

**MARSHALL CREEK
COMMUNITY DEVELOPMENT
DISTRICT**

**FEBRUARY 15, 2023
AGENDA PACKAGE**

Call-in information 646-838-1601 and Conference ID: 857 497 025#



210 N. UNIVERSITY DRIVE, SUITE 702
CORAL SPRINGS, FLORIDA 33071

Marshall Creek Community Development District

Board of Supervisors

Kathy Moss, Chair
Monique Perna, Vice Chair
Howard Entman, MD, Assistant Secretary
Howard Hoffman, Assistant Secretary
Richard Luciano, Assistant Secretary

Janice Eggleton Davis, District Manager
Michael Eckert, Esq., District Counsel
Ryan Stilwell, P.E., District Engineer
Belynda Tharpe, LCAM, General Manager

Regular Meeting Agenda

Wednesday, February 15, 2023 – 4:00 p.m.

Call-in - 646-838-1601 Conference ID – 857 497 025#

1. **Roll Call**
2. **Audience Comments**
3. **Hearing to Consider Extension of Suspension or Termination of Amenity Privileges – [REDACTED] (continued)**
4. **Public Hearing on Revised Amenity Suspension and Termination Rules (continued)**
 - A. Resolution 2023-5 – Adopting Revised Amenity Suspension and Termination Rules
5. **Approval of the Minutes of the January 11, 2023 Workshop and January 18, 2023 Regular Meeting**
 - A. Discussion of Open Items
6. **Engineer’s Report**
 - A. Engineer’s Certificate of Completion for Series 2016 (under separate cover)
 - B. Resolution 2023-6 - Project Completion and Assessment Finalization
7. **General Manager’s Operations Report**
8. **District Manager’s Report**
9. **Attorney’s Report**
10. **Supervisors’ Requests**
 - A. Discussion of Submitting Report for Proposal (RFP) to Vendors to Supply Management Service to MCCDD (Supervisor Entman)
 - B. Discussion of Revised Bonus Policy for Contractors to Require Board Discussion, Evaluation and Discussion Before Bonuses are Given (Supervisor Entman)
 - C. Discussion of Message Board (Supervisor Moss)
 - D. Discussion of Renovation of Kitchen (Supervisor Moss)

District Office

Inframark Community Management
12574 Flagler Center Blvd. Suite 101
Jacksonville, FL 32258
904-436-4102

Meeting Location:

Marshall Creek Amenity Center
625 Palencia Club Drive
St. Augustine FL 32095

- 11. Acceptance of the January 2023 Financial Statements and Approval of the January 2023 Check Register and Invoices**
- 12. Adjournment**

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Fourth Order of Business

4A.

RESOLUTION 2023-__

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT ADOPTING REVISED SUSPENSION AND TERMINATION RULES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Marshall Creek Community Development District (the “District”) is a local unit of special purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, which owns, operates and maintains certain recreational amenity facilities (collectively, “Recreational Facilities”); and

WHEREAS, Chapters 120 and 190, *Florida Statutes*, authorize the District to adopt rules, rates, charges and fees to govern the administration of the District and to adopt resolutions as may be necessary for the conduct of District business; and

WHEREAS, the District’s Board of Supervisors (“Board”) desires to adopt revised rules relating to the suspension and/or termination of patrons’ rights to utilize the Recreational Facilities; and

WHEREAS, the Board finds that it is in the best interests of the District and necessary for the efficient operation of the District to adopt by resolution the revised *Suspension and Termination of Access Rule* (“Suspension and Termination Rules”), which is attached hereto as **Exhibit A** and incorporated herein by this reference, for immediate use and application; and

WHEREAS, the Board has complied with applicable Florida law concerning rule development and adoption, including the holding of a public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. The Suspension and Termination Rules set forth in **Exhibit A** are hereby adopted pursuant to this resolution as necessary for the conduct of District business and shall remain in full force and effect unless revised or repealed by the District in accordance with Chapters 120 and 190, *Florida Statutes*.

SECTION 2. If any provision of this resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

SECTION 3. This resolution shall become effective upon its passage and shall remain in effect unless rescinded or repealed.

PASSED AND ADOPTED this ____ day of _____ 2023.

ATTEST:

**MARSHALL CREEK COMMUNITY
DEVELOPMENT DISTRICT**

Secretary / Assistant Secretary

Chairperson, Board of Supervisors

Exhibit A: Revised Suspension and Termination of Access Rule

Exhibit B: Comparison Document of District Policies Incorporating Revised Suspension and Termination of Access Rule

Exhibit A
Revised Suspension and Termination of Access Rule

SUSPENSION AND TERMINATION OF ACCESS RULE

Law Implemented: ss. 120.69, 190.011, 190.012, Fla. Stat. (2022)

Effective Date: _____, 2023

In accordance with Chapters 190 and 120 of the Florida Statutes, and on _____, 2023 at a duly noticed public meeting, the Board of Supervisors (“Board”) of the Marshall Creek Community Development District (“District”) adopted the following rules / policies to govern disciplinary and enforcement matters. All prior rules / policies of the District governing this subject matter are hereby rescinded for any violations occurring after the date stated above.

1 Introduction. This rule addresses disciplinary and enforcement matters relating to the use of the amenities and other properties owned and managed by the District (“Amenity Centers” or “Amenity Facilities”).

2 General Rule. All persons using the Amenity Facilities and entering District properties are responsible for compliance with the rules and policies established for the safe operations of the District’s Amenity Facilities.

3 Patron Card. Patron Cards are the property of the District. The District may request surrender of, or may deactivate, a person’s Patron Card for violation of the District’s rules and policies established for the safe operations of the District’s Amenity Facilities.

4 Suspension and Termination of Rights. The District, through its Board, District Manager, and Operation Manager shall have the right to restrict or suspend, and after a hearing as set forth herein, terminate the Amenity Facilities access of any Patron and members of their household or Guests to use all or a portion of the Amenity Facilities for any of the following acts (each, a “Violation”):

- a. Submitting false information on any application for use of the Amenity Facilities, including but not limited to facility rental applications;
- b. Failing to abide by the terms of rental applications;
- c. Permitting the unauthorized use of a Patron Card or otherwise facilitating or allowing unauthorized use of the Amenity Facilities;
- d. Exhibiting inappropriate behavior or repeatedly wearing inappropriate attire;
- e. Failing to pay amounts owed to the District in a proper and timely manner (with the exception of special assessments);
- f. Failing to abide by any District rules or policies (e.g., Amenity Policies);
- g. Treating the District’s staff, contractors, representatives, residents, Patrons or Guests, in a harassing or abusive manner;

- h. Damaging, destroying, rendering inoperable or interfering with the operation of District property, or other property located on District property;
- i. Failing to reimburse the District for property damaged by such person, or a minor for whom the person has charge, or a guest;
- j. Engaging in conduct that is likely to endanger the health, safety, or welfare of the District, its staff, amenities management, contractors, representatives, residents, Patrons or Guests;
- k. Committing or is alleged, in good faith, to have committed a crime on or off District property that leads the District to reasonably believe the health, safety or welfare of the District, its staff, contractors, representatives, residents, Patrons or Guests is likely endangered;
- l. Engaging in another Violation after a verbal warning has been given by staff (which verbal warning is not required); or
- m. Such person's guest or a member of their household committing any of the above Violations.

Termination of access to the District's Amenity Facilities shall only be considered and implemented by the Board in situations that pose a long term or continuing threat to the health, safety and/or welfare of the District, its staff, contractors, representatives, residents, Patrons or Guests. The Board, in its sole discretion and upon motion of any Board member, may vote to rescind a termination of access to the Amenity Facilities.

5. Authority of District Manager and Operation Manager. The District Manager, Operation Manager or their designee has the ability to remove any person from one or all Amenities if a Violation occurs or if in his/her reasonable discretion it is the District's best interests to do so. The District Manager, Operation Manager or their designee may each independently at any time restrict or suspend for cause or causes, including but not limited to those Violations described above, any person's privileges to use any or all of the Amenities until the next regularly scheduled meeting of the Board of Supervisors that is at least eight (8) days after the initial suspension, as evidenced by the date of notice sent by certified electronic or other mail service or longer if such individual requests deferment of his or her right to due process. In the event of such a suspension, the District Manager or his or her designee shall mail a letter to the person suspended referencing the conduct at issue, the sections of the District's rules and policies violated, the time, date, and location of the next regular Board meeting where the person's suspension will be presented to the Board, and a statement that the person has a right to appear before the Board and offer testimony and evidence why the suspension should be lifted. If the person is a minor, the letter shall be sent to the adults at the address within the community where the minor resides.

6. Administrative Reimbursement. The Board may in its discretion require payment of an administrative reimbursement of up to Five Hundred Dollars (\$500) in order to offset the actual legal and/or administrative expenses incurred by the District as a result of a Violation ("Administrative Reimbursement"). Such Administrative Reimbursement shall be in addition to any suspension or termination of Amenity access, any applicable legal action warranted by the circumstances, and/or any Property Damage Reimbursement (defined below).

7. Property Damage Reimbursement. If damage to District property occurred in connection with a Violation, the person or persons who caused the damage, or the person whose

guest caused the damage, or the person who has charge of a minor that caused the damage, shall reimburse the District for the costs of cleaning, repairing, and/or replacing the property (“Property Damage Reimbursement”). Such Property Damage Reimbursement shall be in addition to any suspension or termination of Amenity access, any applicable legal action warranted by the circumstances, and/or any Administrative Reimbursement.

8. Initial Hearing by the Board; Administrative Reimbursement; Property Damage Reimbursement.

a. If a person’s Amenity Facilities privileges are suspended, as referenced in Section 5, a hearing shall be held at the next regularly scheduled Board meeting that is at least eight (8) days after the initial suspension, as evidenced by the date of notice sent by certified electronic or other mail service or as soon thereafter as a Board meeting is held if the meeting referenced in the letter is canceled, during which both District staff and the person subject to the suspension shall be given the opportunity to appear, present testimony and evidence, cross examine witnesses present, and make arguments. The Board may also ask questions of District staff, the person subject to the suspension, and witnesses present. All persons are entitled to be represented by a licensed Florida attorney at such hearing if they so choose. Any written materials should be submitted at least seven (7) days before the hearing for consideration by the Board. If the date of the suspension is less than eight (8) days before a Board meeting, the hearing may be scheduled for the following Board meeting at the discretion of the suspendee.

b. The person subject to the suspension may request an extension of the hearing date to a future Board meeting, which shall be granted upon a showing of good cause, but such extension shall not stay the suspension.

c. After the presentations by District staff and the person subject to the suspension, the Board shall consider the facts and circumstances and determine whether to lift or extend the suspension or impose a termination. In determining the length of any suspension, or a termination, the Board shall consider the nature of the conduct, the circumstances of the conduct, the number of rules or policies violated, the person’s escalation or de-escalation of the situation, and any prior Violations and/or suspensions.

d. The Board shall also determine whether an Administrative Reimbursement is warranted and, if so, set the amount of such Administrative Reimbursement.

e. The Board shall also determine whether a Property Damage Reimbursement is warranted and, if so, set the amount of such Property Damage Reimbursement. If the cost to clean, repair and/or replace the property is not yet available, the Property Damage Reimbursement shall be fixed at the next regularly scheduled Board meeting after the cost to clean, repair, and/or replace the property is known.

f. After the conclusion of the hearing, the District Manager shall mail a letter to the person suspended identifying the Board’s determination at such hearing.

9. Suspension by the Board. The Board on its own initiative acting at a noticed public meeting may elect to consider a suspension of a person’s access for committing any of the Violations outlined in Section 4. In such circumstance, a letter shall be sent to the person suspended which contains all the information required by Section 5, and the hearing shall be conducted in accordance with Section 8.

10. Automatic Extension of Suspension for Non-Payment. Unless there is an affirmative vote of the Board otherwise, no suspension or termination will be lifted or expire until all Administrative Reimbursements and Property Damage Reimbursements have been paid to the District. If an Administrative Reimbursement or Property Damage Reimbursement is not paid by its due date, the District reserves the right to request surrender of, or deactivate, all access cards or key fobs associated with an address within the District until such time as the outstanding amounts are paid.

11. Appeal of Board Suspension. After the hearing held by the Board required by Section 8, a person subject to a suspension or termination may appeal the suspension or termination, or the assessment or amount of an Administrative Reimbursement or Property Damage Reimbursement, to the Board by filing a written request for an appeal (“Appeal Request”), as referenced in Section 8(e). The filing of an Appeal Request shall not result in the stay of the suspension or termination. The Appeal Request shall be filed within thirty (30) calendar days after mailing of the notice of the Board’s determination as required by Section 8(f), above. For purposes of this Rule, wherever applicable, filing will be perfected and deemed to have occurred upon receipt by the District. Failure to file an Appeal Request shall constitute a waiver of all rights to protest the District’s suspension or termination and shall constitute a failure to exhaust administrative remedies. The District shall consider the appeal at a Board meeting and shall provide reasonable notice to the person of the Board meeting where the appeal will be considered. At the appeal stage, no new evidence shall be offered or considered. Instead, the appeal is an opportunity for the person subject to the suspension or termination to argue, based on the evidence elicited at the hearing, why the suspension or termination should be reduced or vacated. The Board may take any action deemed by it in its sole discretion to be appropriate under the circumstances, including affirming, overturning, or otherwise modifying the suspension or termination. The Board’s decision on appeal shall be final.

12. Legal Action; Criminal Prosecution; Trespass. If any person is found to have committed a Violation, such person may additionally be subject to arrest for trespassing or other applicable legal action, civil or criminal in nature. If a person subject to a suspension or termination is found at the Amenity Facilities, such person will be subject to arrest for trespassing. If a trespass warrant is issued to a person by a law enforcement agency, the District has no obligation to seek a withdrawal or termination of the trespass warrant even though the issuance of the trespass warrant may effectively prevent a person from using the District’s Amenity Facilities after expiration of a suspension imposed by the District.

13. Severability. If any section, paragraph, clause or provision of this rule shall be held to be invalid or ineffective for any reason, the remainder of this rule shall continue in full force and effect, it being expressly hereby found and declared that the remainder of this rule would have been adopted despite the invalidity or ineffectiveness of such section, paragraph, clause or provision.

Exhibit B

Comparison Document of District Policies Incorporating
Revised Suspension and Termination of Access Rule

**MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT AND
SWEETWATER CREEK COMMUNITY DEVELOPMENT DISTRICT
AMENITY CENTERS, TOLOMATO RIVER BOARDWALK, ATHLETIC
PARK, AND COMMUNITY PARKS**

POLICIES

Adopted November 12, 2003
Revised through May 22, 2006
Revised through June 27, 2007
Revised through July 11, 2007
Revised through November 12, 2008
Revised through February 10, 2010
Revised through July 14, 2010
Revised through March 10, 2011
Revised through September 14, 2011
Revised through January 16, 2013
Revised through November 16, 2016
Revised through February 15, 2017
Revised through August 22, 2018
Revised through February 20, 2019
Revised through July 17, 2019
Revised through September 15, 2021
Revised through March 16, 2022
Revised through June 8, 2022
Revised through September 21, 2022
Revised through _____, 2023

**SECTION A.
DEFINITIONS**

1. District(s) - Shall mean the Marshall Creek Community Development District (MCCDD) and/or Sweetwater Creek Community Development District (SCCDD).
2. Manager - Shall mean the person or entity legally charged with the daily operation and management of the Palencia Amenity Centers.
3. Amenity Centers or Amenity Facilities - Shall refer to the Palencia Amenity Centers including the pool areas, exercise rooms, clubhouses, pavilions, tennis courts, tennis pro shop, Tolomato River Boardwalk (hereinafter defined), and any other facilities which are owned by the Districts and are available to Patrons, as defined herein.
4. Tennis Center or Tennis Facilities - Shall include the tennis courts and tennis pro shop.
5. Swim and Fitness Center - Shall include the pool areas, exercise rooms, and building and its Attachments.
6. Athletic Park - Shall mean the athletic fields and the Athletic Park Pavilion. These are not included within the District and are open to the general public and are not part of the Amenity Centers.

7. Community Parks - Shall mean the community neighborhood parks, The Village Green, and other common areas not included in #3 and #6 above.
8. Patron - Shall mean property owners of the Marshall Creek Community Development District and Sweetwater Creek Community Development District, and those persons permanently residing in the same dwelling unit as the property owner; and non-property owners, who have paid the Annual User Fee for the use of the Palencia Amenity Centers, and those persons permanently residing in the same dwelling unit as the non-property owner.
9. Annual User Fees - Shall mean that fee established by the Marshall Creek Community Development District and/or Sweetwater Creek Community Development District for the use of the Amenity Centers.
10. Patron Card - An electronic identification card issued by the District to Patrons.
11. Guest Privileges - Privileges included with the aforementioned Patron account authorizing Patrons thirty (30) individual guest entries for the Swim and Fitness Center and eight (8) guest entries for the Tennis Center per year. Guest passes are required for the Tennis Center and Swim and Fitness Center every day of the year; and (except as specifically provided for herein) Patrons must accompany their guest(s) to the Swim and Fitness Center. Guest passes for the Swim and Fitness Center are not required for caregivers to a child or a special needs adult. Caregivers may only have access to the Marshall Creek CDD family pool, however special needs adult caregivers may have access to the fitness facility. The child or special needs adult must be present with his or her(s) amenity card. Caregivers must be pre-registered prior to admittance. *See* attached addendum A for additional details on the Guest Pass Programs.
12. Summer Guest Pass – A Summer Guest Pass is issued by the Districts for a purchase price of \$150 for unlimited use between Memorial Day and Labor Day and is only valid for one year at a time. The Summer Guest Pass is limited to one individual guest for the Swim and Fitness Center and limited to one individual guest for the Tennis Center. The Summer Guest Pass does not require the resident to be present with the guest user during amenities use. A Summer Guest Pass does not allow the guest user to take classes or use Child Watch.
13. House Guest - An individual who is residing on a temporary basis (for two weeks or less) in the same dwelling unit as the Patron. A House Guest is not an individual who rents all or part of a Patron's home on a short-term basis (i.e., less than thirty (30) days) or as a vacation rental.
14. Guest - Any person whom the Patron wishes to accompany them while utilizing the Amenity Centers. However, a guest may be a guest of a single or multiple Patron(s) for the Tennis Center no more than a total of eight (8) times per calendar year. This term does not include guests or invitees of the Amenity Centers during swim meets, tennis tournaments, or other organized activities.

15. Visitor Pass- A Visitor Pass is a guest who resides outside the 40-mile radius surrounding the District and is a short-term overnight visitor to a Deed Holder. A Visitor Pass may be purchased for Monday-Thursday admission to the Facilities for a fee of \$25 per person. This pass is valid only for 4 consecutive days (Monday-Thursday). Visitors with a Visitor Pass are not required to be accompanied by a resident but however the resident must accompany their Visitor at the time of purchase of a Visitor Pass. Driver’s License or State ID is required by a Visitor to purchase a Visitor Pass. Each Visitor is limited to two (2) Visitor Passes per fiscal year.
16. Boardwalk - Elevated boardwalks that interconnect neighborhoods and areas throughout the community, including the boardwalk along The Promenade.
17. Tolomato River Boardwalk - Elevated Tolomato River Boardwalk which entrance can be found at the terminus end of Costa Blanca Rd. in North River, Phase II of Palencia, that stretches the length of approximately 7/8th of a mile east-north-eastward into the marsh area and splitting into a “Y” on a couple of intracoastal waterway island pods.
18. Ingress/Egress Facilities – Shall mean all District-owned roads, sidewalks, gates and access monitoring equipment.
19. Facilities – Shall collectively mean the Amenity Center and Amenity Facilities, Tennis Center, Tennis Facilities, Swim and Fitness Center, the Village Green, Dog Park, Community Parks, Boardwalk, Tolomoto River Boardwalk, Ingress/Egress Facilities, and any other real or personal property owned or leased by a District.
20. Policies - Shall mean these Policies governing the use of the Amenity Facilities.

SECTION B.
GENERAL PROVISIONS

1. Patrons must present their Patron Card and register upon entering the Amenity Centers.
2. Children under twelve (12) for Tennis Center, eight (8) for playgrounds, fourteen (14) for MCCDD swimming pool, (14) fourteen for SCCDD swimming pool, sixteen (16) for fitness center, years of age must be accompanied by a parent or legal guardian eighteen (18) years of age or older, unless specifically stated elsewhere in the Policies. No child under the age of fourteen (14) is allowed in the fitness area.
3. The Amenity Centers hours of operation shall be established by the Manager and based upon seasonal and other considerations and shall be published to the Patrons in a manner determined by the Manager.
4. Alcoholic beverages shall not be served or sold, nor permitted to be consumed, except for catered events or as specifically authorized in the Policies.
5. Pet and Service Animal Policy:

- a. Unless otherwise posted, dogs or other pets (with the exception of Service Animal(s) trained to do work or perform tasks for an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability) are not permitted in the Amenity Centers or Tennis Facilities. Pets are permitted at the Community Parks, but must always be leashed, and pet owners are to pick up any waste the pets may produce when in the park(s) or along the path of travel to and from the park(s).
 - b. A Service Animal must be kept under the control of its handler by leash or harness, unless doing so interferes with the Service Animal's work or tasks or the individual's disability prevents doing so. The District may remove the Service Animal under the following conditions:
 - If the Service Animal is out of control and the handler does not take effective measures to control it;
 - If the Service Animal is not housebroken; or
 - If the Service Animal's behavior poses a direct threat to the health and safety of others.
 - c. The District is prohibited from asking about the nature or extent of an individual's disability in order to determine whether an animal is a Service Animal or pet. However, the District may ask whether an animal is a Service Animal required because of a disability and what work or tasks the animal has been trained to perform.
6. Vehicles, including golf carts, scooters, and bicycles must be parked in designated areas. Unless designated otherwise, 4-wheel passenger vehicles and golf carts must be parked in the parking lots. Vehicles shall not be parked on grass lawns, or in any manner which blocks the normal flow of traffic. Golf carts are strictly prohibited in Community parks, The Village Green, elevated boardwalks, The Promenade, and pedestrian sidewalks.
 7. Fireworks of any kind are not permitted anywhere on the MCCDD or SCCDD grounds or adjacent areas.
 8. No Patron or Guest is permitted in the service areas of the Facilities.
 9. The Board of Supervisors reserves the right to amend or modify the Policies when necessary and will notify the residents of any changes.
 10. Members of the Boards of Supervisors, the District Managers, and MCCDD and SCCDD Managers and authorized employees shall have full authority to enforce these policies, rules and regulations.
 11. Patron Cards shall be issued to Patrons at the time their membership commences. All Patrons must present their Patron Card for entrance to the Amenity Centers. All lost or stolen Patron Cards should be reported immediately to the Manager. There will be a \$10.00 replacement fee.
 12. Smoking (including electronic cigarettes) is not permitted anywhere in the Amenity Centers or other areas as designated by law.
 13. All Guests must be registered and accompanied by a resident before entering the Amenity Centers.

14. Disregard of these policies and rules may result in expulsion from the Amenity Centers and/or loss of Amenity Center privileges.
15. Any exceptions to the Policies must be made in writing by the Manager prior to the time any such contrary action is taken.
16. Swimming, boating, jet skiing, paddle-boarding, or in any way entering or being on top of any retention/detention pond, lake, or other body of water within the Districts shall be prohibited. These bodies of water are subject to, among other legal restrictions, conservation easements to protect the natural habitat for plants and wildlife, including alligators, which are known to cause serious bodily injury and death. This rule shall not apply to the Districts' employees, contractors, or other authorized individuals when servicing the retention/detention ponds, lakes, or other bodies of water within the Districts.

SECTION C.

LOSS OR DESTRUCTION OF PROPERTY OR INSTANCES OF PERSONAL INJURY

Each Patron and Guest as a condition of invitation to the premises of the Amenity Centers assumes sole responsibility for his or her personal property. The Districts, their agents, employees, and contractors shall not be responsible for the loss or damage to any private property used or stored on the premises of the Amenity Centers, whether in lockers or elsewhere.

No person shall remove from the room in which it is placed or from the Amenity Centers' premises any property or furniture belonging to the Districts, the Districts' Board of Supervisors, their agents, employees, or contractors without proper authorization. Patrons and guests shall be liable for any property damage to the Facilities and/or personal injury at the Amenity Centers, or at any activity or function operated, organized, arranged, or sponsored by the Districts or their contractors which is caused by the Patron or their guests. The Districts reserve the right to pursue any and all legal and equitable measures necessary to remedy any losses due to any such property damage or personal injury.

Any Patron, Guest or other person who, in any manner, makes use of or accepts the use of any apparatus, appliance, facility, privilege or service whatsoever owned, leased or operated by the Districts, the Districts' Board of Supervisors, its agents, employees or contractors, or who engages in any contest game, function, exercise, competition, or other activity operated, organized, arranged, or sponsored by them, either on or off the Amenity Centers' premises, shall do so at his or her own risk, and shall hold the Districts, the Districts' Board of Supervisors, their agents, employees, and contractors harmless for any and all loss, cost, claim, injury, damage, or liability sustained or incurred by him or her, resulting there from and/or from any act of omission of the Districts, the Districts' Board of Supervisors, its agents, employees, or contractors. Any Patron shall have, owe, and perform the same obligation to the Districts, the Districts' Board of Supervisors, their agents, employees, or contractors hereunder in respect to any loss, cost, claim, injury, damage, or liability sustained or incurred by any guest or family member of such Patron.

Should any party bound by the Policies bring suit against the Districts, the Districts' Board of Supervisors, its agents, employees, or contractors in connection with any event operated, organized,

arranged, or sponsored by the Districts or any other claim or matter in connection with any event operated, organized, arranged, or sponsored by the Districts, and fail to obtain judgment therein against the Districts, the Districts’ Board of Supervisors, their agents, employees, or contractors, said party shall be liable to the Districts for all costs and expenses incurred by it in the defense of such suit (including court costs and attorneys’ fees through all appellate proceedings).

SECTION D.
GENERAL SWIMMING POOL RULES

1. All Patrons and Guests must sign in upon entry of the pool area in MCCDD or SCCDD. The pools governed by these rules are the MCCDD Adult Pool, MCCDD Family Pool, MCCDD Wading Pool and the SCCDD Swimming Pool.

The maximum bathing capacity of the pools is as follows:

MCCDD Adult Pool	42 people
MCCDD Family Pool	130 people
MCCDD Splash Pad	10 people
SCCDD Swimming Pool	91 people

2. Lifeguards are on duty on a seasonal basis only.
3. Children under fourteen (14) years of age entering the MCCDD Family Pool, and those under fourteen (14) years of age entering the SCCDD Swimming Pool must be accompanied by a parent or legal guardian of at least eighteen (18) years of age, unless otherwise provided for herein.
4. When lifeguards are on duty, parents or legal guardians may, by completing and signing the appropriate form, designate teenagers between the ages of fourteen (14) and seventeen (17) as “Supervising Companions” for their children. Each Supervising Companion may accompany one child at a time who is under the age of six (6) or up to two children at a time who are between the ages of six (6) and eleven (11). Staff reserves the right to terminate an individual’s privilege of being designated as a Supervising Companion if, in staff’s sole discretion, such individual is not fulfilling his or her responsibilities as a Supervising Companion.
5. Additionally, subject to the receipt of a consent form from a parent or legal guardian, Patrons under the age of fourteen (14) may use the MCCDD Family Pools and Patrons under the age of fourteen (14) may use the SCCDD Swimming Pool under the direct supervision of the Swim Team Coaching Staff or District-authorized Swim Lesson Staff Members.
6. Radios, televisions, and the like may be listened to if played at a volume, which is not offensive to other Patrons and Guests.
7. Swimming is permitted only during designated hours, as posted at the pool.
8. Showers are required before entering the pool.
9. Glass containers, aluminum cans, and other sharp or potentially hazardous objects are not permitted in the pool area.

10. Children under three (3) years of age, and those who are not reliably toilet trained, must wear rubber lined swim diapers, as well as a swimsuit over the swim diaper, to reduce the health risks associated with human waste in the swimming pool/deck area. *See* Section F. Feces Policy, page #8.
11. Play equipment, such as floats, rafts, snorkels, dive sticks, and flotation devices must be presented to the MCCDD Amenity Center staff for approval prior to use. The aforementioned play equipment is prohibited at the SCCDD Swimming Pool. The MCCDD Amenity Center reserves the right to prevent usage of such play equipment during times of peak or scheduled activity at the pool, or if the equipment provides a safety concern.
12. The pools will be closed once per week on Monday (unless otherwise noted) in order to facilitate maintenance.
13. Bicycles, skateboards, roller blades, scooters, and golf carts are not permitted on the pool deck area inside the pool gates at any time.
14. No one shall block or place an object to block any exit or entrance to a pool area.
15. Food delivery from outside food vendors is prohibited within the pool/deck area. All food deliveries from outside vendors are required to be delivered to the front desk of the Amenity Center.
16. Hanging on the lane lines, interfering with the lap-swimming lane, and unauthorized diving are prohibited.
17. The Amenity Centers' staff reserves the right to control all programs and activities, including the number of guest participants, equipment, and supplies usage, etc. conducted at the pool including swim lessons, aquatic/recreational programs, and pool parties.
18. Any person swimming when the pool is closed may be suspended from using the pool. The hours during which the pool is attended by a lifeguard will be posted. All Guests must be registered. Guests, other than House Guests, must be accompanied by a Patron before entering the Amenity Centers.
19. Proper swim attire (no cutoffs) must be worn in and around the pool.
20. No chewing gum is permitted in the pool or on the pool deck area.
21. Outside alcoholic beverages are not permitted in the pool area, but instead may be purchased at the poolside café. Notwithstanding the prior sentence, alcoholic beverages may be consumed in the Amenity Centers (including the pool deck) at events pre-approved by MCCDD and/or SCCDD.
22. No diving, jumping, pushing, running, or other horseplay is allowed in the pool or on the pool deck area. Facility staff reserves the right to enforce pool warnings, as set forth in this document, including 1st warnings, "time-outs," suspensions, and expulsions.
23. All diaper or changing of clothes must be done in the outside pool bathrooms.

24. Radio controlled watercrafts are not allowed in the pool area, unless it is a MCCDD and/or SCCDD sponsored event.
25. Pool entrances must be kept clear at all times.
26. Smoking (including electronic cigarettes) is not permitted in the Amenity Centers, in any pool, on any pool deck, or any other area as designated by law.
27. No pets (except for Service Animals) are allowed in the pool area.
28. No swinging on ladders, fences, or railings is allowed.
29. Pool furniture is not to be removed from the pool area.
30. Loud, profane, or abusive language is prohibited.
31. Children less than forty inches tall are not permitted to ride the MCCDD Family Pool slide.
MCCDD Family Pool Slide Rules:
 - a. Patron must be able to climb and slide unassisted.
 - b. One person at a time.
 - c. Slide feet first and face up.
 - d. Wait for lifeguard to signal before starting the ride.
 - e. Do not run, dive, stand, knell, rotate, or stop in the slide.
 - f. Keep arms, hands, and legs inside flume at all times.
 - g. No flotation devices are allowed on the water slide unless specifically provided by lifeguard for the purpose of use on the slide.
 - h. The slide may only be used while lifeguards are on duty.
 - i. No shorts with snaps or rivets will be allowed.
 - j. The slide is to be used at your own risk.
 - k. For safety reasons, pregnant women and persons with health conditions or back problems should not ride the water slide.
32. All patrons must be 18 years of age or older to use the MCCDD Adult Pool and deck.

Lap Swimming Rules

All Patrons in a lap lane must swim laps. Maximum occupancy is 4 Patrons per lane. Individuals not swimming laps or slow swimmers will be asked to leave the lap lanes and use recreation/social area at the MCCDD Adult Pool. Only Patrons eighteen (18) years or older are permitted to use the lap lanes at the MCCDD Adult Pool. Patrons younger than eighteen (18) years old may use the SWCCD Swimming Pool and MCCDD Family Pool for swimming laps.

1. Equipment such as pull buoys, masks, fins, snorkels, and paddles may be used at the MCCDD Adult Pool only with prior approval.
2. Patrons must swim in a circular direction.
3. The SCCDD Swimming Pool may be utilized by certain swim teams at certain times. Management has discretion to determine the number of lanes to be used at the SCCDD Swimming Pool when the swim team is utilizing the SCCDD Swimming Pool.
4. The SCCDD swimming pool is “heat capable.”

SECTION E. SWIMMING POOL: THUNDERSTORM POLICY

The lifeguards, if present, are in control of the operation of the swimming pool during thunderstorms and heavy rain. The lifeguards will control whether swimming is permitted or not during the times the pool is attended. During periods of heavy rain, thunderstorms, and other inclement weather the pool will be closed.

SECTION F. SWIMMING POOL: FECES POLICY

1. No one shall pollute the pool. The Patron responsible for the individual who pollutes the pool is liable for any costs incurred in treating and reopening the pool.
2. If contamination occurs, the pool will be closed for twelve (12) hours and the water will be shocked with chlorine to kill the bacteria.
3. Parents should take their children to the restroom before entering the pool.
4. If a child is not completely potty-trained, they must wear a rubber lined swim diapers swim diaper, as well as a swimsuit over the swim diaper, at all times.

SECTION G.
GENERAL FITNESS CENTER RULES

1. Usage of the fitness center is permitted only during designated operating hours, as posted at the fitness center.
2. Children aged fourteen (14) and fifteen (15) years of age must be accompanied by a parent or legal guardian of at least eighteen (18) years of age to use the fitness area. No children under the age of fourteen (14) are allowed in the fitness area, except that:
 - (a) Children aged thirteen (13) years and older may use the cardio and strength rooms of the fitness center upon the following conditions:
 - (1) Child must be accompanied by a parent or legal guardian of at least eighteen (18) years of age; and
 - (2) Child is involved in an organized sport activity where fitness training is integral to the sport activity, as validated by their coach in writing; and
 - (3) Coach and child's physician provide a written training program and attests that the child has the mental and physical ability to participate in the training; and
 - (4) All documentation required herein shall be provided to a CDD fitness trainer for approval.
3. The sauna and steam room may only be used by Patrons at least sixteen (16) years of age.
4. All users must register before entering. Use of the equipment is at your own risk.
5. Guests and House Guests must be accompanied by a Patron and register upon entering.
6. All Patrons and Guests using the fitness center are expected to conduct themselves in a responsible, courteous, and safe manner in compliance with fitness center rules and regulations.
7. Appropriate clothing is always required in the fitness center. Appropriate clothing means t-shirts, shorts, leotards, and/or sweat suits.
8. All Patrons and Guests must wear athletic footwear, which covers the entire foot.
9. Food is permitted in lobby area only. Water and sports drinks in non-glass containers, however, are permitted in the fitness center when sealed and covered.
10. Smoking, electronic cigarettes, and smokeless tobacco products are not permitted anywhere in the fitness center.
11. The chewing of gum is not permitted in the fitness center.
12. Headphones are to be used with all electronic devices.
13. Loud, profane, or abusive language is prohibited.
14. Patrons and Guests exercise at their own risk. Everyone is responsible for his or her own safety.

15. All emergencies or injuries must be reported to the Manager, as well as the District Management Office. Disregard to any fitness center rule will result in expulsion from the fitness center and/or loss of fitness center privileges.
16. All broken equipment should immediately be reported to the Manager on duty as well as the General Manager, whose phone number is (904) 829-8584 or (904) 810-0520.
17. Equipment may not be removed from the fitness center for any reason.
18. Everyone is responsible for wiping off the equipment after use.
19. You should limit cardiovascular equipment usage to 30 minutes if others are waiting for the equipment, stepping aside between multiple sets on the weight equipment, and restacking weights after usage.
20. The Amenity Centers reserves the right to authorize all programs and activities at the fitness facility including group fitness classes, personal training, massage/spa services, etc. and reserve the right to discontinue any such program(s) or activities due to concerns with safety and other conflicts with the operation of the Amenity Centers.
21. Everyone is responsible for removing the weight plates that he or she has used on the plate-loaded machine and returning all plates, dumbbells, barbells, and other equipment to the proper storage places.
22. Hand chalk is not permitted.
23. Weight plates are not to be attached to weight stacks on the machines.
24. Weights, dumbbells, and bars shall be not to be dropped. Everything should be placed down gently.
25. Benches and machines are not to be stepped on.
26. Dumbbells, weight plates, and barbells shall not be placed on the benches.
27. Dogs and other pets (with the exception of Service Animals) are not permitted in the Fitness Center.
28. Private fitness trainers are not allowed. All trainers are pre-approved by the MCCDD and SCCDD providing evidence of acceptable training certificates and insurance as required by the MCCDD and SCCDD.

SECTION H.
TENNIS FACILITY RULES

1. All players shall check in at the tennis pro shop prior to playing. Unreserved tennis courts will be assigned on a first come, first serve basis. Clinic, lesson, and guest fees are to be paid prior to stepping on the court(s).
2. A member may make a court reservation by calling the tennis shop or in person. Reservations are allowed for one court, up to 72 hours in advance.
3. The length of time for a court reservation is 1 1/2 hours for singles and 2 hours for doubles. If a member arrives more than 15 minutes late for a reservation, that court will be forfeited if there are others waiting.
4. Tennis court usage may be limited or suspended from time to time for sponsored events or lessons, as approved by the Manager.
5. Proper tennis attire shall be worn at all times; cutoffs or jeans are prohibited. Only smooth sole tennis shoes shall be worn. Running shoes and cross-training shoes are prohibited due to risk of injury and damage to courts.
6. Proper court etiquette should be observed at all times. Profanity and/or disruptive behavior are prohibited.
7. Use of the tennis courts are permitted only during operating hours, as posted.
8. Tennis courts are for tennis only. Equipment such as skateboards, roller blades, or scooters are not allowed on courts.
9. Children under twelve (12) years of age must be accompanied by a parent or other person of at least eighteen (18) years of age.
10. Glass containers, food, and smoking (including electronic cigarettes) are prohibited on or near the courts.
11. All vehicles, including, but not limited to, golf carts, bicycles, baby carriages/strollers, and scooters, are restricted from being parked on or near the tennis courts. Golf carts shall be parked in the parking lot. Bicycles shall be parked at the bike rack located by Court 1.
12. The Amenity Center reserves the right to authorize all programs and activities at the tennis center including tennis tournaments, clinics, lessons, socials, etc. and reserves the right to discontinue any such programs or activities due to concerns with safety and other conflicts with the operation of the Amenity Centers.
13. Patrons may bring beer and/or wine for their responsible personal consumption at designated areas and times as designated by the staff within the Tennis Facility.
14. Music is not permitted on any courts unless approved by Tennis Management.

SECTION I.
AMENITY CENTER ROOM RENTAL POLICY

1. Only Patrons may utilize the Amenity Centers for private parties.
2. The current pool regulations and the Policies apply.
3. Check with the Manager regarding the anticipated date for the party in order to determine availability. A reservation must be made, and a private rental agreement accepted by the Amenity Manager prior to date of rental.
4. No trackless trains, trampolines, or battery- or gas-powered vehicles of any kind are permitted in the Amenity Center or Pool Pavilion at any time. The staking of tents and other acts which may cause damage to the MCCDD Amenity Center or Pool Pavilion facilities, or grounds are also prohibited. The staking of tents is allowed at the SCCDD Amenity Center during swim team competition and are permitted on the grass at the rear of the SCCDD Amenity Center building only.

SECTION J.
ATHLETIC PARK AND ATHLETIC PARK PAVILION POLICIES

- 1 For rules and regulations of the Athletic Park and the Athletic Park Pavilion, please visit <http://www.co.st-johns.fl.us/Recreation/pavilions.aspx>.
2. All reservations are to be made directly with the County to reserve the Athletic Park Pavilion for the St. Johns County Park and Pavilion at Palencia, located at 649 Palencia Club Drive, St. Augustine, FL 32095. The Palencia Amenity Centers will no longer accept reservations, and will refer all calls to:

St. Johns County Parks & Recreation; phone number (904) 209-0333

Please be advised, that although the pavilion area can be reserved, the County nor the MCCDD can deny other members of the general public from use of the playground area or athletic fields during a scheduled event.

3. For Athletic Park and ball field reservations, please contact the coordinator at the St Johns County Parks and Recreation department at (904) 209-0333.

SECTION K.
MCCDD VILLAGE GREEN POLICIES

For the comfort and safety of all residents and guests, all children under the age of and sixteen (16) years of age must be accompanied by a parent or legal guardian of at least eighteen (18) years of age while on the Village Green. The Village Green is not a “playing” park area. There are several areas appropriate for children to play in the community. Therefore, the following activities/items are prohibited on the Village Green:

1. Running, rough playing;
2. Playing with or around the water fountains or any of the water areas;
3. Touching, removing, picking up, or throwing of the rocks, mulch, or plant materials (including fruit from the trees);
4. Loud noise; and
5. Golf carts, bicycles, scooters, and skateboards – foot traffic is the only mode of traffic.

SECTION M.
DOG PARK POLICIES

1. The park's operating hours are dawn to dusk.
2. The park is not staffed and shall be used at the user's own risk. The Sweetwater Creek Community Development District is not responsible for injuries to visiting dogs, their owners, or others using the park, nor is the District responsible for the escape of any visiting dogs.
3. Dispose of trash in proper receptacle.
4. Park for use by residents, patrons and guests only.
5. All owners are responsible for the behavior of their dogs at all times.
6. Dogs must be leashed while entering and exiting dog park.
7. Dog waste must be cleaned up by owner immediately.
8. Owners must be within dog park and supervising their dog with leash readily available.
9. Handler must be at least 16 years of age.
10. Children under 12 must be accompanied by an adult and supervised at all times.
11. Aggressive dogs must be removed immediately.
12. Dogs should be under voice control.
13. Dogs must wear current county tags and have a current rabies vaccination.
14. Owner must immediately fill in any holes dug by their dogs.
15. Dogs in heat are not allowed in the park.
16. Limit three dogs per adult dog handler.
17. Puppies under four months of age shall not enter the dog park.
18. Human or dog food inside the dog park is prohibited.

19. Dog toys are not permitted inside the dog park.
20. The dog park is designated a “No Smoking” (including electronic cigarettes) area.

**SECTION N.
SUSPENSION AND TERMINATION OF PRIVILEGES**

- ~~1. **Violations.** Privileges at the Amenity Facilities can be subject to suspension or termination if a Patron:~~
 - ~~a. Submits false information on any application for the use of the Facilities including, but not limited to, a guest pass or Patron Card;~~
 - ~~b. Permits unauthorized use of a pass or Patron Card;~~
 - ~~c. Exhibits offensive behavior or appearance at any of the Facilities;~~
 - ~~d. Fails to abide by the rules and regulations established for the use of the Facilities;~~
 - ~~e. Treats the District’s supervisors, staff, facility management, contractors, or other representatives, or other Patrons, in an unreasonable or abusive manner;~~
 - ~~f. Engages in conduct that is improper or likely to endanger the welfare, safety, harmony or reputation of the District, or its supervisors, staff, facility management, contractors or other representatives of the District;~~
 - ~~g. Fails to pay fees owed to the District in a proper and timely manner;~~
 - ~~h. Damages, or destroys, renders inoperable, or interferes with the operation of District property or the Facilities; or~~
 - ~~i. A Guest of a Patron commits any of the above violations.~~

- ~~2. **Suspension by the District Manager or Amenity Centers’ Management / Appeal of Suspension.** The District Manager, or the Amenity Centers’ management, may at any time suspend a Patron’s privileges to use the Amenity Facilities for committing any of the violations outlined in Section 1. In determining the length of any suspension, the District Manager, or the Amenity Centers’ management, shall consider the nature of the conduct and any prior violations. A Patron subject to a suspension under this Section 2 may appeal the suspension to the District’s Board of Supervisors (“Board”) by filing a written request for an appeal, which written request shall be immediately sent to the District’s Chairperson. The filing of a request for an appeal shall not result in the stay of the suspension. The District shall consider the appeal at a Board meeting and shall provide reasonable notice to the Patron of the Board meeting where the appeal will be considered. At that meeting, the Board shall allow the Patron to appear and present statements and/or evidence on the Patron’s behalf, subject to any reasonable restrictions that the Board may impose. The Board may take any action deemed by it in its sole discretion to be appropriate under the circumstances, including affirming, overturning or otherwise modifying the suspension, to address the appeal and any violations outlined in Section 1. In determining the appropriate action to be taken, the Board shall consider the nature of the violation and any prior violations.~~

- ~~3. **Suspension or Termination by the Board.** The District Manager, or the Amenity Centers’ management, may recommend to the Board, or the Board on its own initiative may elect to consider, a suspension or termination of a Patron’s privileges for committing any of the violations outlined in Section 1. At least 15 days prior to any Board meeting where a suspension or termination is to be considered under this Section, the District shall send written~~

~~notice of the meeting by United States mail to the Patron's last known address. Upon prior written request submitted by the Patron to the District at least 5 days prior to the meeting, the Board shall allow the Patron to appear at the meeting and present statements and/or evidence on the Patron's behalf, subject to any reasonable restrictions that the Board may impose. The Board may take any action deemed by it in its sole discretion to be appropriate under the circumstances to address the violations outlined in Section 1, including suspension or permanent termination of a Patron's privileges to use the Amenity Facilities. In determining the appropriate action to be taken, the Board shall consider the nature of the violation and any prior violations.~~

- ~~4. **Trespass.** If a Patron subject to a suspension or termination is found at an Amenity Facility, such Patron will be subject to arrest for trespassing.~~
- 1. Introduction.** This rule addresses disciplinary and enforcement matters relating to the use of the amenities and other properties owned and managed by the District (“Amenity Centers” or “Amenity Facilities”).
- 2. General Rule.** All persons using the Amenity Facilities and entering District properties are responsible for compliance with the rules and policies established for the safe operations of the District’s Amenity Facilities.
- 3. Patron Card.** Patron Cards are the property of the District. The District may request surrender of, or may deactivate, a person’s Patron Card for violation of the District’s rules and policies established for the safe operations of the District’s Amenity Facilities.
- 4. Suspension and Termination of Rights.** The District, through its Board, District Manager, and Operation Manager shall have the right to restrict or suspend, and after a hearing as set forth herein, terminate the Amenity Facilities access of any Patron and members of their household or Guests to use all or a portion of the Amenity Facilities for any of the following acts (each, a “Violation”):
 - a. Submitting false information on any application for use of the Amenity Facilities, including but not limited to facility rental applications;
 - b. Failing to abide by the terms of rental applications;
 - c. Permitting the unauthorized use of a Patron Card or otherwise facilitating or allowing unauthorized use of the Amenity Facilities;
 - d. Exhibiting inappropriate behavior or repeatedly wearing inappropriate attire;
 - e. Failing to pay amounts owed to the District in a proper and timely manner (with the exception of special assessments);
 - f. Failing to abide by any District rules or policies (e.g., Amenity Policies);
 - g. Treating the District’s staff, contractors, representatives, residents, Patrons or Guests, in a harassing or abusive manner;
 - h. Damaging, destroying, rendering inoperable or interfering with the operation of District property, or other property located on District property;
 - i. Failing to reimburse the District for property damaged by such person, or a minor for whom the person has charge, or a guest;
 - j. Engaging in conduct that is likely to endanger the health, safety, or welfare of the District, its staff, amenities management, contractors, representatives, residents, Patrons or Guests;
 - k. Committing or is alleged, in good faith, to have committed a crime on or off District property that leads the District to reasonably believe the health, safety or welfare of the District, its staff, contractors, representatives, residents, Patrons or Guests is likely endangered;
 - l. Engaging in another Violation after a verbal warning has been given by staff (which

- verbal warning is not required); or
- m. Such person's guest or a member of their household committing any of the above Violations.

Termination of access to the District's Amenity Facilities shall only be considered and implemented by the Board in situations that pose a long term or continuing threat to the health, safety and/or welfare of the District, its staff, contractors, representatives, residents, Patrons or Guests. The Board, in its sole discretion and upon motion of any Board member, may vote to rescind a termination of access to the Amenity Facilities.

- 5. Authority of District Manager and Operation Manager.** The District Manager, Operation Manager or their designee has the ability to remove any person from one or all Amenities if a Violation occurs or if in his/her reasonable discretion it is the District's best interests to do so. The District Manager, Operation Manager or their designee may each independently at any time restrict or suspend for cause or causes, including but not limited to those Violations described above, any person's privileges to use any or all of the Amenities until the next regularly scheduled meeting of the Board of Supervisors that is at least eight (8) days after the initial suspension, as evidenced by the date of notice sent by certified electronic or other mail service or longer if such individual requests deferment of his or her right to due process. In the event of such a suspension, the District Manager or his or her designee shall mail a letter to the person suspended referencing the conduct at issue, the sections of the District's rules and policies violated, the time, date, and location of the next regular Board meeting where the person's suspension will be presented to the Board, and a statement that the person has a right to appear before the Board and offer testimony and evidence why the suspension should be lifted. If the person is a minor, the letter shall be sent to the adults at the address within the community where the minor resides.
- 6. Administrative Reimbursement.** The Board may in its discretion require payment of an administrative reimbursement of up to Five Hundred Dollars (\$500) in order to offset the actual legal and/or administrative expenses incurred by the District as a result of a Violation ("Administrative Reimbursement"). Such Administrative Reimbursement shall be in addition to any suspension or termination of Amenity access, any applicable legal action warranted by the circumstances, and/or any Property Damage Reimbursement (defined below).
- 7. Property Damage Reimbursement.** If damage to District property occurred in connection with a Violation, the person or persons who caused the damage, or the person whose guest caused the damage, or the person who has charge of a minor that caused the damage, shall reimburse the District for the costs of cleaning, repairing, and/or replacing the property ("Property Damage Reimbursement"). Such Property Damage Reimbursement shall be in addition to any suspension or termination of Amenity access, any applicable legal action warranted by the circumstances, and/or any Administrative Reimbursement.
- 8. Initial Hearing by the Board; Administrative Reimbursement; Property Damage Reimbursement.**
- a. If a person's Amenity Facilities privileges are suspended, as referenced in Section 5, a hearing shall be held at the next regularly scheduled Board meeting that is at least eight (8) days after the initial suspension, as evidenced by the date of notice sent by certified electronic or other mail service or as soon thereafter as a Board meeting is held if the meeting referenced in the letter is canceled, during which both District staff and the person subject to the suspension shall be given the opportunity to appear, present testimony and evidence, cross examine witnesses present, and make arguments. The

Board may also ask questions of District staff, the person subject to the suspension, and witnesses present. All persons are entitled to be represented by a licensed Florida attorney at such hearing if they so choose. Any written materials should be submitted at least seven (7) days before the hearing for consideration by the Board. If the date of the suspension is less than eight (8) days before a Board meeting, the hearing may be scheduled for the following Board meeting at the discretion of the suspendee.

- b. The person subject to the suspension may request an extension of the hearing date to a future Board meeting, which shall be granted upon a showing of good cause, but such extension shall not stay the suspension.
- c. After the presentations by District staff and the person subject to the suspension, the Board shall consider the facts and circumstances and determine whether to lift or extend the suspension or impose a termination. In determining the length of any suspension, or a termination, the Board shall consider the nature of the conduct, the circumstances of the conduct, the number of rules or policies violated, the person's escalation or de-escalation of the situation, and any prior Violations and/or suspensions.
- d. The Board shall also determine whether an Administrative Reimbursement is warranted and, if so, set the amount of such Administrative Reimbursement.
- e. The Board shall also determine whether a Property Damage Reimbursement is warranted and, if so, set the amount of such Property Damage Reimbursement. If the cost to clean, repair and/or replace the property is not yet available, the Property Damage Reimbursement shall be fixed at the next regularly scheduled Board meeting after the cost to clean, repair, and/or replace the property is known.
- f. After the conclusion of the hearing, the District Manager shall mail a letter to the person suspended identifying the Board's determination at such hearing.

9. Suspension by the Board. The Board on its own initiative acting at a noticed public meeting may elect to consider a suspension of a person's access for committing any of the Violations outlined in Section 4. In such circumstance, a letter shall be sent to the person suspended which contains all the information required by Section 5, and the hearing shall be conducted in accordance with Section 8.

10. Automatic Extension of Suspension for Non-Payment. Unless there is an affirmative vote of the Board otherwise, no suspension or termination will be lifted or expire until all Administrative Reimbursements and Property Damage Reimbursements have been paid to the District. If an Administrative Reimbursement or Property Damage Reimbursement is not paid by its due date, the District reserves the right to request surrender of, or deactivate, all access cards or key fobs associated with an address within the District until such time as the outstanding amounts are paid.

11. Appeal of Board Suspension. After the hearing held by the Board required by Section 8, a person subject to a suspension or termination may appeal the suspension or termination, or the assessment or amount of an Administrative Reimbursement or Property Damage Reimbursement, to the Board by filing a written request for an appeal ("Appeal Request"), as referenced in Section 8(e). The filing of an Appeal Request shall not result in the stay of the suspension or termination. The Appeal Request shall be filed within thirty (30) calendar days after mailing of the notice of the Board's determination as required by Section 8(f), above. For purposes of this Rule, wherever applicable, filing will be perfected and deemed to have occurred upon receipt by the District. Failure to file an Appeal Request shall constitute a waiver of all rights to protest the District's suspension or termination and shall constitute a failure to exhaust administrative remedies. The District shall consider the appeal at a Board meeting and shall provide reasonable notice to the person of the Board meeting where the appeal will be considered. At the appeal stage, no new evidence shall be offered or considered. Instead, the

appeal is an opportunity for the person subject to the suspension or termination to argue, based on the evidence elicited at the hearing, why the suspension or termination should be reduced or vacated. The Board may take any action deemed by it in its sole discretion to be appropriate under the circumstances, including affirming, overturning, or otherwise modifying the suspension or termination. The Board's decision on appeal shall be final.

- 12. Legal Action; Criminal Prosecution; Trespass.** If any person is found to have committed a Violation, such person may additionally be subject to arrest for trespassing or other applicable legal action, civil or criminal in nature. If a person subject to a suspension or termination is found at the Amenity Facilities, such person will be subject to arrest for trespassing. If a trespass warrant is issued to a person by a law enforcement agency, the District has no obligation to seek a withdrawal or termination of the trespass warrant even though the issuance of the trespass warrant may effectively prevent a person from using the District's Amenity Facilities after expiration of a suspension imposed by the District.
- 13. Severability.** If any section, paragraph, clause or provision of this rule shall be held to be invalid or ineffective for any reason, the remainder of this rule shall continue in full force and effect, it being expressly hereby found and declared that the remainder of this rule would have been adopted despite the invalidity or ineffectiveness of such section, paragraph, clause or provision.

SECTION O.

ASSIGNMENT OF RIGHTS BY DISTRICT PROPERTY OWNERS

1. District property owners may elect to assign their right to the use of the Amenity Centers to lessees of their property located within the District in accordance with the provisions of this Section.
 - a. All assignments must be in writing and contain a clear affirmative assignment of the property owner's rights for the use and enjoyment of the Amenity Centers.
 - b. A copy of the written agreement must be provided to the District and the Manager immediately upon execution.
 - c. District property owners who assign their right to use the Amenity Centers are prohibited from the use of the facility, including rental of the pavilion or Amenity Centers' room(s), without payment of the Annual User Fee as provided for non-residents.
 - d. Assignees shall assume all liabilities associated with the assignment of rights to the use the Amenity Center.
 - e. Acceptance by the Districts of any such assignment shall not be considered an assignment of the District property owner's obligations regarding the payment of any fee or assessment levied by the Districts or in any way impede, alter, or restrict the power of the Districts to enforce the collection of fees and assessments as provided by law.
 - f. Property owners may not assign their rights use the Amenity Center to short-term renters (e.g., renters for a period of under thirty (30) days) or individuals using said homes as a vacation rental.

SECTION P.
USER FEES FOR NON-RESIDENTS

1. The Annual User Fee for non-residents is:
 - a. \$3,500 per non-resident Patron for use of the swim, fitness and tennis facilities.
 - b. \$2,750 per non-resident Patrons for use of the tennis facilities only.
 - c. \$1,650 per non-resident Single Patron for use of the tennis facilities only.
 - d. \$100 per non-resident Swim Team Patron for use of the SCCDD fitness pool (Swim Team Patron shall include members of swim teams approved by the Board of Supervisors of either the MCCDD or SCCDD).
2. A Guest Card, good for a total of thirty (30) guest uses at either the MCCDD or SCCDD Swim and Fitness facilities and eight (8) guest uses at the Tennis Center, will be issued with the Patron Card.
3. The Tennis Center guest fee is \$10.00 per guest, per day, for any additional Tennis Center guest passes after the initial eight (8) passes are provided with the Patron Card each year.
4. A Weekly House Guest Pass may be purchased from the Manager for a fee of \$25.00 per individual House Guest Pass.

SECTION Q.
CHILD WATCH SERVICES

- ~~1. Child watch service is for the use of Patrons only, for children six (6) months to nine (9) years of age. Patrons must be attending training or exercise program in the Tennis Center or Swim and Fitness Centers.~~
- ~~2. Parents may not leave the Tennis Center or Swim and Fitness Centers during the time their child is in child watch services.~~
- ~~3. The child watch room is only available when child watch personnel are present in child watch room.~~
- ~~4. Child watch hours shall be established by the Amenity Center Manager.~~
- ~~5. All children must be signed in and out by their parent or legal guardian with a picture ID. The ID is to remain until the child is picked up. Any other arrangements will need to be formally approved in advance. Parents and/or legal guardian must complete an emergency authorization form.~~
- ~~6. Child watch personnel have the authority to disallow children who appear ill, sick, or currently exhibiting symptoms of allergies.~~
- ~~7. Children must be picked up in a timely manner at the conclusion of child watch hours.~~

- ~~8. Disregard of the Policies may result in suspension from use of the child watch and/or Amenity Centers.~~
- ~~9. The maximum number of children who can occupy the current childcare room at one time will be limited to nine (9) children along with at least one (1) or more attendants as established by the St. Johns County Fire / Fire Rescue Marshall to meet building standards. Availability will be based on a first come first serve basis.~~

SECTION R.
TOLOMATO RIVER BOARDWALK AT PALENCIA

The Tolomato River Boardwalk is for the use of the residents of the District, their guests, and the general public. These rules are designed to maximize the safe and enjoyable use of the Tolomato River Boardwalk system, and to protect wetland vegetation and wildlife.

****** USE AT YOUR OWN RISK – MCCDD AND SWCCDD ARE NOT RESPONSIBLE
FOR PERSONAL PROPERTY OR PERSONAL INJURY ******

1. The authorized Tolomato River Boardwalk vehicle parking areas are located at the St. Johns County Park at Palencia, located on Palencia Village Drive - the park with the ship playground, and the Palencia Swim and Fitness Center, located in the Village Center at 625 Palencia Club Drive.
2. All areas surrounding the Tolomato River Boardwalk system are environmentally sensitive areas. All cautions are to be made to protect the natural inhabitants, marshes, animals, and wildlife. No plants, trees, or animal life are to be removed, touched, walked on, trampled, or damaged in any way.
3. Children under the age of twelve (12) are not permitted on the Tolomato River Boardwalk system without a legal guardian eighteen (18) years of age or older.
4. Excepting the entrance, leaving or departing the Tolomato River Boardwalk system or its designated areas is not permitted.
5. The Tolomato River Boardwalk hours of operation are during daylight hours, from dawn until dusk, sunrise to sunset. Overnight stays or camping are not permitted on the Tolomato River Boardwalk system.
6. Residents, guests, and users are encouraged to access the Tolomato River Boardwalk entrance by walking or riding their bicycles. Appropriate footwear is required. A bicycle rack will be located at the entrance to Tolomato River Boardwalk. The entrance to the Tolomato River Boardwalk is situated adjacent to several private property home sites. Residents, guests and users of the Tolomato River Boardwalk are asked to respect the enjoyment of this private property by not parking any vehicles, including, but not limited to, automobiles or golf carts, anywhere except at the two Authorized Parking Area locations defined above in paragraph 1. No parking for the Tolomato River Boardwalk has been provided along Costa Blanca Road, Hickory Hill Drive, or North River Drive. (See Paragraph 1 for authorized parking locations).

7. The Tolomato River Boardwalk is intended for pedestrian foot traffic and persons in wheelchairs only. Wheeled vehicles, including automobiles, trucks, motorcycles, all-terrain vehicles (ATV), golf carts, scooters (motorized or non-motorized), skateboards (motorized or non-motorized), power wheel-type children's vehicles, skates, bicycles, or any other motorized or non-motorized vehicles are not permitted anywhere on the Tolomato River Boardwalk system. Acceptable wheeled vehicles include ADA- compliant wheelchairs, and tandem baby strollers or wagons used to transport babies or small children. Double-wide strollers are not permitted anywhere on the Tolomato River Boardwalk system. A bike rack at the front entrance to the Tolomato River Boardwalk is available where bicyclists may leave their bikes prior to using the Tolomato River Boardwalk system.
8. NOTE: Motorized MCCDD carts and bicycles will be used for security purposes and to maintain and haul trash from the Tolomato River Boardwalk system.
9. Fireworks of any kind are not permitted anywhere on the Tolomato River Boardwalk system. Alcohol is not permitted anywhere on the Tolomato River Boardwalk system.
10. The Tolomato River Boardwalk is for the enjoyment of nature under quiet conditions. Shouting and radios are incompatible with such enjoyment, and thus, radios or other loud noise-generating devices, other than personal headphones, are not permitted anywhere on the Tolomato River Boardwalk system.
11. Running and rough play is not permitted on the Tolomato River Boardwalk system.
12. The Tolomato River Boardwalk is not for the use of private parties.
13. Smoking (including electronic cigarettes) or fires of any kind are not permitted anywhere on the Tolomato River Boardwalk system.
14. Fishing is permitted, with required licenses, only at the designated fishing pier area at the end of the Tolomato River Boardwalk. Fishing is not permitted on any other portion of the Tolomato River Boardwalk system. Residents, guests, and users must fish in accordance with State of Florida Fish and Wildlife Conservation Commission fishing license and permit requirements (<http://www.floridaconservation.org/license/>).
15. All pets must always be leashed. Pet owners are responsible for policing of pet excrement. If pets and pet waste become a nuisance or problem, the MCCDD Board may be forced revise the policy to prohibit pets. The Tolomato River Boardwalk users and their pets are not permitted to leave the Tolomato River Boardwalk for any reason other than the entrance/exit (*See Paragraph 2*).
16. Hunting is not permitted anywhere on or off the Tolomato River Boardwalk system.
17. Horses and horseback riding is not permitted anywhere on the Tolomato River Boardwalk system.
18. No electrical outlets are provided for any purpose. Power generators of any kind are not permitted anywhere on or near the Tolomato River Boardwalk system.

19. Food and non-alcoholic beverages are allowed only in designed picnic areas. All picnic areas are available for use based on the first come basis.
20. Board walkers are encouraged to carry out all trash they bring in. Trash and all refuse should be secured in proper trash bags, properly tied, and disposed in designated trash receptacles.
21. No boats motorized or non-motorized, nor any other water vessel shall be anchored or docked on or off the Tolomato River Boardwalk system.
22. Violations of these policies and procedures for the Tolomato River Boardwalk system, or any amenity, will subject the party(ies) to penalties of law, environmental regulatory agencies, and potential loss of privileges to any and all Amenity Facilities. The District will hold any user(s) personally and legally responsible for any activities which result in violations of environmental regulatory requirements.
23. We highly encourage Tolomato River Boardwalk users to carry their personal cell phones on the Tolomato River Boardwalk system, as there is no other form of communication provided or available.
24. Report maintenance or vandalism concerns to the local District office, 904-810-0520.

Thank you for doing your part to make the Tolomato River Boardwalk system a wonderful experience and pleasant place for everyone to enjoy.

GUEST PASS ADDENDUM - A

GUEST PRIVILEGES

Swim & Fitness

Guest Pass

Each household will be issued 30 annual guest passes. An additional 12 passes can be purchased for \$75.00. All passes must be used prior to purchasing additional sets of 12. (1)

Daily Pass

\$10 fee per day per person good for day of issue only.

Weekly House Guest Pass

\$25 weekly fee per individual house guest. (2)

Summer Guest Pass

\$150 fee for unlimited use between Memorial Day and Labor Day. Limited to 1 individual guest.

Tennis

Guest Pass

Each household will be issued 8 annual guest passes. (1)

Daily Pass

\$10 fee per day per person. Good for day of issue only.

Weekly House Guest Pass

\$25 weekly fee per individual House Guest.

Restrictions

Residents must be present with their guest. Sign in is required at the front desk of the Amenity. A guest pass is required for use at each amenity.

Daily Pass

Resident to accompany guests.

Weekly House Guest Pass

Resident to accompany guests. (2)

Summer Guest Pass

Resident to accompany guests. (4)

Guest Pass (1)

Resident to accompany guests. Passes cannot be used for league play. (1)

Daily Pass

Resident to accompany guests.

Weekly House Guest Pass

Resident to accompany guests.

Pass Privileges

Use of pools and fitness facility in accordance with the Policies and rules. (2)

Daily Pass

Use of pools and fitness facility in accordance with the Policies and rules. (2)

Weekly House Guest Pass

Use of pools and fitness facility in accordance with the Policies and rules. (2)

Summer Guest Pass

Use of pools and fitness facility in accordance with the Policies and rules. (2)

Guest Pass (1, 2)

Tennis Privileges – subject to availability. 1,2)

Daily Pass

Tennis Privileges – subject to availability. (2)

Weekly House Guest Pass

Tennis Privileges–subject to availability. (2, 3)

Notes

(1) Guest passes are required every day of the year and Patrons **must** accompany their guest(s) to the Swim and Fitness Center. Guest passes for the Swim and Fitness Center are not required for caregivers.

(2) ~~Excludes child watch and classes.~~

(3)–Check calendar for special closed days for Leagues and Tournaments.

***Caregivers are defined as someone caring for a child or special needs adult. Caregivers may only have access to the Marshall Creek CDD family pool, however special needs adult caregivers may have access to the fitness facility. The child or special needs adult must be present with his or her(s) amenity card. Caregivers must be pre-registered prior to admittance.**

****A Visitor Pass** is a guest who resides outside the 40-mile radius surrounding the District and is a short-term overnight visitor to a Deed Holder. A Visitor Pass may be purchased for Monday-Thursday admission to the Facilities for a fee of \$25 per person. This pass is valid only for 4 consecutive days (Monday-Thursday). Visitors with a Visitor Pass are not required to be accompanied by a resident but however the resident must accompany their Visitor at the time of purchase of a Visitor Pass. Drivers License or State ID is required to buy a Visitor to purchase a Visitor Pass. Each Visitor is limited to two (2) Visitor Passes per fiscal year.

****Residents may use no more than 8 guest passes per visit.**

**** CDD Management will turn away anyone that is not an official guest (AIRBNB, VRBO, etc. and less than 30-day rentals are not defined as guest).**

SWIM TEAM POLICIES ADDENDUM – B

Guidelines for Swim Team Usage

1. All Swim Team usage of District facilities must be pre-scheduled with District staff at least 30 days prior to the beginning of practices.
2. All Swim Team members must be District residents, paid users of the District's facilities, lifeguards at the facility, or Swim Team coaches and their minor children.
3. Swim Team is responsible for ensuring that Swim Team members and visiting teams abide by all facility rules and policies.
4. Except with the prior approval of the District, no Swim Team competitions may be held on weekends or on days that the pool is closed.
5. Swim Team shall be responsible for straightening chairs and disposing of trash in poolside trash receptacles.
6. During Swim Team practices, the swim team shall leave two lanes open for use by non-swim team users. Should the lane reserved for non-swim team users be used by more than three swimmers, the Swim Team shall make another lane available for non-swim team users.
7. Swim Team roster must be provided to the District 30 days prior to practices beginning. Roster must include all coaching staff. Amendments to roster must be provided to District as soon as practical.
8. Proof of insurance must be provided to the District 30 days prior to practices beginning.
9. Swim Team contract with the District must be signed and provided to the District 30 days prior to practices beginning.
10. If the Swim Team wishes to bring in outside "vendors" such as Swim Zone or Planet Swim School, the dates and times must be approved by District staff, two weeks prior to such date.
11. Swim Team is responsible for ensuring that children ages 5 through 12 are accompanied by a parent, coach, or person (13) year old or over at all times.
12. Swim Team shall pay for the cost of any special services (e.g., increased lifeguard coverage ~~or expanded Child Watch service~~), should the District allow or offer such services to the Swim Team.
13. Swim Team shall be responsible for automobile parking on swim meet days. Swim meets are expected to surpass the District's parking lot capacity, and the Swim Team shall have volunteers available to manage such overflow parking. Should the asphalt parking lot and grassy overflow parking area to the south of the asphalt parking lot reach a completely full capacity, the preferred overflow parking area shall be the north bound lane of North Loop Parkway (e.g. – opposite side of street from Amenity Center entrance). Use of temporary "No Parking on this Side of Street" signs shall be permitted two (2) hours prior and one (1) hour after a scheduled swim meet. The Swim Team may also directly seek out permission of nearby vacant landowners for over-flow parking.

Fifth Order of Business

**MINUTES OF WORKSHOP MEETING
MARSHALL CREEK
COMMUNITY DEVELOPMENT DISTRICT**

A workshop of the Board of Supervisors of the Marshall Creek Community Development District was held on Wednesday, January 11, 2023 at 4:00 p.m. at the Marshall Creek Amenity Center, 625 Palencia Club Drive, St. Augustine, Florida and via conference line at 646-838-1601.

Present were:

Kathy Moss	Chair
Monique Perna	Vice Chair
Howard Entman	Assistant Secretary
Howard Hoffman	Assistant Secretary

Also present were:

Bob Koncar	District Manager
Janice Eggleton Davis	District Manager (via phone)
Belynda Tharpe	General Manager
Erin Gunia	Director, Amenities & Strategic Planning
Members of the Public	

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS

Roll Call

- Ms. Moss called the meeting to order, and the Board and Staff identified themselves for the record.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

**Discussion of Food Services for the
Amenity Center Pool (Erin Gunia)**

- Ms. Moss noted they no longer have Kokomo's, and they are in the process of determining what they want to do, and how they want to serve the community with food at the pool area.
- Ms. Gunia reviewed the volume of service for Kokomo's.
- Ms. Tharpe addressed the packet provided to the Board.
 - Ms. Gunia noted the information is from 2019.

January 11, 2023
Workshop

- Ms. Tharpe noted the snapshot is volume, not dollars. There is an article from Club Resorts giving the top five items you should have on a snack bar/pool menu, some of the equipment they would need to get it where it should be, but does not include any painting, shelving or things like that.
- There is a proposal from Boston Butcher that was received yesterday and there is some misunderstanding as they want to have grab and go items and sell fresh meats. She is meeting with them on Monday and if they are still interested, she will ask them to remove those items and provide an actual snack bar menu.
- It was noted the Board needs to decide what they want to see in the space.
- Ms. Perna noted she has spoken with members with kids, but they also have to remember they have an adult section. She thinks what they have/had is spot on, except that she has heard there were no healthy options such as salads.
- Ms. Moss noted she and Ms. Tharpe met with a vendor and she got the feeling that if they can agree on a small menu to start with, the vendors are flexible. They can start with hot dogs, hamburgers, ice cream, beer, wine and a salad and then they can add on.
 - Ms. Gunia noted with Kokomo's they started with a smaller menu and built on it.
- Dr. Entman noted he is frustrated with the conversation and inquired where the packet came from.
 - Ms. Tharpe noted she provided it.
 - Dr. Entman noted they received it at 3:45 p.m. but they have had a workshop scheduled for ten days. The Supervisors need some consideration of getting things before a meeting so they can look at, study and think about it.
 - Discussion continued on the receipt of information.
- Mr. Ron Savalley noted he does understand where they are trying to go with it. He addressed the service options noting how many days a week it will be open, will dictate what is served especially for fresh foods that have to be prepped with regard to labor and waste.
- Mr. Hoffman noted he would start simple as possible and not try to start where Kokomo's was and move forward. A limited numbers of items and less work needed on the building.
- Dr. Entman noted he would like to know what they are doing at the other CDD's in the Jacksonville area.

January 11, 2023
Workshop

- Ms. Gunia noted she has meeting tomorrow with two of them. One of the important things she is trying to find is resident satisfaction with the addition of food and beverage and resident reflection/assessment of quality of life with or without food and beverage.
- Discussion continued on the snack bar / food service. Minimum menu, vendor provides equipment, well defined lease agreement.
- Discussion ensued on the space – cleaning, repairs, up to code and current equipment working/clean.

FOURTH ORDER OF BUSINESS

Discussion of Comcast (John Smith)

- Mr. Stephen Handler addressed SCCDD with regard to Comcast noting if they can get suitable risk containment within the contract they will put it to a vote of the SCCDD Supervisors.
- Mr. Hoffman inquired as to why it is a benefit to residents.
 - Mr. Handler noted the first benefit is competition noting the offer a multimedia services platform and the second benefit is there are a couple of streets that do not have Comcast, they only have AT&T.
- Dr. Entman inquired on what a multimedia services platform is.
 - Mr. Handler noted it is \$50 per month 200 channel streaming.
 - Discussion ensued on if this is a limited time promotion.
- Discussion ensued on infrastructure.
- This discussion was tabled at this time.

FIFTH ORDER OF BUSINESS

Discussion of Boardwalk Repair

- Ms. Moss noted they went to the fishing club meeting, and she and Ms. Tharpe met with a few of them to walk the Boardwalk. The fishing club has a wish list and will provide a drawing to Ms. Tharpe on what they are thinking.
- The current bid is to fix just the end of the Boardwalk at a cost of \$48,000. To take down 200 feet and replace with PVC is \$150,000, to repair with wood is \$176,000. It does not change the footprint of the Boardwalk.

January 11, 2023
Workshop

- It was noted the St. Augustine Port, Waterway and Beach District had funds that have been allotted but Commissioner Linda Thompson said she would bring it up at their next meeting and if there were any available funds, she would reach out to the CDD.
- Dr. Entman inquired how many residents' fish on the Boardwalk.
 - Mr. Hoffman noted he does not know but there are a lot of residents who walk out there and at minimum they need to replace the end piece.
- Discussion ensued on extending the pier and permitting.
- Ms. Tharpe to obtain a quote to extend to a T-format to include a couple of benches.
- Dr. Entman addressed whether than can put a gate on the Boardwalk and you would need to be a member to access it.
 - Mr. Hoffman noted they discussed this years ago, and they could do it with certain requirements.
 - Discussion continued on gating the Boardwalk access.
- Mr. Koncar noted for the foodservice he is going to reach out to Mr. Eckert as there are some legal issues that the Board needs to be aware of as part of the decision making process.

SIXTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Ms. Moss seconded by Mr. Hoffman, with all in favor, the meeting was adjourned.
--

Janice Eggleton Davis
Secretary

Kathleen Moss
Chairman

MINUTES

**MINUTES OF MEETING
MARSHALL CREEK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Marshall Creek Community Development District was held on Wednesday, January 18, 2023 at 4:00 p.m. at Marshall Creek Amenity Center, 625 Palencia Club Drive, St. Augustine, Florida and via conference line at 646-838-1601.

Present and constituting a quorum were:

Kathy Moss	Chair
Monique Perna	Vice Chair
Howard Entman	Assistant Secretary
Howard Hoffman	Assistant Secretary
Richard Luciano	Assistant Secretary

Also present were:

Bob Koncar	District Manager, Inframark
Janice Eggleton Davis	District Manager (via phone)
Michael Eckert	District Counsel
Ryan Stilwell	District Engineer (via phone)
Belynda Tharpe	General Manager
Members of the Public	

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS

Roll Call

- Ms. Moss called the meeting to order, and the Board and Staff identified themselves for the record.

SECOND ORDER OF BUSINESS

Audience Comments

- Ms. Moss wished all a happy new year and noted she is the new Chair for the MCCDD Board. She asked that anyone who wished to email her do so at kjmossccd@gmail.com. She has begun to get a lot emails that are crossing over into her personal email.
 - Ms. Moss noted Mr. Hoffman will continue with his notes and sending them out to the residents.
- Ms. Moss noted she has asked Mr. Eckert to review for the Board and audience the District resolution regarding the Public's Opportunity to Be Heard.

- Mr. Eckert summarized Resolution 2013-6. It provides that there will be an initial public comment period at the beginning of the meeting, that there are three-minute limits on public comment, and that the presiding officer may extend or reduce the time if they choose. Up until 2013 there was not a requirement to take public comment at public meetings; the public was entitled to attend public meetings but did not have the right to provide comments. The Florida Legislature changed it in 2013 but told local governments that they needed to have policies on how they were going to deal with those public comments. What has been found to be most effective is for the Board to listen to the comments, take the comments under advisement, but not engage in a back-and-forth with audience members. If there are things that can be addressed by staff under staff reports, they can do that, if there are things that need to be addressed by Supervisors, they can be addressed under Supervisors' Requests, but he would encourage the Board not to get engaged in a back-and-forth with audience members. All comments should be directed to the Board not individual Supervisors, and everybody, Board members and audience members, should maintain proper decorum in public meetings, and the speaker should refrain from disruptive behavior including making vulgar or threatening remarks and from launching personal attacks either against members of the audience or District staff or Board Supervisors.
 - Mr. Eckert noted if they can try this tonight, he will make notes of anything he can address under his report and Board Supervisors can make notes of anything they want to address, but the purpose of the public comment section is to receive comment and then go about doing the District's work.
- Dr. Entman inquired where they can publish this so everybody can see a 10-year old resolution.
 - Mr. Eckert noted they can add it to the website.
- Mr. Joe Matthews addressed the planning for the Boardwalk noting it is referenced as a fishing pier. It is a place for all residents not just a fishing pier and requested it be referenced as multi-use or as an observation deck.
- Mr. Chip Johnson addressed safety issues and the purposes of gates within the community. He noted after five months he got a car pass and secondly, the convicted child predator has been within the neighborhood even though he has no license and is still driving. Third, once a month he has had a vehicle backup and one time it was a construction vehicle with

a trailer, the last was a resident who did not have her pass and he instructed her to just sit there and the gate would open. He inquired why this continues to happen that they have a gate that continues to cause problems and does not prevent anything.

- Ms. Moss noted they are looking into the gate situation.
- Mr. Johnson inquired why the meetings continue to happen at 4:00 p.m. noting it is inconsiderate of the residents who would like to make a comment.
 - Ms. Moss noted she has looked at this and they have staff members who cannot be here, and they need that staff member.
- Ms. Lisa Reinstine inquired as to Ms. Moss' goals are to accomplish in the next couple of years.
 - Ms. Moss noted they are whatever Palencia needs. Currently they are working on the food service, the Boardwalk, considering Comcast, to name a few.
 - Ms. Reinstine requested she consider increasing public engagement and moving the meetings to 5:00 or 6:00 p.m.
- A comment was received on addressing the fishing pier as multi-purpose and encouraged the Board to consider extending the pier out in both directions to make it more of a T-format.
 - Ms. Moss noted they have bids going out and need to wait for them to come in.

THIRD ORDER OF BUSINESS

Hearing to Consider Extension of Suspension or Termination of Amenity Privileges – [REDACTED]

- Mr. Eckert thanked Mr. Bleything for appearing noting it is unfortunate that they have to go through this, but they do have rules dealing with this sort of thing. They will have an opportunity to speak to the Board, but he needs to go through some procedural issues first.
- Mr. Eckert noted on December 17th there was an incident that involved some of the holiday displays, they are aware of that and have seen a copy of the letter of his suspension as well as some of the information related to that. District staff did mail a letter to the resident announcing that today would be the hearing date. Sometimes people do not show up for the hearings and it says a lot when they do, and it is something that they can take into consideration. The board has previously been provided with the incident investigation report from St John County Sheriff's Office, a copy of the letter of suspension and a copy

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of the MCCCCD and SCCCCD amenity center policies. The policies they are proceeding under are the ones that are in place, not the ones they will be considering later on in the agenda. The amenity center policies are dated September 2022 and is the last version of those.

- Dr. Entman noted they do not have a copy of the incident report.
 - Mr. Eckert noted he understood that was shared with all the Board members.
 - Ms. Tharpe noted it was via email.
- Mr. Eckert noted the policies that they have today that are implicated include a) disregard for the rules and policies may result in expulsion and or loss of amenity center privileges, that section being general privileges, b) the loss of destruction or property or incidents of personal injury, patrons and guests should be liable for any property damage to the facilities, c) Section N - suspension or termination of privileges, privileges can be suspended if there is a violation of the rules or if there is conduct improper or likely to endanger the welfare or safety or reputation of the District, supervisors, staff, facility management, contractors or other representatives of the District, damages or destroys, renders inoperable or interferes with the operation of District property or facilities or a guest of any patron commits any of these violations.
- Mr. Eckert noted his understanding is that they had at least three individuals, all minors, who were involved that reportedly vandalized the District's holiday decorations. It was reported the boys attempted to push over the menorah display and climb inside of the Christmas tree and broke several ornaments and lights hung thereon. He asked Ms. Tharpe if she could provide any additional information beyond what he has provided to them in terms of the actual incident and then the actual damage that District has incurred.
- Ms. Tharpe noted there was a camera at the top of the Christmas tree because damage has been done in the past and the images showed the minor attending today's meeting at the top of the tree. A resident on Market Street is the one who called the St John County Sheriff's Office because they were using ugly words to her, and she asked them to stop. It took staff several man hours to replace broken ornaments and it is around \$400 in damages so far.
- Mr. Eckert asked the documents he referenced be included in the file as well as the minutes of this meeting. They will hear from the party suspended at this time and then it would be

appropriate for the Board to ask staff what their recommendation is and the Board would then deliberate on whether to extend the suspension or not from today's date.

- Mr. Bleything stated [REDACTED] wanted an opportunity to come up and say what happened. I thought it was important that I give him the option of not showing or showing up.
- [REDACTED] stated he and his friends were walking on Market Street, messing around, they saw the barbed wire on the Christmas tree had been pulled back so they went in there, they sat in there for 15 to 20 minutes, walked out and some of the ornaments had been knocked down, they threw the ornaments back up, the lady told them to stop and that was pretty much the morale of the story. They ran away after she told them to stop and that is about what happened. The thing with the Menorah, it is held up by a brick almost, they were standing up on that and that is all they did and that is pretty much what happened.
- Mr. Bleything inquired if he could ask [REDACTED] to step out.
 - Mr. Eckert noted that is up to him.
- Mr. Bleything noted his frustration with the whole situation that happened started with him being in New York City and received a call from the County Sheriff. When he heard the conversation between the Sheriff and his wife, he was so offended he took the phone. It bothered him how quick the conversation changed, but hearing the officer scold his wife stating their kid was running the street, asked who was watching the kids. When Mr. Bleything asked for the Deputy's name things changed. He asked [REDACTED] why he did not tell the officer his side of the story. I never want him to be disrespectful to the police and I wanted him to come up here and tell his side of the story. What bothered him about everything is how he was approached by the police officer in the first place, and he thought that set the tone for we are going to blame any damage that was there on the kids that were there. The other thing that bothered him is the other two kids parents do not seem to know anything about this, and it lands squarely on his kid's lap, not the older kids he was with.
- Mr. Eckert noted they tried to research addresses for the other two minors but could not locate any information.
 - Mr. Bleything noted the officer knows the father personally.
 - Mr. Eckert suggested to the Board that there are other people involved that they could identify an address to give them the same notification.

January 18, 2023

- Mr. Bleything noted he is not being confrontational but his biggest issue with [REDACTED] was the disrespect, that it was important for him to come in and that there was a hole in the tree already. There were broken ornaments in the tree already, we were taking ornaments and throwing them back up in the tree. He is aware there is a camera on the tree. He inquired if they needed to stay.
- Mr. Eckert noted they do not have to, but they are welcome to. He thinks they Board will have a brief discussion.
- Ms. Moss inquired if [REDACTED] has had any other confrontations in the community.
 - Mr. Bleything noted fishing, which seems to be a touchy subject. He was fishing on a vacant lot with permission, and that has become an ongoing deal, but other than that.
- Mr. Eckert noted the next step would be to ask staff if they have a recommendation on whether to continue the suspension past today and then also engage in conversation with the resident or it could be additional people now, if we can identify them, about recouping the damages the District has suffered.
- Ms. Perna noted the only thing that she would add is that everyone should be treated the same. If there is more than one child who is a resident.
- Mr. Bleything noted he will cover the damage; [REDACTED] does not want to rat his friends out or anything.
 - Ms. Perna noted she knows who they are.
 - Ms. Tharpe noted the names on the police report are not in the system.
 - Ms. Perna noted if they are residents and they can verify through the officer that they were part of it, she thinks everybody should be held accountable in the same manner.
- Mr. Bleything noted the rub for him is somehow all the damage after kids going in and out, he should not have been in there, but now all of the damage will fall on these three boys, anything we can find that was a pre-existing hole, any ornaments that have been blown off, it is all congratulations and there was nobody to see it.
- Ms. Moss noted Ms. Tharpe had a \$540
 - Ms. Tharpe noted it was ornaments and staff time. There were wires cut in the lights.

- Mr. Luciano noted he cannot find the report, so he is at a bit of a loss to see the detail. He noted he had voted against suspension with the reason being everybody needs a chance to explain themselves, show some remorse if they did something, and get on with it. He thinks a warning would have been more effective than something formal. He noted he did not hear any remorse from him, and he thinks the reason he did not hear any remorse is that he does not think that it is his fault because there was a hole already there and he does not have any substantiation that there was a hole or there wasn't a hole; he does not know it is one word against the other. It seems they are taking this seriously enough to come here with his son and that is powerful to him.
- Ms. Perna inquired if they can clarify if the amenities are currently suspended or if this is the review for it.
 - Ms. Tharpe noted this is the review.
 - Mr. Bleything noted his letter states ██████'s amenities use is suspended and they would choose today whether to extend it or not.
 - Mr. Eckert noted that is correct, it says they are suspended until at least January 18th. The start date was the date of the letter, January 6th.
- Dr. Entman noted they have a lot of kids in the community and a lot of stuff in the community. Everyone here is a parent, some are grandparents. They cannot have residents tearing the place up. They cannot have them going around doing mischief. In the past they have imposed some penalties for the boardwalk incidents where there was some vandalism to the Boardwalk. This is of a lesser degree and perhaps the penalty ought to be less, but the restitution is an absolute. Did he do all of it, nobody knows, but the wrong person at the wrong time at the wrong place. There should be some suspension of amenity privileges, but it is January.
- Mr. Bleything noted again, it was important for him to have him come here and be a part of it.
 - Ms. Perna noted they appreciate that and if they did not have to do it this way, it would not be done.
 - Dr. Entman noted he was involved in one of the fishing incidents with ██████.
 - Ms. Moss noted that was her question because she knew there was some other incident that he was involved in. Her feeling is the amenities at this point, it is

January, and unless he is a tennis player on the teams, she does not know how much that is going to affect him. She does think some monetary compensation should come back to the community. She inquired if they just come up with a number.

- Mr. Eckert noted what he would suggest today is they deal with the suspension issue first and deal with the restitution. The problem is they could not identify where the other two kids lived and if they can now do that, they should be sharing restitution that is paid to the District.
- Ms. Perna addressed ongoing issues, noting not with [REDACTED], mostly at the pool with the kids being disrespectful. They were talking about a first occurrence being two weeks or 30-days and then if there was another occurrence with the same individual then it would be longer.

Dr. Entman MOVED to suspend [REDACTED]'s amenity privileges for 30-days from today based on the understanding that the District will be made whole by either his parents or parents of other individuals involved.

- Mr. Hoffman noted he would not hold the parents responsible for more than 1/3 of the damage if they think there are three kids involved in the incident.
- Ms. Perna noted she would say 30-days from the date of the letter.
- Dr. Entman noted the others involved were his guests; there were not just people who were walking around, and they all somehow got the urge to throw a light bulb. In the sense that they have said in the amenities you are responsible for your guests.
- Ms. Perna noted she thinks they should do 30-days from the date of the letter and then

The motion died for lack of a second.

- Mr. Hoffman noted he is still confused on if it were 30-days period and then they would talk about restitution later, but if there any suspension that they are going to lay this all on one person then he would not vote for it.

On MOTION by Mr. Luciano seconded by Mr. Hoffman to table the suspension until the next meeting to investigate if there are others involved and report back was approved with follows as follows:
Dr. Entman - aye
Mr. Hoffman - aye
Ms. Perna - aye
Mr. Luciano – aye
Ms. Moss -aye

- Mr. Eckert thanked Mr. Bleything for coming in.

FOURTH ORDER OF BUSINESS

**Public Hearing on Revised Amenity
Suspension and Termination Rules**

- Mr. Eckert noted this is the new disciplinary suspension rule that he brought to them before. It provides for some changes. They used to have what he would call a progressive disciplinary policy that has not been working and they have actually seen it challenged in many places. Actually, last month someone came up to a basketball court and threatened to shoot everyone, they were suspended, they hired an attorney and came to the Board meeting and said you did not give them a written warning first, therefore you cannot suspend him and you violated his constitutional rights.
 - Mr. Hoffman noted it was not this CDD, to which Mr. Eckert agreed
- Mr. Eckert stated this is why they are going to get rid of the progressive disciplinary policy. Staff has some discretion on how they deal with smaller issues, but if it is a matter that arises to the level of suspension it would be an automatic suspension until the next Board meeting where the matter could be heard. It also provides for an administrative reimbursement because there are costs that the residents who are following the rules are paying when somebody does not – for the attorney to write a letter, for research of where people might live, and things of that nature, up to \$500. Then there is a provision for a damage reimbursement fee as well that needs to be paid and those would need to be paid before the suspension is lifted. In the event that the fees are not paid, the Board would have the discretion to suspend the privileges of everybody in the household until such time as those fees were paid.
- Mr. Eckert noted this is a public hearing and they will need to open the public hearing by motion and take any public comment on those. He noted the agenda package did not include

Exhibit A which is the same document they have seen before, it also did not include Exhibit B which is a redline they needed to put together after they coordinated with Counsel for SCCDD. Counsel for SCCDD has reviewed and signed off on and provided comments on the documents they have before them today. He apologized that they were not in the agenda package and to the extent that the Board wants more time to review those they can continue the hearing to next month, so they have ample opportunity to review.

On MOTION by Mr. Hoffman seconded by Dr. Entman, with all in favor, the public hearing was opened.

- Mr. Riley inquired if they are the victim why are they worrying about the administrative thing, why do they not just leave criminal mischief in the court system.
 - Mr. Hoffman noted the concern might be misbehavior rather than criminal activity and they need some way to deal with that.

On MOTION by Ms. Perna seconded by Dr. Entman, with all in favor, the public hearing was closed.

A. Resolution 2023-5 – Adopting Revised Amenity Suspension and Termination Rules

- Dr. Entman noted he does not think it is responsible to vote on a policy when there are three or four pages of redlines in the document that they have not seen. He would like the opportunity to read the pages that he has not seen and neither has anyone else.

On MOTION by Ms. Perna seconded by Dr. Entman, with Ms. Perna, Dr. Entman, Ms. Moss and Mr. Luciano voting aye and Mr. Hoffman voting nay, the public hearing was continued to the February 15, 2023 meeting.

FIFTH ORDER OF BUSINESS

Approval of Minutes of the December 21, 2022 Meeting

On MOTION by Mr. Hoffman seconded by Mr. Luciano, with all in favor, the minutes of the December 21, 2022 meeting were approved.

- A. Discussion of Open Items**
None.

SIXTH ORDER OF BUSINESS

Engineer’s Report

A. Engineer’s Certificate of Completion for Series 2016

B. Resolution 2023-6 - Project Completion and Assessment Finalization

- Mr. Stilwell noted they are still working through changes on the completion certification based on coordination with the Trustee. He does not know if they want to hold this until next month.
- Mr. Eckert noted if they do not have the signed certificate they should defer it to next month.
- Mr. Stilwell noted they are working with the contractor to schedule a date for the culvert repair.

SEVENTH ORDER OF BUSINESS

General Manager’s Operations Report

A. SJCSO Roving Patrol Violation Log

- Ms. Tharpe noted the electrical work for Treehouse Park is scheduled for January 24th. The quotes are in the agenda package, but the second page was cut off. The approval for up to \$9,000 was based on the two bids they had at the time. The bid from Motley Electric came in at \$2,534 so they will be doing the work.
- Also included in the package is the Y2 pond issues with pictures and two quotes included. The pond vendor provided quotes for diffusers. For three diffusers it is \$4,600 and for five diffusers it is \$6,900.

<p>On MOTION by Ms. Moss seconded by Mr. Luciano, with all in favor, authorizing Ms. Tharpe to move forward with the Lake & Pond Remediation, Inc quote in the amount of \$4,640.73 to install three diffusers was approved.</p>
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- Dr. Entman noted this is an issue that he brought to Ms. Tharpe that has been going on for a long time and it took Ms. Tharpe all of three weeks during the holidays to get it worked up and resolved. Good job.
- Ms. Tharpe noted items that have come up since her report is the snack bar. Mr. Servally has been out twice to look at it and has his recommendations. She noted at the workshop they discussed upgrading and doing some things there but she does not know if they made themselves clear when they were talking about it but it is the cleaning, the painting, getting

the mold off the air returns, replacing the ceiling tiles, pressure washing, making sure the ice maker does not have mold growing in it. Those are the types of maintenance things they were trying to relay to the Board and did not do a very good job. She has gotten with Shane and those things can be done internally. Potential vendors are coming out, walking into the space and going thanks for calling, but we are going to move on. They need to get it up to code and Mr. Servally and his general manager walked in and said it is not at code right now. Those are the type of things they are going to address.

- Dr. Entman inquired if Ms. Tharpe can share with the Board what they are telling or asking vendors to do. Do they have a set of specs or a general handout saying here is what we are interested in. Do they say come out and tell us what you want to do.
 - Mr. Eckert noted it is an informal RFP.
 - Ms. Tharpe noted they have not had any vendors since the workshop. They want to get it looking presentable before they do that. They are waiting on a proposal from Tasty Treats. She noted she and Ms. Gunia have come up with some bullet points – menu, pricing, the vendor supplies the equipment they will need to operate the business. What they do need from the Board with it being an outside contractor is it going to be a 80/20 split, a 90/10 split, to pay the electric, water, or whatever. Her understanding is Kokomo's was paying the CDD 5% and she thinks that is low.
 - Dr. Entman noted they are not there yet.
 - Ms. Tharpe noted when vendors meet with them, they are going to want to know how much of their sales they are going to be expected to give back.
 - Ms. Perna noted they are not doing it as a moneymaker but rather a service to the residents and would think they would look for something that would cover utilities.
 - Discussion continued on a split or a flat amount of \$100 per month.
- Ms. Tharpe noted the other item is the dock. They walked with the fishing club and the insurance adjuster is scheduled for January 25th at 9:30 a.m. based on the Board's request that they reconsider the denial of coverage.
- Ms. Moss inquired if there is any movement on the district water management.
 - Mr. Eckert noted the St. Augustine Port, Waterway and Beach District met on January 17th and his associate will be following up with them to find out what happened at that meeting.

- Ms. Tharpe noted yesterday another company was out to give a third quote, but they have not yet received. She did reach out to LeConte Marina and Construction and spoke with the office manager who said they are booking into next year.
 - Discussion ensued on the quotes with it being noted they are for what is currently there and the inclusion of the T-format. Ms. Tharpe thinks it may have to be two phases – first repairing what is there and phase two being adding the T-format.
 - Mr. Luciano inquired if the current permit specifies dimensions and if there is no leeway if they wanted to expand.
 - Ms. Tharpe noted no, she was also informed since the last three hurricanes, if they tear down and want to rebuild that they have to go up at least five feet.
 - Permitting was addressed with Mr. Luciano inquiring why they would not go for the new permitting if they have to do permitting. Ms. Tharpe noted to repair there is no permit required.
- Dr. Entman noted the report stated for the electrical work there were three quotes received (attached) and there is only one quote attached.
 - Ms. Tharpe noted the other two were in the December report.
 - Dr. Entman noted for the future it would be nice to have everything in one place.
- Dr. Entman addressed the gate strikes and inquired if they are capturing the license plates. Is there a penalty.
 - Mr. Eckert noted he would need to look to see if they actually adopted it or not.
 - Dr. Entman noted the south gate has been open.
 - Ms. Tharpe noted there is a ticket in with Envera.

EIGHTH ORDER OF BUSINESS

District Manager’s Report

- Mr. Koncar noted at a previous meeting Dr. Entman had asked about investments. They have been working with nine different banks on investments. The investment plan they have come up with that is going to work best for the District in terms of return on investment, they are looking at putting \$1 million in T-Bills with the best received being 4.36% and a six-month T-Bill at 4.8%, the balance of the \$1.32 million would go into the Money Market at 3%, with the balance of \$1 million remaining in checking.
 - Dr. Entman noted for the residents that a couple of years ago the Board adopted a policy to not keep a lot of money in the checking account but rather to find a way

to invest it. It was a laborious process as a government entity to buy Treasury Bills or get somebody to handle it; it is not as easy as an individual buying them. He inquired why they need \$1 million in the bank when they could be getting added interest each month to pay for the pier.

- Mr. Koncar noted they usually get 80 to 90% of assessments in by the end of January. They will look at the rest of it and see if they can get more of the checking account into the Money Market.
- Mr. Luciano inquired if there were restrictions on going to the resale market if they needed money in a hurry.
- Mr. Koncar noted the restriction is they can only deal with a Qualified Public Depository (QPD) and there are 47 of those in the state of Florida.

NINTH ORDER OF BUSINESS

Attorney’s Report

- Mr. Eckert noted he has nothing further to report on today, but he would be happy to answer any questions.
- Dr. Entman requested Mr. Eckert comment on the CDD’s rights as a landlord or as an owner to keep people out of a public meeting.
- Mr. Eckert noted in terms of a public meeting any member of the public is entitled to attend their meeting, provided they are not violating the resolution he provided. It has nothing to do with the District as a landlord and everything to do with the fact that they are conducting a meeting of a public body in this space and they need to make sure members of the public can attend the meeting. If the building is arranged in such a way that nobody can attend the meeting, then they need to have their meetings somewhere where they can. He is not aware of that being an issue. It has nothing to do with them being a landlord; it has to do with the fact that they are having a public meeting right now.
- Discussion continued on public access to the community and facilities.

TENTH ORDER OF BUSINESS

Supervisors’ Requests

A. Discussion of Invoices and Receipts (Supervisor Entman)

B. Discussion of Comcast – Mr. John Smith

- Ms. Moss noted Mr. Smith is not here. She outlined what SCCDD is doing with Comcast and that MCCDD is taking a wait and see at this time.

ELEVENTH ORDER OF BUSINESS

**Acceptance of the December 2022
Financial Statements and Approval of
December 2022 Check Register and
Invoices**

- Dr. Entman noted in going through invoices he has noticed that they pay for drug screening. He inquired if they drug screen employees or potential employees.
 - Ms. Tharpe noted potential employees when they are given an offer.
 - Dr. Entman noted they have a hard time attracting potential employees and inquired if they get many rejects on the drug tests.
 - Ms. Tharpe noted typically when the make an offer and send them they do not show up, so they never become an employee.
 - Dr. Entman inquired why they are drug testing people who are mowing and banging nails on the pier, which is causing people not to work here, when all the contractors are not getting drug tests on all their employees. Do they have a legal or governmental obligation to drug test.
 - Mr. Eckert noted he will have to look at the issue to see if it is mandatory, but from a liability standpoint it protects the District in the event they have an employee that they hire who is on drugs and causes an accident and hurts somebody.
 - Mr. Hoffman noted he would think it is good thing to do with proper management to have drug tests for employees these days.
 - Dr. Entman suggested they have a discussion about it since they are having trouble attracting employees.

- Dr. Entman addressed authorizing Ms. Hollis to sign up with Les Mills and he noticed they are paying them \$700 per month. He inquired if anyone is using that.
 - Ms. Tharpe responded yes, it is in the studio down here.
 - Dr. Entman inquired if she would provide some statistics on the venture.
 - Ms. Tharpe inquired as in how many people are using it.
 - Dr. Entman responded yes; is it dozens or hundreds.

On MOTION by Dr. Entman seconded by Mr. Hoffman, with all in favor, the December 2022 financial statements were accepted, and the December 2022 check register and invoices were approved.

TENTH ORDER OF BUSINESS**Supervisors' Requests (continued)****A. Discussion of Invoices and Receipts (Supervisor Entman)**

- Dr. Entman noted it would be good to have the largest invoices, those over \$5,000, included in the agenda package. He thinks it would be good for the community to know where they are spending their money, not FPL and insurance, he is talking about what may be worthy of some discussion, especially since now they have someone who has been with for ten weeks as a manager, as a bookkeeper and now a Chair who is presumably reviewing a lot of this that is new. When Ms. Hollis started four years ago, they had Ms. Miller who had been doing it for years. They ought to see it, it is no secret, the community ought to see it. The comment was made to him, if he wanted to see the invoices he could come in and see them. It is hard to do oversight if they have to show up to look at invoices. He did that and it brings out another serious problem that they have in that a lot of the invoices for December are not filed. They are in a stack ready to be filed and today is the 18th day of the month. It is incumbent upon them to get them, put them in the agenda package, let people see them. He wants to look at them and he thinks it is incumbent upon them to do that.
- Mr. Hoffman noted he would like to offer a slightly different opinion – what goes into the agenda package shows up on the website and they have an incredible amount of detail on the website, more than they are obligated to provide. One of things they do provide is a check register. What they would learning looking at an invoice rather than a check register he cannot imagine. Last month there were nine checks written over \$5,000 with those being Inframark, FirstService, and health insurance. There was one for fixing the North Loop gate which would not have been considered routine, but it was in the check register. Rather than inundate the website he would say they not do this.
- Discussion continued on including invoices over \$5,000.
- Ms. Moss noted the idea of secrets really has to be squelched. They are trying as best as they can to be transparent with information, and all of the sudden it is peculiar as to why now. Bids are put in the agenda book to be seen. There are checks in place. Ms. Tharpe is not going to do anything above \$5,000 without coming to the Chair or the Board, if the preference is to have the whole Board in on it, the direct reports have credit cards that have limits on them, they employee Inframark to look at invoices, Ms. Tharpe checks them,

Tiffany checks them, the Board can check them. She thinks it is perfectly reasonable to have a Board member volunteer to go in once per month and look at the invoices and report back as Dr. Entman did today on anything they feel they have a question on. To her, she does not see that making the change is necessary.

- Dr. Entman noted it is not a matter of someone stealing it is a matter of public information being public without having the public have to crawl in and try to ask permission to see the stuff.
- Discussion continued on invoices.
- Mr. Luciano noted the check register is interesting and sorted by fund. He would like to see payee in decreasing order of value. He would like to see how many bills they pay to Comcast, how many they pay to FirstService. Who are the biggest payees? If he were producing the report, he would have it sorted a couple of ways and the funding mechanism is not the one he would choose.

Dr. Entman MOVED to include invoices above \$5,000 be included in the agenda package and that the Board direct the General Manager to get the invoices filed and Mr. Luciano seconded the motion.

- Mr. Koncar noted Inframark will put the agenda package together anyway the Board wants. Credit card statements were 55 pages this month.
 - Dr. Entman noted that is absolutely not what they are looking for.
 - Mr. Koncar noted that is what he is trying to clarify.
 - Dr. Entman noted he can discuss with management what it is he is looking for and if necessary, they will come back to the Board next meeting to get approval to put those in. He is interested in how much they are paying FirstService, Inframark and what that is for.
 - Ms. Perna asked if he is looking for the top ones or these specifically.
 - Dr. Entman noted those will be among the top ones.
 - Ms. Perna noted she personally does not have an issue with having some of the receipts in the agenda package.

On VOICE vote, with Dr. Entman, Mr. Luciano and Ms. Perna voting aye and Ms. Moss and Mr. Hoffman voting nay, the motion passed.

- Mr. Luciano inquired if he could come in to see a check register in real time and sort through his sorts that he wants to see.
 - Mr. Koncar noted the software program is not an excel spreadsheet.
 - Mr. Luciano asked if can access the database to do the sort so he can make a more intelligent view of the data.
 - Ms. Perna asked if could share that.
 - Mr. Luciano noted he would.

TWELFTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Mr. Hoffman seconded by Mr. Luciano, with all in favor, the meeting was adjourned.

Janice Eggleton Davis
Secretary

Kathleen Moss
Chair

Sixth Order of Business

6B.

RESOLUTION 2023-__

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT ACCEPTING THE CERTIFICATION OF THE DISTRICT ENGINEER THAT THE SERIES 2016 PROJECT IS COMPLETE; DECLARING THE SERIES 2016 PROJECT COMPLETE; FINALIZING THE SPECIAL ASSESSMENTS SECURING THE DISTRICT'S SERIES 2016 BONDS; PROVIDING FOR A SUPPLEMENT TO THE IMPROVEMENT LIEN BOOK; PROVIDING FOR SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

WHEREAS, the Marshall Creek Community Development District (“**District**”) was established by Ordinance No. 99-54 enacted on September 28, 1999, by the Board of County Commissioners of St. Johns County, Florida (“**County**”), for the purpose of providing infrastructure improvements, facilities, and services to the lands within the District as provided in Chapter 190, *Florida Statutes*; and

WHEREAS, the Board of Supervisors (“**Board**”) of the District adopted Resolution No. 2000-11 on November 30, 1999, authorizing the issuance of not to exceed \$80,000,000 in aggregate principal amount of its Special Assessment Bonds to finance all or a portion of the design, acquisition and construction costs of certain improvements providing benefit to developable lands within the District; and

WHEREAS, the District, Avila Land Holdings, LLC, a Delaware limited liability company, and U.S. Bank National Association, entered into a Memorandum of Agreement dated March 13, 2014 whereby Avila Land Holdings, LLC agreed to construct certain capital improvement infrastructure improvements as described in **Exhibit A** hereto (“**Series 2016 Project**”), as more specifically described in the *Engineer's Report Series 2015 Avila Bonds*, dated October 29, 2015 (“*Engineer's Report*”), for which the District would levy and impose debt special assessments (“**Series 2016 Special Assessments**”); and

WHEREAS, the District duly authorized and issued Marshall Creek Community Development District Special Assessment Bonds, Series 2016 (“**Series 2016 Bonds**”) in the aggregate principal amount of \$800,000, to redeem and be exchanged for an equivalent principal amount of the Marshall Creek Community Development District Special Assessment Bonds, Series 2002 (“**Series 2002 Bonds**”) for the purpose of funding the Series 2016 Project; and

WHEREAS, the Engineer’s Report estimates capital costs totaling \$1,516,908 for the Series 2016 Project (“**Total Project Costs**”); and

WHEREAS, on December 9, 2015, the Board adopted Resolution 2016-1, declaring that such Total Project Costs would be defrayed by the imposition of special assessments pursuant to Chapters 170 and 190, *Florida Statutes*, and that such special assessments

would be paid in annual installments commencing in the year in which the special assessments were confirmed; and

WHEREAS, on January 20, 2016, the Board, after notice and public hearing, met as an Equalizing Board pursuant to the provision of Section 170.08, *Florida Statutes*, and adopted Resolution 2016-03, authorizing the projects described therein, equalizing and levying special assessments to defray all or a portion of the Total Project Costs and providing that this levy shall be a lien on the property so assessed co-equal with the lien of all state, county, district, municipal or other governmental taxes, all in accordance with Section 170.08, *Florida Statutes*; and

WHEREAS, the Series 2016 Project specially benefits the developable acreage in the District as set forth in Resolution 2016-03 and the *Supplemental Assessment Methodology Report for Special Assessment Bonds, Series 2016*, dated December 1, 2015 (“**Assessment Methodology**”), and it is reasonable, proper, just and right to assess the portion of the costs of the Series 2016 Project financed with the Series 2016 Bonds to the specially benefitted properties within the District as set forth in Resolution 2016-03 and this Resolution; and

WHEREAS, pursuant to Chapter 170, *Florida Statutes*, and the Master Trust Indenture dated June 1, 2000, as supplemented by that Fifth Supplemental Trust Indenture dated May 1, 2016 (collectively, “**Indenture**”) both by and between the District and U.S. Bank National Association, as Trustee, the District Engineer executed and delivered a Certificate of Completion of the Series 2016 Project dated _____, 20____, (“**Engineer’s Certification**”) attached hereto as **Exhibit A**, wherein the District Engineer certified the Series 2016 Project to be complete; and

WHEREAS, upon receipt of and in reliance upon the Engineer’s Certification evidencing the completion date of the Series 2016 Project as described above, the Board desires to certify the Series 2016 Project complete in accordance with the Indenture; and

WHEREAS, the actual costs incurred to complete the Series 2016 Project exceeded all amounts on deposit in the Series 2016 Acquisition and Construction Account within the Acquisition and Construction Fund.

NOW, THEREFORE, be it resolved by the Board of Supervisors of the Marshall Creek Community Development District:

SECTION 1. RECITALS. The recitals so stated are true and correct and by this reference are incorporated into and form a material part of this Resolution.

SECTION 2. AUTHORITY FOR THIS RESOLUTION. This Resolution is adopted pursuant to Chapters 170 and 190, *Florida Statutes*, and in accordance with the provisions of Resolution 2016-03, as supplemented.

SECTION 3. ACCEPTANCE AND CERTIFICATION OF COMPLETION OF THE SERIES 2016 PROJECT. The Board of Supervisors hereby accepts the Engineer’s Certification, attached hereto as **Exhibit A**, certifying the Series 2016 Project complete and upon reliance thereon, certifies the Series 2016 Project complete in accordance with Resolution 2016-03 and the Indenture. The Completion Date, as that term is defined in the Indenture, for the Series 2016 Project shall be the date of the Engineer’s Certification.

SECTION 4. FINALIZATION OF SPECIAL ASSESSMENTS SECURING SERIES 2016 BONDS. Pursuant to Section 170.08, *Florida Statutes*, and Resolution 2016-03, special assessments securing the Series 2016 Bonds are to be credited the difference in the assessment as originally made, approved, and confirmed and the proportionate part of the total actual costs of the Series 2016 Project. As provided in Resolution 2016-03, the assessments levied reflect the outstanding debt due on the Series 2016 Bonds. Pursuant to Section 170.08, *Florida Statutes*, and Resolution 2016-03, the special assessments on parcels specially benefitted by the Series 2016 Project are hereby finalized in accordance with the Assessment Methodology which reflects the assessments on the parcels benefitted by the Series 2016 Bonds.

SECTION 5. IMPROVEMENT LIEN BOOK. Immediately following the adoption of this Resolution, these special assessments as reflected herein shall be recorded by the Secretary of the Board of the District in the District’s “Improvement Lien Book.” The special assessment or assessments against each respective parcel shall be and shall remain a legal, valid and binding first lien on such parcel until paid and such lien shall be co-equal with the lien of all state, county, district, municipal or other governmental taxes and superior in dignity to all other liens, titles, and claims.

SECTION 6. OTHER PROVISIONS REMAIN IN EFFECT. This Resolution is intended to supplement Resolution 2016-03 and Resolution 2016-07, which remains in full force and effect. This Resolution and Resolutions 2016-03 and 2016-07 shall be construed to the maximum extent possible to give full force and effect to the provisions of each resolution.

SECTION 7. SEVERABILITY. If any section or part of a section of this resolution be declared invalid or unconstitutional, the validity, force and effect of any other section or part of a section of this resolution shall not thereby be affected or impaired unless it clearly appears that such other section or part of a section of this resolution is wholly or necessarily dependent upon the section or part of a section so held to be invalid or unconstitutional.

SECTION 8. CONFLICTS. All resolutions or parts thereof in conflict herewith are, to the extent of such conflict, superseded and repealed.

SECTION 9. EFFECTIVE DATE. This Resolution shall become effective upon its adoption.

[Continued on following page]

APPROVED AND ADOPTED this _____ day of _____, 2023.

ATTEST:

**MARSHALL CREEK
COMMUNITY DEVELOPMENT
DISTRICT**

Secretary / Assistant Secretary

Chairperson, Board of Supervisors

Exhibit A: Engineer's Certification, dated _____, 2023

EXHIBIT A

Engineer's Certification, dated _____, 2022

Seventh Order of Business

Marshall Creek CDD Operations Report for February 15, 2023

Notables:

1. **Non-Resident Membership payment/refund policy. Currently there is not a written policy for refund/credit request.** Staff has received three requests within the last two weeks asking for a refund or a pause in the membership due to injury or not using the amenities due to work schedules. **Attached** are three other CDD property policies and the current Palencia application. Staff is asking the board to consider adopting the following policy:
 - **A one year membership is valid for 12 months from the date of purchase**
 - **No refunds/credits or prorated fees**
 - **No payment plans**
2. **Dock/Pier quotes received to date (attached).** The report from the insurance adjuster (denied claim) has not been received as of 2/6/23. Yelton Construction Co. is the ONLY vendor to quote the T addition
3. **SNACK BAR UPDATES:**
 - **Repair Quote to bring the space up to code. One received before agenda packet submission deadline (attached)**
 - The maintenance team removed items that Kokomo's left behind, degreased the floor, ordered new weather stripping for the windows (will install) and removed the broken fridge.
 - DEADLINE for contractor quote submission is 2/10/23
 - **Two Potential Vendors (Las Calinas residents Sean & Angela Taylor) Menu Proposal for Salty's Snack Shack (attached) and Pele's Wood Fired Pizza (<http://www.peleswoodfire.com/>)**
 - **Staff recommends purchasing the following equipment based on conversations with potential vendors that "changed their mind" after learning standard equipment is not included. Options (attached)**
 - Electric tabletop commercial convection oven
 - Commercial 2 door stainless steel reach-in fridge
 - Commercial table top electric griddle (24-36")
 - **Recommendations from Mr. Cervelli**
 - **Commercial Grade Equipment:**
 - ❖ Steam table
 - ❖ Electric convection oven
 - ❖ Electric flat top grill
 - ❖ Hot dog roller
 - ❖ Microwave
 - ❖ Keg cooler-2 options for draft beer
 - ❖ Fountain drink guns
 - ❖ 2 refrigerators & 1 freezer
 - ❖ Machine for dessert

Suggested Menu:

Pulled pork, bbq

Fried Chicken sandwiches (no need for fryer) with Buffalo, mild, medium, hot sauces

Pizza (special each day)

Burgers

Hot dogs and smoked sausages

Nachos

Tacos

BLT

Chicken Salad which can be served the following ways: salad, sandwich, flat bread or wrap

Tuna Salad served in similar fashion as chicken

Children's menu:

Chicken nuggets

Grilled Cheese

Mac and Cheese

Dessert:

Some kind of soft serve

MISC.

- There are 2 windows in the kitchen. One should be used for ordering and payment while the other is for pickup
- There should be a speaker of some sort so when a meal is complete, the number associated with the meal can be announced for pick up
- Any purveyor coming in much be able to take multiple orders so they can be made concurrently. The faster they serve the more business they can handle
- Beer and Wine License required.

Administration:

- Lake and Pond Remediation reports are **attached** for the month of January.
- SJSO Violation log and back-up reports for January are **attached**.
- January radar sign speed data (North Loop) **attached**.
- As requested by Supervisor Entman at the January meeting, the Public's Opportunity to be Heard Resolution is **attached**.
- Issues with two entities maintaining the landscape at fitness center. Submitted by Jim Smeland **attached**
- Les Mills Update: The equipment is owned by the district. There are currently two instructor lead classes offered to residents. Approximately 6-8 participants per class. Monthly subscription rate is \$750 per month

Department Reports:

Amenity Center

Front Desk (Adelaide)

- The month of January 62 decals were purchased.
- 1 new family moved into the community.
- 12 residents were removed from the database (moved out of Palencia).
- Receiving constant complaints and inquiries regarding Vesta not returning emails or calls to residents.

Lifestyle:

Events:

- Taco Tuesday
- Food Truck Fridayx2
- Breakfast on Market Street
- Shred Truck
- Blood Bus
- CPR classes
- Gym orientations every Tuesday at 11:30 am
- Trivia

Community:

- Lifeguard Certification classes scheduled
- New Club Added: Women Over 50
- Workshops and Meetings regarding Snack Bar-speaking with new vendors, researching equipment supplies, updating the Snack Bar facility
- Plans for Classes and new clubs were discussed with residents
- Plans for Easter Event began

Clubs that met:

- Mahjong
- Farkle
- Canasta
- Fishing Club
- Game Club
- Book Club
- Euchre
- Women Who Mean Business
- Inspired Palencia
- Avila Conversation Group

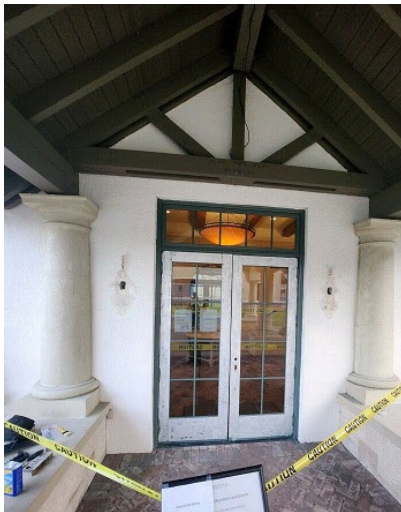
Sweetwater:

- Installation of new line of Cardio Equipment-17 pieces replaced. We now have 21 cardio pieces.
- Rearranging of the gym equipment-20+ pieces moved to have a better layout that reduces crowding and accommodate the new pieces
- 4 new pieces of strength equipment installed (one more on the way)
- Audio System installed- an additional amplifier was added

- The Functional Fitness room was created and is 95% complete-glass partition, Spirit Airbike and Resistance Band installation to be in early February-This space hosts a new stretching area, core and balance exercises, HIIT, Tabata, Crossfit exercises and bodyweight workouts
- New office complete
- New Storage room 75% done
- Company picked to replace the two pool gas heaters-to be installed in February
- Progress for design and remodel of Zen Room-flooring to be installed shortly, painting, ceiling and other aesthetics arriving soon
- Moved to new office
- Plans for Grand Reopening to showcase new equipment and services

Engineering:

- Refurbished light fixtures Amenity center
- Painted front doors at the Amenity center
- New swings installed at Treehouse park
- Electrical wiring for Treehouse Park (electrical connections, raising the breaker panel etc. performed by Motley Electric), trenching, root removal and backfilling done in house. Completed 1/24
- Assisted with the gym equipment change out at Sweetwater fitness center
- Replaced rear seal on urinal at the Amenity Center
- Completed perimeter fence repairs
- 15 sidewalk sections removed and replaced
- Sidewalk grinding throughout community
- The Engineering dept. completed 24 FMX Maintenance tasks and 15 scheduled tasks





Landscape:

- Continue to make good progress on wood line cut back and vine removal.
- Replaced sod where FPL poles were added.
- Added plant material down Shannon Point.
- Felled five leaning sand pines down Shannon Point.
- Added new plant material inside of the fitness center.
- Serviced boardwalk three times a week.
- Hand watered weekly.
- Repaired a 1" irrigation zone line break at Village Green.
- Repaired a 1" irrigation zone line break at Traditional Park.
- Rebuilt a 2" irrigation valve at Monterey.
- Repaired a 1 ½" irrigation zone line break at Treehouse Park.
- Conducted general maintenance to all irrigation pumps and wells.
- Located a missing irrigation valve at Traditional Park.
- Repaired a broken zone wire at Traditional Park.
- Changed solenoid at Parkside Park.
- Rebuilt a 2" irrigation valve at Traditional Park.
- Built a new irrigation zone for future plants boardwalk #6.
- Removed four irrigation valves and capped the mainline at North River Park.
- Conducted irrigation inspections entire property.
- Zone line repair on North River due to concrete removal.
- Replaced irrigation solenoid at Treehouse Park.
- Rebuilt a 2" irrigation valve at Sweetwater Fitness Center, and conducted an inspection.

Tennis:

Social

- The Friday play days, for the junior tennis players have been well received. The turnout has been strong.
- Preparing for our upcoming Charity Tennis Tournament...Our committee has been working hard on sponsorships and getting players involved.
- Preliminary work has begun on our summer programs, leagues, clinics & camps.

Middle School Matches have begun...They play on Thursday afternoons and have 4 home matches throughout the next two months.

Maintenance

- The new Pin Pad on the south gate of the Tennis shop has been installed.
- The new Sunshade on pickleball court B has been installed.
- Working on scheduling the complete resurfacing of courts 9 & 10. With all of the league/social play, it's hard to shut down two courts.



Pickleball

- Reservations continue to be extremely busy with social play and round robins...We have offered more clinics which are filling up as soon as people hear about them

E-Town \$3800.

Nocatee Agenda Page #76

palenciaamenities_marshallcreekcdd.com

From: David Ray <david@nocatee.com>
Sent: Friday, January 27, 2023 11:08 AM
To: palenciaamenities_marshallcreekcdd.com
Cc: courtney@nocatee.com
Subject: Re: Non Resident Packages

Adelaide,
Yes, we offer a non-resident membership.
But only because it is required by Florida Statute.

We only offer one option - A one year membership with full rights of resident family for \$3,800.
It is valid for 12 months from the date of purchase.
No payment plans. No refunds.
We currently have 31 non-resident member families.

David Ray

On Fri, Jan 27, 2023 at 10:55 AM palenciaamenities_marshallcreekcdd.com <palenciaamenities_marshallcreekcdd.com> wrote:

Hello Mr. Ray,

I am writing this letter on behalf of Belynda Tharpe, General Operations Manager -Marshall Creek CDD.

We are inquiring if you offer a non-resident membership and if so, what is the cost ,how many increments is the payment broken down into. Additionally, do you offer a refund on such a membership?

Any information you can give me would be helpful.

Thank you kindly,

Adelaide Mancuso

Marshall Creek CDD

625 Palencia Club Drive

(904)599-9020

Murabella

**AGREEMENT FOR NON-RESIDENT TO UTILIZE THE TURNBULL CREEK
COMMUNITY DEVELOPMENT DISTRICT'S MURABELLA FACILITY**

THIS AGREEMENT made and executed this ___ day of _____, 2021, by and between the Turnbull Creek Community Development District ("District"), and _____ whose address is _____ ("User"). The District is the owner of the real property and facilities comprising a pool and other recreational facilities within the District located in St. Johns County, Florida ("Facilities"). User is a non-resident member of the public desiring to utilize the Facilities. A non-resident is a person who does not reside or own property within the District. The District will permit User to utilize the Facilities subject to the terms and conditions contained in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

1. User shall pay a one-time non-refundable annual fee in the amount of \$2,500.00 to utilize the Facilities for 12 months. The 12-month period shall commence as of the date of this agreement and terminate on that same date the following year.
2. The right to use the Facilities acquired through this Agreement is personal to the person paying the fee, family members residing in his/her household, and guests of the same and is not transferable, alienable, devisable, or inheritable. This Agreement shall be binding upon and shall inure to the benefit of the District and its respective legal representatives and successors. Nothing herein shall inure to the benefit of any third-party not a party to this Agreement.
3. User agrees that use of Facilities by User, User's family members residing in his/her Household, and User's guests shall be subject to all rules, policies and procedures of the District as may be amended from time to time. Failure by User, family members residing in his/her household, or User's guests to abide by all rules, policies and procedures of the District may result in forfeiture of the right to utilize the Facilities. In such event, no portion of the one-time \$2,500.00 fee shall be refunded.
4. Nothing in this Agreement shall be deemed as a waiver of immunity or limits of liability of the District beyond any statutory limited waiver of immunity or limits of liability which may have been adopted by the Florida Legislature in Section 768.28, Florida Statutes, or other statute or law, and nothing in this Agreement shall inure to the benefit of any third party for the purpose of allowing any claim which would otherwise be barred under the Doctrine of Sovereign Immunity or by operation of law.
5. User understands that the District and its agents, supervisors, officers, directors, employees and staff assume no responsibility for injuries or illness that User

may sustain as a result of User's physical condition or resulting from User's participation in any activities, sports, use of the pool, use of exercise equipment, use of the playground or other activities. User expressly acknowledges on User's behalf and on behalf of User's heirs that he/she assumes the risk for any and all injuries and illness that may result from User's participation in these activities. User hereby releases and discharges the District and its agents, supervisors, officers, directors, employees and staff along with Amenity Services Group, Inc., its agents, officers and employees from any claims for injury, illness, death, loss or damage that User may suffer as a result of User's participation in these activities. User understands that the District is not responsible for personal property lost or stolen while utilizing the Facilities pursuant to this Agreement.

- 6. User agrees to indemnify and hold harmless the District and its officers, agents, employees and staff, along with Amenity Services Group, Inc., its agents, officers and employees from any and all liability, claims, actions, suits or demands by any person, corporation or other entity for injuries, death, or property damage of any nature, arising out of, or in connection with, the User's use of the Facilities, including litigation or any appellate proceedings with respect thereto.
- 7. User acknowledges receipt of the Facility Access Cards identified as follows:
 _____ User further acknowledges the waiver as set forth above and agrees to its terms. User has also read and agrees to abide by the District's Policies Regarding District Amenity Center and Chapter II of the Rules of the Turnbull Creek Community Development District. User also understands that he/she is financially responsible for any damages caused by User or User's family members or User's guests and any damages resulting from the loss or theft of User's Facility Access Card.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first above written.

USER

TURNBULL CREEK
COMMUNITY DEVELOPMENT
DISTRICT

By: _____

By: _____

Print Name: _____

Print Name: _____

palenciaamenities marshallcreekcdd.com

From: Sue A. O'lear <solear@vestapropertyservices.com>
Sent: Friday, January 27, 2023 11:04 AM
To: palenciaamenities marshallcreekcdd.com
Cc: Winslow Wheeler
Subject: Re: Non Resident Membership

Hello!

Yes, the CDD does offer a non resident amenity membership. It is a one time, lump sum payment of \$1500 that allows 12 months of access. There are no refunds/prorated refunds available based on non-use.

Thanks,
Sue

From: palenciaamenities marshallcreekcdd.com <palenciaamenities@marshallcreekcdd.com>
Sent: Friday, January 27, 2023 11:00:30 AM
To: Sue A. O'lear <solear@vestapropertyservices.com>
Cc: Winslow Wheeler <wwheeler@vestapropertyservices.com>
Subject: Non Resident Membership

Hello Ms. O'Lear,

I am writing this letter on behalf of Belynda Tharpe, General Operations Manager -Marshall Creek CDD in Palencia. We are inquiring if you offer a non-resident membership and if so, what is the cost ,how many increments is the payment broken down into. Additionally, do you offer a refund on such a membership?
Any information you can give me would be helpful.

Thank you,

Adelaide Mancuso
Marshall Creek CDD
625 Palencia Club Drive
(904)599-9020

Marshall Creek Community Development District NON-RESIDENT MEMBERSHIP APPLICATION

Name: _____
 Date of Birth: _____ Phone: _____
 Social Security#: _____ Driver's License #(s): _____
 Home Address: _____
 City: _____ State: _____ Zip Code: _____
 Cell Phone # 1: _____ Cell Phone # 2: _____
 Name of Company: _____
 Position Held: _____ Phone: _____
 Address: _____
 City: _____ State: _____ Zip Code: _____
 Email Address: _____
 Marital Status: Married Single
 Name of Spouse: _____ Date of Birth: _____
 Social Security #: _____ Driver's License #: _____
 Spouse's Employment: _____
 Position Held: _____ Phone: _____
 Address: _____
 City: _____ State: _____ Zip Code: _____
 Children/Birthdates: _____
 What prompted your interest in The Tennis Center and/or The Palencia Swim and Fitness Center?

Type of annual membership desired: _____

- Tennis only-Family (\$2,750*) Tennis, Pools and Fitness Center (\$3,500*) *Family*
- Tennis only-Single (\$1,650*)

Family Membership includes applicant and applicant's immediate family (includes Spouse and Children). Please make checks payable to Marshall Creek C.D.D.

Payment Options: _____

- 1). Lump Sum, by service date. *Keep as only option*
- **2). Payment Plan (payment due in full within first six (6) months of service date, as described below):

- a). First payment of half (1/2) of membership fee due on _____ (service date).
 b). Second payment of 1 quarter (1/4) of membership fee due _____ (3 months from service date).
 c). Third and final payment of balance of membership fee (1/4) due _____ (6 months from service date).

** Note: Non-Resident members whose payments lapse will be unable to continue to participate on the date after applicable payment is due and will not be allowed back into non-resident program on subsequent years unless outstanding balance of previous year(s) are paid. _____ Initial

Signature(s) of Applicant(s): _____

Date: _____

Applicant(s) acknowledges and agrees that by execution of this membership application that they shall be bound by all the terms and conditions of the Rules and Regulations of Marshall Creek CDD, and Palencia Amenity Center and Athletic Park Policies, as currently in effect and as may be amended from time to time.

* Prices subject to change at any time, at the sole discretion of Marshall Creek CDD board.

Staff recommends a 1 time payment with no Refunds, no credits Membership is valid for 1 year from date of purchase.

Remove

Yelton Construction Company, Inc.
State Certified Building Contractor License #CBC1251736
2435 Dobbs Road, Suite A
St. Augustine, FL 32086

PROPOSAL

Date: 1/19/2023
Proposal No.: 4609

Phone: (904) 819-9141 Fax: (904) 819-9144

Name / Address	Customer Phone	904-610-5135
Shane Mahn	Customer E-mail	shane.mahn@marshallcreekcdd.c...
North Loop Parkway		
Nocottee, FL 32095		

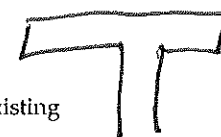
Description

Thank you for the opportunity to provide you with this proposal. Yelton Construction has been serving North Florida for thirty-six years. We are a state licensed building contractor with full insurance coverage. We will provide a certificate of insurance upon request.

We hereby propose to furnish the equipment, material, and labor necessary to make the necessary repairs to the last 70'-80' of the Palencia dock/fishing pier. The dock will be leveled/straightened to the best of our ability. We will strive for 100% perfection, however, with repairs that is rarely achieved. The dock will be safe and functional. Any framing members that are questionable will be replaced. All hardware installed will be stainless steel. In addition, we will increase the size of the terminal end to 10' x 30'. This will include the installation of 4 new piles. *additional T*

For the sum of.....\$ 42,334.00

35% deposit required when work is scheduled.

Replacement of the entire 203' of walkway leading into the intracoastal waterway to include the new 10' x 30' terminal end. Existing walkway will be removed and hauled off to a suitable landfill. *Additional T* 

Lump Sum \$87,927.00

Any work performed outside the scope of work described above will incur additional charges.

The proposed amount is payable in full upon notification of completion by Yelton Construction. If payment is not made within 30 days of the date Yelton Construction submits payment request, payments shall bear interest at the highest rate permitted by law.

If you find this proposal satisfactory, please sign and date it, and return it to our office by mail, fax, or e-mail. Once we receive your signed approval, we will contact you regarding scheduling.

Thank you again for the opportunity to bid this project. We look forward to working with you!

Signature: _____ Date: _____



Estimate

Estimate #22523

PO Box 2014 Flagler Beach, FL 32136

11/22/2022

The Promenade at Palencia Condo
Attn: Shane Mahn
620 Palencia Club Dr
St. Augustine, FL 32095

FISHING PIER REPAIR	
Straighten and re-level dock, hand rail, etc. using existing framing, pilings and decking	47,850.00
New Azek Brownstone PVC top rail	
Re-secure/ replace all loose or broken pickets	
(Includes pressure washing and cleaning fishing pier with application of wood oil)	
(No permit needed for repair)	
Payments to be made as follows: 100% Due upon completion of job	
Florida Certified Building Contractor 1254215	Total
	\$47,850.00

Signature

Date



Estimate

Estimate #22522

PO Box 2014 Flagler Beach, FL 32136

11/22/2022

The Promenade at Palencia Condo
Attn: Shane Mahn
620 Palencia Club Dr
St. Augustine, FL 32095

FISHING PIER REBUILD:	
Remove existing fishing pier	12,000.00
6'x195' Access pier with Azek Brownstone PVC Decking	107,740.00
10'x10' Terminal platform with Azek Brownstone PVC Decking	10,000.00
424 Linear feet of picket rail with Azek Brownstone PVC top rail	17,960.00
Water XY Survey	1,200.00
Engineering plans	700.00
State permitting (Army Corps of Engineers and Florida Department of Environmental Protection)	1,500.00
County permitting	600.00
Florida Certified Building Contractor 1254215	Total
	\$151,700.00

Signature

Date



C & H Marine Construction, Inc.
417 Stowe Avenue Unit B
Orange Park, Florida 32073
(904) 264-7500
www.candhmarine.com

FL Lic. # CGC-058491 & CGC-1521616

PIER AND PLATFORM - REMOVE AND REPLACE

Marshall Creek CDD
153 Costa Blanca Rd
St. Augustine, FL 32095

(904)610-5135

Job Location
same
shane.mahn@marshallcreekcdd.com

We hereby propose to furnish the material and labor necessary for the completion of a dock, and platform, per the following and our discussion. Pier, and platform, layout and design to match existing dock as much as possible.

Includes removal, and disposal, of the pier structure that is to be replaced.

The pier walkway is to be 6 ft. wide and extends from the boardwalk 195 ft.. At this point it expands to 8 ft. wide and extends out another 8 ft. as a platform, making the total length 203 ft. There will be handrails on either side of the walkway, and around the perimeter of the platform.

All pilings are marine treated to 2.5# C.C.A., lumber is .60# C.C.A. and all decking is 0.15 C.A.C Ramp pilings are 9" butt diameter, and platform pilings are 10". The decking will be "bullnose" #1 prime lumber screwed in place. There will be 2" x 8" ramp stringers spaced no more than 24" on center, for added strength and attachment points. All hardware is to be stainless steel. Decking screws are to be stainless steel designed for treated materials.

Electrical wiring and connection is not a part of this proposal, but can be arranged.

State, Federal, & County permits are required for new marine construction. Our charge for making State & Federal application for you is **\$2,750.00** plus any filing fees. County permits will be quoted as needed. This amount is **NOT** included. Please allow 90-120 days for this process.

We will confine our work to as small an area as possible, however we cannot be responsible for damage to grass, drives, sprinklers, septic systems etc., however we will do our best to avoid any such damage.

All material is guaranteed to be as specified, and the above work is to be completed in accordance with the drawings and specifications submitted. Work will be completed in a substantial workmanlike manner for the sum of: **\$167,201.00**

Payments to be made as follows: ---10% deposit signing of proposal, bi-weekly billings upon commencement of work, and balance due upon completion. Payment is due within 7 days of receipt of invoice.

All workmanship is covered by our one year warranty and all of the materials used are warranted by their respective manufacturer. Our goal at C & H Marine Construction is to provide you with a superior product that will provide many years of trouble free enjoyment.

Respectfully submitted,
Bob Mathews, President

Acceptance of Proposal

The above prices, specifications, terms and conditions are satisfactory to me and C & H Marine Construction is hereby authorized to do the work as specified above. I/we further agree that payments will be made as outlined above.

signed _____

date _____

*** Price Escalation Clause**

The construction industry continues to experience rapid price increases of raw materials. We are no longer able to absorb these escalating price increases. If during the performance of this contract, the price of the materials increases by more than 5%, the price of the contract will be adjusted accordingly.

If it becomes necessary to increase the price of the contract, you will be notified and have the option to terminate the contract by providing within five (5) business days a written notice. If terminated, your deposit will be returned less expenses.

In the event there are additional costs incurred which exceed your deposit amount, you will be provided an invoice with such costs to be paid.

- This agreement and any subsequent project description order made pursuant to it may be terminated at any time by mutual agreement, or as may be provided for in any project description order. Either party may terminate this agreement immediately for cause or by giving thirty (30) days written notice. In the event of termination, owner shall pay for all services performed and disbursements made by C&H Marine Construction, up to the effective date of termination.

*****This proposal may be withdrawn if not accepted within 14 days of date shown below.***

*****In some rare instances there may be concealed or unknown conditions that were not contemplated in this proposal. We will immediately notify you of any special conditions that will adversely affect our ability to perform the scope of this proposal. Such conditions may require a price adjustment or cancellation of this agreement in our sole judgment.***

******Please note that the actual length can vary from the proposal due to many factors including the water depth, customer requirements, etc. We attempt to come as close as possible, but in those rare instances where changes are needed we will bill based on the actual length.***



The Handyman Company

"A Trusted Company Since 1999"

800-931-1106

The-Handyman-Company.com

Lic# CBC1258366

CHECK APPLICABLE BOX		APPOINTMENT	
<input checked="" type="checkbox"/> LABOR PROPOSAL - AGREEMENT	DATE	CUSTOMER NAME	
<input type="checkbox"/> CHANGE ORDER FORM	1/30/23	Marshall Creek CDD	
<input type="checkbox"/> WARRANTY FORM	DAY	ADDRESS	
		1875 N Loop Pkwy	
	TIME	CITY	STATE ZIP CODE
		St Aug FL	32095
DIRECTIONS:		CRAFTSMAN / MANAGER	
\$500 coupon if all items accepted		Hight - Amethyst	

#	DESCRIPTION OF WORK	#	DESCRIPTION OF WORK
	*Price 1 Remove and replace 17x10 acoustic ceiling tiles and frame system holes and 4 lights installed per cust		*Price 3 Priced on discovery Demo tile around two 7x3 windows Install new tile & grout around windows and wall 2ft out
	*Price 2 Repair any drywall holes as needed up to five repairs		② Materials \$950 est Labor \$1500
	Install wall board w/dhesive		all materials costs listed are estimation receipts provided
			Fastener ③ Labor \$1500 Materials \$6000 est

TRIPS TO STORE: # _____	ITEM #'S NOT WARRANTIED: _____
DEBRIS REMOVAL: <input checked="" type="checkbox"/> CRAFTSMAN <input type="checkbox"/> HOMEOWNER on site	CUSTOMER APPROVAL OF ITEMS NOT WARRANTIED _____
CLEAN UP JOB SITE: <input checked="" type="checkbox"/> CRAFTSMAN <input type="checkbox"/> HOMEOWNER	

CUSTOMER WILL SUPPLY AND PAY FOR ALL MATERIALS SEPARATE FROM LABOR This proposal is for completing the job as described above. It is based upon our evaluation and does NOT include additional labor and materials which may be required should unforeseen problems or hidden damages arise after the work has started.	ESTIMATE	INVOICE	****PAYMENTS MADE ONLY TO****			
	LABOR	TOTAL	****THE HANDYMAN COMPANY****			
CUSTOMER ACCEPTANCE OF PROPOSAL	COUPON/DISCOUNT	CHANGE ORDER(S)	<input type="checkbox"/> Cash <input type="checkbox"/> Check # _____			
The specifications and conditions are satisfactory and the terms are hereby accepted. You are authorized to do the work as specified. By acceptance of this proposal the undersigned also agrees to all Terms of the Agreement as set forth on the reverse side of this Agreement.	SUB-TOTAL	FINAL AMOUNT	CC APPROVAL CODE: _____			
	MATERIALS - OTHER	LESS DEPOSIT(S)	PARTIAL PAYMENTS	#1	#2	#3
PROPOSAL ACCEPTED BY: _____	TOTAL	BALANCE DUE	CUSTOMER APPROVAL OF WORK PERFORMED: _____			
DATE: _____			DATE: _____			

Salty's Snack Shack

Nibblers

Bag O' Popcorn

Nachos with Cheese and Jalapenos

Tater Tots with Melted Cheese

Fried Cheese Sticks with Marinara

Chicken Tenders

Salads- served with your choice of dressing

Garden- Lettuce, Tomato, Cucumber and Shredded Cheese

Chicken Salad- Our Garden Salad with a Generous Scoop of Chicken Salad

Grilled Chicken- Lettuce, Tomato, Cucumber, Shredded Cheese and Croutons with a Flame Grilled Chicken Breast

Fruity Tutti- Bed of Lettuce with Strawberries, Orange Slices, Walnuts and Crumbled Bleu Cheese

Sandwiches- with your choice of cheese and chips

Hamburger

Hot Dog

Grilled Chicken Breast

Chicken or Tuna Salad

Deli Turkey, Ham or Roast Beef

The Sweet Side

Ice Cream- cup or cone

Cookies

Assorted Candy Bars

Sides

Tater Tots

Sweet Potato Fries

Cole Slaw

Assorted Chips

For the Kiddos-served with your choice of chips

Hot Dog

Chicken Tenders

Turkey Sandwich

Uncrustables (PB & J)

Hello
Select your address

Home & Kitchen ▾

commercial solid door reac

EN ▾

Hello, sign in
Account & Lists ▾

Returns
& Orders

0

All Clinic Customer Service Best Sellers Amazon Basics Prime ▾ Today's Deals New Releases Music Celebrate Black History Month

Amazon Home Shop by Room Discover Shop by Style Home Décor Furniture Kitchen & Dining Bed & Bath Garden & Outdoor Home Improver



HCK OUTDOOR REFRIGERATOR FOR KITCHEN AND PATIO

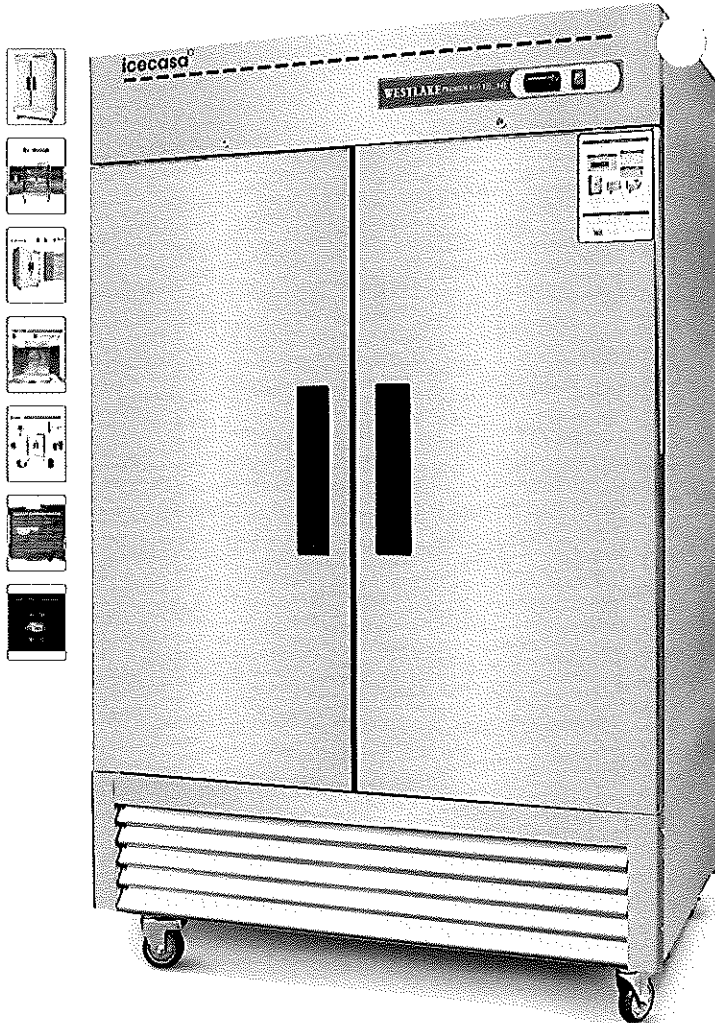
\$799.00 ✓prime

\$126 off coupon



◀ Back to results

Sponsored



Roll over image to zoom in

ICECASA 54" W Commercial Refrigerator 2 Solid Door, 49 cu.ft 2 Section Stainless Steel Reach-in Refrigerator for Restaurant, Bar, Shop, etc

Brand: ICECASA

\$2,399.00

Eligible for Return, Refund or Replacement within 30 days of receipt

Size: 54"W Double door

27"W Single door
\$1,849.00

48"W Double door
\$2,399.00

54"W Double door
\$2,399.00

Brand ICECASA
Capacity 49 Cubic Feet
Color stainless steel
Number of Doors 2
Product Dimensions 32"D x 54"W x 81.9"H

See more

About this item

- Powerful compressor: Commercial refrigerator with Embraco compressor, Carel controller, Fan cooling system, automatically

\$2,399.00

\$499 delivery February 14 - 17. Details

Select delivery location

In stock. Usually ships within 4 to 5 days.

Qty: 1

Add to Cart

Buy Now

Secure transaction

Ships from Icecasa Refrigeration
Sold by Icecasa Refrigeration

Return policy: Eligible for Return, Refund or Replacement within 30 days of receipt

Add a Protection Plan:

5-Year Appliance Protection Plan for \$125.53

Add to List

Have one to sell?

Sell on Amazon



Anukis Compact Refrigerator 4.0 Cu...

★★★★☆ 206

\$349.99 ✓prime

\$70 off coupon


Sponsored

- defrost, need no extra tube for condensing water
- Efficient refrigeration: Cooler Temperature: 33°F~40°F(0.5°C~4.5°C), digital temperature control is convenient for you to set the temperature easily
- Professional design; Reach In 2 solid door designs, Comes with 6 shelves, 155lbs loading capacity per shelf, 49 cubic feet storage room. The unit comes with 6" casters,It's convenient for you to move it when you need it
- ETL: ETL certifications Include ETL SAFET, ETL SANITATION and Energy DOE certification for restuarants open authorization
- Best after-sales service: Stainless Steel Interior and exterior, exterior stainless steel designed with anti-fingerprint function, 6-year warranty on compressor, 2-year warranty on all parts, and labor and manual door-to-door service.*Since the products are transported by truck, we only provide roadside delivery service for residential orders

› See more product details

Consider a similar item

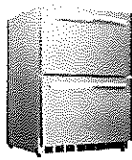
Amazon's Choice

 Frigidaire 11.6 Cu. Ft. Compact ADA Top Freezer Refrigerator in White with Electronic Control Panel, Reversible Door Swing, ENERGY STAR

(31)

\$804.86

 Climate Pledge Friendly



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ALDKitchen Flat Top Griddle | Teppanyaki Grill | Manual Control | No Plug

\$279⁹⁹

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TOPKITCH Commercial Electric Griddle, 24" 3500W 240V Electric Countertop Griddle Heavy Duty Flat Top Grill Restaurant Electric Griddle Grill, Adjustable Temperature Control 122°F-572°F, 6-15P Plug

Visit the TOPKITCH Store
112 ratings

\$559⁹⁹

Pay \$31.11/month for 18 months, interest-free upon approval for the Amazon Rewards Visa Card

Available at a lower price from other sellers that may not offer free Prime shipping.

Size: 24inch, 240V 3500W

VIDEO

14 inch, 120V 1800W
\$159.99

24inch, 240V 3500W
\$559.99

Special Feature Electric griddle, Electric Stovetop Compatible, Flat Top Griddle, Commercial griddle grill, Countertop Griddle
See more

Material Stainless Steel

Brand TOPKITCH

Product 21"D x 26"W x 13"H

See more

About this item

- **[Large cooking area]** 24 inch*16 inch large cooking area, The 12mm thick steel cooking surface heats evenly throughout for consistent cooking results, no matter where you place food on the griddle plate. You can cook multiple dishes at the same time on this griddle to meet your fast and large demand. It is the best choice for commercial use
- **[Precision Temperature Control]** Temp. range 122-575°F, you could choose the temperature according to your dishes. This electric griddle is very suitable for caterers, backyard cooks, steak shops, snack bars or restaurant use to cook everything from pancakes to blackened ribeye

\$559⁹⁹

FREE delivery **Sunday, February 12**

Or fastest delivery **Friday, February 10**. Order within 10 hrs 25 mins

Select delivery location

In Stock.

Qty: 1

Add to Cart

Buy Now

Secure transaction

Ships from Amazon
Sold by TOPKITCH

Return policy: Eligible for Return, Refund or Replacement within 30 days of receipt

Support: Free Amazon tech support included

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- 3-Year Protection for \$60.99
- 4-Year Protection for \$79.99
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New & Used (2) from \$353.91 & FREE Shipping.

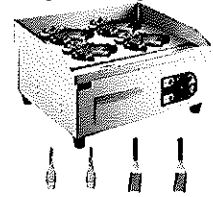
Have one to sell?

Sell on Amazon

Roll over image to zoom in



- **【How to avoid sticking pan】** 1. Use right amount of oil evenly during use, less oil or uneven oil will cause the cooking plate to stick 2. Do not burn the oil, proper seasoning takes time and patience and the process cannot be accelerated by using higher heat settings
- **【Daily maintenance】** 1. There is an oil film sticker on the cooking plate that prevents oxidation of the squeegee, clean it before use 2. The surface residue must be cleaned up after daily use 3. If you do not use the griddles for a long time, it is recommended to apply a layer of edible oil to avoid the plate to be rust
- **【Easy cleaning】** The welded splash guards prevent oil from splattering or spilling everywhere. With 4 height-adjustable feet makes the cooking and cleaning easy. A big size slide-out oil drip tray helps to collect excess oil and food residue and easy to clean



VEVOR 14" Electric Countertop Flat Top Griddle 110V 1500W Non-Stick...

☆☆☆☆☆ 546
\$90⁸⁷ ✓prime

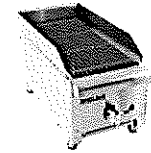
Sponsored

Customer ratings by feature

Value for money	4.6
Easy to use	4.6
Easy to clean	4.5
See all reviews	



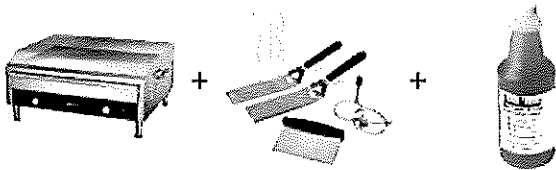
Professional
Stainless Steel
Kitchen
Equipment



STEELBUS 12" Heavy duty Commercial...
\$449⁹⁹ ✓prime

Sponsored

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Total price: \$610.71

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These items are shipped from and sold by different sellers. Show details

- ☑ **This item:** TOPKITCH Commercial Electric Griddle, 24" 3500W 240V Electric Countertop Griddle Heavy Duty Flat To... \$559.99
- ☑ Culsinart CGS-507 Griddle Kit, 7 Piece \$26.82
- ☑ Stera-Sheen Griddle & Flat Grill Surface Cleaner, 1 x 32 fl oz Bottle, Food-Safe, Non-Caustic, Powerful Griddle Surfa... \$23.90

Products related to this item

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Amazon Home Shop by Room Discover Shop by Style Home Décor Furniture Kitchen & Dining Bed & Bath Garden & Outdoor Home Improvement



GRIDMANN Stainless Steel Table 72 In. x 30 In., NSF Commercial Kitchen Prep & Work Table w/ Backsplash and Wheels

★★★★☆ 535

\$388⁹⁹

Back to results

Sponsored



VEVOR Commercial Convection Oven, 47L/43Qt, Half-Size Conventional Oven Countertop, 1600W 4-Tier Toaster w/ Front Glass Door, Electric Baking Oven w/ Trays and Racks Clip Gloves, 120V, Silver, Listed

\$530⁴⁴

FREE delivery **Wednesday, February 15**. Order within 4 hrs 7 mins

Select delivery location

Available to ship in 1-2 days.

Qty: 1

Add to Cart

Buy Now

Secure transaction

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Sold by Amazon.com

Return policy: Eligible for Return, Refund or Replacement within 30 days of receipt
Support: Free Amazon tech support included

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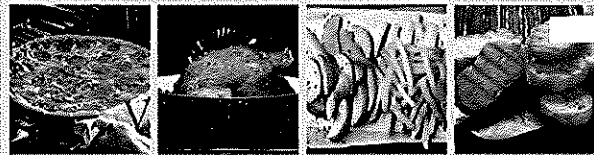
- 3-Year Protection for \$60.99
- 4-Year Protection for \$79.99

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New & Used (3) from \$371.31 & FREE Shipping.

Have one to sell?

Sell on Amazon



Pizza

Chicken

French Fries

Bread

The VEVOR Store 37 ratings

0% \$530⁴⁴

Price: \$589.99

Pay \$29.47/month for 18 months, interest-free upon approval for the Amazon Rewards Visa Card

Available at a lower price from other sellers that may not offer free Prime shipping.

Style: 4-Tier 43Qt

3-Tier 19Qt \$338.00	4-Tier 43Qt \$530.44	4-Tier 60Qt \$462.75
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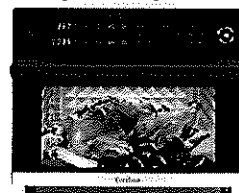
Brand VEVOR
 Color Silver
 Capacity 43 Quarts
 Special Feature Programmable
 Product Dimensions 22"D x 23"W x 18"H

About this item

- 43Qt/47L Spacious Interior: Despite its compact structure, our commercial convection oven features a 43 Qt (47 L) Inner capacity, perfectly sized to cook a medium batch of delicious foods. The dimensions of the 4-tier interior reach 18.5"x15.4"x9.8" (47x39x25 cm), ideally meeting the needs of parties or commercial use.
- All-Round Hot Air Circulation: Compared with deep-frying, baking with less oil & fat can help you cultivate a healthier eating habit. Aided by the 1600W power and efficient fan, our commercial countertop oven is sure to spread heat evenly throughout the body, baking foods rapidly. 2 easy-to-operate knobs precisely control the heating temp and baking time. Heating

temperature range: 150-500°F(65-250°C); Time setting: 0-120 min. You can customize the cook cycle to your specific needs.

- **Stainless Body & Tempered Glass Door:** The rugged stainless steel interior and exterior are extremely durable, rust & corrosion-proof, and effortless to clean. It is also equipped with a dual-wall tempered glass door, avoiding heat loss while allowing you to keep an eye on the inside cooking progress at any time. The cool-touch Al alloy handle is comfortable and secure to grip, and the oven light makes your food look attractive.
- **Thoughtful Details & Accessories:** Considerate details are combined on our toaster oven. The magnetic sealing strip locks the temp inside and reduces heat loss. Dense air vents facilitate airflow and dissipate heat effectively. 4 feet below can enhance our machine's stability on your tabletop. Besides, complete accessories are also provided for you to get cooking right out of the box, including 4 wire racks (18.1"x13.0"), 1 food tray, 1 bread clip, and a pair of heat-resistant gloves.
- **Applicable for Various Food Types:** Designed In a size of 22.8"x21.7"x15.7" (58x55x40 cm), our electric baking oven is ideal for home and commercial use, widely applied to convenience stores, snack bars, concession stands, restaurants, off-site catering operations and so on. It can quickly and easily bake delicious pizzas, bread, muffins, pastries, cookies, french fries, chickens, etc. Plus, a 120V electrical connection is required for this device.



Condake 32QT Large Air Fryer Oven...

☆☆☆☆☆ 42

\$219⁹⁹ ✓prime

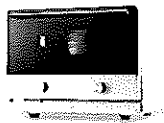
\$30 off coupon

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Customer ratings by feature

Versatility	5.0
Easy to use	5.0
Value for money	5.0
Accuracy	4.6

[See all reviews](#)



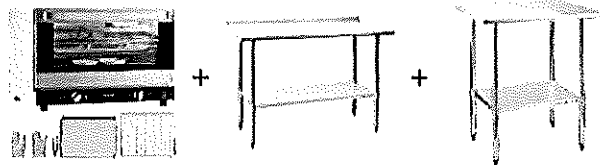
FOTILE Chefcubii 4-in-1 Countertop Convection Steam Combi Oven Air Fryer Food Dehydrator with Precise Temperature Control, 40+ Preset Menu and...

☆☆☆☆☆ 110

\$499⁰⁰ ✓prime

Sponsored

Buy it with



Total price: \$826.42

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Some of these items ship sooner than the others. [Show details](#)

This item: VEVOR Commercial Convection Oven, 47L/43Qt, Half-Size Conventional Oven Countertop, 1600W 4-Tier... \$530.44



by



Admiral Craft
Equipment Corp.

Solid Door Reach-In Refrigerators



Grista's Solid Door Reach-In Refrigerators are constructed of a heavy duty stainless steel exterior making them strong and durable enough to survive any kitchen environment. The cooling units are bottom mounted and slide out for easy maintenance and cleaning. All models come with 4" casters and plastic coated wire shelving that is easily removable to adjust the shelf height. The front digital controllers and LED readout makes it easy to adjust the interior temperature. These models are ETL Listed and ETL Sanitation. They are backed with a 1 year warranty on parts and labor and a 5 year warranty on the compressor.

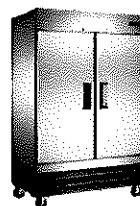
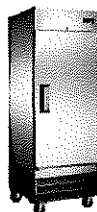
Product Features

- Easy to clean 430 series stainless steel exterior
- Painted white aluminum interior
- Digital temperature control ranges 33-40°F in refrigerators and -7°F - 0°F in freezers
- 3 epoxy coated corrosion resistant shelves with 90 lb. capacity each
- Self-closing door with stay open feature beyond 90°
- Bottom mounted condensing unit positioned for easy maintenance
- Preprogrammed digital control featuring auto defrost cycle
- Foamed in place insulation helps provide strength while helping to maintain internal temperature
- Eco-friendly R290 hydrocarbon refrigerant
- Ships complete with casters

\$2750



GRRF-1D



GRRF-2D

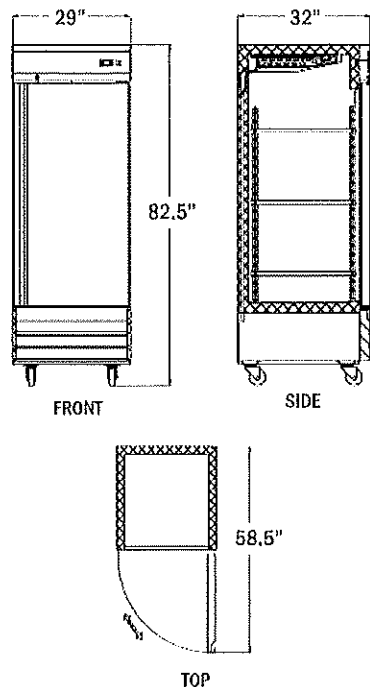
Specifications

Model Number	GRRF-1D	GRRF-2D
Doors	1	2
Shelves	3	6
Net Volume (Cu. Ft.)	23	48
Overall Dimensions (in)	29"W x 32"D x 82"H	54"W x 32"D x 82"H
Interior Dimensions (in)	24"W x 27"D x 60"H	49"W x 27"D x 60"H
Horsepower	1/5	1/4+
Refrigerant	R290	R290
Voltage/Hertz/Phase	115/60/1	115/60/1
Amps	2.6	3.8
Net Weight (lbs)	278 lbs	445 lbs
Gross Weight (lbs)	322 lbs	512 lbs
Shipping Dimensions (in)	31"L x 35"W x 83"H	56"L x 35"W x 83"H

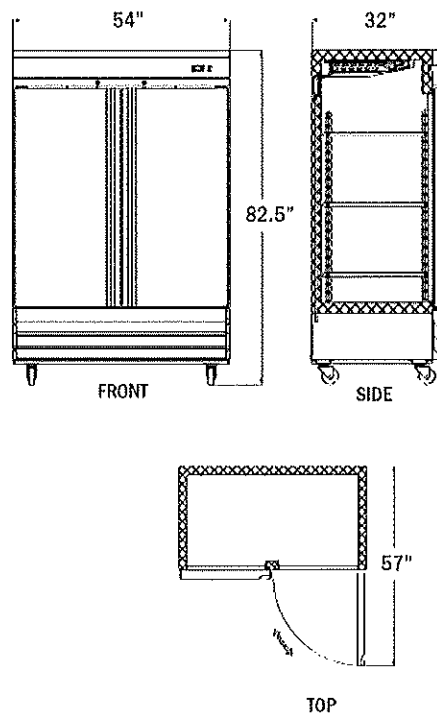
Solid Door Reach-In Refrigerators

Plan Views

GRRF-1D



GRRF-2D



Features

Cooling System

- Refrigeration units use environmentally friendly R290 refrigerant that maintain a temperature range of 33°-40°F
- Bottom mounted cooling unit slides out for easy cleaning and maintenance and allows for storage area on top of the unit
- Rugged built axial evaporator fans run efficiently with low velocity and high volume air flow

Electrical Control

- Electric LED temperature controller provides a digital display of cabinet temperatures and allows for easy temperature adjustments when necessary
- Temperature controller initiates automatic defrost schedule for worry free use
- 7 foot power cord with NEMA 5-15 plug



Cabinet Construction

- Exterior is constructed of 430 stainless steel including the doors
- Interior is constructed of a painted aluminum liner
- The cabinet is insulated throughout with a foamed-in-place high density cell polyurethane insulation

Door(s)

- Stainless steel exterior with aluminum liner on the inside
- Positive self-closing doors with microswitch that shuts the evaporator fans off when the door is open
- Recessed handles are built into the door for easy opening and closing
- Locking door keep items inside secure after hours
- Stainless steel doors are field reversible

Shelving

- Adjustable plastic coated steel shelves that have a load capacity of up to 90 lbs per shelf

Model Features

- Incandescent interior lighting activated by door switch
- 4" casters come standard on all stainless steel models. 2 locking wheels and 2 non-locking wheels.

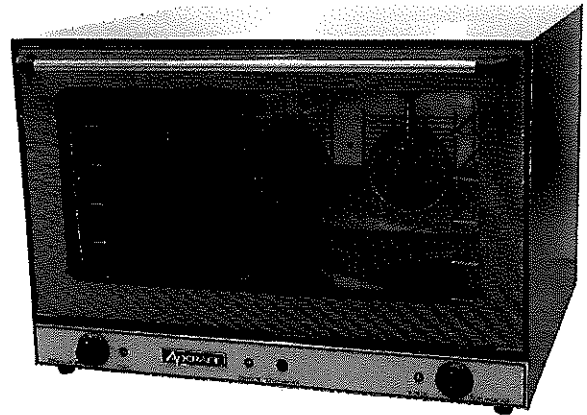


www.admiralcraft.com

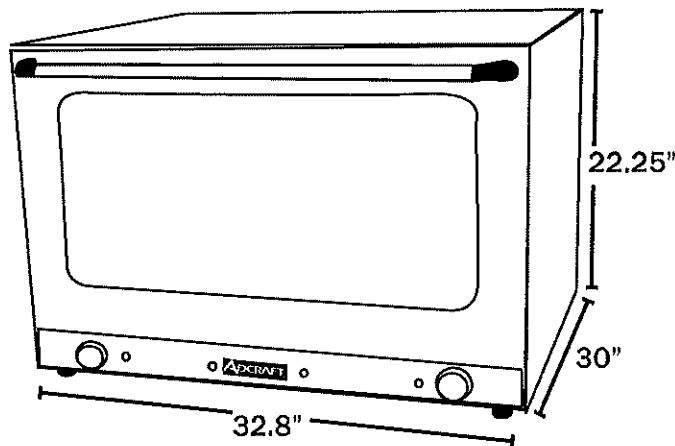
Product Description

Adcraft Convection Ovens are constructed of heavy duty stainless steel and are ideal for the fresh-baked market. Quickly and effortlessly bake delicious breads, muffins and more. This oven features 6400 watts of heating power and a steam injection system to manually control humidity, resulting in brown and crisp pastries and breads. Dual, self-reversing fans promote air circulation for even, uniform cooking.

\$850



Plan Views



Features

- 180 minute timer with continuous function
- Heats up to 570°F
- Stainless steel chamber
- Door hinge that opens to a 90° angle for easy removal of trays
- Steam spraying function
- Heating, humidity, & power indicators
- Dual auto-reversing fans
- Heavy duty fan blade
- (4) 17.3" x 26" racks
- 5 rack positions
- Safety cut out switch
- CE approval & ETL Sanitation

Specifications

Item Number	Volts	Wattage	Dimensions	Net Weight	Chamber Dimensions	Temp. Range
COF-6400W	220V-240V	6400W	32.8"W x 30"D x 22.5"H	148 lbs	27.5"W x 14.2"D x 18"H	122°F - 572°F

Warranty: This product is protected by Admiral Craft Equipment Corporation's 1 year limited warranty. Should your product fall under normal use it will be repaired or replaced up to one year from date of purchase.



For more information about this or any of our other products go to www.admiralcraft.com. This item is listed on AutoQuotes. For full explanation of warranty coverage on this product please refer to warranty page located in the owner's manual and warranty section at www.admiralcraft.com. Specifications subject to change without notice. Please confirm at time of order.




Electric Griddles

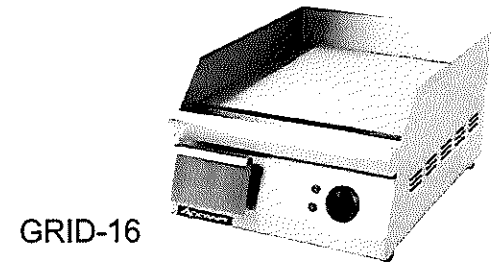
Planchas Electricas

Emailed & Called for a price quote. Not received prior to agenda packet submission Deadline

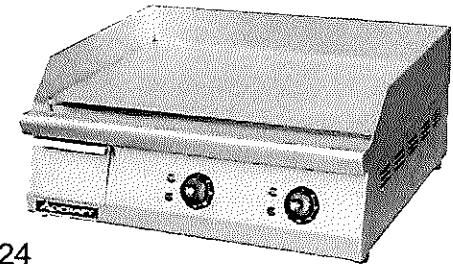
GRID-16
GRID-24
GRID-30

- Constructed of heavy duty stainless steel
Hecha en acero inoxidable de alta resistencia
- Temperature control switch ranges from 120° to 570°F
Interruptor de control de temperatura ajustable entre 120°-570°F
- 3" high side and back splashes for protection
Protección lateral y trasera de 3"
- Bottom mounted grease collection pan for easy cleaning
Bandeja de recolección de grasa en la base para facilitar la limpieza
- NSF

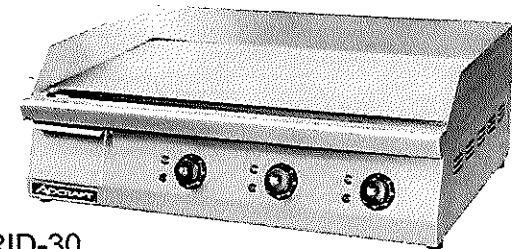
Item Number	Cooking Area	Voltage	Wattage	Amps	NEMA Plug
GRID-16	15.5" x 16"	120V	1750W	14.5	5-15 
GRID-24	15.5" x 24"	208V/240V	2680-3570W	14.9	6-20 
GRID-30	15.5" x 30"	208V/240V	3380-4500W	18.8	6-20 



GRID-16



GRID-24



GRID-30



Protected by Admiral Craft Equipment Corporation's one year limited warranty. Should your product fail under normal use, it will be repaired or replaced up to one year from date of purchase.



 The more you look, the better we look.

LAKE AND POND REMEDIATION, INC.

&

CHARLES AQUACULTURE, LLC

15350 N US Highway 301 Citra, FL 32113

LAPR Office: 352-595-8863

Fish farm Office: 352-595-1700

Service Report

Date: January 16, 2023

Biologist: Doug Charles

Client: Palencia, Marsh Creek CDD

Ratings: 1 – 10 (Best is 10)

Waterways: 32 ponds

Herbicides used: None

Weather Conditions: Very cool today, recent freezes have caused most aquatic weeds to go dormant and receded from the surface.

Special Notes: Lake 7 has had a heavy infestation of spikerush and is much improved. I am continuing to photograph all of the fish barriers and will be submitted to FWC for approval so we can have the grass carp permit reissued.

Lake V-2: Rated: 8

- Spikerush is much less from cold weather and carp eating it.



Treatment: None needed.

Recommendations: Need rain.

Lake 7: **Rated: 8**

- Spikerush is much less from cold weather, and the grass carp feeding on it.

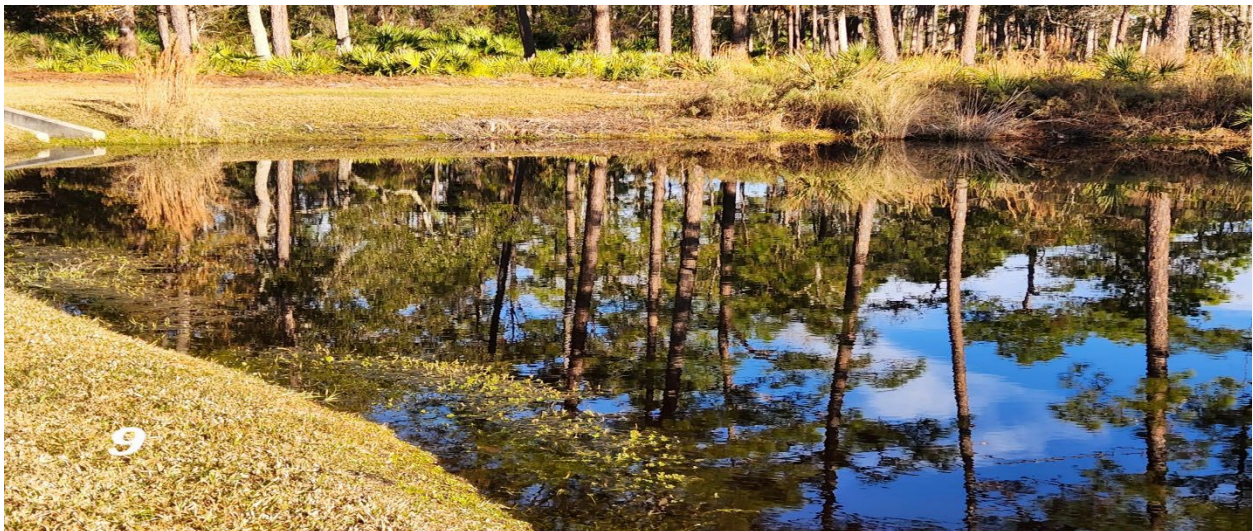


Treatment: I hand raked the excess spikerush.

Recommendations: Need rain.

Lake 9: **Rated: 8**

- Minor bacopa and spotty torpedo grass along the edge.



Treatment: Will treat when weather warms.

Recommendations: I will launch boat when access is not so wet.

LAKE AND POND REMEDIATION, INC.

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CHARLES AQUACULTURE, LLC

15350 N US Highway 301 Citra, FL 32113

LAPR Office: 352-595-8863

Fish farm Office: 352-595-1700

Service Report

Lake 8: Rated: 10

- Minimal torpedo grass and pennywort along the edge.



Treatment: None needed.

Recommendations: May need more grass carp.

Lake 11: Rated: 8

- Minor biofilm at northeast cove.
- Several branches in pond and some debris.



Treatment: I removed branches and debris from pond. I also photographed the fish barrier for renewal of grass carp permit.

Recommendations: Need more grass carp.

Lake 3: Rated: 10

- Low water level.



Treatment: The grass carp have worked well in this pond. I took a photo of fish barrier for renewal.

Recommendations: None.

Lake L: Rated: 10

- No weeds, carp observed feeding.
- Water level is low.



Treatment: None needed, this biological control program has been huge success.

Recommendations: Keep a lookout for gators.

LAKE AND POND REMEDIATION, INC.

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CHARLES AQUACULTURE, LLC

15350 N US Highway 301 Citra, FL 32113

LAPR Office: 352-595-8863

Fish farm Office: 352-595-1700

Service Report

Lake Y-2: Rated: 10 South, 8 North

- Moderate debris on east side of north lake.



Treatment: None needed.

Recommendations: Please have aeration system installed in north lake, since it is very shallow and stagnant creating unpreventable unsightly conditions in the growing season.

LAKE AND POND REMEDIATION, INC.

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CHARLES AQUACULTURE, LLC

15350 N US Highway 301 Citra, FL 32113

LAPR Office: 352-595-8863

Fish farm Office: 352-595-1700

Service Report

Date: January 24, 2023

Biologist: Doug Charles

Client: Palencia, Marsh Creek CDD

Ratings: 1 – 10 (Best is 10)

Waterways: 32 ponds

Herbicides used: None

Weather Conditions: Cool today, rain expected later this week.

Special Notes: Lake A has a minor biofilm on the surface. **I have finished taking photos of all the 18 fish barriers at Palencia which is required for amending the current grass carp permit.** We will let you know when approved.

Lake 10: Rated: 10

- Grass carp have eaten the weeds.
- Minimal trash.



Treatment: I removed the trash.

Recommendations: Need rain.

Lake 1: Rated: 9

- Minor debris around the perimeter.



Treatment: I plan to stock more grass carp once the permit is approved.

Recommendations: Need rain.

Lake 2: Rated: 9

- Minor bacopa around perimeter.



Treatment: I plan to stock more grass carp.

Recommendations: None.

LAKE AND POND REMEDIATION, INC.

&

CHARLES AQUACULTURE, LLC

15350 N US Highway 301 Citra, FL 32113

LAPR Office: 352-595-8863

Fish farm Office: 352-595-1700

Service Report

Lake CSP: Rated: 10

- Minor debris and trash around perimeter.

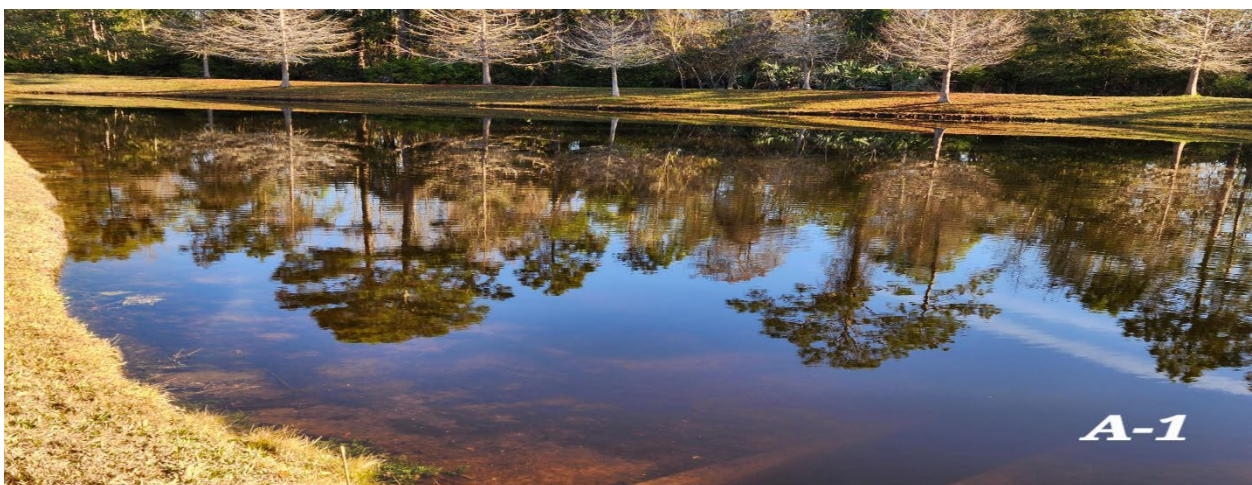


Treatment: I picked up the trash.

Recommendations: May need more grass carp.

Lake A-1: Rated: 10

- Minor debris and pine pollen on surface.



Treatment: I removed some trash.

Recommendations: None.

Lake ER-1: **Rated: 9**

- Spotty bacopa exposed due to low water level.



Treatment: The grass carp already stocked are starting to control the bacopa.

Recommendations: I may need to stock more carp.

Lake A: **Rated: 8**

- Minor biofilm on west side.



Treatment: Biofilm is caused by bacteria that floats to the surface from the bottom and sticks to small particles, in this case planktonic algae.

Recommendations: Need rain.

LAKE AND POND REMEDIATION, INC.

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CHARLES AQUACULTURE, LLC

15350 N US Highway 301 Citra, FL 32113

LAPR Office: 352-595-8863

Fish farm Office: 352-595-1700

Service Report

Lake A South: Rated: 9

- Good kill on grasses from last treatment.
- Minor bacopa in shallows.



Treatment: None needed.

Recommendations: Need rain.

Lake MUB-4: Rated: 10

- Minimal debris at north end.



Treatment: Grass carp continue to do good work.

Recommendations: Need rain.

Lake E: Rated: 9

- Good kill on grasses from last month.



Treatment: I cleaned the fish barrier.

Recommendations: None.

Lake SV3: Rated: 8

- Minor grasses around perimeter.



Treatment: I picked up the trash.

Recommendations: May need more grass carp.

LAKE AND POND REMEDIATION, INC.

&

CHARLES AQUACULTURE, LLC

15350 N US Highway 301 Citra, FL 32113

LAPR Office: 352-595-8863

Fish farm Office: 352-595-1700

Service Report

Lake SV2B: Rated: 10

- Torpedo grass and alligatorweed have been eradicated.
- Beneficial plant species doing well.



Treatment: None needed.

Recommendations: None.

Lake I-1: Rated: 10

- Light green color from planktonic algae.



Treatment: None needed.

Recommendations: None.

Lake SV2A: **Rated: 10**

- Minimal debris around the edge.

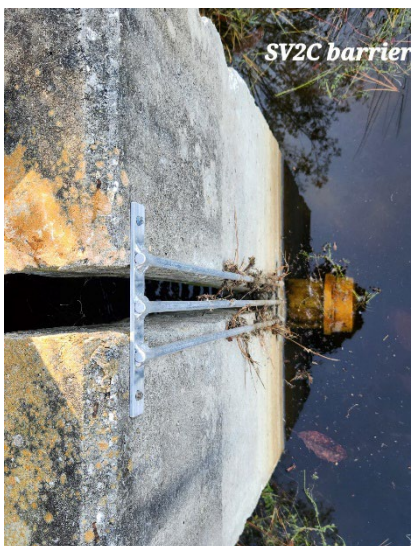


Treatment: None needed.

Recommendations: Need rain.

Lake SV2C: **Rated: 9**

- Minor bacopa around perimeter.



Treatment: I cleaned the fish barrier.

Recommendations: May need more grass carp.

LAKE AND POND REMEDIATION, INC.

&

CHARLES AQUACULTURE, LLC

15350 N US Highway 301 Citra, FL 32113

LAPR Office: 352-595-8863

Fish farm Office: 352-595-1700

Service Report

Basin A and B: Rated: 6 and 6

- Basin A water is a yellow brown color.
- Basin B is same color.

Treatment: Previous treatments have been ineffective.

Recommendations: Alum may work to clear Basins A & B.

Basin C: Rated: 10

- Water is clear.

Treatment: None

Recommendations: None



Lake Y-2: Rated: 10 in south and 7 in North.

- Moderate floating debris and algae along the edge in Y-2 north.



Treatment: I hand raked the floating debris from the NE cove.

Recommendations: *Aeration system for NE Cove has been approved and ordered. I will install within the next few weeks.*

SJSO Off-Duty Roving Patrol Violation Log

Date:	Improper Parking / Roadway Obstruction	Suspicious Activity or Traffic Violation	Adult Golf Cart Infraction	Juvenile Golf Cart Infraction	Suspicion of Illegal Substance	Model / Vacant Home Suspicious	Child Mischief	Adult Mischief	Warning or Citation	Day of the Week	Officer	Notes
01/03/23		3							3 written warnings 1 citation	Tuesday	Gary Perna	3 written warnings issued for excessive speed (40/30, 43/30, 41/30) 1 citation issued for traffic crash at palencia village dr and Publix entry/exit
01/06/23										Friday	Jeremy Bank	Food Truck Friday
01/07/23		2							2 verbal warnings	Saturday	Anthony Solis	2 verbal warnings issued for stop sign violations.
01/09/23		5	1						4 written warnings 2 citations	Monday	Gary Perna	2 written warnings for excessive speed (35/25, 36/25), 2 written warnings for stop sign violations, 1 citation for golf cart falling to yield to pedestrians and 1 citation for stop sign violation.
01/10/23		4							4 written warnings	Tuesday	Gary Perna	3 written warnings for excessive speed (38/30, 42/25, 37/25) and 1 written warning for stop sign warning.
01/12/23		4							2 written warnings, 1 verbal warning, 1 citation	Thursday	Gary Perna	1 written warning for excessive speed (43/30), 1 verbal warning to 12 y/o operating and e-bike in park, 1 written warning for stop sign violation and 1 citation for stop sign violation.
01/13/23										Friday	Sean Adams	No warnings were given
01/14/23		1							1 arrest made	Saturday	Lyle Burke	1 DUI arrest made
01/15/23		3							1 verbal warning, 2 written warnings	Sunday	Gary Perna	1 Verbal warning for excessive speed (33/25) and 2 written warnings for stop sign violations
01/17/23		6							2 verbal warnings 4 written warnings	Tuesday	Gary Perna	1 written warning for failure to yield to pedestrian, 3 written warnings for stop sign violations and 2 verbal warnings for stop sign violations.
01/18/23										Wednesday	Aaron Holland	Monitored the amenity center for CDD meeting
01/20/23		3							1 written warning 2 verbal warnings	Friday	Lyle Burke	1 written warning and 2 verbals warnings were given
01/21/23										Saturday	Ian Safar	No warnings were given
01/23/23		4		1					2 verbal warnings 3 written warnings	Monday	Gary Perna	2 verbal warnings given for stop sign violations, 2 written warnings for stop sign violations and 1 written warning to 14 y/o driving LSV w/o license.
01/25/23		2	2						4 written warnings	Wednesday	Aaron Holland	2 written warnings for stop sign violations and 2 written warnings to golf cart stop sign violations
01/27/23		1					3		4 verbal warnings	Friday	Sean Adams	3 verbal warnings to juveniles for bicycle violations and 1 verbal warning given for juvenile driving w/o headlights on
01/28/23		2							2 written warnings	Saturday	Gary Perna	2 written warnings for excessive speed (39/30, 42/25)
01/29/23		2							2 written warnings	Sunday	Gary Perna	2 written warnings for excessive speed (36/25)
01/31/23		4							3 written warnings 1 citation	Tuesday	Gary Perna	2 written warnings for excessive speed (34/25, 35/25), 1 written warning for stop sign violation and 1 citation for stop sign violation and driving while license is suspended.
January 2023 Totals	0	46	3	1	0	0	3	0				
2023 YTD total	0	46	3	1	0	0	3	0				
Month to Month Comparison												
January 2022	7	49	0	0	0	0	0	0				
January 2023	0	46	3	1	0	0	3	0				

MCCDD Board

North Loop Entrance

January 2023						SJSO Comments
Date	Vehicle Count	# of Violators	Top Speed	Day of Week	% of Violators to Total Vehicles	
1/1/23	681	32	39	Sunday	5%	
1/2/23	1000	47	57	Monday	5%	
1/3/23	1075	43	51	Tuesday	4%	3 written warnings issued for excessive speed (40/30, 43/30, 41/30) 1 citation issued for traffic crash at Palencia village dr. and Publix entry/exit
1/4/23	1082	57	42	Wednesday	5%	
1/5/23	1134	35	77	Thursday	3%	
1/6/23	1181	47	69	Friday	4%	Food Truck Friday
1/7/23	952	60	40	Saturday	6%	2 verbal warnings issued for stop sign violations.
1/8/23	849	37	65	Sunday	4%	
1/9/23	1148	49	70	Monday	4%	2 written warnings for excessive speed (35/25, 36/25), 2 written warnings for stop sign violations, 1 citation for golf cart failing to yield to pedestrians and 1 citation for stop sign violation.
1/10/23	1181	45	63	Tuesday	4%	3 written warnings for excessive speed (38/30, 42/25, 37/25) and 1 written warning for stop sign warning.
1/11/23	1152	38	42	Wednesday	4%	
1/12/23	1153	38	60	Thursday	3%	1 written warning for excessive speed (43/30), 1 verbal warning to 12 y/o operating and e-bike in park, 1 written warning for stop sign violation and 1 citation for stop sign violation.
1/13/23	1194	37	85	Friday	3%	No warnings were given
1/14/23	949	49	40	Saturday	5%	1 DUI arrest made
1/15/23	807	53	41	Sunday	7%	1 Verbal warning for excessive speed (33/25) and 2 written warnings for stop sign violations
1/16/23	1069	61	77	Monday	6%	
1/17/23	1157	49	84	Tuesday	4%	1 written warning for failure to yield to pedestrian, 3 written warnings for stop sign violations and 2 verbal warnings for stop sign violations.
1/18/23	1169	48	90	Wednesday	4%	Monitored the amenity center for CDD meeting
1/19/23	1190	38	61	Thursday	3%	

Supervisors "SPEEDERS" Report: Palencia

1/20/23	1172	39	71	Friday	3%	1 written warning and 2 verbal warnings were given
1/21/23	982	58	40	Saturday	6%	No warnings
1/22/23	854	51	45	Sunday	6%	
1/23/23	1103	37	55	Monday	3%	2 verbal warnings given for stop sign violations, 2 written warnings for stop sign violations and 1 written warning to 14 y/o driving LSV w/o license.
1/24/23	1168	47	82	Tuesday	4%	
1/25/23	1180	48	73	Wednesday	4%	2 written warnings for stop sign violations and 2 written warnings to golf cart stop sign violations
1/26/23	1185	61	77	Thurs	5%	
1/27/23	1205	70	90	Friday	6%	3 verbal warnings to juveniles for bicycle violations and 1 verbal warning given for juvenile driving w/o headlights on
1/28/23	960	54	48	Saturday	6%	2 written warnings for excessive speed (39/30, 42/25)
1/29/23	815	47	41	Sunday	6%	2 written warnings for excessive speed (36/25)
1/30/23	1163	52	87	Monday	4%	
1/31/23	1134	50	73	Tuesday	4%	2 written warnings for excessive speed (34/25, 35/25), 1 written warning for stop sign violation and 1 citation for stop sign violation and driving while license is suspended.

MCCDD Board

N Loop Entrance

January 2023

Rank	MPH	Radar Sign Location	MPH Date	Day of the Week	Time of Recorded Speed	SJSO Yes/ No
1	90	N Loop Entrance	1-18-23	Wed	11:30am	N
2	90		1-27-23	Fri	1:30am	N
3	87		1-30-23	Mon	1:00pm	N
4	85		1-13-23	Fri	3:30pm	N
5	84		1-17-23	Tues	6:30am	N
6	82		1-24-23	Tues	6:30am	N
7	82		1-30-23	Mon	10:30am	N
8	81		1-17-23	Tues	7pm	Y
9	79		1-27-23	Fri	9:30am	N
10	78		1-16-23	Mon	4pm	N
11	77		1-26-23	Thurs	8am	N
12	77		1-17-23	Tues	10am	N
13	77		1-5-23	Thurs	2:30pm	N
14	77		1-16-23	Mon	10:30am	N
15	74		1-27-23	Fri	11:30am	N
16	74		1-30-23	Mon	3:30pm	N
17	73		1-25-23	Wed	11:30am	N
18	73		1-17-23	Tues	10:30am	N
19	73		1-31-23	Tues	9:30am	N
20	72		1-17-23	Tues	9am	N
21	72		1-17-23	Tues	11:30am	N
22	71		1-20-23	Fri	1pm	N
23	70		1-30-23	Mon	8am	N
24	70		1-30-23	Mon	4pm	N
25	70		1-27-23	Fri	9am	N

MCCDD Board

North Loop Exit

January 2023						SJSO Comments
Date	Vehicle Count	# of Violators	Top Speed	Day of Week	% of Violators to Total Vehicles	
1/1/23	814	79	41	Sunday	10%	
1/2/23	1189	92	46	Monday	8%	
1/3/23	1333	113	49	Tuesday	8%	3 written warnings issued for excessive speed (40/30, 43/30, 41/30) 1 citation issued for traffic crash at Palencia village dr. and Publix entry/exit
1/4/23	1305	119	42	Wednesday	9%	
1/5/23	1407	102	45	Thursday	7%	
1/6/23	1434	103	53	Friday	7%	Food Truck Friday
1/7/23	1083	106	42	Saturday	10%	2 verbal warnings issued for stop sign violations.
1/8/23	1010	108	42	Sunday	11%	
1/9/23	1419	105	44	Monday	7%	2 written warnings for excessive speed (35/25, 36/25), 2 written warnings for stop sign violations, 1 citation for golf cart failing to yield to pedestrians and 1 citation for stop sign violation.
1/10/23	1302	94	49	Tuesday	7%	3 written warnings for excessive speed (38/30, 42/25, 37/25) and 1 written warning for stop sign warning.
1/11/23	1341	77	45	Wednesday	6%	
1/12/23	1339	91	48	Thursday	12%	1 written warning for excessive speed (43/30), 1 verbal warning to 12 y/o operating and e-bike in park, 1 written warning for stop sign violation and 1 citation for stop sign violation.
1/13/23	1196	87	43	Friday	7%	No warnings were given
1/14/23	1086	135	43	Saturday	12%	1 DUI arrest made
1/15/23	946	113	45	Sunday	15%	1 Verbal warning for excessive speed (33/25) and 2 written warnings for stop sign violations
1/16/23	1222	98	45	Monday	8%	
1/17/23	1236	86	48	Tuesday	7%	1 written warning for failure to yield to pedestrian, 3 written warnings for stop sign violations and 2 verbal warnings for stop sign violations.
1/18/23	1289	91	51	Wednesday	7%	Monitored the amenity center for CDD meeting
1/19/23	1313	83	41	Thursday	6%	

Supervisors "SPEEDERS" Report: Palencia

1/20/23	1433	100	45	Friday	7%	1 written warning and 2 verbal warnings were given
1/21/23	801	83	43	Saturday	10%	No warnings
1/22/23	916	79	40	Sunday	9%	
1/23/23	1364	90	43	Monday	7%	2 verbal warnings given for stop sign violations, 2 written warnings for stop sign violations and 1 written warning to 14 y/o driving LSV w/o license.
1/24/23	1464	93	45	Tuesday	6%	
1/25/23	1454	100	49	Wednesday	7%	2 written warnings for stop sign violations and 2 written warnings to golf cart stop sign violations
1/26/23	1390	120	45	Thurs	9%	
1/27/23	1508	115	44	Friday	8%	3 verbal warnings to juveniles for bicycle violations and 1 verbal warning given for juvenile driving w/o headlights on
1/28/23	1116	115	41	Saturday	10%	2 written warnings for excessive speed (39/30, 42/25)
1/29/23	981	105	73	Sunday	11%	2 written warnings for excessive speed (36/25)
1/30/23	1426	94	41	Monday	7%	
1/31/23	1411	90	48	Tuesday	6%	2 written warnings for excessive speed (34/25, 35/25), 1 written warning for stop sign violation and 1 citation for stop sign violation and driving while license is suspended.

MCCDD Board

N Loop EXIT

January 2023

Rank	MPH	Radar Sign Location	Date	Day of the Week	Time of Recorded Speed	SJSO Yes/ No
1	73	N Loop EXIT	1-29	SUN	10:30am	N
2	53		1-6	FRI	11pm	N
3	51		1-18	WED	4:30pm	Y
4	49		1-10	TUES	3pm	N
5	49		1-3	TUES	10pm	N
6	49		1-25	WED	3pm	N
7	48		1-17	TUES	10am	N
8	48		1-10	TUES	10:30am	N
9	48		1-31	TUES	8pm	N
10	48		1-12	THURS	11:30am	N
11	46		1-2	MON	9pm	N
12	45		1-5	THURS	4:30pm	N
13	45		1-15	SUN	11pm	N
14	45		1-24	TUES	7:30am	N
15	45		1-3	TUES	2:30pm	N
16	45		1-16	MON	9pm	N
17	45		1-18	WED	5:30am	N
18	44		1-5	THURS	9pm	N
19	44		1-27	FRI	3pm	N
20	43		1-23	MON	8am	N
21	43		1-23	MON	2:30pm	N
22	43		1-13	FRI	9:30am	N
23	43		1-14	SAT	5pm	N
24	42		1-4	WED	9pm	N
25	42		1-14	SAT	11am	N

RESOLUTION 2013-6

A RESOLUTION OF THE BOARD OF SUPERVISORS OF MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT PROVIDING FOR THE PUBLIC'S OPPORTUNITY TO BE HEARD; DESIGNATING PUBLIC COMMENT PERIODS; DESIGNATING A PROCEDURE TO IDENTIFY INDIVIDUALS SEEKING TO BE HEARD; ADDRESSING PUBLIC DECORUM; ADDRESSING EXCEPTIONS; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, Marshall Creek Community Development District ("District") is a local unit of special purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated in St. Johns County, Florida; and

WHEREAS, Chapter 190, Florida Statutes, authorizes the District to adopt resolutions as may be necessary for the conduct of District business; and

WHEREAS, Section 286.0114, Florida Statutes, requires that members of the public be given a reasonable opportunity to be heard on a proposition before a board or commission; and

WHEREAS, Section 286.0114, Florida Statutes, sets forth guidelines for rules and policies that govern the public's opportunity to be heard at a public meeting; and

WHEREAS, the District's Board of Supervisors ("Board") finds that it is in the best interests of the District to adopt by resolution a policy (the "Public Comment Policy") for immediate use and application.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. DESIGNATING PUBLIC COMMENT PERIODS. The District's Chairperson, his or her designee, or such other person conducting a District meeting ("Presiding Officer"), shall ensure that there is at least one period of time ("Public Comment Period") in the District's meeting agenda whereby the public has an opportunity to be heard on propositions before the Board, as follows:

- a) An initial Public Comment Period shall be provided at the start of each Board meeting before consideration of any propositions by the Board. In the event there are propositions that come before the Board that are not listed on the agenda, the Presiding Officer shall announce a Public Comment Period on such proposition prior to the Board voting on the matter.

- b) Speakers shall be permitted to address any agenda item or non-agenda matter(s) of personal or general concern, during the initial Public Comment Period.
- c) Individuals wishing to make a public comment are limited to three (3) minutes per person. Potential speakers may not assign their three (3) minutes to extend another speaker's time.
- d) The Presiding Officer may extend or reduce the time periods set forth herein in order to facilitate orderly and efficient District business, provided however that a reasonable opportunity for public comment shall be provided consistent with the requirements of Section 286.0114, Florida Statutes. The Presiding Officer may also elect to set and announce additional Public Comment Periods if he or she deems it appropriate.

SECTION 2. DESIGNATING A PROCEDURE TO IDENTIFY INDIVIDUALS SEEKING TO BE HEARD. Unless otherwise directed and declared by the Presiding Officer, individuals seeking to be heard on propositions before the Board shall identify themselves by a show of hands at the beginning of each Public Comment Period, as announced by the Presiding Officer. Alternatively, in the event that public attendance is high, and/or if otherwise in the best interests of the District in order to facilitate efficient and orderly District business, the Presiding Officer may require individuals to complete speaker cards that include the individual's name, address, the proposition on which they wish to be heard, the individual's position on the proposition (i.e., "for," "against," or "undecided"), and if appropriate, to indicate the designation of a representative to speak for the individual or the individual's group. In the event large groups of individuals desire to speak, the Presiding Officer may require each group to designate a representative to speak on behalf of such group.

Sections 1 and 2 herein shall be deemed to apply only to District Board meetings, but the Presiding Officer of a District workshop in his or her discretion may elect to apply such Sections to District workshops.

SECTION 3. PUBLIC DECORUM. The following policies govern public decorum at public meetings and workshops:

- a) Each person addressing the Board shall proceed to the place assigned for speaking, and should state his or her name and address in an audible tone of voice for the public record.
- b) All remarks shall be addressed to the Board as a body and not to any member thereof or to any staff member. No person other than a Board Supervisor or District staff member shall be permitted to enter into any discussion with an individual speaker while he or she has the floor, without the permission of the Presiding Officer.
- c) Nothing herein shall be construed to prohibit the Presiding Officer from maintaining orderly conduct and proper decorum in a public meeting. Speakers

shall refrain from disruptive behavior, and from making vulgar or threatening remarks. Speakers shall refrain from launching personal attacks against any Board Supervisor, District staff member, or member of the public. The Presiding Officer shall have the discretion to remove any speaker who disregards these policies from the meeting.

- d) In the case that any person is declared out of order by the Presiding Officer and ordered expelled, and does not immediately leave the meeting facilities, the following steps may be taken:
 - i. The Presiding Officer may declare a recess.
 - ii. The Presiding Officer may contact the local law enforcement authority.
 - iii. In case the person does not remove himself or herself from the meeting, the Presiding Officer may request that he or she be placed under arrest by local law enforcement authorities for violation of Section 871.01, Florida Statutes, or other applicable law.

SECTION 4. EXCEPTIONS. The Board recognizes and may apply all applicable exceptions to Section 286.0114, including those set forth in Section 286.0114(3) and other applicable law. Additionally, the Presiding Officer may alter the procedures set forth in this Public Comment Policy for public hearings and other special proceedings that may require a different procedure under Florida law.

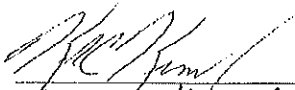
SECTION 5. SEVERABILITY. If any provision of this resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

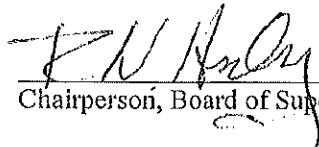
SECTION 6. EFFECTIVE DATE. This Resolution shall become effective upon its passage and shall remain in effect unless rescinded or repealed. Furthermore, upon its passage this Resolution supersedes any Public Comment Policy previously adopted by the District.

PASSED AND ADOPTED this 11th day of SEPT., 2013.

ATTEST:

**MARSHALL CREEK COMMUNITY
DEVELOPMENT DISTRICT**


 Print Name: Kirk C. Kemmis
 Secretary/Assistant Secretary


 Chairperson, Board of Supervisors

* Include in GM Report

SWCDD FITNESS CENTER

- Two entities using the same irrigation controller, and the same water source.
- Irrigation is a pump start system. This is not a good system.
- With a pump start system valves are slow to shut down and slow to open. The system faults out.
- We inherited multiple broken zone wires. Because of this battery controllers were installed, which is never good with a pump start system.
- The company is only out once a month to fix any irrigation issues. Therefore, any issues that arise might not be fixed in a timely manner which can decrease pressure at the fitness center.
- There hasn't been a consistent working pump/well for years.
- The pump was broken a good part of last year and is still down. They are operating the well for irrigation. SJRWMD would want the pump fixed as soon as possible as the well is meant for backup.
- Not having control over the CUP I have no idea if they are in compliance.
- We had a separate controller which they removed. It's now one central controller with two entities working out of it.
- A flow sensor was installed which is constantly shutting down programs.
- Sharing the same water source with another company creates problems when seasonal adjustments are made, flower and sod installations, constant changes are made, and programs overlap.

From ^{MCDD} Landscape Dir.
 Issues with 2 entities trying
 to maintain the landscaping

starting at
 adjustm
 over

starting at
 adjustm
 over

Eleventh Order of Business

MARSHALL CREEK
Community Development District

Financial Report

January 31, 2023

Prepared by



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MARSHALL CREEK
Community Development District

Financial Statements

(Unaudited)

January 31, 2023

Balance Sheet
January 31, 2023

ACCOUNT DESCRIPTION	GENERAL FUND	GENERAL 004 - 2002 AREA CAPITAL RESERVES FUND	SERIES 2002 DEBT SERVICE FUND	SERIES 2015 DEBT SERVICE FUND	SERIES 2016 DEBT SERVICE FUND	TOTAL
ASSETS						
Cash - Checking Account	\$ 1,293,625	\$ -	\$ -	\$ -	\$ -	\$ 1,293,625
Assessments Receivable	118,172	7,085	200,541	24,703	2,313	352,814
Allow-Doubtful Collections	(118,172)	(7,085)	(200,541)	(24,703)	(2,313)	(352,814)
Due From Other Districts	27,936	-	-	-	-	27,936
Due From Other Funds	-	232,205	375,239	328,954	20,853	957,251
Investments:						
Money Market Account	4,213,415	-	-	-	-	4,213,415
Prepayment Account	-	-	2,700	-	21	2,721
Prepayment Account A	-	-	-	4,173	-	4,173
Reserve Fund	-	-	50,000	-	31,330	81,330
Reserve Fund A	-	-	-	479,250	-	479,250
Revenue Fund	-	-	741,587	-	48,557	790,144
Revenue Fund A	-	-	-	527,332	-	527,332
Prepaid Items	20,736	-	-	-	-	20,736
TOTAL ASSETS	\$ 5,555,712	\$ 232,205	\$ 1,169,526	\$ 1,339,709	\$ 100,761	\$ 8,397,913
LIABILITIES						
Accounts Payable	\$ 8,895	\$ -	\$ -	\$ -	\$ -	\$ 8,895
Accrued Expenses	20,576	-	-	-	-	20,576
Due To Other Funds	957,251	-	-	-	-	957,251
TOTAL LIABILITIES	986,722	-	-	-	-	986,722
FUND BALANCES						
Nonspendable:						
Prepaid Items	20,736	-	-	-	-	20,736
Restricted for:						
Debt Service	-	-	1,169,526	1,339,709	100,761	2,609,996
Assigned to:						
Operating Reserves	1,098,025	-	-	-	-	1,098,025
Reserves - Field	662,092	-	-	-	-	662,092
Reserves - Gate	7,838	-	-	-	-	7,838
Reserves - Landscape	39,986	-	-	-	-	39,986
Reserves - Park	32,900	-	-	-	-	32,900
Reserves - Swim&Fitness Clubh	18,558	-	-	-	-	18,558
Reserves - Swimming Pools	132,635	-	-	-	-	132,635
Reserves - Tennis Courts	24,853	-	-	-	-	24,853
Unassigned:	2,531,367	232,205	-	-	-	2,763,572
TOTAL FUND BALANCES	\$ 4,568,990	\$ 232,205	\$ 1,169,526	\$ 1,339,709	\$ 100,761	\$ 7,411,191
TOTAL LIABILITIES & FUND BALANCES	\$ 5,555,712	\$ 232,205	\$ 1,169,526	\$ 1,339,709	\$ 100,761	\$ 8,397,913

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending January 31, 2023

<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL ADOPTED BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>YTD ACTUAL AS A % OF ADOPTED BUD</u>	<u>JAN-23 ACTUAL</u>
<u>REVENUES</u>				
Interest - Investments	\$ 12,000	\$ 18,251	152.09%	\$ 6,544
Shared Rev - Other Local Units	499,311	-	0.00%	-
Interlocal Agreement - Other	335,227	111,742	33.33%	27,936
Other Physical Environment Rev	24,000	10,000	41.67%	4,000
S/F Swimming Program Fees	3,000	-	0.00%	-
S/F Activity Fees	-	3,560	0.00%	-
S/F Rental Fees	4,000	300	7.50%	-
S/F Snack Bar Revenue	3,000	-	0.00%	-
Tennis Merchandise Sales	19,000	9,363	49.28%	2,019
Tennis Special Events&Socials	1,000	-	0.00%	-
Tennis Lessons & Clinics	290,000	100,555	34.67%	27,925
Tennis Ball Machine Rental Fee	6,000	5,384	89.73%	2,006
Tennis Membership	46,000	53,576	116.47%	16,706
Special Assmnts- Tax Collector	3,438,203	2,641,136	76.82%	1,179,013
Special Assmnts- Discounts	(137,528)	(105,841)	76.96%	(47,160)
Other Miscellaneous Revenues	8,500	24,780	291.53%	(27)
Gate Bar Code/Remotes	4,000	1,055	26.38%	202
Impact Fee	10,000	4,544	45.44%	939
TOTAL REVENUES	4,565,713	2,878,405	63.04%	1,220,103

EXPENDITURES

Administration

P/R-Board of Supervisors	14,285	3,339	23.37%	1,077
ProfServ-Arbitrage Rebate	1,200	-	0.00%	-
ProfServ-Dissemination Agent	3,000	-	0.00%	-
ProfServ-Engineering	25,000	4,106	16.42%	-
ProfServ-Legal Services	75,000	24,608	32.81%	9,870
ProfServ-Mgmt Consulting	67,156	22,385	33.33%	5,596
ProfServ-Special Assessment	16,223	16,223	100.00%	-
ProfServ-Trustee Fees	11,400	5,262	46.16%	-
Auditing Services	4,675	-	0.00%	-
Postage and Freight	5,600	1,409	25.16%	733
Insurance - General Liability	36,704	23,977	65.33%	-
Printing and Binding	3,500	495	14.14%	94
Legal Advertising	3,000	-	0.00%	-
Miscellaneous Services	9,500	4,354	45.83%	1,005
Misc-Assessment Collection Cost	68,764	50,706	73.74%	22,637
Shared Exp - Other Local Units	545,762	-	0.00%	-

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending January 31, 2023

<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL ADOPTED BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>YTD ACTUAL AS A % OF ADOPTED BUD</u>	<u>JAN-23 ACTUAL</u>
Office Supplies	1,474	345	23.41%	75
Annual District Filing Fee	175	175	100.00%	-
Total Administration	892,418	157,384	17.64%	41,087
<u>Other Public Safety</u>				
Payroll-Benefits	11,259	2,087	18.54%	580
Payroll-Engineering	85,069	18,469	21.71%	4,330
Payroll-Janitor	2,000	747	37.35%	175
Contracts-Security Services	126,000	41,910	33.26%	10,477
Contracts-Roving Patrol	50,000	17,298	34.60%	2,915
R&M-Gate	15,000	17,044	113.63%	1,259
Misc-Bar Codes	5,178	1,650	31.87%	1,206
Total Other Public Safety	294,506	99,205	33.69%	20,942
<u>Field</u>				
Payroll-Benefits	8,662	1,675	19.34%	464
Payroll-Engineering	68,056	14,775	21.71%	3,464
Lease - Land	2,094	-	0.00%	-
R&M-Bike Paths & Asphalt	5,000	-	0.00%	-
R&M-Boardwalks	25,000	4,455	17.82%	229
R&M-Buildings	20,000	5,673	28.37%	758
R&M-Electrical	6,000	2,001	33.35%	346
R&M-Fountain	5,000	1,292	25.84%	687
R&M-Mulch	7,000	-	0.00%	-
R&M-Roads & Alleyways	30,000	14,463	48.21%	7,277
R&M-Sidewalks	35,000	4,983	14.24%	66
R&M-Signage	5,000	4,451	89.02%	59
Total Field	216,812	53,768	24.80%	13,350
<u>Landscape Services</u>				
Payroll-Salaries	78,736	23,058	29.29%	5,621
Payroll-Administrative	6,032	1,516	25.13%	210
Payroll-Benefits	75,760	20,496	27.05%	7,356
Payroll-General Staff	256,557	62,726	24.45%	15,535
Payroll-Irrigation Staff	82,483	24,346	29.52%	5,896
Payroll-IPM Staff	102,835	19,048	18.52%	4,630
Payroll-Equipment Mechanic	36,421	10,897	29.92%	2,720
Payroll Taxes	43,072	10,657	24.74%	2,578
ProfServ-Info Technology	1,000	34	3.40%	-
Contracts-Misc Labor	39,900	13,700	34.34%	6,600
Communication - Telephone	3,720	1,228	33.01%	312
Utility - Cable TV Billing	2,280	767	33.64%	197

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending January 31, 2023

<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL ADOPTED BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>YTD ACTUAL AS A % OF ADOPTED BUD</u>	<u>JAN-23 ACTUAL</u>
Electricity - General	3,200	1,141	35.66%	258
Utility - Refuse Removal	13,000	3,575	27.50%	1,122
Utility - Water & Sewer	2,000	671	33.55%	195
Rentals - General	1,000	-	0.00%	-
R&M-Buildings	6,000	781	13.02%	-
R&M-Equipment	30,000	1,503	5.01%	516
R&M-Grounds	22,000	1,273	5.79%	-
R&M-Irrigation	23,000	7,303	31.75%	748
R&M-Mulch	90,000	74,690	82.99%	-
R&M-Pump Station	20,000	435	2.18%	-
R&M-Trees and Trimming	15,000	24,950	166.33%	950
Misc-Employee Meals	6,130	3,787	61.78%	420
Office Equipment	500	102	20.40%	60
Op Supplies - General	21,000	3,813	18.16%	715
Op Supplies - Uniforms	5,000	-	0.00%	-
Op Supplies - Fuel, Oil	15,000	6,073	40.49%	299
Impr - Landscape	35,000	10,671	30.49%	7,360
Cap Outlay-Machinery and Equip	8,000	738	9.23%	-
Total Landscape Services	1,044,626	329,979	31.59%	64,298
<u>Utilities</u>				
Electricity - Streetlights	81,500	30,965	37.99%	8,319
Utility - Water & Sewer	4,400	5,253	119.39%	1,336
R&M-Lake	48,000	16,000	33.33%	4,000
Total Utilities	133,900	52,218	39.00%	13,655
<u>Operation & Maintenance</u>				
Payroll-Shared Personnel	335,227	79,819	23.81%	19,723
ProfServ-Field Management	268,000	75,686	28.24%	12,446
Communication - Telephone	1,700	256	15.06%	-
Postage and Freight	438	230	52.51%	102
Rentals - General	2,375	787	33.14%	197
Printing and Binding	4,877	1,537	31.52%	430
Misc-Connection Computer	2,000	836	41.80%	100
Billback Expenses Developer	-	(7,180)	0.00%	168
Office Supplies	1,900	1,009	53.11%	308
Op Supplies - General	8,000	1,756	21.95%	545
Total Operation & Maintenance	624,517	154,736	24.78%	34,019

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending January 31, 2023

<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL ADOPTED BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>YTD ACTUAL AS A % OF ADOPTED BUD</u>	<u>JAN-23 ACTUAL</u>
<u>Parks and Recreation</u>				
ProfServ-Mgmt Consulting	25,956	8,652	33.33%	2,163
Insurance -Property & Casualty	64,337	39,000	60.62%	-
Total Parks and Recreation	90,293	47,652	52.77%	2,163
<u>Clubhouse</u>				
Contracts-Misc Labor	3,000	1,179	39.30%	695
Contracts-Outside Fitness	16,000	2,730	17.06%	350
R&M-Air Conditioning	10,000	-	0.00%	-
R&M-Equipment	3,000	-	0.00%	-
Special Events	30,000	27,601	92.00%	1,199
Cap Outlay-Machinery and Equip	1,500	-	0.00%	-
Cap Outlay-Clubhouse	10,000	-	0.00%	-
Total Clubhouse	73,500	31,510	42.87%	2,244
<u>Swimming Pool</u>				
Payroll-Salaries	98,639	29,219	29.62%	7,202
Payroll-Hourly	47,712	16,531	34.65%	3,660
Payroll-Lifeguards	40,000	143	0.36%	143
Payroll-Benefits	27,075	16,047	59.27%	5,727
Payroll-Engineering	68,056	14,769	21.70%	3,428
Payroll-Janitor	13,312	3,362	25.26%	787
Payroll-Landscape	14,688	4,519	30.77%	1,130
Payroll Taxes	15,275	3,279	21.47%	763
ProfServ-Info Technology	1,500	154	10.27%	-
Contracts-Landscape	5,000	168	3.36%	168
Travel and Per Diem	200	27	13.50%	-
Communication - Telephone	6,550	2,014	30.75%	377
Utility - General	53,255	19,200	36.05%	5,618
Utility - Cable TV Billing	4,200	1,610	38.33%	181
Utility - Refuse Removal	2,905	991	34.11%	278
R&M-Buildings	10,000	6,818	68.18%	4,613
R&M-Pools	28,000	6,770	24.18%	1,963
R&M-Vehicles	500	-	0.00%	-
Advertising	2,000	455	22.75%	125
Miscellaneous Services	500	-	0.00%	-
Misc-Employee Meals	4,470	3,019	67.54%	187
Misc-Training	1,500	-	0.00%	-
Misc-Licenses & Permits	1,100	30	2.73%	-
Office Supplies	3,500	957	27.34%	441
Cleaning Supplies	1,500	178	11.87%	135

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending January 31, 2023

<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL ADOPTED BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>YTD ACTUAL AS A % OF ADOPTED BUD</u>	<u>JAN-23 ACTUAL</u>
Office Equipment	3,000	119	3.97%	-
Snack-Bar Expenses	1,000	-	0.00%	-
Op Supplies - Spa & Paper	1,500	632	42.13%	478
Op Supplies - Uniforms	1,500	-	0.00%	-
Subscriptions and Memberships	6,500	3,784	58.22%	1,323
Capital Outlay - Pool	10,000	-	0.00%	-
Total Swimming Pool	474,937	134,795	28.38%	38,727
<u>Tennis Court</u>				
Payroll-Salaries	130,000	36,636	28.18%	9,148
Payroll-Hourly	43,186	14,413	33.37%	3,696
Payroll-Benefits	35,170	11,305	32.14%	3,412
Payroll-Engineering	51,042	11,077	21.70%	2,571
Payroll-Commission	261,000	85,686	32.83%	24,667
Payroll-Janitor	5,824	1,378	23.66%	344
Payroll-Landscape	4,900	1,535	31.33%	384
Payroll Taxes	33,670	8,106	24.07%	2,019
ProfServ-Info Technology	8,302	1,701	20.49%	-
Contracts-Landscape	1,300	112	8.62%	112
Communication - Telephone	2,750	758	27.56%	253
Utility - Cable TV Billing	2,460	893	36.30%	279
Electricity - General	12,500	4,264	34.11%	972
Utility - Refuse Removal	2,460	991	40.28%	278
Utility - Water & Sewer	1,500	553	36.87%	115
Rental/Lease - Vehicle/Equip	1,700	582	34.24%	78
R&M-General	7,000	2,080	29.71%	1,026
R&M-Court Maintenance	15,000	4,776	31.84%	299
R&M-Vandalism	500	-	0.00%	-
Printing and Binding	500	-	0.00%	-
Advertising	1,520	455	29.93%	125
Misc-Employee Meals	2,245	1,802	80.27%	117
Special Events	1,000	159	15.90%	92
Office Supplies	2,500	1,368	54.72%	189
Office Equipment	1,500	-	0.00%	-
Teaching Supplies	4,000	1,440	36.00%	720
Op Supplies - Uniforms	500	-	0.00%	-
COS - Start Up Inventory	13,000	7,435	57.19%	1,375
Subscriptions and Memberships	1,776	315	17.74%	315
Cap Outlay-Machinery and Equip	10,000	3,427	34.27%	2,752
Total Tennis Court	658,805	203,247	30.85%	55,338

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending January 31, 2023

<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL ADOPTED BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>YTD ACTUAL AS A % OF ADOPTED BUD</u>	<u>JAN-23 ACTUAL</u>
<u>Reserves</u>				
Reserve - Field	61,400	-	0.00%	-
Total Reserves	61,400	-	0.00%	-
TOTAL EXPENDITURES & RESERVES	4,565,714	1,264,494	27.70%	285,823
Excess (deficiency) of revenues				
Over (under) expenditures	-	1,613,911	0.00%	934,280
<u>OTHER FINANCING SOURCES (USES)</u>				
Contribution to (Use of) Fund Balance	-	-	0.00%	-
TOTAL FINANCING SOURCES (USES)	-	-	0.00%	-
Net change in fund balance	\$ -	\$ 1,613,911	0.00%	\$ 934,280
FUND BALANCE, BEGINNING (OCT 1, 2022)	2,955,079	2,955,079		
FUND BALANCE, ENDING	\$ 2,955,079	\$ 4,568,990		

Assets

- ▶ Cash - This includes Bank United Regular Operating Checking and Truist (BB&T) Checking. The Truist account will remain open for on-site staff to make deposits.
- ▶ Assessments Receivable - Delinquent assessments for FY2017-FY2021.
- ▶ Allow-Doubtful Collections - Delinquent assessments for FY2017-FY2021.
- ▶ Due From Other Districts represents amount due from Sweetwater Creek CDD for January shared personnel invoices.
- ▶ Due From Other Funds - Assessments due from the general fund to the debt service funds for tax collector assessments revenue received. Funds were transferred to US Bank for the debt service February 2nd.
- ▶ Prepaid Items - Prepaid expenses for February.

Liabilities

- ▶ Accounts Payable - Invoices received that will be paid in following month.
- ▶ Accrued Expenses - Utilities and contracted expenses that will be paid in following month.
- ▶ Due To Other Funds - Assessments due from the general fund to the debt service funds for tax collector assessments revenue received. Funds were transferred to US Bank for the debt service February 2nd.

Fund Balance

- ▶ In the General Fund, the District has assigned Reserves for Operations, and Repair and Replacement.

The notes are intended to provide additional information helpful when reviewing the financial statements.

Budget Analysis - Significant Variances

<u>Account Name</u>	<u>Annual Budget</u>	<u>YTD Actual</u>	<u>% of Budget</u>	<u>Explanation</u>
<u>Revenues</u>				
Tennis Merchandise Sales	\$ 19,000	\$ 9,363	49%	Tennis merchandise sales revenue through January.
Tennis Ball Machine Rental Fee	\$ 6,000	\$ 5,384	90%	Tennis ball machine rental revenue through January.
Tennis Membership	\$ 46,000	\$ 53,576	116%	Tennis membership revenue.
Special Assmnts - Tax Collector	\$ 3,438,203	\$ 2,641,136	77%	Assessments collections through January are 77%.
Other Miscellaneous Revenue	\$ 8,500	\$ 24,780	292%	Includes: Pinestraw sale, rep IDs cards, and other miscellaneous revenues.
<u>Expenditures</u>				
<u>Administrative</u>				
ProfServ-Trustee Fees	\$ 11,400	\$ 5,262	46%	Debt service trustee fees paid for 1/2 of the fiscal year.
Insurance-General Liability	\$ 36,704	\$ 23,977	65%	Public Risk for FY 2023.
Miscellaneous Services	\$ 9,500	\$ 4,354	46%	Bank services charges.
<u>Other Public Safety</u>				
R&M-Gate	\$ 15,000	\$ 17,044	114%	Gate related utilities and repairs.
<u>Field</u>				
R&M-Roads & Alleyways	\$ 30,000	\$ 14,463	48%	Includes various repairs and supplies, tree lift motor.
R&M-Signage	\$ 5,000	\$ 4,451	89%	Supplies for signage repairs.
<u>Landscape Services</u>				
R&M-Mulch	\$ 90,000	\$ 74,690	83%	Includes purchase for Pine Straw Sales to Residents.
R&M-Trees and Trimming	\$ 15,000	\$ 24,950	166%	Tree trimming expenses.
Misc. Employees Meals	\$ 6,130	\$ 3,787	62%	Staff meals.
Op Supplies-Fuel, Oil	\$ 15,000	\$ 6,073	40%	Gate fuel charges.
<u>Utilities</u>				
Utility-Water & Sewer	\$ 4,400	\$ 5,253	119%	Water & Sewer usage has been trending high, compared to historical data.

The notes are intended to provide additional information helpful when reviewing the financial statements.

Budget Analysis - Significant Variances
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Account Name	Annual Budget	YTD Actual	% of Budget	Explanation
<u>Operation & Maintenance</u>				
Postage and Freight	\$ 438	\$ 230	53%	Postage meter.
Misc-Connection Computer	\$ 2,000	\$ 836	42%	Computer equipment maintenance.
Billback Expenses Developer	\$ -	\$ (7,180)	N/A	Expenses billed back to Sweetwater Creek by the field staff.
Office Supplies	\$ 1,900	\$ 1,009	53%	Miscellaneous office supplies.
<u>Parks and Recreation-General</u>				
Insurance-Property & Casualty	\$ 64,337	\$ 39,000	61%	Public Risk insurance paid.
<u>Clubhouse</u>				
Special Events	\$ 30,000	\$ 27,601	92%	Various expenses for events.
<u>Swimming Pool</u>				
R&M-Buildings	\$ 10,000	\$ 6,818	68%	Supplies for building repairs.
Misc-Employee Meals	\$ 4,470	\$ 3,019	68%	Staff meals.
Op Supplies - Spa & Paper	\$ 1,500	\$ 632	42%	Restroom/miscellaneous supplies for Spa.
Subscriptions and Memberships	\$ 6,500	\$ 3,784	58%	License fees; software purchases.
<u>Tennis Court</u>				
Utility - Refuse Removal	\$ 2,460	\$ 991	40%	Republic Services monthly fee & landfill disposal fees.
Misc-Employee Meals	\$ 2,245	\$ 1,802	80%	Staff meals.
Office Supplies	\$ 2,500	\$ 1,368	55%	Miscellaneous office supplies.
COS - Start Up Inventory	\$ 13,000	\$ 7,435	57%	Inventory costs.

The notes are intended to provide additional information helpful when reviewing the financial statements.

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending January 31, 2023

<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL ADOPTED BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>YTD ACTUAL AS A % OF ADOPTED BUD</u>	<u>JAN-23 ACTUAL</u>
<u>REVENUES</u>				
Interest - Investments	\$ -	\$ -	0.00%	\$ -
Special Assmnts- Tax Collector	52,924	40,655	76.82%	18,148
Special Assmnts- Discounts	(2,117)	(1,629)	76.95%	(726)
TOTAL REVENUES	50,807	39,026	76.81%	17,422
<u>EXPENDITURES</u>				
<u>Administration</u>				
Misc-Assessment Collection Cost	1,058	781	73.82%	348
Total Administration	1,058	781	73.82%	348
TOTAL EXPENDITURES	1,058	781	73.82%	348
Excess (deficiency) of revenues Over (under) expenditures	49,749	38,245	76.88%	17,074
<u>OTHER FINANCING SOURCES (USES)</u>				
Contribution to (Use of) Fund Balance	49,749	-	0.00%	-
TOTAL FINANCING SOURCES (USES)	49,749	-	0.00%	-
Net change in fund balance	\$ 49,749	\$ 38,245	76.88%	\$ 17,074
FUND BALANCE, BEGINNING (OCT 1, 2022)	193,960	193,960		
FUND BALANCE, ENDING	\$ 243,709	\$ 232,205		

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending January 31, 2023

<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL ADOPTED BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>YTD ACTUAL AS A % OF ADOPTED BUD</u>	<u>JAN-23 ACTUAL</u>
<u>REVENUES</u>				
Interest - Investments	\$ 250	\$ 7	2.80%	\$ 1
Special Assmnts- Tax Collector	1,164,552	893,474	76.72%	398,850
Special Assmnts- Discounts	(46,582)	(35,805)	76.86%	(15,954)
TOTAL REVENUES	1,118,220	857,676	76.70%	382,897
<u>EXPENDITURES</u>				
<u>Administration</u>				
Misc-Assessment Collection Cost	23,291	17,153	73.65%	7,658
Total Administration	23,291	17,153	73.65%	7,658
<u>Debt Service</u>				
Principal Debt Retirement	660,000	-	0.00%	-
Principal Prepayments	-	10,000	0.00%	-
Interest Expense	433,750	216,875	50.00%	-
Total Debt Service	1,093,750	226,875	20.74%	-
TOTAL EXPENDITURES	1,117,041	244,028	21.85%	7,658
Excess (deficiency) of revenues Over (under) expenditures	1,179	613,648	0.00%	375,239
<u>OTHER FINANCING SOURCES (USES)</u>				
Contribution to (Use of) Fund Balance	1,179	-	0.00%	-
TOTAL FINANCING SOURCES (USES)	1,179	-	0.00%	-
Net change in fund balance	\$ 1,179	\$ 613,648	0.00%	\$ 375,239
FUND BALANCE, BEGINNING (OCT 1, 2022)	555,878	555,878		
FUND BALANCE, ENDING	\$ 557,057	\$ 1,169,526		

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending January 31, 2023

<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL ADOPTED BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>YTD ACTUAL AS A % OF ADOPTED BUD</u>	<u>JAN-23 ACTUAL</u>
<u>REVENUES</u>				
Interest - Investments	\$ 600	\$ 13	2.17%	\$ 3
Special Assmnts- Tax Collector	1,019,648	783,266	76.82%	349,653
Special Assmnts- Discounts	(40,786)	(31,389)	76.96%	(13,986)
TOTAL REVENUES	979,462	751,890	76.77%	335,670
<u>EXPENDITURES</u>				
<u>Administration</u>				
Misc-Assessment Collection Cost	20,393	15,038	73.74%	6,713
Total Administration	20,393	15,038	73.74%	6,713
<u>Debt Service</u>				
Principal Debt Retirement	595,000	-	0.00%	-
Interest Expense	376,000	188,000	50.00%	-
Total Debt Service	971,000	188,000	19.36%	-
TOTAL EXPENDITURES	991,393	203,038	20.48%	6,713
Excess (deficiency) of revenues Over (under) expenditures	(11,931)	548,852	0.00%	328,957
<u>OTHER FINANCING SOURCES (USES)</u>				
Contribution to (Use of) Fund Balance	(11,931)	-	0.00%	-
TOTAL FINANCING SOURCES (USES)	(11,931)	-	0.00%	-
Net change in fund balance	\$ (11,931)	\$ 548,852	0.00%	\$ 328,957
FUND BALANCE, BEGINNING (OCT 1, 2022)	790,857	790,857		
FUND BALANCE, ENDING	\$ 778,926	\$ 1,339,709		

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending January 31, 2023

<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL ADOPTED BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>YTD ACTUAL AS A % OF ADOPTED BUD</u>	<u>JAN-23 ACTUAL</u>
<u>REVENUES</u>				
Interest - Investments	\$ 400	\$ 657	164.25%	\$ 183
Special Assmnts- Tax Collector	64,640	49,654	76.82%	22,166
Special Assmnts- Discounts	(2,586)	(1,990)	76.95%	(887)
TOTAL REVENUES	62,454	48,321	77.37%	21,462
<u>EXPENDITURES</u>				
<u>Administration</u>				
Misc-Assessment Collection Cost	1,293	953	73.70%	426
Total Administration	1,293	953	73.70%	426
<u>Debt Service</u>				
Principal Debt Retirement	15,000	-	0.00%	-
Interest Expense	44,872	22,436	50.00%	-
Total Debt Service	59,872	22,436	37.47%	-
TOTAL EXPENDITURES	61,165	23,389	38.24%	426
Excess (deficiency) of revenues Over (under) expenditures	1,289	24,932	0.00%	21,036
<u>OTHER FINANCING SOURCES (USES)</u>				
Contribution to (Use of) Fund Balance	1,289	-	0.00%	-
TOTAL FINANCING SOURCES (USES)	1,289	-	0.00%	-
Net change in fund balance	\$ 1,289	\$ 24,932	0.00%	\$ 21,036
FUND BALANCE, BEGINNING (OCT 1, 2022)	75,829	75,829		
FUND BALANCE, ENDING	\$ 77,118	\$ 100,761		

MARSHALL CREEK
Community Development District

Supporting Schedules

January 31, 2023

**Non-Ad Valorem Special Assessments - St Johns County Tax Collector
(Monthly Assessment Collection Distributions)
For the Fiscal Year Ending September 30, 2023**

					Allocation by Funds		
Date Received	Net Amount Received	Discount / (Penalties) Amount	Collection Cost	Gross Amount	General Fund	2002 Area Capital Reserves	Debt Service Funds
Assessments Levied FY 2023				\$ 5,759,307	\$ 3,457,544	\$ 52,924	\$ 2,248,840
Allocation%				100%	60%	1%	39%
11/02/22	\$ 46,756	\$ 2,440	\$ 954	\$ 50,150	\$ 30,047	\$ 463	\$ 19,640
11/17/22	232,173	9,842	4,738	246,753	147,841	2,276	96,637
11/29/22	559,785	23,800	11,424	595,009	356,496	5,487	233,026
12/12/22	753,094	31,937	15,369	800,401	479,555	7,382	313,464
12/15/22	703,758	29,922	14,362	748,042	448,185	6,899	292,959
01/20/23	1,851,335	78,713	37,782	1,967,831	1,179,013	18,148	770,669
TOTAL	\$ 4,146,901	\$ 176,655	\$ 84,631	\$ 4,408,186	\$ 2,641,136	\$ 40,655	\$ 1,726,395
% COLLECTED TO DATE				76.54%	76.39%	76.82%	76.77%

Cash and Investment Report

January 31, 2023

<u>Account Name</u>	<u>Account #</u>	<u>Bank Name</u>	<u>Yield</u>	<u>Balance</u>
GENERAL FUND				
Checking Account - Operating	2195	Truist	0.00%	\$ 105,433 (1)
Checking Account - Operating New	0249	Bank United	0.00%	\$ 1,188,192 (2)
		Subtotal Checking		<u>\$ 1,293,625</u>
BU MMA	9204	Bank United	3.00%	\$ 4,213,415 (3)
		Subtotal GF		<u>\$ 5,507,040</u>
DEBT SERVICE FUNDS				
Series 2002 Prepayment Fund	8793	US Bank	0.01%	\$ 2,700
Series 2002 Reserve Fund	6726	US Bank	0.01%	\$ 50,000
Series 2002 Revenue Fund	6730	US Bank	0.01%	\$ 741,587
Series 2015A Prepayment Fund	80004	US Bank	0.01%	\$ 4,173
Series 2015A Reserve Fund	80002	US Bank	0.01%	\$ 479,250
Series 2015A Revenue Fund	80003	US Bank	0.01%	\$ 527,332
Series 2016 Prepayment Fund	9004	US Bank	0.01%	\$ 21
Series 2016 Reserve Fund	9002	US Bank	0.01%	\$ 31,330
Series 2016 Revenue Fund	9003	US Bank	0.01%	\$ 48,557
		Subtotal DS & CF		<u>\$ 1,884,949</u>
		Total		<u><u>\$ 7,391,989</u></u>

(1) Excess deposit funds were transferred to the Bank United checking account in February.

(2) February 1st \$725,046 were transferred to US Bank for assessments collected belonging to debt service funds.

(3) District in process of opening T-Bill investments in February.

Marshall Creek CDD

Bank Reconciliation

Bank Account No. 0249 Bank United GF
 Statement No. 01-23
 Statement Date 1/31/2023

G/L Balance (LCY)	1,188,191.98	Statement Balance	1,242,232.39
G/L Balance	1,188,191.98	Outstanding Deposits	0.00
Positive Adjustments	0.00		
		Subtotal	1,242,232.39
Subtotal	1,188,191.98	Outstanding Checks	54,040.41
Negative Adjustments	0.00	Differences	0.00
Ending G/L Balance	1,188,191.98	Ending Balance	1,188,191.98
Difference	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Outstanding Checks						
10/28/2022	Payment	2962	SHERWIN-WILLIAMS CO.	805.70	0.00	805.70
11/15/2022	Payment	3060	MIA SCOTT	105.00	0.00	105.00
11/20/2022	Payment	DD214	Payment of Invoice 061516	29.77	0.00	29.77
12/8/2022	Payment	3161	KATIE HOLLIS	99.99	0.00	99.99
1/3/2023	Payment	3249	BRITTNEY R BURGESS	105.00	0.00	105.00
1/4/2023	Payment	3284	ELIANA ROQUE	35.00	0.00	35.00
1/17/2023	Payment	3306	WESCO TURF SUPPLY INC.	107.81	0.00	107.81
1/18/2023	Payment	3309	DEMETRIUS E DIXON	40.00	0.00	40.00
1/18/2023	Payment	3312	ELIANA ROQUE	245.00	0.00	245.00
1/18/2023	Payment	3318	KRISTY SIEBERT	140.00	0.00	140.00
1/18/2023	Payment	3321	LOIS NICOLE EUBANKS	35.00	0.00	35.00
1/18/2023	Payment	3325	TIFFANY CUNNINGHAM	70.00	0.00	70.00
1/23/2023	Payment	3326	AGROW PRO INC	3,300.00	0.00	3,300.00
1/23/2023	Payment	3330	BANKS, JEREMY	220.00	0.00	220.00
1/23/2023	Payment	3331	CRISPIN ZINSMEISTER	70.00	0.00	70.00
1/23/2023	Payment	3332	DEBOW'S APPLIANCE SERVICE	78.20	0.00	78.20
1/23/2023	Payment	3334	ELIANA ROQUE	105.00	0.00	105.00
1/23/2023	Payment	3335	FLORIDA JANITOR & PAPER SUPPLY	50.66	0.00	50.66
1/23/2023	Payment	3340	HIDDEN EYES LLC	10,477.42	0.00	10,477.42
1/23/2023	Payment	3343	JENNIFER DIANE ROBERTSON	35.00	0.00	35.00
1/23/2023	Payment	3344	JOSIE LYNN CARLETON	35.00	0.00	35.00
1/23/2023	Payment	3345	KRISTY SIEBERT	35.00	0.00	35.00
1/23/2023	Payment	3350	MIRANDA BULGER	122.50	0.00	122.50
1/23/2023	Payment	3355	ST. AUGUSTINE ELECTRIC MOTOR	5,500.00	0.00	5,500.00
1/23/2023	Payment	3356	SYNCHRONY BANK	312.30	0.00	312.30
1/23/2023	Payment	3357	TIFFANY CUNNINGHAM	70.00	0.00	70.00
1/23/2023	Payment	3358	TURNER ACE ST. AUGUSTINE, INC	28.98	0.00	28.98
1/26/2023	Payment	3362	FEDEX	21.00	0.00	21.00
1/31/2023	Payment	3365	ADP, INC.	1,386.22	0.00	1,386.22
1/31/2023	Payment	3366	COMCAST	911.06	0.00	911.06
1/31/2023	Payment	3367	CRISPIN ZINSMEISTER	70.00	0.00	70.00
1/31/2023	Payment	3368	FEDEX	98.39	0.00	98.39
1/31/2023	Payment	3369	FIRSTSERVICE RESIDENTIAL	7,446.10	0.00	7,446.10
1/31/2023	Payment	3370	JENNIFER DIANE ROBERTSON	35.00	0.00	35.00
1/31/2023	Payment	3371	NEIGHBORHOOD PUBLICATIONS	500.00	0.00	500.00

Marshall Creek CDD

Bank Reconciliation

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
1/31/2023	Payment	3372	UNUM LIFE INSURANCE	453.67	0.00	453.67
1/31/2023	Payment	3373	AARON JOHN HOLLAND	165.00	0.00	165.00
1/31/2023	Payment	3374	AMY SUE LONG	35.00	0.00	35.00
1/31/2023	Payment	3375	BRETT CARUSO	72.00	0.00	72.00
1/31/2023	Payment	3376	BUCHANAN SIGN & FLAG CENTER	775.00	0.00	775.00
1/31/2023	Payment	3377	COMCAST	312.21	0.00	312.21
1/31/2023	Payment	3378	CRISPIN ZINSMEISTER	70.00	0.00	70.00
1/31/2023	Payment	3379	DOWNEY'S JANITORIAL SUPPLIES	224.76	0.00	224.76
1/31/2023	Payment	3380	ELIANA ROQUE	70.00	0.00	70.00
1/31/2023	Payment	3381	EUGENIA CHARONI	70.00	0.00	70.00
1/31/2023	Payment	3382	FLORIDA JANITOR & PAPER SUPPLY	358.64	0.00	358.64
1/31/2023	Payment	3383	FLORIDA TRANSCOR, INC	621.50	0.00	621.50
1/31/2023	Payment	3384	GALINA BOLES	54.00	0.00	54.00
1/31/2023	Payment	3385	GARY PERNA	935.00	0.00	935.00
1/31/2023	Payment	3386	GAYLE R THEBERGE	105.00	0.00	105.00
1/31/2023	Payment	3387	GLENDALY ROSA	35.00	0.00	35.00
1/31/2023	Payment	3388	HEAD PENN/ RACQUET SPORTS	564.20	0.00	564.20
1/31/2023	Payment	3389	IAN MICHAEL SAFAR	220.00	0.00	220.00
1/31/2023	Payment	3390	INTEGRATED ACCESS SOLUTIONS LLC	2,167.50	0.00	2,167.50
1/31/2023	Payment	3391	JACK LEAKE	500.00	0.00	500.00
1/31/2023	Payment	3392	JANA MCDANALD	2,096.25	0.00	2,096.25
1/31/2023	Payment	3393	JERMAINE SOLOMON	50.00	0.00	50.00
1/31/2023	Payment	3394	JOSIE LYNN CARLETON	70.00	0.00	70.00
1/31/2023	Payment	3395	L. WERNINCK & SONS, INC.	134.19	0.00	134.19
1/31/2023	Payment	3396	LAURA CORREA	140.00	0.00	140.00
1/31/2023	Payment	3397	LINA HERMEZ	35.00	0.00	35.00
1/31/2023	Payment	3398	LISSETTE KUNST	70.00	0.00	70.00
1/31/2023	Payment	3399	MCMASTER-CARR SUPPLY CO.	233.80	0.00	233.80
1/31/2023	Payment	3400	MICHAEL E. GUYOT	72.00	0.00	72.00
1/31/2023	Payment	3401	MIRANDA BULGER	127.50	0.00	127.50
1/31/2023	Payment	3402	MYRON GRUNBERG	2,641.50	0.00	2,641.50
1/31/2023	Payment	3403	ODP BUSINESS SOLUTIONS, LLC	97.23	0.00	97.23
1/31/2023	Payment	3404	RAFAELLA CASTRO	35.00	0.00	35.00
1/31/2023	Payment	3405	SAFETY-KLEEN SYSTEMS, INC	188.24	0.00	188.24
1/31/2023	Payment	3406	SAMUEL BIEBER	337.50	0.00	337.50
1/31/2023	Payment	3407	SANFORD & SON AUTO PARTS INC	283.70	0.00	283.70
1/31/2023	Payment	3408	SEAN ADAMS	220.00	0.00	220.00
1/31/2023	Payment	3409	SITEONE LANDSCAPE	408.05	0.00	408.05
1/31/2023	Payment	3410	ST. JOHNS COUNTY UTILITY DEPT.	3,332.85	0.00	3,332.85
1/31/2023	Payment	3411	ST. JOHN'S SALES & SERVICE	180.09	0.00	180.09
1/31/2023	Payment	3412	SUNBELT GATED ACCESS	1,206.00	0.00	1,206.00
1/31/2023	Payment	3413	TIFFANY CUNNINGHAM	70.00	0.00	70.00
1/31/2023	Payment	3414	TURNER PEST CONTROL LLC	412.50	0.00	412.50
1/31/2023	Payment	3415	WELCH TENNIS COURTS, INC.	1,064.43	0.00	1,064.43
Total Outstanding Checks.....				54,040.41		54,040.41

Marshall Creek CDD

Bank Reconciliation

Bank Account No. 2195 TRUIST (BB&T) GF
 Statement No. 01-23
 Statement Date 1/31/2023

G/L Balance (LCY)	105,432.81	Statement Balance	105,532.80
G/L Balance	105,432.81	Outstanding Deposits	0.00
Positive Adjustments	0.00		
	<hr/>	Subtotal	105,532.80
Subtotal	105,432.81	Outstanding Checks	99.99
Negative Adjustments	0.00	Differences	0.00
	<hr/>		
Ending G/L Balance	105,432.81	Ending Balance	105,432.81
Difference	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Outstanding Checks						
1/12/2023	Payment	16205	KATIE HOLLIS	99.99	0.00	99.99
Total Outstanding Checks.....				99.99		99.99

Payroll Invoice Approval Listing

January 31, 2023

Week	Date	Amount
#2	01/13/23	\$54,592.86
#4	01/27/23	\$54,109.94
Total		\$108,702.80

Statistical Summary

Company:49Z - Marshal Creek Co Service Center:0030 SEMA Status:Under Review
 Week#:2 Pay Date:01/13/2023 P/E Date:01/08/2023
 Qtr/Year:1/2023 Run Time/Date:16:03:54 PM EST 01/09/2023

Taxes Debited	Federal Income Tax	3,914.22
	Earned Income Credit Advances	0.00
	Social Security - EE	3,149.00
	Social Security - ER	3,149.00
	Social Security Adj - EE	0.00
	Medicare - EE	736.48
	Medicare - ER	736.46
	Medicare Adj - EE	0.00
	Medicare Surtax - EE	0.00
	Medicare Surtax Adj - EE	0.00
	Federal Unemployment Tax	0.00
	FMLA-PSL Payments Credit	0.00
	FMLA-PSL ER FICA Credit	0.00
	FMLA-PSL Health Care Premium Credit	0.00
	Employee Retention Qualified Payments Credit	0.00
	Employee Retention Qualified Health Care Credit	0.00
	COBRA Premium Assistance Payments	0.00
	State Income Tax	0.00
	Non Resident State Income Tax	0.00
	State Unemployment Insurance - EE	0.00
	State Unemployment Insurance Adj - EE	0.00
	State Disability Insurance - EE	0.00
	State Disability Insurance Adj - EE	0.00
	State Unemployment/Disability Ins - ER	0.00
	State Family Leave Insurance - EE	0.00
	State Family Leave Insurance - ER	0.00
	State Family Leave Insurance Adj - EE	0.00
	State Medical Leave Insurance - EE	0.00
	State Medical Leave Insurance - ER	0.00
	State Medical Leave Insurance Adj - EE	0.00
	State Cares Fund - EE	0.00
	Transit Tax - EE	0.00
	Workers' Benefit Fund Assessment - EE	0.00
	Workers' Benefit Fund Assessment - ER	0.00
	Local Income Tax	0.00
	School District Tax	0.00
	Total Taxes Debited	11,685.16
Other Transfers	ADP Check Acct. No.9855210249Tran/ABA267090594	9,805.45
	Full Service Direct Deposit Acct. No.9855210249Tran/ABA267090594	33,102.25
	Total Amount Debited From Your Account	54,592.86
Bank Debits & Other Liability	Adjustments/Prepay/Voids	0.00
Taxes- Your Responsibility	None this payroll	
		54,592.86

Total Liability

54,592.86

54,592.86

54,592.86

view

R. Thayer
 1-12-23

Statistical Summary

Company:49Z - Marshal Creek Co Service Center:0030 SEMA Status:Under Review
 Week#:4 Pay Date:01/27/2023 P/E Date:01/22/2023
 Qtr/Year:1/2023 Run Time/Date:13:16:57 PM EST 01/23/2023

Taxes Debited	Federal Income Tax	3,678.20		
	Earned Income Credit Advances	0.00		
	Social Security - EE	3,121.21		
	Social Security - ER	3,121.19		
	Social Security Adj - EE	0.00		
	Medicare - EE	729.96		
	Medicare - ER	729.96		
	Medicare Adj - EE	0.00		
	Medicare Surtax - EE	0.00		
	Medicare Surtax Adj - EE	0.00		
	Federal Unemployment Tax	0.00		
	FMLA-PSL Payments Credit	0.00		
	FMLA-PSL ER FICA Credit	0.00		
	FMLA-PSL Health Care Premium Credit	0.00		
	Employee Retention Qualified Payments Credit	0.00		
	Employee Retention Qualified Health Care Credit	0.00		
	COBRA Premium Assistance Payments	0.00		
	State Income Tax	0.00		
	Non Resident State Income Tax	0.00		
	State Unemployment Insurance - EE	0.00		
	State Unemployment Insurance Adj - EE	0.00		
	State Disability Insurance - EE	0.00		
	State Disability Insurance Adj - EE	0.00		
	State Unemployment/Disability Ins - ER	0.00		
	State Family Leave Insurance - EE	0.00		
	State Family Leave Insurance - ER	0.00		
	State Family Leave Insurance Adj - EE	0.00		
	State Medical Leave Insurance - EE	0.00		
	State Medical Leave Insurance - ER	0.00		
	State Medical Leave Insurance Adj - EE	0.00		
	State Cares Fund - EE	0.00		
	Transit Tax - EE	0.00		
	Workers' Benefit Fund Assessment - EE	0.00		
	Workers' Benefit Fund Assessment - ER	0.00		
	Local Income Tax	0.00		
	School District Tax	0.00		
	Total Taxes Debited	11,380.52		
Other Transfers	ADP Check Acct. No.9855210249Tran/ABA267090594	10,275.36		
	Full Service Direct Deposit Acct. No.9855210249Tran/ABA267090594	32,454.08		
	Total Amount Debited From Your Account		54,109.94	
Bank Debits & Other Liability	Adjustments/Prepay/Voids	0.00		54,109.94
Taxes- Your Responsibility	None this payroll			54,109.94
				54,109.94

NEW
 Blough
 1-31-23

MARSHALL CREEK
Community Development District

Check Register

01/01/2023 - 01/31/2023

MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT

**Payment Register by Fund
For the Period from 01/01/23 to 01/31/23
(Sorted by Check / ACH No.)**

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
GENERAL FUND - 001								
001	16202	01/12/23	CRISPIN ZINSMEISTER	12262022	BODY PUMP W/E 1/1/2023 AND 12/26/2022	w/e 1/1/23- 12/26	534111-57202	\$35.00
001	16203	01/12/23	DOWNEY'S JANITORIAL SUPPLIES	41-25404	URINAL SCREEN:BOWL BRUSH & HOLDR ; TP:MF TWLS	urinal screen, bowl brush holder, toilet brush	551003-57205	\$134.81
001	16203	01/12/23	DOWNEY'S JANITORIAL SUPPLIES	41-25404	URINAL SCREEN:BOWL BRUSH & HOLDR ; TP:MF TWLS	Multifold towels, toilet paper	552012-57205	\$78.41
001	16204	01/12/23	HOME DEPOT CREDIT SERVICES	1032190	WRAP INSTALLATION, PIPE WRAP	R&M-Buildings	546012-53901	\$88.13
001	16204	01/12/23	HOME DEPOT CREDIT SERVICES	2032081	GLASS FROST	R&M-Buildings	546012-53901	\$27.92
001	16205	01/12/23	KATIE HOLLIS	01032023	MICROSOFT SUBSCRIPTION RENEWAL	Misc-Connection Computer	549016-53910	\$99.99
001	16206	01/12/23	LISSETTE KUNST	121222	GENTLE YOGA W/E 12/18, 12/11, 12/12/2022	w/e 12/18/22, 12/11, 12/12	512011-53910	\$70.00
001	16207	01/12/23	MIRANDA BULGER	120722	HITT/ SPIN W/E 12/11, 12/5, 12/7/2022	w/e 12/11/22- 12/5, 12/7, 12/7	512011-53910	\$122.50
001	16207	01/12/23	MIRANDA BULGER	113022	HITT/SPIN W/E 12/4, 11/28, 11/30/2022	w/e 12/4/22- 11/28, 11/30, 11/30	512011-53910	\$122.50
001	16207	01/12/23	MIRANDA BULGER	122222	HITT/SPIN W/E 12/25, 12/19, 12/21/2022	w/e 12/25/22- 12/19, 12/21, 12/21	512011-53910	\$122.50
001	16207	01/12/23	MIRANDA BULGER	121422	HITT/SPIN W/E 12/18, 12/12, 12/14/2022	w/e 12/18/22- 12/12, 12/14, 12/14	512011-53910	\$122.50
001	16208	01/12/23	TOM SALMON	01032023	REIMBURSEMENT FOR 12/30/2022	pizza party for juniors	549052-57206	\$59.61
001	16209	01/12/23	UNITED SITE SERVICES	INV-01322777	HANDI CAP RENTAL 12/6-1/2/2023	01/03/23-01/30/23	546009-53901	\$228.59
001	3244	01/03/23	AARON JOHN HOLLAND	AH12222022	OFF DUTY ROVING PATROL W/E 12/17/2022	w/e 12/17/22	534099-52901	\$110.00
001	3245	01/03/23	AFLAC	074881	COVERAGE PERIOD 12/1-12/31/2022	12/01/2022 - 12/31/2022	512010-57205	\$77.40
001	3245	01/03/23	AFLAC	074881	COVERAGE PERIOD 12/1-12/31/2022	12/01/2022 - 12/31/2022	512010-57206	\$56.16
001	3245	01/03/23	AFLAC	074881	COVERAGE PERIOD 12/1-12/31/2022	12/01/2022 - 12/31/2022	512010-53902	\$101.34
001	3246	01/03/23	BABOLAT VS NORTH AMERICA INC	2826834	RACQUETS FOR SALE	COS - Start Up Inventory	552143-57206	\$122.23
001	3247	01/03/23	BEAUTIFUL & SPOTLESS LAWN SERVICES, INC	232	PLANTED FLOWERS AND LAID SOD BY POOL	Impr - Landscape	563023-53902	\$475.00
001	3248	01/03/23	BELYNDA THARPE	12162022	REIMB FOR STAFF LUNCH 12/16/2022	Staff lunch	551002-53910	\$124.56
001	3248	01/03/23	BELYNDA THARPE	12162022	REIMB FOR STAFF LUNCH 12/16/2022	Staff lunch	549015-57205	\$17.00
001	3248	01/03/23	BELYNDA THARPE	12162022	REIMB FOR STAFF LUNCH 12/16/2022	Staff lunch	549015-57206	\$17.00
001	3248	01/03/23	BELYNDA THARPE	12162022	REIMB FOR STAFF LUNCH 12/16/2022	Staff lunch	549015-53902	\$118.32
001	3249	01/03/23	BRITTNEY R BURGESS	12032022	KIDS FITNESS W/E 12/4/22, 12/3/2022	w/e 12/4/22, 12/3	512011-53910	\$35.00
001	3249	01/03/23	BRITTNEY R BURGESS	12182022	KIDS FITNESS W/E 12/18, 12/14/2022	w/e 12/18/22, 12/14	512011-53910	\$35.00
001	3249	01/03/23	BRITTNEY R BURGESS	12112022	KIDS FITNESS W/E 12/11, 12/7/2022	w/e 12/11/22, 12/7	512011-53910	\$35.00
001	3251	01/03/23	CRISPIN ZINSMEISTER	12042022	BODY PUMP CLASSS W/E 12/14/2022	w/e 12/14/2022	534111-57202	\$35.00
001	3251	01/03/23	CRISPIN ZINSMEISTER	11272022	BODY PUMP CLASS W/E 11/27/2022	w/e 11/27/22	534111-57202	\$35.00
001	3252	01/03/23	CRN JAX LLC	0000467	FIXED BACK UP SOFTWARE	Misc-Connection Computer	549016-53910	\$100.00
001	3252	01/03/23	CRN JAX LLC	0000474	INSTALLED NEW SANDISK AT TENNIS FRONT DESK	ProfServ-Info Technology	531020-57206	\$214.49
001	3253	01/03/23	DANIELLE EVA LEOMBRUNO	12162022	MUSIC AUG, SEPT & OCT EVENTS	Music - Aug, Sept & Oct events	549052-57202	\$2,030.00
001	3254	01/03/23	DEVIN M DELAY	DD12222022	OFF DUTY ROVING PATROL W/E 12/17/2022	W/E 12/17/22	534099-52901	\$165.00
001	3255	01/03/23	DOWLING DOUGLAS CO. INC.	083404	BADGEPASS KEYPAD READER	Cap Outlay-Machinery and Equip	564001-57206	\$675.00
001	3256	01/03/23	DOWNEY'S JANITORIAL SUPPLIES	41-25154	MULTIFOLD TOWELS, TOILET PAPER	Op Supplies - Spa & Paper	552012-57205	\$153.17
001	3256	01/03/23	DOWNEY'S JANITORIAL SUPPLIES	41-25154	MULTIFOLD TOWELS, TOILET PAPER	Cleaning Supplies	551003-57205	\$34.09
001	3256	01/03/23	DOWNEY'S JANITORIAL SUPPLIES	41-25446	PAPER TOWELS, CUPS, URINAL SCREENS	Paper towels, cups urinal screens	546001-57206	\$354.40
001	3257	01/03/23	EVANS, THOMAS	TE12222022	OFF DUTY ROVING PATROL 12/12 AND 12/17/2022	w/e 12/17/22	534099-52901	\$385.00
001	3258	01/03/23	FEDEX	7-975-12142	SERVICE FOR 12/1/2022	Postage and Freight	541006-51301	\$19.32
001	3258	01/03/23	FEDEX	7-982-09084	SERVICE FOR 12/8-12/14/2022	postage	541006-51301	\$139.81
001	3259	01/03/23	FLORIDA JANITOR & PAPER SUPPLY	356509	DOGI-POT LITTER BAGS	Op Supplies - General	552001-53902	\$509.96
001	3260	01/03/23	GALINA BOLES	12232022	TENNIS LESSONS/CLINICS W/E 12/25/2022	w/e 12/25/2022	512040-57206	\$80.25
001	3261	01/03/23	GARY PERNA	GP12222022	OFF DUTY ROVING PATROL 12/15/2022	w/e 12/17/22	534099-52901	\$220.00
001	3261	01/03/23	GARY PERNA	GP1222292022	OFF DUTY ROVING PATROL 12/18, 12/20, 12/21/2022	w/e 12/24/22	534099-52901	\$495.00
001	3262	01/03/23	HEAD PENN/ RACQUET SPORTS	5193493919	RACQUETS FOR SALE	COS - Start Up Inventory	552143-57206	\$547.35
001	3263	01/03/23	HOME DEPOT CREDIT SERVICES	8385547	OUTDOOR LIGHT FIXTURE	R&M-Electrical	546020-53901	\$314.10
001	3263	01/03/23	HOME DEPOT CREDIT SERVICES	0623947	CAULK TOOL, REMOVAL TOOL, BUCKET	R&M-Buildings	546012-57205	\$41.77
001	3264	01/03/23	JANA MCDANALD	12222022	TENNIS LESSONS/CLINICS W/E 12/25/2022	w/e 12/25/2022	512040-57206	\$762.75
001	3265	01/03/23	LAURA CORREA	123122	ZUMBA W/E 12/4, 12/1, 12/3/2022	w/e 12/04/22- 12/01, 12/03	512011-53910	\$70.00
001	3266	01/03/23	MYRON GRUNBERG	12222022	TENNIS LESSONS/CLINICS W/E 12/25/2022	w/e 12/25/2022	512040-57206	\$788.25
001	3267	01/03/23	ODP BUSINESS SOLUTIONS, LLC	279273955001	INK AND THERMAL ROLL	Office Supplies	551002-57206	\$137.79
001	3268	01/03/23	POOLSURE	131295611683	1/2023 WATER MANAGEMENT	Jan 2023	155000	\$1,949.56
001	3269	01/03/23	PUBLIX SUPER MARKETS, INC.	0384002600	ICE RENTAL MACHINE DOWN	ice- rental machine down	544003-57206	\$35.92
001	3269	01/03/23	PUBLIX SUPER MARKETS, INC.	0382261321	ICE- RENTAL MACHINE DOWN	Rental/Lease - Vehicle/Equip	544003-57206	\$35.92
001	3269	01/03/23	PUBLIX SUPER MARKETS, INC.	0369131686	COOKIES FOR TREE LIGHTING	Special Events	549052-57202	\$217.22
001	3269	01/03/23	PUBLIX SUPER MARKETS, INC.	0390627237	DRINKS FOR JUNIORS PLAY DAY	Special Events	549052-57206	\$5.98
001	3269	01/03/23	PUBLIX SUPER MARKETS, INC.	0389182888	ICE -RENTAL MACHINE DOWN	ice- rental machine down	544003-57206	\$35.92
001	3269	01/03/23	PUBLIX SUPER MARKETS, INC.	CM0246807777	PAID W/VISA CARD IN ERROR, NOT WITH PUBLIX CARD	PAID W/ VISA CARD IN ERROR, NOT WITH PUBLIX CARD	551002-57205	(\$37.96)
001	3270	01/03/23	QUADIANT FINANCE USA, INC	12042022-4881	POSTAGE	Postage and Freight	541006-53910	\$100.00
001	3271	01/03/23	REPUBLIC SERVICES OF FL, L.P	0687-001284491	SERVICE FOR 1/1/2023-1/31/2023	01/01/23-01/31/23	543020-57206	\$278.37
001	3271	01/03/23	REPUBLIC SERVICES OF FL, L.P	0687-001284491	SERVICE FOR 1/1/2023-1/31/2023	01/01/23-01/31/23	543020-57205	\$278.37
001	3271	01/03/23	REPUBLIC SERVICES OF FL, L.P	0687-001281660	SERVICE FOR 1/1-1/31/2023	01/01/23-01/31/23	543020-53902	\$266.07
001	3272	01/03/23	SAFETY-KLEEN SYSTEMS, INC	90220997	PARTS WASHER	Op Supplies - Fuel, Oil	552030-53902	\$191.26

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001	3272	01/03/23	SAFETY-KLEEN SYSTEMS, INC	CM015742532	PARTS WASHER	Op Supplies - Fuel, Oil	552030-53902	(\$135.04)
001	3273	01/03/23	SITEONE LANDSCAPE	125840288-001	SURE FLO FOOT VALVE	R&M-Pump Station	546075-53902	\$329.94
001	3273	01/03/23	SITEONE LANDSCAPE	125762450-001	DEER SCRAM	R&M-Grounds	546037-53902	\$265.92
001	3274	01/03/23	ST. JOHNS COUNTY UTILITY DEPT.	12192022-121119	ACCT# 514214-121119 11/19-12/19/2022	12/19/2022	543021-57206	\$134.89
001	3274	01/03/23	ST. JOHNS COUNTY UTILITY DEPT.	12192022-114653	ACCT# 514211-114653 11/19-12/19/2022	12/19/2022	543021-53903	\$1,285.03
001	3274	01/03/23	ST. JOHNS COUNTY UTILITY DEPT.	12192022-114659	ACCT# 514215-114659 11/19-12/19/2022	12/19/2022	543001-57205	\$751.27
001	3274	01/03/23	ST. JOHNS COUNTY UTILITY DEPT.	12192022-104785	ACCT# 514213-104785 11/19-12/19/2022	12/19/2022	543001-57205	\$439.95
001	3274	01/03/23	ST. JOHNS COUNTY UTILITY DEPT.	12192022-101723	ACCT# 514213-101723 11/19-12/19/2022	12/19/2022	546034-52901	\$32.79
001	3274	01/03/23	ST. JOHNS COUNTY UTILITY DEPT.	12192022-133660	ACCT# 514213-133660 11/19-12/18/2022	12/19/2022	543021-53902	\$186.86
001	3274	01/03/23	ST. JOHNS COUNTY UTILITY DEPT.	12192022-126261	ACCT# 532033-126261 11/19-12/19/2022	12/19/2022	546034-52901	\$32.60
001	3275	01/03/23	THE COTTAGE HOME COMPANY	8040	REFUND FOR DUPLICATE PAYMENT FOR 1475 LOOP IMPACT	Reim double payment	369950	\$767.80
001	3276	01/03/23	TURNER PEST CONTROL LLC	20507096	12/21/2022 MONTHLY PEST CONTROL	12/21/22	546001-57206	\$26.00
001	3276	01/03/23	TURNER PEST CONTROL LLC	20507096	12/21/2022 MONTHLY PEST CONTROL	12/21/22	546034-52901	\$50.10
001	3276	01/03/23	TURNER PEST CONTROL LLC	20507096	12/21/2022 MONTHLY PEST CONTROL	12/21/22	534025-57202	\$116.84
001	3277	01/03/23	UNUM LIFE INSURANCE	08162022	COVERAGE PERIOD 9/1-9/30/2022	9/01/2022- 9/30/2022	512010-53902	\$169.99
001	3277	01/03/23	UNUM LIFE INSURANCE	08162022	COVERAGE PERIOD 9/1-9/30/2022	9/01/2022- 9/30/2022	512010-57205	\$102.00
001	3277	01/03/23	UNUM LIFE INSURANCE	08162022	COVERAGE PERIOD 9/1-9/30/2022	9/01/2022- 9/30/2022	512010-57206	\$77.47
001	3277	01/03/23	UNUM LIFE INSURANCE	08162022	COVERAGE PERIOD 9/1-9/30/2022	9/01/2022- 9/30/2022	512010-53901	\$18.83
001	3277	01/03/23	UNUM LIFE INSURANCE	08162022	COVERAGE PERIOD 9/1-9/30/2022	9/01/2022- 9/30/2022	512010-52901	\$23.54
001	3278	01/03/23	VILLAGE KEY & ALARM, INC.	401101	SVC CALL AND REPLACED KEYPAD	R&M-Buildings	546012-57205	\$140.00
001	3279	01/03/23	WILLIAM C GILLESPIE	12112022	SANTA TREE LIGHTING	Santa-holiday event	549052-57202	\$350.00
001	3280	01/03/23	COMCAST	161898714	ACCT# 963185024 12/15-1/14/2023	Dec. 15, 2022- Jan. 14, 2023	541003-53902	\$305.31
001	3281	01/04/23	AMY SUE LONG	121622	GENTLE YOGA W/E 12/18, 12/16/2022	w/e 12/18/22- 12/16	512011-53910	\$35.00
001	3282	01/04/23	CRISPIN ZINSMEISTER	121822	POWER PUMP AND CARDIO STEP W/E 12/18, 12/13, 12/14	w/e 12/18/22, 12/13, 12/14, 12/16	512011-53910	\$105.00
001	3282	01/04/23	CRISPIN ZINSMEISTER	12162022	BODY PUMP INSTRUCTOR W/E 12/18/22	w/e 12/18/22	534111-57202	\$35.00
001	3282	01/04/23	CRISPIN ZINSMEISTER	12202022	BODY PUMP INSTRUCTOR W/E 12/25/2022	w/e 12/25/22	534111-57202	\$35.00
001	3283	01/04/23	DIANE STOEVER	121322	W/E 12/18, 12/13/2022	w/e 12/18/22, 12/13, 12/13	512011-53910	\$80.00
001	3284	01/04/23	ELIANA ROQUE	121422	SENIOR STRENGTH W/E 12/18, 12/14/2022	w/e 12/18/22, 12/14	512011-53910	\$35.00
001	3285	01/04/23	FIRSTSERVICE RESIDENTIAL	10851622	ONSITE STAFF MEDICAL INSURANCE	ProfServ-Field Management	531016-53910	\$1,300.00
001	3286	01/04/23	INFRAMARK, LLC	87418	12/2022 MANAGEMENT SERVICES	ProfServ-Mgmt Consulting Serv	531027-51201	\$5,596.33
001	3286	01/04/23	INFRAMARK, LLC	87418	12/2022 MANAGEMENT SERVICES	ProfServ-Mgmt Consulting Serv	531027-57201	\$2,163.00
001	3286	01/04/23	INFRAMARK, LLC	87418	12/2022 MANAGEMENT SERVICES	Postage and Freight	541006-51301	\$27.36
001	3286	01/04/23	INFRAMARK, LLC	87418	12/2022 MANAGEMENT SERVICES	Printing and Binding	547001-51301	\$245.05
001	3286	01/04/23	INFRAMARK, LLC	87418	12/2022 MANAGEMENT SERVICES	Office Supplies	551002-51301	\$90.00
001	3286	01/04/23	INFRAMARK, LLC	87418	12/2022 MANAGEMENT SERVICES	ProfServ-Special Assessment	531038-51301	\$16,223.00
001	3287	01/04/23	KRISTY SIEBERT	120922	TABATA W/E 12/11, 12/9/2022	w/e 12/11/22- 12/9	512011-53910	\$35.00
001	3287	01/04/23	KRISTY SIEBERT	121622	TABATA W/E 12/18, 12/16/2022	w/e 12/18/22- 12/16	512011-53910	\$35.00
001	3288	01/04/23	LAURA CORREA	121522	ZUMBA W/E 12/18, 12/15/2022	w/e 12/18/22- 12/15	512011-53910	\$35.00
001	3289	01/04/23	LISSETTE KUNST	122522	GENTLE YOGA W/E 12/25, 12/18/22	w/e 12/25/22, 12/18	512011-53910	\$35.00
001	3289	01/04/23	LISSETTE KUNST	121522	PILATES W/E 12/18, 12/13, 12/15/2022	w/e 12/18/22, 12/13, 12/15	512011-53910	\$70.00
001	3290	01/04/23	TIFFANY CUNNINGHAM	121522	CARDIO X W/E 12/18, 12/13, 12/15/2022	w/e 12/18/22- 12/13, 12/15	512011-53910	\$70.00
001	3291	01/05/23	CANON SOLUTIONS AMERICA, INC	6002784283	COPIER 12/22-1/22/2023 MAINT	12/22/2022-12/22/2023-maint.	552001-53902	\$37.50
001	3292	01/05/23	CRISPIN ZINSMEISTER	12182022	BODY PUMP INSTRUCTOR W/E 12/18/22-12/16/22	w/e 12/18/22- 12/16	534111-57202	\$35.00
001	3293	01/05/23	DUVAL CONCRETE SERVICES, LLC	1491	FORM AND POUR 11 SECTIONS OF NEW CONCRETE SIDEWALK	R&M-Sidewalks	546084-53901	\$4,450.00
001	3294	01/05/23	EUGENIA CHARONI	12182022	SUB FOR LAURA 12/17/2022	w/e 12/18/22- 12/17	512011-53910	\$35.00
001	3295	01/05/23	FEDEX	7-990-16414	SERVICE FOR 12/15-12/21/2022	postage	541006-51301	\$56.70
001	3296	01/05/23	FIRSTSERVICE RESIDENTIAL	10844720	ONSITE STAFF FEE 11/5-11/18/22, w/CREDIT for overc	To be processed w/10844720CR	531016-53910	\$14,169.93
001	3296	01/05/23	FIRSTSERVICE RESIDENTIAL	CM10844720CR	CREDIT FOR OVERCHARGE FOR HOLLIS & BRUN PAY PD END	PROCESS WITH INVOICE 10844720	531016-53910	(\$6,258.43)
001	3297	01/05/23	FPL	12.08.2022 CHECK	SERVICE FOR 11/8-12/8/2022	Nov 4, 2022- Dec 8, 2022	543001-57205	\$2,089.37
001	3298	01/05/23	GARY PERNA	GP12312022	OFF DUTY ROVING PATROL W/E 12/31/2022	w/e 12/31/22	534099-52901	\$440.00
001	3299	01/05/23	GRAINGER	9534767778	ICE KIT RESERVOIR	R&M-Pools	546074-57205	\$72.65
001	3300	01/05/23	LAKE AND POND REMEDIATION, INC	1247	1/2023 AQUATIC WEED CONTROL SERVICES	January 2023	546042-53903	\$4,000.00
001	3301	01/05/23	ROBERT MALONEY	RM012312022	OFF DUTY ROVING PATROL W/E 12/31/2022	w/e 12/31/22	534099-52901	\$220.00
001	3302	01/17/23	CRISPIN ZINSMEISTER	121622	12/16/22 BODY PUMP	w/e 12/18/22- 12/16	534111-57202	\$35.00
001	3303	01/17/23	FLEETWASH, INC	7043316	SOFT ASH AMENITIES ROOF,TOWER, PICNIC & POOL MAINT	Pressure wash amenities center	546012-57205	\$4,083.08
001	3304	01/17/23	MEDICAL EXPRESS CORPORATION	202013574	DRUG SCREENS J.WHITMORE and J.JENKINS	J. Whitmore, J. Jenkins	512010-53902	\$54.00
001	3305	01/17/23	MSC 7511	INV6108143	SERVICE FOR 12/3-01/2/2023	11/03/2022 - 12/02/2022	551002-53902	\$59.97
001	3305	01/17/23	MSC 7511	INV6108143	SERVICE FOR 12/3-01/2/2023	11/03/2022 - 12/02/2022	547001-53901	\$179.97
001	3305	01/17/23	MSC 7511	INV6108143	SERVICE FOR 12/3-01/2/2023	11/03/2022 - 12/02/2022	551002-57205	\$59.99
001	3305	01/17/23	MSC 7511	INV6108143	SERVICE FOR 12/3-01/2/2023	11/03/2022 - 12/02/2022	551002-57206	\$59.99
001	3306	01/17/23	WESCO TURF SUPPLY INC.	41114838	ACCEL SPEED CABLE; ASM GOLF/UTIL	Cabel, accel and hub	546022-53902	\$107.81
001	3307	01/18/23	AMY SUE LONG	123022	YOGA W/E 1/1/23, 12/28, 12/30/22	w/e 1/1/23- 12/28, 12/30	512011-53910	\$70.00
001	3307	01/18/23	AMY SUE LONG	122322	YOGA W/E 12/25, 12/21, 12/23/2022	w/e 12/25/22- 12/21, 12/23	512011-53910	\$70.00
001	3308	01/18/23	CRISPIN ZINSMEISTER	010123	W/E 1/1/23, 12/20, 12/21, 12/23, 12/27, 12/28/22	w/e 1/1/23- 12/20, 12/21, 12/23, 12/27, 12/28	512011-53910	\$175.00

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001	3309	01/18/23	DEMETRIUS E DIXON	122422	KIDS FITNESS W/E 12/25, 12/24/2022	w/e 12/25/22- 12/24	512011-53910	\$40.00
001	3310	01/18/23	DENNIS W. HOLLINGSWORTH,	121422	POSTAGE FOR MAILING OF 2022 REAL ESTATE	postage	541006-51301	\$487.09
001	3311	01/18/23	DIANE STOEVER	122822	W/E 1/1/23, 12/26, 12/28/2022	w/e 1/1/23- 12/26, 12/26, 12/28	512011-53910	\$120.00
001	3311	01/18/23	DIANE STOEVER	122122	W/E 12/25, 12/19, 12/21/2022	w/e 12/25/22- 12/19, 12/19, 12/21	512011-53910	\$120.00
001	3312	01/18/23	ELIANA ROQUE	122922	W/E 1/1/23, 12/27, 12/28/22	w/e 1/1/23- 12/27, 12/27, 12/28	512011-53910	\$105.00
001	3312	01/18/23	ELIANA ROQUE	122022	W/E 12/25, 12/18, 12/19, 12/20/2022	w/e 12/25/22- 12/18, 12/19, 12/19, 12/20	512011-53910	\$140.00
001	3313	01/18/23	EUGENIA CHARONI	122422	ZUMBA W/E 12/25, 12/22, 12/24/22	w/e 12/25/2022- 12/22, 12/24	512011-53910	\$70.00
001	3314	01/18/23	FEDEX	7-996-22609	SERVICE FOR 12/27-12/28/2023	postage	541006-51301	\$38.22
001	3315	01/18/23	FIRSTSERVICE RESIDENTIAL	10855179	BASE MANAGEMENT FEE 01/2023	ProfServ-Field Management	531016-53910	\$5,000.00
001	3316	01/18/23	GLEND A MALEWICKI	100223	PILATES W/E 1/8/23, 12/12, 12/26, 12/27, 1/2/2023	w/e 1/8/2023- 12/12, 12/26, 12/27, 1/2	512011-53910	\$140.00
001	3317	01/18/23	GLEND A HOWELL	22110422	BALLOON ARTIST FALL FESTIVAL	Balloon Artist- fall festival	549052-57202	\$700.00
001	3318	01/18/23	KRISTY SIEBERT	122722	TABATA W/E 1/1/23, 12/27/2022	w/e 1/1/23- 12/27	512011-53910	\$35.00
001	3318	01/18/23	KRISTY SIEBERT	122922	CARDIO X W/E 1/123, 12/29/22	w/e 1/1/23- 12/29	512011-53910	\$35.00
001	3318	01/18/23	KRISTY SIEBERT	123022	TABATA W/E 1/1/23, 12/30/22	w/e 1/1/23- 12/30	512011-53910	\$35.00
001	3318	01/18/23	KRISTY SIEBERT	122322	TABATA W/E 12/25, 12/23/22	w/e 12/25/22- 12/23	512011-53910	\$35.00
001	3319	01/18/23	KUTAK ROCK LLP	3167493	GENERAL COUNSEL 12/2022	ProfServ-Legal Services	531023-51401	\$9,870.05
001	3320	01/18/23	LISSETTE KUNST	122922	YOGA W/E 1/1/23, 12/20, 12/29/22	w/e 1/1/23- 12/20, 12/29	512011-53910	\$70.00
001	3321	01/18/23	LOIS NICOLE EUBANKS	122822	YOGA W/E 1/1/23, 12/28/2022	w/e 1/1/23- 12/28	512011-53910	\$35.00
001	3322	01/18/23	MIRANDA BULGER	122822	HITT/ SPIN W/E 1/1/23, 12/26, 12/28/2022	w/e 1/1/23- 12/26, 12/26, 12/28, 12/28	512011-53910	\$157.50
001	3323	01/18/23	RAFAELLA CASTRO	122122	W/E 12/25, 12/21/2022	w/e 12/25/22- 12/21	512011-53910	\$35.00
001	3323	01/18/23	RAFAELLA CASTRO	121422	POWER YOGA W/E 12/18, 12/14/22	w/e 12/18/22- 12/14	512011-53910	\$35.00
001	3324	01/18/23	RON CULLUM	122922	TAI CHI CLASSES W/E 1/1, 12/1, 12/6, 12/8, 12/18,	w/e 1/1/23- 12/1, 12/6, 12/8, 12/13, 12/15, 12/20,	512011-53910	\$315.00
001	3325	01/18/23	TIFFANY CUNNINGHAM	122222	CARDIO X W/E 12/25, 12/20, 12/22/2022	w/e 12/25/22- 12/20, 12/22	512011-53910	\$70.00
001	3326	01/23/23	AGROW PRO INC	162126	1/2023 LAWN MAINT	January 2023	534025-53902	\$3,300.00
001	3327	01/23/23	AMY SUE LONG	010823	YOGA W/E 1/8/2023, 1/6/2023, 1/8/2023	w/e 1/8/23- 1/6, 1/8	512011-53910	\$70.00
001	3328	01/23/23	ANTHONY XAVIER SOLIS	AS01122023	OFF DUTY ROVING PATROL W/E 1/7/2023	w/e 01/07/2023	534099-52901	\$220.00
001	3329	01/23/23	AT&T	12312022-1010	ACCT# 323611010 1/1-1/31/2023	Jan. 1, 2023 - Jan. 31 2023	541003-57205	\$171.84
001	3330	01/23/23	BANKS, JEREMY	JB01122023	OFF DUTY ROVING PATROL W/E 1/7/2023	w/e 01/07/2023	534099-52901	\$220.00
001	3331	01/23/23	CRISPIN ZINSMEISTER	010423	BODY PUMP CLASS W/E 1/8, 1/4/2023	w/e 1/8/23- 1/4	534111-57202	\$35.00
001	3331	01/23/23	CRISPIN ZINSMEISTER	011323	BODY PUMP CLASSES W/E 1/15, 1/13/2023	w/e 1/15/23- 1/13	534111-57202	\$35.00
001	3332	01/23/23	DEBOW'S APPLIANCE SERVICE	011023	ICE MACHINE RENTAL 1/2023	Jan 2023	544003-57206	\$78.20
001	3333	01/23/23	DIANE STOEVER	010423	W/E 1/8/2023, 1/2/2023, 1/4/2023	w/e 1/8/23- 1/2, 1/2, 1/4	512011-53910	\$120.00
001	3334	01/23/23	ELIANA ROQUE	010423	W/E 1/8/2023, 1/3, 1/4/2023	w/e 1/8/23- 1/3, 1/3, 1/4	512011-53910	\$105.00
001	3335	01/23/23	FLORIDA JANITOR & PAPER SUPPLY	355701-1	URINAL MAT	Op Supplies - General	552001-53902	\$50.66
001	3336	01/23/23	GALINA BOLES	010923	TENNIS LESSONS/ CLINICS W/E 12/25/2022	w/e 12/25/2022	512040-57206	\$208.50
001	3337	01/23/23	GARY PERNA	GP01122023	OFF DUTY ROVING PATROL W/E 1/7/2023	w/e 01/07/2023	534099-52901	\$165.00
001	3338	01/23/23	GRAINGER	9557429975	TUBING	R&M-Fountain	546032-53901	\$118.26
001	3339	01/23/23	HEAD PENN/ RACQUET SPORTS	5193501993	BALLS FOR SALE AND TEACHING BALLS	balls for sale	552143-57206	\$314.88
001	3339	01/23/23	HEAD PENN/ RACQUET SPORTS	5193501993	BALLS FOR SALE AND TEACHING BALLS	teaching balls	551009-57206	\$720.24
001	3339	01/23/23	HEAD PENN/ RACQUET SPORTS	5193503832	RACQUETS FOR SALE	COS - Start Up Inventory	552143-57206	\$495.52
001	3340	01/23/23	HIDDEN EYES LLC	723390	COVERAGE PERIOD 2/1-2/28/2023	02/01/2023-02/28/2023	534037-52901	\$10,477.42
001	3341	01/23/23	HOME DEPOT CREDIT SERVICES	7706036	GARAGE CABINET	Op Supplies - General	552001-53910	\$234.26
001	3342	01/23/23	JANA MCDANALD	010923	TENNIS LESSONS/ CLINICS W/E 1/15/2023	w/e 01/15/2023	512040-57206	\$2,919.00
001	3343	01/23/23	JENNIFER DIANE ROBERTSON	010623	BODY PUMP W/E 1/8, 1/6/2023	w/e 1/8/23- 1/6	534111-57202	\$35.00
001	3344	01/23/23	JOSIE LYNN CARLETON	010323	YOGA W/E 1/8/2023, 1/3/2023	w/e 1/8/23- 1/3	512011-53910	\$35.00
001	3345	01/23/23	KRISTY SIEBERT	01062023	TABATA W/E 1/8/2023, 1/6/2023	w/e 1/8/23- 1/6	512011-53910	\$35.00
001	3346	01/23/23	LAURA CORREA	010723	ZUMBA W/E 1/8/2023, 1/7/2023	w/e 1/8/23- 1/7	512011-53910	\$35.00
001	3347	01/23/23	LEAF CAPITAL FUNDING LLC	14157861	1/2023 BADGE PASS SOFTWARE	January 2023	554001-57205	\$542.32
001	3348	01/23/23	LES MILLS UNITED STATES TRADING, INC	SIV0238889	1/2023 LICENSE FEE	January 2023	554001-57205	\$729.00
001	3349	01/23/23	LISSETTE KUNST	01052023	SENIOR YOGA/ PILATES W/E 1/8, 1/5/2023	w/e 1/8/23- 1/5	512011-53910	\$35.00
001	3350	01/23/23	MIRANDA BULGER	010423	HITT/SPIN W/E 1/8/23, 1/2, 1/4/2023	w/e 1/8/23- 1/2, 1/4, 1/4	512011-53910	\$122.50
001	3351	01/23/23	MYRON GRUNBERG	010923	TENNIS LESSONS/ CLINICS W/E 1/15/2023	w/e 01/15/2023	512040-57206	\$2,590.00
001	3352	01/23/23	ODP BUSINESS SOLUTIONS, LLC	282953837001	MOUSE PAD, 2 KEYBOARDS, FILE FOLDERS, MOUSE PAD, H	mouse pad	551002-57205	\$5.94
001	3352	01/23/23	ODP BUSINESS SOLUTIONS, LLC	282953837001	MOUSE PAD, 2 KEYBOARDS, FILE FOLDERS, MOUSE PAD, H	2 keyboards, files folders, mouse pad, hand sani	551002-53910	\$81.11
001	3352	01/23/23	ODP BUSINESS SOLUTIONS, LLC	286265330001	OFFICE CLASS	office clock	551002-57206	\$39.99
001	3352	01/23/23	ODP BUSINESS SOLUTIONS, LLC	266265502001	INK, PAPER AND THERMAL ROLL	Office Supplies	551002-57206	\$89.11
001	3353	01/23/23	PUBLIX SUPER MARKETS, INC.	0404420868	BATTERIES AND COMP BOOK	Office Supplies	551002-57205	\$38.17
001	3354	01/23/23	QUADIANT FINANCE USA, INC	00042349001103000336	POSTAGE	Postage and Freight	541006-53910	\$101.58
001	3355	01/23/23	ST. AUGUSTINE ELECTRIC MOTOR WORKS, INC	101822	HYDROMATIC MOTOR FOR LEANING TREE LIFT STATION	R&M-Roads & Alleyways	546081-53901	\$5,500.00
001	3356	01/23/23	SYNCHRONY BANK	19884	50- dusty miller, 10 DIANTHUS	50- dusty miller, 10- dianthus	563023-53902	\$312.30
001	3357	01/23/23	TIFFANY CUNNINGHAM	010523	CARDIO W/E 1/8, 1/3, 1/5/2023	w/e 1/8/23- 1/3, 1/5	512011-53910	\$70.00
001	3358	01/23/23	TURNER ACE ST. AUGUSTINE, INC	11721 /3	LED 40W 6PK, RUBBER PLUG	R&M-Fountain	546032-53901	\$28.98
001	3359	01/23/23	TURNER PEST CONTROL LLC	20608238	1/9/2023 PEST CONTROL	1/9/23	552001-53902	\$78.83
001	3360	01/23/23	UHS PREMIUM BILLING	011223	COVERAGE PERIOD 2/1-2/28/2023	Pre Paid Items	155000	\$10,062.20

MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT

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(Sorted by Check / ACH No.)**

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
001	3361	01/23/23	WILLIAMS' PLANT NURSERY	127156	10-VIBURNUM, 5- ARBORVITAE, 5-HOLLY, 72- OYSTER PL	10- viburnum, 5- arborvitae, 5- Holly, 72- Oyster	563023-53902	\$1,562.00
001	3362	01/26/23	FEDEX	8-003-08865	SERVICE FOR 1/4/2023	postage	541006-51301	\$21.00
001	3363	01/26/23	FPL	01092023 CHECK	SERVICE FOR 12/8-1/9/2023	Dec 8, 2022- Jan 9, 2023	543001-57205	\$2,523.22
001	3364	01/26/23	PREFERRED GOVERNMENTAL	COM 64636-1-12/2022	AGREEMENT #WC FL1 0064954 21-03	WC Quarterly	512010-53902	\$1,423.24
001	3364	01/26/23	PREFERRED GOVERNMENTAL	COM 64636-1-12/2022	AGREEMENT #WC FL1 0064954 21-03	WC Quarterly	512010-57205	\$2,966.85
001	3364	01/26/23	PREFERRED GOVERNMENTAL	COM 64636-1-12/2022	AGREEMENT #WC FL1 0064954 21-03	WC Quarterly	512010-57206	\$1,056.58
001	3364	01/26/23	PREFERRED GOVERNMENTAL	COM 64636-1-12/2022	AGREEMENT #WC FL1 0064954 21-03	WC Quarterly	512010-52901	\$136.85
001	3364	01/26/23	PREFERRED GOVERNMENTAL	COM 64636-1-12/2022	AGREEMENT #WC FL1 0064954 21-03	WC Quarterly	512010-53901	\$109.48
001	3365	01/31/23	ADP, INC.	623070803	P/E 12/12/2022 WORKFORCE NOW, TIME & ATTEND	p/e 12/12/22 Workforce now, Time & Attend.	512010-53902	\$192.50
001	3365	01/31/23	ADP, INC.	623070803	P/E 12/12/2022 WORKFORCE NOW, TIME & ATTEND	p/e 12/12/22 Workforce now, Time & Attend.	512010-57205	\$385.99
001	3365	01/31/23	ADP, INC.	623070803	P/E 12/12/2022 WORKFORCE NOW, TIME & ATTEND	p/e 12/12/22 Workforce now, Time & Attend.	512010-57206	\$140.93
001	3365	01/31/23	ADP, INC.	623070803	P/E 12/12/2022 WORKFORCE NOW, TIME & ATTEND	p/e 12/12/22 Workforce now, Time & Attend.	512010-52901	\$17.18
001	3365	01/31/23	ADP, INC.	623070803	P/E 12/12/2022 WORKFORCE NOW, TIME & ATTEND	p/e 12/12/22 Workforce now, Time & Attend.	512010-53901	\$13.75
001	3365	01/31/23	ADP, INC.	623070740	P/E 12/11/22 & 12/25/2022 WORKFORCE NOW TIME & ATT	p/e 12/11/22 & 12/25/22 Workforce now, Time & Att	512010-53902	\$183.50
001	3365	01/31/23	ADP, INC.	623070740	P/E 12/11/22 & 12/25/2022 WORKFORCE NOW TIME & ATT	p/e 12/11/22 & 12/25/22 Workforce now, Time & Att	512010-57205	\$313.51
001	3365	01/31/23	ADP, INC.	623070740	P/E 12/11/22 & 12/25/2022 WORKFORCE NOW TIME & ATT	p/e 12/11/22 & 12/25/22 Workforce now, Time & Att	512010-57206	\$118.23
001	3365	01/31/23	ADP, INC.	623070740	P/E 12/11/22 & 12/25/2022 WORKFORCE NOW TIME & ATT	p/e 12/11/22 & 12/25/22 Workforce now, Time & Att	512010-52901	\$11.46
001	3365	01/31/23	ADP, INC.	623070740	P/E 12/11/22 & 12/25/2022 WORKFORCE NOW TIME & ATT	p/e 12/11/22 & 12/25/22 Workforce now, Time & Att	512010-53901	\$9.17
001	3366	01/31/23	COMCAST	161910681	ACCT# 963179979 12/15-1/14/2023	Dec. 15, 2022 - Jan. 14, 2023	541003-57205	\$205.45
001	3366	01/31/23	COMCAST	161910681	ACCT# 963179979 12/15-1/14/2023	Dec. 15, 2022 - Jan. 14, 2023	541003-57206	\$252.76
001	3366	01/31/23	COMCAST	161910681	ACCT# 963179979 12/15-1/14/2023	Dec. 15, 2022 - Jan. 14, 2023	546034-52901	\$228.00
001	3366	01/31/23	COMCAST	161910681	ACCT# 963179979 12/15-1/14/2023	Dec. 15, 2022 - Jan. 14, 2023	549921-53910	\$224.85
001	3367	01/31/23	CRISPIN ZINSMEISTER	01152023	BODY PUMP CLASS W/E 1/15, 1/13/2023	w/e 1/15/23- 1/13	534111-57202	\$35.00
001	3367	01/31/23	CRISPIN ZINSMEISTER	01082023	BODY PUMP CLASS W/E 1/8, 1/4/2023	w/e 1/8/23- 1/4	534111-57202	\$35.00
001	3368	01/31/23	FEDEX	8-009-65332	SERVICE FOR 1/5/2023	postage	541006-51301	\$98.39
001	3369	01/31/23	FIRSTSERVICE RESIDENTIAL	10857781	ONSITE STAFF FEE 12/31/2022-1/13/2023	ProfServ-Field Management	531016-53910	\$7,446.10
001	3370	01/31/23	JENNIFER DIANE ROBERTSON	01082023	BODY PUMP W/E 1/8, 1/6/2023	w/e 1/8/23- 1/6	534111-57202	\$35.00
001	3371	01/31/23	NEIGHBORHOOD PUBLICATIONS	MCCDD0647	WEBSITE MAINT 1/1-1/31/2023	Website maint 1/1/23-1/31/23	547001-53910	\$250.00
001	3371	01/31/23	NEIGHBORHOOD PUBLICATIONS	MCCDD0647	WEBSITE MAINT 1/1-1/31/2023	Website maint 1/1/23-1/31/23	548001-57205	\$125.00
001	3371	01/31/23	NEIGHBORHOOD PUBLICATIONS	MCCDD0647	WEBSITE MAINT 1/1-1/31/2023	Website maint 1/1/23-1/31/23	548001-57206	\$125.00
001	3372	01/31/23	UNUM LIFE INSURANCE	01132023	COVERAGE PERIOD 1/1-1/31/2023	01/01/23- 01/31/2023	512010-53902	\$243.27
001	3372	01/31/23	UNUM LIFE INSURANCE	01132023	COVERAGE PERIOD 1/1-1/31/2023	01/01/23- 01/31/2023	512010-57205	\$87.87
001	3372	01/31/23	UNUM LIFE INSURANCE	01132023	COVERAGE PERIOD 1/1-1/31/2023	01/01/23- 01/31/2023	512010-57206	\$79.67
001	3372	01/31/23	UNUM LIFE INSURANCE	01132023	COVERAGE PERIOD 1/1-1/31/2023	01/01/23- 01/31/2023	512010-53901	\$19.06
001	3372	01/31/23	UNUM LIFE INSURANCE	01132023	COVERAGE PERIOD 1/1-1/31/2023	01/01/23- 01/31/2023	512010-52901	\$23.80
001	3373	01/31/23	AARON JOHN HOLLAND	AH01262023	OFF DUTY ROVING PATROL W/E 1/21/2023	w/e 1/21/23	534099-52901	\$165.00
001	3374	01/31/23	AMY SUE LONG	011823	YOGA W/E 1/22/23, 1/18/2023	w/e 1/22/23- 1/18	512011-53910	\$35.00
001	3375	01/31/23	BRETT CARUSO	012323	PICKLEBALL CLINIC W/E 1/23/2023	w/e 01/23/23	512040-57206	\$72.00
001	3376	01/31/23	BUCHANAN SIGN & FLAG CENTER	R-25648-01	PALENCIA FLAGS	R&M-General	546001-57206	\$775.00
001	3377	01/31/23	COMCAST	164131264	ACCT# 963185024 1/15-2/14/2023	Jan. 15, 2023- Feb. 14, 2023	541003-53902	\$312.21
001	3378	01/31/23	CRISPIN ZINSMEISTER	012423	BODY PUMP W/E 1/29/23, 1/24/2023	w/e 1/29/23- 1/24	534111-57202	\$35.00
001	3378	01/31/23	CRISPIN ZINSMEISTER	012523	BODY PUMP INSTRUCTOR W/E 1/29/2023, 1/25/2023	w/e 1/29/23- 1/25	534111-57202	\$35.00
001	3379	01/31/23	DOWNEY'S JANITORIAL SUPPLIES	41-25608	PAPER TOWELS, TOILET PAPER	R&M-General	546001-57206	\$224.76
001	3380	01/31/23	ELIANA ROQUE	011923	W/E 1/22/23, 1/17/2023, 1/18/2023	w/e 1/22/23- 1/17, 1/18	512011-53910	\$70.00
001	3381	01/31/23	EUGENIA CHARONI	123122	ZUMBA W/E 1/1/23, 12/29/2022, 12/31/2022	w/e 1/1/23- 12/29, 12/31	512011-53910	\$70.00
001	3382	01/31/23	FLORIDA JANITOR & PAPER SUPPLY	357470	GLOVES, LINERS, DOGI-POT LITTER BAGS	gloves, liners, dogi-pot litter bags	552001-53902	\$358.64
001	3383	01/31/23	FLORIDA TRANSCOR, INC	ORD0019040	PAVEMENT MARKER, HOTSPOT SQUARE	R&M-Roads & Alleyways	546081-53901	\$621.50
001	3384	01/31/23	GALINA BOLES	012323	NEW LESSONS/CLINICS W/E 1/23/2023	w/e 1/23/23	512040-57206	\$54.00
001	3385	01/31/23	GARY PERNA	GP01262023	OFF DUTY ROVING PATROL W/E 1/21/2023	w/e 01/21/2023	534099-52901	\$440.00
001	3385	01/31/23	GARY PERNA	GP01252023	OFF DUTY ROVING PATROL W/E 1/14/2023	w/e 01/14/2023	534099-52901	\$495.00
001	3386	01/31/23	GAYLE R THEBERGE	011623	W/E 1/22/23, 12/19/2022, 1/16/2023, 1/9/2023	w/e 1/22/23- 12/19, 1/9, 1/16	512011-53910	\$105.00
001	3387	01/31/23	GLENDALY ROSA	010523	ZUMBA W/E 1/8/23, 1/5/2023	w/e 01/08/23- 1/5	512011-53910	\$35.00
001	3388	01/31/23	HEAD PENN/ RACQUET SPORTS	5193506362	STRINGS AND GRIPS	COS - Start Up Inventory	552143-57206	\$564.20
001	3389	01/31/23	IAN MICHAEL SAFAR	IS01262023	OFF DUTY ROVING PATROL W/E 1/21/2023	w/e 01/21/2023	534099-52901	\$220.00
001	3390	01/31/23	INTEGRATED ACCESS SOLUTIONS LLC	0002490	NEW GATE INSTALL	Cap Outlay-Machinery and Equip	564001-57206	\$1,987.50
001	3390	01/31/23	INTEGRATED ACCESS SOLUTIONS LLC	0002491	SVC CALL TO REPAIR ARM	R&M-Gate	546034-52901	\$180.00
001	3391	01/31/23	JACK LEAKE	3774	TREE REMOVAL ACROSS FROM 209 OAK COMMON	R&M-Trees and Trimming	546099-53902	\$500.00
001	3392	01/31/23	JANA MC DONALD	012323	TENNIS LESSONS/CLINICS W/E 1/23/23	w/e 01/23/23	512040-57206	\$2,096.25
001	3393	01/31/23	JERMAINE SOLOMON	011423	KIDS FITNESS W/E 1/15/2023, 1/14/2023	w/e 01/15/23- 01/14	512011-53910	\$50.00
001	3394	01/31/23	JOSIE LYNN CARLETON	011023	YOGA W/E 1/15/23, 1/8/23, 1/10/23	w/e 1/15/23- 1/8, 1/10	512011-53910	\$70.00
001	3395	01/31/23	L. WERNINCK & SONS, INC.	2301-526169	21 BAGS REDI MIX CONCRETE	Op Supplies - General	552001-53910	\$134.19
001	3396	01/31/23	LAURA CORREA	012123	ZUMBA W/E 1/22/23, 1/21/2023	w/e 1/22/23- 1/19, 1/21	512011-53910	\$70.00
001	3396	01/31/23	LAURA CORREA	011423	ZUMBA W/E 1/15/23, 1/14/2023	w/e 1/15/23- 1/12, 1/14	512011-53910	\$70.00
001	3397	01/31/23	LINA HERMEZ	011523	YOGA W/E 1/22/23, 1/15/2023	w/e 1/22/23- 1/15	512011-53910	\$35.00

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001	3398	01/31/23	LISSETTE KUNST	011923	W/E 1/22/23, 1/17/23, 1/19/2023	w/e 1/22/23- 1/17, 1/19	512011-53910	\$70.00
001	3399	01/31/23	MCMaster-CARR SUPPLY CO.	89158775	PVC PIPING	R&M-Fountain	546032-53901	\$233.80
001	3400	01/31/23	MICHAEL E. GUYOT	012323	PICKLEBALL CLINIC W/E 1/23/2023	w/e 1/23/2023	512040-57206	\$72.00
001	3401	01/31/23	MIRANDA BULGER	011823	HITT/SPIN W/E 1/22/23, 1/16/23, 1/18/2023	w/e 1/22/23- 1/16, 1/18, 1/18	512011-53910	\$127.50
001	3402	01/31/23	MYRON GRUNBERG	012323	TENNIS LESSONS/ CLINICS W/E 1/23/2023	w/e 01/23/2023	512040-57206	\$2,641.50
001	3403	01/31/23	ODP BUSINESS SOLUTIONS, LLC	285002524001	MONITOR STAND	Office Supplies	551002-53910	\$51.98
001	3403	01/31/23	ODP BUSINESS SOLUTIONS, LLC	285015263001	COPY PAPER	Office Supplies	551002-53910	\$45.25
001	3404	01/31/23	RAFAELLA CASTRO	011123	YOGA W/E 1/15/23, 1/11/2023	w/e 1/15/23- 1/11	512011-53910	\$35.00
001	3405	01/31/23	SAFETY-KLEEN SYSTEMS, INC	90895559	PARTS WASHER SOLVENT	parts washer- solvent	552030-53902	\$188.24
001	3406	01/31/23	SAMUEL BIEBER	012423	FRONT DESK AND TARPS	Payroll-Hourly	512002-57205	\$337.50
001	3407	01/31/23	SANFORD & SON AUTO PARTS INC	779188	MOTOR OIL, FILTER, BATTERY AND CORE CHARGE	Motor Oil, filter	552030-53902	\$110.69
001	3407	01/31/23	SANFORD & SON AUTO PARTS INC	779188	MOTOR OIL, FILTER, BATTERY AND CORE CHARGE	battery and core charge	546022-53902	\$125.42
001	3407	01/31/23	SANFORD & SON AUTO PARTS INC	779521	COMPRESSOR CLUTCH	R&M-Equipment	546022-53902	\$47.59
001	3408	01/31/23	SEAN ADAMS	SA01272023	OFF DUTY ROVING PATROL W/E 1/14/2023	w/e 1/14/2023	534099-52901	\$220.00
001	3409	01/31/23	SITEONE LANDSCAPE	126338921-001	PVC SOCKETS, NYLON GLOBE, PRO SPRAY, COUPLING SOCK	R&M-Irrigation	546041-53902	\$408.05
001	3410	01/31/23	ST. JOHNS COUNTY UTILITY DEPT.	01192023-101723	ACCT# 514213-101723 12/19-1/19/2023	01/19/2023	546034-52901	\$32.70
001	3410	01/31/23	ST. JOHNS COUNTY UTILITY DEPT.	01192023-104785	ACCT# 514213-104785 12/19-1/19/2023	01/19/2023	543001-57205	\$434.84
001	3410	01/31/23	ST. JOHNS COUNTY UTILITY DEPT.	01192023-114659	ACCT# 514215-114659 12/19-1/19/2023	01/19/2023	543001-57205	\$1,186.48
001	3410	01/31/23	ST. JOHNS COUNTY UTILITY DEPT.	01192023-133660	ACCT# 514213-133660 12/18-1/19/2023	01/19/2023	543021-53902	\$194.79
001	3410	01/31/23	ST. JOHNS COUNTY UTILITY DEPT.	01192023-126261	ACCT# 532033-126261 12/19-1/19/2023	01/19/2023	546034-52901	\$32.71
001	3410	01/31/23	ST. JOHNS COUNTY UTILITY DEPT.	01192023-114653	ACCT# 514211-114653 12/19-1/19/2023	01/19/2023	543021-53903	\$1,336.33
001	3410	01/31/23	ST. JOHNS COUNTY UTILITY DEPT.	01192023-121119	ACCT# 514214-121119 12/19-1/16/2023	01/19/2023	543021-57206	\$115.00
001	3411	01/31/23	ST. JOHN'S SALES & SERVICE	91576	GEAR HEAD, SWISS FILE AND CHAIN SPROCKET	R&M-Equipment	546022-53902	\$180.09
001	3412	01/31/23	SUNBELT GATED ACCESS	72822	LABELS 19300-18499, 18100-18199	Labels 18300-18499, 18100-18199	549008-52901	\$1,206.00
001	3413	01/31/23	TIFFANY CUNNINGHAM	011723	CARDIO X W/E 1/22/23, 1/17/23, 1/19/2023	w/e 1/22/23- 1/17, 1/19	512011-53910	\$70.00
001	3414	01/31/23	TURNER PEST CONTROL LLC	20667924	TERMITE RENEWAL EXP 1/29/2024	Contracts-Misc Labor	534025-57202	\$412.50
001	3415	01/31/23	WELCH TENNIS COURTS, INC.	70165	COURT RAKE PANELS	R&M-Court Maintenance	546017-57206	\$299.44
001	3415	01/31/23	WELCH TENNIS COURTS, INC.	69977	SUNSHADE	Cap Outlay-Machinery and Equip	564001-57206	\$764.99
001	DD230	01/16/23	COMCAST -ACH	12252022-3316 ACH	ACCT# 8495743101273316 12/29-1/28/2023	Dec 29, 2022- Jan 28, 2023	541003-57205	\$196.75
001	DD230	01/16/23	COMCAST -ACH	12252022-3316 ACH	ACCT# 8495743101273316 12/29-1/28/2023	Dec 29, 2022- Jan 28, 2023	543003-57205	\$293.17
001	DD231	01/18/23	COMCAST -ACH	12272022-9406 ACH	ACCT# 8495743101259406 12/31-1/30/2023	Dec. 31, 2022 - Jan 30, 2023	543003-53902	\$197.49
001	DD234	01/23/23	COMCAST -ACH	01022023-2201 ACH	ACCT# 849573101272201 1/6-2/5/2023	Jan 06, 2023- Feb 05, 2023	546034-52901	\$213.83
001	DD235	01/22/23	COMCAST -ACH	01012023-4033 ACH	ACCT# 8495743101274033 1/5-2/4/2023	Jan 5, 2023- Feb 4, 2023	543003-57206	\$278.84
001	DD236	01/28/23	COMCAST -ACH	01072023-9430 ACH	ACCT# 8495743101259430 1/11-2/10/2023	01/11/2023-02/10/2023	546034-52901	\$205.44
001	DD237	01/17/23	FPL	1.06.2023 ACH	SERVICE FOR 12/6-1/6/2023	Dec. 6, 2022- Jan. 6, 2023	543013-53903	\$7,224.35
001	DD237	01/17/23	FPL	1.06.2023 ACH	SERVICE FOR 12/6-1/6/2023	Dec. 6, 2022- Jan. 6, 2023	546034-52901	\$54.21
001	DD238	01/20/23	FPL	1.09.2023 ACH	SERVICE FOR 12/8-1/9/2023	Dec. 8, 2022- Jan. 9, 2023	543013-53903	\$894.34
001	DD238	01/20/23	FPL	1.09.2023 ACH	SERVICE FOR 12/8-1/9/2023	Dec. 8, 2022- Jan. 9, 2023	543001-57205	\$1,273.18
001	DD238	01/20/23	FPL	1.09.2023 ACH	SERVICE FOR 12/8-1/9/2023	Dec. 8, 2022- Jan. 9, 2023	543006-57206	\$1,071.60
001	DD238	01/20/23	FPL	1.09.2023 ACH	SERVICE FOR 12/8-1/9/2023	Dec. 8, 2022- Jan. 9, 2023	546034-52901	\$82.12
001	DD238	01/20/23	FPL	1.09.2023 ACH	SERVICE FOR 12/8-1/9/2023	Dec. 8, 2022- Jan. 9, 2023	543006-53902	\$273.43
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	wall clock	551002-57205	\$39.16
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	Signup genius Dec 2022	554001-57205	\$24.99
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	Event decor- Christmas lights	549052-57202	\$138.20
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	Event decor- Arch	549052-57205	\$176.20
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	Tablecloths	551002-57205	\$30.41
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	Shower curtains	552012-57205	\$115.82
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	Shower curtains	552012-57205	\$69.02
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	games for fall festival	549052-57202	\$569.94
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	lights and cable ties for tree lighting	549052-57202	\$90.15
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	paper roll	551002-57205	\$21.29
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	Tablecloths	551002-57205	\$176.93
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	soap dispensers	552012-57205	\$215.10
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	pandora Dec 2022	554001-57205	\$26.95
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	Boxes	551002-57205	\$69.21
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	new hire	512010-57206	\$28.05
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023		543020-53902	\$203.33
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	11/21, 11/21	563023-53902	\$2,989.39
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	2,088 penny mix	543020-53902	\$243.93
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	11/22, 11/22	563023-53902	\$341.00
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	sod	543020-53902	\$181.09
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	12/7, 12/7	549015-53902	\$342.00
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	Staff Appreciation Lunch 2022	549015-57206	\$95.00
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	Staff Appreciation Lunch 2022	549015-57205	\$153.00

MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT

**Payment Register by Fund
For the Period from 01/01/23 to 01/31/23
(Sorted by Check / ACH No.)**

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	Staff Appreciation Lunch 2022	551002-53910	\$95.00
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	12/8, 12/8	543020-53902	\$227.51
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	FL bldg Code	552001-53910	(\$102.28)
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	Sewer camera	546081-53901	\$1,155.99
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	printer paper	552001-53902	\$45.99
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	mini air regulator	546022-53902	\$15.96
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	zip ties and flap disc,	552001-53910	\$62.22
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	weatherseal	546012-57205	\$26.75
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	food scale	552001-53902	\$16.99
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	Peerless Series C	546032-53901	\$306.35
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	shower head	546012-57205	\$20.19
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	Poinsettias from Costco	534050-57206	\$111.92
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	Poinsettias from Costco	563023-53902	\$251.82
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	Poinsettias from Costco	549921-53910	\$167.88
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	Poinsettias from Costco	534050-57205	\$167.88
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	street lamp light fixture	546020-53901	\$80.78
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	water filter	546012-57205	\$90.58
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	Christmas wreath bows	546012-57205	\$30.99
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	NFPA 70 NEC 2023 Electrical Book	552001-53910	\$51.23
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	FL bldg code book	552001-53910	\$102.28
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	Poinsettias	563023-53902	\$53.97
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	staff appreciation lunch supplies	549015-53902	\$77.70
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	staff appreciation lunch supplies	549015-57206	\$21.50
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	staff appreciation lunch supplies	549015-57205	\$34.40
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	staff appreciation lunch supplies	551002-53910	\$34.40
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	no loitering sign	546085-53901	\$59.03
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	6 roll tissue dispensers	546012-57205	\$155.94
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	hose clamp	546074-57205	\$12.99
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	tank sprayer	552001-53910	\$50.02
001	DD239	01/10/23	CARDMEMBER SERVICE	12142022-6647 ACH	PURCHASES FOR 11/18-12/14/2023	christmas lights	546020-53901	\$48.98
001	DD242	01/24/23	COMCAST -ACH	01032023-1433 ACH	ACCT# 8495743101291433 1/7-2/6/2023	Jan 7, 2023- Feb 6, 2023	543003-57205	\$90.40
							Fund Total	\$192,363.20

Total Checks Paid	\$192,363.20
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INVOICE

2002 West Grand Parkway North
Suite 100
Katy, TX 77449

INVOICE#

#87418

DATE

12/20/2022

CUSTOMER ID

C1395

NET TERMS

Net 30

PO#

DUE DATE

1/19/2023

BILL TO

Marshall Creek CDD
210 N University Dr, Suite 702
Coral Springs FL 33071
United States

Services provided for the Month of: December 2022

DESCRIPTION	QTY	UOM	RATE	MARKUP	AMOUNT
Management Services for the Month of: December 2022					
Administrative Fees- General Fund 001-531027-51201-5000	1	Ea	5,596.33		5,596.33
Administrative Fees- Rec Fund 001-531027-57201-5000	1	Ea	2,163.00		2,163.00
Postage 001-541006-51301-5000	1	Ea	27.36		27.36
Copies 001-547001-51301-5000	1	Ea	245.05		245.05
Agenda Books 001-551002-51301-5000	1	Ea	90.00		90.00
Assessment Roll Service	1	Ea	16,223.00		16,223.00
Subtotal					24,344.74

Subtotal	\$24,344.74
Tax	\$0.00
Total Due	\$24,344.74

Remit To : Inframark LLC, PO BOX 733778, Dallas, Texas, 75373-3778

To pay by Credit Card, please contact us at 281-578-4299, 9:00am - 5:30pm EST, Monday – Friday. A surcharge fee may apply.

To pay via ACH or Wire, please refer to our banking information below:

Account Name: INFRAMARK, LLC

ACH - Bank Routing Number: 111000614 / Account Number: 912593196

Wire - Bank Routing Number: 021000021 / SWIFT Code: CHASUS33 / Account Number: 912593196

Please include the Customer ID and the Invoice Number on your form of payment.



FirstService
RESIDENTIAL

Marshall Creek Community Development District
US-1 and Palencia Village Drive
St. Augustine, FL 32095
megan.maldonado@fsresidential.com; vinelle.miller@fsresidential.com

INVOICE

Invoice Number 10844720
 Invoice Date 11/25/2022
 Terms Due Upon Receipt
 Period Start 11/5/2022
 Period End 11/18/2022
 Customer 100-OSM3
 Account # PAY-OSM3
Total Amount Due: \$14,169.93

Position	Labor Rate	Employee	Hours	Pay Rate	Amount
Jr Manager, Property Operation	21.00%	Brun, Tiffany A	16.00 REG	\$28.85	\$558.46
Jr Manager, Property Operation	21.00%	Miller, Vinelle	80.00 REG	\$33.65	\$3,257.70
Subtotal					\$3,816.16
Manager, On-Site Property	21.00%	Hollis, Katherine Moore	80.00 REG	\$52.54	\$5,085.40
Subtotal					\$5,085.40
Manager, On-Site Office	21.00%	Tharpe, Belynda	80.00 REG	\$48.08	\$4,653.80
Subtotal					\$4,653.80
Assistant Community Manager	21.00%	Brun, Tiffany A	24.14 REG	\$21.04	\$614.57
Subtotal					\$614.57

Subtotal \$14,169.93
Tax \$0.00
Total \$14,169.93

Assistant Community Manager \$614.57
 Jr Manager, Property Operation \$3,816.16
 Manager, On-Site Office \$4,653.80
 Manager, On-Site Property \$5,085.40

INVOICE



Invoice Number 10855179
 Invoice Date 1/1/2023
 Terms Due Upon Receipt
 Service Period 1/1/2023
 Customer 100-0SM3

Invoice Type MGFEE
 Account # MGF-0SM3
Total Amount Due: \$5,000.00

Marshall Creek Community Development District
 US-1 and Palencia Village Drive
 St. Augustine, FL 32095
 vinelle.miller@fsresidential.com; lucy.acevedo@fsresidential.com;
 belynda.tharpe@fsresidential.com; tiffany.brun@fsresidential.com

Description	Total
Management Fee	\$5,000.00
Subtotal \$5,000.00	
Tax \$0.00	
Total \$5,000.00	

CHECK REQUEST FORM

Project: Marshall Creek C.D.D.

Vendor: Glenda Malewicki
1108 Stonehedge Trl. Ln.
St. Augustine, FL 32092

Check Amount: \$140.⁰⁰

Check Needed: ASAP
Cost Code: 512011-53910

Requestor: Glenda Malewicki (sub) for Lena

Description:

① Pilates	- 12/12/22	9:00 am
② Pilates	- 12/26/22	9:00 am
③ Yoga Pilates	12/27/22	5:30 pm
④ Pilates	1/2/23	9:00 am

Approved By: Glenda M. **Date:** ~~12/12/22~~ gm
1/2/23 ME 1/8/23

CHECK REQUEST FORM

Project: Marshall Creek C.D.D. please mail to

Vendor: Glenda Howell
2054 Rahanson Dr
Jacksonville, FL 32246

Check Amount: \$700.00

Check Needed: ASAP

Cost Code: 549052-57202

Requestor: EG,

Description: Fall Festival Balloon Artist

Approved By: ER **Date:** 1/5/22

Glenda's Balloon's

Invoice

Glenda's Balloon's

2054 Rahanson Dr
Jacksonville Florida 32246
Glenda Howell Enterprises
9043650758
Glendatcl@me.com

BILL TO

Palencia
erin.gunia@fsresidential.com
+1 (904) 814-4531

Invoice # 22110422
Date Nov 4, 2022
Due date Nov 10, 2022

Item	Quantity	Price	Amount
Balloon entertainment November 4, 2022 4- 8	4	\$175.00	\$700.00

Subtotal \$700.00

Total \$700.00

Amount Due
\$700.00

Envera
 8281 Blaikie Court
 Sarasota, FL 34240
 (941) 556-0731

RECEIVED
 JAN 13 2023
 BY:

Invoice Agenda Page #165	
Invoice Number 723390	Date 01/01/2023
Customer Number 300298	Due Date 02/01/2023

Page 1

Customer Name	Customer Number	P.O. Number	Invoice Number	Due Date
Marshall Creek CDD	300298		723390	02/01/2023
Quantity	Description		Rate	Amount
<i>Marshall Creek CDD, Entrance 1 (North Loop Parkway, Entrance2 (South Loop Parkway, Palencia North Entrance, Saint Augustine, FL</i>				
1.00	Service & Maintenance 02/01/2023 - 02/28/2023		764.40	764.40
1.00	Additional Residents 02/01/2023 - 02/28/2023		474.00	474.00
1.00	Service & Maintenance 02/01/2023 - 02/28/2023		31.02	31.02
1.00	Envera Kiosk System 02/01/2023 - 02/28/2023		600.00	600.00
1.00	Virtual Gate Guard Monitoring 02/01/2023 - 02/28/2023		8,358.00	8,358.00
1.00	Data Management 02/01/2023 - 02/28/2023		250.00	250.00
	Sales Tax			0.00
	Payments/Credits Applied			0.00
Invoice Balance Due:				\$10,477.42

IMPORTANT MESSAGES

Important Numbers to Know:

Billing Questions: (941) 556-0743
 Email: ar@enverasystems.com
 Service: (941) 556-0734

534037-52901

Date	Invoice #	Description	Amount	Balance Due
01/01/2023	723390	Alarm Monitoring Services	\$10,477.42	\$10,477.42

Envera
 8281 Blaikie Court
 Sarasota, FL 34240
 (941) 556-0731

Return Service Requested

Invoice	
Invoice Number 723390	Date 01/01/2023
Customer Number 300298	Due Date 02/01/2023

Net Due: \$10,477.42

Amount Enclosed: _____


 MARSHALL CREEK CDD
 C/O FIRSTSERVICE RESIDENTIAL
 625 PALENCIA CLUB DR
 SAINT AUGUSTINE, FL 32095-6830

1362

REMIT TO:

Envera
 PO Box 2086
 Hicksville, NY 11802

CHECK REQUEST FORM

Project: Marshall Creek C.D.D.
Vendor: St. Augustine Motor Work

Check Amount: \$ 5,500⁰⁰

Check Needed: ASAP
Cost Code: 546081-53901

Requestor: Tiffany Brun
Date of Request: 1-13-23

Description: Rebuild of 3hp Hydromatic motor for Leaning tree
Lift. station

Approved By: [Signature] Date: 1-13-23

Printed: 1/12/2023 3:57:15 PM
 Order: 1

Work Order #47349

Ordered: 10/18/2022
 Associate: WILLIE
 Page 1

St. Augustine Electric Motor Works, Inc.

14 Center St.
 St. Augustine, FL 32084
 904-829-8211 or 904-829-9653 (Ham's)
 staugustineelectricmotorworks.com

Bill To: Marshall Creek Community Development Dist
 Marshall Creek Community Development Dist
 625 Palencia Club Drive
 St. Augustine, FL 32095
 904-599-9000

Order Status: **NEW** PROMO CODE:

Due Date:

Ordered	Lookup	Vendor part #	Description 1	Price	Ext Price	Due	Loc
	SHOP SUPPLIE		LUBE,PAINT,TAPE UP TO 5HP	\$0.00	\$0.00	1	SHOP
	185		SEAL 185 (= 13K13)	\$0.00	\$0.00	2	J010
	CORD8/4SOOW		CORD 8/4 SOOW (.75" O.D.)	\$0.00	\$0.00	35	D06
	CORD16/4SO	822426-04-08	CORD 16/4 SO	\$0.00	\$0.00	35	D06
	WASTE/EPA		WASTE RECOVERY/EPA	\$0.00	\$0.00	2	
	ISO32		OIL TURBINE ISO32 PER GALLON	\$0.00	\$0.00	2	L01
	04906-001-3		WEAR RING HYDROMATIC S4N300M2-	\$0.00	\$0.00	1	SP1
	24407C200		STATOR HYDROMATIC S4N300M2-4	\$0.00	\$0.00	1	SP1
	6307ZZ		BEARING 6307ZZ	\$0.00	\$0.00	1	J03I
	6303ZZ		BEARING 6303ZZ	\$0.00	\$0.00	1	J03I
	R782BKT		O-RING KIT HYDROMATIC S4N300M2-	\$0.00	\$0.00	1	SP1
	15312-003-2		IMPELLER HYDROMATIC S4N300M2-4	\$0.00	\$0.00	1	SP1
	SHOP		LABOR&PARTS- REPAIR 3HP HYDROM	\$5,425.00	\$5,425.00	1	
	FR		FREIGHT	\$75.00	\$75.00	1	

Total Qty Ordered: 85 0 85

Percent Unfilled: 100

Exempt Subtotal: \$5,500.00
 0 % Tax: \$0.00
TOTAL: \$5,500.00
 Deposit Balance: \$0.00
 Balance Due: \$5,500.00

QUOTES ARE GOOD FOR 14 DAYS

B. Hays
 1-13-23

J03I
 71

J03I
 71

MARSHALL CREEK CDD
 Customer No: 06Y3801

Invoice No: 064919196104
 Invoice Date: 01/10/2023
 Bill Group: 1
 Coverage Period: 02/01/2023 - 02/28/2023
 Due Date: 02/01/2023

Summary

Description	Employee Count	Total Volume (000's)	Net Amount
06Y3631-MARSHALL CREEK CDD			
NHP HMO Acces			
Employee	7		\$3,441.62
Employee & Child(ren)	1		\$833.02
Subtotal, NHP HMO Acces	8		\$4,274.64
06Y3631-MARSHALL CREEK CDD			
Vision VOLUNTARY			
Employee	6		\$33.66
Employee & Child(ren)	1		\$12.49
Subtotal, Vision VOLUNTARY	7		\$46.15
06Y3631-MARSHALL CREEK CDD			
Dental DPPO			
Employee	5		\$114.80
Employee & Child(ren)	1		\$50.77
Subtotal, Dental DPPO	6		\$165.57
Subtotal 06Y3631-MARSHALL CREEK CDD			\$4,486.36
06Y3630-MARSHALL CREEK CDD			
Dental DPPO			
Employee	11		\$252.56
Employee & Child(ren)	1		\$50.77
Employee & Spouse	1		\$45.93
Subtotal, Dental DPPO	13		\$349.26
06Y3630-MARSHALL CREEK CDD			
NHP HMO Acces			
Employee	12		\$4,903.44
Employee & Child(ren)	1		\$692.31
Subtotal, NHP HMO Acces	13		\$5,595.75
06Y3630-MARSHALL CREEK CDD			
Vision VOLUNTARY			
Employee	8		\$44.88
Employee & Child(ren)	1		\$12.49
Employee & Spouse	1		\$10.65
Subtotal, Vision VOLUNTARY	10		\$68.02
Subtotal 06Y3630-MARSHALL CREEK CDD			\$6,013.03

Questions? We're here to help.



Toll free 1-888-842-4571



www.employereservices.com

MARSHALL CREEK CDD
Customer No: 06Y3801

Invoice No: 064919196104
Invoice Date: 01/10/2023
Bill Group: 1
Coverage Period: 02/01/2023 - 02/28/2023
Due Date: 02/01/2023

Summary

Adjustments		
Account Adjustments		\$0.00
Current Adjustments		-\$437.19
Subtotal, Adjustments		-\$437.19
<hr/>		
TOTAL	57	\$10,062.20
<hr/>		

Questions? We're here to help.



Toll free 1-888-842-4571



www.employereservices.com

Invoice No: 064919196104
Invoice Date: 01/10/2023
Bill Group: 1
Coverage Period: 02/01/2023 - 02/28/2023
Due Date: 02/01/2023

About Your Bill

Employee and dependent information contained on this invoice is based on the most current information provided by you in your capacity as Plan Administrator to UnitedHealthcare Insurance Company, Neighborhood Health Partnership, Inc.

Payment is due in full on or before 02/01/2023. If full payment is not received by the end of your grace period, your coverage may be terminated as stated in your policy requirements. For more information about grace periods, please see your plan documents (for example: Group Policy).

Your payment can take up to 10 days to post to your account. If we receive it after the Invoice Date, you'll see it in your next bill.

"Total Balance Due" and "Minimum Amount Due" includes both medical and non-medical premium expenses and any applicable non-premium expenses. Non-premium expenses are for services payable by you or your group policyholder to a third party (e.g. service fees, management fees, consulting fees, etc.).

Eligibility Changes

Please send all employee and dependent changes right away so they can be included on your next invoice.

We are not able to process eligibility changes sent with your payment. Please visit www.employereservices.com to update eligibility information.

For employers with employees living in Texas:
Employers are responsible for premiums for employees who are no longer eligible for group coverage until the end of the month we are notified. For more information about Texas, go to www.employereservices.com.

Please visit www.employereservices.com to make eligibility changes, view and pay your bill, request paperless billing, request health plan ID cards and more!

Questions about your bill?

Call 1-888-842-4571, TTY 711, 8 a.m. – 8 p.m. ET, Monday – Friday. Please have your billing customer number and bill group number available when you call.

L - 512010-53902 - \$4,243.35
S - 512010-57205 - \$2,628.40
T - 512010-57206 - \$2,406.04
O - 512010-52901 - \$435.78
F - 512010-53901 - \$348.63

Underwritten by UnitedHealthcare Insurance Company, Neighborhood Health Partnership, Inc.

Questions? We're here to help.



Toll free 1-888-842-4571



www.employereservices.com



Invoice	
Agent	PRIA - Daytona
	P. O. Box 2416 Daytona Beach FL, 32115
Acct ID	WC FL1 0064954 21-03
Date	12/26/2022
Program Year	2021-2022

Workers' Compensation

Marshall Creek Community Development District
 c/o Inframark Infrastructure Management Service
 210 N. University Drive, Suite 702
 Coral Springs, FL 33071

Payment Information	
Invoice Summary	\$ 5,693.00
Due Date	12/26/2022
Amount Enclosed	
Invoice Number	COM# 64636-1-12/2022

Thank You

Please detach and return with payment

Client: Marshall Creek Community Development District

Invoice	Invoice Date	Transaction Description	Amount
COM#64636-1-12/2022	12/26/2022	Agreement #WC FL1 0064954 21-03	5,693.00

Invoice Notes: WC - Quarterly	Payments
	0.00
	Total Due
	\$ 5,693.00

Make Check Payable to: Preferred Governmental Insurance Trust

P.O. Box 958455, Lake Mary, FL 32795-8455

Phone (321) 832-1456 Fax (321) 832-1489

accounting@publicrisk.com

Administered by Public Risk Underwriters of FL, Inc.

INVOICE

Invoice Number 10857781
 Invoice Date 1/20/2023
 Terms Due Upon Receipt
 Period Start 12/31/2022
 Period End 1/13/2023
 Customer 100-OSM3
 Account # PAY-OSM3
Total Amount Due: \$7,446.10



Marshall Creek Community Development District
 US-1 and Palencia Village Drive
 St. Augustine, FL 32095
 vinelle.miller@fsresidential.com; lucy.acevedo@fsresidential.com;
 belynda.tharpe@fsresidential.com; tiffany.brun@fsresidential.com

Position	Labor Rate	Employee	Hours	Pay Rate	Amount
Jr Manager, Property Operation	21.00%	Brun, Tiffany A	8.00 HOLIDAY	\$28.85	\$279.23
Jr Manager, Property Operation	21.00%	Brun, Tiffany A	72.00 REGULAR	\$28.85	\$2,513.07
				Subtotal	\$2,792.30
Manager, On-Site Office	21.00%	Tharpe, Belynda	8.00 HOLIDAY	\$48.08	\$465.38
Manager, On-Site Office	21.00%	Tharpe, Belynda	72.00 REGULAR	\$48.08	\$4,188.42
				Subtotal	\$4,653.80

Subtotal \$7,446.10
 Tax \$0.00
Total \$7,446.10

Jr Manager, Property Operation \$2,792.30
 Manager, On-Site Office \$4,653.80