outfall Replacement | Follow-Up call with Lynne Putnam, Program Delivery Manager |
| 7/24/18 | | 0.5 | 0.5 | | | 16895 | Pond Outfall Replacement | Phone conversation with Rick Hughes, Program Delivery Manager regarding project updates |
| 11/28/18 | | | | | 0.15 | 16895 | Pond Outfall Replacement | Onsite meeting with Dean Ammons to review areas of damage and repair |
| Totals | 0 | 5 | 1.65 | 0.3 | 1.25 | 6.95 | \$500 | |
| 12/19/17 | | 0.5 | 0.15 | | | 25657 | Security Fencing | Call with Katie Buchanan, MCCDD attorney to discuss information needed for FEMA |
| 12/20/17 | | 0.5 | | | 0.15 | 25657 | Security Fencing | Coordinated with on-site accountant to gather staff hours and information related to hurricane clean-up |
| 12/20/17 | | 0.5 | | | 0.15 | 25657 | Security Fencing | Meeting w/MCCDD engineer to review damage assessment report |
| 12/21/17 | | 0.5 | | | 0.15 | 25657 | Security Fencing | Meeting with MCCDD engineer to provide cost estimate repairs |
| 12/26/17 | | | | 0.15 | | 25657 | Security Fencing | Review of information in Grants Portal |
| 12/28/17 | | | 0.15 | | | 25657 | Security Fencing | Review of notes from recovery scoping meeting |
| 1/5/18 | | 0.5 | 0.5 | | | 25657 | Security Fencing | Follow-Up call with FEMA liaison Lynne Putnam |
| 2/5/18 | | 0.5 | | | 0.15 | 25657 | Security Fencing | Coordinated with on-site staff and discussed FEMA eligible projects |
| 2/7/18 | | 0.5 | | | 0.5 | 25657 | Security Fencing | Meeting with Lynne Putnam, Program Delivery Manager to review progress on compiling required documentation |
| 2/13/18 | | 0.5 | | | | 25657 | Security Fencing | Review of damage inventory in Grants Portal |
| 2/15/18 | | 0.5 | 1 | | | 25657 | Security Fencing | Follow-Up call with Lynne Putnam, Program Delivery Manager |
| 7/24/18 | | 0.5 | 0.5 | | | 25657 | Security Fencing | Phone conversation with Rick Hughes, Program Delivery Manager regarding project updates |
| 10/12/18 | 1 | | | | | 25657 | Security Fencing | Received email from FloridaPA@em.myflorida.com obligating PR#25657-Security Fencing/Reviewed and forwarded to Mary Heath |
| 11/1/18 | | | 1 | | | 25657 | Security Fencing | Received IRMA Subgrant Agreement informaton from Beck Renfrow - Reviewed and discussed with Mary Heath |

| | | | | | | | | |
|---------------|----------|-------------|-------------|------------|-------------|-------------|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 11/28/18 | | | | | 0.15 | 25657 | Security Fencing | Onsite meeting with Dean Ammons to review areas of damage and repair |
| Totals | 1 | 5 | 3.15 | 0.3 | 1.25 | 11 | \$770 | |
| 12/19/17 | | 1.5 | 1 | | | 16909 | Tolomato Boardwalk | Call with Ryan Stilwell, MCCDD engineer to discuss mitigation plan |
| 12/19/17 | | 1.5 | 0.15 | | | 16909 | Tolomato Boardwalk | Call with Katie Buchanen, MCCDD attorney to discuss information needed for FEMA |
| 12/20/17 | | 1.5 | | | 0.5 | 16909 | Tolomato Boardwalk | Coordinated with on-site accountant to gather staff hours and information related to hurricane clean-up |
| 12/20/17 | | 1.5 | | | 0.5 | 16909 | Tolomato Boardwalk | Meeting w/MCCDD engineer to review damage assessment report |
| 12/21/17 | | 1.5 | | | 0.5 | 16909 | Tolomato Boardwalk | Meeting with MCCDD engineer to provide cost estimate repairs |
| 12/26/17 | | | | 0.5 | | 16909 | Tolomato Boardwalk | Review of information in Grants Portal |
| 12/28/17 | | | | 0.5 | | 16909 | Tolomato Boardwalk | Review of notes from recovery scoping meeting |
| 1/5/18 | | | | | 3 | 16909 | Tolomato Boardwalk | Site inspection w/FEMA and contractor |
| 1/5/18 | | 1.5 | 0.5 | | | 16909 | Tolomato Boardwalk | Follow-Up call with FEMA liaison Lynne Putnam |
| 2/5/18 | | 1.5 | | | 0.5 | 16909 | Tolomato Boardwalk | Coordinated with on-site staff and discussed FEMA eligible projects |
| 2/6/18 | | 1.5 | | 1 | | 16909 | Tolomato Boardwalk | Review of Tolomato damage and description report prepared by engineer to confirm accuracy before uploading to Grants Portal |
| 2/7/18 | | 1.5 | | | 0.5 | 16909 | Tolomato Boardwalk | Meeting with Lynne Putnam, Program Delivery Manager to review progress on compiling required documentation |
| 2/13/18 | | 1.5 | | | | 16909 | Tolomato Boardwalk | Review of damage inventory in Grants Portal |
| 2/15/18 | | 1.5 | 0.5 | | | 16909 | Tolomato Boardwalk | Follow-Up call with Lynne Putnam, Program Delivery Manager |
| 4/20/18 | | 1.5 | 1 | | | 16909 | Tolomato Boardwalk | Phone call with Ryan Stilwell, CDD Engineer regarding additional changes to the bid form structure for Tolomato Boardwalk repair |
| 7/24/18 | | 1.5 | 0.5 | | | 16909 | Tolomato Boardwalk | Phone conversation with Rick Hughes, Program Delivery Manager regarding project updates |
| 8/15/18 | | 1.5 | | 1 | | 16909 | Tolomato Boardwalk | Documentation review of change order request and site visit report |
| 10/28/18 | 1 | 1.5 | | | | 16909 | Tolomato Boardwalk | Received email from support@pagrants.fema.gov to Review and Sign - Scope & Cost on Project [16909]Tolomato Boardwalk (4337DR)-Reviewed and forwarded to Mary Heath |
| 11/5/18 | 1 | | | | | 16909 | Tolomato Boardwalk | Received FDEM Attachment C Debarment Exclusion Form from Becky Renfrow reviewed with Mary Heath |
| 11/5/18 | | | 0.5 | | | 16909 | Tolomato Boardwalk | Phone call with Becky Renfrow ER Assist-Disaster Funding Solutions |
| 11/6/18 | 1 | | | | | 16909 | Tolomato Boardwalk | Received 20495 MCCDD IRMA Subgrant Agreement AMENDMENT1 documents relating to Project#s 1468 & 285 from Beck Renfrow - Reviewed and forwarded to Mary Heath |
| 11/6/18 | 1 | | | | | 16909 | Tolomato Boardwalk | Received links to FEMA website that pertain to mandatory contract clauses, Reviewed and forwarded to Mary Heath |
| 11/6/18 | 1 | | | | | 16909 | Tolomato Boardwalk | Received email from FloridaPA@em.myflorida.com obligating PR#285-Tolomato Boardwalk (L, CatG)/Reviewed and forwarded to Mary Heath |
| 11/6/18 | 1 | | | | | 16909 | Tolomato Boardwalk | Received 20495 MCCDD IRMA Subgrant Agreement documents from Becky Renfrow - Reviewed and forwarded to Mary Heath |
| 11/6/18 | 1 | | | | | 16909 | Tolomato Boardwalk | Received 20495 MCCDD IRMA Subgrant Agreement AMENDMENT1 documents relating to Project#s 1468 & 285 from Beck Renfrow -Reviewed and forwarded to Mary Heath |
| 11/28/18 | | | | | 0.15 | 16909 | Tolomato Boardwalk | Onsite meeting with Dean Ammons to review areas of damage and repair |
| 2/8/19 | | | | 1 | | 16909 | Tolomato Boardwalk | Review and discussion: Appendix C Public Assistance Management Cost Selection |
| 3/26/19 | | | 0.5 | | | 16909 | Tolomato Boardwalk | Phone call with Sarah Malone regarding completion date of Tolomato Board Walk |
| 3/26/19 | | | 0.5 | | | 16909 | Tolomato Boardwalk | Phone call with Sarah Malone regarding completion date of Tolomato Board Walk |
| Totals | 7 | 22.5 | 5.15 | 4 | 5.65 | 44.3 | \$3,189.60 | |

Hrly. Rate \$72 (includes 28% benefits)

GRAND TOTAL: \$7,185.60

Project #7087 - PAAP-DAC PILOT (L, Cat Z)

Open



| Project Details | |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------------|
| Number: | F# 7087 |
| Title: | PAAP-DAC PILOT |
| Type: | Z - State Management Costs |
| Reference Number: | 44042 |
| Total Amount: | \$17,384.56 Expand |
| Eligible Obligated: | \$17,384.56 (L) Expand |
| Federal Obligated: | \$15,646.10 (90.00%) Expand |
| State Obligated: | \$869.23 (5.00%) Expand |
| Overpaid by \$217.31 | |
| Advances Requested: | \$0.00 |
| Work Complete %: | 75.00% Quarterly Report FFY2019 Q4: Jul 2019 - Sep 2019 is 75.00% complete. Project Version 1 is 75.00% complete. |
| Work Deadline: | March 10, 2019 Overdue by 229 days |
| Project Worksheets: | 2 Documents Expand |
| In Process Requests: | Quarterly Reports (2) Expand |
| Subgrant Agreement: | Subgrant Agreement #1483 |

| Grant |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4337 Hurricane Irma Public Assistance Declared: September 10, 2017 Emergency Deadline: March 10, 2018 Permanent Deadline: March 10, 2019 |

| Applicant |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Marshall Creek Community Development District St. Johns County (3 Region) FIPS #: 109-UG7FV-00 FEIN #: 65-0965519 Vendor #: DUNS #: 156395373 Type: Special District Physical/Mailing: 625 Palencia Club Drive St. Augustine, FL, 32092 |

| Process Checklist |
|------------------------------------------------------------------------------------------------------------------|
| Initial Obligation Obligated on May 21, 2019 View Initial Version |
| Project Management Active for 157 days Work Deadline on March 10, 2019 [Overdue by 229 days] |

[View Latest Version](#)

Project Closeout

5B.

**MCCDD Board Supervisors "SPEEDERS" Report
October 2019**

| Rank | MPH | Radar Sign Location | Date of MPH | Day of the Week | Time of Recorded Speeder | Yes/No SJSO |
|-------------|------------|-------------------------------|--------------------|------------------------|---------------------------------|--------------------|
| 1 | 46 | Northside of Sebastian Square | 19-Oct | Saturday | 12:30am | Yes |
| 2 | 41 | Northside of Sebastian Square | 8-Oct | Tuesday | 8:00am | No |
| 3 | 41 | Northside of Sebastian Square | 11-Oct | Friday | 2:00pm | No |
| 4 | 40 | Northside of Sebastian Square | 29-Oct | Tuesday | 11:30am | Yes |
| 5 | 39 | Northside of Sebastian Square | 9-Oct | Wednesday | 8:00am | No |
| 6 | 39 | Northside of Sebastian Square | 18-Oct | Friday | 9:00am | Yes |
| 7 | 39 | Northside of Sebastian Square | 26-Oct | Saturday | 10:30pm | Yes |
| 8 | 39 | Northside of Sebastian Square | 31-Oct | Thursday | 7:00am | No |
| 9 | 38 | Northside of Sebastian Square | 5-Oct | Saturday | 12:30pm | Yes |
| 10 | 38 | Northside of Sebastian Square | 17-Oct | Thursday | 6:00pm | No |
| 11 | 37 | Northside of Sebastian Square | 5-Oct | Saturday | 12:30am | Yes |
| 12 | 37 | Northside of Sebastian Square | 13-Oct | Sunday | 1:30pm | Yes |
| 13 | 37 | Northside of Sebastian Square | 19-Oct | Saturday | 10:30pm | No |
| 14 | 37 | Northside of Sebastian Square | 23-Oct | Wednesday | 9:00am | Yes |
| 15 | 37 | Northside of Sebastian Square | 25-Oct | Friday | 9:00am | No |
| 16 | 37 | Northside of Sebastian Square | 25-Oct | Friday | 12:30pm | No |
| 17 | 36 | Northside of Sebastian Square | 4-Oct | Friday | 6:00pm | Yes |
| 18 | 36 | Northside of Sebastian Square | 16-Oct | Wednesday | 9:30pm | Yes |
| 19 | 36 | Northside of Sebastian Square | 17-Oct | Thursday | 11:30am | Yes |
| 20 | 36 | Northside of Sebastian Square | 22-Oct | Tuesday | 6:00pm | Yes |
| 21 | 36 | Northside of Sebastian Square | 29-Oct | Tuesday | 3:30pm | Yes |
| 22 | 36 | Northside of Sebastian Square | 31-Oct | Thursday | 3:00pm | Yes |
| 23 | 36 | Northside of Sebastian Square | 31-Oct | Thursday | 4:30pm | Yes |
| 24 | 35 | Northside of Sebastian Square | 3-Oct | Thursday | 8:00am | No |
| 25 | 35 | Northside of Sebastian Square | 5-Oct | Saturday | 6:30am | Yes |
| 26 | 35 | Northside of Sebastian Square | 8-Oct | Tuesday | 2:30pm | No |
| 27 | 35 | Northside of Sebastian Square | 8-Oct | Tuesday | 6:00pm | No |
| 28 | 35 | Northside of Sebastian Square | 11-Oct | Friday | 2:30pm | No |
| 29 | 35 | Northside of Sebastian Square | 12-Oct | Saturday | 10:30am | Yes |
| 30 | 35 | Northside of Sebastian Square | 13-Oct | Sunday | 4:00pm | No |
| 31 | 35 | Northside of Sebastian Square | 17-Oct | Thursday | 9:00am | Yes |
| 32 | 35 | Northside of Sebastian Square | 23-Oct | Wednesday | 7:00am | Yes |
| 33 | 35 | Northside of Sebastian Square | 25-Oct | Friday | 5:30am | No |
| 34 | 35 | Northside of Sebastian Square | 25-Oct | Friday | 2:00pm | No |
| 35 | 35 | Northside of Sebastian Square | 25-Oct | Friday | 5:00pm | No |

**MCCDD Board Supervisors "SPEEDERS" Report
October 2019**

| Rank | MPH | Radar Sign Location | Date of MPH | Day of the Week | Time of Recorded Speeder | Yes/No SJSO |
|-------------|------------|-------------------------------|--------------------|------------------------|---------------------------------|--------------------|
| 1 | 52 | Southside of Sebastian Square | 21-Oct | Monday | 7:30pm | No |
| 2 | 49 | Southside of Sebastian Square | 26-Oct | Saturday | 9:30am | Yes |
| 3 | 45 | Southside of Sebastian Square | 29-Oct | Tuesday | 11:30am | Yes |
| 4 | 42 | Southside of Sebastian Square | 8-Oct | Tuesday | 9:00am | No |
| 5 | 42 | Southside of Sebastian Square | 26-Oct | Saturday | 7:30pm | Yes |
| 6 | 42 | Southside of Sebastian Square | 25-Oct | Friday | 4:00pm | No |
| 7 | 42 | Southside of Sebastian Square | 29-Oct | Tuesday | 5:30pm | Yes |
| 8 | 39 | Southside of Sebastian Square | 20-Oct | Sunday | 4:00pm | No |
| 9 | 38 | Southside of Sebastian Square | 2-Oct | Wednesday | 5:00pm | Yes |
| 10 | 38 | Southside of Sebastian Square | 6-Oct | Sunday | 1:30pm | No |
| 11 | 37 | Southside of Sebastian Square | 19-Oct | Saturday | 12:30am | Yes |
| 12 | 37 | Southside of Sebastian Square | 19-Oct | Saturday | 4:00pm | Yes |
| 13 | 37 | Southside of Sebastian Square | 24-Oct | Thursday | 5:00pm | Yes |
| 14 | 37 | Southside of Sebastian Square | 24-Oct | Thursday | 9:30pm | Yes |
| 15 | 36 | Southside of Sebastian Square | 2-Oct | Wednesday | 3:30pm | Yes |
| 16 | 36 | Southside of Sebastian Square | 5-Oct | Saturday | 3:00pm | Yes |
| 17 | 36 | Southside of Sebastian Square | 6-Oct | Sunday | 12:00pm | No |
| 18 | 36 | Southside of Sebastian Square | 9-Oct | Wednesday | 5:00pm | No |
| 19 | 36 | Southside of Sebastian Square | 13-Oct | Sunday | 9:30pm | No |
| 20 | 36 | Southside of Sebastian Square | 16-Oct | Wednesday | 1:00pm | Yes |
| 21 | 36 | Southside of Sebastian Square | 18-Oct | Friday | 7:30am | Yes |
| 22 | 36 | Southside of Sebastian Square | 18-Oct | Friday | 5:00pm | Yes |
| 23 | 36 | Southside of Sebastian Square | 20-Oct | Sunday | 11:30am | No |
| 24 | 36 | Southside of Sebastian Square | 24-Oct | Thursday | 10:00am | Yes |
| 25 | 35 | Southside of Sebastian Square | 2-Oct | Wednesday | 10:30am | Yes |
| 26 | 35 | Southside of Sebastian Square | 3-Oct | Thursday | 4:30pm | No |
| 27 | 35 | Southside of Sebastian Square | 4-Oct | Friday | 6:00pm | Yes |
| 28 | 35 | Southside of Sebastian Square | 5-Oct | Saturday | 10:30pm | Yes |
| 29 | 35 | Southside of Sebastian Square | 13-Oct | Sunday | 3:30pm | No |
| 30 | 35 | Southside of Sebastian Square | 14-Oct | Monday | 11:00am | Yes |
| 31 | 35 | Southside of Sebastian Square | 14-Oct | Monday | 6:30pm | Yes |
| 32 | 35 | Southside of Sebastian Square | 15-Oct | Tuesday | 6:00pm | No |
| 33 | 35 | Southside of Sebastian Square | 17-Oct | Thursday | 4:30pm | Yes |
| 34 | 35 | Southside of Sebastian Square | 18-Oct | Friday | 2:00pm | Yes |
| 35 | 35 | Southside of Sebastian Square | 22-Oct | Tuesday | 8:30pm | Yes |
| 36 | 35 | Southside of Sebastian Square | 23-Oct | Wednesday | 12:00pm | Yes |

**MCCDD Board Supervisors "SPEEDERS" Report
October 2019**

| Rank | MPH | Radar Sign Location | Date of MPH | Day of the Week | Time of Recorded Speeder | Yes/No SJSO |
|-------------|------------|-------------------------------|--------------------|------------------------|---------------------------------|--------------------|
| 37 | 35 | Southside of Sebastian Square | 23-Oct | Wednesday | 3:00pm | Yes |
| 38 | 35 | Southside of Sebastian Square | 27-Oct | Sunday | 10:30am | No |
| 39 | 35 | Southside of Sebastian Square | 27-Oct | Sunday | 11:00am | No |
| 40 | 35 | Southside of Sebastian Square | 29-Oct | Tuesday | 2:30pm | Yes |
| 41 | 35 | Southside of Sebastian Square | 29-Oct | Tuesday | 9:00pm | Yes |
| 42 | 35 | Southside of Sebastian Square | 29-Oct | Tuesday | 10:00pm | Yes |
| 43 | 35 | Southside of Sebastian Square | 31-Oct | Thursday | 9:30am | Yes |
| | | | | | | |

**MCCDD Board Supervisors "SPEEDERS" Report: North Side of Sebastian Square
October 2019**

| Date | Vehicle Count | # of Violators | Top Speed | Day of the Week | % of Violators to Total | SISO Comments |
|------------|---------------|----------------|-----------|-----------------|-------------------------|------------------------------------------------------------------------------------------------------------------------------|
| 10/1/2019 | 368 | 24 | 33 | Tuesday | 7% | 1 verbal warning for equipment violation and 3 written warnings for careless driving and speeding. |
| 10/2/2019 | 384 | 18 | 33 | Wednesday | 5% | 1 verbal warning for excessive speed and 1 verbal warning for underage LSV driver. |
| 10/3/2019 | 379 | 20 | 35 | Thursday | 5% | |
| 10/4/2019 | 438 | 33 | 36 | Friday | 8% | 2 verbal warnings to parents with unsecured children in LSV and 1 written warning for stop sign violation. |
| 10/5/2019 | 328 | 19 | 38 | Saturday | 6% | 1 verbal warning for underage LSV driver and 2 verbal warnings and 1 written warning for stop sign violations. |
| 10/6/2019 | 273 | 16 | 34 | Sunday | 6% | 1 verbal warning for stop sign violation and 1 citation issued for suspended license. |
| 10/7/2019 | 331 | 16 | 32 | Monday | 5% | No violations |
| 10/8/2019 | 337 | 31 | 41 | Tuesday | 9% | |
| 10/9/2019 | 360 | 30 | 39 | Wednesday | 8% | No violations |
| 10/10/2019 | 375 | 17 | 34 | Thursday | 5% | 2 verbal warnings for stop sign violations. |
| 10/11/2019 | 396 | 31 | 41 | Friday | 8% | |
| 10/12/2019 | 282 | 23 | 35 | Saturday | 8% | 1 verbal warning to parents with unsecured children in LSV and 1 verbal and 1 written warning for stop sign violations. |
| 10/13/2019 | 216 | 19 | 37 | Sunday | 9% | 1 verbal warning for riding bikes without lights and 2 written warnings for stop sign violations. |
| 10/14/2019 | 324 | 23 | 33 | Monday | 7% | 1 written warning issued for illegally parked car. |
| 10/15/2019 | 361 | 25 | 33 | Tuesday | 7% | |
| 10/16/2019 | 359 | 22 | 36 | Wednesday | 6% | 2 verbal and 4 written warnings for stop sign violations. |
| 10/17/2019 | 382 | 24 | 38 | Thursday | 6% | No violations |
| 10/18/2019 | 395 | 20 | 39 | Friday | 5% | 3 verbal warnings for stop sign violations and 1 parking ticket issued for vehicle parked in golf cart parking at boardwalk. |
| 10/19/2019 | 359 | 29 | 46 | Saturday | 8% | No violations |
| 10/20/2019 | 247 | 14 | 34 | Sunday | 6% | |
| 10/21/2019 | 345 | 23 | 34 | Monday | 7% | |
| 10/22/2019 | 377 | 29 | 36 | Tuesday | 8% | 1 verbal and 1 written warning for stop sign violations. |
| 10/23/2019 | 400 | 38 | 37 | Wednesday | 10% | No violations |
| 10/24/2019 | 386 | 39 | 34 | Thursday | 10% | 3 verbal warnings for equipment violations. |
| 10/25/2019 | 416 | 25 | 37 | Friday | 6% | |
| 10/26/2019 | 368 | 32 | 39 | Saturday | 9% | 2 verbal and 1 written warnings for stop sign violations and 1 citation issued for stop sign violation and no brake lights. |
| 10/27/2019 | 212 | 24 | 34 | Sunday | 11% | |
| 10/28/2019 | 364 | 21 | 34 | Monday | 6% | No violations |
| 10/29/2019 | 361 | 26 | 40 | Tuesday | 7% | 5 verbal and 1 written warnings for stop sign violations. |
| 10/30/2019 | 387 | 35 | 34 | Wednesday | 9% | 1 citation issued for expired tag |
| 10/31/2019 | 539 | 29 | 39 | Thursday | 5% | 1 verbal warning for excessive speed and 4 verbal warnings given to underage LSV cart drivers |

MCCDD Board Supervisors "SPEEDERS" Report Southside of Sebastian Square
October 2019

| Date | Vehicle Count | # of Violators | Top Speed | Day of the Week | Violators to Total Vehicles | SJSO Comments |
|------------|---------------|----------------|-----------|-----------------|-----------------------------|------------------------------------------------------------------------------------------------------------------------------|
| 10/1/2019 | 436 | 60 | 33 | Tuesday | 14% | 1 verbal warning for equipment violation and 3 written warnings for careless driving and speeding. |
| 10/2/2019 | 463 | 44 | 38 | Wednesday | 10% | 1 verbal warning for excessive speed and 1 verbal warning for underage LSV driver. |
| 10/3/2019 | 459 | 55 | 35 | Thursday | 12% | |
| 10/4/2019 | 504 | 50 | 35 | Friday | 10% | 2 verbal warnings to parents with unsecured children in LSV and 1 written warning for stop sign violation. |
| 10/5/2019 | 411 | 38 | 36 | Saturday | 9% | 1 verbal warning for underage LSV driver and 2 verbal warnings and 1 written warning for stop sign violations. |
| 10/6/2019 | 309 | 51 | 38 | Sunday | 17% | 1 verbal warning for stop sign violation and 1 citation issued for suspended license. |
| 10/7/2019 | 376 | 27 | 33 | Monday | 7% | No violations |
| 10/8/2019 | 408 | 75 | 42 | Tuesday | 18% | |
| 10/9/2019 | 418 | 54 | 36 | Wednesday | 13% | No violations |
| 10/10/2019 | 472 | 76 | 41 | Thursday | 16% | 2 verbal warnings for stop sign violations. |
| 10/11/2019 | 491 | 67 | 45 | Friday | 14% | |
| 10/12/2019 | 453 | 100 | 46 | Saturday | 22% | 1 verbal warning to parents with unsecured children in LSV and 1 verbal and 1 written warning for stop sign violations. |
| 10/13/2019 | 279 | 41 | 36 | Sunday | 15% | 1 verbal warning for riding bikes without lights and 2 written warnings for stop sign violations. |
| 10/14/2019 | 421 | 48 | 35 | Monday | 11% | 1 written warning issued for illegally parked car. |
| 10/15/2019 | 461 | 71 | 35 | Tuesday | 15% | |
| 10/16/2019 | 438 | 56 | 36 | Wednesday | 13% | 2 verbal and 4 written warnings for stop sign violations. |
| 10/17/2019 | 453 | 62 | 35 | Thursday | 14% | No violations |
| 10/18/2019 | 473 | 64 | 36 | Friday | 14% | 3 verbal warnings for stop sign violations and 1 parking ticket issued for vehicle parked in golf cart parking at boardwalk. |
| 10/19/2019 | 362 | 69 | 37 | Saturday | 19% | No violations |
| 10/20/2019 | 298 | 57 | 39 | Sunday | 19% | |
| 10/21/2019 | 412 | 54 | 52 | Monday | 13% | |
| 10/22/2019 | 459 | 65 | 35 | Tuesday | 14% | 1 verbal and 1 written warning for stop sign violations. |
| 10/23/2019 | 493 | 61 | 42 | Wednesday | 12% | No violations |
| 10/24/2019 | 468 | 78 | 37 | Thursday | 17% | 3 verbal warnings for equipment violations. |
| 10/25/2019 | 471 | 56 | 42 | Friday | 12% | |
| 10/26/2019 | 383 | 52 | 49 | Saturday | 14% | 2 verbal and 1 written warnings for stop sign violations and 1 citation issued for stop sign violation and no brake lights. |
| 10/27/2019 | 278 | 37 | 35 | Sunday | 13% | |
| 10/28/2019 | 455 | 60 | 34 | Monday | 13% | No violations |
| 10/29/2019 | 445 | 63 | 45 | Tuesday | 14% | 5 verbal and 1 written warnings for stop sign violations. |
| 10/30/2019 | 454 | 60 | 34 | Wednesday | 13% | 1 citation issued for expired tag |
| 10/31/2019 | 629 | 52 | 37 | Thursday | 8% | 1 verbal warning for excessive speed and 4 verbal warnings given to underage LSV cart drivers |

SJSO Off-Duty Roving Patrol Violation Log

| Date: | Improper Parking / Roadway Obstruction | Suspicious Activity or Traffic Violation | Warning or Citation | Day of the Week | Officer | Notes |
|----------------------------------|----------------------------------------|------------------------------------------|--------------------------------------------|-----------------|----------------|------------------------------------------------------------------------------------------------------------------------------|
| 10/01/19 | | 4 | 1 verbal and 3 written warning | Tuesday | Mason Patrou | 1 verbal warning for equipment violation and 3 written warings for careless driving and speeding. |
| 10/02/19 | | 2 | 2 verbal warnings | Wednesday | Gary Perna | 1 verbal warning for excessive speed and 1 verbal warning for underage LSV driver. |
| 10/04/19 | | 3 | 2 verbal and 1 written warning | Friday | Gary Perna | 2 verbal warnings to parents with unsecured children in LSV and 1 written warning for stop sign violation. |
| 10/05/19 | | 4 | 3 verbal and 1 written warning | Thursday | Gary Perna | 1 verbal warning for underage LSV driver and 2 verbal warnings and 1 written warning for stop sign violations. |
| 10/07/19 | | | | Monday | Amante Bacolor | No violations |
| 10/10/19 | | 2 | 2 verbal warnings | Thursday | Gary Perna | 2 verbal warnings for stop sign violations. |
| 10/12/19 | | 3 | 2 verbal and 1 written warning | Saturday | Gary Perna | 1 verbal warning to parents with unsecured children in LSV and 1 verbal and 1 written warning for stop sign violations. |
| 10/14/19 | | 1 | 1 written warning | Monday | Gabe Bagby | 1 written warning issued for illegally parked car. |
| 10/16/19 | | 6 | 2 verbal and 4 written warnings | Wednesday | Gary Perna | 2 verbal and 4 written warnings for stop sign violations. |
| 10/17/19 | | | | Thursday | Chad Hallman | No violations |
| 10/18/19 | | 4 | 3 verbal warnings and 1 parking ticket | Friday | Gary Perna | 3 verbal warnings for stop sign violations and 1 parking ticket issued for vehicle parked in golf cart parking at boardwalk. |
| 10/19/19 | | | | Saturday | Gary Perna | No violations |
| 10/22/19 | | 2 | 1 verbal and 1 written warning | Tuesday | Gary Perna | 1 verbal and 1 written warning for stop sign violations. |
| 10/23/19 | | | | Wednesday | Doug Kowiski | No violations |
| 10/24/19 | | 3 | 3 verbal warnings | Thursday | Lynne Cataggio | 3 verbal warnings for equipment violations. |
| 10/26/19 | | 4 | 2 verbal, 1 written warning and 1 citation | Saturday | Gary Perna | 2 verbal and 1 written warnings for stop sign violations and 1 citation issued for stop sign violation and no brake lights. |
| 10/28/19 | | | | Monday | Doug Kowiski | No violations |
| 10/29/19 | | 6 | 5 verbal, 1 written warning | Tuesday | Gary Perna | 5 verbal and 1 written warnings for stop sign violations. |
| 10/30/19 | | 1 | 1 citation issued | Wednesday | Gabe Bagby | 1 citation issued for expired tag |
| 10/31/19 | | 5 | 3 verbal warnings | Thursday | Gary Perna | 1 verbal warning for excessive speed and 4 verbal warnings given to underage LSV cart drivers |
| October 2019 Totals | 0 | 50 | | | | |
| 2019 YTD total | 20 | 416 | | | | |
| Month to Month Comparison | | | | | | |
| October 2018 Totals | 3 | 51 | | | | |
| October 2019 Totals | 0 | 50 | | | | |

Sixth Order of Business

6A.

RESOLUTION 2020-01

**A RESOLUTION AMENDING THE MARSHALL CREEK
COMMUNITY DEVELOPMENT DISTRICT GENERAL
FUND BUDGET FOR FISCAL YEAR 2019**

WHEREAS, the Board of Supervisors, hereinafter referred to as the "Board", of Marshall Creek Community Development District, hereinafter referred to as "District", adopted a General Fund Budget for Fiscal Year 2019.

WHEREAS, the Board desires to reallocate funds budgeted to re-appropriate Revenues and Expenses approved during the Fiscal Year.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT THE FOLLOWING:

1. The General Fund Budget is hereby amended in accordance with Exhibit "A" attached.
2. This resolution shall become effective this 20th day of November 2019 and be reflected in the monthly and Fiscal Year End 9/30/2019 Financial Statements and Audit Report of the District.

*Marshall Creek
Community Development District*

by: _____
Howard Entman
Chairman

Attest:

by: _____
Janice Davis
Secretary

Proposed Budget Amendment
For the Period Ending September 30, 2019

| <u>ACCOUNT DESCRIPTION</u> | <u>CURRENT BUDGET</u> | <u>PROPOSED AMENDMENT</u> | <u>FINAL BUDGET</u> | <u>YEAR TO DATE ACTUAL</u> | <u>VARIANCE (\$) FAV(UNFAV)</u> |
|--------------------------------|-----------------------|---------------------------|---------------------|----------------------------|---------------------------------|
| REVENUES | | | | | |
| Interest - Investments | \$ 12,000 | \$ - | \$ 12,000 | \$ 37,909 | \$ 25,909 |
| FEMA Grants | - | - | - | 263,934 | 263,934 |
| FEMA Revenue | - | - | - | 40,610 | 40,610 |
| Shared Rev - Other Local Units | 476,151 | - | 476,151 | 476,151 | - |
| Interlocal Agreement - Other | 356,097 | - | 356,097 | 356,097 | - |
| Other Physical Environment Rev | 15,000 | - | 15,000 | 11,000 | (4,000) |
| S/F Program Fees | 37,000 | - | 37,000 | 50,320 | 13,320 |
| S/F Swimming Program Fees | 2,000 | - | 2,000 | 2,686 | 686 |
| S/F Activity Fees | 200 | - | 200 | 4,906 | 4,706 |
| S/F Other Revenues | 1,750 | - | 1,750 | 2,008 | 258 |
| S/F Rental Fees | 2,500 | - | 2,500 | 2,000 | (500) |
| S/F Snack Bar Revenue | 500 | - | 500 | 3,645 | 3,145 |
| Tennis Merchandise Sales | 14,000 | - | 14,000 | 15,487 | 1,487 |
| Tennis Special Events&Socials | 1,000 | - | 1,000 | - | (1,000) |
| Tennis Lessons & Clinics | 150,000 | - | 150,000 | 233,359 | 83,359 |
| Tennis Ball Machine Rental Fee | 3,500 | - | 3,500 | 3,099 | (401) |
| Tennis Membership | 40,000 | - | 40,000 | 41,245 | 1,245 |
| Interest - Tax Collector | - | - | - | 12,458 | 12,458 |
| Special Assmnts- Tax Collector | 3,326,168 | - | 3,326,168 | 3,308,705 | (17,463) |
| Special Assmnts- CDD Collected | 11,994 | - | 11,994 | 11,994 | - |
| Special Assmnts- Discounts | (99,785) | - | (99,785) | (113,476) | (13,691) |
| Other Miscellaneous Revenues | 1,100 | - | 1,100 | 4,627 | 3,527 |
| Gate Bar Code/Remotes | 3,200 | - | 3,200 | 5,088 | 1,888 |
| Impact Fee | 30,000 | - | 30,000 | 58,770 | 28,770 |
| TOTAL REVENUES | 4,384,375 | - | 4,384,375 | 4,832,622 | 448,247 |
| EXPENDITURES | | | | | |
| Administration | | | | | |
| P/R-Board of Supervisors | 6,500 | - | 6,500 | 7,181 | (681) |
| Payroll-Benefits | - | - | - | 14 | (14) |
| ProfServ-Arbitrage Rebate | 1,200 | - | 1,200 | - | 1,200 |
| ProfServ-Dissemination Agent | 3,000 | - | 3,000 | 3,000 | - |
| ProfServ-Engineering | 20,000 | 20,000 | 40,000 | 29,730 | 10,270 |
| ProfServ-Legal Services | 75,000 | - | 75,000 | 48,624 | 26,376 |
| ProfServ-Mgmt Consulting Serv | 60,320 | - | 60,320 | 60,320 | - |
| ProfServ-Special Assessment | 12,480 | - | 12,480 | 12,480 | - |
| ProfServ-Trustee Fees | 11,400 | - | 11,400 | 11,330 | 70 |
| Auditing Services | 3,725 | - | 3,725 | 4,675 | (950) |
| Postage and Freight | 3,500 | - | 3,500 | 5,504 | (2,004) |
| Insurance - General Liability | 28,012 | - | 28,012 | 26,345 | 1,667 |

Proposed Budget Amendment
For the Period Ending September 30, 2019

| ACCOUNT DESCRIPTION | CURRENT BUDGET | PROPOSED AMENDMENT | FINAL BUDGET | YEAR TO DATE ACTUAL | VARIANCE (\$) FAV(UNFAV) |
|-----------------------------------|-----------------------|---------------------------|---------------------|----------------------------|---------------------------------|
| Printing and Binding | 4,000 | - | 4,000 | 3,509 | 491 |
| Legal Advertising | 3,000 | - | 3,000 | 2,307 | 693 |
| Miscellaneous Services | 6,000 | - | 6,000 | 8,876 | (2,876) |
| Misc-Assessmnt Collection Cost | 66,517 | - | 66,517 | 14,602 | 51,915 |
| Shared Exp - Other Local Units | 516,557 | - | 516,557 | 516,556 | 1 |
| Office Supplies | 500 | - | 500 | 479 | 21 |
| Annual District Filing Fee | 175 | - | 175 | 175 | - |
| Total Administration | 821,886 | 20,000 | 841,886 | 755,707 | 86,179 |
| <u>Other Public Safety</u> | | | | | |
| Payroll-Benefits | 6,915 | - | 6,915 | 4,250 | 2,665 |
| Payroll-Engineering | 38,349 | 20,000 | 58,349 | 50,367 | 7,982 |
| Payroll-Gate Maintenance | 3,058 | - | 3,058 | 1,833 | 1,225 |
| Contracts-Security Services | 264,272 | - | 264,272 | 254,397 | 9,875 |
| Contracts-Roving Patrol | 42,900 | - | 42,900 | 32,568 | 10,332 |
| R&M-Gate | 20,000 | 20,000 | 40,000 | 34,316 | 5,684 |
| Misc-Bar Codes | 4,100 | - | 4,100 | 5,434 | (1,334) |
| Total Other Public Safety | 379,594 | 40,000 | 419,594 | 383,165 | 36,429 |
| <u>Field</u> | | | | | |
| Payroll-Benefits | 5,107 | - | 5,107 | 3,386 | 1,721 |
| Payroll-Engineering | 29,108 | 15,000 | 44,108 | 40,231 | 3,877 |
| Utility - Water & Sewer | 2,000 | - | 2,000 | 193 | 1,807 |
| Lease - Land | 2,000 | - | 2,000 | 1,981 | 19 |
| R&M-Bike Paths & Asphalt | 2,500 | 30,000 | 32,500 | 32,364 | 136 |
| R&M-Boardwalks | 7,720 | - | 7,720 | 4,412 | 3,308 |
| R&M-Buildings | 50,000 | - | 50,000 | 56,897 | (6,897) |
| R&M-Electrical | 12,500 | - | 12,500 | 15,084 | (2,584) |
| R&M-Fountain | 4,000 | 20,000 | 24,000 | 19,458 | 4,542 |
| R&M-Mulch | 3,489 | - | 3,489 | 1,400 | 2,089 |
| R&M-Roads & Alleyways | 45,000 | 50,000 | 95,000 | 88,501 | 6,499 |
| R&M-Sidewalks | 20,000 | - | 20,000 | 16,448 | 3,552 |
| R&M-Signage | 8,000 | - | 8,000 | 6,545 | 1,455 |
| Cap Outlay-Machinery and Equip | 38,000 | 15,000 | 53,000 | 49,778 | 3,222 |
| Total Field | 229,424 | 130,000 | 359,424 | 336,678 | 22,746 |
| <u>Landscape Services</u> | | | | | |
| Payroll-Salaries | 201,591 | - | 201,591 | 174,165 | 27,426 |
| Payroll-Other | 12,000 | - | 12,000 | 3,000 | 9,000 |
| Payroll-Administrative | 7,038 | - | 7,038 | 6,667 | 371 |
| Payroll-Benefits | 66,352 | - | 66,352 | 68,864 | (2,512) |
| Payroll-General Staff | 97,222 | - | 97,222 | 79,803 | 17,419 |

Proposed Budget Amendment
For the Period Ending September 30, 2019

| ACCOUNT DESCRIPTION | CURRENT BUDGET | PROPOSED AMENDMENT | FINAL BUDGET | YEAR TO DATE ACTUAL | VARIANCE (\$) FAV(UNFAV) |
|-------------------------------------------|-----------------------|---------------------------|---------------------|----------------------------|---------------------------------|
| Payroll-Irrigation Staff | 63,222 | - | 63,222 | 67,656 | (4,434) |
| Payroll-IPM Staff | 91,931 | - | 91,931 | 79,595 | 12,336 |
| Payroll-Equipment Mechanic | 27,272 | - | 27,272 | 27,657 | (385) |
| Payroll Taxes | 34,391 | - | 34,391 | 32,233 | 2,158 |
| ProfServ-Info Technology | 1,000 | - | 1,000 | 3,161 | (2,161) |
| Communication - Telephone | 800 | - | 800 | 3,407 | (2,607) |
| Utility - Cable TV Billing | 3,520 | - | 3,520 | 1,813 | 1,707 |
| Electricity - General | 6,000 | - | 6,000 | 3,200 | 2,800 |
| Utility - Refuse Removal | 13,500 | - | 13,500 | 8,247 | 5,253 |
| Utility - Water & Sewer | 3,360 | - | 3,360 | 2,842 | 518 |
| Rentals - General | 1,500 | - | 1,500 | 2,068 | (568) |
| R&M-Buildings | 2,000 | - | 2,000 | 7,142 | (5,142) |
| R&M-Equipment | 30,000 | - | 30,000 | 37,252 | (7,252) |
| R&M-Grounds | 53,729 | - | 53,729 | 56,239 | (2,510) |
| R&M-Irrigation | 21,000 | - | 21,000 | 21,421 | (421) |
| R&M-Mulch | 79,360 | 20,000 | 99,360 | 93,929 | 5,431 |
| R&M-Pump Station | 15,000 | - | 15,000 | 10,161 | 4,839 |
| R&M-Trees and Trimming | 13,495 | - | 13,495 | 28,390 | (14,895) |
| Misc-Employee Meals | 7,000 | - | 7,000 | 9,192 | (2,192) |
| Office Equipment | 4,000 | - | 4,000 | 937 | 3,063 |
| Op Supplies - General | 19,000 | - | 19,000 | 17,725 | 1,275 |
| Op Supplies - Uniforms | 7,408 | - | 7,408 | 3,877 | 3,531 |
| Op Supplies - Fuel, Oil | 12,500 | - | 12,500 | 16,757 | (4,257) |
| Impr - Landscape | 57,452 | - | 57,452 | 62,702 | (5,250) |
| Cap Outlay-Machinery and Equip | 67,977 | 50,000 | 117,977 | 113,324 | 4,653 |
| Total Landscape Services | 1,020,620 | 70,000 | 1,090,620 | 1,043,426 | 47,194 |
| <u>Utilities</u> | | | | | |
| Electricity - Streetlighting | 82,356 | - | 82,356 | 73,671 | 8,685 |
| Utility - Water & Sewer | 3,600 | - | 3,600 | 2,446 | 1,154 |
| R&M-Lake | 53,080 | - | 53,080 | 56,103 | (3,023) |
| Total Utilities | 139,036 | - | 139,036 | 132,220 | 6,816 |
| <u>Operation & Maintenance</u> | | | | | |
| Payroll-Shared Personnel | 356,097 | - | 356,097 | 318,728 | 37,369 |
| ProfServ-Field Management | 229,272 | 25,000 | 254,272 | 253,958 | 314 |
| Travel and Per Diem | 400 | - | 400 | 435 | (35) |
| Communication - Telephone | 2,100 | - | 2,100 | 1,387 | 713 |
| Postage and Freight | 100 | - | 100 | 305 | (205) |
| Rentals - General | - | - | - | 1,905 | (1,905) |
| R&M-Vehicles | 6,000 | - | 6,000 | 7,487 | (1,487) |
| Printing and Binding | 4,500 | - | 4,500 | 4,284 | 216 |

Proposed Budget Amendment
For the Period Ending September 30, 2019

| ACCOUNT DESCRIPTION | CURRENT BUDGET | PROPOSED AMENDMENT | FINAL BUDGET | YEAR TO DATE ACTUAL | VARIANCE (\$) FAV(UNFAV) |
|----------------------------------------------|-----------------------|---------------------------|---------------------|----------------------------|---------------------------------|
| Misc-Connection Computer | 3,700 | 20,000 | 23,700 | 21,340 | 2,360 |
| Billback Expenses Developer | - | - | - | 2,617 | (2,617) |
| Office Supplies | 1,500 | - | 1,500 | 3,513 | (2,013) |
| Op Supplies - General | 7,200 | - | 7,200 | 7,969 | (769) |
| OP-Supplies – Buildings | 300 | - | 300 | 129 | 171 |
| Total Operation & Maintenance | 611,169 | 45,000 | 656,169 | 624,057 | 32,112 |
| <u>Parks and Recreation - General</u> | | | | | |
| ProfServ-Mgmt Consulting Serv | 21,840 | - | 21,840 | 21,840 | - |
| Insurance -Property & Casualty | 103,143 | - | 103,143 | 91,667 | 11,476 |
| Total Parks and Recreation - General | 124,983 | - | 124,983 | 113,507 | 11,476 |
| <u>Clubhouse</u> | | | | | |
| Contracts-Misc Labor | 4,000 | - | 4,000 | 3,667 | 333 |
| Contracts-Outside Fitness | 10,000 | - | 10,000 | 12,823 | (2,823) |
| R&M-Buildings | 22,770 | - | 22,770 | 6,533 | 16,237 |
| R&M-Equipment | 5,000 | - | 5,000 | 806 | 4,194 |
| Misc-Special Events | 15,000 | - | 15,000 | 18,352 | (3,352) |
| Cap Outlay-Machinery and Equip | 3,500 | - | 3,500 | - | 3,500 |
| Total Clubhouse | 60,270 | - | 60,270 | 42,181 | 18,089 |
| <u>Swimming Pool</u> | | | | | |
| Payroll-Salaries | 60,042 | - | 60,042 | 72,021 | (11,979) |
| Payroll-Hourly | 63,855 | 25,000 | 88,855 | 79,163 | 9,692 |
| Payroll-Lifeguards | 38,000 | - | 38,000 | 37,416 | 584 |
| Payroll-Benefits | 31,415 | - | 31,415 | 26,445 | 4,970 |
| Payroll-Engineering | 29,108 | 20,000 | 49,108 | 37,695 | 11,413 |
| Payroll-Janitor | 8,000 | - | 8,000 | 8,595 | (595) |
| Payroll Taxes | 13,189 | - | 13,189 | 14,522 | (1,333) |
| ProfServ-Info Technology | 6,300 | - | 6,300 | 519 | 5,781 |
| ProfServ-Swim Pool Commiss | 1,800 | - | 1,800 | 4,274 | (2,474) |
| Contracts-Landscape | 3,500 | - | 3,500 | 3,010 | 490 |
| Travel and Per Diem | 500 | - | 500 | 127 | 373 |
| Communication - Telephone | 8,400 | - | 8,400 | 7,886 | 514 |
| Utility - General | 57,000 | - | 57,000 | 47,936 | 9,064 |
| Utility - Cable TV Billing | 1,624 | - | 1,624 | 3,830 | (2,206) |
| Utility - Refuse Removal | 2,000 | - | 2,000 | 2,107 | (107) |
| Rental/Lease - Vehicle/Equip | - | - | - | 132 | (132) |
| R&M-Buildings | 30,000 | - | 30,000 | 43,304 | (13,304) |
| R&M-Pools | 30,000 | 25,000 | 55,000 | 48,715 | 6,285 |
| R&M-Vehicles | 500 | - | 500 | - | 500 |
| Advertising | 1,800 | - | 1,800 | 1,370 | 430 |

Proposed Budget Amendment
For the Period Ending September 30, 2019

| ACCOUNT DESCRIPTION | CURRENT BUDGET | PROPOSED AMENDMENT | FINAL BUDGET | YEAR TO DATE ACTUAL | VARIANCE (\$) FAV(UNFAV) |
|--------------------------------|-----------------------|---------------------------|---------------------|----------------------------|---------------------------------|
| Miscellaneous Services | 1,500 | - | 1,500 | - | 1,500 |
| Misc-Employee Meals | 3,770 | - | 3,770 | 6,481 | (2,711) |
| Misc-Special Events | - | - | - | 2,349 | (2,349) |
| Misc-Training | 3,000 | - | 3,000 | 1,742 | 1,258 |
| Misc-Licenses & Permits | 2,000 | - | 2,000 | 980 | 1,020 |
| Office Supplies | 1,750 | - | 1,750 | 2,250 | (500) |
| Cleaning Supplies | 2,000 | - | 2,000 | 1,575 | 425 |
| Office Equipment | 2,500 | - | 2,500 | 2,391 | 109 |
| Snack-Bar Expenses | 1,500 | - | 1,500 | - | 1,500 |
| Op Supplies - Spa & Paper | 2,250 | - | 2,250 | 1,899 | 351 |
| Op Supplies - Uniforms | 2,500 | - | 2,500 | 2,962 | (462) |
| Op Supplies - Summer Camp | 16,000 | - | 16,000 | 14,632 | 1,368 |
| Subscriptions and Memberships | 1,200 | - | 1,200 | 431 | 769 |
| Cap Outlay-Machinery and Equip | 90,000 | - | 90,000 | 39,090 | 50,910 |
| Cap Outlay - Pool Furniture | 18,000 | 30,000 | 48,000 | 46,266 | 1,734 |
| Total Swimming Pool | 535,003 | 100,000 | 635,003 | 562,115 | 72,888 |
| <u>Tennis Court</u> | | | | | |
| Payroll-Salaries | 122,500 | - | 122,500 | 116,408 | 6,092 |
| Payroll-Hourly | 36,000 | - | 36,000 | 38,051 | (2,051) |
| Payroll-Benefits | 28,346 | - | 28,346 | 30,427 | (2,081) |
| Payroll-Engineering | 23,831 | - | 23,831 | 27,986 | (4,155) |
| Payroll-Commission | 135,000 | - | 135,000 | 206,689 | (71,689) |
| Payroll Taxes | 23,026 | - | 23,026 | 23,781 | (755) |
| ProfServ-Administrative | 1,000 | - | 1,000 | - | 1,000 |
| ProfServ-Info Technology | 7,000 | - | 7,000 | 9,903 | (2,903) |
| Contracts-Janitorial Services | 6,000 | - | 6,000 | 6,040 | (40) |
| Communication - Telephone | 6,000 | - | 6,000 | 5,861 | 139 |
| Utility - Cable TV Billing | 1,738 | - | 1,738 | 2,392 | (654) |
| Electricity - General | 14,500 | - | 14,500 | 14,620 | (120) |
| Utility - Refuse Removal | 1,800 | - | 1,800 | 2,036 | (236) |
| Utility - Water & Sewer | 1,500 | - | 1,500 | 1,475 | 25 |
| Rental/Lease - Vehicle/Equip | 1,700 | - | 1,700 | 1,453 | 247 |
| R&M-General | 6,000 | - | 6,000 | 5,647 | 353 |
| R&M-Court Maintenance | 12,000 | - | 12,000 | 11,935 | 65 |
| R&M-Vandalism | 500 | - | 500 | - | 500 |
| Printing and Binding | 1,000 | - | 1,000 | - | 1,000 |
| Advertising | 1,500 | - | 1,500 | 1,320 | 180 |
| Misc-Employee Meals | 1,900 | - | 1,900 | 3,528 | (1,628) |
| Misc-Special Events | 1,000 | - | 1,000 | 341 | 659 |
| Misc-Training | 500 | - | 500 | 49 | 451 |
| Misc-Licenses & Permits | 250 | - | 250 | - | 250 |

Proposed Budget Amendment
For the Period Ending September 30, 2019

| ACCOUNT DESCRIPTION | CURRENT BUDGET | PROPOSED AMENDMENT | FINAL BUDGET | YEAR TO DATE ACTUAL | VARIANCE (\$) FAV(UNFAV) |
|--------------------------------------------------------------|---------------------|---------------------|---------------------|---------------------|--------------------------|
| Office Supplies | 3,000 | - | 3,000 | 3,329 | (329) |
| Office Equipment | 3,000 | - | 3,000 | 3,068 | (68) |
| Teaching Supplies | 3,000 | - | 3,000 | 4,294 | (1,294) |
| Op Supplies - Spa & Paper | - | - | - | 477 | (477) |
| Op Supplies - Uniforms | 500 | - | 500 | 395 | 105 |
| COS - Start Up Inventory | 10,000 | - | 10,000 | 10,442 | (442) |
| Subscriptions and Memberships | 800 | - | 800 | 598 | 202 |
| Cap Outlay-Machinery and Equip | 45,000 | 20,000 | 65,000 | 59,589 | 5,411 |
| Total Tennis Court | 499,891 | 20,000 | 519,891 | 592,134 | (72,243) |
| Reserves | | | | | |
| Reserve - Field | - | 128,582 | 128,582 | 128,582 | - |
| Total Reserves | - | 128,582 | 128,582 | 128,582 | - |
| TOTAL EXPENDITURES & RESERVES | 4,421,876 | 553,582 | 4,975,458 | 4,713,772 | 261,686 |
| Excess (deficiency) of revenues Over (under) expenditures | (37,501) | (553,582) | (591,083) | 118,850 | 709,933 |
| Net change in fund balance | (37,501) | (553,582) | (591,083) | 118,850 | 709,933 |
| FUND BALANCE, BEGINNING (OCT 1, 2018) | 1,906,967 | - | 1,906,967 | 1,906,967 | - |
| FUND BALANCE, ENDING | \$ 1,869,466 | \$ (553,582) | \$ 1,315,884 | \$ 2,025,817 | \$ 709,933 |

Seventh Order of Business

7A



Christopher M. Cobb
Board Certified in Construction Law
Direct Dial: (904) 440-2525
ccobb@cobbgonzalez.com

November 7, 2019

Via U.S. Mail and Electronic Mail
(KatieB@hgslaw.com)

Marshall Creek Community Development District
c/o Katie Buchanan, District Counsel
119 South Monroe Street – Suite 300
Tallahassee, Florida 32301

Re: Marshall Creek CDD Landscape Maintenance Obligations for Promenade Easement

Dear Marshall Creek CDD Board Members:

My name is Christopher Cobb and I am a resident on 688 Promenade Pt. Drive, St. Augustine, Florida. I am writing concerning the CCD's lack of maintenance and *de facto* abandonment of responsibility concerning the property behind the Promenade Pt. Dr. property owners. While I am writing this letter on my own behalf, a number of my neighbors may join in this request for action and correspondence.

We are in receipt of Ms. Buchanan's April 17, 2019 "Memorandum" to the CDD board. We whole-heartedly disagree with the opinion expressed in the Memorandum and would like to take this opportunity to respond. Thank you in advance for reading this letter in its entirety.

For ease of reference, I am attaching the following items to this letter:

1. Special Warranty Deed and Assignment of Easements between Promenade Development, LLC and Marshall Creek Community Development District dated June 21, 2005, recorded at OR 2569, Pg. 1892, St. Johns County Official Records.
2. Promenade Pointe II, Plat from Map Book 50, Pg. 59.
3. Prosser Hallock Typical Rear Fencing Guideline – Plan. August 19, 2005.

The Property and Brief Background

For purposes of this letter the "Property" will be defined as the sloped land behind the Promenade Pt. Dr. residences and the top of the CDD Promenade retaining wall. This Property is well known in the community and highly visible to all residents who use the CDD Promenade walking path, socialize at the club house or view any marketing material for the community. The

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Property also benefits the golf course, lending a beautiful aesthetic to the 18th finishing hole and to residents who are dining at the Palencia Clubhouse. Additionally, the Property serves as a backdrop to many photographs taken during weddings and special events. To deny that this feature is a central aesthetic feature of Palencia would be disingenuous. Additionally, a simple review of Zillow or Realtor.com of the houses listed for sale in Palencia will show most of the listings utilize photographs of the Property to advertise the aesthetic beauty of the community.

Unfortunately, the current CDD board has elected to not acknowledge this feature and has elected to abandon its obligations surrounding it. We do not believe the law or the CDD course of conduct / performance allows the CDD neglect its long standing maintenance obligation.

For the last 9+ months the CDD has ignored and out right refused to perform maintenance on the Property. This obligation was historically performed by the CDD since it received the assignment of the easement from the original developer (document attached). Also attached, please find 2 pdf documents: Promenade Pointe II Plat with Easements and Promenade Pointe Typical Fencing Plan. Both documents describe/reference the 25' easement along the back of the Property. More particularly the documents show:

Promenade Pointe II Document, pg. 2, General Notes #6:

“25’ Promenade easement shown hereon is for Drainage, Irrigation, *Landscape and Maintenance*.”

Promenade Pointe Typical Fence Plan, pg. 2, to the right of the map:

Names that portion of lots the, “25’ Wide *Landscaped Promenade Easement*”.

These documents demonstrate Marshall Creek CDD as the dominant estate holder over the land with the palm trees and has through its conduct, established a course of performance that it cannot now reverse or refuse. We believe this to be undisputed. Such rights were freely assigned by the developer and voluntarily accepted by the CDD.

Definition of Common Area Includes the Promenade Easement

Under the Palencia Declarations, “*Common Area*” is defined as follows:

All real property (**including easements**, licenses and rights to use real property) and personal property located within or adjacent to the Property, if any, which is owned by the Developer, or by the Association, and which the Developer has designated for the common use of the Owners by reference thereto in this Section 2.6, or by recording a Supplementary Declaration, pursuant to the terms of Section 4.3 hereof. The Common Area initially designated by the Developer shall consist of the real property (and interests therein) more particularly described on Exhibit D



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attached hereto and made a part hereof together with all improvement constructed therein by Developer, but not owned or maintained by a public or private utility company.

Clearly stated, the easement rights of the POA which were assigned to the CDD are legally deemed Common Area. Since there is no Developer designated area in Exhibit D, there is no question that the easement rights for the Promenade Property are for the POA, which the developer assigned to the CDD. As such, the CDD cannot now disclaim or abandon this easement existing on the recorded Plat and Community Documents.

Statement of Requirement Maintenance by Marshall Creek CDD

After approximately 18 years of fulfilling their obligations under the duly plat recorded 25' Promenade Pointe Easement, the CDD board has deliberately decided to violate the terms of the easement, namely the requirement to maintain their irrigation, drainage and landscaping within the easement. The property is now in a state of disrepair with weeds and overgrowth taking over the entire area. To be clear, the landowners who live on Promenade do not benefit from this area. We do not see it, we are told by the POA we cannot touch it and any proposed alteration of it would most likely be denied by the POA or any ARC committee.

Historically, the CDD has taken action under the privileges and obligations of the duly recorded plat and easement by virtue of the assignment. They have provided drainage, installed irrigation and planted or re-planted landscaping. The CDD is obligated to maintain the drainage system. If the drainage system no longer drains properly, the CDD must fix it. The CDD is obligated to maintain the irrigation system. If a pipe bursts, the CDD must fix it or remove the piping. The CDD is obligated to maintain their landscaping. If the plants grow, they must be pruned. If the plants die, they must be replaced or removed. If the pine straw deteriorates, it must be replenished or raked up and hauled away.

A review of the Fiscal Year 2019 Adopted Budget (document is not attached) shows the history of the landscaping expenses within the community. Of note on page 21 of the Budget Narrative, you will find "one of the 2019 major projects include sodding the lake bank along Promenade wall..." despite this designation, this work has not been completed, yet the CDD has budgeted for this cost. These amounts should be reallocated to maintain the Promenade Easement.

Marshall Creek CDD is Breaching its Easement Obligation and Duty to Maintain

The CDD is not permitted to refuse its maintenance obligation. The course of dealing and course of performance for the last fifteen (15) years dictates the CDD resume its landscape maintenance immediately. Certainly equity dictates the CDD resume its obligation. The CDD is already performing irrigation of the land. Such action of irrigation constitutes a partial form of



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maintenance. It would appear the CDD is now only selecting which parts it whimsically wishes to perform. Such selective and irrational action is what has now led to a significant dispute with the Palencia Property Owners.

The POA has discussed and debated this issue at open board meetings and seemingly agrees with the residence of Promenade by suspending any fines for lack of maintenance of the Property. I have spoken to the POA counsel personally and he has openly discussed that the CDD course of performance does not favor their recent decision. The POA is in such agreement that in July 2019, they voted to stay any fine enforcement proceedings against the Promenade Property Owners. Apparently, the POA agrees it would be unconscionable to fine its residents because the CDD is not performing its maintenance.

CDD Failed Maintenance is Causing Harm to Property Owners

By refusing to perform maintenance, the CDD has caused an unhealthy and unsafe environment for Property Owners on Promenade Point. Further, the CDD's failure to perform its maintenance is harming the aesthetical appearance of the community. Specifically, their inaction has:

- Created a habitat for wild animals and poisonous snakes in the Property.
- Created a private nuisance.
- Interfered with the Property Owner's use and enjoyment of their land.
- Created a detrimental impact on a community amenity (i.e. the Promenade Walkway)
- Endangered Property owner's with being hit by heavy palm fronds falling from 25-30 feet up. Property Owners often cite to hazards because of all the debris falling off the trees.
- Caused the Property Owner's to be inundated with insects, the likes of which we have not seen in the four plus years we've lived here.
- Placed a strain on our pool's mechanical equipment by all of the palm debris dropping from the untrimmed tree and weed pollen blowing into the pools.

Note: Per the covenants on the Promenade Pointe lots affected by the easement, we are not allowed to screen in our pools. Because the easement requires the CDD to maintain their irrigation, drainage and landscaping, the covenant was acceptable, if not ideal. Since violating the terms of the easement, the debris from these untrimmed palms are causing staining on Property patios and pool surfaces. *This covenant and the easement were put into place to insure a certain aesthetic for the enjoyment of the community using the promenade walkway and for the Palencia Club.* No other Palencia homeowners have this restriction.



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Further, we have removed 4 snakes from our pool drains this season alone. That exceeds the entire number the three years prior. 2 were poisonous.

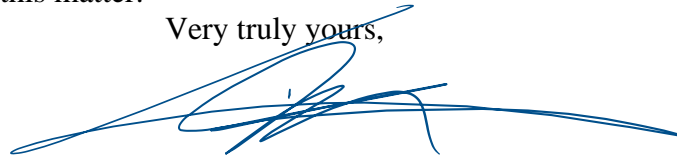
The original developer certainly understood the need for uniformity on Promenade Pointe as those parcels, as constructed would be highly visible for the entire community. Palencia itself markets the community with photographs and video of the lake and the Property. The CDD refusal to conduct its maintenance on the Property is affecting this feature. The need for consistency was clearly recognized by the original developer who was maintaining AND which the CDD chose to continue for 18 years. This hasty and unexpected cessation of maintenance is not historically supported and certainly not equitable considering the long history of maintenance by the CDD.

Request for Relief

While I will be unable because of travel to attend the November 2019 CDD meeting, I believe a number of my neighbors may want to address the concerns. Please accept this letter in lieu of my personal appearance and presentation. We respectfully request the CDD to recommence its obligation to maintain the Property as it has done so in the past. At a minimum, we request the budget line item for re-sodding the lake be reallocated to conduct palm tree pruning and replanting of the Muhly grass and mulch on the Property.

Thank you for your attention to this matter.

Very truly yours,



Christopher M. Cobb

cc: *Via Email Only*
Jeff Jobot (jeff.jabot@saltlifefoodshack.com)
Dannie Wilson (clisby99@aol.com)
Elizabeth Waring (Elizabeth.waring@busybee.rocks)
Dr. Brian Kiekoover (kiekoover@gmail.com)
Joe Patalano (jpatalano@staturesoftware.com)
Patricia Luciano (peluciano@yahoo.com)



Promenade Pointe II

MAP BOOK 50 PAGE 59
SHEET 1 OF 2 SHEETS

BEING A REPLAT OF A PORTION OF TRACT "B", PROMENADE POINTE, ACCORDING TO PLAT THEREOF RECORDED IN BOOK 48, PAGES 102 THROUGH 104 OF THE PUBLIC RECORDS OF ST. JOHNS COUNTY, FLORIDA AND A PORTION OF SECTION 53, TOWNSHIP 5 SOUTH, RANGE 29 EAST, SAID COUNTY AND STATE

CAPTION:

A PORTION OF TRACT "B", PROMENADE POINTE, ACCORDING TO PLAT THEREOF RECORDED IN BOOK 48, PAGES 102 THROUGH 104 OF THE PUBLIC RECORDS OF ST. JOHNS COUNTY, FLORIDA AND A PORTION OF SECTION 53, TOWNSHIP 5 SOUTH, RANGE 29 EAST, SAID COUNTY AND STATE AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: FOR THE POINT OF BEGINNING COMMENCE AT THE MOST SOUTHERLY CORNER OF LOT 1, SAID PROMENADE POINTE; THENCE IN A SOUTHWESTERLY DIRECTION, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE SOUTHEASTERLY AND HAVING A RADIUS OF 269.32 FEET, A CHORD BEARING AND DISTANCE OF SOUTH 43°18'01" WEST, 100.12 FEET; THENCE SOUTH 31°02'44" WEST, 14.50 FEET TO A POINT OF CURVATURE; THENCE IN A SOUTHWESTERLY DIRECTION, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE SOUTHEASTERLY AND HAVING A RADIUS OF 269.32 FEET, A CHORD BEARING AND DISTANCE OF SOUTH 28°25'19" WEST, 10.16 FEET; THENCE NORTH 62°58'17" WEST, 9.00 FEET; THENCE SOUTH 25°49'32" WEST, 14.24 FEET; THENCE SOUTH 62°58'17" EAST, 9.00 FEET; THENCE IN A SOUTHERLY DIRECTION, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE EASTERLY AND HAVING A RADIUS OF 269.32 FEET, A CHORD BEARING AND DISTANCE OF SOUTH 17°10'11" WEST, 66.95 FEET; THENCE SOUTH 04°07'34" WEST, 83.48 FEET; THENCE NORTH 86°25'35" WEST, 8.20 FEET; THENCE SOUTH 24°38'03" WEST, 15.45 FEET; THENCE SOUTH 86°25'35" EAST, 13.61 FEET; THENCE SOUTH 04°07'34" WEST, 7.78 FEET TO A POINT OF CURVATURE; THENCE IN A SOUTHERLY DIRECTION, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE WESTERLY AND HAVING A RADIUS OF 365.00 FEET, A CHORD BEARING AND DISTANCE OF SOUTH 08°13'37" WEST, 52.20 FEET; THENCE SOUTH 13°28'03" WEST, 14.52 FEET TO A POINT OF CURVATURE; THENCE IN A SOUTHERLY DIRECTION, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE WESTERLY AND HAVING A RADIUS OF 365.00 FEET, A CHORD BEARING AND DISTANCE OF SOUTH 20°51'22" WEST, 79.46 FEET; THENCE NORTH 62°02'54" WEST, 9.00 FEET; THENCE SOUTH 28°14'37" WEST, 14.51 FEET; THENCE SOUTH 62°02'54" EAST, 9.00 FEET; THENCE IN A SOUTHWESTERLY DIRECTION, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE NORTHWESTERLY AND HAVING A RADIUS OF 365.00 FEET, A CHORD BEARING AND DISTANCE OF SOUTH 32°17'39" WEST, 37.09 FEET; THENCE SOUTH 35°12'22" WEST, 110.70 FEET; THENCE NORTH 54°45'57" WEST, 9.00 FEET; THENCE SOUTH 35°12'22" WEST, 14.86 FEET; THENCE SOUTH 54°45'57" EAST, 9.00 FEET; THENCE SOUTH 35°12'22" WEST, 7.77 FEET TO A POINT OF CURVATURE; THENCE IN A SOUTHWESTERLY DIRECTION, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE SOUTHEASTERLY AND HAVING A RADIUS OF 101.44 FEET, A CHORD BEARING AND DISTANCE OF SOUTH 24°33'50" WEST, 50.41 FEET; THENCE NORTH 82°30'14" WEST, 25.48 FEET; THENCE IN A WESTERLY DIRECTION, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE NORTHERLY AND HAVING A RADIUS OF 341.60 FEET, A CHORD BEARING AND DISTANCE OF NORTH 73°33'23" WEST, 152.90 FEET TO THE EASTERLY RIGHT-OF-WAY LINE OF PROMENADE POINTE DRIVE, A 52-FOOT RIGHT-OF-WAY AS NOW ESTABLISHED, ACCORDING TO PLAT THEREOF RECORDED IN MAP BOOK 48, PAGES 102 THROUGH 104 OF THE PUBLIC RECORDS OF SAID COUNTY; THENCE THE FOLLOWING (4) COURSES ALONG SAID EASTERLY RIGHT-OF-WAY LINE: COURSE (1) - NORTH 00°00'00" EAST, 68.44 FEET TO A POINT OF CURVATURE; COURSE (2) - IN A NORTHERLY DIRECTION, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE EASTERLY AND HAVING A RADIUS OF 538.38 FEET, A CHORD BEARING AND DISTANCE OF NORTH 15°33'32" EAST, 288.82 FEET TO THE POINT OF TANGENCY OF SAID CURVE; COURSE (3) - NORTH 31°07'04" EAST, 488.86 FEET TO A POINT OF CURVATURE; COURSE (4) - IN A NORTHEASTERLY DIRECTION, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE SOUTHEASTERLY AND HAVING A RADIUS OF 140.00 FEET, A CHORD BEARING AND DISTANCE OF NORTH 39°51'41" EAST, 42.56 FEET TO A WESTERLY BOUNDARY LINE OF SAID PROMENADE POINTE; THENCE SOUTH 22°02'01" EAST, ALONG SAID WESTERLY BOUNDARY LINE, 247.13 FEET TO THE POINT OF BEGINNING.

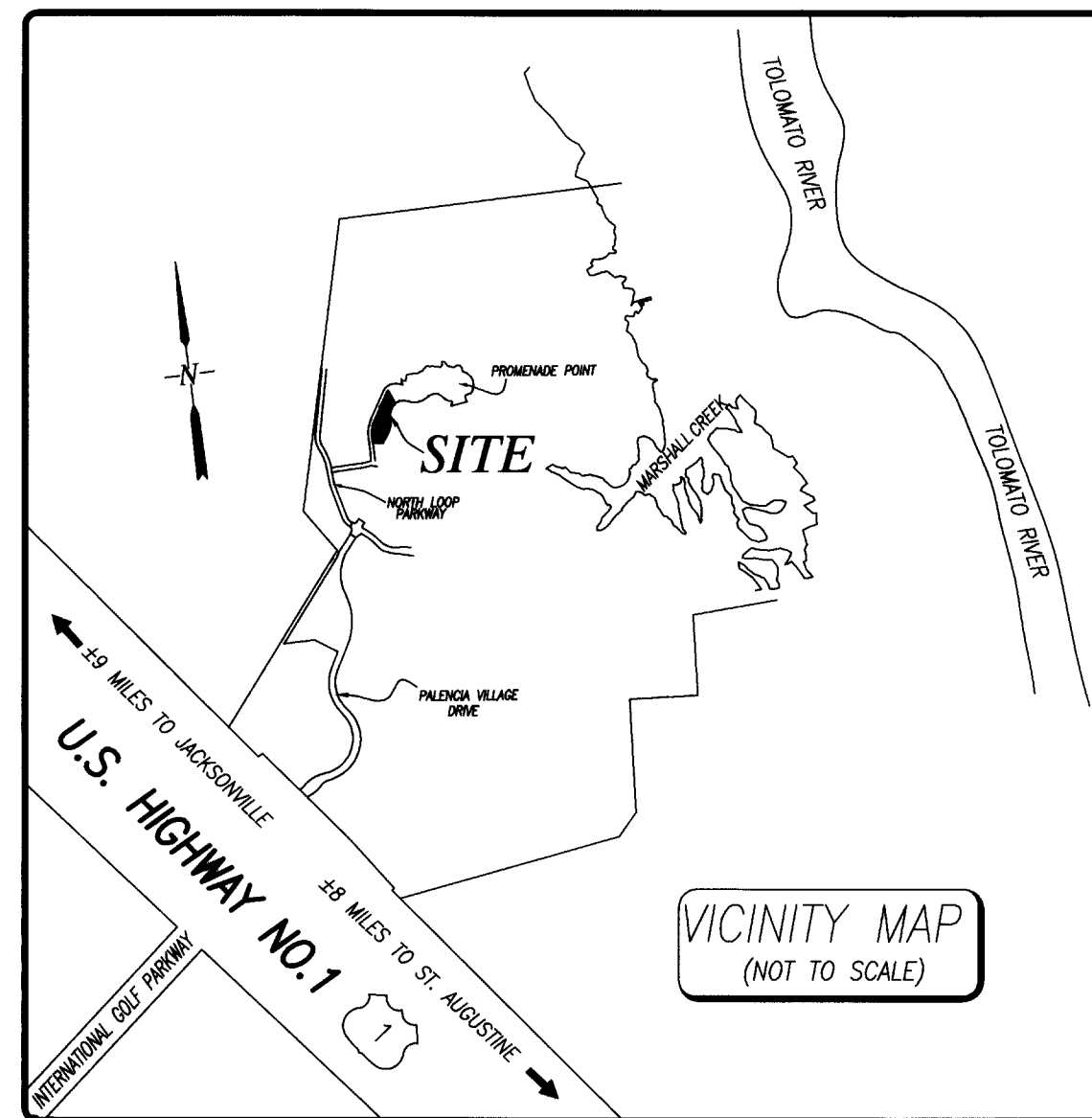
THE LAND THUS DESCRIBED CONTAINS 4.07 ACRES, MORE OR LESS.

ADOPTION AND DEDICATION:

THIS IS TO CERTIFY THAT PROMENADE DEVELOPMENT, LLC, A FLORIDA LIMITED LIABILITY COMPANY, AND PROMENADE HOMES, LLC, A FLORIDA LIMITED LIABILITY COMPANY, ARE THE LAWFUL OWNERS IN FEE SIMPLE OF THE LANDS DESCRIBED IN THE CAPTION HEREON KNOWN AS PROMENADE POINTE II, HAVING CAUSED THE SAME TO BE SURVEYED AND SUBDIVIDED. THIS PLAT BEING MADE IN ACCORDANCE WITH SAID SURVEY IS HEREBY ADOPTED AS A TRUE AND CORRECT PLAT OF THOSE LANDS. ANY EASEMENTS FOR DRAINAGE, ACCESS AND UTILITIES, PROMENADE EASEMENTS, PRIVATE ACCESS EASEMENTS AND NON-ACCESS EASEMENTS, SHOWN ON THIS PLAT, SHALL REMAIN PRIVATELY OWNED AND THE SOLE AND EXCLUSIVE PROPERTY OF THE OWNER, ITS SUCCESSORS AND ASSIGNS EXCEPT AS HEREINAFTER PROVIDED. NO PART OF SAID LANDS IS DEDICATED TO THE COUNTY OF ST. JOHNS OR THE PUBLIC, EXCEPT AS OTHERWISE EXPRESSLY STATED HEREIN OR SHOWN ON THE PLAT. OWNER, ITS SUCCESSORS AND ASSIGNS, SHALL HAVE THE RIGHT OF INGRESS AND EGRESS OVER ALL EASEMENTS DESIGNATED ON THIS PLAT FOR THE PURPOSE OF CONSTRUCTING OR MAINTAINING ANY UTILITIES, DRAINAGE FACILITIES, PONDS, DITCHES, OR OTHERWISE, EXCEPT AS HEREINAFTER PROVIDED.

THE UNDERSIGNED OWNER, ITS SUCCESSORS AND ASSIGNS, HEREBY RESERVES AND SHALL HAVE THE SOLE AND ABSOLUTE RIGHT AT ANY TIME TO CONVEY TO ANY RESPONSIBLE PROPERTY OWNER ASSOCIATION OR COMMUNITY DEVELOPMENT DISTRICT APPROVED FOR THE CAPTIONED PROPERTY ALL OR ANY PART OF THE LANDS ON THIS PLAT DESIGNATED AS EASEMENTS FOR DRAINAGE, ACCESS OR UTILITIES. THE UNDERSIGNED OWNER HEREBY RESERVES FOR ITSELF AND ITS SUCCESSORS AND ASSIGNS, THE SOLE AND ABSOLUTE RIGHT TO GRANT UTILITY PROVIDERS EASEMENTS FOR THE INSTALLATION AND MAINTENANCE (INCLUDING INGRESS AND EGRESS) OF UTILITY IMPROVEMENTS THAT ARE NECESSARY OR BENEFICIAL TO THE FUTURE OWNER OF THE LAND DESCRIBED HEREIN OR TO THE OWNER OF ADJACENT LANDS.

THOSE EASEMENTS DESIGNATED AS "FP&L/UTILITY EASEMENTS" SHALL BE GRANTED TO FLORIDA POWER & LIGHT COMPANY, ITS SUCCESSORS AND ASSIGNS, BY SEPARATE WRITTEN INSTRUMENT, FOR ITS NON- EXCLUSIVE USE IN CONJUNCTION WITH ITS UNDERGROUND ELECTRICAL SYSTEM. ADDITIONAL UTILITY EASEMENTS MAY BE GRANTED TO FLORIDA POWER AND LIGHT COMPANY OVER ADDITIONAL PORTIONS OF THE PLAT AS NEEDED. THE RIGHTS RESERVED HEREBY FOR THE GRANT OF UTILITY EASEMENTS SHALL INCLUDE EASEMENTS FOR THE CONSTRUCTION, INSTALLATION, MAINTENANCE AND OPERATION OF CABLE TELEVISION SERVICES TO THE EXTENT REQUIRED BY AND IN A MANNER AND SUBJECT TO THE PROVISIONS OF SECTION 177.091(28) OF THE CURRENT FLORIDA STATUTES; PROVIDED, HOWEVER, TO THE EXTENT ALLOWABLE BY SAID SECTION 177.091 (28), ONLY CABLE TELEVISION SERVICE PROVIDERS SPECIFICALLY AUTHORIZED BY OWNER TO SERVE THE LANDS SHOWN ON THE PLAT SHALL HAVE THE BENEFIT OF SAID CABLE TELEVISION SERVICE EASEMENTS. OWNER HEREBY RESERVES AND SHALL HAVE THE SOLE AND ABSOLUTE RIGHT, WITH THE CONSENT OF THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, OR THE GOVERNING BODY OF ANY MUNICIPALITY HAVING JURISDICTION OVER THE LANDS SHOWN ON THIS PLAT, TO DEDICATE TO A PUBLIC ENTITY ANY EASEMENTS WHICH HAVE NOT ALREADY BEEN CONVEYED TO A PROPERTY OWNER ASSOCIATION OR COMMUNITY DEVELOPMENT DISTRICT (PROVIDED SUCH PUBLIC ENTITY FORMALLY ACCEPTS SUCH DEDICATION).



CERTIFICATE OF APPROVAL AND ACCEPTANCE BOARD OF COUNTY COMMISSIONERS

THIS IS TO CERTIFY THAT THIS PLAT HAS BEEN EXAMINED AND APPROVED AND ACCEPTED BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA THIS 8th DAY OF June, 2004. THIS ACCEPTANCE OF DEDICATED AREAS, IF ANY, SHALL NOT BE DEEMED AS REQUIRING CONSTRUCTION OR MAINTENANCE BY THE COUNTY OF SAID AREAS.

[Signature]
CHAIR, BOARD OF COUNTY COMMISSIONERS

CERTIFICATE OF PLAT REVIEW

THIS IS TO CERTIFY THAT THIS PLAT HAS BEEN REVIEWED FOR CONFORMITY TO FLORIDA STATUTES CHAPTER 177 BY THE OFFICE OF COUNTY SURVEYORS FOR ST. JOHNS COUNTY, FLORIDA ON THIS 10th DAY OF JUNE, 2004.

[Signature]
GAIL OLIVER, P.S.M., COUNTY SURVEYOR
PROFESSIONAL SURVEYOR AND MAPPER
LICENSE NUMBER 4564

CLERK'S CERTIFICATE:

THIS IS TO CERTIFY THAT THIS PLAT HAS BEEN EXAMINED AND APPROVED AND THAT IT COMPLIES IN FORM WITH THE REQUIREMENTS OF CHAPTER 177 OF THE CURRENT FLORIDA STATUTES, AND IS RECORDED IN MAP BOOK 50, PAGES 59 THRU 60 OF THE PUBLIC RECORDS OF ST. JOHNS COUNTY, FLORIDA ON THIS 11 DAY OF JUNE, A.D., 2004.

[Signature]
CLERK OF THE CIRCUIT COURT

SURVEYOR'S CERTIFICATE:

KNOW ALL MEN BY THESE PRESENTS, THAT THE UNDERSIGNED, BEING CURRENTLY LICENSED AND REGISTERED BY THE STATE OF FLORIDA AS A PROFESSIONAL SURVEYOR AND MAPPER, DOES HEREBY CERTIFY THAT THE ABOVE PLAT WAS MADE UNDER THE UNDERSIGNED'S RESPONSIBLE DIRECTION AND SUPERVISION, AND THAT THE PLAT COMPLIES WITH THE REQUIREMENTS OF CHAPTER 177, PART 1, PLATTING, OF THE CURRENT FLORIDA STATUTES.

CERTIFIED THIS 26th DAY OF May, 2004

[Signature]
CHARLES ROBERT LEE, PROFESSIONAL SURVEYOR & MAPPER
FLORIDA REGISTRATION NO. 5618
PRIVETT & ASSOC. OF FLA., INC.
2732 TOWNSEND BOULEVARD
JACKSONVILLE, FLORIDA, 32211
(904) 743-7658 LB# 4622

PRIVETT & ASSOC.
OF FLORIDA, INC.
SURVEYORS AND LAND PLANNERS
2732 TOWNSEND BOULEVARD
JACKSONVILLE, FLORIDA 32211
(904) 743-7658 LB# 4622

IN WITNESS WHEREOF THE ABOVE NAMED PROMENADE DEVELOPMENT, LLC, A FLORIDA LIMITED LIABILITY COMPANY, HAS CAUSED THESE PRESENTS TO BE EXECUTED THIS 1st DAY OF JUNE, 2004.

PROMENADE DEVELOPMENT, LLC, a Florida limited liability company

By: *[Signature]*
Robert L. Johnson,
Member and Vice-President

[Signature]
Witness
[Signature]
Witness

STATE OF FLORIDA, COUNTY OF DUVAL

The foregoing instrument was acknowledged before me this 1st day of June, 2004, by Robert L. Johnson, member and vice-president of PROMENADE DEVELOPMENT, LLC, a Florida limited liability company, on behalf of the limited liability company. He is personally known to me or has produced a Florida driver's license as identification.

[Signature]
NOTARY PUBLIC STATE OF FLORIDA AT LARGE
[Signature]
NOTARY (PLEASE PRINT)

[Signature]
Commission number
DDO88795
2/3/06
My Commission Expires: February 03, 2006

PROMENADE HOMES, LLC, a Florida limited liability company

By: *[Signature]*
Robert L. Johnson,
Member and Vice-President

[Signature]
Witness
[Signature]
Witness

STATE OF FLORIDA, COUNTY OF DUVAL

The foregoing instrument was acknowledged before me this 1st day of June, 2004, by Robert L. Johnson, member and vice-president of PROMENADE HOMES, LLC, a Florida limited liability company, on behalf of the limited liability company. He is personally known to me or has produced a Florida driver's license as identification.

[Signature]
NOTARY PUBLIC STATE OF FLORIDA AT LARGE
[Signature]
NOTARY (PLEASE PRINT)

[Signature]
Commission number
DDO88795
2/3/06
My Commission Expires: February 03, 2006

CERTIFICATE OF APPROVAL- COUNTY ATTORNEY

THIS IS TO CERTIFY THAT THIS PLAT HAS BEEN EXAMINED AND APPROVED BY THE OFFICE OF THE ST. JOHNS COUNTY ATTORNEY ON THIS 4th DAY OF June, 2004.

[Signature]
OFFICE OF THE COUNTY ATTORNEY

CERTIFICATE OF APPROVAL- PLANNING AND ZONING DEPARTMENT

THIS IS TO CERTIFY THAT THIS PLAT HAS BEEN EXAMINED AND APPROVED BY THE COUNTY PLANNING AND ZONING DEPARTMENT FOR ST. JOHNS COUNTY THIS 10 DAY OF June, 2004.

[Signature]
DIRECTOR OF PLANNING AND ZONING

Promenade Pointe II

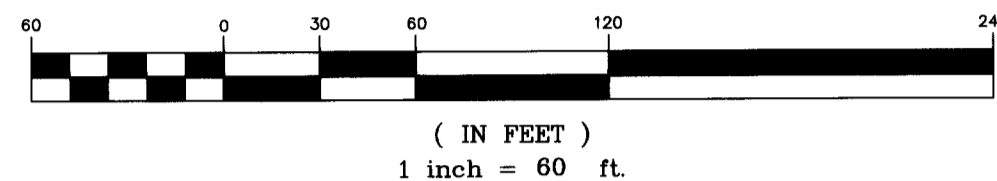
BEING A REPLAT OF A PORTION OF TRACT "B", PROMENADE POINTE, ACCORDING TO PLAT THEREOF RECORDED IN BOOK 48, PAGES 102 THROUGH 104 OF THE PUBLIC RECORDS OF ST. JOHNS COUNTY, FLORIDA AND A PORTION OF SECTION 53, TOWNSHIP 5 SOUTH, RANGE 29 EAST, SAID COUNTY AND STATE

THE INTENDED USE OF THESE COORDINATES IS FOR ST. JOHNS COUNTY GIS BASE MAPPING PURPOSES ONLY AND ARE BASED ON PUBLISHED DATA FOR THE FOLLOWING NATIONAL GEODETIC CONTROL MONUMENTS. (DURBIN 2 - NATIONAL GEODETIC SURVEY PID # BC0581) (STAUPORT - NATIONAL GEODETIC SURVEY PID # AQ2652)

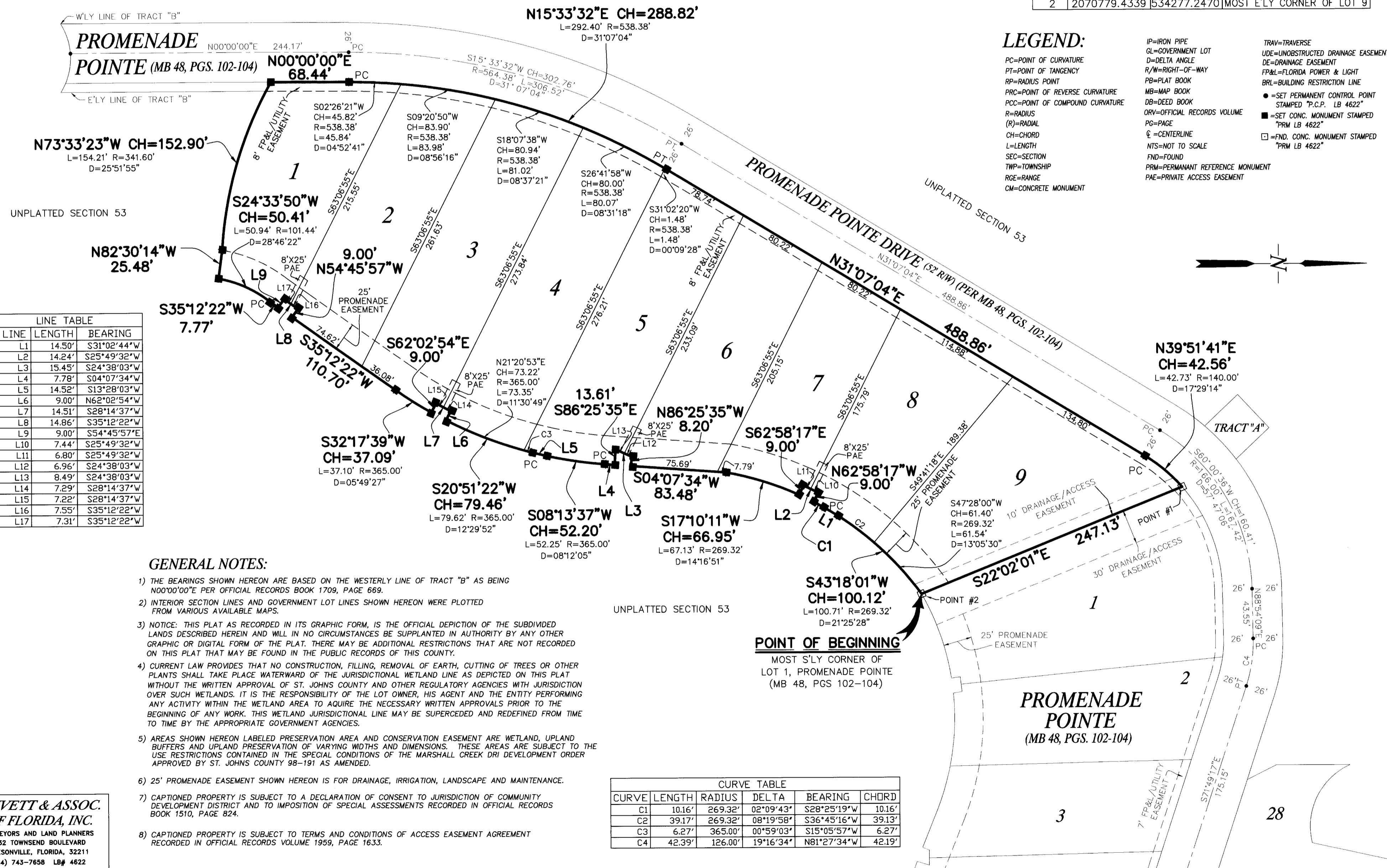
COORDINATES ARE BASED ON NORTH AMERICAN DATUM 1983/90 - STATE PLANE COORDINATES - FLORIDA EAST ZONE - U.S. FEET

| POINT | NORTHING | EASTING | DESCRIPTION |
|-------|--------------|-------------|---------------------------|
| 1 | 2071008.5145 | 534184.5361 | MOST N'LY CORNER OF LOT 9 |
| 2 | 2070779.4339 | 534277.2470 | MOST E'LY CORNER OF LOT 9 |

GRAPHIC SCALE



UNPLATTED SECTION 53



LEGEND:

- PC=POINT OF CURVATURE
- PT=POINT OF TANGENCY
- RP=RADIUS POINT
- PRC=POINT OF REVERSE CURVATURE
- PCC=POINT OF COMPOUND CURVATURE
- R=RADIUS
- (R)=RADIAL
- CH=CHORD
- L=LENGTH
- SEC=SECTION
- TWP=TOWNSHIP
- RGE=RANGE
- CM=CONCRETE MONUMENT
- IP=IRON PIPE
- GL=GOVERNMENT LOT
- D=DELTA ANGLE
- R/W=RIGHT-OF-WAY
- PB=PLAT BOOK
- MB=MAP BOOK
- DB=DEED BOOK
- ORV=OFFICIAL RECORDS VOLUME
- PG=PAGE
- CL=CENTERLINE
- NTS=NOT TO SCALE
- FND=FOUND
- PRM=PERMANENT REFERENCE MONUMENT
- PAE=PRIVATE ACCESS EASEMENT
- TRAV=TRAVERSE
- UDE=UNOBSTRUCTED DRAINAGE EASEMENT
- DE=DRAINAGE EASEMENT
- FP&L=FLORIDA POWER & LIGHT
- BRL=BUILDING RESTRICTION LINE
- =SET PERMANENT CONTROL POINT STAMPED "P.C.P. LB 4622"
- =SET CONC. MONUMENT STAMPED "PRM LB 4622"
- =FND. CONC. MONUMENT STAMPED "PRM LB 4622"

| LINE | LENGTH | BEARING |
|------|--------|-------------|
| L1 | 14.50' | S31°02'44"W |
| L2 | 14.24' | S25°49'32"W |
| L3 | 15.45' | S24°38'03"W |
| L4 | 7.78' | S04°07'34"W |
| L5 | 14.52' | S13°28'03"W |
| L6 | 9.00' | N62°02'54"W |
| L7 | 14.51' | S28°14'37"W |
| L8 | 14.86' | S35°12'22"W |
| L9 | 9.00' | S54°45'57"E |
| L10 | 7.44' | S25°49'32"W |
| L11 | 6.80' | S25°49'32"W |
| L12 | 6.96' | S24°38'03"W |
| L13 | 8.49' | S24°38'03"W |
| L14 | 7.29' | S28°14'37"W |
| L15 | 7.22' | S28°14'37"W |
| L16 | 7.55' | S35°12'22"W |
| L17 | 7.31' | S35°12'22"W |

GENERAL NOTES:

- THE BEARINGS SHOWN HEREON ARE BASED ON THE WESTERLY LINE OF TRACT "B" AS BEING N00°00'00"E PER OFFICIAL RECORDS BOOK 1709, PAGE 669.
- INTERIOR SECTION LINES AND GOVERNMENT LOT LINES SHOWN HEREON WERE PLOTTED FROM VARIOUS AVAILABLE MAPS.
- NOTICE: THIS PLAT AS RECORDED IN ITS GRAPHIC FORM, IS THE OFFICIAL DEPICTION OF THE SUBDIVIDED LANDS DESCRIBED HEREIN AND WILL IN NO CIRCUMSTANCES BE SUPPLANTED IN AUTHORITY BY ANY OTHER GRAPHIC OR DIGITAL FORM OF THE PLAT. THERE MAY BE ADDITIONAL RESTRICTIONS THAT ARE NOT RECORDED ON THIS PLAT THAT MAY BE FOUND IN THE PUBLIC RECORDS OF THIS COUNTY.
- CURRENT LAW PROVIDES THAT NO CONSTRUCTION, FILLING, REMOVAL OF EARTH, CUTTING OF TREES OR OTHER PLANTS SHALL TAKE PLACE WATERWARD OF THE JURISDICTIONAL WETLAND LINE AS DEPICTED ON THIS PLAT WITHOUT THE WRITTEN APPROVAL OF ST. JOHNS COUNTY AND OTHER REGULATORY AGENCIES WITH JURISDICTION OVER SUCH WETLANDS. IT IS THE RESPONSIBILITY OF THE LOT OWNER, HIS AGENT AND THE ENTITY PERFORMING ANY ACTIVITY WITHIN THE WETLAND AREA TO ACQUIRE THE NECESSARY WRITTEN APPROVALS PRIOR TO THE BEGINNING OF ANY WORK. THIS WETLAND JURISDICTIONAL LINE MAY BE SUPERCEDED AND REDEFINED FROM TIME TO TIME BY THE APPROPRIATE GOVERNMENT AGENCIES.
- AREAS SHOWN HEREON LABELED PRESERVATION AREA AND CONSERVATION EASEMENT ARE WETLAND, UPLAND BUFFERS AND UPLAND PRESERVATION OF VARYING WIDTHS AND DIMENSIONS. THESE AREAS ARE SUBJECT TO THE USE RESTRICTIONS CONTAINED IN THE SPECIAL CONDITIONS OF THE MARSHALL CREEK DRI DEVELOPMENT ORDER APPROVED BY ST. JOHNS COUNTY 98-191 AS AMENDED.
- 25' PROMENADE EASEMENT SHOWN HEREON IS FOR DRAINAGE, IRRIGATION, LANDSCAPE AND MAINTENANCE.
- CAPTIONED PROPERTY IS SUBJECT TO A DECLARATION OF CONSENT TO JURISDICTION OF COMMUNITY DEVELOPMENT DISTRICT AND TO IMPOSITION OF SPECIAL ASSESSMENTS RECORDED IN OFFICIAL RECORDS BOOK 1510, PAGE 824.
- CAPTIONED PROPERTY IS SUBJECT TO TERMS AND CONDITIONS OF ACCESS EASEMENT AGREEMENT RECORDED IN OFFICIAL RECORDS VOLUME 1959, PAGE 1633.

| CURVE | LENGTH | RADIUS | DELTA | BEARING | CHORD |
|-------|--------|---------|-----------|-------------|--------|
| C1 | 10.16' | 269.32' | 02°09'43" | S28°25'19"W | 10.16' |
| C2 | 39.17' | 269.32' | 08°19'58" | S36°45'16"W | 39.13' |
| C3 | 6.27' | 365.00' | 00°59'03" | S15°05'57"W | 6.27' |
| C4 | 42.39' | 126.00' | 19°16'34" | N81°27'34"W | 42.19' |

PRIVETT & ASSOC.
OF FLORIDA, INC.
SURVEYORS AND LAND PLANNERS
2732 TOWNSEND BOULEVARD
JACKSONVILLE, FLORIDA, 32211
(904) 743-7658 LB# 4622

MV-2 Phase I - Lots 1-28

NOTES:

1. NO SCREENED SWIMMING POOL ENCLOSURES ARE PERMITTED ON LOTS #1-14

2. LOTS #1-#14 SCREEN PORCHES ARE ONLY PERMITTED ON THE REAR ELEVATION OF THE HOUSE UNDER ROOF FACING THE REAR LOT LINE, PROVIDED THEY DO NOT COVER MORE THAN 40% OF REAR ELEVATION.

3. ALL FENCES AND GATES SHALL BE IN ACCORDANCE WITH THE APPROVED GUIDELINES FOR THIS COMMUNITY. MAILBOXES SHALL BE BY STREETSCAPE PRODUCTS, STYLE M-3, 2-3/8" FLUTED POST, CONTEMPORARY BASE, PINEAPPLE FINIAL, DEC. SCROLL W/BRASS #'S BOTH SIDES.

4. ALL ROOFS MUST BE CONCRETE TILE, WITH A MINIMUM 16" OVERHANG. MAXIMUM ROOF HEIGHT IS 40'. SEE TABLE SHOWN ON THIS SHEET.

5. ALL DRIVEWAYS MUST BE BRICK/CONCRETE PAVERS.

6. APPROPRIATE LANDSCAPING IS REQUIRED AND SHOULD CONSTITUTE 3% OF THE CONSTRUCTION BUDGET OR MORE.

7. ALL HOMES ARE DESIGNED TO USE NATURAL GAS AS REQUIRED IN THE OVERALL CONVENANTS AND RESTRICTIONS FOR PALENCIA.

8. ALL SITE PLANS AND ELEVATIONS SHALL BE SUBMITTED TO PROMENADE DEVELOPMENT, LLC, THEN THE PALENCIA PROPERTY OWNER'S ASSOCIATION ARCHITECTURAL BOARD FOR APPROVAL.

9. ALL HOMEOWNERS SHALL IRRIGATE AND MAINTAIN YARDS TO BACK OF CURB AND/OR TO THE NORMAL WATER LEVEL IF LAKEFRONT.

10. ALL LOTS SHALL HAVE A 25' FRONT COURTYARD SETBACK, FOR WALLS THAT ARE NOT ABOVE SOLID ROOF OR LIVABLE.

11. ALL HOMES SHALL HAVE A MINIMUM OF 3,000 SF OF AIR CONDITIONED LIVING AREAS.

12. ALL SIDEWALKS SHALL CONFORM TO PALENCIA STANDARDS. SEE PALENCIA STANDARD SIDEWALK DETAIL FOR FINISH INFORMATION.

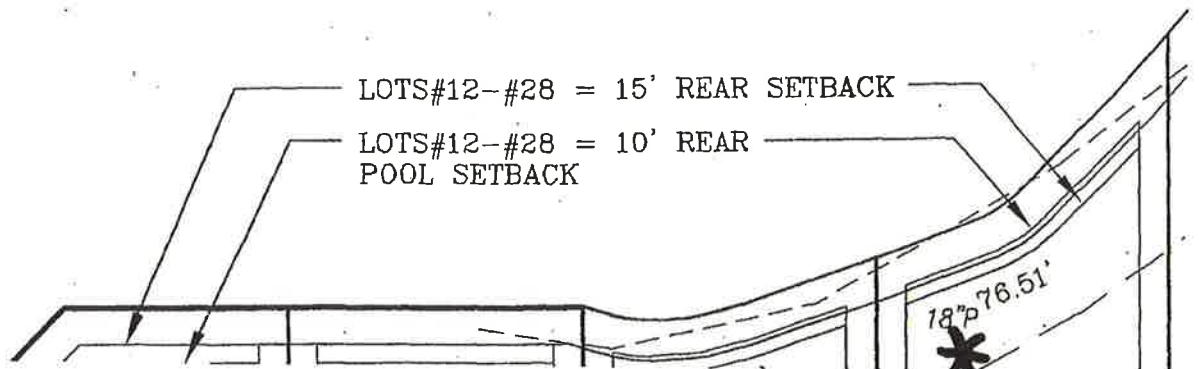
13. 'FF' EQUALS FINISHED FLOOR ELEVATION OF RESIDENCE; 'G' EQUALS MINIMUM GARAGE ELEVATION.

14. EXISTING PALMS ON LOTS #15 TO #28 MAY BE RELOCATED BY THE HOMEOWNER AND SHALL REMAIN NEAR TOP OF SLOPE. THE SLOPE MAY BE MODIFIED TO CREATE ADDITIONAL BUILDABLE AREA.

15. SEE TYPICAL REAR FENCING GUIDELINES FOR ADDITIONAL REQUIREMENTS.

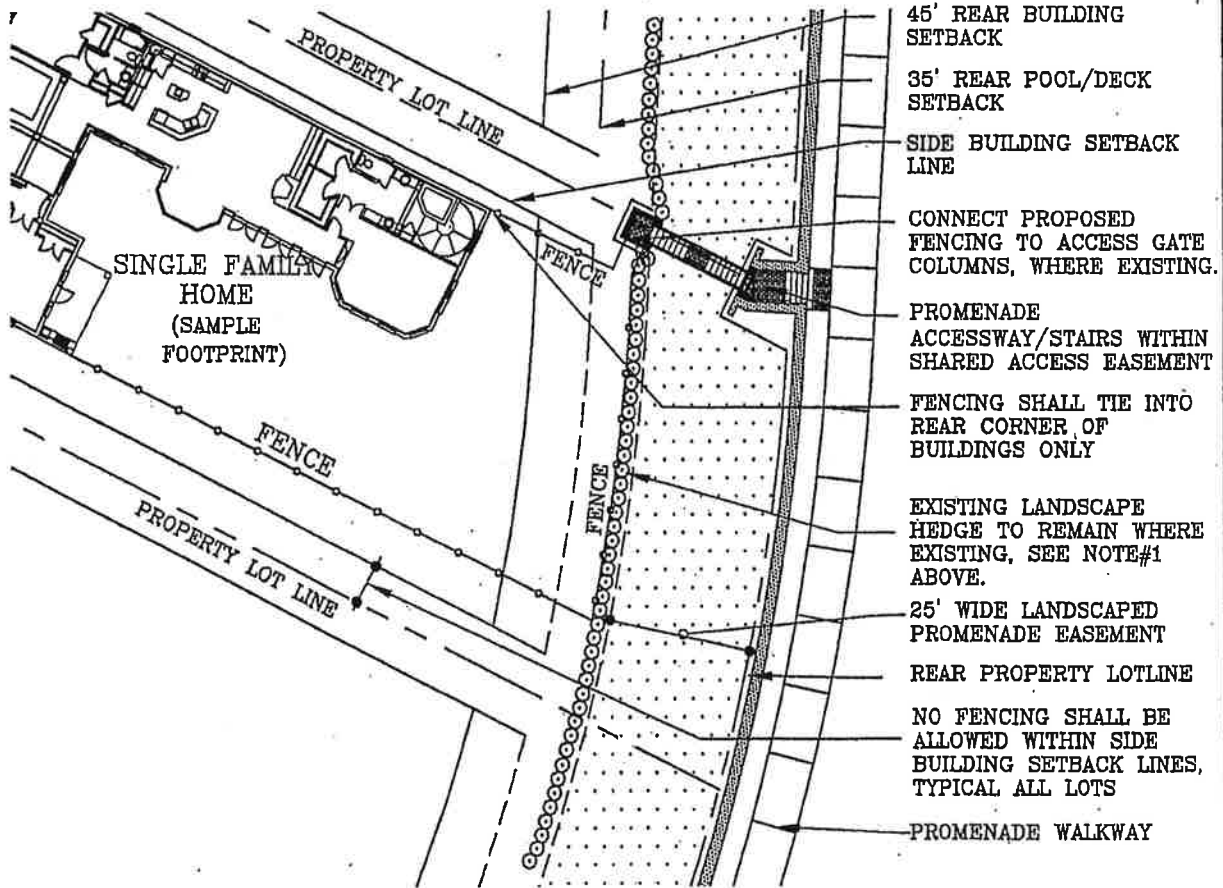
16. ON LOTS #15 TO #28 ONLY, SWIMMING POOLS ARE ALLOWED ON THE EXISTING SLOPE DOWN TO THE POOL SETBACK LINE. RETAINING WALLS THAT MAY BE NEEDED SHALL NOT BE OVER 6FT. HT. EACH AND STAGGERED A MIN. OF 15FT. O.C. ALL RETAINING WALLS SHALL MATCH THE EXISTING SEGMENTAL RETAINING WALL AT PROMENADE POINTE IN DESIGN & COLOR. LANDSCAPING SHALL BE PROVIDED THAT WILL COVER A MIN. OF 4FT OF WALLS AT INSTALLATION AND ALL WALLS WITHIN ONE YEAR OF INSTALLATION -- (SEE SKETCHES).

PROMENADE POINTE (MV-2)
SAMPLE RETAINING WALL ELE
NOT TO SCALE



NOTES:

- 1) HOMEOWNER SHALL BE REQUIRED TO REPAIR/REPLACE ANY EXISTING LANDSCAPE HEDGE OR OTHER PLANTS THAT MAY BE DAMAGED DURING FENCE INSTALLATION.
- 2) THE HOMEOWNER SHALL INSTALL ADDITIONAL LANDSCAPING AS MAY BE REQUIRED THAT WILL SCREEN ALL FENCING FROM ALL PROPERTY LINES WITHIN 1 YEAR OF FENCE INSTALLATION.
- 3) FENCING SHALL NOT BE INSTALLED IN SHARED ACCESS OR LANDSCAPE EASEMENTS. A SITE PLAN WITH PROPOSED FENCING AND REQUIRED ADDITIONAL LANDSCAPING SHALL BE SUBMITTED TO PROMENADE DEVELOPMENT, LLC., THEN PALENCIA PROPERTY OWNERS ASSOCIATION ARCHITECTURAL BOARD FOR REVIEW.
- 4) ON LOTS WHERE THE LANDSCAPE HEDGE MAY NOT BE EXISTING, THE PROPOSED FENCING SHALL NOT BE INSTALLED CLOSER THAN 4FT FROM THE TOP OF THE BANK, TO ALLOW ADDITIONAL LANDSCAPING, PER NOTE#2 ABOVE.
- 5) ALL FENCING FOR POOL BARRIERS SHALL BE AS REQUIRED TO MEET ALL CODE REQUIREMENTS USING STANDARD SWIMMING POOL FENCE WITH A SINGLE TOP & BOTTOM SCULPTED RAILS W/BLACK POWDER COATED FINISH. ALL OTHER FENCING SHALL BE 4FT. HT. MAX., ASCOT STYLE W/CIRCLES, BLACK POWDER COATED AS SUPPLIED BY ROLLINGS CONSTRUCTION INC., (904)249-9453, TO MATCH EXISTING FENCE STYLE ON THE PROMENADE.



**PROMENADE POINTE
TYPICAL REAR FENCING GUIDELINES -- PLAN**



19971 Sutton Park Drive South, Suite 300
Jacksonville, Florida 32224-6229

P • 904.728.2025 F • 904.728.2123 e • info@prosserhallock.com
Fla. Certificate of Authorization No.: 0000465

**PALENCIA
(MARSHALL CREEK)
PROMENADE**

SCALE AS NOTED
DRAWING 1 OF 1
DATE AUGUST 19, 2005
PROJECT NO. 99059.04



Prepared by and return to:
Rosel Rodríguez Pine, Esquire
Edwards Cohen
6 East Bay Street, Suite 6
Jacksonville, Florida 32202

RE Parcel ID Nos. 072088-0002,
072070-0060 and 072070-0110

SPECIAL WARRANTY DEED
and
ASSIGNMENT OF EASEMENTS
(Roadways, Tracts and Easements in Promenade Pointe
and Promenade Pointe II, and the Promenade)

THIS INSTRUMENT made as of the 21st day of JUNE, 2005, between **PROMENADE DEVELOPMENT, LLC**, a Florida limited liability company, whose address is 1548 The Greens Way, Suite 4, Jacksonville Beach, Florida 32202 ("Grantor"), and **MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT**, a local unit of special purpose government created and existing pursuant to Chapter 190, Florida Statutes, having offices at is 10300 N.W. 11th Manor, Coral Springs, Florida 33071 ("Grantee").

(When used herein the terms "Grantor" and "Grantee" shall be construed to include masculine, feminine, singular or plural as the context permits or requires and shall include heirs, personal representatives, successors or assigns.)

WITNESSETH:

That Grantor, for and in consideration of the sum of \$10.00 and other good and valuable consideration, to it in hand paid by Grantee, the receipt and adequacy of which is hereby acknowledged, has granted, bargained and sold to Grantee, its successors and assigns forever, the following described land, situate, lying and being in the County of St. Johns, State of Florida (the "Property"):

See Exhibit A attached hereto and made a part hereof.

Together with all improvements and fixtures thereon and all the tenements, hereditaments, easements and appurtenances thereto belonging or in anywise appertaining. This conveyance is made subject to taxes assessed subsequent to December 31, 2004, and to easements, covenants, restrictions, conditions, limitations, and all other matters of record (provided this instrument shall not operate to reimpose the same).

TO HAVE AND TO HOLD, the same in fee simple forever.

RESERVING unto Grantor the non-exclusive right to use the Property for vehicular (including construction vehicles) and pedestrian access, ingress and egress to and from other adjoining properties of Grantor.

AND Grantor does hereby warrant and will defend the title to said land against the lawful claims of all persons whomsoever claiming by, through or under Grantor, but against none other.

IN WITNESS WHEREOF, Grantor has caused this instrument to be executed in its name by its duly authorized representative, effective as of the date first above written.

SIGNED IN THE PRESENCE OF:

PROMENADE DEVELOPMENT, LLC,
a Florida limited liability company

Anita M. Farace
Name: Anita M. FARACE


By: Robert Johnson
ROBERT JOHNSON, Its Vice President

Judy V. Buckner
Name: Judy V. BUCKNER

STATE OF FLORIDA }
COUNTY OF DUVAL }

The foregoing instrument was acknowledged before me on ^{June} ~~May~~ 21, 2005 by Robert Johnson, Vice President of Promenade Development, LLC, a Florida limited liability company, on behalf of the company. He [CHOOSE ONE]:

- is personally known to me OR
- produced a Florida driver's license as identification OR
- produced _____ as identification.

 Judy V Buckner
My Commission DD088795
Expires February 03, 2006

Judy V. Buckner
Print Name: Judy V. BUCKNER
NOTARY PUBLIC, State of Florida
Commission # DD088795
My Commission Expires: 2/3/06

[Notary Seal]

EXHIBIT ADescription of the Property**FEE PARCELS:**

Promenade Pointe Drive and Tract "A", as shown on the plat of Promenade Pointe, according to the plat thereof recorded in Map Book 48, pages 102-104, of the public records of St. Johns County, Florida;

and

THE PROMENADE (TRACT C-1):

A PORTION OF SECTION 53, TOWNSHIP 5 SOUTH, RANGE 29 EAST, ST. JOHNS COUNTY, FLORIDA AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: FOR A POINT OF REFERENCE COMMENCE AT A SOUTHEASTERLY CORNER OF LANDS DESCRIBED AS TRACT "B", ACCORDING TO DEED RECORDED IN BOOK 1709, PAGE 669 OF THE OFFICIAL RECORDS OF SAID COUNTY; THENCE NORTH 00°00'00" WEST, ALONG AN EASTERLY LINE OF SAID TRACT "B", 239.07 FEET; THENCE SOUTH 58°52'56" EAST, 167.48 FEET; THENCE IN A NORTHEASTERLY DIRECTION, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE NORTHWESTERLY AND HAVING A RADIUS OF 463.03 FEET, A CHORD BEARING AND DISTANCE OF NORTH 53°17'34" EAST, 51.75 FEET TO THE POINT OF BEGINNING.

FROM THE POINT OF BEGINNING THUS DESCRIBED, THENCE NORTH 35°12'22" EAST, 7.77 FEET; THENCE NORTH 54°45'57" WEST, 8.57 FEET; THENCE NORTH 28°24'36" EAST, 13.63 FEET; THENCE SOUTH 54°45'57" EAST, 10.18 FEET; THENCE NORTH 35°12'22" EAST, 112.02 FEET TO A POINT OF CURVATURE; THENCE NORTHEASTERLY, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE NORTHWESTERLY AND HAVING A RADIUS OF 365.00 FEET, A CHORD BEARING AND DISTANCE OF NORTH 32°17'39" EAST, 37.09 FEET; THENCE NORTH 62°02'55" WEST, 7.90 FEET; THENCE NORTH 27°57'05" EAST, 13.50 FEET; THENCE SOUTH 62°02'55" EAST, 7.98 FEET; THENCE NORTHERLY, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE WESTERLY AND HAVING A RADIUS OF 365.00 FEET, A CHORD BEARING AND DISTANCE OF NORTH 20°56'05" EAST, 80.46 FEET; THENCE NORTH 77°23'02" WEST, 8.32 FEET; THENCE NORTH 12°36'58" EAST, 14.52 FEET; THENCE SOUTH 77°23'02" EAST, 8.53 FEET; THENCE NORTHERLY, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE WESTERLY AND HAVING A RADIUS OF 365.00 FEET, A CHORD BEARING AND DISTANCE OF NORTH 08°13'36" EAST, 52.20 FEET; THENCE NORTH 04°07'34" EAST, 7.78 FEET; THENCE NORTH 86°25'35" WEST, 12.54 FEET; THENCE NORTH 26°54'48" EAST, 14.05 FEET; THENCE SOUTH 86°25'35" EAST, 7.10 FEET; THENCE NORTH 04°07'34" EAST, 85.01 FEET; THENCE NORTHERLY, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE EASTERLY AND HAVING A RADIUS OF 269.32 FEET, A CHORD BEARING AND DISTANCE OF NORTH 17°10'11" EAST, 66.95 FEET; THENCE NORTH 62°58'17" WEST, 7.67 FEET; THENCE NORTH 27°01'43" EAST, 13.50 FEET; THENCE SOUTH 62°58'17" EAST, 7.37 FEET; THENCE NORTHEASTERLY, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE SOUTHEASTERLY AND HAVING A RADIUS OF 269.32 FEET, A CHORD BEARING AND DISTANCE OF NORTH 40°35'52" EAST, 124.96 FEET; THENCE IN AN EASTERLY DIRECTION, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE

SOUTHERLY AND HAVING A RADIUS OF 218.86 FEET, A CHORD BEARING AND DISTANCE OF NORTH 70°40'51" EAST, 78.42 FEET; THENCE NORTH 07°54'06" WEST, 7.73 FEET; THENCE NORTH 82°30'13" EAST, 12.97 FEET; THENCE SOUTH 08°38'22" EAST, 7.78 FEET; THENCE IN AN EASTERLY DIRECTION, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE SOUTHERLY AND HAVING A RADIUS OF 218.86 FEET, A CHORD BEARING AND DISTANCE OF SOUTH 81°57'34" EAST, 103.07 FEET; THENCE SOUTH 68°10'11" EAST, 35.68 FEET; THENCE NORTH 21°06'12" EAST, 6.30 FEET; THENCE SOUTH 89°58'47" EAST, 13.15 FEET; THENCE SOUTH 17°18'16" WEST, 11.17 FEET; THENCE IN AN EASTERLY DIRECTION, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE NORTHERLY AND HAVING A RADIUS OF 330.00 FEET, A CHORD BEARING AND DISTANCE OF SOUTH 82°39'52" EAST, 154.40 FEET; THENCE NORTH 06°18'38" WEST, 6.97 FEET; THENCE NORTH 81°43'21" EAST, 13.24 FEET; THENCE SOUTH 07°09'58" EAST, 7.18 FEET; THENCE IN AN EASTERLY DIRECTION, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE NORTHERLY AND HAVING A RADIUS OF 330.00 FEET, A CHORD BEARING AND DISTANCE OF NORTH 70°34'26" EAST, 124.99 FEET; THENCE NORTH 59°39'28" EAST, 43.87 FEET; THENCE NORTH 30°34'05" WEST, 7.81 FEET; THENCE NORTH 04B°11'01" WEST, 3.75 FEET; THENCE NORTH 85°52'37" EAST, 11.95 FEET; THENCE SOUTH 32°12'46" EAST, 6.01 FEET; THENCE IN AN EASTERLY DIRECTION, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE SOUTHERLY AND HAVING A RADIUS OF 172.40 FEET, A CHORD BEARING AND DISTANCE OF NORTH 84°01'52" EAST, 131.27 FEET; THENCE NORTH 18°54'39" EAST, 7.87 FEET; THENCE SOUTH 71°00'38" EAST, 12.69 FEET; THENCE SOUTH 18°51'19" WEST, 7.77 FEET; THENCE IN A SOUTHEASTERLY DIRECTION, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE SOUTHWESTERLY AND HAVING A RADIUS OF 172.40 FEET, A CHORD BEARING AND DISTANCE OF SOUTH 48°12'21" EAST, 124.50 FEET; THENCE NORTH 66°57'59" EAST, 5.83 FEET; THENCE SOUTH 50°53'08" EAST, 11.45 FEET; THENCE SOUTH 38°01'57" WEST, 4.31 FEET; THENCE SOUTH 64°58'06" WEST, 6.99 FEET; THENCE IN A SOUTHERLY DIRECTION, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE WESTERLY AND HAVING A RADIUS OF 172.40 FEET, A CHORD BEARING AND DISTANCE OF SOUTH 20°41'55" EAST, 13.23 FEET; THENCE IN AN EASTERLY DIRECTION, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE SOUTHERLY AND HAVING A RADIUS OF 25.00 FEET, A CHORD BEARING AND DISTANCE OF SOUTH 87°34'49" EAST, 23.65 FEET; THENCE SOUTH 59°37'11" EAST, 41.63 FEET; THENCE IN AN EASTERLY DIRECTION, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE NORTHERLY AND HAVING A RADIUS OF 25.00 FEET, A CHORD BEARING AND DISTANCE OF SOUTH 73°50'37" EAST, 12.06 FEET; THENCE SOUTH 87°47'59" EAST, 18.87 FEET; THENCE IN A SOUTHEASTERLY DIRECTION, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE SOUTHWESTERLY AND HAVING A RADIUS OF 25.00 FEET, A CHORD BEARING AND DISTANCE OF SOUTH 32°40'09" EAST, 41.02 FEET; THENCE SOUTH 22°27'42" WEST, 53.67 FEET TO THE SOUTHERLY BOUNDARY OF LANDS DESCRIBED AS TRACT "C", ACCORDING TO DEED RECORDED IN BOOK 1709, PAGE 669 OF THE OFFICIAL RECORDS OF SAID COUNTY; THENCE THE FOLLOWING (4) COURSES ALONG LAST MENTIONED SOUTHERLY BOUNDARY: COURSE (1) - SOUTH 82°01'11" WEST, 101.67 FEET; COURSE (2) - NORTH 15°22'52" WEST, 34.48 FEET; COURSE (3) - IN A NORTHWESTERLY DIRECTION, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE SOUTHWESTERLY AND HAVING A RADIUS OF 150.03 FEET, A CHORD BEARING AND DISTANCE OF NORTH 55°55'26" WEST, 282.56 FEET; COURSE (4) - IN A WESTERLY DIRECTION, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE NORTHERLY AND HAVING A RADIUS OF 370.14 FEET, A CHORD BEARING AND DISTANCE OF SOUTH 88°30'46" WEST, 409.23 FEET; THENCE IN A SOUTHWESTERLY DIRECTION, ALONG THE ARC OF A CURVE IN SAID SOUTHERLY BOUNDARY OF TRACT "C", THE SAME CURVE ALSO BEING THE EASTERLY BOUNDARY OF AFOREMENTIONED TRACT "B", SAID CURVE

BEING CONCAVE SOUTHEASTERLY AND HAVING A RADIUS OF 197.70 FEET, A CHORD BEARING AND DISTANCE OF SOUTH 51°38'36" WEST, 310.34 FEET; THENCE IN A SOUTHWESTERLY DIRECTION, ALONG THE ARC OF A CURVE IN SAID EASTERLY BOUNDARY OF TRACT "B", SAID CURVE BEING CONCAVE NORTHWESTERLY AND HAVING A RADIUS OF 463.03 FEET, A CHORD BEARING AND DISTANCE OF SOUTH 23°17'09" WEST, 417.59 FEET TO THE POINT OF BEGINNING.

TOGETHER WITH the following described easements:

All privately owned easements including drainage easements, drainage and access easements, promenade easements, and public access easements (but excluding all FP&L/utility easements), as shown on the plat of Promenade Pointe, according to the plat thereof recorded in Map Book 48, pages 102-104, of the public records of St. Johns County, Florida;

and

All privately owned easements including drainage and access easements, public access easements, and promenade easements (but excluding all FP&L/utility easements), as shown on the plat of Promenade Pointe II, according to the plat thereof recorded in Map Book 50, pages 59-60, of the public records of St. Johns County, Florida.

November 7, 2019

Via U.S. Mail and Electronic Mail
(KatieB@hgslaw.com)

Marshall Creek Community Development District
c/o Katie Buchanan, District Counsel
119 South Monroe Street – Suite 300
Tallahassee, Florida 32301

Re: Marshall Creek CDD Landscape Maintenance Obligations for Promenade Easement

Dear Marshall Creek CDD Board Members:

My name is Patricia Luciano and I am a resident on 684 Promenade Pointe Drive, St. Augustine, Florida. I am writing concerning the CDD's breach of obligation under the terms of the 25' Promenade Easement. I am writing this letter on behalf of myself and my neighbors listed in the signatory at the end of the letter.

We are in receipt of Ms. Buchanan's April 17, 2019 "Memorandum" to the CDD board. Upon examination of the terms of the easement, we find the opinion expressed in the Memorandum to be in conflict with the obligations of the CDD as set forth in the easement. We would like to take this opportunity to respond. Thank you in advance for reading this letter in its entirety.

For ease of reference, I am attaching the following items to this letter:

1. Promenade Pointe II Plat with Easements

Specifically, page 2, General Note #6, "25' Promenade easement shown hereon is for Drainage, Irrigation, Landscape and Maintenance".

2. Promenade Pointe I Declarations and Covenants

Specifically, page 2, to the right of the map, "25' Wide Landscaped Promenade Easement".

A. Description

Definitions:

Property is defined as the property subject to the 25' easement; the sloped land behind the Promenade Pt. Dr. residences and the top of the Promenade retaining wall.

Promenade Pointe II represents the first 9 lots on the street.

Promenade Pointe I represents the rest of the lots through the end of the street.

Dominant Estate Holder is the CDD whose rights with respect to the Property were freely assigned by the developer and voluntarily accepted by the CDD.

This Property is unique.

- It is well known in the community
- It is highly visible to all residents who use the CDD Promenade walking path, dine at the club house or view any marketing material for the community.
- It provides an aesthetically pleasing and valuable asset to the golf club's finishing hole, #18.
- Property Owners are not allowed to screen in their pools in order to adhere to the conformity requirements set by the developer. No other Palencia property owners have this restriction.

The attached pdf documents, Promenade Pointe II Plat with Easements and Promenade Pointe I Declarations and Covenants, both describe/reference the 25' easement along the back of the Property and clearly define the landscape and maintenance easement acquired by the CDD.

Promenade Pointe II Document, pg. 2, General Notes #6: "25' Promenade easement shown hereon is for Drainage, Irrigation, Landscape and Maintenance."

Promenade Pointe I Document, pg. 2, to the right of the map: Names that portion of our lots the, "25' Wide Landscaped Promenade Easement".

These documents demonstrate Marshall Creek CDD as the dominant estate holder over the Property and has through its conduct, established a course of performance that it cannot now reverse or refuse. We believe this to be undisputed.

B. Obligation to Maintain

After approximately 18 years of fulfilling their obligations under the duly recorded 25' Promenade Pointe Easement, the CDD board has deliberately decided to violate the terms of the easement, namely to maintain their irrigation, drainage and landscaping. The property is now in a state of disrepair with weeds and overgrowth taking over the entire area. To be clear, the Property owners, who pay real estate taxes on the property, do not benefit from this area. We do not see it, we are told we cannot touch it and any proposed alteration of it would most likely be denied by the POA or any ARB committee.

The CDD has taken action under the privileges and obligations of the duly plat recorded easement.

- They have provided drainage. The CDD is obligated to maintain the drainage system. If the drainage system no longer drains properly, the CDD must fix it.
- They have installed irrigation. The CDD is obligated to maintain the irrigation system. If a pipe bursts, the CDD must fix it or remove the piping. The property owners have no access to, or control over, the irrigation system.
- They have planted and re-planted landscaping. The CDD is obligated to maintain their landscaping. If the plants grow, they must be pruned. If the plants die, they must be replaced or removed. If the pine straw deteriorates, it must be replenished or raked up and hauled away.

The CDD was allowed to place their "equipment", drainage, piping and plants, on our property by virtue of the easement. They must maintain their "equipment" as demanded by the terms of the easement. No person or entity has the right to debase another's private property and that is what the CDD has done.

C. Marshall Creek CDD is Breaching its Easement Obligation and Duty to Maintain

The CDD is not now able to refuse its maintenance obligation, which it has done. The course of dealing for the last eighteen (18) years dictates that the CDD resume its landscape maintenance.

The Palencia Property Owners Association has seemingly agreed with the residents of Promenade by suspending any fines for lack of maintenance. This same argument we present now to the CDD was met with resounding approval by the POA and their counsel.

D. CDD Breach of Obligation is Causing Harm to Property Owners

By virtue of nonperformance of their obligations under the easement, the CDD has caused an unhealthy and unsafe environment for Property Owners. Further, the CDD's failure to perform its maintenance is harming the aesthetic appearance of the community. Specifically, their violation of the terms of the easement has:

- Created a private nuisance.
- Created a habitat for wild animals and poisonous snakes in the Property.
- Caused the Property Owners to be inundated with insects, the likes of which we have not seen before.
- Endangered Property Owners with being hit by heavy palm fronds falling from 25-30 feet up. Property Owners often cite to hazards because of all the debris falling off the trees.
- Interfered with the Property Owners' use and enjoyment of their parcels.
- Placed a strain on Property Owners' pool's mechanicals by all of the palm debris dropping from the untrimmed trees and weed pollen blowing into the pools.
- Created a detrimental impact on a community amenity (i.e. the Promenade Walkway)

Note: Per the covenants on the Promenade Pointe lots affected by the easement, Property Owners are not allowed to screen in their pools. No other Palencia homeowners have this restriction. Because the easement requires the CDD to maintain their irrigation, drainage and landscaping, the covenant was acceptable, if not ideal. Since violating the terms of the easement, the debris from these untrimmed palms are causing staining on patios and pool surfaces, in addition to the aforementioned strain on equipment.

This covenant and the easement were put into place to insure a certain aesthetic for the enjoyment of the community using the promenade walkway and for the Palencia Club.

The original developer certainly understood the need for uniformity on Promenade Pointe as those parcels, as constructed would be highly visible for the entire community. Palencia markets the community with photographs and video of the lake and the Property. By violating the terms of the easement requiring the CDD to maintain their landscaping, the CDD has ruined the uniformity that the original developer required. The CDD was maintaining this uniformity for approximately 18 years. This hasty and unexpected cessation of maintenance is not historically supported and certainly not equitable considering the long history of maintenance by the CDD and their obligations under the easement.

E. Request for Relief

We respectfully request the CDD to recommence it's obligation to maintain the Property as it has done so in the past and is required to do under the terms of the easement.

Please accept this letter as notification that If the CDD does not remedy their failures by starting to clean up the area within 30 days, we may individually spray all the vegetation on our property within the easement to eliminate this unhealthy habitat and protect our families and our property. In so doing, the plantings owned by the CDD may be killed. It is such a mess out there that selective spraying would be unrealistic. Such action on our part in no way changes the easement or releases the CDD from their duty and obligations under the easement.

Thank you for your attention to this matter.

Very truly yours,

Patricia Luciano

Lucas and Elizabeth Waring

684 Promenade Pointe Drive

736 Promenade Pointe Drive

Promenade Pointe II

MAP BOOK 50 PAGE 59
SHEET 1 OF 2 SHEETS

BEING A REPLAT OF A PORTION OF TRACT "B", PROMENADE POINTE, ACCORDING TO PLAT THEREOF RECORDED IN BOOK 48, PAGES 102 THROUGH 104 OF THE PUBLIC RECORDS OF ST. JOHNS COUNTY, FLORIDA AND A PORTION OF SECTION 53, TOWNSHIP 5 SOUTH, RANGE 29 EAST, SAID COUNTY AND STATE

CAPTION:

A PORTION OF TRACT "B", PROMENADE POINTE, ACCORDING TO PLAT THEREOF RECORDED IN BOOK 48, PAGES 102 THROUGH 104 OF THE PUBLIC RECORDS OF ST. JOHNS COUNTY, FLORIDA AND A PORTION OF SECTION 53, TOWNSHIP 5 SOUTH, RANGE 29 EAST, SAID COUNTY AND STATE AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: FOR THE POINT OF BEGINNING COMMENCE AT THE MOST SOUTHERLY CORNER OF LOT 1, SAID PROMENADE POINTE; THENCE IN A SOUTHWESTERLY DIRECTION, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE SOUTHEASTERLY AND HAVING A RADIUS OF 269.32 FEET, A CHORD BEARING AND DISTANCE OF SOUTH 43°18'01" WEST, 100.12 FEET; THENCE SOUTH 31°02'44" WEST, 14.50 FEET TO A POINT OF CURVATURE; THENCE IN A SOUTHWESTERLY DIRECTION, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE SOUTHEASTERLY AND HAVING A RADIUS OF 269.32 FEET, A CHORD BEARING AND DISTANCE OF SOUTH 28°25'19" WEST, 10.16 FEET; THENCE NORTH 62°58'17" WEST, 9.00 FEET; THENCE SOUTH 25°49'32" WEST, 14.24 FEET; THENCE SOUTH 62°58'17" EAST, 9.00 FEET; THENCE IN A SOUTHERLY DIRECTION, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE EASTERLY AND HAVING A RADIUS OF 269.32 FEET, A CHORD BEARING AND DISTANCE OF SOUTH 17°10'11" WEST, 66.95 FEET; THENCE SOUTH 04°07'34" WEST, 83.48 FEET; THENCE NORTH 86°25'35" WEST, 8.20 FEET; THENCE SOUTH 24°38'03" WEST, 15.45 FEET; THENCE SOUTH 86°25'35" EAST, 13.61 FEET; THENCE SOUTH 04°07'34" WEST, 7.78 FEET TO A POINT OF CURVATURE; THENCE IN A SOUTHERLY DIRECTION, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE WESTERLY AND HAVING A RADIUS OF 365.00 FEET, A CHORD BEARING AND DISTANCE OF SOUTH 08°13'37" WEST, 52.20 FEET; THENCE SOUTH 13°28'03" WEST, 14.52 FEET TO A POINT OF CURVATURE; THENCE IN A SOUTHERLY DIRECTION, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE WESTERLY AND HAVING A RADIUS OF 365.00 FEET, A CHORD BEARING AND DISTANCE OF SOUTH 20°51'22" WEST, 79.46 FEET; THENCE NORTH 62°02'54" WEST, 9.00 FEET; THENCE SOUTH 28°14'37" WEST, 14.51 FEET; THENCE SOUTH 62°02'54" EAST, 9.00 FEET; THENCE IN A SOUTHWESTERLY DIRECTION, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE NORTHWESTERLY AND HAVING A RADIUS OF 365.00 FEET, A CHORD BEARING AND DISTANCE OF SOUTH 32°17'39" WEST, 37.09 FEET; THENCE SOUTH 35°12'22" WEST, 110.70 FEET; THENCE NORTH 54°45'57" WEST, 9.00 FEET; THENCE SOUTH 35°12'22" WEST, 14.86 FEET; THENCE SOUTH 54°45'57" EAST, 9.00 FEET; THENCE SOUTH 35°12'22" WEST, 7.77 FEET TO A POINT OF CURVATURE; THENCE IN A SOUTHWESTERLY DIRECTION, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE SOUTHEASTERLY AND HAVING A RADIUS OF 101.44 FEET, A CHORD BEARING AND DISTANCE OF SOUTH 24°33'50" WEST, 50.41 FEET; THENCE NORTH 82°30'14" WEST, 25.48 FEET; THENCE IN A WESTERLY DIRECTION, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE NORTHERLY AND HAVING A RADIUS OF 341.60 FEET, A CHORD BEARING AND DISTANCE OF NORTH 73°33'23" WEST, 152.90 FEET TO THE EASTERLY RIGHT-OF-WAY LINE OF PROMENADE POINTE DRIVE, A 52-FOOT RIGHT-OF-WAY AS NOW ESTABLISHED, ACCORDING TO PLAT THEREOF RECORDED IN MAP BOOK 48, PAGES 102 THROUGH 104 OF THE PUBLIC RECORDS OF SAID COUNTY; THENCE THE FOLLOWING (4) COURSES ALONG SAID EASTERLY RIGHT-OF-WAY LINE: COURSE (1) - NORTH 00°00'00" EAST, 68.44 FEET TO A POINT OF CURVATURE; COURSE (2) - IN A NORTHERLY DIRECTION, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE EASTERLY AND HAVING A RADIUS OF 538.38 FEET, A CHORD BEARING AND DISTANCE OF NORTH 15°33'32" EAST, 288.82 FEET TO THE POINT OF TANGENCY OF SAID CURVE; COURSE (3) - NORTH 31°07'04" EAST, 488.86 FEET TO A POINT OF CURVATURE; COURSE (4) - IN A NORTHEASTERLY DIRECTION, ALONG THE ARC OF A CURVE, SAID CURVE BEING CONCAVE SOUTHEASTERLY AND HAVING A RADIUS OF 140.00 FEET, A CHORD BEARING AND DISTANCE OF NORTH 39°51'41" EAST, 42.56 FEET TO A WESTERLY BOUNDARY LINE OF SAID PROMENADE POINTE; THENCE SOUTH 22°02'01" EAST, ALONG SAID WESTERLY BOUNDARY LINE, 247.13 FEET TO THE POINT OF BEGINNING.

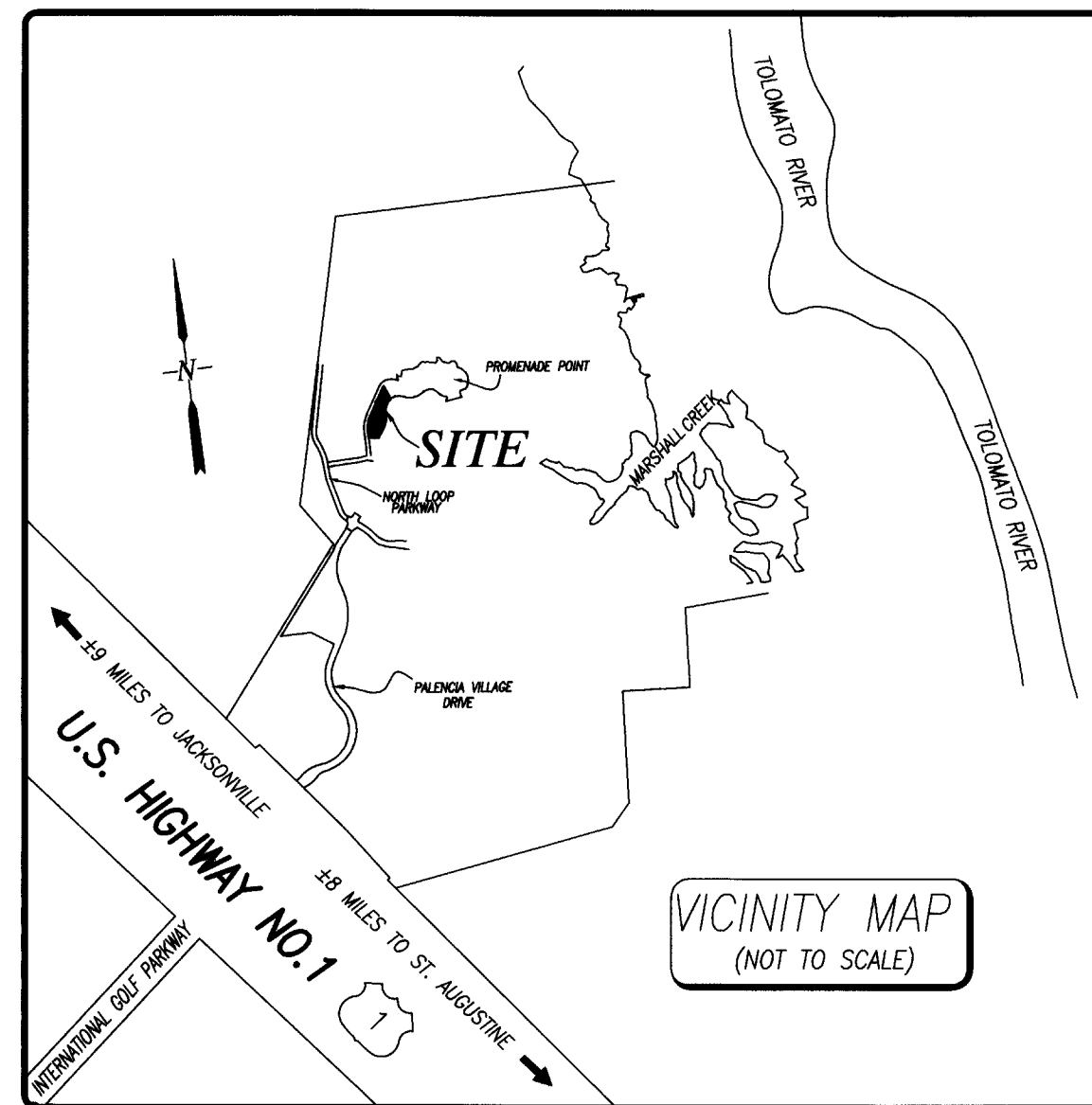
THE LAND THUS DESCRIBED CONTAINS 4.07 ACRES, MORE OR LESS.

ADOPTION AND DEDICATION:

THIS IS TO CERTIFY THAT PROMENADE DEVELOPMENT, LLC, A FLORIDA LIMITED LIABILITY COMPANY, AND PROMENADE HOMES, LLC, A FLORIDA LIMITED LIABILITY COMPANY, ARE THE LAWFUL OWNERS IN FEE SIMPLE OF THE LANDS DESCRIBED IN THE CAPTION HEREON KNOWN AS PROMENADE POINTE II, HAVING CAUSED THE SAME TO BE SURVEYED AND SUBDIVIDED. THIS PLAT BEING MADE IN ACCORDANCE WITH SAID SURVEY IS HEREBY ADOPTED AS A TRUE AND CORRECT PLAT OF THOSE LANDS. ANY EASEMENTS FOR DRAINAGE, ACCESS AND UTILITIES, PROMENADE EASEMENTS, PRIVATE ACCESS EASEMENTS AND NON-ACCESS EASEMENTS, SHOWN ON THIS PLAT, SHALL REMAIN PRIVATELY OWNED AND THE SOLE AND EXCLUSIVE PROPERTY OF THE OWNER, ITS SUCCESSORS AND ASSIGNS EXCEPT AS HEREINAFTER PROVIDED. NO PART OF SAID LANDS IS DEDICATED TO THE COUNTY OF ST. JOHNS OR THE PUBLIC, EXCEPT AS OTHERWISE EXPRESSLY STATED HEREIN OR SHOWN ON THE PLAT. OWNER, ITS SUCCESSORS AND ASSIGNS, SHALL HAVE THE RIGHT OF INGRESS AND EGRESS OVER ALL EASEMENTS DESIGNATED ON THIS PLAT FOR THE PURPOSE OF CONSTRUCTING OR MAINTAINING ANY UTILITIES, DRAINAGE FACILITIES, PONDS, DITCHES, OR OTHERWISE, EXCEPT AS HEREINAFTER PROVIDED.

THE UNDERSIGNED OWNER, ITS SUCCESSORS AND ASSIGNS, HEREBY RESERVES AND SHALL HAVE THE SOLE AND ABSOLUTE RIGHT AT ANY TIME TO CONVEY TO ANY RESPONSIBLE PROPERTY OWNER ASSOCIATION OR COMMUNITY DEVELOPMENT DISTRICT APPROVED FOR THE CAPTIONED PROPERTY ALL OR ANY PART OF THE LANDS ON THIS PLAT DESIGNATED AS EASEMENTS FOR DRAINAGE, ACCESS OR UTILITIES. THE UNDERSIGNED OWNER HEREBY RESERVES FOR ITSELF AND ITS SUCCESSORS AND ASSIGNS, THE SOLE AND ABSOLUTE RIGHT TO GRANT UTILITY PROVIDERS EASEMENTS FOR THE INSTALLATION AND MAINTENANCE (INCLUDING INGRESS AND EGRESS) OF UTILITY IMPROVEMENTS THAT ARE NECESSARY OR BENEFICIAL TO THE FUTURE OWNER OF THE LAND DESCRIBED HEREIN OR TO THE OWNER OF ADJACENT LANDS.

THOSE EASEMENTS DESIGNATED AS "FP&L/UTILITY EASEMENTS" SHALL BE GRANTED TO FLORIDA POWER & LIGHT COMPANY, ITS SUCCESSORS AND ASSIGNS, BY SEPARATE WRITTEN INSTRUMENT, FOR ITS NON- EXCLUSIVE USE IN CONJUNCTION WITH ITS UNDERGROUND ELECTRICAL SYSTEM. ADDITIONAL UTILITY EASEMENTS MAY BE GRANTED TO FLORIDA POWER AND LIGHT COMPANY OVER ADDITIONAL PORTIONS OF THE PLAT AS NEEDED. THE RIGHTS RESERVED HEREBY FOR THE GRANT OF UTILITY EASEMENTS SHALL INCLUDE EASEMENTS FOR THE CONSTRUCTION, INSTALLATION, MAINTENANCE AND OPERATION OF CABLE TELEVISION SERVICES TO THE EXTENT REQUIRED BY AND IN A MANNER AND SUBJECT TO THE PROVISIONS OF SECTION 177.091(28) OF THE CURRENT FLORIDA STATUTES; PROVIDED, HOWEVER, TO THE EXTENT ALLOWABLE BY SAID SECTION 177.091 (28), ONLY CABLE TELEVISION SERVICE PROVIDERS SPECIFICALLY AUTHORIZED BY OWNER TO SERVE THE LANDS SHOWN ON THE PLAT SHALL HAVE THE BENEFIT OF SAID CABLE TELEVISION SERVICE EASEMENTS. OWNER HEREBY RESERVES AND SHALL HAVE THE SOLE AND ABSOLUTE RIGHT, WITH THE CONSENT OF THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, OR THE GOVERNING BODY OF ANY MUNICIPALITY HAVING JURISDICTION OVER THE LANDS SHOWN ON THIS PLAT, TO DEDICATE TO A PUBLIC ENTITY ANY EASEMENTS WHICH HAVE NOT ALREADY BEEN CONVEYED TO A PROPERTY OWNER ASSOCIATION OR COMMUNITY DEVELOPMENT DISTRICT (PROVIDED SUCH PUBLIC ENTITY FORMALLY ACCEPTS SUCH DEDICATION).



CERTIFICATE OF APPROVAL AND ACCEPTANCE BOARD OF COUNTY COMMISSIONERS

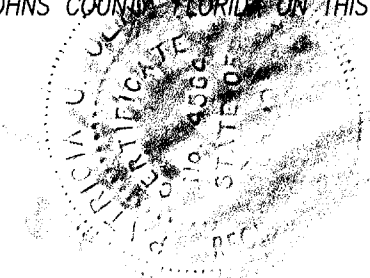
THIS IS TO CERTIFY THAT THIS PLAT HAS BEEN EXAMINED AND APPROVED AND ACCEPTED BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA THIS 8th DAY OF June, 2004. THIS ACCEPTANCE OF DEDICATED AREAS, IF ANY, SHALL NOT BE DEEMED AS REQUIRING CONSTRUCTION OR MAINTENANCE BY THE COUNTY OF SAID AREAS.

[Signature]
CHAIR, BOARD OF COUNTY COMMISSIONERS

CERTIFICATE OF PLAT REVIEW

THIS IS TO CERTIFY THAT THIS PLAT HAS BEEN REVIEWED FOR CONFORMITY TO FLORIDA STATUTES CHAPTER 177 BY THE OFFICE OF COUNTY SURVEYORS FOR ST. JOHNS COUNTY, FLORIDA ON THIS 10th DAY OF JUNE, 2004.

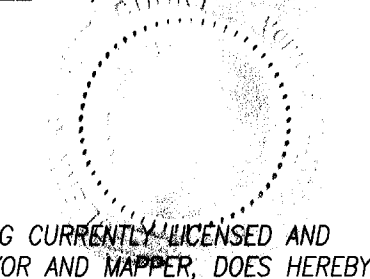
[Signature]
GAIL OLIVER, P.S.M., COUNTY SURVEYOR
PROFESSIONAL SURVEYOR AND MAPPER
LICENSE NUMBER 4564



CLERK'S CERTIFICATE:

THIS IS TO CERTIFY THAT THIS PLAT HAS BEEN EXAMINED AND APPROVED AND THAT IT COMPLIES IN FORM WITH THE REQUIREMENTS OF CHAPTER 177 OF THE CURRENT FLORIDA STATUTES, AND IS RECORDED IN MAP BOOK 50, PAGES 59 THRU 60 OF THE PUBLIC RECORDS OF ST. JOHNS COUNTY, FLORIDA ON THIS 11 DAY OF JUNE, A.D., 2004.

[Signature]
CLERK OF THE CIRCUIT COURT



SURVEYOR'S CERTIFICATE:

KNOW ALL MEN BY THESE PRESENTS, THAT THE UNDERSIGNED, BEING CURRENTLY LICENSED AND REGISTERED BY THE STATE OF FLORIDA AS A PROFESSIONAL SURVEYOR AND MAPPER, DOES HEREBY CERTIFY THAT THE ABOVE PLAT WAS MADE UNDER THE UNDERSIGNED'S RESPONSIBLE DIRECTION AND SUPERVISION, AND THAT THE PLAT COMPLIES WITH THE REQUIREMENTS OF CHAPTER 177, PART 1, PLATTING, OF THE CURRENT FLORIDA STATUTES.

CERTIFIED THIS 26th DAY OF May, 2004

[Signature]
CHARLES ROBERT LEE, PROFESSIONAL SURVEYOR & MAPPER
FLORIDA REGISTRATION NO. 5618
PRIVETT & ASSOC. OF FLA., INC.
2732 TOWNSEND BOULEVARD
JACKSONVILLE, FLORIDA, 32211
(904) 743-7658 LB# 4622

PRIVETT & ASSOC.
OF FLORIDA, INC.
SURVEYORS AND LAND PLANNERS
2732 TOWNSEND BOULEVARD
JACKSONVILLE, FLORIDA 32211
(904) 743-7658 LB# 4622

IN WITNESS WHEREOF THE ABOVE NAMED PROMENADE DEVELOPMENT, LLC, A FLORIDA LIMITED LIABILITY COMPANY, HAS CAUSED THESE PRESENTS TO BE EXECUTED THIS 1st DAY OF JUNE, 2004.

PROMENADE DEVELOPMENT, LLC, a Florida limited liability company

By: *[Signature]*
Robert L. Johnson,
Member and Vice-President

[Signature]
Witness
[Signature]
Witness

STATE OF FLORIDA, COUNTY OF DUVAL

The foregoing instrument was acknowledged before me this 1st day of June, 2004, by Robert L. Johnson, member and vice-president of PROMENADE DEVELOPMENT, LLC, a Florida limited liability company, on behalf of the limited liability company. He is personally known to me or has produced a Florida driver's license as identification.

[Signature]
NOTARY PUBLIC STATE OF FLORIDA AT LARGE
[Signature]
NOTARY (PLEASE PRINT)

[Signature]
Commission number
DDO88795
2/3/06
My Commission Expires: February 03, 2006

PROMENADE HOMES, LLC, a Florida limited liability company

By: *[Signature]*
Robert L. Johnson,
Member and Vice-President

[Signature]
Witness
[Signature]
Witness

STATE OF FLORIDA, COUNTY OF DUVAL

The foregoing instrument was acknowledged before me this 1st day of June, 2004, by Robert L. Johnson, member and vice-president of PROMENADE HOMES, LLC, a Florida limited liability company, on behalf of the limited liability company. He is personally known to me or has produced a Florida driver's license as identification.

[Signature]
NOTARY PUBLIC STATE OF FLORIDA AT LARGE
[Signature]
NOTARY (PLEASE PRINT)

[Signature]
Commission number
DDO88795
2/3/06
My Commission Expires: February 03, 2006

CERTIFICATE OF APPROVAL- COUNTY ATTORNEY

THIS IS TO CERTIFY THAT THIS PLAT HAS BEEN EXAMINED AND APPROVED BY THE OFFICE OF THE ST. JOHNS COUNTY ATTORNEY ON THIS 4th DAY OF June, 2004.

[Signature]
OFFICE OF THE COUNTY ATTORNEY

CERTIFICATE OF APPROVAL- PLANNING AND ZONING DEPARTMENT

THIS IS TO CERTIFY THAT THIS PLAT HAS BEEN EXAMINED AND APPROVED BY THE COUNTY PLANNING AND ZONING DEPARTMENT FOR ST. JOHNS COUNTY THIS 10 DAY OF June, 2004.

[Signature]
DIRECTOR OF PLANNING AND ZONING

Promenade Pointe II

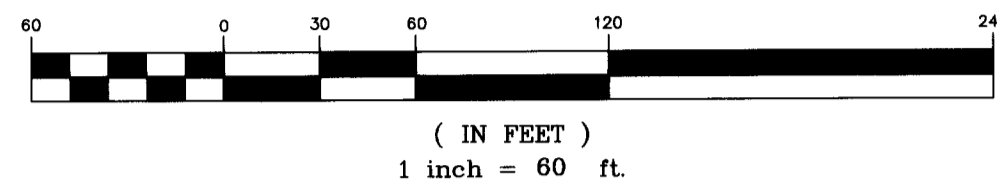
BEING A REPLAT OF A PORTION OF TRACT "B", PROMENADE POINTE, ACCORDING TO PLAT THEREOF RECORDED IN BOOK 48, PAGES 102 THROUGH 104 OF THE PUBLIC RECORDS OF ST. JOHNS COUNTY, FLORIDA AND A PORTION OF SECTION 53, TOWNSHIP 5 SOUTH, RANGE 29 EAST, SAID COUNTY AND STATE

THE INTENDED USE OF THESE COORDINATES IS FOR ST. JOHNS COUNTY GIS BASE MAPPING PURPOSES ONLY AND ARE BASED ON PUBLISHED DATA FOR THE FOLLOWING NATIONAL GEODETIC CONTROL MONUMENTS. (DURBIN 2 - NATIONAL GEODETIC SURVEY PID # BC0581) (STAUPORT - NATIONAL GEODETIC SURVEY PID # AQ2652)

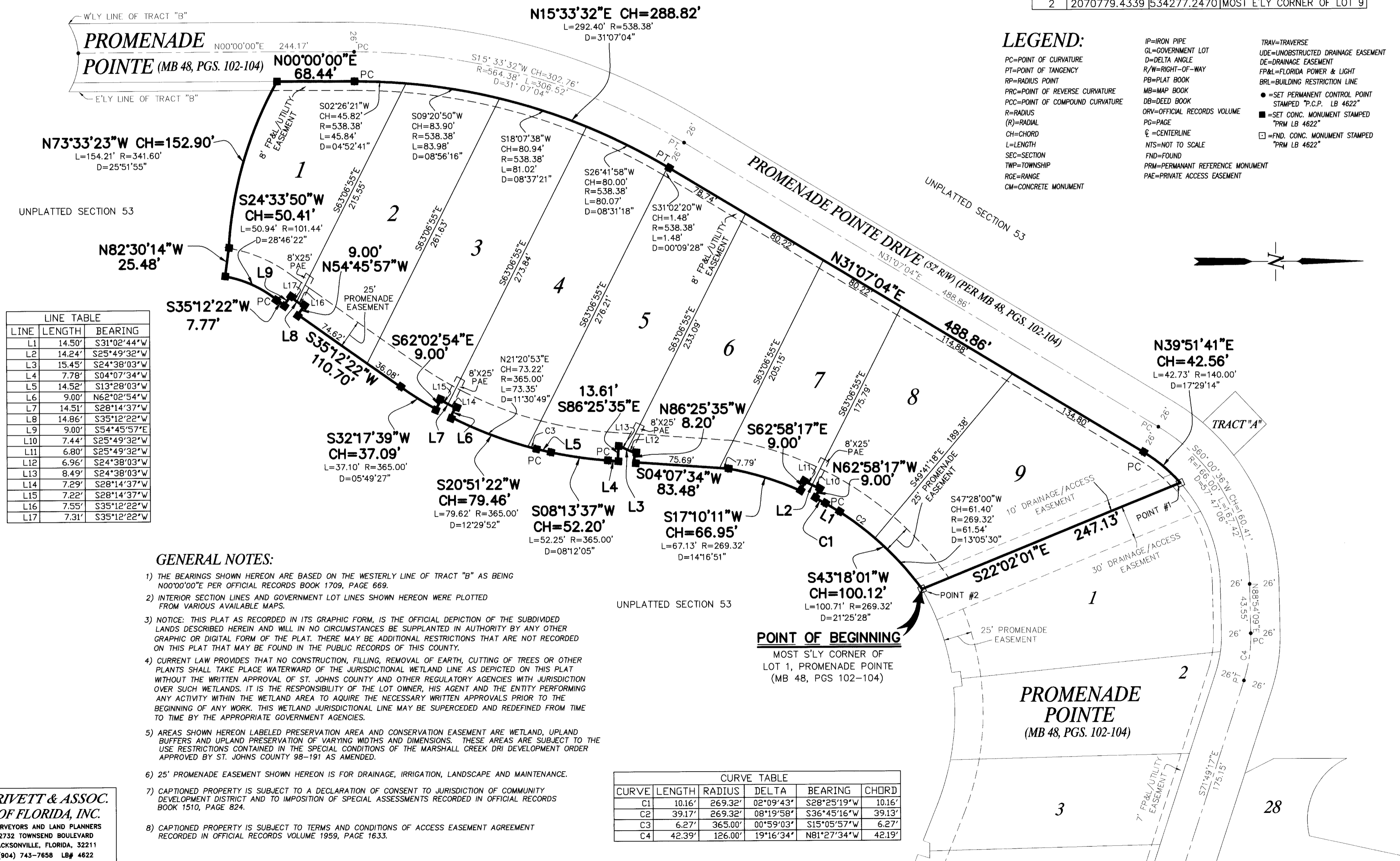
COORDINATES ARE BASED ON NORTH AMERICAN DATUM 1983/90 - STATE PLANE COORDINATES - FLORIDA EAST ZONE - U.S. FEET

| POINT | NORTHING | EASTING | DESCRIPTION |
|-------|--------------|-------------|---------------------------|
| 1 | 2071008.5145 | 534184.5361 | MOST N'LY CORNER OF LOT 9 |
| 2 | 2070779.4339 | 534277.2470 | MOST E'LY CORNER OF LOT 9 |

GRAPHIC SCALE



UNPLATTED SECTION 53



LEGEND:

- PC=POINT OF CURVATURE
- PT=POINT OF TANGENCY
- RP=RADIUS POINT
- PRC=POINT OF REVERSE CURVATURE
- PCC=POINT OF COMPOUND CURVATURE
- R=RADIUS
- (R)=RADIAL
- CH=CHORD
- L=LENGTH
- SEC=SECTION
- TWP=TOWNSHIP
- RGE=RANGE
- CM=CONCRETE MONUMENT
- IP=IRON PIPE
- GL=GOVERNMENT LOT
- D=DELTA ANGLE
- R/W=RIGHT-OF-WAY
- PB=PLAT BOOK
- MB=MAP BOOK
- DB=DEED BOOK
- ORV=OFFICIAL RECORDS VOLUME
- PG=PAGE
- CL=CENTERLINE
- NTS=NOT TO SCALE
- FND=FOUND
- PRM=PERMANENT REFERENCE MONUMENT
- PAE=PRIVATE ACCESS EASEMENT
- TRAV=TRAVERSE
- UDE=UNOBSTRUCTED DRAINAGE EASEMENT
- DE=DRAINAGE EASEMENT
- FP&L=FLORIDA POWER & LIGHT
- BRL=BUILDING RESTRICTION LINE
- =SET PERMANENT CONTROL POINT STAMPED "P.C.P. LB 4622"
- =SET CONC. MONUMENT STAMPED "PRM LB 4622"
- =FND. CONC. MONUMENT STAMPED "PRM LB 4622"

| LINE | LENGTH | BEARING |
|------|--------|-------------|
| L1 | 14.50' | S31°02'44"W |
| L2 | 14.24' | S25°49'32"W |
| L3 | 15.45' | S24°38'03"W |
| L4 | 7.78' | S04°07'34"W |
| L5 | 14.52' | S13°28'03"W |
| L6 | 9.00' | N62°02'54"W |
| L7 | 14.51' | S28°14'37"W |
| L8 | 14.86' | S35°12'22"W |
| L9 | 9.00' | S54°45'57"E |
| L10 | 7.44' | S25°49'32"W |
| L11 | 6.80' | S25°49'32"W |
| L12 | 6.96' | S24°38'03"W |
| L13 | 8.49' | S24°38'03"W |
| L14 | 7.29' | S28°14'37"W |
| L15 | 7.22' | S28°14'37"W |
| L16 | 7.55' | S35°12'22"W |
| L17 | 7.31' | S35°12'22"W |

GENERAL NOTES:

- THE BEARINGS SHOWN HEREON ARE BASED ON THE WESTERLY LINE OF TRACT "B" AS BEING N00°00'00"E PER OFFICIAL RECORDS BOOK 1709, PAGE 669.
- INTERIOR SECTION LINES AND GOVERNMENT LOT LINES SHOWN HEREON WERE PLOTTED FROM VARIOUS AVAILABLE MAPS.
- NOTICE: THIS PLAT AS RECORDED IN ITS GRAPHIC FORM, IS THE OFFICIAL DEPICTION OF THE SUBDIVIDED LANDS DESCRIBED HEREIN AND WILL IN NO CIRCUMSTANCES BE SUPPLANTED IN AUTHORITY BY ANY OTHER GRAPHIC OR DIGITAL FORM OF THE PLAT. THERE MAY BE ADDITIONAL RESTRICTIONS THAT ARE NOT RECORDED ON THIS PLAT THAT MAY BE FOUND IN THE PUBLIC RECORDS OF THIS COUNTY.
- CURRENT LAW PROVIDES THAT NO CONSTRUCTION, FILLING, REMOVAL OF EARTH, CUTTING OF TREES OR OTHER PLANTS SHALL TAKE PLACE WATERWARD OF THE JURISDICTIONAL WETLAND LINE AS DEPICTED ON THIS PLAT WITHOUT THE WRITTEN APPROVAL OF ST. JOHNS COUNTY AND OTHER REGULATORY AGENCIES WITH JURISDICTION OVER SUCH WETLANDS. IT IS THE RESPONSIBILITY OF THE LOT OWNER, HIS AGENT AND THE ENTITY PERFORMING ANY ACTIVITY WITHIN THE WETLAND AREA TO ACQUIRE THE NECESSARY WRITTEN APPROVALS PRIOR TO THE BEGINNING OF ANY WORK. THIS WETLAND JURISDICTIONAL LINE MAY BE SUPERCEDED AND REDEFINED FROM TIME TO TIME BY THE APPROPRIATE GOVERNMENT AGENCIES.
- AREAS SHOWN HEREON LABELED PRESERVATION AREA AND CONSERVATION EASEMENT ARE WETLAND, UPLAND BUFFERS AND UPLAND PRESERVATION OF VARYING WIDTHS AND DIMENSIONS. THESE AREAS ARE SUBJECT TO THE USE RESTRICTIONS CONTAINED IN THE SPECIAL CONDITIONS OF THE MARSHALL CREEK DRI DEVELOPMENT ORDER APPROVED BY ST. JOHNS COUNTY 98-191 AS AMENDED.
- 25' PROMENADE EASEMENT SHOWN HEREON IS FOR DRAINAGE, IRRIGATION, LANDSCAPE AND MAINTENANCE.
- CAPTIONED PROPERTY IS SUBJECT TO A DECLARATION OF CONSENT TO JURISDICTION OF COMMUNITY DEVELOPMENT DISTRICT AND TO IMPOSITION OF SPECIAL ASSESSMENTS RECORDED IN OFFICIAL RECORDS BOOK 1510, PAGE 824.
- CAPTIONED PROPERTY IS SUBJECT TO TERMS AND CONDITIONS OF ACCESS EASEMENT AGREEMENT RECORDED IN OFFICIAL RECORDS VOLUME 1959, PAGE 1633.

| CURVE | LENGTH | RADIUS | DELTA | BEARING | CHORD |
|-------|--------|---------|-----------|-------------|--------|
| C1 | 10.16' | 269.32' | 02°09'43" | S28°25'19"W | 10.16' |
| C2 | 39.17' | 269.32' | 08°19'58" | S36°45'16"W | 39.13' |
| C3 | 6.27' | 365.00' | 00°59'03" | S15°05'57"W | 6.27' |
| C4 | 42.39' | 126.00' | 19°16'34" | N81°27'34"W | 42.19' |

PRIVETT & ASSOC.
OF FLORIDA, INC.
SURVEYORS AND LAND PLANNERS
2732 TOWNSEND BOULEVARD
JACKSONVILLE, FLORIDA, 32211
(904) 743-7658 LB# 4622

MV-2 Phase I - Lots 1-28

NOTES:

1. NO SCREENED SWIMMING POOL ENCLOSURES ARE PERMITTED ON LOTS #1-14

2. LOTS #1-#14 SCREEN PORCHES ARE ONLY PERMITTED ON THE REAR ELEVATION OF THE HOUSE UNDER ROOF FACING THE REAR LOT LINE, PROVIDED THEY DO NOT COVER MORE THAN 40% OF REAR ELEVATION.

3. ALL FENCES AND GATES SHALL BE IN ACCORDANCE WITH THE APPROVED GUIDELINES FOR THIS COMMUNITY. MAILBOXES SHALL BE BY STREETSCAPE PRODUCTS, STYLE M-3, 2-3/8" FLUTED POST, CONTEMPORARY BASE, PINEAPPLE FINIAL, DEC. SCROLL W/BRASS #'S BOTH SIDES.

4. ALL ROOFS MUST BE CONCRETE TILE, WITH A MINIMUM 16" OVERHANG. MAXIMUM ROOF HEIGHT IS 40'. SEE TABLE SHOWN ON THIS SHEET.

5. ALL DRIVEWAYS MUST BE BRICK/CONCRETE PAVERS.

6. APPROPRIATE LANDSCAPING IS REQUIRED AND SHOULD CONSTITUTE 3% OF THE CONSTRUCTION BUDGET OR MORE.

7. ALL HOMES ARE DESIGNED TO USE NATURAL GAS AS REQUIRED IN THE OVERALL CONVENANTS AND RESTRICTIONS FOR PALENCIA.

8. ALL SITE PLANS AND ELEVATIONS SHALL BE SUBMITTED TO PROMENADE DEVELOPMENT, LLC, THEN THE PALENCIA PROPERTY OWNER'S ASSOCIATION ARCHITECTURAL BOARD FOR APPROVAL.

9. ALL HOMEOWNERS SHALL IRRIGATE AND MAINTAIN YARDS TO BACK OF CURB AND/OR TO THE NORMAL WATER LEVEL IF LAKEFRONT.

10. ALL LOTS SHALL HAVE A 25' FRONT COURTYARD SETBACK, FOR WALLS THAT ARE NOT ABOVE SOLID ROOF OR LIVABLE.

11. ALL HOMES SHALL HAVE A MINIMUM OF 3,000 SF OF AIR CONDITIONED LIVING AREAS.

12. ALL SIDEWALKS SHALL CONFORM TO PALENCIA STANDARDS. SEE PALENCIA STANDARD SIDEWALK DETAIL FOR FINISH INFORMATION.

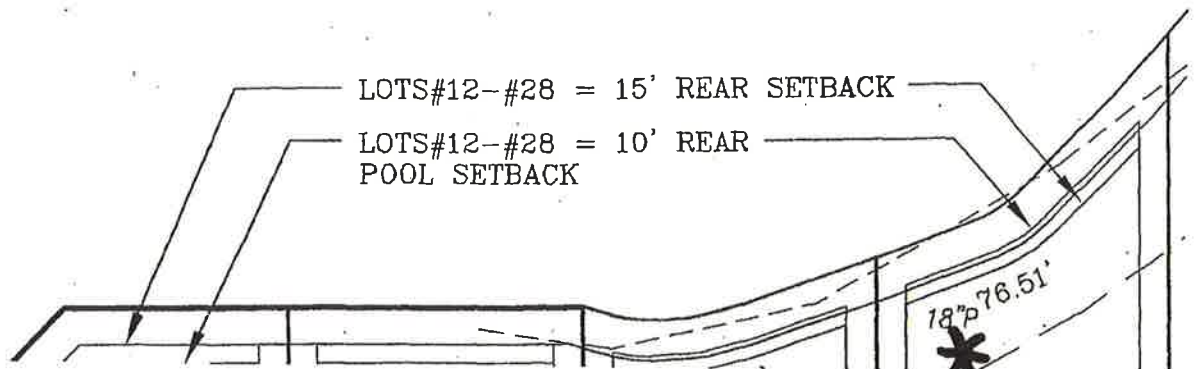
13. 'FF' EQUALS FINISHED FLOOR ELEVATION OF RESIDENCE; 'G' EQUALS MINIMUM GARAGE ELEVATION.

14. EXISTING PALMS ON LOTS #15 TO #28 MAY BE RELOCATED BY THE HOMEOWNER AND SHALL REMAIN NEAR TOP OF SLOPE. THE SLOPE MAY BE MODIFIED TO CREATE ADDITIONAL BUILDABLE AREA.

15. SEE TYPICAL REAR FENCING GUIDELINES FOR ADDITIONAL REQUIREMENTS.

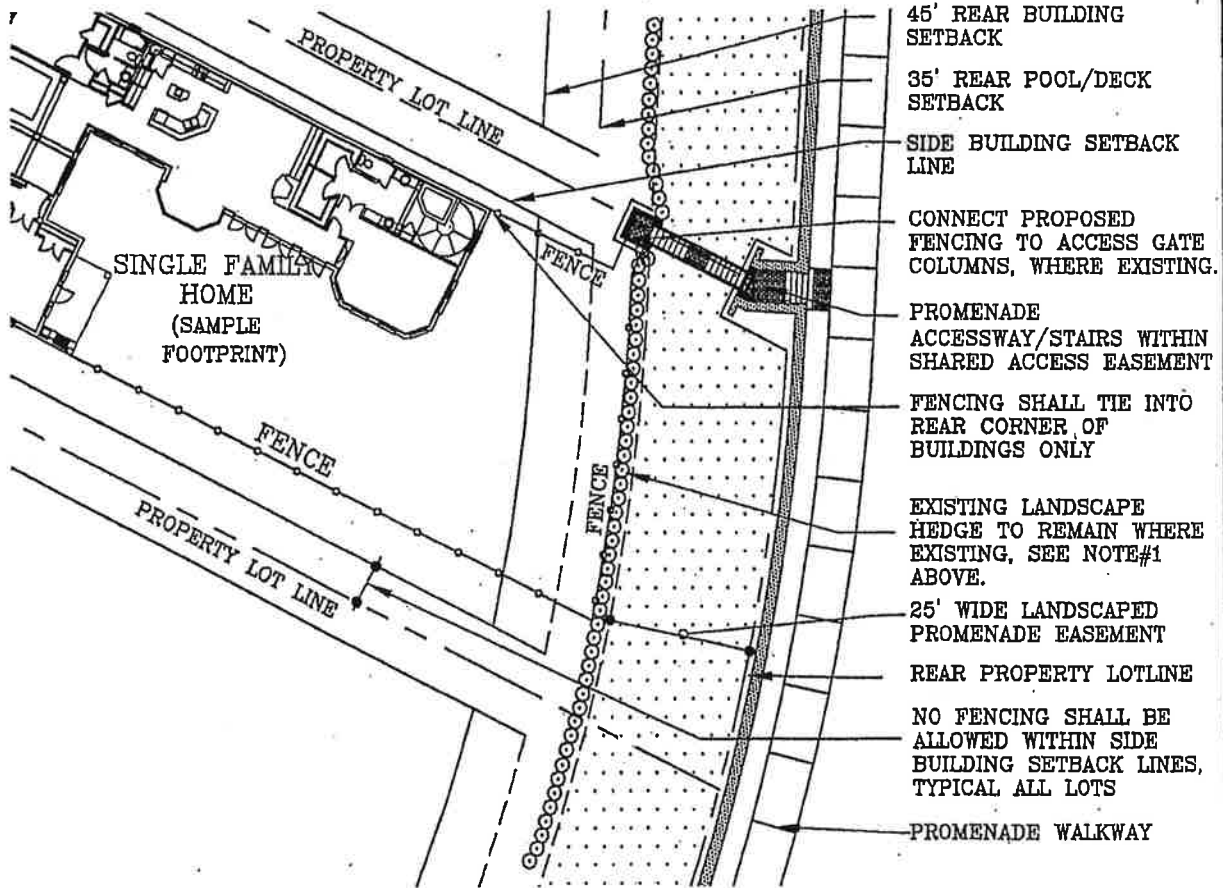
16. ON LOTS #15 TO #28 ONLY, SWIMMING POOLS ARE ALLOWED ON THE EXISTING SLOPE DOWN TO THE POOL SETBACK LINE. RETAINING WALLS THAT MAY BE NEEDED SHALL NOT BE OVER 6FT. HT. EACH AND STAGGERED A MIN. OF 15FT. O.C. ALL RETAINING WALLS SHALL MATCH THE EXISTING SEGMENTAL RETAINING WALL AT PROMENADE POINTE IN DESIGN & COLOR. LANDSCAPING SHALL BE PROVIDED THAT WILL COVER A MIN. OF 4FT OF WALLS AT INSTALLATION AND ALL WALLS WITHIN ONE YEAR OF INSTALLATION -- (SEE SKETCHES).

PROMENADE POINTE (MV-2)
SAMPLE RETAINING WALL ELE
NOT TO SCALE



NOTES:

- 1) HOMEOWNER SHALL BE REQUIRED TO REPAIR/REPLACE ANY EXISTING LANDSCAPE HEDGE OR OTHER PLANTS THAT MAY BE DAMAGED DURING FENCE INSTALLATION.
- 2) THE HOMEOWNER SHALL INSTALL ADDITIONAL LANDSCAPING AS MAY BE REQUIRED THAT WILL SCREEN ALL FENCING FROM ALL PROPERTY LINES WITHIN 1 YEAR OF FENCE INSTALLATION.
- 3) FENCING SHALL NOT BE INSTALLED IN SHARED ACCESS OR LANDSCAPE EASEMENTS. A SITE PLAN WITH PROPOSED FENCING AND REQUIRED ADDITIONAL LANDSCAPING SHALL BE SUBMITTED TO PROMENADE DEVELOPMENT, LLC., THEN PALENCIA PROPERTY OWNERS ASSOCIATION ARCHITECTURAL BOARD FOR REVIEW.
- 4) ON LOTS WHERE THE LANDSCAPE HEDGE MAY NOT BE EXISTING, THE PROPOSED FENCING SHALL NOT BE INSTALLED CLOSER THAN 4FT FROM THE TOP OF THE BANK, TO ALLOW ADDITIONAL LANDSCAPING, PER NOTE#2 ABOVE.
- 5) ALL FENCING FOR POOL BARRIERS SHALL BE AS REQUIRED TO MEET ALL CODE REQUIREMENTS USING STANDARD SWIMMING POOL FENCE WITH A SINGLE TOP & BOTTOM SCULPTED RAILS W/BLACK POWDER COATED FINISH. ALL OTHER FENCING SHALL BE 4FT. HT. MAX., ASCOT STYLE W/CIRCLES, BLACK POWDER COATED AS SUPPLIED BY ROLLINGS CONSTRUCTION INC., (904)249-9453, TO MATCH EXISTING FENCE STYLE ON THE PROMENADE.



**PROMENADE POINTE
TYPICAL REAR FENCING GUIDELINES -- PLAN**



Prosser Hallock
PLANNERS & ENGINEERS

19971 Sutton Park Drive South, Suite 300
Jacksonville, Florida 32224-6229

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Fla. Certificate of Authorization No.: 0000465

PALENCIA
(MARSHALL CREEK)
PROMENADE

SCALE AS NOTED
DRAWING 1 OF 1
DATE AUGUST 19, 2005
PROJECT NO. 99059.04



Ninth Order of Business

MEMORANDUM

TO: Board of Supervisors, Marshall Creek CDD

FROM: Fernand Thomas, Accountant II

CC: Janice Eggleton Davis, District Manager, Alan Baldwin, Accounting Manager

DATE: November 07, 2019

SUBJECT: October Financial Report

Attached, please find the October 2019 Financial Report. During your review, please keep in mind that the goal is for revenue to meet or exceed the year-to-date budget and for expenditures to be at or below the year-to-date budget. To assist with your review, an overview of each of the District's Funds is provided below. If you have any questions or require additional information, please contact me at fernand.thomas@inframark.com.

General Funds:

- Total revenues are approximately 1.30% of the annual budget. Annual Assessments have not yet been collected. CDD collected Assessments are at 14.86%. Tennis Membership are 49.33% collected.
- For the current month, year-to-date expenditures should be approximately 8.83% of annual budget, and are currently at a favorable 7.03% of the budget.

Debt Service Funds:

Series 2002

- Annual and Direct Billed Assessment have not yet been collected.

Series 2015

- Annual Assessment have not yet been collected.

Series 2016

- Annual Assessment have not yet been collected.

Construction Fund:

- Revenues recorded are interest earned on Investments.
- Expenditures recorded are construction requisitions.

MARSHALL CREEK
Community Development District

Financial Report

October 31, 2019

Prepared by



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MARSHALL CREEK
Community Development District

Financial Statements

(Unaudited)

October 31, 2019

Balance Sheet
October 31, 2019

| ACCOUNT DESCRIPTION | GENERAL FUND | GENERAL 004 - 2002 AREA CAPITAL RESERVES FUND | SERIES 2002 DEBT SERVICE FUND | SERIES 2015 DEBT SERVICE FUND | SERIES 2016 DEBT SERVICE FUND | SERIES 2015 A CONSTRUCTION FUND | TOTAL |
|----------------------------------------------|---------------------|--------------------------------------------------------------|----------------------------------------|----------------------------------------|----------------------------------------|---------------------------------------|---------------------|
| ASSETS | | | | | | | |
| Cash - Checking Account | \$ 336,680 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 336,680 |
| Assessments Receivable | 110,018 | 2,149 | 100,208 | - | - | - | 212,375 |
| Allow-Doubtful Collections | (91,905) | - | (51,178) | - | - | - | (143,083) |
| Due From Other Funds | - | 42,967 | - | 21,395 | 616 | - | 64,978 |
| Investments: | | | | | | | |
| Money Market Account | 1,463,916 | - | - | - | - | - | 1,463,916 |
| Construction Fund A | - | - | - | - | - | 1,294 | 1,294 |
| Prepayment Account | - | - | 21,173 | - | 13,675 | - | 34,848 |
| Prepayment Account A | - | - | - | 43,743 | - | - | 43,743 |
| Reserve Fund | - | - | 191,939 | - | 31,330 | - | 223,269 |
| Reserve Fund A | - | - | - | 483,938 | - | - | 483,938 |
| Revenue Fund | - | - | 284,956 | - | 35,038 | - | 319,994 |
| Revenue Fund A | - | - | - | 286,658 | - | - | 286,658 |
| Prepaid Items | 25,981 | - | - | - | - | - | 25,981 |
| TOTAL ASSETS | \$ 1,844,690 | \$ 45,116 | \$ 547,098 | \$ 835,734 | \$ 80,659 | \$ 1,294 | \$ 3,354,591 |
| LIABILITIES | | | | | | | |
| Accounts Payable | \$ 36,942 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 36,942 |
| Accrued Expenses | 25,675 | - | - | - | - | - | 25,675 |
| Deferred Revenue | 18,113 | 2,149 | 49,030 | - | - | - | 69,292 |
| Due To Other Funds | 5,185 | - | 59,793 | - | - | - | 64,978 |
| TOTAL LIABILITIES | 85,915 | 2,149 | 108,823 | - | - | - | 196,887 |
| FUND BALANCES | | | | | | | |
| Nonspendable: | | | | | | | |
| Prepaid Items | 25,981 | - | - | - | - | - | 25,981 |
| Restricted for: | | | | | | | |
| Debt Service | - | - | 438,275 | 835,734 | 80,659 | - | 1,354,668 |
| Capital Projects | - | - | - | - | - | 1,294 | 1,294 |
| Assigned to: | | | | | | | |
| Operating Reserves | 736,979 | - | - | - | - | - | 736,979 |
| Reserves - Field | 312,092 | - | - | - | - | - | 312,092 |
| Reserves - Gate | 7,838 | - | - | - | - | - | 7,838 |
| Reserves - Landscape | 39,986 | - | - | - | - | - | 39,986 |
| Reserves - Park | 32,900 | - | - | - | - | - | 32,900 |
| Reserves - Swim&Fitness Clubh | 18,558 | - | - | - | - | - | 18,558 |
| Reserves - Swimming Pools | 132,635 | - | - | - | - | - | 132,635 |
| Reserves - Tennis Courts | 24,853 | - | - | - | - | - | 24,853 |
| Unassigned: | 426,953 | 42,967 | - | - | - | - | 469,920 |
| TOTAL FUND BALANCES | \$ 1,758,775 | \$ 42,967 | \$ 438,275 | \$ 835,734 | \$ 80,659 | \$ 1,294 | \$ 3,157,704 |
| TOTAL LIABILITIES & FUND BALANCES | \$ 1,844,690 | \$ 45,116 | \$ 547,098 | \$ 835,734 | \$ 80,659 | \$ 1,294 | \$ 3,354,591 |

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending October 31, 2019

| ACCOUNT DESCRIPTION | ANNUAL ADOPTED BUDGET | YEAR TO DATE ACTUAL | YTD ACTUAL AS A % OF ADOPTED BUD | OCT-19 ACTUAL |
|--------------------------------|--------------------------------------|--------------------------------|-------------------------------------------------|--------------------------|
| REVENUES | | | | |
| Interest - Investments | \$ 12,000 | \$ 1,286 | 10.72% | \$ 1,288 |
| FEMA Grants | - | 7,606 | 0.00% | 7,606 |
| Shared Rev - Other Local Units | 530,463 | - | 0.00% | - |
| Interlocal Agreement - Other | 347,590 | - | 0.00% | - |
| Other Physical Environment Rev | 12,000 | - | 0.00% | - |
| S/F Program Fees | 40,000 | - | 0.00% | - |
| S/F Swimming Program Fees | 3,000 | - | 0.00% | - |
| S/F Activity Fees | 5,000 | 170 | 3.40% | 170 |
| S/F Other Revenues | 1,750 | 578 | 33.03% | 578 |
| S/F Rental Fees | 3,500 | 825 | 23.57% | 825 |
| S/F Snack Bar Revenue | 3,000 | 236 | 7.87% | 236 |
| Tennis Merchandise Sales | 15,000 | 1,803 | 12.02% | 1,803 |
| Tennis Special Events&Socials | 1,000 | - | 0.00% | - |
| Tennis Lessons & Clinics | 205,000 | 24,270 | 11.84% | 24,270 |
| Tennis Ball Machine Rental Fee | 3,500 | - | 0.00% | - |
| Tennis Membership | 40,000 | 19,743 | 49.36% | 19,743 |
| Special Assmnts- Tax Collector | 3,477,421 | - | 0.00% | - |
| Special Assmnts- CDD Collected | 13,448 | 1,999 | 14.86% | 1,999 |
| Special Assmnts- Discounts | (104,342) | - | 0.00% | - |
| Other Miscellaneous Revenues | 1,000 | 97 | 9.70% | 97 |
| Gate Bar Code/Remotes | 4,400 | 284 | 6.45% | 284 |
| Impact Fee | 30,000 | 1,556 | 5.19% | 1,556 |
| TOTAL REVENUES | 4,644,730 | 60,453 | 1.30% | 60,455 |

EXPENDITURES

Administration

| | | | | |
|-------------------------------|--------|--------|--------|--------|
| P/R-Board of Supervisors | 8,000 | 551 | 6.89% | 551 |
| ProfServ-Arbitrage Rebate | 1,200 | - | 0.00% | - |
| ProfServ-Dissemination Agent | 3,000 | - | 0.00% | - |
| ProfServ-Engineering | 25,000 | - | 0.00% | - |
| ProfServ-Legal Services | 75,000 | - | 0.00% | - |
| ProfServ-Mgmt Consulting Serv | 62,700 | 5,225 | 8.33% | 5,225 |
| ProfServ-Special Assessment | 15,000 | - | 0.00% | - |
| ProfServ-Trustee Fees | 11,400 | - | 0.00% | - |
| Auditing Services | 4,675 | - | 0.00% | - |
| Postage and Freight | 5,600 | 387 | 6.91% | 387 |
| Insurance - General Liability | 28,980 | 13,743 | 47.42% | 13,743 |
| Printing and Binding | 4,000 | 298 | 7.45% | 298 |

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending October 31, 2019

| ACCOUNT DESCRIPTION | ANNUAL ADOPTED BUDGET | YEAR TO DATE ACTUAL | YTD ACTUAL AS A % OF ADOPTED BUD | OCT-19 ACTUAL |
|-----------------------------------|--------------------------------------|--------------------------------|-------------------------------------------------|--------------------------|
| Legal Advertising | 3,000 | 85 | 2.83% | 85 |
| Miscellaneous Services | 6,000 | 758 | 12.63% | 758 |
| Misc-Assessmnt Collection Cost | 69,548 | - | 0.00% | - |
| Shared Exp - Other Local Units | 585,565 | - | 0.00% | - |
| Office Supplies | 500 | 44 | 8.80% | 44 |
| Annual District Filing Fee | 175 | 175 | 100.00% | 175 |
| Total Administration | 909,343 | 21,266 | 2.34% | 21,266 |
| <u>Other Public Safety</u> | | | | |
| Payroll-Benefits | 13,387 | 673 | 5.03% | 673 |
| Payroll-Engineering | 64,383 | 3,160 | 4.91% | 3,160 |
| Payroll-Gate Maintenance | 2,496 | 111 | 4.45% | 111 |
| Contracts-Security Services | 273,750 | 3,620 | 1.32% | 3,620 |
| Contracts-Roving Patrol | 40,000 | 1,680 | 4.20% | 1,680 |
| R&M-Gate | 20,000 | 743 | 3.72% | 743 |
| Misc-Bar Codes | 4,100 | - | 0.00% | - |
| Total Other Public Safety | 418,116 | 9,987 | 2.39% | 9,987 |
| <u>Field</u> | | | | |
| Payroll-Benefits | 10,283 | 538 | 5.23% | 538 |
| Payroll-Engineering | 49,975 | 2,527 | 5.06% | 2,527 |
| Utility - Water & Sewer | 2,000 | 167 | 8.35% | 167 |
| Lease - Land | 2,000 | 167 | 8.35% | 167 |
| R&M-Bike Paths & Asphalt | 4,000 | - | 0.00% | - |
| R&M-Boardwalks | 7,720 | 1,669 | 21.62% | 1,669 |
| R&M-Buildings | 15,000 | - | 0.00% | - |
| R&M-Electrical | 12,500 | 71 | 0.57% | 71 |
| R&M-Fountain | 41,000 | 42,530 | 103.73% | 42,530 |
| R&M-Mulch | 5,600 | - | 0.00% | - |
| R&M-Roads & Alleyways | 30,000 | 960 | 3.20% | 960 |
| R&M-Sidewalks | 20,000 | 1,459 | 7.30% | 1,459 |
| R&M-Signage | 6,000 | - | 0.00% | - |
| Reserve - Field | 100,000 | - | 0.00% | - |
| Total Field | 306,078 | 50,088 | 16.36% | 50,088 |
| <u>Landscape Services</u> | | | | |
| Payroll-Salaries | 204,095 | 9,965 | 4.88% | 9,965 |
| Payroll-Other | 4,000 | - | 0.00% | - |
| Payroll-Administrative | 7,058 | 224 | 3.17% | 224 |
| Payroll-Benefits | 84,933 | 5,765 | 6.79% | 5,765 |

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending October 31, 2019

| ACCOUNT DESCRIPTION | ANNUAL ADOPTED BUDGET | YEAR TO DATE ACTUAL | YTD ACTUAL AS A % OF ADOPTED BUD | OCT-19 ACTUAL |
|------------------------------------|--------------------------------------|--------------------------------|-------------------------------------------------|--------------------------|
| Payroll-General Staff | 129,574 | 7,624 | 5.88% | 7,624 |
| Payroll-Irrigation Staff | 63,619 | 4,260 | 6.70% | 4,260 |
| Payroll-IPM Staff | 84,979 | 3,295 | 3.88% | 3,295 |
| Payroll-Equipment Mechanic | 27,409 | 1,745 | 6.37% | 1,745 |
| Payroll Taxes | 38,990 | 2,108 | 5.41% | 2,108 |
| ProfServ-Info Technology | 1,000 | - | 0.00% | - |
| Communication - Telephone | 3,298 | 275 | 8.34% | 275 |
| Utility - Cable TV Billing | 2,000 | 165 | 8.25% | 165 |
| Electricity - General | 4,000 | 333 | 8.33% | 333 |
| Utility - Refuse Removal | 13,500 | 1,125 | 8.33% | 1,125 |
| Utility - Water & Sewer | 3,360 | 366 | 10.89% | 366 |
| Rentals - General | 1,500 | 125 | 8.33% | 125 |
| R&M-Buildings | 5,500 | 5,391 | 98.02% | 5,391 |
| R&M-Equipment | 30,000 | 2,469 | 8.23% | 2,469 |
| R&M-Grounds | 53,729 | 1,477 | 2.75% | 1,477 |
| R&M-Irrigation | 21,000 | 651 | 3.10% | 651 |
| R&M-Mulch | 79,360 | 38,254 | 48.20% | 38,254 |
| R&M-Pump Station | 15,000 | - | 0.00% | - |
| R&M-Trees and Trimming | 15,000 | 450 | 3.00% | 450 |
| Misc-Employee Meals | 7,000 | 43 | 0.61% | 43 |
| Office Equipment | 500 | - | 0.00% | - |
| Op Supplies - General | 21,500 | 518 | 2.41% | 518 |
| Op Supplies - Uniforms | 7,408 | - | 0.00% | - |
| Op Supplies - Fuel, Oil | 12,500 | 859 | 6.87% | 859 |
| Impr - Landscape | 57,452 | 2,200 | 3.83% | 2,200 |
| Cap Outlay-Machinery and Equip | 36,000 | 2,343 | 6.51% | 2,343 |
| Total Landscape Services | 1,035,264 | 92,030 | 8.89% | 92,030 |
| Utilities | | | | |
| Electricity - Streetlighting | 75,000 | 6,250 | 8.33% | 6,250 |
| Utility - Water & Sewer | 2,500 | 561 | 22.44% | 561 |
| R&M-Lake | 53,080 | 4,290 | 8.08% | 4,290 |
| Total Utilities | 130,580 | 11,101 | 8.50% | 11,101 |
| Operation & Maintenance | | | | |
| Payroll-Shared Personnel | 347,590 | 16,351 | 4.70% | 16,351 |
| ProfServ-Field Management | 277,229 | 12,864 | 4.64% | 12,864 |
| Travel and Per Diem | 400 | - | 0.00% | - |
| Communication - Telephone | 3,000 | 250 | 8.33% | 250 |
| Postage and Freight | 200 | - | 0.00% | - |

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending October 31, 2019

| ACCOUNT DESCRIPTION | ANNUAL ADOPTED BUDGET | YEAR TO DATE ACTUAL | YTD ACTUAL AS A % OF ADOPTED BUD | OCT-19 ACTUAL |
|----------------------------------------------|--------------------------------------|--------------------------------|-------------------------------------------------|--------------------------|
| Rentals - General | 1,905 | - | 0.00% | - |
| R&M-Vehicles | 6,000 | 12 | 0.20% | 12 |
| Printing and Binding | 4,500 | 220 | 4.89% | 220 |
| Misc-Connection Computer | 3,000 | 2,294 | 76.47% | 2,294 |
| Billback Expenses Developer | - | (491) | 0.00% | (491) |
| Office Supplies | 1,750 | 400 | 22.86% | 400 |
| Op Supplies - General | 8,900 | 50 | 0.56% | 50 |
| Total Operation & Maintenance | 654,474 | 31,950 | 4.88% | 31,950 |
| <u>Parks and Recreation - General</u> | | | | |
| ProfServ-Mgmt Consulting Serv | 24,000 | 2,000 | 8.33% | 2,000 |
| Insurance -Property & Casualty | 100,850 | 47,176 | 46.78% | 47,176 |
| Total Parks and Recreation - General | 124,850 | 49,176 | 39.39% | 49,176 |
| <u>Clubhouse</u> | | | | |
| Contracts-Misc Labor | 5,500 | - | 0.00% | - |
| Contracts-Outside Fitness | 17,720 | 931 | 5.25% | 931 |
| R&M-Buildings | 10,000 | 216 | 2.16% | 216 |
| R&M-Equipment | 3,000 | - | 0.00% | - |
| Misc-Special Events | 25,000 | 255 | 1.02% | 255 |
| Cap Outlay-Machinery and Equip | 2,500 | - | 0.00% | - |
| Total Clubhouse | 63,720 | 1,402 | 2.20% | 1,402 |
| <u>Swimming Pool</u> | | | | |
| Payroll-Salaries | 57,706 | 4,779 | 8.28% | 4,779 |
| Payroll-Hourly | 68,640 | 1,673 | 2.44% | 1,673 |
| Payroll-Lifeguards | 37,000 | 897 | 2.42% | 897 |
| Payroll-Benefits | 29,104 | 7,490 | 25.74% | 7,490 |
| Payroll-Engineering | 51,175 | 2,346 | 4.58% | 2,346 |
| Payroll-Janitor | 6,240 | 500 | 8.01% | 500 |
| Payroll Taxes | 13,003 | 582 | 4.48% | 582 |
| ProfServ-Info Technology | 2,500 | 120 | 4.80% | 120 |
| ProfServ-Swim Pool Commiss | 3,000 | 153 | 5.10% | 153 |
| Contracts-Landscape | 3,500 | 292 | 8.34% | 292 |
| Travel and Per Diem | 400 | - | 0.00% | - |
| Communication - Telephone | 4,925 | 463 | 9.40% | 463 |
| Utility - General | 55,000 | 1,156 | 2.10% | 1,156 |
| Utility - Cable TV Billing | 1,896 | 527 | 27.80% | 527 |
| Utility - Refuse Removal | 2,050 | 286 | 13.95% | 286 |
| R&M-Buildings | 20,000 | 498 | 2.49% | 498 |

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending October 31, 2019

| ACCOUNT DESCRIPTION | ANNUAL ADOPTED BUDGET | YEAR TO DATE ACTUAL | YTD ACTUAL AS A % OF ADOPTED BUD | OCT-19 ACTUAL |
|--------------------------------|--------------------------------------|--------------------------------|-------------------------------------------------|--------------------------|
| R&M-Pools | 33,000 | 1,701 | 5.15% | 1,701 |
| R&M-Vehicles | 500 | - | 0.00% | - |
| Advertising | 1,500 | 110 | 7.33% | 110 |
| Miscellaneous Services | 1,500 | - | 0.00% | - |
| Misc-Employee Meals | 4,585 | 21 | 0.46% | 21 |
| Misc-Training | 2,500 | - | 0.00% | - |
| Misc-Licenses & Permits | 2,000 | - | 0.00% | - |
| Office Supplies | 2,000 | - | 0.00% | - |
| Cleaning Supplies | 2,250 | - | 0.00% | - |
| Office Equipment | 1,250 | - | 0.00% | - |
| Snack-Bar Expenses | 2,500 | - | 0.00% | - |
| Op Supplies - Spa & Paper | 2,500 | - | 0.00% | - |
| Op Supplies - Uniforms | 1,500 | - | 0.00% | - |
| Op Supplies - Summer Camp | 14,000 | - | 0.00% | - |
| Subscriptions and Memberships | 1,200 | - | 0.00% | - |
| Cap Outlay-Machinery and Equip | 4,000 | - | 0.00% | - |
| Cap Outlay - Pool Furniture | 7,500 | - | 0.00% | - |
| Total Swimming Pool | 440,424 | 23,594 | 5.36% | 23,594 |
| <u>Tennis Court</u> | | | | |
| Payroll-Salaries | 126,000 | 6,181 | 4.91% | 6,181 |
| Payroll-Hourly | 37,000 | 2,095 | 5.66% | 2,095 |
| Payroll-Benefits | 38,182 | 3,141 | 8.23% | 3,141 |
| Payroll-Engineering | 38,331 | 1,759 | 4.59% | 1,759 |
| Payroll-Commission | 184,500 | 15,053 | 8.16% | 15,053 |
| Payroll Taxes | 26,465 | 1,267 | 4.79% | 1,267 |
| ProfServ-Administrative | 500 | - | 0.00% | - |
| ProfServ-Info Technology | 1,000 | 271 | 27.10% | 271 |
| Contracts-Janitorial Services | 6,500 | 500 | 7.69% | 500 |
| Communication - Telephone | 3,600 | 220 | 6.11% | 220 |
| Utility - Cable TV Billing | 2,903 | 242 | 8.34% | 242 |
| Electricity - General | 13,500 | 1,125 | 8.33% | 1,125 |
| Utility - Refuse Removal | 1,500 | 212 | 14.13% | 212 |
| Utility - Water & Sewer | 1,200 | 120 | 10.00% | 120 |
| Rental/Lease - Vehicle/Equip | 1,700 | 132 | 7.76% | 132 |
| R&M-General | 6,500 | 110 | 1.69% | 110 |
| R&M-Court Maintenance | 10,000 | 1,768 | 17.68% | 1,768 |
| R&M-Vandalism | 500 | - | 0.00% | - |
| Printing and Binding | 1,000 | - | 0.00% | - |
| Advertising | 1,500 | 110 | 7.33% | 110 |

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending October 31, 2019

| ACCOUNT DESCRIPTION | ANNUAL ADOPTED BUDGET | YEAR TO DATE ACTUAL | YTD ACTUAL AS A % OF ADOPTED BUD | OCT-19 ACTUAL |
|--------------------------------------------------------------|-----------------------------|------------------------|----------------------------------------|------------------|
| Misc-Employee Meals | 2,200 | 21 | 0.95% | 21 |
| Misc-Special Events | 1,000 | - | 0.00% | - |
| Misc-Training | 500 | - | 0.00% | - |
| Office Supplies | 3,800 | - | 0.00% | - |
| Office Equipment | 1,000 | - | 0.00% | - |
| Teaching Supplies | 3,500 | - | 0.00% | - |
| Op Supplies - Uniforms | 500 | - | 0.00% | - |
| COS - Start Up Inventory | 8,000 | 1,549 | 19.36% | 1,549 |
| Subscriptions and Memberships | 800 | - | 0.00% | - |
| Cap Outlay-Machinery and Equip | 38,200 | - | 0.00% | - |
| Total Tennis Court | 561,881 | 35,876 | 6.38% | 35,876 |
| TOTAL EXPENDITURES | 4,644,730 | 326,470 | 7.03% | 326,470 |
| Excess (deficiency) of revenues Over (under) expenditures | - | (266,017) | 0.00% | (266,015) |
| Net change in fund balance | \$ - | \$ (266,017) | 0.00% | \$ (266,015) |
| FUND BALANCE, BEGINNING (OCT 1, 2019) | 2,024,792 | 2,024,792 | | |
| FUND BALANCE, ENDING | \$ 2,024,792 | \$ 1,758,775 | | |

Notes to the Financial Statements

Assets

- ▶ Assessments Receivable represents amounts due for delinquent assessments FY2017 through FY2019. (as per Assessment Collection Schedule.)
- ▶ Allow-Doubtful Collections represents amounts due for delinquent assessments for FY2018. (as per Assessment Collection Schedule.)
- ▶ Deferred Revenue represents assessments for FY2019 not yet received for Parcel 072420-0493 and smaller unidentified parcel(s).
- ▶ District has one MMA and one T-Bill with General Fund monies which have various maturities. (See Cash & Investments Report for details.)
- ▶ Prepaid Items represents payment for FY2019 insurance.

Liabilities

- ▶ Accounts Payable represents invoices received that will be paid in following month.
- ▶ Accrued Expenses represents monthly utilities, contracts, and expenses that will be paid in following month.
- ▶ Deferred Revenue represents assessments for FY2019 not yet received for Parcel 072420-0493.

Fund Balance

- ▶ In the General Fund, the District has assigned Reserves for various assets.

The notes are intended to provide additional information helpful when reviewing the financial statements.

Marshall Creek
 Community Development District

Notes to the Financial Statements

Budget Analysis - Significant Variances

| Account Name | Budget | YTD Actual | % of Budget | Explanation |
|--------------------------------------------|-----------|------------|-------------|---------------------------------------------------------|
| <u>Administrative</u> | | | | |
| Insurance-General Liability | \$28,980 | \$13,743 | 47% | Half price cost for Policy renew FY2020-Property. |
| <u>Field</u> | | | | |
| R&M-Fountain | \$41,000 | \$42,495 | 104% | Village Green Railing replacement instead of repairing. |
| <u>Landscape Services</u> | | | | |
| R&M-Buildings | \$5,500 | \$4,552 | 83% | Re-insulate air handler, replace all duct work. |
| R&M-Mulch | \$79,360 | \$38,254 | 48% | Purchase 6 trailers of mulch and spreading. |
| <u>Operation & Maintenance</u> | | | | |
| Misc-Connection Computers | \$3,000 | \$2,294 | 76% | Purchase of Laptop, APC battery backup. |
| Office Supplies | \$1,750 | \$400 | 23% | Business card purchase for A. Mancuso. |
| <u>Parks and Recreation-General</u> | | | | |
| Insurance-Property & Casualty | \$100,850 | \$47,176 | 47% | Half price cost for Policy renew FY2020-Property. |
| <u>Swimming Pool</u> | | | | |
| Utility Cable TV Billing | \$1,896 | \$527 | 28% | Add new service from AT&T. |
| <u>Tennis Court</u> | | | | |
| ProfServ-Info Technology | \$1,000 | \$271 | 27% | Quarterly payment for Club Connect 10/01-12/31/2019 |

The notes are intended to provide additional information helpful when reviewing the financial statements.

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending October 31, 2019

| ACCOUNT DESCRIPTION | ANNUAL ADOPTED BUDGET | YEAR TO DATE ACTUAL | YTD ACTUAL AS A % OF ADOPTED BUD | OCT-19 ACTUAL |
|--------------------------------------------------------------|-----------------------------|------------------------|----------------------------------------|------------------|
| REVENUES | | | | |
| Interest - Investments | \$ - | \$ - | 0.00% | \$ - |
| Special Assmnts- Tax Collector | 51,149 | - | 0.00% | - |
| Special Assmnts- CDD Collected | 1,668 | - | 0.00% | - |
| Special Assmnts- Discounts | (2,046) | - | 0.00% | - |
| TOTAL REVENUES | 50,771 | - | 0.00% | - |
| EXPENDITURES | | | | |
| Administration | | | | |
| Misc-Assessmnt Collection Cost | 1,023 | - | 0.00% | - |
| Total Administration | 1,023 | - | 0.00% | - |
| TOTAL EXPENDITURES | 1,023 | - | 0.00% | - |
| Excess (deficiency) of revenues Over (under) expenditures | 49,748 | - | 0.00% | - |
| OTHER FINANCING SOURCES (USES) | | | | |
| Contribution to (Use of) Fund Balance | 49,748 | - | 0.00% | - |
| TOTAL FINANCING SOURCES (USES) | 49,748 | - | 0.00% | - |
| Net change in fund balance | \$ 49,748 | \$ - | 0.00% | \$ - |
| FUND BALANCE, BEGINNING (OCT 1, 2019) | 42,967 | 42,967 | | |
| FUND BALANCE, ENDING | \$ 92,715 | \$ 42,967 | | |

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending October 31, 2019

| ACCOUNT DESCRIPTION | ANNUAL ADOPTED BUDGET | YEAR TO DATE ACTUAL | YTD ACTUAL AS A % OF ADOPTED BUD | OCT-19 ACTUAL |
|--------------------------------------------------------------|-----------------------------|------------------------|----------------------------------------|------------------|
| REVENUES | | | | |
| Interest - Investments | \$ 250 | \$ 528 | 211.20% | \$ 529 |
| Special Assmnts- Tax Collector | 1,168,674 | - | 0.00% | - |
| Special Assmnts- CDD Collected | 38,056 | - | 0.00% | - |
| Special Assmnts- Discounts | (46,747) | - | 0.00% | - |
| TOTAL REVENUES | 1,160,233 | 528 | 0.05% | 529 |
| EXPENDITURES | | | | |
| Administration | | | | |
| Misc-Assessmnt Collection Cost | 23,373 | - | 0.00% | - |
| Total Administration | 23,373 | - | 0.00% | - |
| Debt Service | | | | |
| Principal Debt Retirement | 540,000 | - | 0.00% | - |
| Interest Expense | 540,750 | - | 0.00% | - |
| Total Debt Service | 1,080,750 | - | 0.00% | - |
| TOTAL EXPENDITURES | 1,104,123 | - | 0.00% | - |
| Excess (deficiency) of revenues Over (under) expenditures | 56,110 | 528 | 0.94% | 529 |
| OTHER FINANCING SOURCES (USES) | | | | |
| Contribution to (Use of) Fund Balance | 56,110 | - | 0.00% | - |
| TOTAL FINANCING SOURCES (USES) | 56,110 | - | 0.00% | - |
| Net change in fund balance | \$ 56,110 | \$ 528 | 0.94% | \$ 529 |
| FUND BALANCE, BEGINNING (OCT 1, 2019) | 437,747 | 437,747 | | |
| FUND BALANCE, ENDING | \$ 493,857 | \$ 438,275 | | |

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending October 31, 2019

| ACCOUNT DESCRIPTION | ANNUAL ADOPTED BUDGET | YEAR TO DATE ACTUAL | YTD ACTUAL AS A % OF ADOPTED BUD | OCT-19 ACTUAL |
|--------------------------------------------------------------|-----------------------------|------------------------|----------------------------------------|------------------|
| REVENUES | | | | |
| Interest - Investments | \$ 600 | \$ 914 | 152.33% | \$ 915 |
| Special Assmnts- Tax Collector | 1,026,794 | - | 0.00% | - |
| Special Assmnts- Discounts | (41,072) | - | 0.00% | - |
| TOTAL REVENUES | 986,322 | 914 | 0.09% | 915 |
| EXPENDITURES | | | | |
| Administration | | | | |
| Misc-Assessmnt Collection Cost | 20,536 | - | 0.00% | - |
| Total Administration | 20,536 | - | 0.00% | - |
| Debt Service | | | | |
| Principal Debt Retirement | 520,000 | - | 0.00% | - |
| Interest Expense | 452,700 | - | 0.00% | - |
| Total Debt Service | 972,700 | - | 0.00% | - |
| TOTAL EXPENDITURES | 993,236 | - | 0.00% | - |
| Excess (deficiency) of revenues Over (under) expenditures | (6,914) | 914 | -13.22% | 915 |
| OTHER FINANCING SOURCES (USES) | | | | |
| Operating Transfers-Out | - | (573) | 0.00% | (573) |
| Contribution to (Use of) Fund Balance | (6,914) | - | 0.00% | - |
| TOTAL FINANCING SOURCES (USES) | (6,914) | (573) | 8.29% | (573) |
| Net change in fund balance | \$ (6,914) | \$ 341 | -4.93% | \$ 342 |
| FUND BALANCE, BEGINNING (OCT 1, 2019) | 835,393 | 835,393 | | |
| FUND BALANCE, ENDING | \$ 828,479 | \$ 835,734 | | |

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending October 31, 2019

| ACCOUNT DESCRIPTION | ANNUAL ADOPTED BUDGET | YEAR TO DATE ACTUAL | YTD ACTUAL AS A % OF ADOPTED BUD | OCT-19 ACTUAL |
|--------------------------------------------------------------|-----------------------------|------------------------|----------------------------------------|------------------|
| REVENUES | | | | |
| Interest - Investments | \$ 400 | \$ 125 | 31.25% | \$ 125 |
| Special Assmnts- Tax Collector | 65,650 | - | 0.00% | - |
| Special Assmnts- Discounts | (2,626) | - | 0.00% | - |
| TOTAL REVENUES | 63,424 | 125 | 0.20% | 125 |
| EXPENDITURES | | | | |
| Administration | | | | |
| Misc-Assessmnt Collection Cost | 1,313 | - | 0.00% | - |
| Total Administration | 1,313 | - | 0.00% | - |
| Debt Service | | | | |
| Principal Debt Retirement | 10,000 | - | 0.00% | - |
| Interest Expense | 48,032 | - | 0.00% | - |
| Total Debt Service | 58,032 | - | 0.00% | - |
| TOTAL EXPENDITURES | 59,345 | - | 0.00% | - |
| Excess (deficiency) of revenues Over (under) expenditures | 4,079 | 125 | 3.06% | 125 |
| OTHER FINANCING SOURCES (USES) | | | | |
| Contribution to (Use of) Fund Balance | 4,079 | - | 0.00% | - |
| TOTAL FINANCING SOURCES (USES) | 4,079 | - | 0.00% | - |
| Net change in fund balance | \$ 4,079 | \$ 125 | 3.06% | \$ 125 |
| FUND BALANCE, BEGINNING (OCT 1, 2019) | 80,534 | 80,534 | | |
| FUND BALANCE, ENDING | \$ 84,613 | \$ 80,659 | | |

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending October 31, 2019

| ACCOUNT DESCRIPTION | ANNUAL ADOPTED BUDGET | YEAR TO DATE ACTUAL | YTD ACTUAL AS A % OF ADOPTED BUD | OCT-19 ACTUAL |
|--------------------------------------------------------------|-----------------------------|------------------------|----------------------------------------|------------------|
| <u>REVENUES</u> | | | | |
| Interest - Investments | \$ - | \$ - | 0.00% | \$ - |
| TOTAL REVENUES | - | - | 0.00% | - |
| <u>EXPENDITURES</u> | | | | |
| TOTAL EXPENDITURES | - | - | 0.00% | - |
| Excess (deficiency) of revenues Over (under) expenditures | - | - | 0.00% | - |
| <u>OTHER FINANCING SOURCES (USES)</u> | | | | |
| Interfund Transfer - In | - | 573 | 0.00% | 573 |
| TOTAL FINANCING SOURCES (USES) | - | 573 | 0.00% | 573 |
| Net change in fund balance | \$ - | \$ 573 | 0.00% | \$ 573 |
| FUND BALANCE, BEGINNING (OCT 1, 2019) | - | 721 | | |
| FUND BALANCE, ENDING | \$ - | \$ 1,294 | | |

MARSHALL CREEK
Community Development District

Supporting Schedules

October 31, 2019

**Non-Ad Valorem Special Assessments - St Johns County Tax Collector
(Monthly Assessment Collection Distributions)
For the Fiscal Year Ending September 30, 2020**

| Date Received | Net Amount Received | Discount / (Penalties) Amount | Collection Cost | Gross Amount | Allocation by Funds | | |
|----------------------------|---------------------|-------------------------------|-----------------|--------------|---------------------|---------------------------------|------------------------|
| | | | | | General Fund | 2002 Area Capital Reserves Fund | Debt Service (1) Funds |
| Assessments Levied FY 2020 | | | | \$ 5,783,881 | \$ 3,477,421 | \$ 51,149 | \$ 2,255,310 |
| Allocation% | | | | 100% | 60% | 1% | 39% |
| | - | - | - | - | - | - | - |
| TOTAL | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TOTAL OUTSTANDING | | | | \$ 5,783,881 | \$ 3,477,421 | \$ 51,149 | \$ 2,255,310 |
| % COLLECTED TO DATE | | | | 0.00% | 0.00% | 0.00% | 0.00% |

(1) Debt Services Funds - Series 2002 and 2015A and 2016.

Prior Year Delinquent Assessments

| Tax Year/FY | Outstanding Parcel | Total Amount | General Fund | Cap Reserve 004 | Debt Service |
|------------------|---------------------|--------------|--------------|-----------------|--------------|
| 2018/2019 | 072420-0493 | 66,468 | 15,290 | 2,149 | 49,030 |
| 2018/2019 | Unidentified Parcel | 2,824 | 2,174 | - | 650 |
| 2016/2017 | 072420-0493 | 76,098 | 24,920 | 0 | 51,178 |
| 2017/2018 | 072420-0493 | 66,985 | 15,806 | 2,149 | 49,030 |
| Total O/S | | \$ 212,375 | \$ 58,190 | \$ 4,297 | \$ 149,887 |

Non-Ad Valorem Special Assessments - District Collected
(Monthly Assessment Collection Distributions)
For the Fiscal Year Ending September 30, 2020

| Date Received | Net Amount Received | Discount / (Penalties) Amount | Collection Cost | Gross Amount | Allocation by Funds | | |
|----------------------------------------|---------------------|-------------------------------|-----------------|-----------------|---------------------|---------------------------------|-------------------------------|
| | | | | | General Fund | 2002 Area Capital Reserves Fund | Series 2002 Debt Service Fund |
| District Collected Assessments FY 2020 | | | | \$ 53,172 | \$ 13,448 | \$ 1,668 | \$ 38,056 |
| Allocation% | | | | 100% | 25% | 3% | 72% |
| 10/18/2018 (1) | 1,999 | | | 1,999 | 1,999 | - | - |
| | | - | | | - | - | - |
| TOTAL | \$ 1,999 | \$ - | \$ - | \$ 1,999 | \$ 1,999 | \$ - | \$ - |
| % COLLECTED TO DATE | | | | 4% | 15% | 0% | 0% |

(1) District collected for October and November

MARSHALL CREEK
Community Development District

Construction Report
Series 2015A Bonds

Recap of Capital Project Fund Activity Through October 31, 2019

| Source of Funds: | <u>Amount</u> |
|--------------------------------------------------------------------------------------|----------------------------|
| Opening Balance in Construction Account | \$ 1,508,037 |
| Opening Balance in Cost of Issuance account | 159,750 |
| Interest Earned | |
| Construction Account | \$ 6,777 |
| Cost of Issuance Account | 4 |
| Reserve Account (transferred) | 3,750 |
| | <u>\$ 10,531</u> |
| Total Source of Funds: | <u>\$ 1,678,318</u> |
| Use of Funds: | |
| Disbursements: | |
| Cost of Issuance | \$ 157,875 |
| Stormwater System | - |
| General Infrastructure-Roadway Renewal and Reconstruction | 102,239 |
| Swim/Fitness Facility | 71,278 |
| Tennis Center | 158,374 |
| Landscape Maintenance Storage Building | 1,187,258 |
| Tolomato Boardwalk Golf Cart Parking | - |
| Retainage | - |
| Total Use of Funds: | <u>\$ 1,677,024</u> |
| Net Available Amount to Spend in Construction Account at October 31, 2019 | <u>\$ 1,294</u> |

Cash and Investment Report

October 31, 2019

| <u>Account Name</u> | <u>Bank Name</u> | <u>Investment Type</u> | <u>Maturity</u> | <u>Yield</u> | <u>Balance</u> |
|-------------------------------------------|------------------|-------------------------------------|-----------------|-----------------|---------------------------|
| GENERAL FUND | | | | | |
| Checking Account - Operating | BB&T | Checking Account | n/a | 0.00% | \$336,680 |
| Capital Markets | BB&T | Goldman Sachs MMA | | 2.08% | \$1,463,916 (1) |
| | | | | Subtotal | <u>\$1,800,596</u> |
| DEBT SERVICE FUNDS | | | | | |
| Series 2002 Prepayment Fund | US Bank | Government Obligation Fund | n/a | 1.30 | \$21,173 (2) |
| Series 2002 Reserve Fund | US Bank | US Bank Open-Ended Commercial Paper | n/a | 1.30 | \$191,939 (2) |
| Series 2002 Revenue Fund | US Bank | US Bank Open-Ended Commercial Paper | n/a | 1.30 | \$284,956 (2) |
| Series 2015A Prepayment Fund | US Bank | US Bank Open-Ended Commercial Paper | n/a | 1.30 | \$43,743 (2) |
| Series 2015A Reserve Fund | US Bank | US Bank Open-Ended Commercial Paper | n/a | 1.30 | \$483,938 (2) |
| Series 2015A Revenue Fund | US Bank | US Bank Open-Ended Commercial Paper | n/a | 1.30 | \$286,658 (2) |
| Series 2016 Prepayment Fund | US Bank | US Bank Open-Ended Commercial Paper | n/a | 1.30 | \$13,675 (2) |
| Series 2016 Reserve Fund | US Bank | US Bank Open-Ended Commercial Paper | n/a | 1.30 | \$31,330 (2) |
| Series 2016 Revenue Fund | US Bank | US Bank Open-Ended Commercial Paper | n/a | 1.30 | \$35,038 (2) |
| Series 2015A Acquisition and Construction | US Bank | US Bank Open-Ended Commercial Paper | n/a | 1.30 | \$1,294 (2) |
| | | | | Subtotal | <u>\$1,393,744</u> |
| | | | | Total | <u><u>\$3,194,341</u></u> |

- (1) Investment in T-Bills, \$ 1.3 million is invested on 11/04/19.
(2) Commercial paper yield is stated in basis points and changes frequently.

Payroll Invoice Approval Listing

October 31, 2019

| Week | Date | Amount |
|-----------|----------|--------------|
| Week # 41 | 10/11/19 | \$60,254.12 |
| Week # 43 | 10/25/19 | \$55,850.75 |
| Total | | \$116,104.87 |

Statistical Summary

Company: 49Z - Marshal Creek Cor Service Center: 0030 SEMA Status: Under Review
 Week#: 41 Pay Date: 10/11/2019 P/E Date: 10/06/2019
 Qtr/Year: 4/2019 Run Time/Date: 15:40:40 PM EDT 10/07/2019

| | | | |
|-----------------------------------------------|---------------------------------------------------------------------|------------------|------------------------|
| Taxes Debited | Federal Income Tax | 4,333.09 | |
| | Earned Income Credit Advances | 0.00 | |
| | Social Security - EE | 3,473.01 | |
| | Social Security - ER | 3,473.00 | |
| | Social Security Adj - EE | 0.00 | |
| | Medicare - EE | 812.21 | |
| | Medicare - ER | 812.23 | |
| | Medicare Adj - EE | 0.00 | |
| | Medicare Surtax - EE | 0.00 | |
| | Medicare Surtax Adj - EE | 0.00 | |
| | COBRA Premium Assistance Payments | 0.00 | |
| | Federal Unemployment Tax | 0.00 | |
| | State Income Tax | 0.00 | |
| | Non Resident State Income Tax | 0.00 | |
| | State Unemployment Insurance - EE | 0.00 | |
| | State Unemployment Insurance Adj - EE | 0.00 | |
| | State Disability Insurance - EE | 0.00 | |
| | State Disability Insurance Adj - EE | 0.00 | |
| | State Unemployment/Disability Ins - ER | 0.00 | |
| | State Family Leave Insurance - EE | 0.00 | |
| | State Family Leave Insurance - ER | 0.00 | |
| | State Medical Leave Insurance - EE | 0.00 | |
| | State Medical Leave Insurance - ER | 0.00 | |
| | Transit Tax - EE | 0.00 | |
| | Workers' Benefit Fund Assessment - EE | 0.00 | |
| | Workers' Benefit Fund Assessment - ER | 0.00 | |
| | Local Income Tax | 0.00 | |
| | School District Tax | 0.00 | |
| Total Taxes Debited | 12,903.54 | | |
| Other Transfers | ADP Check Acct. No.0000241662195Tran/ABA263191387 | 13,203.87 | |
| | Full Service Direct Deposit Acct. No.0000241662195Tran/ABA263191387 | 34,143.71 | |
| Total Amount Debited From Your Account | | 60,251.12 | Total Liability |
| Bank Debits & Other Liability | Adjustments/Prepay/Voids | 0.00 | 60,251.12 |
| Taxes- Your Responsibility | None this payroll | | 60,251.12 |

Handwritten signature
 10/10/19

Marshall Creek CDD

Bank Reconciliation

Bank Account No. 2195 BB&T - GF NEW
 Statement No. 10-19
 Statement Date 10/31/2019

| | | | |
|-----------------------------|------------|-----------------------------|------------|
| G/L Balance (LCY) | 336,680.05 | Statement Balance | 421,952.51 |
| G/L Balance | 336,680.05 | Outstanding Deposits | 0.00 |
| Positive Adjustments | 0.00 | | |
| | | Subtotal | 421,952.51 |
| Subtotal | 336,680.05 | Outstanding Checks | 85,272.46 |
| Negative Adjustments | 0.00 | Differences | 0.00 |
| | | | |
| Ending G/L Balance | 336,680.05 | Ending Balance | 336,680.05 |
| | | | |
| Difference | 0.00 | | |

| Posting Date | Document Type | Document No. | Description | Amount | Cleared Amount | Difference |
|---------------------------|---------------|--------------|-----------------------------------|-----------|----------------|------------|
| Outstanding Checks | | | | | | |
| 3/18/2019 | Payment | DD301 | Payment of Invoice 041154 | 86.90 | 0.00 | 86.90 |
| 4/9/2019 | Payment | 11972 | VILLAGE KEY & ALARM, INC. | 98.75 | 0.00 | 98.75 |
| 6/18/2019 | Payment | DD334 | Payment of Invoice 042871 | 28.00 | 0.00 | 28.00 |
| 6/19/2019 | Payment | 12451 | GREATER JACKSONVILLE AREA USO COU | 1,640.00 | 0.00 | 1,640.00 |
| 7/8/2019 | Payment | 12580 | ST. AUGUSTINE POWER HOUSE | 255.98 | 0.00 | 255.98 |
| 8/5/2019 | Payment | 12749 | MONICA FOURMAN | 105.00 | 0.00 | 105.00 |
| 8/20/2019 | Payment | 12855 | MONICA FOURMAN | 52.50 | 0.00 | 52.50 |
| 8/30/2019 | Payment | 12907 | INTERSTATE BATTERIES | 85.95 | 0.00 | 85.95 |
| 9/4/2019 | Payment | 12936 | MONICA FOURMAN | 105.00 | 0.00 | 105.00 |
| 9/16/2019 | Payment | 12997 | MADLIN LEPRI | 70.00 | 0.00 | 70.00 |
| 9/16/2019 | Payment | 13002 | MONICA FOURMAN | 157.50 | 0.00 | 157.50 |
| 10/2/2019 | Payment | 13090 | MADLIN LEPRI | 70.00 | 0.00 | 70.00 |
| 10/2/2019 | Payment | 13092 | MONICA FOURMAN | 210.00 | 0.00 | 210.00 |
| 10/2/2019 | Payment | 13093 | NOELANI TAYLOR | 35.00 | 0.00 | 35.00 |
| 10/2/2019 | Payment | 13095 | PARTRIDGE WELL DRILLING CO., I | 106.52 | 0.00 | 106.52 |
| 10/10/2019 | Payment | 13112 | EVANS, THOMAS | 175.00 | 0.00 | 175.00 |
| 10/17/2019 | Payment | 13139 | DOWNEY'S JANITORIAL SUPPLIES | 93.80 | 0.00 | 93.80 |
| 10/17/2019 | Payment | 13140 | ELIANA N ROQUE | 70.00 | 0.00 | 70.00 |
| 10/17/2019 | Payment | 13143 | GLENDA MALEWICKI | 70.00 | 0.00 | 70.00 |
| 10/17/2019 | Payment | 13150 | LYNSIE CURTISS | 105.00 | 0.00 | 105.00 |
| 10/17/2019 | Payment | 13151 | MASON PATROU | 105.00 | 0.00 | 105.00 |
| 10/17/2019 | Payment | 13155 | MIRANDA G BULGER | 315.00 | 0.00 | 315.00 |
| 10/17/2019 | Payment | 13156 | MONICA FOURMAN | 210.00 | 0.00 | 210.00 |
| 10/17/2019 | Payment | 13158 | NEIGHBORHOOD PUBLICATIONS | 440.00 | 0.00 | 440.00 |
| 10/17/2019 | Payment | 13159 | REBECCA STEPHENSON | 70.00 | 0.00 | 70.00 |
| 10/17/2019 | Payment | 13160 | RONALD C. CULLUM | 70.00 | 0.00 | 70.00 |
| 10/17/2019 | Payment | 13164 | TURNER ACE ST. AUGUSTINE, INC | 16.92 | 0.00 | 16.92 |
| 10/17/2019 | Payment | 13170 | ENVERA SYSTEMS | 9,294.17 | 0.00 | 9,294.17 |
| 10/17/2019 | Payment | 13174 | MADLIN LEPRI | 70.00 | 0.00 | 70.00 |
| 10/23/2019 | Payment | 13195 | TURNER ACE ST. AUGUSTINE, INC | 16.65 | 0.00 | 16.65 |
| 10/23/2019 | Payment | 13201 | OLD CITY IRON WORKS | 10,000.00 | 0.00 | 10,000.00 |
| 10/23/2019 | Payment | 13202 | OLD CITY IRON WORKS | 22,000.00 | 0.00 | 22,000.00 |
| 10/25/2019 | Payment | 13205 | AMANTE GABRIEL A. BACOLOR | 105.00 | 0.00 | 105.00 |
| 10/25/2019 | Payment | 13206 | ANDREA GIOVANNI | 153.00 | 0.00 | 153.00 |
| 10/25/2019 | Payment | 13207 | CATHERINE NOELANI TAYLOR | 70.00 | 0.00 | 70.00 |

Marshall Creek CDD

Bank Reconciliation

| Posting Date | Document Type | Document No. | Description | Amount | Cleared Amount | Difference |
|--------------------------------------|---------------|--------------|--------------------------------------|------------------|----------------|------------------|
| 10/25/2019 | Payment | 13209 | ELIANA N ROQUE | 70.00 | 0.00 | 70.00 |
| 10/25/2019 | Payment | 13214 | GLEND A MALEWICKI | 70.00 | 0.00 | 70.00 |
| 10/25/2019 | Payment | 13215 | JERMAINE SOLOMON | 321.50 | 0.00 | 321.50 |
| 10/25/2019 | Payment | 13216 | JOSIE LYNN CARLETON | 70.00 | 0.00 | 70.00 |
| 10/25/2019 | Payment | 13217 | KRISTY SIEBERT | 70.00 | 0.00 | 70.00 |
| 10/25/2019 | Payment | 13218 | LAURA CORREA | 210.00 | 0.00 | 210.00 |
| 10/25/2019 | Payment | 13219 | LYNDSIE CURTISS | 35.00 | 0.00 | 35.00 |
| 10/25/2019 | Payment | 13220 | MADELIN LEPRI | 70.00 | 0.00 | 70.00 |
| 10/25/2019 | Payment | 13221 | MICHAEL KYPRISS | 1,264.50 | 0.00 | 1,264.50 |
| 10/25/2019 | Payment | 13222 | MIRANDA G BULGER | 210.00 | 0.00 | 210.00 |
| 10/25/2019 | Payment | 13223 | MONICA FOURMAN | 210.00 | 0.00 | 210.00 |
| 10/25/2019 | Payment | 13224 | REBECCA STEPHENSON | 70.00 | 0.00 | 70.00 |
| 10/25/2019 | Payment | 13225 | RONALD C. CULLUM | 70.00 | 0.00 | 70.00 |
| 10/25/2019 | Payment | 13227 | ZUZANA PADUANO | 42.30 | 0.00 | 42.30 |
| 10/25/2019 | Payment | 13229 | DISCOUNT NURSERY | 955.00 | 0.00 | 955.00 |
| 10/25/2019 | Payment | 13230 | A-1 SOD OF JACKSONVILLE, INC. | 231.00 | 0.00 | 231.00 |
| 10/25/2019 | Payment | 13231 | COMCAST | 274.90 | 0.00 | 274.90 |
| 10/25/2019 | Payment | 13232 | CRONIN ACE HARDWARE | 56.88 | 0.00 | 56.88 |
| 10/25/2019 | Payment | 13233 | FLORIDA JANITOR & PAPER SUPPLY | 147.32 | 0.00 | 147.32 |
| 10/25/2019 | Payment | 13234 | INTERSTATE BATTERIES | 95.95 | 0.00 | 95.95 |
| 10/25/2019 | Payment | 13235 | MARY ROBINSON | 255.00 | 0.00 | 255.00 |
| 10/25/2019 | Payment | 13236 | MCMASTER-CARR SUPPLY CO. | 99.45 | 0.00 | 99.45 |
| 10/25/2019 | Payment | 13237 | OLD CITY IRON WORKS | 10,000.00 | 0.00 | 10,000.00 |
| 10/25/2019 | Payment | 13238 | PAUL MASTERS | 30.00 | 0.00 | 30.00 |
| 10/25/2019 | Payment | 13240 | SANFORD & SON AUTO PARTS INC | 332.43 | 0.00 | 332.43 |
| 10/25/2019 | Payment | 13241 | SUN LIFE FINANCIAL | 912.60 | 0.00 | 912.60 |
| 10/25/2019 | Payment | 13242 | TURNER ACE ST. AUGUSTINE, INC | 24.99 | 0.00 | 24.99 |
| 10/25/2019 | Payment | 13243 | WILSON HEATING & AIR CONDITIONING IN | 140.00 | 0.00 | 140.00 |
| 10/25/2019 | Payment | 13244 | PROSSER | 944.71 | 0.00 | 944.71 |
| 10/28/2019 | Payment | 13245 | ENVERA SYSTEMS | 10,808.56 | 0.00 | 10,808.56 |
| 10/28/2019 | Payment | 13246 | ST. AUGUSTINE RECORD | 85.27 | 0.00 | 85.27 |
| 10/28/2019 | Payment | 13247 | UNITED HEALTHCARE SERVICES, INC | 10,420.26 | 0.00 | 10,420.26 |
| 10/28/2019 | Payment | 13248 | FEDEX | 28.20 | 0.00 | 28.20 |
| 10/28/2019 | Payment | 13249 | WILSON HEATING & AIR CONDITIONING IN | 90.00 | 0.00 | 90.00 |
| Total Outstanding Checks..... | | | | 85,272.46 | | 85,272.46 |

MARSHALL CREEK
Community Development District

Check Register

October 1 - 31, 2019

**MARSHALL CREEK
Community Development District**

Payment Register by Fund
For the Period from 10/1/2019 to 10/31/2019
(Sorted by Check / ACH No.)

| Fund No. | Check / ACH No. | Date | Payee | Invoice No. | Payment Description | Invoice / GL Description | G/L Account # | Amount Paid |
|---------------------------|-----------------|----------|---------------------------------|----------------|-------------------------------------------|------------------------------|---------------|-------------|
| GENERAL FUND - 001 | | | | | | | | |
| 001 | 13053 | 10/01/19 | CLUBSYSTEMS GROUP | SUP7098973 | CLUB CONNECT 10/1-12/31/19 | 10/1/19-12/31/19 | 549016-53910 | \$1,289.00 |
| 001 | 13053 | 10/01/19 | CLUBSYSTEMS GROUP | SUP7098973 | CLUB CONNECT 10/1-12/31/19 | 10/1/19-12/31/19 | 531020-57206 | \$271.00 |
| 001 | 13054 | 10/01/19 | POOLSURE | 131295588735 | 10/19 WATER MANAGEMENT | October | 546074-57205 | \$1,031.75 |
| 001 | 13055 | 10/01/19 | PROSSER | 42616 | Gen Engineering Services August 2019 | ProfServ-Engineering | 531013-51501 | \$530.87 |
| 001 | 13056 | 10/01/19 | UNUM LIFE INSURANCE | CREEK-093019 | COVERAGE PERIOD 9/1-9/30/19 | September 2019 | 512010-53902 | \$184.17 |
| 001 | 13056 | 10/01/19 | UNUM LIFE INSURANCE | CREEK-093019 | COVERAGE PERIOD 9/1-9/30/19 | September 2019 | 512010-57205 | \$108.58 |
| 001 | 13056 | 10/01/19 | UNUM LIFE INSURANCE | CREEK-093019 | COVERAGE PERIOD 9/1-9/30/19 | September 2019 | 512010-57206 | \$71.92 |
| 001 | 13056 | 10/01/19 | UNUM LIFE INSURANCE | CREEK-093019 | COVERAGE PERIOD 9/1-9/30/19 | September 2019 | 512010-52901 | \$21.45 |
| 001 | 13056 | 10/01/19 | UNUM LIFE INSURANCE | CREEK-093019 | COVERAGE PERIOD 9/1-9/30/19 | September 2019 | 512010-53901 | \$17.16 |
| 001 | 13057 | 10/01/19 | ADP, INC. | 542832524 | 9/19 TIME & ATTENDENCE | Time and Attendance-Sept | 512010-53902 | \$82.50 |
| 001 | 13057 | 10/01/19 | ADP, INC. | 542832524 | 9/19 TIME & ATTENDENCE | Time and Attendance-Sept | 512010-57205 | \$270.00 |
| 001 | 13057 | 10/01/19 | ADP, INC. | 542832524 | 9/19 TIME & ATTENDENCE | Time and Attendance-Sept | 512010-57206 | \$50.62 |
| 001 | 13057 | 10/01/19 | ADP, INC. | 542832524 | 9/19 TIME & ATTENDENCE | Time and Attendance-Sept | 512010-52901 | \$9.38 |
| 001 | 13057 | 10/01/19 | ADP, INC. | 542832524 | 9/19 TIME & ATTENDENCE | Time and Attendance-Sept | 512010-53901 | \$7.50 |
| 001 | 13057 | 10/01/19 | ADP, INC. | 542832524 | 9/19 TIME & ATTENDENCE | Time and Attendance-Sept | 511001-51101 | \$25.00 |
| 001 | 13058 | 10/01/19 | BABOLAT VS NORTH AMERICA INC | 2659454 | PURE AERO TEAM | COS - Start Up Inventory | 552143-57206 | \$356.59 |
| 001 | 13059 | 10/01/19 | COMCAST | 88407292 | ACCT# 963179979 9/15-10/14/19 | 9/15/19-10/14/19 | 541003-57205 | \$130.07 |
| 001 | 13059 | 10/01/19 | COMCAST | 88407292 | ACCT# 963179979 9/15-10/14/19 | 9/15/19-10/14/19 | 541003-57206 | \$219.79 |
| 001 | 13059 | 10/01/19 | COMCAST | 88407292 | ACCT# 963179979 9/15-10/14/19 | 9/15/19-10/14/19 | 546034-52901 | \$197.24 |
| 001 | 13059 | 10/01/19 | COMCAST | 88407292 | ACCT# 963179979 9/15-10/14/19 | 9/15/19-10/14/19 | 549921-53910 | \$194.09 |
| 001 | 13060 | 10/01/19 | EVANS, THOMAS | TE09252019 | SECURITY WEEK OF 9/21/19 | w/e 09/21/2019 | 534099-52901 | \$385.00 |
| 001 | 13061 | 10/01/19 | FEDEX | 6-747-68310 | SERVICE FOR 9/12-9/16/19 | Postage and Freight | 541006-51301 | \$28.04 |
| 001 | 13062 | 10/01/19 | FLORIDA JANITOR & PAPER SUPPLY | 319650 | DOGI-POT LITTER BAGS, TRASH BAGS | Op Supplies - General | 552001-53902 | \$247.79 |
| 001 | 13063 | 10/01/19 | GABE BAGBY | GB09252019 | SECURITY W/E 9/21/19 | w/e 9/21/19 | 534099-52901 | \$140.00 |
| 001 | 13064 | 10/01/19 | GALINA BOLES | 091619 | TENNIS LESSONS AND CLINICS W/E 9/15/19 | w/e 09/15/2019 | 512040-57206 | \$762.00 |
| 001 | 13064 | 10/01/19 | GALINA BOLES | CREEK-092319 | TENNIS LESSONS W/E 9/22/19 | w/e 09/22/2019 | 512040-57206 | \$649.50 |
| 001 | 13065 | 10/01/19 | GARY PERNA | GP09252019 | SECURITY WEEK OF 9/21/19 | w/e 9/21/19 | 534099-52901 | \$245.00 |
| 001 | 13066 | 10/01/19 | GLENDA MALEWICKI | CREEK-092319 | SENIOR YOGA W/E 9/22/19 | Senior yoga-w/e 09/22/2019 | 534111-57202 | \$70.00 |
| 001 | 13067 | 10/01/19 | JACK LEAKE | 1694 | TRIM PALMS, GRIND PALM STUMP, FELL PINE T | R&M-Trees and Trimming | 546099-53902 | \$1,070.00 |
| 001 | 13068 | 10/01/19 | LAURA CORREA | 092319 | ZUMBA W/E 9/22/19 | Zumba-w/e 09/22/2019 | 534111-57202 | \$70.00 |
| 001 | 13069 | 10/01/19 | LYNDSIE CURTISS | 092319 | AQUA AEROBICS W/E 9/22/19 | Aqua Aerobics-w/e 09/22/2019 | 534111-57202 | \$35.00 |
| 001 | 13070 | 10/01/19 | MICHAEL KYPRISS | 092319 | TENNIS LESSONS W/E 9/22/19 | w/e 09/22/2019 | 512040-57206 | \$732.75 |
| 001 | 13071 | 10/01/19 | NEWVENTURE OF JACKSONVILLE, INC | 178396 | 10/19 JANITORIAL SERVICE | October 2019 | 534026-57206 | \$500.00 |
| 001 | 13072 | 10/01/19 | REBECCA STEPHENSON | 092319 | SENIOR YOGA WEEK OF 9/22/19 | Senior yoga-w/e 09/22/2019 | 534111-57202 | \$70.00 |
| 001 | 13073 | 10/01/19 | REPUBLIC SERVICES OF FL, L.P | 0687-001007917 | SERVICE FOR 10/1-10/31/19 | October | 543020-57206 | \$212.38 |
| 001 | 13073 | 10/01/19 | REPUBLIC SERVICES OF FL, L.P | 0687-001007917 | SERVICE FOR 10/1-10/31/19 | October | 543020-57205 | \$285.62 |

**MARSHALL CREEK
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|----------|-----------------|----------|--------------------------------|-----------------|----------------------------------------------------------------------------|-------------------------------------------------|---------------|-------------|
| 001 | 13073 | 10/01/19 | REPUBLIC SERVICES OF FL, L.P | 0687-001005238 | 10/19 SERVICE | October | 543020-53902 | \$243.58 |
| 001 | 13074 | 10/01/19 | ROY HUTCHERSON | 061319-B | REIMB FOR 7/9-9/5/19 | Travel-Tractor Supply, Darsco, Tools for a tirr | 540001-53910 | \$60.32 |
| 001 | 13074 | 10/01/19 | ROY HUTCHERSON | 061319-B | REIMB FOR 7/9-9/5/19 | phone-5/27/19-8/26/19 | 552001-53910 | \$150.00 |
| 001 | 13074 | 10/01/19 | ROY HUTCHERSON | 061319-B | REIMB FOR 7/9-9/5/19 | St. Johns Waste | 546012-53901 | \$43.32 |
| 001 | 13074 | 10/01/19 | ROY HUTCHERSON | 061319-B | REIMB FOR 7/9-9/5/19 | Staff dinner after hours pool repair | 546074-57205 | \$11.70 |
| 001 | 13075 | 10/01/19 | SITEONE LANDSCAPE | 94673726-001 | TALSTAR INSECTICIDE | R&M-Grounds | 546037-53902 | \$35.88 |
| 001 | 13076 | 10/01/19 | ST. AUGUSTINE POWER HOUSE | CM191760 | RETURN ITEMS | R&M-Equipment | 546022-53902 | (\$272.59) |
| 001 | 13076 | 10/01/19 | ST. AUGUSTINE POWER HOUSE | 192107 | OIL AND AIR FILTERS | R&M-Equipment | 546022-53902 | \$243.51 |
| 001 | 13076 | 10/01/19 | ST. AUGUSTINE POWER HOUSE | 192106 | OIL PUMP, OIL SEAL, FLYWHEEL, FILTER | R&M-Equipment | 546022-53902 | \$242.94 |
| 001 | 13076 | 10/01/19 | ST. AUGUSTINE POWER HOUSE | 192105 | BLADES | R&M-Equipment | 546022-53902 | \$188.89 |
| 001 | 13077 | 10/01/19 | ST. JOHNS COUNTY UTILITY DEPT. | 091919-133660 | ACCT# 514213-133660 8/19-9/19/19 | 09/19/19-10/18/19 | 543021-53902 | \$230.99 |
| 001 | 13077 | 10/01/19 | ST. JOHNS COUNTY UTILITY DEPT. | 091919-114659 | ACCT#514215-114659 8/19-9/19/19 | 09/19/19-10/18/19 | 543001-57205 | \$650.48 |
| 001 | 13077 | 10/01/19 | ST. JOHNS COUNTY UTILITY DEPT. | 091919-104785 | ACCT# 514213-104785 8/18-9/19/19 | 9/19/19-10/18/19 | 543001-57205 | \$791.08 |
| 001 | 13077 | 10/01/19 | ST. JOHNS COUNTY UTILITY DEPT. | 091919-121119 | ACCT# 514214-121119 8/18-9/18/19 | 09/19/19-10/18/19 | 543001-57206 | \$106.62 |
| 001 | 13077 | 10/01/19 | ST. JOHNS COUNTY UTILITY DEPT. | 091919-114653 | ACCT# 514211-114653 8/19-9/19/19 | 9/19/19-10/18/19 | 543021-53903 | \$199.50 |
| 001 | 13077 | 10/01/19 | ST. JOHNS COUNTY UTILITY DEPT. | 091919-126261 | ACCT# 532033-126261 8/19-9/19/19 | 9/19/19-10/18/19 | 546034-52901 | \$27.82 |
| 001 | 13077 | 10/01/19 | ST. JOHNS COUNTY UTILITY DEPT. | 091919-101723 | ACCT# 514213-101723 8/19-9/19/19 | 09/19/19-10/18/2019 | 546034-52901 | \$27.97 |
| 001 | 13078 | 10/01/19 | TOM SALMON | 091919 | REIMBURSEMENT FOR SEAT CUSHIONS | Seat cushions | 546017-57206 | \$255.48 |
| 001 | 13079 | 10/01/19 | TOOLS FOR A TIME | 174193-INVOICE | CREDIT TAKEN TWICE | R&M-Equipment | 546022-53902 | \$29.09 |
| 001 | 13080 | 10/01/19 | TURNER ACE ST. AUGUSTINE, INC | 5333 /3 | SCOTCHGARD | R&M-General | 546001-57206 | \$21.58 |
| 001 | 13081 | 10/01/19 | TURNER PEST CONTROL LLC | 6071811 | 9/19 MONTHLY PEST CONTROL | September | 546034-52901 | \$46.00 |
| 001 | 13081 | 10/01/19 | TURNER PEST CONTROL LLC | 6071811 | 9/19 MONTHLY PEST CONTROL | September | 546001-57206 | \$23.00 |
| 001 | 13081 | 10/01/19 | TURNER PEST CONTROL LLC | 6071811 | 9/19 MONTHLY PEST CONTROL | September | 534025-57202 | \$106.00 |
| 001 | 13081 | 10/01/19 | TURNER PEST CONTROL LLC | 6078991 | 9/19 PEST CONTROL SERVICE | September | 546012-53902 | \$65.00 |
| 001 | 13082 | 10/01/19 | WILLIAMS' PLANT NURSERY | 96940 | 20 LANTANA GOLD 1 WAX MYRTLE | 20-Lantana Gold, 1-wax myrtle | 563023-53902 | \$80.00 |
| 001 | 13083 | 10/02/19 | PUBLIC RISK INSURANCE AGENCY | 63417 | POLICY RENEW FY2020 - Property, IM, PO&EPLI, BUSINESS AUTO | | 545002-51301 | \$890.00 |
| 001 | 13083 | 10/02/19 | PUBLIC RISK INSURANCE AGENCY | 63417 | POLICY RENEW FY2020 - Property, IM, PO&EPLI, GENERAL LIABILITY | | 545002-51301 | \$7,356.00 |
| 001 | 13083 | 10/02/19 | PUBLIC RISK INSURANCE AGENCY | 63417 | POLICY RENEW FY2020 - Property, IM, PO&EPLI, CRIME | | 545002-51301 | \$250.00 |
| 001 | 13083 | 10/02/19 | PUBLIC RISK INSURANCE AGENCY | 63417 | POLICY RENEW FY2020 - Property, IM, PO&EPLI, INLAND MARINE | | 545009-57201 | \$702.00 |
| 001 | 13083 | 10/02/19 | PUBLIC RISK INSURANCE AGENCY | 63417 | POLICY RENEW FY2020 - Property, IM, PO&EPLI, PUBLIC OFFICIALS & EMPL PRACT | | 545002-51301 | \$5,247.00 |
| 001 | 13083 | 10/02/19 | PUBLIC RISK INSURANCE AGENCY | 63417 | POLICY RENEW FY2020 - Property, IM, PO&EPLI, COMMERCIAL PROPERTY | | 545009-57201 | \$46,474.00 |
| 001 | 13084 | 10/02/19 | A-1 SOD OF JACKSONVILLE, INC. | 108255 | 1-PALLET BERMUDA SOD | R&M-Grounds | 546037-53902 | \$231.00 |
| 001 | 13084 | 10/02/19 | A-1 SOD OF JACKSONVILLE, INC. | 1089264 | BERMUDA SOD | 1- pallet Bermuda sod | 546037-53902 | \$231.00 |
| 001 | 13085 | 10/02/19 | DOWNEY'S JANITORIAL SUPPLIES | 41-17762 | CUPS, TRASH BAGS, TOWELS, TISSUE | cups, trash bags,towels, tissue | 551003-57205 | \$128.19 |
| 001 | 13085 | 10/02/19 | DOWNEY'S JANITORIAL SUPPLIES | 41-17762 | CUPS, TRASH BAGS, TOWELS, TISSUE | cups, trash bags,towels, tissue | 552012-57205 | \$143.58 |
| 001 | 13086 | 10/02/19 | JERMAINE SOLOMON | 092319 | KIDS FITNESS WEEK ENDING 9/22/19 | w/e 9/22/19-Kids fitness | 512011-53910 | \$150.00 |
| 001 | 13086 | 10/02/19 | JERMAINE SOLOMON | 092319-TRAINING | PERSONAL TRAINING WEEK ENDING 9/22/19 | w/e 9/22/19-training | 512011-53910 | \$333.00 |
| 001 | 13087 | 10/02/19 | JOSIE LYNN CARLETON | 092319 | YOGA WEEK ENDING 9/22/19 | w/e 9/22/19-Yoga | 512011-53910 | \$105.00 |

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| 001 | 13088 | 10/02/19 | KRISTY SIEBERT | 092319 | TABATA WEEK ENDING 9/22/19 | w/e 09/22/19-Tabata | 512011-53910 | \$105.00 |
| 001 | 13089 | 10/02/19 | LAURA CORREA | 092319-1 | ZUMBA WEEK ENDING 9/22/19 | 9/22/19-Zumba | 512011-53910 | \$140.00 |
| 001 | 13090 | 10/02/19 | MADELIN LEPRI | 092319 | YOGA WEEK ENDING 9/22/19 | w/e 9/22/19-Yoga | 512011-53910 | \$70.00 |
| 001 | 13091 | 10/02/19 | MIRANDA G BULGER | 092319 | HIIT, SPIN, SUB WEEK ENDING 9/22/19 | w/e 9/22/19-Aqua Aerobics | 512011-53910 | \$245.00 |
| 001 | 13091 | 10/02/19 | MIRANDA G BULGER | 092319-1 | AQUA AEROBICS, CORE, CARDIO W/E 9/22/19 | w/e 9/22/19-HIIT, Spin | 512011-53910 | \$70.00 |
| 001 | 13092 | 10/02/19 | MONICA FOURMAN | 092319 | EXTREME BURN WEEK ENDING 9/22/19 | w/e 9/22/19 Extreme Burn | 512011-53910 | \$210.00 |
| 001 | 13093 | 10/02/19 | NOELANI TAYLOR | 092319 | SPIN WEEK ENDING 9/22/19 | w/e 9/22/19-Spin | 512011-53910 | \$35.00 |
| 001 | 13094 | 10/02/19 | OLD CITY IRON WORKS | 367 | 2 BY 2 ARCH ANGLE ALUMINUM | 9-2 by 2 arch angel aluminum | 546017-57206 | \$794.67 |
| 001 | 13095 | 10/02/19 | PARTRIDGE WELL DRILLING CO., I | 93075 | SEPTIC FLOAT SWITCH | R&M-Pump Station | 546075-53902 | \$106.52 |
| 001 | 13096 | 10/02/19 | RONALD C. CULLUM | 092319 | TAI CHI WEEK ENDING 9/22/19 | w/e 09/22/19-Tai Chi | 512011-53910 | \$70.00 |
| 001 | 13097 | 10/02/19 | WELCH TENNIS COURTS, INC. | 53857 | WINDSCREENS | R&M-Court Maintenance | 546017-57206 | \$1,032.51 |
| 001 | 13098 | 10/04/19 | FIRSTSERVICE RESIDENTIAL | 10581542 | ONSITE STAFF FEE 8/31-9/13/19 | ProfServ-Field Management | 531016-53910 | \$7,446.80 |
| 001 | 13099 | 10/09/19 | FIRSTSERVICE RESIDENTIAL | 10584601 | BASE MANAGEMENT FEE OCT 2019 | ProfServ-Field Management | 531016-53910 | \$5,417.00 |
| 001 | 13100 | 10/09/19 | SANFORD & SON AUTO PARTS INC | 624734 | REAL AXLE PULLER | R&M-Equipment | 546022-53902 | \$197.99 |
| 001 | 13101 | 10/10/19 | AFLAC | 637548 | BILLING PERIOD 9/19 | September | 512010-53902 | \$56.76 |
| 001 | 13101 | 10/10/19 | AFLAC | 637548 | BILLING PERIOD 9/19 | September | 512010-57205 | \$71.26 |
| 001 | 13101 | 10/10/19 | AFLAC | 637548 | BILLING PERIOD 9/19 | September | 512010-57206 | \$99.96 |
| 001 | 13102 | 10/10/19 | BB&T- 2056 | 2056-092019 | PURCHASES FOR 8/21-9/19/19 | Landfill 8/21/19, 8/27/19, 8/29/19 | 543020-53902 | \$153.90 |
| 001 | 13102 | 10/10/19 | BB&T- 2056 | 2056-092019 | PURCHASES FOR 8/21-9/19/19 | Landfill 8/30/19,9/06/19, 9/9/19 | 543020-53902 | \$181.43 |
| 001 | 13102 | 10/10/19 | BB&T- 2056 | 2056-092019 | PURCHASES FOR 8/21-9/19/19 | Landfill 9/10/19, 9/11/19,9/12/19 | 543020-53902 | \$210.93 |
| 001 | 13102 | 10/10/19 | BB&T- 2056 | 2056-092019 | PURCHASES FOR 8/21-9/19/19 | Landfill 9/17/19,9/19/19 | 543020-53902 | \$98.22 |
| 001 | 13103 | 10/10/19 | BB&T-2064 | 2064-092019 | PURCHASES FOR 8/21-9/18/19 | 25' hose | 546074-57205 | \$31.14 |
| 001 | 13103 | 10/10/19 | BB&T-2064 | 2064-092019 | PURCHASES FOR 8/21-9/18/19 | swivel caster wheels | 546022-53902 | \$27.99 |
| 001 | 13103 | 10/10/19 | BB&T-2064 | 2064-092019 | PURCHASES FOR 8/21-9/18/19 | Dewalt Lithium battery | 546022-53902 | \$176.99 |
| 001 | 13103 | 10/10/19 | BB&T-2064 | 2064-092019 | PURCHASES FOR 8/21-9/18/19 | Amazon charge | 552001-53910 | \$12.99 |
| 001 | 13103 | 10/10/19 | BB&T-2064 | 2064-092019 | PURCHASES FOR 8/21-9/18/19 | Butterfly V clips for brush | 546074-57205 | \$14.25 |
| 001 | 13103 | 10/10/19 | BB&T-2064 | 2064-092019 | PURCHASES FOR 8/21-9/18/19 | 2-5 x 80 red height clearance bar | 546034-52901 | \$267.96 |
| 001 | 13103 | 10/10/19 | BB&T-2064 | 2064-092019 | PURCHASES FOR 8/21-9/18/19 | Repaired steering componets | 546104-53910 | \$1,337.27 |
| 001 | 13103 | 10/10/19 | BB&T-2064 | 2064-092019 | PURCHASES FOR 8/21-9/18/19 | SS cotter pin assortment | 546022-53902 | \$11.99 |
| 001 | 13103 | 10/10/19 | BB&T-2064 | 2064-092019 | PURCHASES FOR 8/21-9/18/19 | Spiral notebook | 546022-53902 | \$5.99 |
| 001 | 13103 | 10/10/19 | BB&T-2064 | 2064-092019 | PURCHASES FOR 8/21-9/18/19 | washable electro perm A/C filter | 546012-57205 | \$39.98 |
| 001 | 13103 | 10/10/19 | BB&T-2064 | 2064-092019 | PURCHASES FOR 8/21-9/18/19 | 2-spindle assembly | 546022-53902 | \$234.42 |
| 001 | 13103 | 10/10/19 | BB&T-2064 | 2064-092019 | PURCHASES FOR 8/21-9/18/19 | tire pressure monitoring sys | 546022-53902 | \$69.98 |
| 001 | 13103 | 10/10/19 | BB&T-2064 | 2064-092019 | PURCHASES FOR 8/21-9/18/19 | 2-Sheave, blade drive | 546022-53902 | \$85.90 |
| 001 | 13103 | 10/10/19 | BB&T-2064 | 2064-092019 | PURCHASES FOR 8/21-9/18/19 | anti scalp wheel axel bolt | 546022-53902 | \$80.94 |
| 001 | 13103 | 10/10/19 | BB&T-2064 | 2064-092019 | PURCHASES FOR 8/21-9/18/19 | Dewalt part | 546022-53902 | \$32.51 |
| 001 | 13103 | 10/10/19 | BB&T-2064 | 2064-092019 | PURCHASES FOR 8/21-9/18/19 | Auto body sanding discs | 546022-53902 | \$28.49 |
| 001 | 13103 | 10/10/19 | BB&T-2064 | 2064-092019 | PURCHASES FOR 8/21-9/18/19 | nylon washers, seal, steel sleeve | 546022-53902 | \$75.56 |

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|----------|-----------------|----------|-----------------------------------------|---------------|-----------------------------------------|----------------------------------------------|---------------|-------------|
| 001 | 13103 | 10/10/19 | BB&T-2064 | 2064-092019 | PURCHASES FOR 8/21-9/18/19 | trailer hitch | 546104-53910 | \$99.99 |
| 001 | 13103 | 10/10/19 | BB&T-2064 | 2064-092019 | PURCHASES FOR 8/21-9/18/19 | 2-spindle cutter housing | 546022-53902 | \$170.82 |
| 001 | 13103 | 10/10/19 | BB&T-2064 | 2064-092019 | PURCHASES FOR 8/21-9/18/19 | shaft assembly | 546022-53902 | \$107.90 |
| 001 | 13103 | 10/10/19 | BB&T-2064 | 2064-092019 | PURCHASES FOR 8/21-9/18/19 | 80 pc socket tray | 552001-53902 | \$107.80 |
| 001 | 13103 | 10/10/19 | BB&T-2064 | 2064-092019 | PURCHASES FOR 8/21-9/18/19 | S Mahn | 552001-53910 | \$120.03 |
| 001 | 13103 | 10/10/19 | BB&T-2064 | 2064-092019 | PURCHASES FOR 8/21-9/18/19 | Refund-S Mahn | 552001-53910 | (\$120.03) |
| 001 | 13103 | 10/10/19 | BB&T-2064 | 2064-092019 | PURCHASES FOR 8/21-9/18/19 | Transformer | 546075-53902 | \$206.51 |
| 001 | 13103 | 10/10/19 | BB&T-2064 | 2064-092019 | PURCHASES FOR 8/21-9/18/19 | Measuring pitcher | 546022-53902 | \$21.45 |
| 001 | 13103 | 10/10/19 | BB&T-2064 | 2064-092019 | PURCHASES FOR 8/21-9/18/19 | Rotor & brake pad kit | 546104-53910 | \$112.77 |
| 001 | 13103 | 10/10/19 | BB&T-2064 | 2064-092019 | PURCHASES FOR 8/21-9/18/19 | 2-Hi power belt | 546022-53902 | \$24.96 |
| 001 | 13104 | 10/10/19 | BEAUTIFUL & SPOTLESS LAWN SERVICES, INC | B-1147 | I.P.M WORK | IPM | 512014-53902 | \$1,350.00 |
| 001 | 13105 | 10/10/19 | CANON SOLUTIONS AMERICA, INC | 4030506597 | COPIES 8/22-9/21/19 | Copies-8/22/19-9/21/19 | 552001-53902 | \$24.05 |
| 001 | 13105 | 10/10/19 | CANON SOLUTIONS AMERICA, INC | 4030507317 | 9/22-10/21/19 MAINT | Maint.-9/22/19-10/21/19 | 552001-53902 | \$19.20 |
| 001 | 13106 | 10/10/19 | CINTAS CORP | 8404311892 | REPLENISH CABINET | Office Supplies | 551002-57205 | \$174.44 |
| 001 | 13107 | 10/10/19 | CLEAR WATERS INC. | 100069 | 10/19 TREATMENT OF LAKES AND MITIGATION | October | 546042-53903 | \$4,290.00 |
| 001 | 13108 | 10/10/19 | CRONIN ACE HARDWARE | 001258/2 | FASTENERS | R&M-Equipment | 546022-53902 | \$8.15 |
| 001 | 13109 | 10/10/19 | DEBOW'S APPLIANCE SERVICE | 090119 | ICE MACHINE RENTAL 9/19 | September | 544003-57205 | \$132.08 |
| 001 | 13109 | 10/10/19 | DEBOW'S APPLIANCE SERVICE | CREEK-100119 | 11/19 ICE MACHINE RENTAL | October | 544003-57206 | \$132.08 |
| 001 | 13110 | 10/10/19 | DOWNEY'S JANITORIAL SUPPLIES | 41-17830 | TISSUE, TOWELS, BANDAIDES, BLEACH, COLD | Tissue, towels, bandaides, bleach, cold pack | 552012-57206 | \$476.88 |
| 001 | 13111 | 10/10/19 | ENVERA SYSTEMS | IN00000988 | CHANGE ORDER BARRIER GATES | Change order-barrier gates | 546034-52901 | \$2,482.37 |
| 001 | 13112 | 10/10/19 | EVANS, THOMAS | TE10032019 | SECURITY W/E 9/28/19 | w/e 09/28/2019 | 534099-52901 | \$175.00 |
| 001 | 13113 | 10/10/19 | FEDEX | 6-753-97790 | SERVICE FOR 9/25/19 | Postage and Freight | 541006-51301 | \$15.50 |
| 001 | 13114 | 10/10/19 | GALINA BOLES | CREEK-093019 | TENNIS LESSONS W/E 9/29/19 | W/E 09/29/2019 | 512040-57206 | \$705.00 |
| 001 | 13115 | 10/10/19 | GARY PERNA | GP10032019 | SECURITY FOR 9/22, 9/24, 9/26/19 | w/e 9/28/19 | 534099-52901 | \$385.00 |
| 001 | 13116 | 10/10/19 | GOLDEN, JEFF | 093019 | REIMB FOR BUNGEE CORDS | bungee cords | 546017-57206 | \$17.94 |
| 001 | 13117 | 10/10/19 | HEAD PENN/ RACQUET SPORTS | 5193007238 | RACQUET | COS - Start Up Inventory | 552143-57206 | \$296.20 |
| 001 | 13118 | 10/10/19 | HOPPING, GREEN & SAMS | 110237 | Monthly Meeting Aug 2019 | ProfServ-Legal Services | 531023-51401 | \$1,579.02 |
| 001 | 13118 | 10/10/19 | HOPPING, GREEN & SAMS | 110236 | General Counsel Aug 2019 | ProfServ-Legal Services | 531023-51401 | \$1,621.50 |
| 001 | 13119 | 10/10/19 | HOWARD FERTILIZER & | CIN-000294927 | FUSILADE, LONTREL, QUICKSILVER, ROUNDUP | Fusilade, Lontrel, Quicksilver, Roundup | 546037-53902 | \$1,102.62 |
| 001 | 13120 | 10/10/19 | JACOB MANNING | JM10032019 | SECURITY FOR W/E 9/28/19 | w/e 09/28/2019 | 534099-52901 | \$175.00 |
| 001 | 13121 | 10/10/19 | L. WERNINCK & SONS, INC. | 535897 | 4 BY 4 | R&M-Roads & Alleyways | 546081-53901 | \$22.40 |
| 001 | 13121 | 10/10/19 | L. WERNINCK & SONS, INC. | 535772 | MISC SUPPLIES | R&M-Roads & Alleyways | 546081-53901 | \$516.96 |
| 001 | 13121 | 10/10/19 | L. WERNINCK & SONS, INC. | 535246 | 84 BAGS OF CONCRETE | R&M-Sidewalks | 546084-53901 | \$484.36 |
| 001 | 13122 | 10/10/19 | MCMASTER-CARR SUPPLY CO. | 17055930 | ZINC YELLOW CHROMATE SCREWS | R&M-Court Maintenance | 546017-57206 | \$109.08 |
| 001 | 13122 | 10/10/19 | MCMASTER-CARR SUPPLY CO. | 17034040 | FLOAT SWITCH | R&M-Fountain | 546032-53901 | \$69.19 |
| 001 | 13123 | 10/10/19 | MICHAEL KYPRISS | 093019 | TENNIS LESSONS W/E 9/29/19 | w/e 09/29/2019 | 512040-57206 | \$1,000.50 |
| 001 | 13124 | 10/10/19 | MUNICIPAL CAPITAL CORP | 900220819 | CONTRACT PMT 36 OF 36 | 36 of 36 | 564001-53902 | \$1,534.83 |
| 001 | 13124 | 10/10/19 | MUNICIPAL CAPITAL CORP | 900040919 | CONTRACT PMT# 32 OF 36 | 32 of 36 | 564001-53902 | \$1,613.39 |

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|----------|-----------------|----------|----------------------------------------|-----------------|-------------------------------------------|-----------------------------------------|---------------|-------------|
| 001 | 13125 | 10/10/19 | PARTRIDGE WELL DRILLING CO., I | 92913 | PUMP NOT WORKING BAD FLOAT SWITCH | pump not working-bad float switch | 546075-53902 | \$277.50 |
| 001 | 13126 | 10/10/19 | SANFORD & SON AUTO PARTS INC | 622941 | CLEAR SILICONE | R&M-Equipment | 546022-53902 | \$6.29 |
| 001 | 13126 | 10/10/19 | SANFORD & SON AUTO PARTS INC | 624901 | GLOSS BLK, ALUM, GRYPRIM | Billback Expenses Developer | 549921-53902 | \$38.45 |
| 001 | 13127 | 10/10/19 | ST. AUGUSTINE POWER HOUSE | 192424 | BOLT, WASHERS, SEAL, SLEEVE | R&M-Equipment | 546022-53902 | \$131.20 |
| 001 | 13127 | 10/10/19 | ST. AUGUSTINE POWER HOUSE | 192423 | WHEEL BEARING KIT, YOKE WIMT | wheel bearing kit, yoke wimt | 546022-53902 | \$138.55 |
| 001 | 13127 | 10/10/19 | ST. AUGUSTINE POWER HOUSE | 192426 | BLADES, FUEL FILLER | R&M-Equipment | 546022-53902 | \$120.50 |
| 001 | 13127 | 10/10/19 | ST. AUGUSTINE POWER HOUSE | 192425 | BLADES | R&M-Equipment | 546022-53902 | \$35.97 |
| 001 | 13128 | 10/10/19 | STAN OLEY'S TENNIS EQUIPMENT | 107992 | FEED WIRE ASS'Y KIT | R&M-Court Maintenance | 546017-57206 | \$38.40 |
| 001 | 13129 | 10/10/19 | SYNCHRONY BANK | 19868769 | 6-2 GAL CROTONS | 6- 2 gal crotons | 563023-53902 | \$73.98 |
| 001 | 13130 | 10/10/19 | TURNER ACE ST. AUGUSTINE, INC | 5329 /3 | PEN LIGHT | R&M-Equipment | 546022-53902 | \$19.99 |
| 001 | 13130 | 10/10/19 | TURNER ACE ST. AUGUSTINE, INC | 5328 /3 | BROOM, AIR CHECK, WSP & HORNET KILL, DIAM | broom, air check | 546022-53902 | \$31.37 |
| 001 | 13130 | 10/10/19 | TURNER ACE ST. AUGUSTINE, INC | 5328 /3 | BROOM, AIR CHECK, WSP & HORNET KILL, DIAM | Wasp & hornet kill | 552001-53902 | \$23.94 |
| 001 | 13130 | 10/10/19 | TURNER ACE ST. AUGUSTINE, INC | 5328 /3 | BROOM, AIR CHECK, WSP & HORNET KILL, DIAM | Diamond blade | 546032-53901 | \$22.99 |
| 001 | 13131 | 10/10/19 | UNITED SITE SERVICES | 114-9140653 | SERVICE FOR 8/12-9/8/19 | 8/12/19-9/08/19 | 546009-53901 | \$141.00 |
| 001 | 13132 | 10/11/19 | CYNTHIA YOUNG | 082419 | REFUND FOR SUMMER CAMP | S/F Program Fees | 347070 | \$175.00 |
| 001 | 13133 | 10/14/19 | FIRSTSERVICE RESIDENTIAL | 10585927 | ONSITE STAFF FEE 09/14-09/27/19 | ProfServ-Field Management | 531016-53910 | \$7,446.80 |
| 001 | 13134 | 10/17/19 | A-1 SOD OF JACKSONVILLE, INC. | 108291 | 40 PCS FLORATAM | R&M-Grounds | 546037-53902 | \$80.00 |
| 001 | 13135 | 10/17/19 | AT SERVICES OF NORTH FLORIDA | 26577 | LAPTOP, BATTERY S/U SYSTEM | Laptop, battery b/u system | 549016-53910 | \$1,005.00 |
| 001 | 13135 | 10/17/19 | AT SERVICES OF NORTH FLORIDA | 26661 | ADDED LINE FOR PHONE CONFERENCE ROOM | added line for phone in conference room | 531020-57205 | \$120.00 |
| 001 | 13136 | 10/17/19 | AT&T | 10566-100219 | 904 599-9023 021 0566 10/2-11/1/19 | Oct 2, 2019-Nov. 1, 2019 | 541003-57205 | \$189.31 |
| 001 | 13137 | 10/17/19 | BABOLAT VS NORTH AMERICA INC | 2661451 | LOGO WRISTBANDS | COS - Start Up Inventory | 552143-57206 | \$129.95 |
| 001 | 13138 | 10/17/19 | CHAD EUGENE HALLMAN | CH10092019 | SECURITY FOR W/E 9/28/19 | W/E 09/28/19 | 534099-52901 | \$175.00 |
| 001 | 13139 | 10/17/19 | DOWNEY'S JANITORIAL SUPPLIES | 41-17876 | TRASH BAGS | R&M-General | 546001-57206 | \$93.80 |
| 001 | 13140 | 10/17/19 | ELIANA N ROQUE | 100719 | TONE & STRETCH W/E 10/6/19 | Tone & Stretch-w/e 10/06/19 | 512011-53910 | \$70.00 |
| 001 | 13141 | 10/17/19 | GALINA BOLES | 100719 | TENNIS LESSONS W/E 10/6/19 | w/e 10/06/19 | 512040-57206 | \$1,326.00 |
| 001 | 13142 | 10/17/19 | GARY PERNA | GP10092019 | SECURITY FOR W/E 10/5/19 | w/e 10/05/19 | 534099-52901 | \$525.00 |
| 001 | 13143 | 10/17/19 | GLENDA MALEWICKI | CREEK-100719 | MCCDD-SR YOGA W/E 10/6/19 | MCCDD-SR Yoga-w/e 10/06/19 | 534111-57202 | \$70.00 |
| 001 | 13144 | 10/17/19 | HEAD PENN/ RACQUET SPORTS | 5193011388 | TEACHING BALLS | COS - Start Up Inventory | 552143-57206 | \$530.61 |
| 001 | 13145 | 10/17/19 | HINES PALENCIA PROPERTY MANAGEMENT LLC | 2019-3 | JUNE-SEPT FEMA MGMT | Jun-Sept 2019 FEMA Mgmt | 531016-53910 | \$1,276.40 |
| 001 | 13146 | 10/17/19 | JERMAINE SOLOMON | 100719 | KIDS FITNESS W/E 10/6/19 | Kids fitness-w/e 10/06/19 | 512011-53910 | \$100.00 |
| 001 | 13146 | 10/17/19 | JERMAINE SOLOMON | 100719-TRAINING | PERSONAL TRAINING W/E 10/6/19 | w/e 10/06/19 | 512011-53910 | \$121.50 |
| 001 | 13147 | 10/17/19 | JOSIE LYNN CARLETON | 100719 | YOGA W/E 10/6/19 | Yoga-w/e 10/06/19 | 512011-53910 | \$35.00 |
| 001 | 13148 | 10/17/19 | KRISTY SIEBERT | 100719 | TABATA W/E 10/6/19 | Tabata-w/e 10/06/19 | 512011-53910 | \$70.00 |
| 001 | 13149 | 10/17/19 | LAURA CORREA | 100719-MARSHALL | ZUMBA W/E 10/6/19 | MCCDD-Zumba-w/e 10/06/19 | 534111-57202 | \$70.00 |
| 001 | 13149 | 10/17/19 | LAURA CORREA | 100719 | ZUMBA W/E 10/6/19 | Zumba-w/e 10/06/19 | 512011-53910 | \$140.00 |
| 001 | 13150 | 10/17/19 | LYNDSIE CURTISS | 100719 | AEROBIC CLASSES W/E 10/6/19 | Aerobic classes-w/e 10/06/19 | 512011-53910 | \$105.00 |
| 001 | 13151 | 10/17/19 | MASON PATROU | SM100919 | SECURITY FOR W/E 10/5/19 | W/E 10/05/19 | 534099-52901 | \$105.00 |
| 001 | 13152 | 10/17/19 | MCMaster-CARR SUPPLY CO. | 17606702 | COPPER SHEET | R&M-Fountain | 546032-53901 | \$94.92 |

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| 001 | 13152 | 10/17/19 | MCMASTER-CARR SUPPLY CO. | 17462654 | 110 COPPER SHEET | R&M-Fountain | 546032-53901 | \$71.45 |
| 001 | 13153 | 10/17/19 | MEDICAL EXPRESS CORPORATION | 201913667 | DRUG SCREENING FOR T HOLM | T Holm | 512010-53902 | \$27.00 |
| 001 | 13154 | 10/17/19 | MICHAEL KYPRISS | 100719 | TENNIS LESSONS W/E 10/6/19 | w/e 10/06/19 | 512040-57206 | \$843.00 |
| 001 | 13155 | 10/17/19 | MIRANDA G BULGER | 100719 | HIIT, SPIN AND SUB W/E 10/6/19 | HIIT, Spin-w/e 10/06/19 | 512011-53910 | \$315.00 |
| 001 | 13156 | 10/17/19 | MONICA FOURMAN | 100719 | EXTREME BURN W/E 10/6/19 | Extreme burn-w/e 10/06/19 | 512011-53910 | \$210.00 |
| 001 | 13157 | 10/17/19 | MSC 7511 | INV3309345 | SERVICE FOR 10/19 | October | 547001-53910 | \$142.44 |
| 001 | 13157 | 10/17/19 | MSC 7511 | INV3309345 | SERVICE FOR 10/19 | October | 551002-57206 | \$47.48 |
| 001 | 13157 | 10/17/19 | MSC 7511 | INV3309345 | SERVICE FOR 10/19 | October | 551002-57205 | \$47.48 |
| 001 | 13157 | 10/17/19 | MSC 7511 | INV3309345 | SERVICE FOR 10/19 | October | 552001-53902 | \$47.48 |
| 001 | 13158 | 10/17/19 | NEIGHBORHOOD PUBLICATIONS | MCCDD0608 | 10/19 MONTHLY WEBSITE MAINT | October | 547001-53910 | \$220.00 |
| 001 | 13158 | 10/17/19 | NEIGHBORHOOD PUBLICATIONS | MCCDD0608 | 10/19 MONTHLY WEBSITE MAINT | October | 548001-57205 | \$110.00 |
| 001 | 13158 | 10/17/19 | NEIGHBORHOOD PUBLICATIONS | MCCDD0608 | 10/19 MONTHLY WEBSITE MAINT | October | 548001-57206 | \$110.00 |
| 001 | 13159 | 10/17/19 | REBECCA STEPHENSON | 100719 | SENIOR YOGA W/E 10/6/19 | MCCDD-SR Yoga-w/e 10/06/19 | 534111-57202 | \$70.00 |
| 001 | 13160 | 10/17/19 | RONALD C. CULLUM | 100719 | TAI CHI W/E 10/6/19 | Tai Chi-w/e 10/06/19 | 512011-53910 | \$70.00 |
| 001 | 13161 | 10/17/19 | SANFORD & SON AUTO PARTS INC | 624918 | BATTERY CABLE LUG | R&M-Vehicles | 546104-53910 | \$11.96 |
| 001 | 13161 | 10/17/19 | SANFORD & SON AUTO PARTS INC | 625031 | PLIERS | R&M-Equipment | 546022-53902 | \$26.15 |
| 001 | 13162 | 10/17/19 | SITONE LANDSCAPE | 94794319-001 | BB HUTCHERSON | BB-Hutcherson | 549921-53910 | \$684.82 |
| 001 | 13163 | 10/17/19 | TASC | IN1606044 | COBRA 9/1-9/30/19 | September | 512010-53902 | \$16.67 |
| 001 | 13163 | 10/17/19 | TASC | IN1606044 | COBRA 9/1-9/30/19 | September | 512010-57205 | \$16.67 |
| 001 | 13163 | 10/17/19 | TASC | IN1606044 | COBRA 9/1-9/30/19 | September | 512010-57206 | \$16.66 |
| 001 | 13164 | 10/17/19 | TURNER ACE ST. AUGUSTINE, INC | 5359 /3 | SAND | R&M-Roads & Alleyways | 546081-53901 | \$16.92 |
| 001 | 13165 | 10/17/19 | ULTIMATE SURFACES OF JACKSONVILLE INC | 3684 | APPLY TEXTURE & PAINT TO SPLASH PAD | apply texture and paint to splash pad | 546074-57205 | \$1,896.00 |
| 001 | 13166 | 10/17/19 | A-1 SOD OF JACKSONVILLE, INC. | 108242 | 1 PALLET BERMUDA SOD | R&M-Grounds | 546037-53902 | \$231.00 |
| 001 | 13167 | 10/17/19 | BB&T | 2023-092019 | PURCHASES FOR 9/16-9/20/19 | Billback Expenses Developer | 549921-53910 | \$820.45 |
| 001 | 13168 | 10/17/19 | BB&T-2031 | 2031-092019 | PURCHASES FOR 8/23-9/19/19 | FTF | 549052-57202 | \$99.00 |
| 001 | 13168 | 10/17/19 | BB&T-2031 | 2031-092019 | PURCHASES FOR 8/23-9/19/19 | Life of pets-DVD | 552033-57205 | \$26.58 |
| 001 | 13168 | 10/17/19 | BB&T-2031 | 2031-092019 | PURCHASES FOR 8/23-9/19/19 | Balance trainer | 564001-57205 | \$319.47 |
| 001 | 13168 | 10/17/19 | BB&T-2031 | 2031-092019 | PURCHASES FOR 8/23-9/19/19 | Cardboard trash containers-FTF | 549052-57202 | \$72.55 |
| 001 | 13168 | 10/17/19 | BB&T-2031 | 2031-092019 | PURCHASES FOR 8/23-9/19/19 | Barre balls | 564001-57205 | \$69.90 |
| 001 | 13168 | 10/17/19 | BB&T-2031 | 2031-092019 | PURCHASES FOR 8/23-9/19/19 | FTF | 549052-57202 | \$115.00 |
| 001 | 13168 | 10/17/19 | BB&T-2031 | 2031-092019 | PURCHASES FOR 8/23-9/19/19 | PLastic table covers | 549052-57202 | \$204.00 |
| 001 | 13168 | 10/17/19 | BB&T-2031 | 2031-092019 | PURCHASES FOR 8/23-9/19/19 | Captain Character-FTF | 549052-57202 | \$250.00 |
| 001 | 13168 | 10/17/19 | BB&T-2031 | 2031-092019 | PURCHASES FOR 8/23-9/19/19 | Halloween decorations | 549052-57202 | \$35.88 |
| 001 | 13168 | 10/17/19 | BB&T-2031 | 2031-092019 | PURCHASES FOR 8/23-9/19/19 | Halloween decorations | 549052-57202 | \$35.88 |
| 001 | 13169 | 10/17/19 | COASTAL CONSTRUCTION | INV-002481538 | CRACK CHASER | R&M-Roads & Alleyways | 546081-53901 | \$92.93 |
| 001 | 13170 | 10/17/19 | ENVERA SYSTEMS | 683891 | 1 AND 2 OF 36-INSTALL FEE | Installation Fee 09/01/2019-09/30/2019 | 534037-52901 | \$1,566.35 |
| 001 | 13170 | 10/17/19 | ENVERA SYSTEMS | 683891 | 1 AND 2 OF 36-INSTALL FEE | Installation Fee 10/01/2019-10/31/2019 | 155000 | \$1,566.35 |
| 001 | 13170 | 10/17/19 | ENVERA SYSTEMS | 683890 | 8/12-10/31 BAL LESS DEP | 8/12/19-10/31/19 bal less dep | 534037-52901 | \$4,107.64 |

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| 001 | 13170 | 10/17/19 | ENVERA SYSTEMS | 683890 | 8/12-10/31 BAL LESS DEP | 10/01/19-10/31/19 bal less dep | 155000 | \$2,053.83 |
| 001 | 13171 | 10/17/19 | GABE BAGBY | GB09182019 | SECURITY FOR W/E 9/17/19 | w/e 9/17/19 | 534099-52901 | \$140.00 |
| 001 | 13172 | 10/17/19 | HSBC BUS SOLUTIONS- COSTCO | 926800005629 | COFFEE, PAPER TOWELS | Office Supplies | 551002-53910 | \$37.99 |
| 001 | 13172 | 10/17/19 | HSBC BUS SOLUTIONS- COSTCO | 926800005629 | COFFEE, PAPER TOWELS | Op Supplies - Spa & Paper | 552012-57205 | \$16.49 |
| 001 | 13173 | 10/17/19 | JIM SMELAND | 090119 | REIMB FOR 8/29-9/28/19 AND LANDFILL 9/24/19 | Aug. 29, 2019 - Sep. 28, 2019 | 552001-53902 | \$50.00 |
| 001 | 13173 | 10/17/19 | JIM SMELAND | 090119 | REIMB FOR 8/29-9/28/19 AND LANDFILL 9/24/19 | Landfill 9/24/19 | 543020-53902 | \$49.11 |
| 001 | 13173 | 10/17/19 | JIM SMELAND | 070119 | REIMB FOR 6/29-7/28/19 | 6/29/19-7/28/2019 | 552001-53902 | \$50.00 |
| 001 | 13173 | 10/17/19 | JIM SMELAND | 080119 | REIMB FOR 7/29-8/28/19 | cell-7/29/2019-8/28/2019 | 552001-53902 | \$50.00 |
| 001 | 13173 | 10/17/19 | JIM SMELAND | 080119 | REIMB FOR 7/29-8/28/19 | Fuel-travel to Sarasota | 552030-53902 | \$40.00 |
| 001 | 13173 | 10/17/19 | JIM SMELAND | 080119 | REIMB FOR 7/29-8/28/19 | Travel to Sarasota for training | 552001-53902 | \$43.42 |
| 001 | 13174 | 10/17/19 | MADELIN LEPRI | 100719 | YOGA W/E 10/6/19 | Yoga-w/e 10/06/19 | 512011-53910 | \$70.00 |
| 001 | 13175 | 10/17/19 | OFFICE DEPOT | 382838156001 | PAPER, PENCILS | R&M-General | 546001-57206 | \$134.26 |
| 001 | 13176 | 10/17/19 | PAUL MASTERS | 080119 | REIMB FOR 7/24-8/23/19 | Jul. 24, 2019 - Aug. 23, 2019 | 552001-53902 | \$30.00 |
| 001 | 13177 | 10/17/19 | PAUL MASTERS | 070119 | REIMB FOR 6/24-7/23/19 | Jun. 24, 2019-Jul. 23, 2019 | 552001-53902 | \$30.00 |
| 001 | 13178 | 10/17/19 | SANFORD & SON AUTO PARTS INC | 623530 | 12P OFSWR | R&M-Equipment | 546022-53902 | \$22.49 |
| 001 | 13178 | 10/17/19 | SANFORD & SON AUTO PARTS INC | 623273 | CARB TOOL, CLEAR SILICONE | R&M-Equipment | 546022-53902 | \$30.77 |
| 001 | 13179 | 10/17/19 | SITEONE LANDSCAPE | 94563095-001 | RAIN BIRD NOZZLES | R&M-Irrigation | 546041-53902 | \$605.84 |
| 001 | 13179 | 10/17/19 | SITEONE LANDSCAPE | 94563095-002 | HUNTER COMM MODULE | R&M-Irrigation | 546041-53902 | \$962.98 |
| 001 | 13180 | 10/17/19 | WESCO TURF SUPPLY INC. | 39023909 | RE INSTALLED IGNITION SWITCH | RE-installed ignition switch | 546022-53902 | \$660.93 |
| 001 | 13180 | 10/17/19 | WESCO TURF SUPPLY INC. | 39023908 | REPL STARTER GENERATOR ON CARRYALL 500 | R&M-Equipment | 546022-53902 | \$627.20 |
| 001 | 13180 | 10/17/19 | WESCO TURF SUPPLY INC. | 39162131 | PUMP REPAIR REPL CONTRACTOR TRANSDUCI | Pump repair-repl contractor, transducer | 546041-53902 | \$1,069.66 |
| 001 | 13181 | 10/23/19 | ADP, INC. | 544131958 | W/E 9/22/19&10/6/19 | w/e : 9/22/19 & 10/6/19 | 512010-53902 | \$173.12 |
| 001 | 13181 | 10/23/19 | ADP, INC. | 544131958 | W/E 9/22/19&10/6/19 | w/e : 9/22/19 & 10/6/19 | 512010-57205 | \$374.33 |
| 001 | 13181 | 10/23/19 | ADP, INC. | 544131958 | W/E 9/22/19&10/6/19 | w/e : 9/22/19 & 10/6/19 | 512010-57206 | \$107.93 |
| 001 | 13181 | 10/23/19 | ADP, INC. | 544131958 | W/E 9/22/19&10/6/19 | w/e : 9/22/19 & 10/6/19 | 512010-52901 | \$17.58 |
| 001 | 13181 | 10/23/19 | ADP, INC. | 544131958 | W/E 9/22/19&10/6/19 | w/e : 9/22/19 & 10/6/19 | 512010-53901 | \$14.07 |
| 001 | 13181 | 10/23/19 | ADP, INC. | 544131958 | W/E 9/22/19&10/6/19 | w/e : 9/22/19 & 10/6/19 | 511001-51101 | \$27.05 |
| 001 | 13181 | 10/23/19 | ADP, INC. | 544132676 | CAPITAL MGMT W/E 9/16/19 | Capital Mgmt - w/e 9/16/19 | 512010-53902 | \$118.58 |
| 001 | 13181 | 10/23/19 | ADP, INC. | 544132676 | CAPITAL MGMT W/E 9/16/19 | Capital Mgmt - w/e 9/16/19 | 512010-57205 | \$390.13 |
| 001 | 13181 | 10/23/19 | ADP, INC. | 544132676 | CAPITAL MGMT W/E 9/16/19 | Capital Mgmt - w/e 9/16/19 | 512010-57206 | \$85.11 |
| 001 | 13181 | 10/23/19 | ADP, INC. | 544132676 | CAPITAL MGMT W/E 9/16/19 | Capital Mgmt - w/e 9/16/19 | 512010-52901 | \$14.35 |
| 001 | 13181 | 10/23/19 | ADP, INC. | 544132676 | CAPITAL MGMT W/E 9/16/19 | Capital Mgmt - w/e 9/16/19 | 512010-53901 | \$11.48 |
| 001 | 13181 | 10/23/19 | ADP, INC. | 544132676 | CAPITAL MGMT W/E 9/16/19 | Capital Mgmt - w/e 9/16/19 | 511001-51101 | \$38.25 |
| 001 | 13182 | 10/23/19 | FEDEX | 6-760-98920 | SERVICE FOR 9/26-10/2/19 | Postage and Freight | 541006-51301 | \$28.14 |
| 001 | 13182 | 10/23/19 | FEDEX | 6-767-74509 | SERVICE FOR 10/4-10/9/19 | Postage and Freight | 541006-51301 | \$228.59 |
| 001 | 13183 | 10/23/19 | FERGUSON ENTERPRISES INC #52 | 7682698 | NORTH LOOP WELL | R&M-Irrigation | 546041-53902 | \$57.37 |
| 001 | 13184 | 10/23/19 | FLORIDA DEPARTMENT OF ECONOMIC OPPORTU | 73595 | FY20 DISTRICT FILING FEE | Annual District Filing Fee | 554007-51301 | \$175.00 |
| 001 | 13186 | 10/23/19 | GALINA BOLES | 101519 | TENNIS LESSONS W/E 10/13/19 | w/e 10/13/19 | 512040-57206 | \$654.50 |

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|----------|-----------------|----------|----------------------------------------|--------------------|-------------------------------------------|----------------------------------------------|---------------|-------------|
| 001 | 13187 | 10/23/19 | HINES PALENCIA PROPERTY MANAGEMENT LLC | 2019-2 | 4/4-6/20/19 FEMA IRMA | 04/04/19-06/20/19-FEMA-Irma | 531016-53910 | \$1,394.00 |
| 001 | 13188 | 10/23/19 | LUCAS TREE SERVICE, INC | 4050 | RAISE CANOPY ON 5 OAK TREES | R&M-Trees and Trimming | 546099-53902 | \$450.00 |
| 001 | 13189 | 10/23/19 | MCMASTER-CARR SUPPLY CO. | 18142205 | PIPE FITTING, U BOLT | R&M-Fountain | 546032-53901 | \$76.81 |
| 001 | 13189 | 10/23/19 | MCMASTER-CARR SUPPLY CO. | 18512065 | WASHERS, PIPING | R&M-Fountain | 546032-53901 | \$158.28 |
| 001 | 13189 | 10/23/19 | MCMASTER-CARR SUPPLY CO. | 18012501 | PLASTIC PIPE FITTING, PVC PIPE, U BOLT | R&M-Fountain | 546032-53901 | \$103.52 |
| 001 | 13189 | 10/23/19 | MCMASTER-CARR SUPPLY CO. | CM17478409 | RETURN COPPER SHEET | R&M-Fountain | 546032-53901 | (\$71.45) |
| 001 | 13190 | 10/23/19 | MICHAEL KYPRISS | 101519 | TENNIS W/E 10/13/19 | w/e 10/13/19 | 512040-57206 | \$837.75 |
| 001 | 13191 | 10/23/19 | OFFICE DEPOT | 386027117001 | LABLES, PAPER, INVITATIONS | labels, paper, invitations | 551002-53910 | \$123.88 |
| 001 | 13192 | 10/23/19 | PINCH A PENNY 038 | 328490 | SUPER SHOCK, HOSE, ZAPPIT | R&M-Pools | 546074-57205 | \$380.98 |
| 001 | 13193 | 10/23/19 | ROMULO PINE STRAW, INC | 102119 | 6 TRAILERS & SPREADING | R&M-Mulch | 546059-53902 | \$38,253.60 |
| 001 | 13194 | 10/23/19 | SANFORD & SON AUTO PARTS INC | 626286 | 10W 30 OIL | 10w30 oil | 546022-53902 | \$63.48 |
| 001 | 13194 | 10/23/19 | SANFORD & SON AUTO PARTS INC | 626278 | HITCH PINS | R&M-Equipment | 546022-53902 | \$30.30 |
| 001 | 13195 | 10/23/19 | TURNER ACE ST. AUGUSTINE, INC | 5409 /3 | REPLACED PLANTS | R&M-General | 546001-57206 | \$16.65 |
| 001 | 13196 | 10/23/19 | TURNER PEST CONTROL LLC | 6141964 | 10/19 MONTHLY PEST CONTROL | October | 546012-53902 | \$65.00 |
| 001 | 13197 | 10/23/19 | UNITED SITE SERVICES | 114-9262802 | 9/9/19-10/6/19 | R&M-Boardwalks | 546009-53901 | \$141.00 |
| 001 | 13198 | 10/23/19 | WELCH TENNIS COURTS, INC. | 54205 | BIG SQUEEZE REPLACEMENT ROLLER | R&M-Court Maintenance | 546017-57206 | \$77.99 |
| 001 | 13199 | 10/23/19 | FPL | 100919-80384 CHECK | SERVICE FOR 9/9-10/9/19 | 9/9/19-10/9/19 | 543006-53902 | \$328.87 |
| 001 | 13199 | 10/23/19 | FPL | 10.07.19 CHECK | SERVICE FOR 9/6-10/7/19 | 9/6/19-10/7/19 | 543013-53903 | \$16.49 |
| 001 | 13200 | 10/23/19 | HOME DEPOT CREDIT SERVICES | 3181229 | VIGORO NUTRIENTS, LILAC | R&M-Court Maintenance | 546017-57206 | \$49.83 |
| 001 | 13201 | 10/23/19 | OLD CITY IRON WORKS | 10.17.19 BALANCE | VILLAGE GREEN RAILING REPLACE FINAL INST/ | Village Green railing replace-final install. | 546032-53901 | \$10,000.00 |
| 001 | 13202 | 10/23/19 | OLD CITY IRON WORKS | 10.17.19 DEPOSIT | VILLAGE GREEN RAILING REPLACEMENT DEPO | Village Green railing replacement-Deposit | 546032-53901 | \$22,000.00 |
| 001 | 13203 | 10/23/19 | PUBLIX SUPER MARKETS, INC. | 1634410421 | CANDY | Office Supplies | 551002-53910 | \$8.37 |
| 001 | 13204 | 10/23/19 | UNUM LIFE INSURANCE | 102219-3430 | COVERAGE PERIOD 10/1-10/31/19 | 10/01/19-10/31/19 | 512010-53902 | \$185.80 |
| 001 | 13204 | 10/23/19 | UNUM LIFE INSURANCE | 102219-3430 | COVERAGE PERIOD 10/1-10/31/19 | 10/01/19-10/31/19 | 512010-57205 | \$108.89 |
| 001 | 13204 | 10/23/19 | UNUM LIFE INSURANCE | 102219-3430 | COVERAGE PERIOD 10/1-10/31/19 | 10/01/19-10/31/19 | 512010-57206 | \$72.04 |
| 001 | 13204 | 10/23/19 | UNUM LIFE INSURANCE | 102219-3430 | COVERAGE PERIOD 10/1-10/31/19 | 10/01/19-10/31/19 | 512010-52901 | \$21.63 |
| 001 | 13204 | 10/23/19 | UNUM LIFE INSURANCE | 102219-3430 | COVERAGE PERIOD 10/1-10/31/19 | 10/01/19-10/31/19 | 512010-53901 | \$17.30 |
| 001 | 13205 | 10/25/19 | AMANTE GABRIEL A. BACOLOR | AB10222019 | SECURITY W/E 10/12/19 | w/e 10/12/19 | 534099-52901 | \$105.00 |
| 001 | 13206 | 10/25/19 | ANDREA GIOVANNI | CREEK-102119 | PAINT PARTY | ProfServ-Swim Pool Commiss | 531041-57205 | \$153.00 |
| 001 | 13207 | 10/25/19 | CATHERINE NOELANI TAYLOR | 102119 | SPIN W/E 10/20/19 | Payroll-Shared Personnel | 512011-53910 | \$70.00 |
| 001 | 13208 | 10/25/19 | DEMAY, INC | 2296 | RPL SIDEWALK @ 184 SPANISH MARSH | R&M-Sidewalks | 546084-53901 | \$500.00 |
| 001 | 13209 | 10/25/19 | ELIANA N ROQUE | 102119 | TONE & STRETCH W/E 10/20/19 | Payroll-Shared Personnel | 512011-53910 | \$70.00 |
| 001 | 13210 | 10/25/19 | FIRSTSERVICE RESIDENTIAL | 10586961 | ONSITE STAFF FEE 09/28-10/11/19 | ProfServ-Field Management | 531016-53910 | \$7,446.80 |
| 001 | 13211 | 10/25/19 | GABE BAGBY | GB10222019 | SECURITY W/E 10/19/19 | w/e 10/19/19 | 534099-52901 | \$140.00 |
| 001 | 13212 | 10/25/19 | GALINA BOLES | CREEK-102119 | TENNIS LESSONS W/E 10/20/19 | w/e 10/20/19 | 512040-57206 | \$584.25 |
| 001 | 13213 | 10/25/19 | GARY PERNA | GP10222019 | SECURITY FOR W/E 10/12/19 | w/e 10/12/19 | 534099-52901 | \$245.00 |
| 001 | 13214 | 10/25/19 | GLENDA MALEWICKI | CREEK-102119 | SENIOR YOGA W/E 10/20/19 | w/e 10/20/19-Senior Yoga | 534111-57202 | \$70.00 |
| 001 | 13215 | 10/25/19 | JERMAINE SOLOMON | 102119-KIDS | KIDS W/E 10/20/19 | kids-w/e 10/20/19 | 512011-53910 | \$200.00 |

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|----------|-----------------|----------|--------------------------------|-----------------|------------------------------------------|---------------------------------------------|---------------|-------------|
| 001 | 13215 | 10/25/19 | JERMAINE SOLOMON | 102119-TRAINING | P TRAINING W/E 10/20/19 | p training-w/e 10/20/19 | 512011-53910 | \$121.50 |
| 001 | 13216 | 10/25/19 | JOSIE LYNN CARLETON | 102119 | PILATES W/E 10/20/19 | Pilates-w/e 10/20/19 | 512011-53910 | \$70.00 |
| 001 | 13217 | 10/25/19 | KRISTY SIEBERT | 102119 | TABATA W/E 10/20/19 | Tabata-w/e 10/20/19 | 512011-53910 | \$70.00 |
| 001 | 13218 | 10/25/19 | LAURA CORREA | NONE-102119 | ZUMBA W/E 10/20/19 | Zumba-w/e 10/20/19 | 534111-57202 | \$70.00 |
| 001 | 13218 | 10/25/19 | LAURA CORREA | 102119 | ZUMBA W/E 10/20/19 | Zumba-w/e 10/20/19 | 512011-53910 | \$140.00 |
| 001 | 13219 | 10/25/19 | LYNDSIE CURTISS | 102119 | SENIOR STRETCH W/E 10/20/19 | Senior Stretch-w/e 10/20/19 | 534111-57202 | \$35.00 |
| 001 | 13220 | 10/25/19 | MADELIN LEPRI | 102119 | YOGA W/E 10/20/19 | Yoga-w/e 10/20/19 | 512011-53910 | \$70.00 |
| 001 | 13221 | 10/25/19 | MICHAEL KYPRISS | 102119 | TENNIS LESSONS W/E 10/20/19 | w/e 10/20/19 | 512040-57206 | \$1,264.50 |
| 001 | 13222 | 10/25/19 | MIRANDA G BULGER | 102119 | HIIT, SPIN W/E 10/20/19 | HIIT, Spin-w/e 10/20/19 | 512011-53910 | \$210.00 |
| 001 | 13223 | 10/25/19 | MONICA FOURMAN | 102119 | EXTREME BURN W/E 10/20/19 | Extreme Burn-w/e 10/20/19 | 512011-53910 | \$210.00 |
| 001 | 13224 | 10/25/19 | REBECCA STEPHENSON | CREEK-102119 | SENIOR YOGA 10/20/19 | Senior Yoga-w/e 10/20/19 | 534111-57202 | \$70.00 |
| 001 | 13225 | 10/25/19 | RONALD C. CULLUM | 102119 | TAI CHI W/E 10/20/19 | Tai chi-w/e 10/20/19 | 512011-53910 | \$70.00 |
| 001 | 13227 | 10/25/19 | ZUZANA PADUANO | 102119 | P TRAINING W/E 10/20/19 | p training-w/e 10/20/19 | 512011-53910 | \$42.30 |
| 001 | 13228 | 10/25/19 | SANFORD & SON AUTO PARTS INC | 627311 | OIL FILTRS AND 15 W40 | oil filters and 15 W40 | 546022-53902 | \$72.78 |
| 001 | 13228 | 10/25/19 | SANFORD & SON AUTO PARTS INC | 627317 | 15W40 | R&M-Equipment | 546022-53902 | \$29.98 |
| 001 | 13229 | 10/25/19 | DISCOUNT NURSERY | 001491 | 4 PALLETS ST. AUGUSTINE SOD | 4 pallets St. Augustine | 546037-53902 | \$955.00 |
| 001 | 13230 | 10/25/19 | A-1 SOD OF JACKSONVILLE, INC. | 108264 | BERMUDA SOD | R&M-Grounds | 546037-53902 | \$231.00 |
| 001 | 13231 | 10/25/19 | COMCAST | 89942578 | ACCT# 963185024 10/15-11/14/19 | Oct. 15, 2019-Nov. 14, 2019 | 541003-53902 | \$274.90 |
| 001 | 13232 | 10/25/19 | CRONIN ACE HARDWARE | 1326/2 | SUPER SHOCK, SCREWDRIVER | R&M-Court Maintenance | 546017-57206 | \$56.88 |
| 001 | 13233 | 10/25/19 | FLORIDA JANITOR & PAPER SUPPLY | 319898 | HAND TOWELS AND PUMICE SOAP | Op Supplies - General | 552001-53902 | \$124.53 |
| 001 | 13233 | 10/25/19 | FLORIDA JANITOR & PAPER SUPPLY | 320228 | TRASH LINERS | Op Supplies - General | 552001-53902 | \$22.79 |
| 001 | 13234 | 10/25/19 | INTERSTATE BATTERIES | 126326 | M-24 | M24 | 546022-53902 | \$95.95 |
| 001 | 13235 | 10/25/19 | MARY ROBINSON | 100819 | FACE PAINTER | Misc-Special Events | 549052-57202 | \$255.00 |
| 001 | 13236 | 10/25/19 | MCMASTER-CARR SUPPLY CO. | 18792250 | GRAY PVC PIPE | R&M-Fountain | 546032-53901 | \$99.45 |
| 001 | 13237 | 10/25/19 | OLD CITY IRON WORKS | 10.17.19 2CND | VILLAGE GREEN RAILING REPLACE 2CND INST/ | Village Green railing replace-2nd install | 546032-53901 | \$10,000.00 |
| 001 | 13238 | 10/25/19 | PAUL MASTERS | 101619 | REIMB CELL 8/24-9/23/19 | cell-8/24/19-9/23/19 | 552001-53902 | \$30.00 |
| 001 | 13239 | 10/25/19 | ROY HUTCHERSON | CREEK-10012019 | REIMB FOR 9/24-10/1/19 | travel-Ace, Home Depot, to/from home-founta | 540001-53910 | \$104.40 |
| 001 | 13239 | 10/25/19 | ROY HUTCHERSON | CREEK-10012019 | REIMB FOR 9/24-10/1/19 | cell-8/28/19-9/27/19 | 552001-53910 | \$50.00 |
| 001 | 13239 | 10/25/19 | ROY HUTCHERSON | CREEK-10012019 | REIMB FOR 9/24-10/1/19 | Stihl carburator | 546022-53902 | \$63.30 |
| 001 | 13239 | 10/25/19 | ROY HUTCHERSON | CREEK-10012019 | REIMB FOR 9/24-10/1/19 | purchase trencher | 564001-53902 | \$1,200.00 |
| 001 | 13240 | 10/25/19 | SANFORD & SON AUTO PARTS INC | 626702 | EMERY CLOTH ROLL | R&M-Equipment | 546022-53902 | \$22.57 |
| 001 | 13240 | 10/25/19 | SANFORD & SON AUTO PARTS INC | 626622 | LINCH PINS, BEARINGS | R&M-Equipment | 546022-53902 | \$77.37 |
| 001 | 13240 | 10/25/19 | SANFORD & SON AUTO PARTS INC | 625680 | BRAKE CALIPER | R&M-Equipment | 546022-53902 | \$153.77 |
| 001 | 13240 | 10/25/19 | SANFORD & SON AUTO PARTS INC | 625332 | AIR FILTER | R&M-Equipment | 546022-53902 | \$78.72 |
| 001 | 13241 | 10/25/19 | SUN LIFE FINANCIAL | 101719-6864 | COVERAGE PERIOD 11/1-11/30/19 | 11/01/19-11/30/19 | 155000-53902 | \$396.73 |
| 001 | 13241 | 10/25/19 | SUN LIFE FINANCIAL | 101719-6864 | COVERAGE PERIOD 11/1-11/30/19 | 11/01/19-11/30/19 | 155000-57205 | \$234.96 |
| 001 | 13241 | 10/25/19 | SUN LIFE FINANCIAL | 101719-6864 | COVERAGE PERIOD 11/1-11/30/19 | 11/01/19-11/30/19 | 155000-57206 | \$154.59 |
| 001 | 13241 | 10/25/19 | SUN LIFE FINANCIAL | 101719-6864 | COVERAGE PERIOD 11/1-11/30/19 | 11/01/19-11/30/19 | 155000-52901 | \$70.18 |

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| 001 | 13241 | 10/25/19 | SUN LIFE FINANCIAL | 101719-6864 | COVERAGE PERIOD 11/1-11/30/19 | 11/01/19-11/30/19 | 155000-53901 | \$56.14 |
| 001 | 13242 | 10/25/19 | TURNER ACE ST. AUGUSTINE, INC | 5440 /3 | TURPENTINE | R&M-Grounds | 546037-53902 | \$24.99 |
| 001 | 13243 | 10/25/19 | WILSON HEATING & AIR CONDITIONING INC | 45092 | REPL T-STAT & RE-INSTALLED BELT FOR BLOW | Repl T-Stat and re-installed belt for blower | 546012-57202 | \$140.00 |
| 001 | 13244 | 10/25/19 | PROSSER | 42835 | Gen Engineering Svcs September 2019 | ProfServ-Engineering | 531013-51501 | \$944.71 |
| 001 | 13245 | 10/28/19 | ENVERA SYSTEMS | 684287 | 11/19 MONITORING INSTALLATION FEE 3 OF 36 | November Monitoring | 155000-52901 | \$9,242.21 |
| 001 | 13245 | 10/28/19 | ENVERA SYSTEMS | 684287 | 11/19 MONITORING INSTALLATION FEE 3 OF 36 | Installation fee-3 of 36 | 155000-52901 | \$1,566.35 |
| 001 | 13246 | 10/28/19 | ST. AUGUSTINE RECORD | 0003222526-01 | NOTICE OF MEETING 10/9/19 | Legal Advertising | 548002-51301 | \$85.27 |
| 001 | 13247 | 10/28/19 | UNITED HEALTHCARE SERVICES, INC | 064957737851 | COVERAGE PERIOD 11/1-11/30/19 | 11/01/19-11/30/19 | 155000-53902 | \$4,630.79 |
| 001 | 13247 | 10/28/19 | UNITED HEALTHCARE SERVICES, INC | 064957737851 | COVERAGE PERIOD 11/1-11/30/19 | 11/01/19-11/30/19 | 155000-57205 | \$3,010.66 |
| 001 | 13247 | 10/28/19 | UNITED HEALTHCARE SERVICES, INC | 064957737851 | COVERAGE PERIOD 11/1-11/30/19 | 11/01/19-11/30/19 | 155000-57206 | \$1,793.02 |
| 001 | 13247 | 10/28/19 | UNITED HEALTHCARE SERVICES, INC | 064957737851 | COVERAGE PERIOD 11/1-11/30/19 | 11/01/19-11/30/19 | 155000-52901 | \$547.66 |
| 001 | 13247 | 10/28/19 | UNITED HEALTHCARE SERVICES, INC | 064957737851 | COVERAGE PERIOD 11/1-11/30/19 | 11/01/19-11/30/19 | 155000-53901 | \$438.13 |
| 001 | 13248 | 10/28/19 | FEDEX | 6-775-45202 | SERVICE FOR 10/10-10/11/19 | Postage and Freight | 541006-51301 | \$28.20 |
| 001 | 13249 | 10/28/19 | WILSON HEATING & AIR CONDITIONING INC | 44740 | A/H SWAETING, RUINED INSULATION | R&M-Buildings | 546012-53902 | \$90.00 |
| 001 | DD373 | 10/16/19 | COMCAST -ACH | 092519-3316 ACH | 8495 74 310 1273316 9/29-10/28/19 | 9/29/19-10/28/19 | 541003-57205 | \$143.75 |
| 001 | DD373 | 10/16/19 | COMCAST -ACH | 092519-3316 ACH | 8495 74 310 1273316 9/29-10/28/19 | 9/29/19-10/28/19 | 543003-57205 | \$195.96 |
| 001 | DD374 | 10/04/19 | GATE FUEL SERVICE-ACH | 4780115 ACH | FUEL 9/26/19 | 09/26/2019 | 552030-53902 | \$987.64 |
| 001 | DD379 | 10/18/19 | COMCAST -ACH | 092719-9406 ACH | 8495 74 310 1259406 10/1-10/30/19 | 10/1/19-10/30/19 | 543003-53902 | \$164.57 |
| 001 | DD380 | 10/24/19 | COMCAST -ACH | 100319-1433 ACH | 8495 74 310 1291433 10/7-11/6/19 | router-pump room | 543003-57205 | \$88.00 |
| 001 | DD381 | 10/28/19 | COMCAST -ACH | 59430-100719 ACH | 8495 74 310 1259430 10/11-11/10/19 | Oct. 11, 2019-Nov. 10, 2019 | 546034-52901 | \$155.41 |
| 001 | DD382 | 10/23/19 | COMCAST -ACH | 72201-100219 ACH | 8495 74 310 1272201 10/6-11/5/19 | Oct. 11, 2019-Nov. 10, 2019 | 546034-52901 | \$155.41 |
| 001 | DD383 | 10/22/19 | COMCAST -ACH | 74033-100119 ACH | 8495 74 310 1274033 10/5-11/4/19 | 10/5/2019-11/04/2019 | 543003-57205 | \$243.20 |
| 001 | DD384 | 10/18/19 | FPL | 100719 ACH | SERVICE FOR 9/6-10/7/19 | 09/06/19-10/07/19 | 543013-53903 | \$6,273.22 |
| 001 | DD384 | 10/18/19 | FPL | 100719 ACH | SERVICE FOR 9/6-10/7/19 | 09/06/19-10/07/19 | 546034-52901 | \$59.31 |
| 001 | DD385 | 10/20/19 | FPL | 10.09.19 ACH | SERVICE FOR 9/9-10/9/19 | 9/9/19-10/09/19 | 543013-53903 | \$652.51 |
| 001 | DD385 | 10/20/19 | FPL | 10.09.19 ACH | SERVICE FOR 9/9-10/9/19 | 9/9/19-10/09/19 | 543001-57205 | \$2,708.34 |
| 001 | DD385 | 10/20/19 | FPL | 10.09.19 ACH | SERVICE FOR 9/9-10/9/19 | 9/9/19-10/09/19 | 543006-57206 | \$1,389.31 |
| 001 | DD385 | 10/20/19 | FPL | 10.09.19 ACH | SERVICE FOR 9/9-10/9/19 | 9/9/19-10/09/19 | 546034-52901 | \$67.22 |
| Fund Total | | | | | | | | \$293,883.25 |

| | |
|--------------------------|---------------------|
| Total Checks Paid | \$293,883.25 |
|--------------------------|---------------------|