

**MARSHALL CREEK
COMMUNITY DEVELOPMENT
DISTRICT**

**MARCH 15, 2023
AGENDA PACKAGE**

Call-in information 646-838-1601 and Conference ID: 857 497 025#



210 N. UNIVERSITY DRIVE, SUITE 702
CORAL SPRINGS, FLORIDA 33071

Marshall Creek Community Development District

Board of Supervisors

Kathy Moss, Chair
Monique Perna, Vice Chair
Howard Entman, MD, Assistant Secretary
Howard Hoffman, Assistant Secretary
Richard Luciano, Assistant Secretary

Janice Eggleton Davis, District Manager
Michael Eckert, Esq., District Counsel
Ryan Stilwell, P.E., District Engineer
Belynda Tharpe, LCAM, General Manager

Regular Meeting Agenda

Wednesday, March 15, 2023 – 4:00 p.m.

Call-in - 646-838-1601 Conference ID – 857 497 025#

1. **Roll Call**
2. **Audience Comments**
3. **Approval of the Minutes of the February 15, 2023 Meeting**
 - A. Discussion of Open Items
4. **Engineer's Report**
5. **General Manager's Operations Report**
6. **District Manager's Report**
7. **Attorney's Report**
 - A. Update on Discussions with Live/Work Association
 - B. Consideration of Offer to Purchase Excess Impact Fee Credits
8. **Supervisors' Requests**
9. **Acceptance of the February 2023 Financial Statements and Approval of the February 2023 Check Register and Invoices**
10. **Adjournment**

District Office

Inframark Community Management
12574 Flagler Center Blvd. Suite 101
Jacksonville, FL 32258
904-436-4102

Meeting Location:

Marshall Creek Amenity Center
625 Palencia Club Drive
St. Augustine FL 32095

Third Order of Business

**MINUTES OF MEETING
MARSHALL CREEK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Marshall Creek Community Development District was held on Wednesday, February 15, 2023 at 4:00 p.m. at Marshall Creek Amenity Center, 625 Palencia Club Drive, St. Augustine, Florida and via conference line at 646-838-1601.

Present and constituting a quorum were:

Kathy Moss	Chair
Monique Perna	Vice Chair
Howard Entman	Assistant Secretary
Howard Hoffman	Assistant Secretary
Richard Luciano	Assistant Secretary

Also present were:

Bob Koncar	District Manager, Inframark
Michael Eckert	District Counsel
Ryan Stilwell	District Engineer
Belynda Tharpe	General Manager
Erin Gunia	Director, Amenities & Strategic Planning
Members of the Public	

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS

Roll Call

- Ms. Moss called the meeting to order, and the Board and Staff identified themselves for the record.

SECOND ORDER OF BUSINESS

Audience Comments

- Mr. Jerry Bates addressed the Loop and provided a recommendation that benches be installed along the Loop.
- Ms. Laurelle Zamparelli addressed doggy bags being disposed of randomly around the streets and sidewalks and requested a reminder be sent regarding proper disposal.
- Mr. Clark Rudd addressed moving the meeting to 5:00 p.m. He noted he had previously asked about replacing signs at the parks that were taken down. Additionally, he

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commented that they have been without the pier for months and wants to make sure they are still thinking about opening the pier.

- Ms. Moss noted it would be addressed under the General Manager's Report.
- Mr. Rudd commented that there are now an additional two signs in front of each gate, there are now six signs telling drivers to do something at each of the gates.
 - Ms. Tharpe noted they are temporary until the permanent signs are received/installed.
- Mr. Rudd addressed Child Watch.
 - Ms. Moss noted she would speak with him about it after the meeting.
 - Mr. Rudd noted Child Watch verbiage is being struck out and it could be reopened somewhere else.
- Mr. Rudd noted he has asked that the community look at planting xeriscape areas.

THIRD ORDER OF BUSINESS

**Hearing to Consider Extension of
Suspension or Termination of Amenity
Privileges – ██████████ (continued)**

- Dr. Entman inquired if they were able to obtain the names of the others involved.
 - Mr. Eckert noted they have names but no addresses to send them a letter.
 - Ms. Tharpe noted Mr. Bleything emailed noting he did not have that information and if he were to get it, he would send it; to date, it has not been received.
- Ms. Moss inquired if the suspension was continued past the meeting on January 18th or stopped at that point.
 - Ms. Tharpe noted it was stopped at that point.

On MOTION by Ms. Moss seconded by Dr. Entman, with all in favor, the suspension be for a total of 30 days, with the additional suspension dates being from February 15, 2023 to March 3, 2023 and the family to pay full restitution of \$540 for the damages incurred by MCCDD within 30 days from today was approved.

- Dr. Entman inquired if Mr. Eckert would be sending a letter.
 - Mr. Eckert noted he would.

FOURTH ORDER OF BUSINESS

**Public Hearing on Revised Amenity
Suspension and Termination Rules
(continued)**

- Ms. Moss opened the public hearing and inquired if there were any comments.

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- Mr. Eckert summarized the Revised Amenity Suspension and Termination Rules.
- Mr. Rudd inquired if there is an opportunity for liens.
 - Mr. Eckert noted there is not since they are not an HOA, but they can file an action in court to recover damages.
- Ms. Moss inquired about a household suspension if restitution is not made.
 - Mr. Eckert noted it would come back to the Board to decide if whether under the circumstances it makes sense to suspend the entire household.
- An unidentified speaker inquired if this includes visitors also.
 - Mr. Eckert noted it does, as residents are responsible for the conduct of their visitors.
- Mr. Rudd inquired if this vote also removes the Child Watch language.
 - Mr. Eckert noted it would the way it is written right now.
 - Ms. Perna noted they could add it back in if needed.

On MOTION by Mr. Hoffman seconded by Ms. Perna, with all in favor, the public hearing was closed.

- Dr. Entman addressed the addition of a few items that talk about inappropriate behavior and treating District staff or contractors poorly. In this they are giving the ability to suspend somebody for up to 30/38 days for something the Board might not approve. He would like to change the language in #5 to say that the suspension can take place by the District Manager in concurrence with the General Manager or vice versa, so there are two people looking at the violation prior to a suspension.
 - Mr. Hoffman noted he would think the Chairperson rather than the District Manager.
 - Mr. Eckert noted he would rather the Board, since they would be voting on the suspension later, not be the one making the determination in the very beginning; he would not want a Board member doing that.
 - Discussion continued on the ability to suspend.

On MOTION by Mr. Hoffman seconded by Ms. Perna, with all in favor, to accept Dr. Entman's edit substituting Ms. Gunia for the District Manager was approved.

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- Dr. Entman inquired about the Summer Guest Pass.
 - Mr. Eckert noted it is similar to the Child Watch issue and is a change that got wrapped up into the updating of rules and policies; it is something they can discuss but he does not know anything about that program.
 - Mr. Hoffman noted he does not know if they still have the program, but years ago they did let someone who had guests or grandkids coming for some period of time during the summer have for a longer period than a one-day pass.
- Dr. Entman inquired if they could ask management to look at it since it is in two places – one states you don't need the sponsor with you and the other states you do.
 - Ms. Moss noted she thought they had changed that to you must accompany your guests.
 - Mr. Eckert suggested they proceed with staff looking at the issue and coming back with an update on if it is no longer needed or not accurate, but it is up to the Board to proceed or not.

A. Resolution 2023-5 – Adopting Revised Amenity Suspension and Termination Rules

On MOTION by Mr. Hoffman seconded by Mr. Luciano, with all in favor, Resolution 2023-5 Adopting Revised Amenity Suspension and Termination Rules was adopted contingent upon staff review of the Summer Pass language bringing it back to the Board for informational purposes.

FIFTH ORDER OF BUSINESS

Approval of Minutes of the January 11, 2023 Workshop and January 18, 2023 Regular Meeting

- Dr. Entman noted Savalley is misspelled; it should be Cervelli.

On MOTION by Dr. Entman seconded by Mr. Hoffman, with all in favor, the January 11, 2023 workshop minutes were approved as amended.

- Ms. Moss noted on Page 6 where it states “He was fishing on a vacant lot with permission, and that has become an ongoing deal, but other than that.”
 - Ms. Perna noted she thought he said he had permission.

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- Mr. Eckert noted that is what he said. Whether or not that is accurate is unknown. It could be changed to “ [REDACTED] claimed he was fishing on a vacant lot with permission.”
- Dr. Entman addressed the rules regarding public comment being placed on the website.
 - Mr. Eckert noted he was told it was placed on the website.
 - Dr. Entman noted he could not find it and requested it be placed there if not already.
- Mr. Hoffman addressed the length of the minutes and being more concise.
 - Mr. Koncar addressed the options for minutes.
- Mr. Eckert confirmed the resolution regarding the public’s opportunity to be heard is on the website. He requested the name of the document be changed from the resolution number to the title.

On MOTION by Mr. Hoffman seconded by Mr. Luciano, with all in favor, the minutes of the January 18, 2023 regular meeting were approved as amended.

A. Discussion of Open Items
None.

SIXTH ORDER OF BUSINESS

Engineer’s Report

A. Engineer’s Certificate of Completion for Series 2016

B. Resolution 2023-6 - Project Completion and Assessment Finalization

- Mr. Stilwell noted he provided the Certificate of Completion for the project. There was no construction account for the project. It was all done directly from the bonds to the developer.
- Mr. Eckert addressed the project completion noting it is a housekeeping matter.
- Dr. Entman noted there is no fiscal impact.
 - Mr. Eckert noted that is correct.

On MOTION by Mr. Hoffman seconded by Dr. Entman, with all in favor, Resolution 2023-6, a resolution of the Board of Supervisors of the Marshall Creek Community Development District accepting the Certification of the District Engineer that the Series 2016 project is complete; declaring the Series 2016 Project complete; finalizing the special assessments securing the District’s Series 2016 Bonds; providing for a supplement to the Improvement Lien Book; providing for severability, conflicts, and an effective was adopted.

SEVENTH ORDER OF BUSINESS

General Manager's Operations Report

- Ms. Moss congratulated Ms. Tharpe on receiving the Community Manager of the Year award for 2022 from FirstService Residential.
- Ms. Tharpe reviewed her report.
- Ms. Tharpe addressed non-resident membership/refund policy and staff's recommendation of a one-time payment and no refunds or credits with memberships valid for one year from date of purchase.
- Dr. Entman inquired whether making a change to the Non-Resident Membership application involves another rate hearing.
 - Mr. Eckert noted he will have to review what was originally approved. If it is a policy, it can be changed, but if it went through rulemaking procedures before to determine what the refund would be or if there should be three payment plans, they should go through the same process to change it.
 - Discussion ensued with the consensus being the Board set the amount but not the structure of payment.

On MOTION by Mr. Hoffman seconded by Ms. Moss, with all in favor, staff recommendation of a policy change to a one-time payment and no refunds or credits with memberships valid for one year from date of purchase was approved.

- Ms. Tharpe reviewed the dock/pier quotes received noting they received one today from LaConte Marine Construction to replace the existing 200' portion and the 10'x30' terminal at the end is \$182,000. The proposals range from repair to replace.
 - Discussion ensued on the proposals with Ms. Tharpe noting she would break the proposals down for the Board noting repair, replacement, with T, and without T.
 - Dr. Entman addressed having the District Engineer review the plans and permitting.
 - Mr. Stilwell noted replacing the same area is maintenance, but to add is a very complicated permitting process. He noted his recommendation would be to hire a structural engineer which Prosser is not.
 - Discussion continued with it being noted Prosser will get a proposal for a structural engineer.
- Ms. Moss addressed St. Augustine Port, Waterway and Beach District funding.

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- The consensus of the Board is to reach out to the Commission and submit the application.
- It was noted there has been no response from the insurance company regarding the denial of claim appeal.
- Ms. Tharpe provided a snack bar update noting there is some equipment staff is requesting.
- Dr. Entman inquired if Mr. Cervelli or the vendors specified the equipment.
 - Ms. Tharpe noted they did not. Mr. Cervelli's list is included, but this is staff's recommendation to start slow and low with the menu.
 - Ms. Gunia noted they selected the three pieces based on professional advice. They are universal pieces that could work within the space, common to what most any vendor would need.
 - Discussion ensued on authorizing the expenditure but not doing so until they have a vendor.

On MOTION by Mr. Hoffman seconded by Dr. Entman, with all in favor, authorizing expenditures for the snack bar up to \$12,000 after a vendor is secured was approved.

- Ms. Tharpe noted included is the menu for Salty's Snack Shack. The vendor, the Taylors are residents of Las Calinas.
- Ms. Angela Taylor addressed the Board regarding the snack bar.
- Ms. Moss addressed the MCCDD connection with SCCDD landscaping and fitness.
 - Ms. Tharpe noted Mr. Smeland's notes and concerns were included in the attachments.
 - Ms. Moss proposed giving SCCDD a 60-day notice of cancelling the contract for fitness center landscape maintenance.

Ms. Moss MOVED to provide a 60-day notice of cancellation of landscape staff for the fitness center to SCCDD and Mr. Hoffman seconded the motion.

- Ms. Perna addressed her concern with regarded to SCCDD being prepared to take the service over.

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- An unidentified speaker addressed the situation noting SCCDD is preparing a resolution for the next meeting to address the fact the MCCDD wishes to sever the maintenance of the area.

On VOICE vote, with all in favor, a 60-day notice of cancellation of landscape staff for the fitness center with SCCDD was approved.

- Dr. Entman addressed Market Street and the area by the condos between the brick and concrete noting it is awful and inquired what they are doing about it.
 - Ms. Tharpe will take a look at it.

EIGHTH ORDER OF BUSINESS

District Manager's Report

- Mr. Koncar reported they are getting close on some expenditures such as mulch and tree trimming. Tree trimming is already over budget. On page 133 it shows they are close to being over on Special Events. Additionally, they are currently 77% collected on special assessments and the Money Market Account is at 3% interest and the bulk of funds are in this account.
- Dr. Entman addressed moving funds from the Money Market Account to Treasury bills noting today they are at 4.60%.
 - Mr. Koncar noted there is a note included which states T-Bill investing in February. He will follow-up and let them know what the investment rate is.

NINTH ORDER OF BUSINESS

Attorney's Report

- Mr. Eckert reported he received a request from the District to respond to the auditors regarding any outstanding claims. He needs the Board's consent to provide an update on those claims.

On MOTION by Ms. Moss seconded by Mr. Hoffman, with all in favor, authorizing District Counsel to provide requested information to the auditor was approved.

- Mr. Eckert noted with regard to the pier and the St. Augustine Port, Waterway and Beach District, Ms. Karen Haber at his office is familiar with it. If they have any questions, reach out directly to her and she can help with the application.

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- Mr. Eckert addressed gate strikes noting it was adopted. Additionally, he has provided advice to the District on drug testing.

TENTH ORDER OF BUSINESS

Supervisors' Requests

- Mr. Luciano addressed moving the May meeting to 5:00 p.m.

On MOTION by Ms. Moss seconded by Dr. Entman, with Ms. Moss, Dr. Entman, Mr. Luciano and Ms. Perna voting aye and Mr. Hoffman voting nay, the May 17, 2023 meeting being held at 5:00 p.m. was approved.

- Ms. Moss addressed the request for benches noting she has been talking with the POA and Larry. She noted they are talking specifically about putting three or four benches around the North and South Loop.
 - Larry further addressed installing benches.
 - Ms. Moss noted this is something where the CDD would choose the benches, maintenance would install them and the POA would pay for them.
 - Mr. Luciano requested they install some of the benches someplace where it is overlooking something nice as opposed to just the road.

On MOTION by Dr. Entman seconded by Ms. Perna, with all in favor, for benches to be installed around the North and South Loop was approved.

C. Discussion of Message Board (Supervisor Moss)

- Ms. Moss addressed a request from the POA regarding putting up a message board(s) noting she sent the Board some pictures. A possible location for the message board is Palencia Village Drive.
 - Discussion ensued on message boards with the consensus being no.

A. Discussion of Submitting Request for Proposal (RFP) to Vendors to Supply Management Services to MCCDD (Supervisor Entman)

- Dr. Entman requested they publish a Request for Proposals for the onsite management services now being handled by FirstService Residential. He outlined the history of hiring FSR and addressed the 90-day cancellation clause.

Dr. Entman MOVED to solicit proposals for property management services.

- Mr. Hoffman provided his input noting to him this is not necessary.

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- Mr. Luciano noted he is torn between the current management company and an RFP.
- Discussion continued on the subject.
- Mr. Eckert inquired if they want to do a formal RFP process or informally reach out to companies that do a similar type of service.
- Dr. Entman noted he is moving that they go through an informal process.

Ms. Perna seconded the motion. On VOICE vote, with Dr. Entman, Mr. Luciano and Ms. Perna voting aye and Mr. Hoffman and Ms. Moss voting nay, to do an informal solicitation of proposals for management services was approved.

B. Discussion of Revised Bonus Policy for Contractors to Require Board Discussion, Evaluation and Discussion Before Bonuses are Given (Supervisor Entman)

- Dr. Entman addressed COVID office closures noting Ms. Hollis and Ms. Miller came in every day and the bonus provided to them. He addressed that bonuses can be approved by one person, but he does not think it is good policy to have a one-person approval and feels it should come before the Board. He would like the policy to be changed by one word – the policy currently states the Board Chairman and he would like to remove the word Chairman.

Dr. Entman MOVED to revise the Bonus Policy - removing the word Chairman.

- Discussion continued on the bonus policy noting it is something they should all agree on but not necessarily vote on.

Motion died for lack of a second.

D. Discussion of Renovation of Kitchen (Supervisor Moss)

- Previously addressed.

ELEVENTH ORDER OF BUSINESS

Acceptance of the January 2023 Financial Statements and Approval of January 2023 Check Register and Invoices

- Dr. Entman inquired as to the \$16,000 charge from Inframark.
 - Mr. Koncar noted that is for the annual assessment services.

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- Dr. Entman noted there was an item in an FSR invoice for regular time and vacation time. He inquired if Tiffani's week off is coming across as regular time.
 - Ms. Tharpe noted it is not.
- Dr. Entman addressed attorney fees being larger this month.
 - Mr. Eckert noted there was a lot more work that they were asked to do this month. He would be happy to provide a report on how the time was spent, but they do provide itemized bills by the day and time spent on a task.

On MOTION by Mr. Hoffman seconded by Dr. Entman, with all in favor, the January 2023 financial statements were accepted, and the January 2023 check register and invoices were approved.

- Mr. Luciano thanked Inframark for providing the check registers not only by the month but on a year-to-date basis that enabled him to go in and do some deeper level analysis of the check register.

TWELFTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Ms. Moss seconded by Ms. Perna, with all in favor, the meeting was adjourned.

Janice Eggleton Davis
Secretary

Kathleen Moss
Chairman

Sixth Order of Business

Marshall Creek CDD Operations Report for March 15, 2023

Notables:

1. Reimbursement check from FPL damage to lawns on South End and Sophia Terrace received 2/28/23 (\$1825)
2. Seeking reimbursement for damages to the fence surrounding the propane tank (Golf cart accident) \$335.37
3. SNACK BAR UPDATES: All repairs are completed and equipment ordered. (Erin will provide details)
4. ENVERA issues continue to escalate. Many phone calls to address lengthy wait times at the visitor gates. Meeting with Envera Reps (3/13/23) Supervisor Perna and Supervisor Cervelli (Sweetwater)
5. Crosswinds Live/Work – Market Street (Michael Eckert and Supervisor Moss)

Administration:

- SJSO Violation log for February **attached**.
- Monthly Newsletter formatting is finally coming together. Cheryl Blythe is doing a great job taking on this task.
- Drove the golf course with Jillian, Albert and Supervisor Perna to determine if CDD property had been altered by residents. Happy to report that none of the issues are CDD related.

Department Reports:

Amenity Center

Front Desk (Adelaide)

- 65 decals were given to residents this month.
- 17 new residents moved into Palencia.
- Approx. 17 residents moved out of Palencia.
- I have received numerous inquiries regarding our new pool vendor.
- Cleared out the food storage room for the new vendor.

Lifestyle:

Community:

- New Club Added: Art Education
- Workshops and Meetings regarding Snack Bar-speaking with new vendors, researching equipment supplies, updating the Snack Bar facility
- Plans for Classes and new clubs were discussed with residents
- Plans for Easter Event (Thursday, April 6th)
- Meeting with businesses on Market Street to collaborate for events
- Plans for a community luau performance by Prince Pele's Polynesian Revue (June).
- Staff Meeting for fitness and amenity center

Sweetwater:

- Last piece of Strength Equipment installed
- Two gas heaters for pool installed
- Estimates for interior painting of Fitness Center started

- Work on the Little Library
- Zen Room paint swatches and Moss wall mock-ups explored
- Glass installed for Functional Fitness
- Grand Reopening to showcase new equipment and services
- Small pieces of Fitness Equipment added
- Functional Fitness Room up and running! Trainers are using it, people want classes in it, stretching, body weight training, total workouts and interval training are happening
- Purchased a new AED for the Fitness Center

Engineering:

- Pressure washing of common areas within the community
- Grinding sidewalks
- Sidewalk replacements (21 sections removed and replaced)
- St Augustine motor works rebuilt and installed the hydromatic pump at Leaning tree lift station
- The exterior lights (4) at the Amenity center have been refurbished
- New umbrella stands have been installed on the adult pool deck
- Retention basin fence repairs (multiple)
- The yard drains behind 120-116 Leaning Tree have been jetted by Metro Rooter and silt fencing installed to prevent clogs
- Coordinated with multiple companies to get quotes for snack bar repairs
- The Patch Boys have completed the snack bar repairs
- Painted chains to match the safety coating on swings in Treehouse park
- Installed 2 new speed humps in visitor lane at both guardhouses
- Completed 35 FMX requests and 8 Planned tasks

Landscape:

- Removed 20+ tons of invasive vines and wood line debris.
- Leaf removal.
- Replaced sod on South Loop Pkwy due to vehicular damage.
- Spraying bed weeds throughout common areas.
- Serviced boardwalk #5 three days per week.
- Installed plant material off of Shannon Point, and hand watered five days per week.
- Installed new plant material and pine straw to a section of MUB-4 lake bank.
- Repaired a 3" irrigation mainline break at Monterey.
- Repaired three ¾" zone line breaks at Parkside due to sidewalk replacement.
- Replaced a 2" irrigation valve on North Loop Pkwy.
- Repaired a 2" irrigation mainline break at North River.
- Installed a temporary irrigation zone at MUB-4 lake.
- Rebuilt irrigation zone #7 on South Loop Pkwy.
- Repaired a 1" irrigation zone line under pavers at Village Green.
- Repaired a zone line break and replaced a 2" valve on North Loop Pkwy.
- Replaced an irrigation valve on North Loop Pkwy.
- Conducted irrigation inspections throughout the property.
- Made seasonal adjustments to all irrigation controllers.

Tennis:

- Replacing windscreens and nets where needed...Here's the new "Palencia Tennis Center" Windscreen (photo below)
- Sign-ups for the upcoming Charity Tennis Tournament is strong. Dates, March 31st, April 1st & 2nd
- Our "President Day" Pizza Party for the kids was successful, turnout was strong. Kids played for two hours then ate Pizza!!! We have scheduled an "Ice Cream" play Day for March
- Introducing an adult in-house league for the months of May & June. Working out the details with the Tennis Committee



SJSO Off-Duty Roving Patrol Violation Log

Date:	Improper Parking / Roadway Obstruction	Suspicious Activity or Traffic Violation	Adult Golf Cart Infraction	Juvenile Golf Cart Infraction	Suspicion of Illegal Substance	Model / Vacant Home Suspicious	Child Mischief	Adult Mischief	Warning or Citation	Day of the Week	Officer	Notes
02/02/23		3							3 verbal warnings	Thursday	Michael Chapman	3 verbal warnings given for stop sign violations.
02/03/23										Friday	Gary Perna	Food Truck Friday Over Watch
02/04/23		1							1 verbal warning	Saturday	Anthony Solis	1 verbal warning given for stop sign violation
02/05/23										Sunday	Ian Safar	No warnings were given
02/07/23		3							1 verbal warning 2 written warnings	Tuesday	Anthony Solis	1 verbal warning for speed violation, 2 written warnings for speed violation
02/08/23										Wednesday	Robert Maloney	No warnings were given
02/10/23	2								2 verbal warnings	Friday	Michael Chapman	2 verbal warnings for improper parking/blocking road
02/12/23		2		1					3 written warnings 2 citations	Sunday	Gary Perna	2 written warnings for excessive speed(36/25,35/25) written warning to 15 y/o driving LSV w/o DL and 2 citations for failure to yield to pedestrians.
02/14/23		5							5 verbal warnings	Tuesday	Shawn Emert	5 verbal warnings for stop sign violations
02/15/23		5							5 verbal warnings	Wednesday	Michael Chapman	5 verbal warnings for stop sign violations
02/17/23										Friday	Gary Perna	Food Truck Friday Over Watch
02/19/23		4		3					7 written warnings 1 verbal warning	Sunday	Gary Perna	1 written warning to 16 y/o driving LSV w/o carrying DL, 3 written warnings for excessive speed (33/25, 39/30, 41/30), 2 written warnings for stop sign violations, 1 written warning to 14 y/o driving LSV and 1 verbal warning to parent allowing juvenile to drive LSV.
02/20/23		5							5 written warnings	Monday	Gary Perna	3 written warnings for stop sign violations and 2 written warnings for excessive speed (39/30, 43/30)
02/22/23							4		4 verbal warnings	Wednesday	Brandon Hetzler	4 verbal warnings given to juveniles at the entrance of boardwalk at dusk hours
02/23/23		2							1 written warning 1 citation	Thursday	Anthony Solis	1 written warning for tag having suspended owner, but driver not the owner. 1 citation for seatbelt violation.
02/25/23							6		6 verbal warnings	Saturday	Brandon Hetzler	6 verbal warnings were given to juveniles trying to walk down to boardwalk after dark when its closed.
02/27/23		3							3 written warnings	Monday	Gary Perna	2 written warnings for excessive speed (34/25, 38/30) and 1 written warning for a stop sign violation.
February 2023 Totals	2	33	0	4	0	0	10	0				
2023 YTD total	2	79	3	5	0	0	13	0				
Month to Month Comparison												
February 2022	16	63	0	0	0	0	0	0				
02/01/23	0	46	3	1	0	0	3	0				

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Michael Chapman			ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park				
Tuesday					Oak Common Park				
Wednesday					McKenzie Park				
Thursday	2/2/23	5:00pm	8:00pm	3	Parkside Park				
Friday					Tree House Park				
Saturday					Trellis Park				
Sunday					Mission Park				
					North River				
			Total:	3	Boardwalk				
					Vale Park				
					Ensenada Park				
					* Foot Patrol Required				

One Patrol Log per shift.

ACTIVITY	
Citations:	Parking Tickets:
Warnings: 3	Field Contacts:
Arrests:	Reports:
<p>Notes: Please specify if Juvenile. Conducted 3 traffic stops for running stops signs. Gave a verbal warning to all. Routine Patrolled the neighborhood and parks.</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Gary Perna			ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park				
Tuesday					Oak Common Park				
Wednesday					McKenzie Park				
Thursday					Parkside Park				
Friday	2/3/23	430p	830p	4	Tree House Park				
Saturday					Trellis Park				
Sunday					Mission Park				
					North River				
			Total:	4	Boardwalk				
					Vale Park				
					Ensenada Park				
					* Foot Patrol Required				

One Patrol Log per shift.

ACTIVITY	
Citations:	Parking Tickets:
Warnings:	Field Contacts:
Arrests:	Reports:
<p>Notes: Please specify if Juvenile.</p> <p style="text-align: center;">Food truck Friday over watch.</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
A. SOLIS #11556	67,455	67,484	ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park				
Tuesday					Oak Common Park	1953			
Wednesday					McKenzie Park				
Thursday					Parkside Park	2046			
Friday					Tree House Park				
Saturday	02/04/2023	1900	2300	4	Trellis Park				
Sunday					Mission Park	2058			
					North River	2052			
			Total:	4	Boardwalk				
					Vale Park	1933			
					Ensenada Park	2115			
One Patrol Log per shift.					* Foot Patrol Required				

ACTIVITY	
Citations:	Parking Tickets:
Warnings: 1	Field Contacts: 1
Arrests:	Reports:
<p>Notes: Please specify if Juvenile. SJSO23CAD029000- Traffic stop for stop sign violation. Verbal warning given. SJSO23CAD029078- Suspicious vehicle at Ensenada Park, nothing of concern to park.</p> <p style="text-align: center; margin-top: 20px;">*No foot traffic observed, it rained off and on majority of this shift.</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
I.Safar #11200			ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park	3:47			
Tuesday					Oak Common Park	3:37			
Wednesday					McKenzie Park				
Thursday					Parkside Park	3:34			
Friday					Tree House Park				
Saturday					Trellis Park	3:20			
Sunday	02/05/2023	2:00pm	6:00pm	4	Mission Park	3:31			
					North River	3:22			
			Total:	4	Boardwalk				
					Vale Park	2:50			
					Ensenada Park	2:40			
* Foot Patrol Required									

One Patrol Log per shift.

ACTIVITY	
Citations:	Parking Tickets:
Warnings:	Field Contacts:
Arrests:	Reports:

Notes: Please specify if Juvenile. Conducted two regular routine patrols around the entire Palencia community and did not observe anything suspicious.

Conducted traffic enforcement on Palencia Village Drive for approximately twenty minutes and was unsuccessful in detecting any vehicles speeding.

Parked my patrol vehicle in the area of the shipyard park where baseball games were being conducted to establish a presence.

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
A. SOLIS #11556	67,695	67,484	ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park				
Tuesday	02/07/2023	1700	2100	4	Oak Common Park	1930			
Wednesday					McKenzie Park				
Thursday					Parkside Park	1937			
Friday					Tree House Park				
Saturday					Trellis Park	1955			
Sunday					Mission Park	1911			
					North River				
			Total:	4	Boardwalk				
					Vale Park	1903			
					Ensenada Park	1831			
* Foot Patrol Required									

One Patrol Log per shift.

ACTIVITY	
Citations:	Parking Tickets:
Warnings: 3	Field Contacts:
Arrests:	Reports:
<p>Notes: Please specify if Juvenile. SJSO23CAD031429- Traffic stop for speed violation, verbal warning given SJSO23CAD031443- Traffic stop for speed violation, written warning. SJSO23CAD031454- Taffic stop for speed violation, written warning.</p> <p style="text-align: center;">*Fastest car stopped today was doing 42mph in a 30mph zone*</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Detective Robert Maloney	87655		ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park	1715-1745			
Tuesday					Oak Common Park	1750-1820			
Wednesday	02/08/2023	1715	2115	4	McKenzie Park	1825-1855			
Thursday					Parkside Park	1920-1950			
Friday					Tree House Park	1955-2025			
Saturday					Trellis Park	2030-2100			
Sunday					Mission Park				
					North River				
			Total:	4	Boardwalk				
					Vale Park				
					Ensenada Park				

One Patrol Log per shift.

* Foot Patrol Required

ACTIVITY	
Citations:	Parking Tickets:
Warnings:	Field Contacts:
Arrests:	Reports:
Notes: Please specify if Juvenile.	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Michael Chapman			ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park	6:00	7:05		
Tuesday					Oak Common Park	7:45	8:45		
Wednesday					McKenzie Park	7:52	8:47		
Thursday					Parkside Park	7:15	8:59		
Friday	2/10/23	6:00 pm	10:00 pm	4	Tree House Park	7:23	9:05		
Saturday					Trellis Park	7:32	9:20		
Sunday					Mission Park	7:35	9:24		
					North River	7:57	9:36		
			Total:	4	Boardwalk	8:00	8:27		
					Vale Park	8:09	9:44		
					Ensenada Park	8:17	9:53		
* Foot Patrol Required									

One Patrol Log per shift.

ACTIVITY	
Citations:	Parking Tickets: 3 (Parking Warning)
Warnings: 2	Field Contacts: 2
Arrests:	Reports:
<p>Notes: Please specify if Juvenile. Made contact with the residents of 673 Treehouse Ct. They were having a party and several cars were parked in the street blocking the roadway.</p> <p>Stopped out with car with hazzard lights on in the middle of the road. It was a Door Dash driver. I warned him not to stop in the middle of the road.</p> <p>Responded to a 911 hangup call on Marshall Creek Dr.</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Gary Perna			ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park				
Tuesday					Oak Common Park				
Wednesday					McKenzie Park				
Thursday					Parkside Park				
Friday					Tree House Park				
Saturday					Trellis Park				
Sunday	2/12/23	3pm	7pm	4	Mission Park				
					North River				
			Total:	4	Boardwalk				
					Vale Park				
					Ensenada Park				
					* Foot Patrol Required				

One Patrol Log per shift.

ACTIVITY	
Citations: 2	Parking Tickets:
Warnings: 3	Field Contacts:
Arrests:	Reports:
<p>Notes: Please specify if Juvenile.</p> <p style="margin-left: 40px;">Traffic Enforcement: Las Calinas and Ensenada at roundabout. 1 written warning for excessive speed, 36 in 25. Las Calinas and Glorieta. 1 written warning for excessive speed, 35 in 25. Ensenada and Rincon. 1 written warning to 15 year old driving LSV without drivers license. 2 citations for failure to yield to pedestrians in designated crosswalk.</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Shawn Emert			ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park				
Tuesday	2/14/2023	0600	1000	4	Oak Common Park				
Wednesday					McKenzie Park				
Thursday					Parkside Park				
Friday					Tree House Park				
Saturday					Trellis Park				
Sunday					Mission Park				
					North River				
			Total:	4	Boardwalk				
					Vale Park				
					Ensenada Park				
* Foot Patrol Required									

One Patrol Log per shift.

ACTIVITY	
Citations:	Parking Tickets:
Warnings: 5	Field Contacts: 2
Arrests:	Reports:
<p>Notes: Please specify if Juvenile. A routine patrol of all the common areas of the community. Patrolled all the businesses along Market Street; nothing suspicious was located. There was a lot of people out in the neighborhood and club house.</p> <p>Patrolled the boardwalk during my patrol. A few cars were parked early morning.</p> <p>Stopped out with two lawn companies and warned them about illegal parking.</p> <p>I stopped a total of five vehicles and warned them about stop sign violations.</p> <p>I showed presence in the school zone. No violations in school zone.</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Michael Chapman			ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park				
Tuesday					Oak Common Park				
Wednesday					McKenzie Park				
Thursday	2/15/23	4:00pm	8:00pm	4	Parkside Park				
Friday					Tree House Park				
Saturday					Trellis Park				
Sunday					Mission Park				
					North River				
			Total:	4	Boardwalk				
					Vale Park				
					Ensenada Park				
					* Foot Patrol Required				

One Patrol Log per shift.

ACTIVITY	
Citations:	Parking Tickets:
Warnings: 4	Field Contacts:
Arrests:	Reports: 23 CAD 038980
<p>Notes: Please specify if Juvenile. Conducted stop sign enforcement on S. Loop/ North River and N. Loop/ Calle Norte. Issued 5 warnings for running stop signs.</p> <p>Had a resident flip his golf cart. He severley broke his leg and was transported to the hospital. He was driving with a revoked license for DUI and I suspected he was drunk when he wrecked the golf cart. I called for a DUI investigator to come out and take over the DUI investigation.</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Gary Perna			ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park				
Tuesday					Oak Common Park				
Wednesday					McKenzie Park				
Thursday					Parkside Park				
Friday	2/17/23	5pm	9pm	4	Tree House Park				
Saturday					Trellis Park				
Sunday					Mission Park				
					North River				
			Total:	4	Boardwalk				
					Vale Park				
					Ensenada Park				
					* Foot Patrol Required				

One Patrol Log per shift.

ACTIVITY	
Citations:	Parking Tickets:
Warnings:	Field Contacts:
Arrests:	Reports:
<p>Notes: Please specify if Juvenile.</p> <p style="text-align: center;">Traffic Enforcement: Food truck Friday over-watch.</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Gary Perna			ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park				
Tuesday					Oak Common Park				
Wednesday					McKenzie Park				
Thursday					Parkside Park				
Friday					Tree House Park				
Saturday					Trellis Park				
Sunday	2/19/23	2pm	6pm	4	Mission Park				
					North River				
			Total:	4	Boardwalk				
					Vale Park				
					Ensenada Park				
					* Foot Patrol Required				

One Patrol Log per shift.

ACTIVITY	
Citations:	Parking Tickets:
Warnings: 7	Field Contacts:
Arrests:	Reports:
<p>Notes: Please specify if Juvenile.</p> <p>Traffic Enforcement: Sebastian Square intersection. 1 written warning to 16 year old driving LSV without carrying his license. 1 written warning for excessive speed, 33 in 25 mph. North River and South Loop. 2 written warnings for stop sign violation. Palencia Village Dr. at PES. 1 written warning for excessive speed, 39 in 30 mph and 1 written for excessive speed 41 in 30 mph. Ensenada and Rincon. 1 verbal warning given to parent allowing juvenile to drive LSV. North Loop Parkway and Vale Drive. 1 written warning to 14 year old driving LSV.</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Gary Perna			ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday	2/20/23	6am	10am	4	Ship Park				
Tuesday					Oak Common Park				
Wednesday					McKenzie Park				
Thursday					Parkside Park				
Friday					Tree House Park				
Saturday					Trellis Park				
Sunday					Mission Park				
					North River				
			Total:	4	Boardwalk				
					Vale Park				
					Ensenada Park				
					* Foot Patrol Required				

One Patrol Log per shift.

ACTIVITY	
Citations:	Parking Tickets:
Warnings: 5	Field Contacts:
Arrests:	Reports:
<p>Notes: Please specify if Juvenile.</p> <p style="margin-left: 40px;">Traffic Enforcement: North Loop and North End St. 3 written warnings for stop sign violation. Palencia Village Dr. at PES. 2 written warnings for excessive speed, 39 and 43 in 30 mph zone.</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Cpl. B. Hetzler	45510		ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park	1844	2010	2114	
Tuesday					Oak Common Park	1905			
Wednesday	2/22/23	1717	2117	4	McKenzie Park				
Thursday					Parkside Park				
Friday					Tree House Park				
Saturday					Trellis Park				
Sunday					Mission Park				
					North River	1808	1939	2049	
					Boardwalk	1812	1943	2051	
					Vale Park	1742	1935	2044	
					Ensenada Park	1746	1925	2025	
					* Foot Patrol Required				
			Total:						

One Patrol Log per shift.

ACTIVITY	
Citations:	Parking Tickets:
Warnings: 6	Field Contacts:
Arrests:	Reports:
<p>Notes: Please specify if Juvenile.</p> <p style="margin-left: 40px;">4 juveniles at entrance of boardwalk in a golf cart at 1943 hours</p> <p style="margin-left: 40px;">2 adults walked out of boardwalk upon arrival at 1944 hours</p> <p style="margin-left: 40px;">Fields by Ship Park being utilized for sports / Nothing suspicious observed at parks</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
A. SOLIS #11556	68,764	68,792	ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park				
Tuesday					Oak Common Park	1955			
Wednesday					McKenzie Park				
Thursday	02/23/2023	1700	2100	4	Parkside Park	1810			
Friday					Tree House Park				
Saturday					Trellis Park	1945			
Sunday					Mission Park	1828			
					North River	1818			
			Total:	4	Boardwalk				
					Vale Park	1740			
					Ensenada Park	1842	1902		
					* Foot Patrol Required				

One Patrol Log per shift.

ACTIVITY	
Citations: 1	Parking Tickets:
Warnings: 1	Field Contacts:
Arrests:	Reports:
<p>Notes: Please specify if Juvenile. SJSO23CAD064520- Traffic stop for seatbelt violation, Driver also suspended. SJSO23CAD046533- Traffic stop conducted due to tag having a suspended owner, owner not driver.</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Cpl. B. Hetzler	45702	45740	ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park	2045	2228		
Tuesday					Oak Common Park	1904			
Wednesday					McKenzie Park				
Thursday					Parkside Park	1913			
Friday					Tree House Park				
Saturday	2/25/23	1900	2300	4	Trellis Park				
Sunday					Mission Park	1916			
					North River	2016	2237		
			Total:	4	Boardwalk	2019	2124	2236	
					Vale Park	1929	2013	2108	
					Ensenada Park	1933	2055	2200	
					* Foot Patrol Required				

One Patrol Log per shift.

ACTIVITY	
Citations:	Parking Tickets:
Warnings: 6	Field Contacts:
Arrests:	Reports:
<p>Notes: Please specify if Juvenile.</p> <p style="margin-left: 40px;">SJSO23CAD048797: -3 Juveniles observed trying to walk down boardwalk. Juveniles contacted and advised it was closed after dark. -3 juvenile females were observed walking towards us until they realized juveniles were stopped by law enforcement. 3 females turned around and left. -While speaking with juveniles, a white unoccupied sedan was parked near the boardwalk and 3 additional young males exited from the boardwalk. Those subjects were also contacted and verbally warned.</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Gary Perna			ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday	2/27/23	6am	10am	4	Ship Park				
Tuesday					Oak Common Park				
Wednesday					McKenzie Park				
Thursday					Parkside Park				
Friday					Tree House Park				
Saturday					Trellis Park				
Sunday					Mission Park				
					North River				
			Total:	4	Boardwalk				
					Vale Park				
					Ensenada Park				
					* Foot Patrol Required				

One Patrol Log per shift.

ACTIVITY	
Citations:	Parking Tickets:
Warnings: 3	Field Contacts:
Arrests:	Reports:
<p>Notes: Please specify if Juvenile.</p> <p style="margin-left: 40px;">Traffic Enforcement: Las Calinas and Ensenada at the roundabout. 1 written warning for excessive speed, 34 in 25 mph. Oak Common and Stokes Creek Dr. 1 written warning for stop sign violation. Palencia Village Drive at PES. 1 written warning for excessive speed, 38 in 30 mph.</p>	

Seventh Order of Business

7B.

From: [O'Shea, Walter](#)
To: [Eckert, Michael C.](#)
Subject: FW: MCL/CDD Park Impact Credit Sale
Date: Tuesday, March 7, 2023 3:26:05 PM
Attachments: [Recorded Impact Fee Credit Agmt for Park 11.30.05.pdf](#)

[CAUTION - EXTERNAL SENDER]

Michael

Please see summary of Park impact fee credit sale that we recommend that that MCCDD proceed with along with Marshall Creek Ltd. The MCCDD and MCL jointly own +/- \$1.8M in St Johns County park impact fee credits. Until recently, the County would only permit impact fees to be used in the DRI from which they originated, thus there would be no way for MCCDD and MCL to monetize these fees.

There is now a mechanism to transfer excess park impact credits to other nearby developments. If we proceed forward with both of the DR Horton sales then the MCCDD would realize +/- \$180K in payment after the discount to DR Horton and the payment of commission.

The MCCDD Board would need to approve of the sales at the discounted price. Absent a discount, there is no incentive for anyone to buy these. Also, given that we are supporting projects that will provide much-needed workforce housing in the County, MCL supports proceeding forward.

Let's discuss when you have a few minutes.

Thanks

Walter O'Shea

Direct: 904 599 9004 | Mobile: 904 545 6123

From: Hines, Kellie <Kellie.Hines@hines.com>
Sent: Tuesday, March 7, 2023 1:16 PM
To: O'Shea, Walter <Walter.O'Shea@hines.com>
Subject: MCL/CDD Park Impact Credit Sale

We propose to sell park impact credits at a discounted rate to DR Horton who is constructing townhomes for workforce housing. Currently our park credit balance with St. Johns County is:

Current balance of Park Impact Credits

Marshall Creek Ltd \$1,013,510.45 Marshall Creek CDD \$785,029.15
 MCL / CDD split is - MCL 56.4%, MCCDD 43.6%

Stokes Landing
 286 Townhomes

Approx \$347,490 in park impact credits
Discounted rate of 70% \$243,243.00

Ravenswood
220 Townhomes
Approx \$280,500 in park impact credits
Discounted rate of 70% \$196,350.00

The sale of the impact credits will be quarterly with approximately 50 units per community per quarter. Each transfer will be separate since they are separate communities. Ravenswood is outside the approved impact zone, Beth feels very confident that SJC will allow it. Once we get approval for Ravenswood it will be ready to go. Stokes Landing is still a few months away from having all of their approvals from SJC.

Beth Breeding with Silverfield Development is arranging the sale to DR Horton, preparing the transfer and attending the hearings with St. Johns County. Her fee for this work is a 6% commission. Beth said once she gets final approval from SJC and firm numbers from DR Horton she can send us an LOI for final approval.

Kellie Hines
Senior Contracts Administrator

Hines

11512 Lake Mead Avenue | Suite 603 | Jacksonville, FL 32256
D 904.599.9006 | O 904.299.7020

Intelligent Real Estate Investment, Development and Management

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Ninth Order of Business

MARSHALL CREEK
Community Development District

Financial Report

February 28, 2023

Prepared by



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MARSHALL CREEK
Community Development District

Financial Statements

(Unaudited)

February 28, 2023

Balance Sheet
February 28, 2023

ACCOUNT DESCRIPTION	GENERAL 004					TOTAL
	GENERAL FUND	- 2002 AREA CAPITAL RESERVES FUND	SERIES 2002 DEBT SERVICE FUND	SERIES 2015 DEBT SERVICE FUND	SERIES 2016 DEBT SERVICE FUND	
ASSETS						
Cash - Checking Account	\$ 1,158,801	\$ -	\$ -	\$ -	\$ -	\$ 1,158,801
Assessments Receivable	118,172	7,085	200,541	24,703	2,313	352,814
Allow-Doubtful Collections	(118,172)	(7,085)	(200,541)	(24,703)	(2,313)	(352,814)
Interest Receivable	695	-	-	-	-	695
Due From Other Districts	27,936	-	-	-	-	27,936
Due From Other Funds	-	239,215	154,073	135,068	8,562	536,918
Investments:						
Money Market Account	2,971,766	-	-	-	-	2,971,766
Prepayment Account	-	-	2,700	-	21	2,721
Prepayment Account A	-	-	-	4,173	-	4,173
Reserve Fund	-	-	50,000	-	31,330	81,330
Reserve Fund A	-	-	-	479,250	-	479,250
Revenue Fund	-	-	1,116,829	-	69,687	1,186,516
Revenue Fund A	-	-	-	856,290	-	856,290
Treasury Bills (3 months)	1,249,305	-	-	-	-	1,249,305
Prepaid Items	15,664	-	-	-	-	15,664
TOTAL ASSETS	\$ 5,424,167	\$ 239,215	\$ 1,323,602	\$ 1,474,781	\$ 109,600	\$ 8,571,365
LIABILITIES						
Accounts Payable	\$ 54,927	\$ -	\$ -	\$ -	\$ -	\$ 54,927
Accrued Expenses	24,090	-	-	-	-	24,090
Sales Tax Payable	19	-	-	-	-	19
Due To Other Funds	536,918	-	-	-	-	536,918
TOTAL LIABILITIES	615,954	-	-	-	-	615,954
FUND BALANCES						
Nonspendable:						
Prepaid Items	15,664	-	-	-	-	15,664
Restricted for:						
Debt Service	-	-	1,323,602	1,474,781	109,600	2,907,983
Assigned to:						
Operating Reserves	1,098,025	-	-	-	-	1,098,025
Reserves - Field	662,092	-	-	-	-	662,092
Reserves - Gate	7,838	-	-	-	-	7,838
Reserves - Landscape	39,986	-	-	-	-	39,986
Reserves - Park	32,900	-	-	-	-	32,900
Reserves - Swim&Fitness Clubh	18,558	-	-	-	-	18,558
Reserves - Swimming Pools	132,635	-	-	-	-	132,635
Reserves - Tennis Courts	24,853	-	-	-	-	24,853
Unassigned:	2,775,662	239,215	-	-	-	3,014,877
TOTAL FUND BALANCES	\$ 4,808,213	\$ 239,215	\$ 1,323,602	\$ 1,474,781	\$ 109,600	\$ 7,955,411
TOTAL LIABILITIES & FUND BALANCES	\$ 5,424,167	\$ 239,215	\$ 1,323,602	\$ 1,474,781	\$ 109,600	\$ 8,571,365

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending February 28, 2023

<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL ADOPTED BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>YTD ACTUAL AS A % OF ADOPTED BUD</u>	<u>FEB-23 ACTUAL</u>
<u>REVENUES</u>				
Interest - Investments	\$ 12,000	\$ 26,598	221.65%	\$ 8,351
Shared Rev - Other Local Units	499,311	-	0.00%	-
Interlocal Agreement - Other	335,227	167,613	50.00%	55,871
Other Physical Environment Rev	24,000	10,000	41.67%	-
S/F Swimming Program Fees	3,000	-	0.00%	-
S/F Activity Fees	-	3,560	0.00%	-
S/F Rental Fees	4,000	500	12.50%	200
S/F Snack Bar Revenue	3,000	-	0.00%	-
Tennis Merchandise Sales	19,000	11,178	58.83%	1,815
Tennis Special Events&Socials	1,000	-	0.00%	-
Tennis Lessons & Clinics	290,000	131,229	45.25%	30,674
Tennis Ball Machine Rental Fee	6,000	5,568	92.80%	184
Tennis Membership	46,000	58,286	126.71%	4,710
Interest - Tax Collector	-	7,223	0.00%	7,223
Special Assmnts- Tax Collector	3,438,203	3,121,406	90.79%	480,270
Special Assmnts- Discounts	(137,528)	(121,373)	88.25%	(15,532)
Other Miscellaneous Revenues	8,500	25,822	303.79%	1,042
Gate Bar Code/Remotes	4,000	1,138	28.45%	83
Impact Fee	10,000	5,506	55.06%	963
TOTAL REVENUES	4,565,713	3,454,254	75.66%	575,854

EXPENDITURES

Administration

P/R-Board of Supervisors	14,285	3,478	24.35%	139
ProfServ-Arbitrage Rebate	1,200	-	0.00%	-
ProfServ-Dissemination Agent	3,000	-	0.00%	-
ProfServ-Engineering	25,000	4,918	19.67%	813
ProfServ-Legal Services	75,000	34,419	45.89%	9,811
ProfServ-Mgmt Consulting	67,156	27,982	41.67%	5,596
ProfServ-Special Assessment	16,223	16,223	100.00%	-
ProfServ-Trustee Fees	11,400	7,363	64.59%	2,101
Auditing Services	4,675	-	0.00%	-
Postage and Freight	5,600	1,688	30.14%	279
Insurance - General Liability	36,704	31,970	87.10%	7,993
Printing and Binding	3,500	495	14.14%	-

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending February 28, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	FEB-23 ACTUAL
Legal Advertising	3,000	-	0.00%	-
Miscellaneous Services	9,500	5,661	59.59%	1,308
Misc-Assessment Collection Cost	68,764	60,001	87.26%	9,295
Shared Exp - Other Local Units	545,762	-	0.00%	-
Office Supplies	1,474	420	28.49%	75
Annual District Filing Fee	175	175	100.00%	-
Total Administration	892,418	194,793	21.83%	37,410
<u>Other Public Safety</u>				
Payroll-Benefits	11,259	2,541	22.57%	455
Payroll-Engineering	85,069	22,370	26.30%	3,900
Payroll-Janitor	2,000	957	47.85%	210
Contracts-Security Services	126,000	52,387	41.58%	10,477
Contracts-Roving Patrol	50,000	21,753	43.51%	4,455
R&M-Gate	15,000	17,897	119.31%	853
Misc-Bar Codes	5,178	1,650	31.87%	-
Total Other Public Safety	294,506	119,555	40.60%	20,350
<u>Field</u>				
Payroll-Benefits	8,662	2,046	23.62%	370
Payroll-Engineering	68,056	17,896	26.30%	3,120
Lease - Land	2,094	-	0.00%	-
R&M-Bike Paths & Asphalt	5,000	-	0.00%	-
R&M-Boardwalks	25,000	5,113	20.45%	658
R&M-Buildings	20,000	6,000	30.00%	327
R&M-Electrical	6,000	3,234	53.90%	1,234
R&M-Fountain	5,000	1,292	25.84%	-
R&M-Mulch	7,000	-	0.00%	-
R&M-Roads & Alleyways	30,000	26,686	88.95%	12,224
R&M-Sidewalks	35,000	15,753	45.01%	10,769
R&M-Signage	5,000	4,483	89.66%	32
Total Field	216,812	82,503	38.05%	28,734

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending February 28, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	FEB-23 ACTUAL
<u>Landscape Services</u>				
Payroll-Salaries	78,736	28,678	36.42%	5,621
Payroll-Administrative	6,032	2,048	33.95%	532
Payroll-Benefits	75,760	24,592	32.46%	4,096
Payroll-General Staff	256,557	79,947	31.16%	17,221
Payroll-Irrigation Staff	82,483	30,575	37.07%	6,229
Payroll-IPM Staff	102,835	23,504	22.86%	4,456
Payroll-Equipment Mechanic	36,421	13,617	37.39%	2,720
Payroll Taxes	43,072	13,401	31.11%	2,743
ProfServ-Info Technology	1,000	34	3.40%	-
Contracts-Misc Labor	39,900	20,300	50.88%	6,600
Communication - Telephone	3,720	1,540	41.40%	312
Utility - Cable TV Billing	2,280	965	42.32%	197
Electricity - General	3,200	1,141	35.66%	-
Utility - Refuse Removal	13,000	4,071	31.32%	496
Utility - Water & Sewer	2,000	837	41.85%	166
Rentals - General	1,000	-	0.00%	-
R&M-Buildings	6,000	781	13.02%	-
R&M-Equipment	30,000	1,913	6.38%	410
R&M-Grounds	22,000	1,539	7.00%	266
R&M-Irrigation	23,000	7,920	34.43%	618
R&M-Mulch	90,000	74,690	82.99%	-
R&M-Pump Station	20,000	435	2.18%	-
R&M-Trees and Trimming	15,000	24,950	166.33%	-
Misc-Employee Meals	6,130	3,787	61.78%	-
Office Equipment	500	102	20.40%	-
Op Supplies - General	21,000	4,902	23.34%	1,089
Op Supplies - Uniforms	5,000	-	0.00%	-
Op Supplies - Fuel, Oil	15,000	7,899	52.66%	1,827
Impr - Landscape	35,000	12,778	36.51%	2,108
Cap Outlay-Machinery and Equip	8,000	5,379	67.24%	4,641
Total Landscape Services	1,044,626	392,325	37.56%	62,348

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending February 28, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	FEB-23 ACTUAL
<u>Utilities</u>				
Electricity - Streetlights	81,500	39,319	48.24%	8,354
Utility - Water & Sewer	4,400	5,822	132.32%	569
R&M-Lake	48,000	20,000	41.67%	4,000
Total Utilities	133,900	65,141	48.65%	12,923
<u>Operation & Maintenance</u>				
Payroll-Shared Personnel	335,227	99,131	29.57%	19,312
ProfServ-Field Management	268,000	119,313	44.52%	43,627
Communication - Telephone	1,700	476	28.00%	220
Postage and Freight	438	230	52.51%	-
Rentals - General	2,375	1,181	49.73%	394
Printing and Binding	4,877	1,810	37.11%	273
Misc-Connection Computer	2,000	1,036	51.80%	200
Billback Expenses Developer	-	(6,770)	0.00%	410
Office Supplies	1,900	1,283	67.53%	274
Op Supplies - General	8,000	2,035	25.44%	279
Total Operation & Maintenance	624,517	219,725	35.18%	64,989
<u>Parks and Recreation</u>				
ProfServ-Mgmt Consulting	25,956	10,815	41.67%	2,163
Insurance -Property & Casualty	64,337	52,000	80.82%	13,000
Total Parks and Recreation	90,293	62,815	69.57%	15,163
<u>Clubhouse</u>				
Contracts-Misc Labor	3,000	1,179	39.30%	-
Contracts-Outside Fitness	16,000	2,940	18.38%	210
R&M-Air Conditioning	10,000	115	1.15%	115
R&M-Equipment	3,000	-	0.00%	-
Special Events	30,000	30,235	100.78%	2,634
Cap Outlay-Machinery and Equip	1,500	-	0.00%	-
Cap Outlay-Clubhouse	10,000	-	0.00%	-
Total Clubhouse	73,500	34,469	46.90%	2,959

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending February 28, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	FEB-23 ACTUAL
<u>Swimming Pool</u>				
Payroll-Salaries	98,639	36,506	37.01%	7,287
Payroll-Hourly	47,712	19,596	41.07%	3,065
Payroll-Lifeguards	40,000	143	0.36%	-
Payroll-Benefits	27,075	18,919	69.88%	2,872
Payroll-Engineering	68,056	17,853	26.23%	3,084
Payroll-Janitor	13,312	4,306	32.35%	944
Payroll-Landscape	14,688	5,649	38.46%	1,130
Payroll Taxes	15,275	4,018	26.30%	739
ProfServ-Info Technology	1,500	154	10.27%	-
Contracts-Landscape	5,000	168	3.36%	-
Travel and Per Diem	200	27	13.50%	-
Communication - Telephone	6,550	2,610	39.85%	597
Utility - General	53,255	24,007	45.08%	4,808
Utility - Cable TV Billing	4,200	1,994	47.48%	384
Utility - Refuse Removal	2,905	1,282	44.13%	292
R&M-Buildings	10,000	7,411	74.11%	594
R&M-Pools	28,000	9,431	33.68%	2,661
R&M-Vehicles	500	-	0.00%	-
Advertising	2,000	580	29.00%	125
Miscellaneous Services	500	-	0.00%	-
Misc-Employee Meals	4,470	3,019	67.54%	-
Misc-Training	1,500	-	0.00%	-
Misc-Licenses & Permits	1,100	30	2.73%	-
Office Supplies	3,500	1,091	31.17%	134
Cleaning Supplies	1,500	178	11.87%	-
Office Equipment	3,000	119	3.97%	-
Snack-Bar Expenses	1,000	-	0.00%	-
Op Supplies - Spa & Paper	1,500	789	52.60%	158
Op Supplies - Uniforms	1,500	-	0.00%	-
Subscriptions and Memberships	6,500	5,107	78.57%	1,323
Capital Outlay - Pool	10,000	5,510	55.10%	5,510
Total Swimming Pool	474,937	170,497	35.90%	35,707

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending February 28, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	FEB-23 ACTUAL
<u>Tennis Court</u>				
Payroll-Salaries	130,000	45,648	35.11%	9,012
Payroll-Hourly	43,186	18,352	42.50%	3,938
Payroll-Benefits	35,170	13,668	38.86%	2,364
Payroll-Engineering	51,042	13,390	26.23%	2,313
Payroll-Commission	261,000	110,453	42.32%	24,768
Payroll-Janitor	5,824	1,722	29.57%	344
Payroll-Landscape	4,900	1,919	39.16%	384
Payroll Taxes	33,670	10,240	30.41%	2,134
ProfServ-Info Technology	8,302	1,701	20.49%	-
Contracts-Landscape	1,300	112	8.62%	-
Communication - Telephone	2,750	1,024	37.24%	265
Utility - Cable TV Billing	2,460	1,172	47.64%	279
Electricity - General	12,500	5,953	47.62%	1,689
Utility - Refuse Removal	2,460	1,282	52.11%	292
Utility - Water & Sewer	1,500	720	48.00%	166
Rental/Lease - Vehicle/Equip	1,700	714	42.00%	132
R&M-General	7,000	3,554	50.77%	1,474
R&M-Court Maintenance	15,000	7,694	51.29%	2,918
R&M-Vandalism	500	-	0.00%	-
Printing and Binding	500	-	0.00%	-
Advertising	1,520	580	38.16%	125
Misc-Employee Meals	2,245	1,965	87.53%	163
Special Events	1,000	698	69.80%	539
Office Supplies	2,500	1,602	64.08%	234
Office Equipment	1,500	-	0.00%	-
Teaching Supplies	4,000	1,776	44.40%	336
Op Supplies - Uniforms	500	-	0.00%	-
COS - Start Up Inventory	13,000	9,301	71.55%	1,867
Subscriptions and Memberships	1,776	630	35.47%	315
Cap Outlay-Machinery and Equip	10,000	3,427	34.27%	-
Total Tennis Court	658,805	259,297	39.36%	56,051

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending February 28, 2023

<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL ADOPTED BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>YTD ACTUAL AS A % OF ADOPTED BUD</u>	<u>FEB-23 ACTUAL</u>
<u>Reserves</u>				
Reserve - Field	61,400	-	0.00%	-
Total Reserves	61,400	-	0.00%	-
TOTAL EXPENDITURES & RESERVES	4,565,714	1,601,120	35.07%	336,634
Excess (deficiency) of revenues				
Over (under) expenditures	-	1,853,134	0.00%	239,220
<u>OTHER FINANCING SOURCES (USES)</u>				
Contribution to (Use of) Fund Balance	-	-	0.00%	-
TOTAL FINANCING SOURCES (USES)	-	-	0.00%	-
Net change in fund balance	\$ -	\$ 1,853,134	0.00%	\$ 239,220
FUND BALANCE, BEGINNING (OCT 1, 2022)	2,955,079	2,955,079		
FUND BALANCE, ENDING	\$ 2,955,079	\$ 4,808,213		

Assets

- ▶ Cash - This includes Bank United Regular Operating Checking and Truist (BB&T) Checking. The Truist account will remain open for on-site staff to make deposits.
- ▶ Assessments Receivable - Delinquent assessments for FY2017-FY2021.
- ▶ Allow-Doubtful Collections - Delinquent assessments for FY2017-FY2021.
- ▶ Interest Receivable - interest due for new Treasury Bill at Valley Bank.
- ▶ Due From Other Funds - Assessments due from the general fund to the debt service funds for tax collector assessments revenue received. Funds were transferred to US Bank for the debt service in March.
- ▶ Treasury Bills - new investment for 3 months at Valley Bank.
- ▶ Prepaid Items - Prepaid expenses for March.

Liabilities

- ▶ Accounts Payable - Invoices received that will be paid in following month.
- ▶ Accrued Expenses - Utilities and contracted expenses that will be paid in following month.
- ▶ Sales Tax Payable - Taxes due to the State of Florida for revenue collected at the District.
- ▶ Due To Other Funds - Assessments due from the general fund to the debt service funds for tax collector assessments revenue received. Funds were transferred to US Bank for the debt service in March.

Fund Balance

- ▶ In the General Fund, the District has assigned Reserves for Operations, and Repair and Replacement.

The notes are intended to provide additional information helpful when reviewing the financial statements.

Marshall Creek

Community Development District

Notes to the Financial Statements**Revenues and Expenditures****Budget Analysis - Significant Variances**

<u>Account Name</u>	<u>Annual Budget</u>	<u>YTD Actual</u>	<u>% of Budget</u>	<u>Explanation</u>
<u>Revenues</u>				
Tennis Ball Machine Rental Fee	\$ 6,000	\$ 5,568	93%	Tennis ball machine rental revenue through February.
Special Assmnts - Tax Collector	\$ 3,438,203	\$ 3,121,406	91%	Assessments collections through February.
Other Miscellaneous Revenue	\$ 8,500	\$ 25,822	304%	Includes: Pinestraw sale, rep IDs cards, and other miscellaneous revenues.
<u>Expenditures</u>				
<u>Administrative</u>				
ProfServ-Trustee Fees	\$ 11,400	\$ 7,363	65%	Fees paid in full for DS Series 2002. Paid for 1/2 of this fiscal for DS Series 2015A & 2016.
Miscellaneous Services	\$ 9,500	\$ 5,661	60%	Bank services charges for stop payments and deposit slips.
<u>Other Public Safety</u>				
R&M-Gate	\$ 15,000	\$ 17,897	119%	Gate related utilities and repairs.
<u>Landscape Services</u>				
R&M-Mulch	\$ 90,000	\$ 74,690	83%	Includes purchase for Pine Straw Sales to Residents.
R&M-Trees and Trimming	\$ 15,000	\$ 24,950	166%	Tree trimming expenses.
Cap Outlay-Machinery and Equip	\$ 8,000	\$ 5,379	67%	Refrigerator repair, Aeration installation.
<u>Swimming Pool</u>				
Subscriptions and Memberships	\$ 6,500	\$ 5,107	79%	License fees; software purchases.
Cap Outlay-Pool	\$ 10,000	\$ 5,510	55%	Snack bar repairs drywall repairs.
<u>Tennis Court</u>				
R&M-Court Maintenance	\$ 15,000	\$ 7,694	51%	Includes court resurfacing expense.

The notes are intended to provide additional information helpful when reviewing the financial statements.

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending February 28, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	FEB-23 ACTUAL
REVENUES				
Interest - Investments	\$ -	\$ -	0.00%	\$ -
Special Assmnts- Tax Collector	52,924	48,047	90.78%	7,393
Special Assmnts- Discounts	(2,117)	(1,868)	88.24%	(239)
TOTAL REVENUES	50,807	46,179	90.89%	7,154
EXPENDITURES				
Administration				
Misc-Assessment Collection Cost	1,058	924	87.33%	143
Total Administration	1,058	924	87.33%	143
TOTAL EXPENDITURES	1,058	924	87.33%	143
Excess (deficiency) of revenues Over (under) expenditures	49,749	45,255	90.97%	7,011
OTHER FINANCING SOURCES (USES)				
Contribution to (Use of) Fund Balance	49,749	-	0.00%	-
TOTAL FINANCING SOURCES (USES)	49,749	-	0.00%	-
Net change in fund balance	\$ 49,749	\$ 45,255	90.97%	\$ 7,011
FUND BALANCE, BEGINNING (OCT 1, 2022)	193,960	193,960		
FUND BALANCE, ENDING	\$ 243,709	\$ 239,215		

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending February 28, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	FEB-23 ACTUAL
REVENUES				
Interest - Investments	\$ 250	\$ 12	4.80%	\$ 3
Special Assmnts- Tax Collector	1,164,552	1,055,945	90.67%	162,471
Special Assmnts- Discounts	(46,582)	(41,060)	88.15%	(5,254)
TOTAL REVENUES	1,118,220	1,014,897	90.76%	157,220
EXPENDITURES				
Administration				
Misc-Assessment Collection Cost	23,291	20,298	87.15%	3,144
Total Administration	23,291	20,298	87.15%	3,144
Debt Service				
Principal Debt Retirement	660,000	-	0.00%	-
Principal Prepayments	-	10,000	0.00%	-
Interest Expense	433,750	216,875	50.00%	-
Total Debt Service	1,093,750	226,875	20.74%	-
TOTAL EXPENDITURES	1,117,041	247,173	22.13%	3,144
Excess (deficiency) of revenues Over (under) expenditures	1,179	767,724	0.00%	154,076
OTHER FINANCING SOURCES (USES)				
Contribution to (Use of) Fund Balance	1,179	-	0.00%	-
TOTAL FINANCING SOURCES (USES)	1,179	-	0.00%	-
Net change in fund balance	\$ 1,179	\$ 767,724	0.00%	\$ 154,076
FUND BALANCE, BEGINNING (OCT 1, 2022)	555,878	555,878		
FUND BALANCE, ENDING	\$ 557,057	\$ 1,323,602		

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending February 28, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	FEB-23 ACTUAL
<u>REVENUES</u>				
Interest - Investments	\$ 600	\$ 16	2.67%	\$ 4
Special Assmnts- Tax Collector	1,019,648	925,697	90.79%	142,431
Special Assmnts- Discounts	(40,786)	(35,995)	88.25%	(4,606)
TOTAL REVENUES	979,462	889,718	90.84%	137,829
<u>EXPENDITURES</u>				
<u>Administration</u>				
Misc-Assessment Collection Cost	20,393	17,794	87.26%	2,756
Total Administration	20,393	17,794	87.26%	2,756
<u>Debt Service</u>				
Principal Debt Retirement	595,000	-	0.00%	-
Interest Expense	376,000	188,000	50.00%	-
Total Debt Service	971,000	188,000	19.36%	-
TOTAL EXPENDITURES	991,393	205,794	20.76%	2,756
Excess (deficiency) of revenues Over (under) expenditures	(11,931)	683,924	0.00%	135,073
<u>OTHER FINANCING SOURCES (USES)</u>				
Contribution to (Use of) Fund Balance	(11,931)	-	0.00%	-
TOTAL FINANCING SOURCES (USES)	(11,931)	-	0.00%	-
Net change in fund balance	\$ (11,931)	\$ 683,924	0.00%	\$ 135,073
FUND BALANCE, BEGINNING (OCT 1, 2022)	790,857	790,857		
FUND BALANCE, ENDING	\$ 778,926	\$ 1,474,781		

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending February 28, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	FEB-23 ACTUAL
<u>REVENUES</u>				
Interest - Investments	\$ 400	\$ 933	233.25%	\$ 277
Special Assmnts- Tax Collector	64,640	58,684	90.79%	9,029
Special Assmnts- Discounts	(2,586)	(2,282)	88.24%	(292)
TOTAL REVENUES	62,454	57,335	91.80%	9,014
<u>EXPENDITURES</u>				
<u>Administration</u>				
Misc-Assessment Collection Cost	1,293	1,128	87.24%	175
Total Administration	1,293	1,128	87.24%	175
<u>Debt Service</u>				
Principal Debt Retirement	15,000	-	0.00%	-
Interest Expense	44,872	22,436	50.00%	-
Total Debt Service	59,872	22,436	37.47%	-
TOTAL EXPENDITURES	61,165	23,564	38.53%	175
Excess (deficiency) of revenues Over (under) expenditures	1,289	33,771	0.00%	8,839
<u>OTHER FINANCING SOURCES (USES)</u>				
Contribution to (Use of) Fund Balance	1,289	-	0.00%	-
TOTAL FINANCING SOURCES (USES)	1,289	-	0.00%	-
Net change in fund balance	\$ 1,289	\$ 33,771	0.00%	\$ 8,839
FUND BALANCE, BEGINNING (OCT 1, 2022)	75,829	75,829		
FUND BALANCE, ENDING	\$ 77,118	\$ 109,600		

MARSHALL CREEK
Community Development District

Supporting Schedules

February 28, 2023

**Non-Ad Valorem Special Assessments - St Johns County Tax Collector
(Monthly Assessment Collection Distributions)
For the Fiscal Year Ending September 30, 2023**

Date Received	Net Amount Received	Discount / (Penalties) Amount	Collection Cost	Gross Amount	Allocation by Funds		
					General Fund	2002 Area Capital Reserves	Debt Service Funds
Assessments Levied FY 2023				\$ 5,759,307	\$ 3,457,544	\$ 52,924	\$ 2,248,840
Allocation%				100%	60%	1%	39%
11/02/22	\$ 46,756	\$ 2,440	\$ 954	\$ 50,150	\$ 30,047	\$ 463	\$ 19,640
11/17/22	232,173	9,842	4,738	246,753	147,841	2,276	96,637
11/29/22	559,785	23,800	11,424	595,009	356,496	5,487	233,026
12/12/22	753,094	31,937	15,369	800,401	479,555	7,382	313,464
12/15/22	703,758	29,922	14,362	748,042	448,185	6,899	292,959
01/20/23	1,851,335	78,713	37,782	1,967,831	1,179,013	18,148	770,669
02/21/23	760,157	25,923	15,513	801,593	480,270	7,393	313,931
TOTAL	\$ 4,907,057	\$ 202,578	\$ 100,144	\$ 5,209,779	\$ 3,121,406	\$ 48,047	\$ 2,040,326

% COLLECTED TO DATE	90.46%	90.28%	90.79%	90.73%
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Cash and Investment Report

February 28, 2023

<u>Account Name</u>	<u>Account #</u>	<u>Bank Name</u>	<u>Yield</u>	<u>Balance</u>
GENERAL FUND				
Checking Account - Operating	2195	Truist	0.00%	\$ 168,221 (1)
Checking Account - Operating New	0249	Bank United	0.00%	\$ 990,579 (2)
		Subtotal Checking		<u>\$ 1,158,801</u>
BU MMA	9204	Bank United	3.00%	\$ 2,971,766
Treasury Bill (maturity date 5/18/2023)		Valley Bank	4.65%	\$ 1,249,305
		Subtotal GF		<u>\$ 5,379,871</u>
DEBT SERVICE FUNDS				
Series 2002 Prepayment Fund	8793	US Bank	0.01%	\$ 2,700
Series 2002 Reserve Fund	6726	US Bank	0.01%	\$ 50,000
Series 2002 Revenue Fund	6730	US Bank	0.01%	\$ 1,116,829
Series 2015A Prepayment Fund	80004	US Bank	0.01%	\$ 4,173
Series 2015A Reserve Fund	80002	US Bank	0.01%	\$ 479,250
Series 2015A Revenue Fund	80003	US Bank	0.01%	\$ 856,290
Series 2016 Prepayment Fund	9004	US Bank	0.01%	\$ 21
Series 2016 Reserve Fund	9002	US Bank	0.01%	\$ 31,330
Series 2016 Revenue Fund	9003	US Bank	0.01%	\$ 69,687
		Subtotal DS & CF		<u>\$ 2,610,280</u>
		Total		<u><u>\$ 7,990,151</u></u>

(1) Excess deposit funds were transferred to the Bank United checking account in March.

(2) Assessments due to debt service funds for \$297,703 were transferred in March.

Marshall Creek CDD

Bank Reconciliation

Bank Account No. 0249 Bank United GF
 Statement No. 02-23A
 Statement Date 2/28/2023

G/L Balance (LCY)	990,579.46	Statement Balance	1,051,960.72
G/L Balance	990,579.46	Outstanding Deposits	0.00
Positive Adjustments	0.00		
		Subtotal	1,051,960.72
Subtotal	990,579.46	Outstanding Checks	61,381.26
Negative Adjustments	0.00	Differences	0.00
Ending G/L Balance	990,579.46	Ending Balance	990,579.46
Difference	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Outstanding Checks						
11/20/2022	Payment	DD214	Payment of Invoice 061516	29.77	0.00	29.77
1/18/2023	Payment	3321	LOIS NICOLE EUBANKS	35.00	0.00	35.00
1/23/2023	Payment	3330	BANKS, JEREMY	220.00	0.00	220.00
1/23/2023	Payment	3332	DEBOW'S APPLIANCE SERVICE	78.20	0.00	78.20
1/23/2023	Payment	3343	JENNIFER DIANE ROBERTSON	35.00	0.00	35.00
1/23/2023	Payment	3344	JOSIE LYNN CARLETON	35.00	0.00	35.00
1/31/2023	Payment	3370	JENNIFER DIANE ROBERTSON	35.00	0.00	35.00
1/31/2023	Payment	3394	JOSIE LYNN CARLETON	70.00	0.00	70.00
1/31/2023	Payment	3404	RAFAELLA CASTRO	35.00	0.00	35.00
1/31/2023	Payment	3413	TIFFANY CUNNINGHAM	70.00	0.00	70.00
2/14/2023	Payment	3450	DANIELLE EVA LEOMBRUNO	1,365.00	0.00	1,365.00
2/14/2023	Payment	3451	DEBOW'S APPLIANCE SERVICE	132.08	0.00	132.08
2/14/2023	Payment	3454	DUVAL CONCRETE SERVICES, LLC	4,750.00	0.00	4,750.00
2/14/2023	Payment	3457	GALINA BOLES	188.25	0.00	188.25
2/14/2023	Payment	3460	KRISTY SIEBERT	35.00	0.00	35.00
2/14/2023	Payment	3475	TIFFANY CUNNINGHAM	70.00	0.00	70.00
2/15/2023	Payment	3485	GAYLE R THEBERGE	105.00	0.00	105.00
2/15/2023	Payment	3486	GLENDA MALEWICKI	70.00	0.00	70.00
2/15/2023	Payment	3487	HIDDEN EYES LLC	10,477.42	0.00	10,477.42
2/15/2023	Payment	3488	KRISTY SIEBERT	35.00	0.00	35.00
2/15/2023	Payment	3495	NEIGHBORHOOD PUBLICATIONS	500.00	0.00	500.00
2/15/2023	Payment	3499	TIFFANY CUNNINGHAM	70.00	0.00	70.00
2/20/2023	Payment	3503	ANTHONY XAVIER SOLIS	220.00	0.00	220.00
2/20/2023	Payment	3506	GRAINGER	748.87	0.00	748.87
2/20/2023	Payment	3507	HOME DEPOT CREDIT SERVICES	220.99	0.00	220.99
2/20/2023	Payment	3508	IAN MICHAEL SAFAR	220.00	0.00	220.00
2/20/2023	Payment	3509	INFRAMARK, LLC	7,974.05	0.00	7,974.05
2/20/2023	Payment	3511	MICHAEL ALLEN CHAPMAN	220.00	0.00	220.00
2/20/2023	Payment	3514	ST. AUGUSTINE ELECTRIC MOTOR	5,226.00	0.00	5,226.00
2/22/2023	Payment	3516	GALINA BOLES	82.50	0.00	82.50
2/22/2023	Payment	3517	JANA MCDANALD	2,238.75	0.00	2,238.75
2/22/2023	Payment	3518	KATIE HOLLIS	99.99	0.00	99.99
2/22/2023	Payment	3519	MYRON GRUNBERG	2,148.75	0.00	2,148.75
2/27/2023	Payment	3521	ADP, INC.	1,983.17	0.00	1,983.17
2/27/2023	Payment	3522	AGROW PRO INC	3,300.00	0.00	3,300.00

Marshall Creek CDD

Bank Reconciliation

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
2/27/2023	Payment	3523	BELYNDA THARPE	150.94	0.00	150.94
2/27/2023	Payment	3524	COMCAST	312.21	0.00	312.21
2/27/2023	Payment	3525	FEDEX	113.78	0.00	113.78
2/27/2023	Payment	3526	FIRSTSERVICE RESIDENTIAL	12,446.10	0.00	12,446.10
2/27/2023	Payment	3527	FLORIDA JANITOR & PAPER SUPPLY	582.92	0.00	582.92
2/27/2023	Payment	3528	JIM SMELAND	100.00	0.00	100.00
2/27/2023	Payment	3529	K-SWISS INC	744.93	0.00	744.93
2/27/2023	Payment	3530	LWT SPECIALTY TIRE LLC	110.00	0.00	110.00
2/27/2023	Payment	3531	ODP BUSINESS SOLUTIONS, LLC	38.89	0.00	38.89
2/27/2023	Payment	3532	SAMUEL BIEBER	307.50	0.00	307.50
2/27/2023	Payment	3533	SANFORD & SON AUTO PARTS INC	19.36	0.00	19.36
2/27/2023	Payment	3534	SITEONE LANDSCAPE	307.09	0.00	307.09
2/27/2023	Payment	3535	ST. JOHN'S SALES & SERVICE	445.77	0.00	445.77
2/27/2023	Payment	3536	UNUM LIFE INSURANCE	422.53	0.00	422.53
2/27/2023	Payment	3537	WILLIAMS' PLANT NURSERY	1,950.00	0.00	1,950.00
2/28/2023	Payment	DD247	Payment of Invoice 062720	205.45	0.00	205.45
Total Outstanding Checks.....				61,381.26		61,381.26

Marshall Creek CDD

Bank Reconciliation

Bank Account No. 2195 TRUIST (BB&T) GF
 Statement No. 02-23
 Statement Date 2/28/2023

G/L Balance (LCY)	168,221.44	Statement Balance	168,321.43
G/L Balance	168,221.44	Outstanding Deposits	0.00
Positive Adjustments	0.00		
	<hr/>	Subtotal	168,321.43
Subtotal	168,221.44	Outstanding Checks	99.99
Negative Adjustments	0.00	Differences	0.00
	<hr/>		
Ending G/L Balance	168,221.44	Ending Balance	168,221.44
Difference	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Outstanding Checks						
1/12/2023	Payment	16205	KATIE HOLLIS	99.99	0.00	99.99
Total Outstanding Checks.....				99.99		99.99

Payroll Invoice Approval Listing

February 28, 2023

Week	Date	Amount
#6	02/10/23	\$55,357.01
#8	02/24/23	\$53,417.55
Total		\$108,774.56

Statistical Summary

Company:49Z - Marshal Creek Co Service Center:0030 SEMA Status:Under Review
 Week#6 Pay Date:02/10/2023 P/E Date:02/05/2023
 Qtr/Year:1/2023 Run Time/Date:13:41:52 PM EST 02/06/2023

Taxes Debited	Federal Income Tax	3,917.93
	Earned Income Credit Advances	0.00
	Social Security - EE	3,192.99
	Social Security - ER	3,193.01
	Social Security Adj - EE	0.00
	Medicare - EE	746.73
	Medicare - ER	746.75
	Medicare Adj - EE	0.00
	Medicare Surtax - EE	0.00
	Medicare Surtax Adj - EE	0.00
	Federal Unemployment Tax	0.00
	FMLA-PSL Payments Credit	0.00
	FMLA-PSL ER FICA Credit	0.00
	FMLA-PSL Health Care Premium Credit	0.00
	Employee Retention Qualified Payments Credit	0.00
	Employee Retention Qualified Health Care Credit	0.00
	COBRA Premium Assistance Payments	0.00
	State Income Tax	0.00
	Non Resident State Income Tax	0.00
	State Unemployment Insurance - EE	0.00
	State Unemployment Insurance Adj - EE	0.00
	State Disability Insurance - EE	0.00
	State Disability Insurance Adj - EE	0.00
	State Unemployment/Disability Ins - ER	0.00
	State Family Leave Insurance - EE	0.00
	State Family Leave Insurance - ER	0.00
	State Family Leave Insurance Adj - EE	0.00
	State Medical Leave Insurance - EE	0.00
	State Medical Leave Insurance - ER	0.00
	State Medical Leave Insurance Adj - EE	0.00
	State Cares Fund - EE	0.00
	Transit Tax - EE	0.00
	Workers' Benefit Fund Assessment - EE	0.00
	Workers' Benefit Fund Assessment - ER	0.00
	Local Income Tax	0.00
	School District Tax	0.00
	Total Taxes Debited	11,797.41

R. Harper
2-6-23

Other Transfers	ADP Check Acct. No.9855210249Tran/ABA267090594	10,293.34	
	Full Service Direct Deposit Acct. No.9855210249Tran/ABA267090594	33,266.26	
	Total Amount Debited From Your Account		55,357.01
Bank Debits & Other Liability	Adjustments/Prepay/Voids	0.00	55,357.01
Taxes- Your Responsibility	None this payroll		55,357.01

Statistical Summary

Company:49Z - Marshal Creek Co Service Center:0030 SEMA Status:Under Review
 Week#:8 Pay Date:02/24/2023 P/E Date:02/19/2023
 Qtr/Year:1/2023 Run Time/Date:14:38:52 PM EST 02/17/2023

Taxes Debited	Federal Income Tax	3,732.15		
	Earned Income Credit Advances	0.00		
	Social Security - EE	3,081.32		
	Social Security - ER	3,081.31		
	Social Security Adj - EE	0.00		
	Medicare - EE	720.64		
	Medicare - ER	720.63		
	Medicare Adj - EE	0.00		
	Medicare Surtax - EE	0.00		
	Medicare Surtax Adj - EE	0.00		
	Federal Unemployment Tax	0.00		
	FMLA-PSL Payments Credit	0.00		
	FMLA-PSL ER FICA Credit	0.00		
	FMLA-PSL Health Care Premium Credit	0.00		
	Employee Retention Qualified Payments Credit	0.00		
	Employee Retention Qualified Health Care Credit	0.00		
	COBRA Premium Assistance Payments	0.00		
	State Income Tax	0.00		
	Non Resident State Income Tax	0.00		
	State Unemployment Insurance - EE	0.00		
	State Unemployment Insurance Adj - EE	0.00		
	State Disability Insurance - EE	0.00		
	State Disability Insurance Adj - EE	0.00		
	State Unemployment/Disability Ins - ER	0.00		
	State Family Leave Insurance - EE	0.00		
	State Family Leave Insurance - ER	0.00		
	State Family Leave Insurance Adj - EE	0.00		
	State Medical Leave Insurance - EE	0.00		
	State Medical Leave Insurance - ER	0.00		
	State Medical Leave Insurance Adj - EE	0.00		
	State Cares Fund - EE	0.00		
	Transit Tax - EE	0.00		
Workers' Benefit Fund Assessment - EE	0.00			
Workers' Benefit Fund Assessment - ER	0.00			
Local Income Tax	0.00			
School District Tax	0.00			
Total Taxes Debited		11,336.05		
Other Transfers	ADP Check Acct. No.9855210249Tran/ABA267090594	10,268.24		
	Full Service Direct Deposit Acct. No.9855210249Tran/ABA267090594	31,813.26		
	Total Amount Debited From Your Account		53,417.55	
Bank Debits & Other Liability	Adjustments/Prepay/Voids	0.00		
Taxes- Your Responsibility	None this payroll			
			Total Liability	53,417.55
				53,417.55

B. Sample
 2-21-23

MARSHALL CREEK
Community Development District

Check Register

02/01/2023 - 02/28/2023

MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT

**Payment Register by Fund
For the Period from 02/01/23 to 02/28/23
(Sorted by Check / ACH No.)**

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	GL Account #	Amount Paid
GENERAL FUND - 001								
001	3416	02/02/23	AFLAC	463815	COVERAGE PERIOD ENDING 10/2022	10/01/2022 - 10/31/2022	512010-57205	\$51.60
001	3416	02/02/23	AFLAC	463815	COVERAGE PERIOD ENDING 10/2022	10/01/2022 - 10/31/2022	512010-57206	\$37.44
001	3416	02/02/23	AFLAC	463815	COVERAGE PERIOD ENDING 10/2022	10/01/2022 - 10/31/2022	512010-53902	\$67.56
001	3417	02/02/23	HOME DEPOT CREDIT SERVICES	4812255	2-300 WATT COM COB LIGHT	2-300 watt corn cob light	546020-53901	\$215.78
001	3417	02/02/23	HOME DEPOT CREDIT SERVICES	3035062	TARP. T-KNIFE, DUST CONTROL PAIL, CORNER GUARD	tarp	552001-53902	\$17.98
001	3417	02/02/23	HOME DEPOT CREDIT SERVICES	3035062	TARP. T-KNIFE, DUST CONTROL PAIL, CORNER GUARD	t- knife, dust control pail, corner guard	546012-57205	\$41.64
001	3417	02/02/23	HOME DEPOT CREDIT SERVICES	6124493	STOP RUST PROTECTIVE SPRAY	stops rust protective spray	546012-57205	\$20.94
001	3417	02/02/23	HOME DEPOT CREDIT SERVICES	9025703	PAINT BRUSHES	R&M-Buildings	546012-57205	\$27.44
001	3417	02/02/23	HOME DEPOT CREDIT SERVICES	1643176	CLEAR ARCYLIC SHEET, PLEXIGLASS	clear acrylic sheet, plexiglass	546012-57205	\$115.63
001	3418	02/02/23	POOLSURE	131295612334	2/2023 WATER MANAGEMENT	February 2023	546074-57205	\$1,949.56
001	3419	02/02/23	REPUBLIC SERVICES OF FL, L P	0687-001291500	ACCT# 3-0687-0004771 2/1-2/28/2023	02/01/23- 02/28/23	543020-53902	\$279.82
001	3419	02/02/23	REPUBLIC SERVICES OF FL, L P	0687-001294274	ACCT# 3-0687-3618319 2/1-2/28/2023	02/01/23- 02/28/23	543020-57206	\$291.74
001	3419	02/02/23	REPUBLIC SERVICES OF FL, L P	0687-001294274	ACCT# 3-0687-3618319 2/1-2/28/2023	02/01/23- 02/28/23	543020-57205	\$291.73
001	3420	02/02/23	VILLAGE KEY & ALARM, INC.	344254	INTRUSION MONITORING 02/01/23-04/30/23	Prepaid Items	155000	\$156.00
001	3424	02/03/23	AARON JOHN HOLLAND	AH02012023	OFF DUTY ROVING PATROL W/E 1/28/2023	w/e 1/28/23	534099-52901	\$165.00
001	3425	02/03/23	AFLAC	565740	COVERAGE PERIOD 10/1-10/31/2022	10/01/2022 - 10/31/2022	512010-57205	\$51.60
001	3425	02/03/23	AFLAC	565740	COVERAGE PERIOD 10/1-10/31/2022	10/01/2022 - 10/31/2022	512010-57206	\$37.44
001	3425	02/03/23	AFLAC	565740	COVERAGE PERIOD 10/1-10/31/2022	10/01/2022 - 10/31/2022	512010-53902	\$67.56
001	3426	02/03/23	AGROW PRO INC	16067	12/2022 MONTHLY LAWN MAINT	December 2022	534025-53902	\$3,300.00
001	3428	02/03/23	CANON SOLUTIONS AMERICA, INC	6003119756	1/22/2023-2/21/2023 MAINT	1/22/2023- 02/21/2023 -maint.	552001-53902	\$37.50
001	3429	02/03/23	FEDEX	8-017-61157	SERVICE FOR 1/17/2023-1/18/2023	postage	541006-51301	\$42.44
001	3430	02/03/23	FLORIDA DEPARTMENT OF REVENUE	121922	SALES TAX COLLECTION PERIOD 11/30/2022	Sales Tax Payable	217100	\$127.12
001	3431	02/03/23	GOLDEN, JEFF	12302022	USPTA DUES	Subscriptions and Memberships	554001-57206	\$315.00
001	3432	02/03/23	GRAINGER	9567552725	BRASS BALL VALVE	R&M-Sidewalks	546084-53901	\$66.36
001	3432	02/03/23	GRAINGER	9566245586	15 FT CHAIN COVER	R&M-Buildings	546012-53901	\$140.43
001	3433	02/03/23	HOME DEPOT CREDIT SERVICES	9093954	SCREWDRIWER SET	Op Supplies - General	552001-53910	\$12.97
001	3434	02/03/23	INTEGRATED ACCESS SOLUTIONS LLC	0002502	SVC CALL EXIT GATE STUCK OPEN, RESET ARM	R&M-Gate	546034-52901	\$180.00
001	3435	02/03/23	LAKE AND POND REMEDIATION, INC	1279	2/2023 MONTHLY AQUATIC WEED CONTROL	February 2023	546042-53903	\$4,000.00
001	3436	02/03/23	PUBLIX SUPER MARKETS, INC.	0418000916	KIDS PLAY DAY	Special Events	549052-57206	\$32.47
001	3437	02/03/23	SANFORD & SON AUTO PARTS INC	780168	PLUGSAVER KIT	R&M-Equipment	546022-53902	\$38.90
001	3438	02/03/23	SEAN ADAMS	SA02012023	OFF DUTY ROVING PATROL W/E 1/28/2023	w/e 1/28/2023	534099-52901	\$220.00
001	3439	02/03/23	SITEONE LANDSCAPE	126435490-001	IRRIGATION PVC SOCKETS	R&M-Irrigation	546041-53902	\$340.02
001	3440	02/03/23	TAYLOR RENTAL CENTER	252765	TRENCHER RENTAL	R&M-Buildings	546012-53901	\$501.97
001	3441	02/03/23	TURNER PEST CONTROL LLC	20607319	1/26/2023 PEST CONTROL SERVICE	1/26/23	534025-57202	\$116.84
001	3441	02/03/23	TURNER PEST CONTROL LLC	20607319	1/26/2023 PEST CONTROL SERVICE	1/26/23	546034-52901	\$50.10
001	3441	02/03/23	TURNER PEST CONTROL LLC	20607319	1/26/2023 PEST CONTROL SERVICE	1/26/23	546001-57206	\$26.00
001	3442	02/03/23	UNIFIRST FIRST AID CORP	B027954	REPLENISH FIRST AID KIT	REPLENISH FIRST AID KIT	552001-53902	\$108.48
001	3443	02/06/23	GARY PERNA	GP02012023	ODD DUTY ROVING PATROL W/E 1/28/2023	w/e 01/28/2023	534099-52901	\$385.00
001	3444	02/09/23	SHERWIN-WILLIAMS CO.	5314-6	10-5 GAL EXT ULTRA, 5 GAL EXT ULTRA	R&M-Buildings	546012-53901	\$805.70
001	3445	02/14/23	AMY SUE LONG	01292023	YOGA W/E 1/29, 1/25, 1/27/2023	w/e 1/29/23- 1/25, 1/27	512011-53910	\$70.00
001	3446	02/14/23	ANTHONY XAVIER SOLIS	AS02082023	OFF DUTY ROVING PATROL W/E 2/4/23	w/e 02/04/2023	534099-52901	\$220.00
001	3447	02/14/23	AT&T	01312023-1010	ACCT# 323611010 2/1-2/28/2023	Feb. 1, 2023 - Feb. 28 2023	541003-57205	\$181.83
001	3448	02/14/23	BABOLAT VS NORTH AMERICA INC	2831926	RACQUETS AND STRING FOR SALE	COS - Start Up Inventory	552143-57206	\$443.95
001	3449	02/14/23	CRISPIN ZINSMEISTER	01292023	BODY PUMP W/E 1/29/23, 1/24/2023	w/e 1/29/23- 1/24	534111-57202	\$35.00
001	3449	02/14/23	CRISPIN ZINSMEISTER	01242023	BODY PUMP W/E 1/29, 1/24/2023	w/e 1/29/23- 1/24	534111-57202	\$35.00
001	3449	02/14/23	CRISPIN ZINSMEISTER	02052023	BODY PUMP W/E 2/5/, 1/30/2023	w/e 2/5/23- 1/30	534111-57202	\$35.00
001	3449	02/14/23	CRISPIN ZINSMEISTER	01292023-A	CARDIO STEP W/E 1/29, 1/18, 1/25, 1/27/2023	w/e 1/29/23- 1/18, 1/25, 1/27	512011-53910	\$105.00
001	3449	02/14/23	CRISPIN ZINSMEISTER	02032023	BODY PUMP W/E 2/5, 2/3/2023	w/e 2/5/23- 2/3	534111-57202	\$35.00
001	3450	02/14/23	DANIELLE EVA LEOMBRUNO	02022023	11/2022-1/2023 MUSIC FOR EVENTS	Music - Nov, Dec & Jan events	549052-57202	\$1,365.00
001	3451	02/14/23	DEBOW'S APPLIANCE SERVICE	020723	ICE MACHINE RENTAL 2/23	Feb 2023	544003-57206	\$132.08
001	3452	02/14/23	DIANE STOEVER	01222023	W/E 1/22, 1/16, 1/16, 1/18/2023	w/e 1/22/23- 1/16, 1/16, 1/18	512011-53910	\$120.00
001	3452	02/14/23	DIANE STOEVER	01292023	W/E 1/29, 1/23, 1/25, 1/26/2023	w/e 1/29/23- 1/23, 1/23, 1/25, 1/26	512011-53910	\$160.00
001	3453	02/14/23	DOWNEY'S JANITORIAL SUPPLIES	41-25657	PAPER TOWELS, TOILET PAPER & WET JET CLEANER	R&M-General	546001-57206	\$140.64
001	3454	02/14/23	DUVAL CONCRETE SERVICES, LLC	1495	FORM AND POUR 6 SECTIONS OF NEW CONCRETE SIDEWALK	R&M-Sidewalks	546084-53901	\$4,750.00
001	3455	02/14/23	FEDEX	8-023-78862	SERVICE FOR 1/23/23	postage	541006-51301	\$21.54
001	3456	02/14/23	FS PROPERTY MAINTENANCE INC	59762	SWEEPING SVCS 2/1/2023 AND 2/2/2023	Sweeping svcs- 02/01/23 & 02/02/23	546081-53901	\$1,876.00
001	3457	02/14/23	GALINA BOLES	02062023	TENNIS LESSONS/CLINICS W/E 2/6/2023	w/e 02/06/23	512040-57206	\$188.25

MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT

**Payment Register by Fund
For the Period from 02/01/23 to 02/28/23
(Sorted by Check / ACH No.)**

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
001	3458	02/14/23	HEAD PENN/ RACQUET SPORTS	5193513639	RACQUETS	COS - Start Up Inventory	552143-57206	\$333.28
001	3458	02/14/23	HEAD PENN/ RACQUET SPORTS	5193511757	TEACHING SUPPLIES	Teaching Supplies	551009-57206	\$336.12
001	3459	02/14/23	JANA MCDANALD	02062023	TENNIS LESSONS/CLINICS W/E 2/6/2023	w/e 02/06/23	512040-57206	\$2,322.00
001	3460	02/14/23	KRISTY SIEBERT	01272023	TABATA W/E 1/29, 1/27/2023	w/e 1/29/23- 1/27	512011-53910	\$35.00
001	3461	02/14/23	LAURA CORREA	01292023	ZUMBA W/E 1/29, 1/26, 1/28/2023	w/e 1/29/23- 1/26, 1/28	512011-53910	\$70.00
001	3462	02/14/23	LEAF CAPITAL FUNDING LLC	14286146	BADGE PASS SOFTWARE 2/2023	February 2023	554001-57205	\$542.32
001	3463	02/14/23	LES MILLS UNITED STATES TRADING, INC	SIV0242757	2/2023 VIRTUAL BUNDLE	February 2023	554001-57205	\$729.00
001	3464	02/14/23	LINA HERMEZ	01222023	W/E 1/22, 1/16, 1/17, 1/18, 1/22/2023	w/e 1/22/23- 1/16, 1/17, 1/17, 1/18, 1/22	512011-53910	\$175.00
001	3464	02/14/23	LINA HERMEZ	01292023	W/E 1/29, 1/23, 1/24, 1/25, 1/29/2023	w/e 1/29/23- 1/23, 1/24, 1/24, 1/25, 1/29	512011-53910	\$175.00
001	3465	02/14/23	LISSETTE KUNST	01292023	YOGA/ PILATES W/E 1/29, 1/26/2023	w/e 1/29/23- 1/26	512011-53910	\$35.00
001	3466	02/14/23	LYLE J BURKE	LB01262023	OFF DUTY ROVING PATROL W/E 1/21/2023	w/e 1/21/2023	534099-52901	\$220.00
001	3466	02/14/23	LYLE J BURKE	LB01252023	OFF DUTY ROVING PATROL W/E 1/14/2023	w/e 1/14/2023	534099-52901	\$220.00
001	3467	02/14/23	MCMMASTER-CARR SUPPLY CO.	92061455	2 PACKS OF STEEL SCREWS	R&M-Signage	546085-53901	\$31.76
001	3468	02/14/23	MEDICAL EXPRESS CORPORATION	20213897	DRUG SCREENING N BLUM	N Blum	512010-53902	\$27.00
001	3469	02/14/23	MIRANDA BULGER	01292023	HITT/SPIN W/E 1/29, 1/23, 1/25/2023	w/e 1/29/23- 1/23, 1/25, 1/25	512011-53910	\$122.50
001	3469	02/14/23	MIRANDA BULGER	02052023	HITT/SPIN W/E 2/5, 1/30, 2/1/2023	w/e 2/5/23- 1/30, 2/1, 2/1	512011-53910	\$122.50
001	3470	02/14/23	MYRON GRUNBERG	02062023	TENNIS LESSONS/CLINICS W/E 2/6/2023	w/e 02/06/2023	512040-57206	\$2,367.75
001	3471	02/14/23	PUBLIX SUPER MARKETS, INC.	0415374658	GIFT CARDS FOR TRIVIA NIGHT	Special Events	549052-57202	\$50.00
001	3472	02/14/23	SITEONE LANDSCAPE	126605726-001	DEER SCRAM	R&M-Grounds	546037-53902	\$265.92
001	3473	02/14/23	SYNCHRONY BANK	19106212	5- CRAFTMAN STEEL TINE	5- craftman steel tine	552001-53902	\$128.15
001	3474	02/14/23	TIFFANY BRUN	02022023	REIMBURSEMENT CELL 11/3-12/2/2022	Cell Nov 03, 2022- Dec 02 2022	541003-53910	\$40.00
001	3474	02/14/23	TIFFANY BRUN	02022023	REIMBURSEMENT CELL 11/3-12/2/2022	Cell Dec 03, 2022- Jan 02 2023	541003-53910	\$40.00
001	3474	02/14/23	TIFFANY BRUN	02022023	REIMBURSEMENT CELL 11/3-12/2/2022	Cell Jan 03, 2023- Feb 02, 2023	541003-53910	\$40.00
001	3474	02/14/23	TIFFANY BRUN	02022023	REIMBURSEMENT CELL 11/3-12/2/2022	Shred partners- shred 8 boxes of old files	551002-53910	\$80.00
001	3474	02/14/23	TIFFANY BRUN	02022023	REIMBURSEMENT CELL 11/3-12/2/2022	costco- candy	551002-53910	\$37.98
001	3475	02/14/23	TIFFANY CUNNINGHAM	01292023	CARDIO CROSS TRAINING W/E 1/29, 1/24, 1/26/2023	w/e 1/29/23- 1/24, 1/26	512011-53910	\$70.00
001	3476	02/14/23	TURNER ACE ST. AUGUSTINE, INC	11866 /3	PVC ELBOWS	R&M-Irrigation	546041-53902	\$10.36
001	3477	02/14/23	WELCH TENNIS COURTS, INC.	70308	BLACK WINDSCREENS W/ MOON VENTS	R&M-Court Maintenance	546017-57206	\$1,483.03
001	3478	02/15/23	AMY SUE LONG	020323	YOGA W/E 2/5, 2/1, 2/3/2023	w/e 2/5/23- 2/1, 2/3	512011-53910	\$70.00
001	3479	02/15/23	BEEMER & ASSOCIATES XXVII, LLC	021023	RENT FOR STORAGE MAR. 15, 2023-APR. 14, 2024	Rent for storage-Mar. 15, 2023- Apr. 14, 2024	544001-53910	\$2,361.00
001	3480	02/15/23	CRISPIN ZINSMEISTER	020523	CARDIO STEP W/E 2/5/2023, 2/1/2023	w/e 2/5/23- 2/1	512011-53910	\$35.00
001	3481	02/15/23	DIANE STOEVER	012123	W/E 2/5, 1/30, 2/1, 2/1, 2/2/2023	w/e 2/5/23- 1/30, 1/30, 2/1, 2/1, 2/2	512011-53910	\$200.00
001	3482	02/15/23	DOWNEY'S JANITORIAL SUPPLIES	41-25693	HAND SOAP	R&M-General	546001-57206	\$108.54
001	3483	02/15/23	FIRSTSERVICE RESIDENTIAL	10848580	ONSITE STAFF FEE 11/19-12/2/2022 w/CREDIT for over	To be processed w/10848580CR	531016-53910	\$10,703.80
001	3483	02/15/23	FIRSTSERVICE RESIDENTIAL	10852726	ONSITE STAFF FEE 12/3-12/16/2022, w/CREDIT for ove	To be processed w/10852726CR	531016-53910	\$10,703.80
001	3483	02/15/23	FIRSTSERVICE RESIDENTIAL	10862953	ONSITE STAFF FEE 1/14-1/27/2023	ProfServ-Field Management	531016-53910	\$7,446.10
001	3483	02/15/23	FIRSTSERVICE RESIDENTIAL	CM10852726CR	CREDIT FOR OVERCHARGE FOR T BRUN PAY PD ENDING	PROCESS W/ INVOICE 10852726	531016-53910	(\$2,792.30)
001	3483	02/15/23	FIRSTSERVICE RESIDENTIAL	CM10848580CR	CREDIT FOR OVERCHARGE FOR T BRUN PAY PD ENDING 12/	PROCESS W/ INVOICE 108458580	531016-53910	(\$2,792.30)
001	3484	02/15/23	GARY PERNA	GP02082023	OFF DUTY ROVING PATROL W/E 2/4/23	w/e 02/04/2023	534099-52901	\$550.00
001	3485	02/15/23	GAYLE R THEBERGE	020623	CYCLE CLASS W/E 2/12, 1/23, 1/30, 2/6/2023	w/e 2/12/23- 1/23, 1/30, 2/6	512011-53910	\$105.00
001	3486	02/15/23	GLENDIA MALEWICKI	012523	W/E 1/29/2023, 1/24/2023, 1/25/2023	w/e 1/29/23- 1/24, 1/25	512011-53910	\$70.00
001	3487	02/15/23	HIDDEN EYES LLC	724447	ALARM MONITORING SERVICE 3/1-3/31/2023	03/01/2023-03/31/2023	155000	\$10,477.42
001	3488	02/15/23	KRISTY SIEBERT	020823	TABATA W/E 2/5/2023-2/3/2023	w/e 2/5/23- 2/3	512011-53910	\$35.00
001	3489	02/15/23	KUTAK ROCK LLP	3180508	GENERAL COUNSEL 01/2023	ProfServ-Legal Services	531023-51401	\$9,811.29
001	3490	02/15/23	LAKE AND POND REMEDIATION, INC	1290	AERATION INSTALLATION AT LAKE Y-2	Cap Outlay-Machinery and Equip	564001-53902	\$4,640.73
001	3491	02/15/23	LAURA CORREA	020423	ZUMBA W/E 2/12, 2/2, 2/6/2023	w/e 2/12/23- 2/2, 2/6	512011-53910	\$70.00
001	3492	02/15/23	LINA HERMEZ	020523	YOGA AND PILATES W/E 2/5, 1/30, 1/31, 2/1, 2/5/202	w/e 2/5/23- 1/30, 1/31, 1/31, 2/1, 2/5	512011-53910	\$175.00
001	3493	02/15/23	MICHAEL ALLEN CHAPMAN	MC02082023	OFF DUTY ROVING PATROL W/E 2/4/23	w/e 02/04/2023	534099-52901	\$165.00
001	3494	02/15/23	MIRANDA BULGER	020823	HITT/SPIN W/E 2/12, 2/6, 2/8/2023	w/e 2/12/23- 2/6, 2/8, 2/8	512011-53910	\$122.50
001	3495	02/15/23	NEIGHBORHOOD PUBLICATIONS	MCCDD0648	WEBSITE MAINT 2/1-2/28/2023	Website maint 2/1/23-2/28/23	547001-53910	\$250.00
001	3495	02/15/23	NEIGHBORHOOD PUBLICATIONS	MCCDD0648	WEBSITE MAINT 2/1-2/28/2023	Website maint 2/1/23-2/28/23	548001-57205	\$125.00
001	3495	02/15/23	NEIGHBORHOOD PUBLICATIONS	MCCDD0648	WEBSITE MAINT 2/1-2/28/2023	Website maint 2/1/23-2/28/23	548001-57206	\$125.00
001	3496	02/15/23	PROSSER	49506	GEN ENGINEERING SERVICES DEC 2022	ProfServ-Engineering	531013-51501	\$507.50
001	3497	02/15/23	PUBLIX SUPER MARKETS, INC.	0407378981	SPECIAL EVENTS PLAY DAY	special events- play day	549052-57206	\$36.18
001	3498	02/15/23	RON CULLUM	013123	W/E 2/5, 1/3, 1/5, 1/10, 1/12, 1/19, 1/24, 1/26, 1	w/e 2/5/23- 1/3, 1/5, 1/10, 1/12, 1/19, 1/24, 1/26	512011-53910	\$280.00
001	3499	02/15/23	TIFFANY CUNNINGHAM	013123	CARDIO X TRAINING W/E 2/5/2023, 1/31/2023, 2/2/202	w/e 2/5/23- 1/31, 2/2	512011-53910	\$70.00
001	3500	02/15/23	TURNER ACE ST. AUGUSTINE, INC	11869 /3	CABLE TIES	R&M-Court Maintenance	546017-57206	\$78.97
001	3501	02/15/23	TURNER PEST CONTROL LLC	20714674	2/6/2023 COMMERCIAL PEST CONTROL	2/6/23	552001-53902	\$78.83
001	3502	02/15/23	U.S. BANK	6807960	ADMIN FEES 1/1-12/31/2023	ProfServ-Trustee Fees	531045-51301	\$2,100.72

MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT

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001	3502	02/15/23	U.S. BANK	6807960	ADMIN FEES 1/1-12/31/2023	Pre Paid Items	155000	\$700.24
001	3503	02/20/23	ANTHONY XAVIER SOLIS	AS02132023	OFF DUTY ROVING PATROL W/E 2/11/2023	w/e 02/11/2023	534099-52901	\$220.00
001	3504	02/20/23	CINTAS CORP	8406105004	REPLENISH FIRST AID CABINET	Office Supplies	551002-57205	\$125.87
001	3505	02/20/23	FIRSTSERVICE RESIDENTIAL	10840660	ONSITE STAFF FEE 10/22-11/4/2022, w/CREDIT for ove	To be processed w/10840660CR	531016-53910	\$8,749.50
001	3505	02/20/23	FIRSTSERVICE RESIDENTIAL	CM10840660CR	CREDIT FOR OVERCHARGE FOR T BRUN PAY PD ENDING	PROCESS W/INVOICE 10840660	531016-53910	(\$838.00)
001	3506	02/20/23	GRAINGER	9591607651	ADA PAD	R&M-Sidewalks	546084-53901	\$447.90
001	3506	02/20/23	GRAINGER	9588711466	BUTTERFLY VALVE AND GASKET	R&M-Pools	546074-57205	\$300.97
001	3507	02/20/23	HOME DEPOT CREDIT SERVICES	2792157	2x78 BLACK POST	R&M-Roads & Alleyways	546081-53901	\$96.66
001	3507	02/20/23	HOME DEPOT CREDIT SERVICES	2692212	STAR FLAT HD	R&M-Roads & Alleyways	546081-53901	\$27.47
001	3507	02/20/23	HOME DEPOT CREDIT SERVICES	WB37492233	EVERBILT PLAIN STEEL SQUARE TUBE	R&M-Roads & Alleyways	546081-53901	\$30.94
001	3507	02/20/23	HOME DEPOT CREDIT SERVICES	5021433	LED LIGHTS	R&M-Electrical	546020-53901	\$65.92
001	3508	02/20/23	IAN MICHAEL SAFAR	IS02132023	OFF DUTY ROVING PATROL W/E 2/11/2023	w/e 02/11/2023	534099-52901	\$220.00
001	3509	02/20/23	INFRAMARK, LLC	88570	01/2023 MANAGEMENT SERVICES	ProfServ-Mgmt Consulting Serv	531027-51201	\$5,596.33
001	3509	02/20/23	INFRAMARK, LLC	88570	01/2023 MANAGEMENT SERVICES	ProfServ-Mgmt Consulting Serv	531027-57201	\$2,163.00
001	3509	02/20/23	INFRAMARK, LLC	88570	01/2023 MANAGEMENT SERVICES	Postage and Freight	541006-51301	\$46.17
001	3509	02/20/23	INFRAMARK, LLC	88570	01/2023 MANAGEMENT SERVICES	Printing and Binding	547001-51301	\$93.55
001	3509	02/20/23	INFRAMARK, LLC	88570	01/2023 MANAGEMENT SERVICES	Office Supplies	551002-51301	\$75.00
001	3510	02/20/23	L. WERNINCK & SONS, INC.	2301-527051	32 2X2	546084-53901	512040-57206	\$190.40
001	3511	02/20/23	MICHAEL ALLEN CHAPMAN	MC02132023	OFF DUTY ROVING PATROL W/E 2/11/2023	w/e 02/11/2023	534099-52901	\$220.00
001	3512	02/20/23	CROSSER	49586	GEN ENGINEERING SERVICES JAN 2023	ProfServ-Engineering	531013-51501	\$305.00
001	3513	02/20/23	ROBERT MALONEY	RM002132023	OFF DUTY ROVING PATROL W/E 2/11/2023	w/e 02/11/2023	534099-52901	\$220.00
001	3514	02/20/23	ST. AUGUSTINE ELECTRIC MOTOR WORKS, INC	87272	INSTALLATION OF NEW MOTOR FOR LIFT STATION AT LEAN	R&M-Roads & Alleyways	546081-53901	\$1,014.00
001	3514	02/20/23	ST. AUGUSTINE ELECTRIC MOTOR WORKS, INC	021323	REPLACE PANEL AT LIFT STATION AT LEANING TREE	R&M-Roads & Alleyways	546081-53901	\$4,212.00
001	3515	02/20/23	TURNER ACE ST. AUGUSTINE, INC	11882 /3	HARWARE ITEMS, SPRAY PAINT AND CONDUIT	hardware items	546084-53901	\$30.99
001	3515	02/20/23	TURNER ACE ST. AUGUSTINE, INC	11882 /3	HARWARE ITEMS, SPRAY PAINT AND CONDUIT	spray paint and conduit	546012-53901	\$34.54
001	3516	02/22/23	GALINA BOLES	022023	TENNIS LESSONS/CLINICS W/E 2/17/2023	w/e 02/17/23	512040-57206	\$82.50
001	3517	02/22/23	JANA MCDANALD	021723	TENNIS CLINICS/ LESSONS W/E 2/17/2023	w/e 02/17/23	512040-57206	\$2,238.75
001	3518	02/22/23	KATIE HOLLIS	02102023	REIMBURSEMENT FOR MICROSOFT SUBSCRIPTION 12/2022	Microsoft subscription renewal	549016-53910	\$99.99
001	3519	02/22/23	MYRON GRUNBERG	021723	TENNIS LESSONS/CLINICS W/E 2/17/2023	w/e 02/17/2023	512040-57206	\$2,148.75
001	3520	02/22/23	POOLSURE	131295612989	3/2023 WATER MANAGEMENT FLAT RATE	March 2023	546074-57205	\$1,949.56
001	3521	02/27/23	ADP, INC.	625907438	P/E 1/9/2023 WORKFORCE NOW, TIME & ATTEND	p/e 01/09/2023 workforce now, Time & Attend.	512010-53902	\$178.75
001	3521	02/27/23	ADP, INC.	625907438	P/E 1/9/2023 WORKFORCE NOW, TIME & ATTEND	p/e 01/09/2023 workforce now, Time & Attend.	512010-57205	\$317.73
001	3521	02/27/23	ADP, INC.	625907438	P/E 1/9/2023 WORKFORCE NOW, TIME & ATTEND	p/e 01/09/2023 workforce now, Time & Attend.	512010-57206	\$140.93
001	3521	02/27/23	ADP, INC.	625907438	P/E 1/9/2023 WORKFORCE NOW, TIME & ATTEND	p/e 01/09/2023 workforce now, Time & Attend.	512010-52901	\$17.19
001	3521	02/27/23	ADP, INC.	625907438	P/E 1/9/2023 WORKFORCE NOW, TIME & ATTEND	p/e 01/09/2023 workforce now, Time & Attend.	512010-53901	\$13.75
001	3521	02/27/23	ADP, INC.	625907438	P/E 1/9/2023 WORKFORCE NOW, TIME & ATTEND	p/e 01/09/2023 workforce now, Time & Attend.	511001-51301	\$68.75
001	3521	02/27/23	ADP, INC.	626499343	W2 2022	Payroll-Benefits	512010-53902	\$131.10
001	3521	02/27/23	ADP, INC.	626499343	W2 2022	Payroll-Benefits	512010-57205	\$307.04
001	3521	02/27/23	ADP, INC.	626499343	W2 2022	Payroll-Benefits	512010-57206	\$84.53
001	3521	02/27/23	ADP, INC.	626499343	W2 2022	Payroll-Benefits	512010-52901	\$8.63
001	3521	02/27/23	ADP, INC.	626499343	W2 2022	Payroll-Benefits	512010-53901	\$6.90
001	3521	02/27/23	ADP, INC.	626499343	W2 2022	P/R-Board of Supervisors	511001-51301	\$34.50
001	3521	02/27/23	ADP, INC.	625906927	PERIOD ENDING 12/31/2022 AND 1/8/2023	w/e 01/08/23 & 01/22/23	512010-53902	\$185.64
001	3521	02/27/23	ADP, INC.	625906927	PERIOD ENDING 12/31/2022 AND 1/8/2023	w/e 01/08/23 & 01/22/23	512010-57205	\$273.51
001	3521	02/27/23	ADP, INC.	625906927	PERIOD ENDING 12/31/2022 AND 1/8/2023	w/e 01/08/23 & 01/22/23	512010-57206	\$146.38
001	3521	02/27/23	ADP, INC.	625906927	PERIOD ENDING 12/31/2022 AND 1/8/2023	w/e 01/08/23 & 01/22/23	512010-53901	\$17.86
001	3521	02/27/23	ADP, INC.	625906927	PERIOD ENDING 12/31/2022 AND 1/8/2023	w/e 01/08/23 & 01/22/23	512010-52901	\$14.28
001	3521	02/27/23	ADP, INC.	625906927	PERIOD ENDING 12/31/2022 AND 1/8/2023	w/e 01/08/23 & 01/22/23	511001-51301	\$35.70
001	3522	02/27/23	AGROW PRO INC	16338	FERTILIZER TREATMENT	Contracts-Misc Labor	534025-53902	\$3,300.00
001	3523	02/27/23	BELYNDA THARPE	021323	MILEAGE REIMB, CELL PHONE 1/2023, CELL PHONE 2/202	mileage reim	551002-53910	\$38.05
001	3523	02/27/23	BELYNDA THARPE	021323	MILEAGE REIMB, CELL PHONE 1/2023, CELL PHONE 2/202	cell phone Jan 2023	541003-53910	\$50.00
001	3523	02/27/23	BELYNDA THARPE	021323	MILEAGE REIMB, CELL PHONE 1/2023, CELL PHONE 2/202	cell phone Feb 2023	541003-53910	\$50.00
001	3523	02/27/23	BELYNDA THARPE	021323	MILEAGE REIMB, CELL PHONE 1/2023, CELL PHONE 2/202	card stock paper	551002-53910	\$12.89
001	3524	02/27/23	COMCAST	166376611	ACCT# 963185024 2/15-3/14/2023	Feb. 15, 2023- Mar. 14, 2023	541003-53902	\$312.21
001	3525	02/27/23	FEDEX	8-038-45489	SERVICE 1/31/2023-2/8/2023	postage	541006-51301	\$113.78
001	3526	02/27/23	FIRSTSERVICE RESIDENTIAL	10861740	BASE MANAGEMENT FEE 02/2023	ProfServ-Field Management	531016-53910	\$5,000.00
001	3526	02/27/23	FIRSTSERVICE RESIDENTIAL	10864865	ONSITE STAFF FEE 1/28-2/10/2023	ProfServ-Field Management	531016-53910	\$7,446.10
001	3527	02/27/23	FLORIDA JANITOR & PAPER SUPPLY	358005	DOGIPOT BAGS, LINERS	Op Supplies - General	552001-53902	\$582.92
001	3528	02/27/23	JIM SMELAND	02202023	11/2022 CELL PHONE REIMBURSEMENT	Cell-Nov 2022	552001-53902	\$50.00

MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT

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Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	GL Account #	Amount Paid
001	3528	02/27/23	JIM SMELAND	10012022	10/2022 CELL PHONE REIMBURSEMENT	Cell- Oct 2022	552001-53902	\$50.00
001	3529	02/27/23	K-SWISS INC	98455388	SHOES FOR SALE	COS - Start Up Inventory	552143-57206	\$744.93
001	3530	02/27/23	LWT SPECIALTY TIRE LLC	7069	1 TRAILER TIRE	R&M-Equipment	546022-53902	\$110.00
001	3531	02/27/23	ODP BUSINESS SOLUTIONS, LLC	CM288109478001	RETURN MONITOR STAND	MONITOR STAND	551002-53910	(\$51.98)
001	3531	02/27/23	ODP BUSINESS SOLUTIONS, LLC	288386905001	MONITOR STAND AND CORK BOARD	Office Supplies	551002-53910	\$90.87
001	3532	02/27/23	SAMUEL BIEBER	02142023	FRONT DESK AND TARPS	Payroll-Shared Personnel	512011-53910	\$307.50
001	3533	02/27/23	SANFORD & SON AUTO PARTS INC	782830	HANGER	R&M-Equipment	546022-53902	\$6.49
001	3533	02/27/23	SANFORD & SON AUTO PARTS INC	781962	SPARK PLUGS	R&M-Equipment	546022-53902	\$12.87
001	3534	02/27/23	SITEONE LANDSCAPE	126690893-002	PVC ELBOW	R&M-Irrigation	546041-53902	\$10.62
001	3534	02/27/23	SITEONE LANDSCAPE	126905072-001	PVC IRRIGATION	R&M-Irrigation	546041-53902	\$296.47
001	3535	02/27/23	ST. JOHN'S SALES & SERVICE	92465	SWISS FILE AND 2 CHAINSAW CHAINS, HANDHELP BLOWER	swiss file and 2 chainsaw chains	546022-53902	\$208.78
001	3535	02/27/23	ST. JOHN'S SALES & SERVICE	92465	SWISS FILE AND 2 CHAINSAW CHAINS, HANDHELP BLOWER	handheld blower	546017-57206	\$236.99
001	3536	02/27/23	UNUM LIFE INSURANCE	02132023	COVERAGE PERIOD 2/1-2/28/2023	02/01/2023-02/28/2023	512010-53902	\$197.79
001	3536	02/27/23	UNUM LIFE INSURANCE	02132023	COVERAGE PERIOD 2/1-2/28/2023	02/01/2023-02/28/2023	512010-57205	\$103.87
001	3536	02/27/23	UNUM LIFE INSURANCE	02132023	COVERAGE PERIOD 2/1-2/28/2023	02/01/2023-02/28/2023	512010-57206	\$78.04
001	3536	02/27/23	UNUM LIFE INSURANCE	02132023	COVERAGE PERIOD 2/1-2/28/2023	02/01/2023-02/28/2023	512010-53901	\$19.03
001	3536	02/27/23	UNUM LIFE INSURANCE	02132023	COVERAGE PERIOD 2/1-2/28/2023	02/01/2023-02/28/2023	512010-52901	\$23.80
001	3537	02/27/23	WILLIAMS' PLANT NURSERY	128207	150 CORDGRASS, 15 VIBURNUM	150- cordgrass, 15 viburnum	563023-53902	\$1,950.00
001	DD240	02/16/23	COMCAST -ACH	01252023-3316 ACH	ACCT# 8495743101273316 1/29-2/28/2023	Jan 29, 2023- Feb 28, 2023	541003-57205	\$196.75
001	DD240	02/16/23	COMCAST -ACH	01252023-3316 ACH	ACCT# 8495743101273316 1/29-2/28/2023	Jan 29, 2023- Feb 28, 2023	543003-57205	\$294.00
001	DD241	02/18/23	COMCAST -ACH	01272023-9406 ACH	ACCT# 8495743101259406 1/31-2/28/2023	Jan 31, 2023- Feb 28, 2023	543003-53902	\$197.49
001	DD243	02/22/23	COMCAST -ACH	02012023-4033 ACH	ACCT# 8495743101274033 2/5-3/4/2023	Feb 5, 2023- Mar 4, 2023	543003-57206	\$278.85
001	DD244	02/23/23	COMCAST -ACH	02022023-2201 ACH	ACCT# 8495743101272201 2/6-3/5/2023	Feb 06, 2023- Mar 05, 2023	546034-52901	\$213.84
001	DD245	02/24/23	COMCAST -ACH	02032023-1433 ACH	FUEL# 8495743101291433 2/7-3/6/2023	Feb 7, 2023- Mar 6, 2023	543003-57205	\$90.40
001	DD246	02/10/23	GATE FUEL SERVICE-ACH	5692269 ACH	FUEL 2/1/2023	02/01/2023	552030-53902	\$1,826.65
001	DD247	02/28/23	COMCAST -ACH	02072023-9430 ACH	ACCT# 8495743101259430 2/11-3/10/2023	Feb. 11, 2023- Mar 10, 2023	546034-52901	\$205.45
001	DD249	02/17/23	FPL	02.06.2023 ACH	SERVICE FOR 1/6-2/6/2023	Electricity - Streetlighting	543013-53903	\$7,400.13
001	DD249	02/17/23	FPL	02.06.2023 ACH	SERVICE FOR 1/6-2/6/2023	R&M-Gate	546034-52901	\$50.07
001	DD251	02/10/23	CARDMEMBER SERVICE	01132023-6647 ACH	PURCHASES FOR 12/19-1/13/2023	Signup genius Jan 2023	554001-57205	\$24.99
001	DD251	02/10/23	CARDMEMBER SERVICE	01132023-6647 ACH	PURCHASES FOR 12/19-1/13/2023	soap dispensers	552012-57205	\$82.98
001	DD251	02/10/23	CARDMEMBER SERVICE	01132023-6647 ACH	PURCHASES FOR 12/19-1/13/2023	bucket & ladle	552012-57205	\$74.54
001	DD251	02/10/23	CARDMEMBER SERVICE	01132023-6647 ACH	PURCHASES FOR 12/19-1/13/2023	Photo booth and tables for tree lighting	549052-57202	\$1,219.00
001	DD251	02/10/23	CARDMEMBER SERVICE	01132023-6647 ACH	PURCHASES FOR 12/19-1/13/2023	AC filters	549921-53910	\$114.25
001	DD251	02/10/23	CARDMEMBER SERVICE	01132023-6647 ACH	PURCHASES FOR 12/19-1/13/2023	pool chemicals	549921-53910	\$33.00
001	DD251	02/10/23	CARDMEMBER SERVICE	01132023-6647 ACH	PURCHASES FOR 12/19-1/13/2023	ab roller	549921-53910	\$24.48
001	DD251	02/10/23	CARDMEMBER SERVICE	01132023-6647 ACH	PURCHASES FOR 12/19-1/13/2023	gym floor mats	549921-53910	\$305.85
001	DD251	02/10/23	CARDMEMBER SERVICE	01132023-6647 ACH	PURCHASES FOR 12/19-1/13/2023	pandora Jan 2023	554001-57205	\$26.95
001	DD251	02/10/23	CARDMEMBER SERVICE	01132023-6647 ACH	PURCHASES FOR 12/19-1/13/2023	Staff lunch	549015-57206	\$162.50
001	DD251	02/10/23	CARDMEMBER SERVICE	01132023-6647 ACH	PURCHASES FOR 12/19-1/13/2023	USPTA membership dues	554001-57206	\$315.00
001	DD251	02/10/23	CARDMEMBER SERVICE	01132023-6647 ACH	PURCHASES FOR 12/19-1/13/2023	disposal of tires	546022-53902	\$72.00
001	DD251	02/10/23	CARDMEMBER SERVICE	01132023-6647 ACH	PURCHASES FOR 12/19-1/13/2023	12/19	543020-53902	\$64.28
001	DD251	02/10/23	CARDMEMBER SERVICE	01132023-6647 ACH	PURCHASES FOR 12/19-1/13/2023	sod	563023-53902	\$157.50
001	DD251	02/10/23	CARDMEMBER SERVICE	01132023-6647 ACH	PURCHASES FOR 12/19-1/13/2023	1/10, 1/10	543020-53902	\$152.01
001	DD251	02/10/23	CARDMEMBER SERVICE	01132023-6647 ACH	PURCHASES FOR 12/19-1/13/2023	Christmas lights	546020-53901	\$88.96
001	DD251	02/10/23	CARDMEMBER SERVICE	01132023-6647 ACH	PURCHASES FOR 12/19-1/13/2023	shop towels	552001-53910	\$34.99
001	DD251	02/10/23	CARDMEMBER SERVICE	01132023-6647 ACH	PURCHASES FOR 12/19-1/13/2023	tissue dispenser	546012-57205	\$77.97
001	DD251	02/10/23	CARDMEMBER SERVICE	01132023-6647 ACH	PURCHASES FOR 12/19-1/13/2023	12/20	546009-53901	\$128.68
001	DD251	02/10/23	CARDMEMBER SERVICE	01132023-6647 ACH	PURCHASES FOR 12/19-1/13/2023	wire connectors	546012-57205	\$46.47
001	DD251	02/10/23	CARDMEMBER SERVICE	01132023-6647 ACH	PURCHASES FOR 12/19-1/13/2023	install new meter at tree house park	546020-53901	\$1,305.00
001	DD251	02/10/23	CARDMEMBER SERVICE	01132023-6647 ACH	PURCHASES FOR 12/19-1/13/2023	uniform polo shirt	552001-53910	\$27.85
001	DD251	02/10/23	CARDMEMBER SERVICE	01132023-6647 ACH	PURCHASES FOR 12/19-1/13/2023	repl sander pad	552001-53910	\$19.58
001	DD251	02/10/23	CARDMEMBER SERVICE	01132023-6647 ACH	PURCHASES FOR 12/19-1/13/2023	paint and paint rollers	546012-57205	\$211.25
001	DD251	02/10/23	CARDMEMBER SERVICE	01132023-6647 ACH	PURCHASES FOR 12/19-1/13/2023	water key set	552001-53910	\$9.99
001	DD251	02/10/23	CARDMEMBER SERVICE	01132023-6647 ACH	PURCHASES FOR 12/19-1/13/2023	pool spa test kit	546074-57205	\$30.99
001	DD251	02/10/23	CARDMEMBER SERVICE	01132023-6647 ACH	PURCHASES FOR 12/19-1/13/2023	digital clamp meter	546041-53902	\$114.00
001	DD251	02/10/23	CARDMEMBER SERVICE	01132023-6647 ACH	PURCHASES FOR 12/19-1/13/2023	cleaning cloths	552001-53910	\$26.99
001	DD251	02/10/23	CARDMEMBER SERVICE	01132023-6647 ACH	PURCHASES FOR 12/19-1/13/2023	air filters	546004-57202	\$114.54
001	DD251	02/10/23	CARDMEMBER SERVICE	01132023-6647 ACH	PURCHASES FOR 12/19-1/13/2023	6-hose attachments	552001-53910	\$107.94
001	DD251	02/10/23	CARDMEMBER SERVICE	01132023-6647 ACH	PURCHASES FOR 12/19-1/13/2023	uniform polo shirt	552001-53910	\$37.11

MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT

**Payment Register by Fund
For the Period from 02/01/23 to 02/28/23
(Sorted by Check / ACH No.)**

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
001	DD251	02/10/23	CARDMEMBER SERVICE	01132023-6647 ACH	PURCHASES FOR 12/19-1/13/2023	yard swing	546012-53901	\$77.97
001	DD251	02/10/23	CARDMEMBER SERVICE	01132023-6647 ACH	PURCHASES FOR 12/19-1/13/2023	job add posting	552001-53910	\$15.00
001	DD251	02/10/23	CARDMEMBER SERVICE	01132023-6647 ACH	PURCHASES FOR 12/19-1/13/2023	urinal gasket	546012-57205	\$7.40
001	DD252	02/10/23	CARDMEMBER SERVICE	CM01132023-6647 ACH	CREDIT ON STATMENT 12/19-1/13/2023	Miscellaneous Expenses	549999-51301	(\$114.25)
001	DD253	02/22/23	FPL	02062023 ACH	SERVICE DATE 1/9-2/8/23	Electricity - Streetlighting	543013-53903	\$853.92
001	DD253	02/22/23	FPL	02062023 ACH	SERVICE DATE 1/9-2/8/23	Utility - General	543001-57205	\$1,284.05
001	DD253	02/22/23	FPL	02062023 ACH	SERVICE DATE 1/9-2/8/23	Electricity - General	543006-57206	\$1,489.30
001	DD253	02/22/23	FPL	02062023 ACH	SERVICE DATE 1/9-2/8/23	R&M-Gate	546034-52901	\$78.71
							Fund Total	\$164,536.06

MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT

Payment Register by Fund
 For the Period from 02/01/23 to 02/28/23
 (Sorted by Check / ACH No.)

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
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SERIES 2002 DEBT SERVICE FUND - 202

202	3421	02/02/23	MARSHALL CREEK	01302023-202	TRANSFER DEBT SERVICE SERIES 2002	Cash with Fiscal Agent	103000	\$375,238.39
Fund Total								\$375,238.39

SERIES 2015 DEBT SERVICE FUND - 203

203	3422	02/02/23	MARSHALL CREEK	01302023-203	TRANSFER TAX COLLECTION SERIES 2015A	Due From Other Funds	131000	\$328,953.67
Fund Total								\$328,953.67

SERIES 2016 DEBT SERVICE FUND - 204

204	3423	02/02/23	MARSHALL CREEK	01302023-204	TRANSFER TAX COLLECTION SERIES 2016	Due From Other Funds	131000	\$20,853.70
Fund Total								\$20,853.70

Total Checks Paid	\$889,581.82
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FirstService
RESIDENTIAL

Marshall Creek Community Development District
 US-1 and Palencia Village Drive
 St. Augustine, FL 32095
 megan.maldonado@fsresidential.com; vinelle.miller@fsresidential.com

INVOICE

Invoice Number 10848580
 Invoice Date 12/9/2022
 Terms Due Upon Receipt
 Period Start 11/19/2022
 Period End 12/2/2022

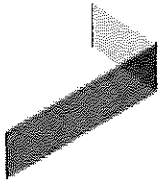
Customer 100-0SM3
 Account # PAY-0SM3
Total Amount Due: \$10,703.80

Position	Labor Rate	Employee	Hours	Pay Rate	Amount
Jr Manager, Property Operation	21.00%	Brun, Tiffany A	16.00 HOLIDAY	\$28.85	\$558.46
Jr Manager, Property Operation	21.00%	Brun, Tiffany A	64.00 REG	\$28.85	\$2,233.84
Jr Manager, Property Operation	21.00%	Miller, Vinelle	16.00 HOLIDAY	\$33.65	\$651.54
Jr Manager, Property Operation	21.00%	Miller, Vinelle	64.00 REG	\$33.65	\$2,606.16
				Subtotal	\$6,050.00
Manager, On-Site Office	21.00%	Tharpe, Belynda	16.00 HOLIDAY	\$48.08	\$930.76
Manager, On-Site Office	21.00%	Tharpe, Belynda	64.00 REG	\$48.08	\$3,723.04
				Subtotal	\$4,653.80

Subtotal \$10,703.80
Tax \$0.00
Total \$10,703.80

Jr Manager, Property Operation \$6,050.00
 Manager, On-Site Office \$4,653.80

INVOICE



FirstService

RESIDENTIAL

Marshall Creek Community Development District
 US-1 and Palencia Village Drive
 St. Augustine, FL 32095
 vinelle.miller@fsresidential.com; lucy.acevedo@fsresidential.com;
 belynda.tharpe@fsresidential.com; tiffany.brun@fsresidential.com

Invoice Number 10848580CR
 Invoice Date 12/9/2022
 Terms Due Upon Receipt
 Period Start 12/2/2022
 Period End 12/2/2022
 Customer 100-OSM3
 Account # PAY-OSM3
Total Amount Due: (\$2,792.30)

Position	Labor Rate	Employee	Hours	Pay Rate	Amount
Concession (TS)		Concession for Tiffany Brun transition training, 16 hrs HOL, p.e. 12.02.22		\$0.00	(\$558.46)
Concession (TS)		Concession for Tiffany Brun transition training, 64 hrs REG, p.e. 12.02.22		\$0.00	(\$2,233.84)
				Subtotal	(\$2,792.30)
				Subtotal	(\$2,792.30)
				Tax	\$0.00
				Total	(\$2,792.30)
Concession (TS)			(\$2,792.30)		



FirstService
RESIDENTIAL

Marshall Creek Community Development District
 US-1 and Palencia Village Drive
 St. Augustine, FL 32095
 vinelle.miller@fsresidential.com; lucy.acevedo@fsresidential.com;
 belynda.tharpe@fsresidential.com; tiffany.brun@fsresidential.com

INVOICE

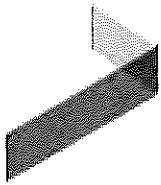
Invoice Number 10852726
 Invoice Date 12/23/2022
 Terms Due Upon Receipt
 Period Start 12/3/2022
 Period End 12/16/2022
 Customer 100-OSM3
 Account # PAY-OSM3
Total Amount Due: \$10,703.80

Position	Labor Rate	Employee	Hours	Pay Rate	Amount
Jr Manager, Property Operation	21.00%	Brun, Tiffany A	80.00 REG	\$28.85	\$2,792.30
Jr Manager, Property Operation	21.00%	Miller, Vinelle	80.00 REG	\$33.65	\$3,257.70
				Subtotal	\$6,050.00
Manager, On-Site Office	21.00%	Tharpe, Belynda	80.00 REG	\$48.08	\$4,653.80
				Subtotal	\$4,653.80
				Subtotal	\$10,703.80
				Tax	\$0.00
				Total	\$10,703.80
Jr Manager, Property Operation			\$6,050.00		
Manager, On-Site Office			\$4,653.80		

INVOICE

Invoice Number 10852726CR
 Invoice Date 12/23/2022
 Terms Due Upon Receipt
 Period Start 12/16/2022
 Period End 12/16/2022

Customer 100-0SM3
 Account # PAY-0SM3
Total Amount Due: (\$2,792.30)



FirstService

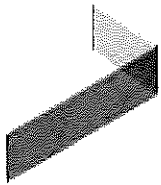
RESIDENTIAL

Marshall Creek Community Development District
 US-1 and Palencia Village Drive
 St. Augustine, FL 32095
 vinelle.miller@fsresidential.com; lucy.acevedo@fsresidential.com;
 belynda.tharpe@fsresidential.com; tiffany.brun@fsresidential.com

Position	Labor Rate	Employee	Hours	Pay Rate	Amount
Concession (TS)		Concession for Tiffany Brun transition training, 80 hrs REG, p.e. 12.16.22		\$0.00	(\$2,792.30)
				Subtotal	(\$2,792.30)
				Subtotal	(\$2,792.30)
				Tax	\$0.00
				Total	(\$2,792.30)
Concession (TS)			(\$2,792.30)		

INVOICE

Invoice Number 10862953
 Invoice Date 2/3/2023
 Terms Due Upon Receipt
 Period Start 1/14/2023
 Period End 1/27/2023
 Customer 100-OSM3
 Account # PAY-OSM3
Total Amount Due: \$7,446.10



FirstService RESIDENTIAL

Marshall Creek Community Development District
 US-1 and Palencia Village Drive
 St. Augustine, FL 32095
 vinelle.miller@fsresidential.com; lucy.acevedo@fsresidential.com;
 belynda.tharpe@fsresidential.com; tiffany.brun@fsresidential.com

Position	Labor Rate	Employee	Hours	Pay Rate	Amount
Jr Manager, Property Operation	21.00%	Brun, Tiffany A	8.00 HOLIDAY	\$28.85	\$279.23
Jr Manager, Property Operation	21.00%	Brun, Tiffany A	32.00 PTO	\$28.85	\$1,116.92
Jr Manager, Property Operation	21.00%	Brun, Tiffany A	40.00 REGULAR	\$28.85	\$1,396.15
				Subtotal	\$2,792.30
Manager, On-Site Office	21.00%	Tharpe, Belynda	8.00 HOLIDAY	\$48.08	\$465.38
Manager, On-Site Office	21.00%	Tharpe, Belynda	16.00 PTO	\$48.08	\$930.76
Manager, On-Site Office	21.00%	Tharpe, Belynda	56.00 REGULAR	\$48.08	\$3,257.66
				Subtotal	\$4,653.80
				Subtotal	\$7,446.10
				Tax	\$0.00
				Total	\$7,446.10
Jr Manager, Property Operation			\$2,792.30		
Manager, On-Site Office			\$4,653.80		

Envera
 8281 Blaikie Court
 Sarasota, FL 34240
 (941) 556-0731

FEB 07 2023

Invoice <small>enda Page #80</small>	
Invoice Number 724447	Date 02/01/2023
Customer Number 300298	Due Date 03/01/2023

Page 1

Customer Name	Customer Number	P.O. Number	Invoice Number	Due Date
Marshall Creek CDD	300298		724447	03/01/2023

Quantity	Description	Rate	Amount
<i>Marshall Creek CDD, Entrance 1 (North Loop Parkway, Entrance2 (South Loop Parkway, Palencia North Entrance, Saint Augustine, FL</i>			
1.00	Service & Maintenance 03/01/2023 - 03/31/2023	764.40	764.40
1.00	Additional Residents 03/01/2023 - 03/31/2023	474.00	474.00
1.00	Service & Maintenance 03/01/2023 - 03/31/2023	31.02	31.02
1.00	Envera Kiosk System 03/01/2023 - 03/31/2023	600.00	600.00
1.00	Virtual Gate Guard Monitoring 03/01/2023 - 03/31/2023	8,358.00	8,358.00
1.00	Data Management 03/01/2023 - 03/31/2023	250.00	250.00
	Sales Tax		0.00
	Payments/Credits Applied		0.00
Invoice Balance Due:			\$10,477.42

IMPORTANT MESSAGES

Important Numbers to Know:

Billing Questions: (941) 556-0743
 Email: ar@enverasystems.com
 Service: (941) 556-0734

534037-52901

Date	Invoice #	Description	Amount	Balance Due
02/01/2023	724447	Alarm Monitoring Services	\$10,477.42	\$10,477.42


Envera
 8281 Blaikie Court
 Sarasota, FL 34240
 (941) 556-0731

Return Service Requested

Invoice	
Invoice Number 724447	Date 02/01/2023
Customer Number 300298	Due Date 03/01/2023

Net Due: \$10,477.42

Amount Enclosed: _____


 MARSHALL CREEK CDD
 C/O FIRSTSERVICE RESIDENTIAL
 625 PALENCIA CLUB DR
 SAINT AUGUSTINE, FL 32095-6830

2999

REMIT TO:

Envera
 PO Box 2086
 Hicksville, NY 11802

KUTAK ROCK LLP

TALLAHASSEE, FLORIDA

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

February 10, 2023

Check Remit To:

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

Wire Transfer Remit To:

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 3180508

Client Matter No. 13023-1

Ms. Janice Davis
 Marshall Creek CDD
 Inframark
 Suite 702
 210 N. University Drive
 Coral Springs, FL 33071

Invoice No. 3180508
 13023-1

Re: Marshall Creek CDD - General

For Professional Legal Services Rendered

01/03/23	M. Eckert	0.30	112.50	Confer with Kilinski; prepare suspension letters
01/03/23	K. Haber	1.10	264.00	Prepare interim suspension letter for minor; correspondence with Tharpe regarding same
01/04/23	M. Eckert	1.00	375.00	Confer with Kilinski regarding coordination with Sweetwater; confer with Moss
01/04/23	K. Haber	2.00	480.00	Prepare letters regarding prohibitions on use of amenity facilities; correspondence with Tharpe regarding same; revise interim amenities suspension letter; revise memorandum on restrictions on sexual offenders
01/05/23	M. Eckert	0.60	225.00	Review Preferred response regarding insurance denial; confer with Preferred and staff; prepare suspension letter; review Kilinski

KUTAK ROCK LLP

Marshall Creek CDD
 February 10, 2023
 Client Matter No. 13023-1
 Invoice No. 3180508
 Page 2

01/05/23	K. Haber	0.30	72.00	policy comments Review 2016 project completion resolution; correspondence with Stilwell regarding project completion certification
01/06/23	M. Eckert	0.20	75.00	Confer with Moss; confer with Stilwell; review funding potential for boardwalk
01/07/23	M. Eckert	0.40	150.00	Research sex offender issues with St. Johns County ordinance; respond to auditor
01/07/23	W. Haber	0.30	115.50	Monitor legislation
01/08/23	K. Magee	0.30	85.50	Prepare memorandum regarding statutory notice requirements
01/09/23	M. Eckert	0.20	75.00	Review trespass issue; confer with Perna
01/09/23	K. Haber	1.80	432.00	Confer with Thomson with Port and Waterway District regarding funding for boardwalk repairs; review correspondence from Perna regarding trespass; telephone conference with Perna regarding same; prepare comparison document of amenity policies with new suspension and termination rule; correspondence with Davis regarding same; prepare resolution adopting revised suspension and termination rule; correspondence with Slaughter regarding same
01/10/23	M. Eckert	0.40	150.00	Review sex offender laws and issues; confer with Hoffman; confer with Davis
01/10/23	K. Haber	0.20	48.00	Confer with Tharpe regarding proposals for boardwalk repairs; review correspondence from Tharpe regarding same
01/11/23	M. Eckert	0.40	150.00	Review draft minutes and provide comments
01/11/23	K. Haber	0.90	216.00	Revise comparison of amenity facility policy changes; correspond with Tharpe, Davis, and Slaughter

KUTAK ROCK LLP

Marshall Creek CDD
 February 10, 2023
 Client Matter No. 13023-1
 Invoice No. 3180508
 Page 3

				regarding same; correspond with Tharpe regarding pier reconstruction proposals; correspond with Thomson regarding Port District's funding for storm reconstruction
01/12/23	M. Eckert	1.50	562.50	Review Tharpe email; confer with Tharpe; research interpreter request; prepare for board meeting; confer with Moss
01/12/23	S. Sandy	0.20	77.00	Conduct research regarding ADA accommodations
01/13/23	M. Eckert	0.20	75.00	Confer with Gunia
01/17/23	M. Eckert	0.50	187.50	Confer with Moss regarding board meeting and agenda items
01/17/23	K. Haber	1.50	360.00	Prepare agenda for board meeting; prepare suspension hearing outline; correspond with Thomson regarding Port District's funding for storm reconstruction
01/18/23	M. Eckert	4.50	1,687.50	Confer with Tharpe; confer with Kilinski; prepare for, travel to and attend board meeting; confer with Paris; confer with Entman
01/18/23	K. Haber	0.60	144.00	Confer with Thomson regarding Port District's funds for boardwalk reconstruction; prepare exhibit for resolution approving new disciplinary rule
01/19/23	K. Haber	1.90	456.00	Research job applicant drug testing requirements
01/20/23	M. Eckert	0.40	150.00	Confer with Moss
01/21/23	J. Brown	0.30	109.50	Correspondence and follow-up regarding employment-related claim
01/21/23	M. Eckert	0.40	150.00	Follow up on suspensions and drug tests; confer with Luciano regarding gates and signage
01/23/23	J. Brown	0.20	73.00	Follow-up and correspondence regarding worker's compensation matter and mediation
01/23/23	M. Eckert	1.20	450.00	Confer with Kilinski; research and provide statements; draft removal letter for 129 Spanish Marsh

KUTAK ROCK LLP

Marshall Creek CDD
 February 10, 2023
 Client Matter No. 13023-1
 Invoice No. 3180508
 Page 4

01/23/23	K. Haber	0.60	144.00	Revise resolution adopting disciplinary rule and exhibits; correspondence with Davis and Koncar regarding same
01/23/23	K. Haber	2.30	552.00	Review correspondence from Entman regarding drug testing; research drug testing requirements for job applicants
01/24/23	M. Eckert	1.00	375.00	Research drug testing; confer with Entmann
01/24/23	K. Haber	2.20	528.00	Finalize research and prepare memorandum regarding drug screening of job applicants
01/25/23	J. Brown	0.30	109.50	Follow-up with insurance defense counsel on miscellaneous issues
01/25/23	M. Eckert	0.40	150.00	Research Sweetwater landscape issue; confer with Moss regarding same
01/26/23	M. Eckert	0.10	37.50	Confer with Moss regarding Sweetwater landscaping issue
01/30/23	M. Eckert	0.30	112.50	Confer with Kilinski regarding landscaping and other Sweetwater-related issues
01/31/23	K. Haber	0.20	48.00	Telephone conference with St. Augustine Port Authority regarding funding availability for Hurricane Ian damage; correspond with Thomson regarding same
TOTAL HOURS		31.20		

KUTAK ROCK LLP

Marshall Creek CDD
February 10, 2023
Client Matter No. 13023-1
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TOTAL FOR SERVICES RENDERED \$9,564.00

DISBURSEMENTS

Computer Research 247.29

TOTAL DISBURSEMENTS 247.29

TOTAL CURRENT AMOUNT DUE \$9,811.29



FirstService
RESIDENTIAL

Marshall Creek Community Development District
 US-1 and Palencia Village Drive
 St. Augustine, FL 32095
 megan.maldonado@fsresidential.com; vinelle.miller@fsresidential.com

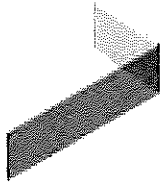
INVOICE

Invoice Number 10840660
 Invoice Date 11/11/2022
 Terms Due Upon Receipt
 Period Start 10/22/2022
 Period End 11/4/2022
 Customer 100-OSM3
 Account # PAY-OSM3
Total Amount Due: \$8,749.50

Position	Labor Rate	Employee	Hours	Pay Rate	Amount
Jr Manager, Property Operation	21.00%	Miller, Vinelle	80.00 REG	\$33.65	\$3,257.70
				Subtotal	\$3,257.70
Manager, On-Site Office	21.00%	Tharpe, Belynda	80.00 REG	\$48.08	\$4,653.80
				Subtotal	\$4,653.80
Assistant Community Manager	21.00%	Brun, Tiffany A	32.92 REG	\$21.04	\$838.00
				Subtotal	\$838.00
				Subtotal	\$8,749.50
				Tax	\$0.00
				Total	\$8,749.50
Assistant Community Manager			\$838.00		
Jr Manager, Property Operation			\$3,257.70		
Manager, On-Site Office			\$4,653.80		

INVOICE

Invoice Number 10840660CR
 Invoice Date 11/11/2022
 Terms Due Upon Receipt
 Period Start 11/4/2022
 Period End 11/4/2022
 Customer 100-OSM3
 Account # PAY-OSM3
Total Amount Due: (\$838.00)



FirstService RESIDENTIAL

Marshall Creek Community Development District
 US-1 and Palencia Village Drive
 St. Augustine, FL 32095
 vinelle.miller@fsresidential.com; lucy.acevedo@fsresidential.com;
 belynda.tharpe@fsresidential.com; tiffany.brun@fsresidential.com

Position	Labor Rate	Employee	Hours	Pay Rate	Amount
Concession (TS)		Concession for Tiffany Brun 39.92 REG hours, p.e. 11.04.22		\$0.00	(\$838.00)
				Subtotal	(\$838.00)
				Subtotal	(\$838.00)
				Tax	\$0.00
				Total	(\$838.00)
Concession (TS)			(\$838.00)		



INVOICE

2002 West Grand Parkway North
Suite 100
Katy, TX 77449

INVOICE#

#88570

DATE

1/26/2023

CUSTOMER ID

C1395

NET TERMS

Net 30

PO#

DUE DATE

2/25/2023

BILL TO

Marshall Creek CDD
210 N University Dr, Suite 702
Coral Springs FL 33071
United States

Services provided for the Month of: January 2023

DESCRIPTION	QTY	UOM	RATE	MARKUPP	AMOUNT
Management Services for the Month of: January 2023					
Administrative Fees- General Fund 001-531027-51201-5000	1	Ea	5,596.33		5,596.33
Administrative Fees- Rec Fund 001-531027-57201-5000	1	Ea	2,163.00		2,163.00
Postage 001-541006-51301-5000	1	Ea	46.17		46.17
Copies 001-547001-51301-5000	1	Ea	93.55		93.55
Agenda Books 001-551002-51301-5000	1	Ea	75.00		75.00
Subtotal					7,974.05

Subtotal	\$7,974.05
Tax	\$0.00
Total Due	\$7,974.05

Remit To : Inframark LLC, PO BOX 733778, Dallas, Texas, 75373-3778

To pay by Credit Card, please contact us at 281-578-4299, 9:00am - 5:30pm EST, Monday – Friday. A surcharge fee may apply.

To pay via ACH or Wire, please refer to our banking information below:

Account Name: INFRAMARK, LLC

ACH - Bank Routing Number: 111000614 / Account Number: 912593196

Wire - Bank Routing Number: 021000021 / SWIFT Code: CHASUS33 / Account Number: 912593196

Please include the Customer ID and the Invoice Number on your form of payment.

INVOICE

Invoice Number 10861740
 Invoice Date 2/1/2023
 Terms Due Upon Receipt
 Service Period 2/1/2023
 Customer 100-0SM3

Invoice Type MGFE
 Account # MGF-0SM3
Total Amount Due: \$5,000.00



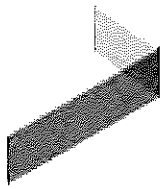
Marshall Creek Community Development District
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 vinelle.miller@fsresidential.com; lucy.acevedo@fsresidential.com;
 belynda.tharpe@fsresidential.com; tiffany.brun@fsresidential.com

Description	Total
Management Fee	\$5,000.00
Subtotal \$5,000.00	
Tax \$0.00	
Total \$5,000.00	

INVOICE

Invoice Number 10864865
 Invoice Date 2/17/2023
 Terms Due Upon Receipt
 Period Start 1/28/2023
 Period End 2/10/2023

 Customer 100-OSM3
 Account # PAY-OSM3
Total Amount Due: \$7,446.10



FirstService RESIDENTIAL

Marshall Creek Community Development District
 US-1 and Palencia Village Drive
 St. Augustine, FL 32095
 vinelle.miller@fsresidential.com; lucy.acevedo@fsresidential.com;
 belynda.tharpe@fsresidential.com; tiffany.brun@fsresidential.com

Position	Labor Rate	Employee	Hours	Pay Rate	Amount
Jr Manager, Property Operation	21.00%	Brun, Tiffany A	80.00 REGULAR	\$28.85	\$2,792.30
				Subtotal	\$2,792.30
Manager, On-Site Office	21.00%	Tharpe, Belynda	80.00 REGULAR	\$48.08	\$4,653.80
				Subtotal	\$4,653.80
				Subtotal	\$7,446.10
				Tax	\$0.00
				Total	\$7,446.10
Jr Manager, Property Operation			\$2,792.30		
Manager, On-Site Office			\$4,653.80		