

**MARSHALL CREEK
COMMUNITY DEVELOPMENT
DISTRICT**

**APRIL 19, 2023
AGENDA PACKAGE**

Call-in information 646-838-1601 and Conference ID: 857 497 025#



210 N. UNIVERSITY DRIVE, SUITE 702
CORAL SPRINGS, FLORIDA 33071

Marshall Creek Community Development District

Board of Supervisors

Kathy Moss, Chair
Monique Perna, Vice Chair
Howard Entman, MD, Assistant Secretary
Howard Hoffman, Assistant Secretary
Rich Luciano, Assistant Secretary

Janice Eggleton Davis, District Manager
Michael Eckert, Esq., District Counsel
Ryan Stilwell, P.E., District Engineer
Belynda Tharpe, LCAM, General Manager

Regular Meeting Agenda

Wednesday, April 19, 2023 – 4:00 p.m.

Call-in - 646-838-1601 Conference ID – 857 497 025#

1. **Roll Call**
2. **Audience Comments**
3. **Consideration of Suspensions of Recreation Privileges**
4. **Approval of the Minutes of the March 15, 2023 Meeting**
 - A. Discussion of Open Items
5. **Engineer's Report**
 - A. Consideration of Lowe Structures Inc. Proposal for Structural Review of the Boardwalk
 - B. Update on Proposal for Culvert
6. **General Manager's Operations Report**
 - A. Discussion of Community Room Rate Ranges
 - i. Consideration of Resolution 2023-7 Setting a Public Hearing to Adopt Room Rate Ranges, Guest Pass Fees and Revised Amenity Policies
7. **District Manager's Report**
 - A. Discussion of Investment Strategies
 - B. Update on FY 2023 Interlocal Payment & FY 2022 True-Up
8. **Attorney's Report**
 - A. Discussion of Proposals for Property Management Services
9. **Supervisors' Requests**
 - A. Discussion of Seeking Recovery from Inframark for Lost Income Due to Inappropriate Management of Excess Cash – Dr. Entman
 - B. Discussion of Seeking Informal RFP for District Management Services from a List of Vendors – Dr. Entman
10. **Acceptance of the March 2023 Financial Statements and Approval of the March 2023 Check Register and Invoices**
11. **Adjournment**

District Office

Inframark Community Management
12574 Flagler Center Blvd. Suite 101
Jacksonville, FL 32258
904-436-4102

Meeting Location:

Marshall Creek Amenity Center
625 Palencia Club Drive
St. Augustine FL 32095

Fourth Order of Business

**MINUTES OF MEETING
MARSHALL CREEK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Marshall Creek Community Development District was held on Wednesday, March 15, 2023 at 4:00 p.m. at Marshall Creek Amenity Center, 625 Palencia Club Drive, St. Augustine, Florida and via conference line at 646-838-1601.

Present and constituting a quorum were:

Kathy Moss	Chair
Monique Perna	Vice Chair
Howard Entman	Assistant Secretary
Howard Hoffman	Assistant Secretary
Rich Luciano	Assistant Secretary

Also present were:

Janice Eggleton Davis	District Manager
Michael Eckert	District Counsel
Belynda Tharpe	General Manager
Erin Gunia	Director, Amenities & Strategic Planning
Lucy Acevedo	FirstService Residential
Members of the Public	

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS

Roll Call

- Ms. Moss called the meeting to order, and the Board and Staff identified themselves for the record.

SECOND ORDER OF BUSINESS

Audience Comments

- Ms. Laurelle Zamparelli addressed the Palencia North gate (Las Calinas) noting if there is anything MCCDD can do to encourage SCCDD to remove the extra speed bump(s), that they do so.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the February 15, 2023 Meeting

On MOTION by Dr. Entman seconded by Mr. Luciano, with all in favor, the minutes of the February 15, 2023 regular meeting were approved, as presented.

A. Discussion of Open Items

- Dr. Entman inquired if for the suspension was the letter sent and the \$500 was received.
 - Mr. Eckert noted the letter was sent.
 - Reimbursement has not been received. The deadline is today.
- Mr. Hoffman suggested the suspension be extended indefinitely until reimbursement is received.
- It was noted [REDACTED] tried to access the amenity center a week or so ago.

Mr. Hoffman MOVED to extend the suspension until reimbursement is received.

- Mr. Eckert noted they need to send a letter extending the suspension until to the next meeting. If it is not paid at that time, then they can vote to make the suspension indefinite as this happened before the policy went into effect.
 - Discussion continued on the suspension and the District policy.

Dr Entman seconded the motion and on voice vote, with all in favor, the suspension to be extended until the next meeting was approved.

- Dr. Entman addressed authorizing expenditures for \$12,000 after a vendor was secured and approved. He inquired if they have a vendor for the snack bar.
 - Ms. Gunia noted they do.
 - Ms. Moss noted it would be addressed under Ms. Tharpe's report.
- Dr. Entman inquired about the cancellation of the landscaping at the fitness center.
 - Mr. Eckert noted they sent the 60-day cancellation letter.
 - Ms. Moss noted she spoke with Dr. Handler who noted they did not have a quorum so they did not meet for their last meeting where they would have accepted it. He is prepared to accept it with the 60-day timeframe.
 - Mr. Eckert noted it is 60-days from the date of the letter.

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- Dr. Entman addressed benches that the POA was going to pay for if they can select the benches.
 - Ms. Moss noted the CDD is moving ahead with the benches, and it is not dependent on the POA paying.
- Ms. Moss addressed adding Ms. Gunia to the new policy regarding inappropriate conduct.
 - Mr. Eckert noted it has been done. The changed version has been provided to the SCCDD attorney and he has been told they are going to consider it.

FOURTH ORDER OF BUSINESS

Engineer's Report

- Ms. Tharpe noted Mr. Stilwell is traveling. He has not received the structural engineer's report.
- For the culvert that was approved at 329-333 Vale Drive, Ms. Tharpe received an email from the vendor, HEB Services, that they will get them on the schedule.
- Mr. Hoffman inquired if the structural engineer did look at the Boardwalk.
 - Ms. Tharpe noted according to Mr. Stilwell's email, he has not received the report as of today, so she is assuming he looked at it.
- Mr. Hoffman noted he has heard from a resident that someone is throwing beer cans over the fence.
 - Ms. Tharpe noted they moved the fence back so people can fish.

FIFTH ORDER OF BUSINESS

General Manager's Operations Report

- Ms. Tharpe reviewed her report outlining the items under Notables.
- Ms. Gunia addressed the snack bar noting she sat down with the vendor, Salty's Snacks, to go over the contract and a couple of changes are needed. They have ordered some appliances and moving forward. The contract will be effective for April 15th with a soft opening in May.
 - Dr. Entman inquired if these are the folks who were at the last meeting.
 - Ms. Gunia noted it is.
 - Mr. Hoffman inquired if they have some experience in the food service business.
 - Ms. Gunia noted he has run a restaurant before.
 - Ms. Perna inquired about the status of their alcohol license.

- Ms. Gunia noted he has started the process with the County and can get a temporary license.
- Dr. Entman inquired if the contract will come to the Board.
- Mr. Eckert noted he has not seen it. He assumes once they get negotiations done, it will come to him to review.
- Ms. Tharpe noted it is the same contract Kokomo's had.
- Mr. Eckert noted he did not write that contract.
- Mr. Luciano noted he assumes the contract has out clauses for both the CDD and them.
- Ms. Tharpe noted it does.
- Ms. Tharpe continued outlining the Notables.
 - Envera – issues continue to escalate; they have met with Envera in person and asked them for artificial intelligence quotes. It was received but is missing some information.
 - Mr. Hoffman noted he would hope the fees would go down if they are not using guards.
 - Ms. Perna noted it is significant.
 - Ms. Tharpe noted it is about \$4,000 per month savings.
 - Mr. Eckert noted if they are going to talk about the system, how it works and what changes they are making to the system, they will need to do that in closed session.
 - Discussion ensued on whether it should be the south or north gate or both. Ms. Perna noted they have not gotten that far since they just received the quote today.
 - Mr. Hoffman suggested giving permission to (Ms. Perna and Ms. Tharpe) to have Envera run an experiment wherever they and Envera think is best.
 - Mr. Luciano noted the issues are at the visitor's gate and no changes would happen at the resident's portion of the gate.
- Ms. Tharpe noted the last issue is Crosswinds Live/Work – Market Street.

SEVENTH ORDER OF BUSINESS

Attorney's Report

A. Update on Discussion with the Live/Work Association

- Mr. Eckert outlined the ongoing issue noting currently the property ownership is that CDD owns the strip along the backside of the Live/Work units up to the building. The brick

driveways are owned by the CDD. For the front of the buildings, the CDD owns from the storefront across the street to the next one including sidewalks and planting areas. In two sets of HOA Covenants, as two associations were contemplated at different points in time, one set of documents says the owner of the Live/Work unit is responsible for maintenance of the area from the door to the edge of pavement on the road, so they have a private obligation to maintain that area. Another set of Covenants also says that a unit owner also has an obligation to maintain the driveway section in the rear. They have a situation where the CDD owns property and private entities who own the Live/Work units also have maintenance responsibilities. Originally the issue came up in terms of you have the back area, you have the front area, and there are also some sidewalks that go in between the buildings there. When Ms. Hollis was here, they had talked about perhaps the CDD taking over the sidewalks that went through and they would do a property exchange, which is easier to justify as a public entity than just giving public property away. The whole issue went away, in terms of the sidewalks, the POA that has purview there are dealing with that because the actual sidewalks are owned by the unit owners and are kind of split. The latest proposal received from the POA, which he provided to the Board, essentially ends up with the CDD deeding the back area to the POA and the CDD taking full responsibility for everything in the front and doing some unspecified improvements, taking care of landscaping and all of that. Beyond that they need to figure out if there is a practical solution moving forward. Ultimately, if you are a property owner, you are most likely going to be brought into a lawsuit if you have a private maintenance obligation for an area and somebody gets hurt. So they need to figure out what makes the most sense from a community perspective for the District to do in relation to this property. What he has suggested, because again giving away CDD property to a private entity is usually something that is disfavored, is to do a maintenance easement in favor of the POA. Also for the back area and then they can be responsible for maintaining that and in exchange they can change whatever their Covenants are and the CDD could take over maintenance of the front area where the road is and sidewalks are. The caveat to that would have to be that if the shop owners want to put stuff out there on CDD property. The CDD needs to be protected if they are going to be putting stuff out there that is hazardous such as a fire pit, sharp objects, lanterns and things like that. Anybody who would want to put stuff out on CDD property would sign a License Agreement saying they are going to carry insurance,

so they are going to be responsible if anybody gets hurt as result of the things, they put out there. Another alternative is to consider whether or not the CDD wanted to just prohibit anything from going out there and look at other ways to do something that is more uniform that might also be beneficial. Mr. Eckert does not recommend the Board accept the HOA proposal as is because it involves deeding the property to the HOA while there is no property swap anymore. He thinks there is a lot of room for the CDD and the association to work together to try to find a resolution that makes sense.

- Discussion ensued with the outcome being to do nothing more at this time.

B. Consideration of Offer to Purchase Excess Impact Fee Credits

- Mr. Eckert noted the District received a communication from Mr. Walter O’Shea about a developer who wants to buy some of the District’s and the developer’s excess Recreation Impact Fee Credits. Before proceeding he noted the Board can decide to waive the conflict or not, but other people in his firm represent the eventual purchaser of these credits on unrelated projects.

On MOTION by Mr. Hoffman seconded by Dr. Entman, with all in favor, to waive the conflict of interest of Kutak Rock was approved.

- Mr. Eckert addressed impact fees noting historically the impact fee credits could only be used within a small area, such as the DRI for the development. His previous firm was instrumental in getting the law changed so the credits could be used in a greater area. What they are seeing now is there are ways for CDDs to monetize the impact fee credits by selling them to developers who are within the expanded area, or they can leave them on the shelf.
 - Discussion ensued on the impact fee credits with it being noted currently it is a voucher and has no value to the District as they are fully built out; it has value to somebody who has to go pay 100% of the impact fee to the County to get their units built. So rather than pay 100% to the County, if they can find a place to buy them at a discount, then it makes sense for them to try to buy them at a discount.
 - Mr. Eckert noted the email from Mr. O’Shea was proposing to sell to another developer at 70 cents on the dollar with a pro rata share coming from the developer.

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- Mr. Hoffman noted the District is going to get \$180,000 on \$785,000 of impact fee credits.
- Mr. Eckert noted they are not selling all of the impact fee credits; this is a purchase of part of the impact fee credits.
- Ms. Moss inquired if it was quarterly.
- Mr. Eckert noted it would be a quarterly takedown and would be over a period. The Board needs to decide if they want to monetize the impact fee credits, and if so, how do they want to monetize them. Then if not, they just sit on the shelf, but again they cannot use them.
- Discussion continued on impact fee credits and the redemption of the same. Mr. Luciano questioned whether they should seek additional offers for the impact fee credits. Mr. Eckert noted it is hard to find people who are willing to do these deals but certainly they could do an auction or a request for proposals for developers to purchase them, but 70% is a good recovery.
- Ms. Moss inquired as to the timeframe.
- Mr. Eckert noted he was told they want to wrap it up in the next three weeks.
- Mr. Luciano inquired as to what they are selling to get to \$180,000.
- Mr. Eckert noted the split is 56.4% Marshall Creek Ltd and 43.6% MCCDD for \$300,000 of impact fee credits being sold for 70 cents on the dollar.

On MOTION by Dr. Entman seconded by Mr. Hoffman, with Dr. Entman, Mr. Hoffman, Ms. Moss and Mr. Luciano voting aye and Ms. Perna voting nay, the sale of excess impact fee credits was approved.

- Ms. Perna addressed her reason for dissenting noting she feels these developments do not benefit their community and detracts from their values.

**** RFP for Onsite Property Management Services**

- Mr. Eckert reported they did send out the informal RFP and provided the names of who it was sent to. Melrose has stated they are not going to provide a proposal. Proposals are due March 31st.

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- Mr. Hoffman inquired about an encroachment on CDD where someone cut down trees and put up playground equipment.
 - Ms. Tharpe noted the letter that was to be mailed January 25th was not mailed until February 27th. They have until March 27th to remove it and she was there this week, and everything is still there.
 - Ms. Tharpe noted it is a trampoline, a in-ground water feature, and debris.
 - Mr. Hoffman noted his understanding of the options are if the resident does not remove it, the CDD can remove it and bill them for the expense to do so.
 - Discussion ensued on moving forward if the items are not removed from CDD property. Mr. Eckert noted there is most likely a blanket easement in the HOA documents that gives the CDD the right to access their property, but he will confirm. If it should come to this, he requested they let him know and they will figure out the right way to deal with it.

On MOTION by Mr. Hoffman seconded by Ms. Moss, with all in favor, authorizing Ms. Tharpe to move ahead with removal as she sees fit was approved.

SIXTH ORDER OF BUSINESS

District Manager's Report

- Ms. Davis reported they are 90% collected on assessments.
- Ms. Davis noted the discussions about investments once they get to financial statements. She noted Inframark has moved \$1.25 million into T-Bills and by next Wednesday they will move more funds into T-Bills. They are looking at what coverages they have with FDIC as well as what coverage there is with Qualified Public Depositories (QPD).
 - Dr. Entman noted they have been talking about putting money in Treasury Bills since December; it is March, and they are still investigating putting money in Treasury Bills instead of a 3% Money Market. He inquired what it takes to get the money into Treasury Bills.
 - Ms. Davis noted forms have to be filled out and signed by Mr. Koncar in Mr. Bloom's absence and they will get this done. As stated, in February they got a three-month Treasury Bill of \$1.25 million at 4.65% interest. She understands the remaining is sitting at BankUnited and the accountant has done some cash flow analysis to be sure that they are sufficiently liquid. They will not have continuous

funds coming in anymore as they have gotten almost all from the tax collector for FY 2023. There will be monies from tennis membership sales and impact fees, but they do need to make sure they have tiered investments in order to make sure they have money to make it through the fiscal year.

- Dr. Entman provided a handout regarding Treasury Bill interest rates and addressed the funds in the CDD accounts.
- Ms. Davis noted she does not know if Fidelity is a QPD but can check into that. When they checked with Valley Bank, they were only offering three-month maturities. They were not doing 30- or 60-day. They are checking more banks.
- Mr. Luciano noted he thought that they were putting money in US Government Treasury Bills not any bank. He addressed their frustration as the interest rates are going down and banks are collapsing, they would like the money earning as much interest as possible as fast as possible in the Federal Government as opposed to banks.
- Discussion continued on the CDD accounts, getting funds moved and the CDD cash needs.

EIGHTH ORDER OF BUSINESS

Supervisors' Requests

- Mr. Hoffman noted they should reconsider putting invoices in the agenda books. A system is setup for them to look at them when they want and he sees no advantage to having the detailed invoices in the book.
 - Ms. Perna noted they are still working on her access.
 - Ms. Davis explained how she could get her password reset.
 - Ms. Moss noted she agrees that they do not need the invoice copies in the book, it is easy to access them. She was surprised to see Kutak Rock's in the book and noted her concern about attorney-client privilege.
 - Mr. Eckert noted he tries to be sensitive to that when he prepares the bills, but it was there because it was one of the higher ones and following the Board's direction.

On MOTION by Mr. Hoffman seconded by Ms. Moss, with all in favor, to not include invoices in the agenda package was approved.

Dr. Entman MOVED to solicit Comcast to come into MCCDD and Ms. Perna seconded the motion.

with Dr. Entman and Ms. Perna voting aye and Mr. Hoffman, Mr. Luciano and Ms. Moss voting nay, the motion failed.

- Mr. Luciano addressed the fees for the rental of the facility noting he thinks they maybe high.
- Ms. Moss noted she would like the supervisors’ request to be listed on the agenda.
 - Mr. Eckert noted supervisors can make requests if they want to. The Board can set a policy to say no we are not going to that, or the Board members can just have an understanding to put it in writing and have it under Supervisors’ Requests and if it does not make it in, you can talk about it at the next meeting unless it is an emergency.
 - Ms. Perna noted things come up.
- Discussion returned to facility rental fees.
 - Mr. Eckert noted they cannot change rates today. They will need to come back with revised rate notices.
 - Dr. Entman addressed the difference between a community club, such a bridge club, and a private rental.
 - Ms. Gunia outlined the parameters for a club, noting it has to be 90% Palencia residents.
 - Ms. Gunia will provide/send the adopted Club Policies to the Supervisors.
 - The rental rates discussion is to be placed on the April agenda.

NINTH ORDER OF BUSINESS

**Acceptance of the February 2023
Financial Statements and Approval of
February 2023 Check Register and
Invoices**

- Dr. Entman inquired why the Interlocal is at 50% of the total budget this month.
 - Ms. Davis noted that is the actual revenue, perhaps they paid a month early, but she does not know.
- Ms. Moss inquired about the Interlocal noting in Ms. Davis’ absence she had asked a couple of times and they had not done it – is there a deadline.

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- Ms. Davis noted she received it this week and guesses they are waiting for her to review it.
- Dr. Entman inquired on the Capital Outlay at the pool of \$5,500.
 - Ms. Tharpe noted this is for the work being done by The Patch Boys to get the snack bar up to code.
- Dr. Entman inquired about the Miscellaneous Services - bank services charges of \$5,661 - for stop payments and deposit slips.
 - Ms. Davis will review. She requested if the Board has questions, if they could provide them ahead of time so that she is prepared to provide an answer to their questions.
- Dr. Entman inquired if Ms. Tharpe had received any statistics on the Les Mills usage.
 - Ms. Gunia noted it is \$700 and she would say they should not continue with the program. She noted there are so many programs on YouTube and Netflix since COVID that people can come in and use their own programs to do workouts. She addressed using some of those funds for a few more live classes as people still do want live instruction.
- Ms. Davis reported on the Miscellaneous Services there are charges for people using their credit cards and outlined the charges.
 - Discussion followed on the credit card fees. Ms. Tharpe noted they can add a credit card use fee, so the cardholder is paying the fee.
 - Discussion ensued on adjusting the fees to cover the cost of credit card fees.
 - Ms. Tharpe noted at the amenity center the only way to accept payment is with check or cash. There is no Point-of-sale (POS) there. She would like the Board to consider some other form of payment as an option as most people do not have/use checks anymore.
- Ms. Davis reported the accountant has sent the budget worksheets to Ms. Tharpe and Ms. Brun to start working on so they can provide a first draft of the budget to the Board. She outlined the timeline for approval and adoption.

On MOTION by Mr. Hoffman seconded by Mr. Luciano, with all in favor, the February 2023 financial statements were accepted, and the February 2023 check register and invoices were approved.

TENTH ORDER OF BUSINESS

Adjournment

There being no further business,

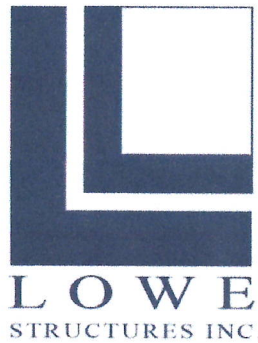
On MOTION by Dr. Entman seconded by Mr. Hoffman, with all in favor, the meeting was adjourned.

Janice Eggleton Davis
Secretary

Kathy Moss
Chair

Fifth Order of Business

5A.



April 5, 2023

Ryan P. Stilwell, PE
 Prosser Inc.
 13901 Sutton park Drive, Suite 200
 Jacksonville, FL 32224

Re: Palencia Boardwalk – Site Visit
 St. Johns Co., FL

Dear Ryan,

We appreciate the opportunity to provide a fee proposal for structural engineering services for the subject project. Scope of structural engineering services is structural survey of existing boardwalk. One site visit is included in our fee to assess existing conditions. Site visit report will be provided outlining any deficient items observed.

Fee

Compensation for our services as outlined above shall be a lump sum fee as follows:

Structural Engineering.....\$3,000.00

Construction Administration / Additional Services

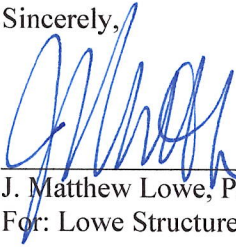
Additional site visits, special inspections, threshold inspections, conference calls, and design of other elements other than those listed above are currently outside of our scope of services and time spent will be billed in accordance with our hourly rates schedule, which is currently as follows:

Principal.....\$250/hr
 Senior Project Engineer.....\$175/hr
 Project Engineer.....\$150/hr
 Structural Drafter.....\$115/hr
 Clerical.....\$85/hr.

Printing and other reimbursable expenses are not included in our fee. Unsigned proposals are considered to be accepted in full if notified to proceed with structural engineering services.

11651 Central Parkway, Suite 106
 Jacksonville, Florida 32224
 Ph: 904. 992. 0377
 mail@lowestructures.com

Sincerely,



J. Matthew Lowe, P.E. - President
For: Lowe Structures, Inc.

This fee proposal is accepted by:

For: Prosser Inc.

Date

Attachment

Terms and Conditions

Structural Engineer of Record (SER) shall perform the services outlined in this agreement for the stated fee agreement.

Access to Site:

Unless otherwise stated, the SER will have access to the site for activities necessary for the performance of the services; the SER will take precautions to minimize damage due to these activities, but has not included in the fee the cost of restoration of any resulting damage.

Fee:

The total fee, except stated lump sum, shall be understood to be an estimate, based upon Scope of Services, and shall not be exceeded by more than ten percent, without written approval of the Client. Where the fee arrangement is to be on an hourly basis, the rates shall be those that prevail at the time services are rendered.

Billing/Payments:

Invoices will be submitted monthly for services and reimbursable expenses and are due when rendered. Invoice shall be considered PAST DUE if not paid within 30 days after the invoice date and the SER may without waiving any claim or right against the Client, and without liability whatsoever to the Client, terminate the performance of the service. Retainers shall be credited on the final invoice. A service charge will be charged at 1.5% (or legal rate) per month on the unpaid balance. In the event any portion or all of an account remains unpaid 90 days after billing, the Client shall pay cost of collection, including reasonable attorney's fees.

Indemnifications:

The Client shall indemnify and hold harmless the SER and all of its personnel from and against any and all claims, damages, losses and expenses (including reasonable attorneys fees) arising out of or resulting from the performance of the services, provided that any such claims, damage, loss or expense is caused in whole or in part by the negligent act of omission, and/or strict liability of the Client, anyone directly or indirectly employed by the Client (except the SER) or anyone for whose acts any of them may be liable.

Hidden Conditions:

A structural condition is hidden if concealed by existing finishes or is not capable of investigation by reasonable visual observation. If the SER has reason to believe that such a condition may exist, the client shall authorize and pay for all costs associated with the investigation of such a condition and, if necessary, all costs necessary to correct said condition. If (1) the client fails to authorize such investigation or correction after due notification, or (2) the SER has no reason to believe that such condition exists, the client is responsible for all risks associated with this condition, and the SER shall not be responsible for the existing condition nor any resulting damages to persons or property.

Risk Allocations:

In recognition of the relative risks, rewards and benefits of the project to both the Client and the SER, the risks have been allocated so that the Client agrees that, to the fullest extent permitted by law, the SER's total liability to the Client, for any and all injuries, claims, losses, expenses, damages or claim expenses arising out of this agreement, from any cause or causes, shall not exceed the total amount of \$50,000, the amount of the SER's fee (whichever is greater) or other amount agreed upon when added under special conditions. Such causes, include, but are not limited to the SER's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.

Termination of Services:

This agreement may be terminated upon 10 days written notice by either party should the other party fail to perform his obligations hereunder. In the event of termination, the Client shall pay the SER for all services, rendered to the date of termination, all reimbursable expenses, and reimbursable termination expenses.

Ownership of Documents:

All documents produced by the SER under this agreement shall remain the property of the SER and may not be used by this Client for any other endeavor without the written consent of the SER.

Applicable Law

Unless otherwise specified, this agreement shall be governed by the laws of the principal place of business of the SER.

PURSUANT TO FLORIDA STATUTE SECTION 558.035 2013 AN INDIVIDUAL EMPLOYEE OR AGENT MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE.

Sixth Order of Business

Marshall Creek CDD Operations Report for April 19, 2023

Notables:

- Private Room Rental Rate Recommendation
- Ryan Update on Structural Engineer (Dock)
- Ryan Update on 333 Vale (Culvert Repair)
- Reimbursement for damages to the fence surrounding the propane tank (Golf cart accident) **received** in the amount of \$335.37
- SNACK BAR UPDATES: (Erin will provide details)
- Lake 8 Overgrowth around pond bank. STC Property Appraiser map doesn't include easement access **(attached)**
- Tennis refresh of restrooms (paint) and landscaping completed prior to Boggy Creek Tournament
- Snack Bar equipment purchased (approved by BOS)



Administration:

- RFP submission for management services
- Monthly one on one supervisor meetings
- Weekly staff meetings with department directors
- Spring "clean-up" list provided to landscape, maintenance and housekeeping for the amenity center outdoor pool area
- Budget meetings with department directors
- Onsite meeting with potential vendor (Virtual Guard)
- Onsite meeting with Envera sales rep and account rep
- Onsite meeting with Patti (district's insurance broker)
- Onsite meeting with FSR F&B Regional Director (Snack Bar)
- Onsite meeting with potential vendor for cleaning services
- Three virtual calls/meetings with Envera team
- SJSO Violation log for March **attached**.
- North River Radar Report compiled and emailed to Mr. Reilly
- FSR webinar-Leaders in the Workforce
- FSR webinar-LD/GM monthly collaboration call

Department Reports:

Amenity Center - Front Desk (Adelaide)

- 14 Tenants were notified regarding lease expiration/renewal. Renewed 12.
- Assigned 94 decals to new and existing residents.
- Registered 18 new residents that moved into the community. Completed 14 new resident orientations

Lifestyle:

Events:

- Taco Tuesday
- Food Truck Friday x2
- Breakfast on Market Street
- Gym orientations x2
- Spring Break Food Trucks on the weekends
- CPR class
- Nutrition Talk
- Trivia
- Gym Open House-Grand opening

Community:

- Club Work-Acoustic Guitar
- Meetings regarding Snack Bar-speaking with new vendors, delivery of Snack Bar appliance, cleaning of Ice Machine,
- Lifeguard Class held on property
- Workshops and Classes
- Plans for Easter Event continued
- Meetings for more community events and classes
- Staff Meeting

Sweetwater:

- Zen Room-flooring installed and walls painted
- Gas Heaters connected and company hired to connect to existing lines
- Estimates for painting the interior of the Fitness Center
- Small pieces of Fitness Equipment added
- Repairs to existing Strength Equipment
- The Functional Fitness Room is averaging 230 people using it a week
- Group Fitness attendance is rising
- Preliminary Budget work
- Work on classes and services for the Zen Room

Engineering:

- Pressure washing community common areas
- Grinding sidewalks throughout the community
- Snack bar renovations (painting, equipment install, etc.)
- The barricade on the Tolomato boardwalk has been pushed back 40-50 feet.
- Sidewalk replacement (Parkside)
- Pressure washed exterior windows at Sweetwater fitness center
- Installed the "Little Library" at the Sweetwater fitness center
- Retention basin inspection and repairs
- A new control panel for the Leaning tree lift station has been installed.
- Filled potholes throughout community
- Minor repair work on pedestrian crossings on Market St.
- The Engineering dept. completed 13 FMX requests and 6 planned tasks.

Landscape:

- IPM boardwalk #5.
- Hand watering three days per week.
- Serviced boardwalk #5 three days per week.
- Spraying bed weeds ongoing.
- Installed new plant material at the Amenities Center, North Loop Guard House, Sweetwater, and the round-about.
- Planted hanging baskets on the main entry.
- Removed 6 inches of soil from all flower beds.
- Flower install in all beds (pictures below).
- Planted flowers in all pots.
- Rebuilt a 2" irrigation valve on South Loop.
- Replaced two Hunter irrigation NODES on Promenade.
- Replaced three irrigation rotors on boardwalk #6 due to vandalism. Ongoing issue!!
- Replaced 91 nozzles on South loop.
- Replaced control box at the Monterey irrigation well.
- Repaired two 1" zone lines at San Mateo.
- Extended zone #2 at San Mateo for better coverage.
- Replaced a 85 gallon bladder tank at the Riley pump.
- Repaired a 1" irrigation zone line on the main entry.
- Trouble shot and repaired the neutral wire on Zone #5 on South Loop.
- Rebuilt a 1 1/2" irrigation valve on South Loop.
- Sod repair to newly planted sod on South Loop due to vandalism.
- Leaf removal entire property.



Tennis:

- The Palencia Bogey Creek Charity Tennis Tournament was our largest to date, 109 teams in 10 different divisions. Preliminary numbers are upward of \$15,000.00 to the charity, final numbers will be provided in the May agenda update. HUGE thanks to Earl and Marsha for the many hours spent collecting raffle prize donations and organizing tournament volunteers! Pictures below:
- Ladies Country Club teams are winding down and we will offer a couple of men's and ladies summer leagues starting in June
- Finalizing the summer programs, clinics, camps, socials, and any tournaments that may be offered. The Summer scheduled begins in June
- We are now taking sign-ups for our inhouse league, "Progressive Tennis". League play will be held on Sundays during the months of May & June
- Court reservations for pickleball continue to be strong

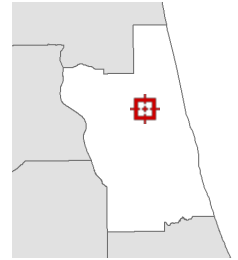




St. Johns County, FL



Overview



Legend

Parcels

Parcel ID	0720940001	Physical Address	270 VALE DR	Building Value	N/A	Last 2 Sales			
Property Class	0900 - Vacant Residential Common Elements	Mailing Address	Saint Augustine MARSHALL CREEK CDD	Extra Feature Value	N/A	Date	Price	Reason	Qual
Taxing District	Marshall Creek Community Development District	Address	C/O SEVERN TRENT SERVICE	Total Land Value	N/A	n/a	0	n/a	n/a
Acres	13.11		210 N UNIVERSITY DR STE 702 CORAL SPRINGS FL 33071-7320	Just Value	N/A	n/a	0	n/a	n/a
				Total Deferred Assessed Value	N/A				
				Total Exemptions	N/A				
				Taxable Value	N/A				

The St. Johns County Property Appraiser's Office makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation.

Date created: 4/7/2023
Last Data Uploaded: 4/7/2023 3:51:01 AM



SJSO Off-Duty Roving Patrol Violation Log

Date:	Improper Parking / Roadway Obstruction	Suspicious Activity or Traffic Violation	Adult Golf Cart Infraction	Juvenile Golf Cart Infraction	Suspicion of Illegal Substance	Model / Vacant Home Suspicious	Child Mischief	Adult Mischief	Warning or Citation	Day of the Week	Officer	Notes
03/01/23		3							2 written warnings, 1 verbal warning	Wednesday	Mark Chapman	2 written warnings given for stop sign violations and 1 verbal warning given for driving w/o lights on
03/03/23		1		1					1 written warning, 1 citation	Friday	Gary Perna	1 written warning issued to 15 y/o driving LSV w/o DL and 1 citation issued for going the wrong way from parking lot onto Market St.
03/04/23		1							1 verbal warning	Saturday	Anthony Solis	1 verbal warning issued for stop sign violation.
03/05/23		4	1	1					6 written warnings	Sunday	Gary Perna	1 written warning for excessive speed (28/20), 3 written warnings for stop sign violation, 1 written warning to 20 y/r for failure to carry DL driving LSV and 1 written warning to 14 y/o for driving LSV w/o DL.
03/07/23		4							4 verbal warnings	Tuesday	Anthony Solis	2 verbal warnings for stop sign violation, 1 verbal warning for driving w/ suspended DL, 1 verbal warning for driving with highbeams on
03/09/23		4		1					4 written warnings, 1 verbal warning	Thursday	Gary Perna	4 written warnings for excessive speed (34/33, 33/25, 34/25, 36/25) and 1 verbal warning to 14 y/o for driving LSV w/o DL.
03/10/23		2							2 verbal warnings	Friday	Jeffrey Reynolds	2 verbal warnings given to two vehicles sitting at amenity center parking lot.
03/11/23		2			1				2 verbal warnings, 1 arrest	Saturday	Brandon Hetzler	18 y/o arrested at boardwalk for possession of marijuana w/ intent to sell, 2 verbal warnings issued to two males exiting the boardwalk, made contact and advised boardwalk closed after dark.
03/14/23		2		1					1 verbal warning, 1 written warning, 1 citation	Tuesday	Gary Perna	1 verbal warning for operating LSV on road which requires tag, 1 written warning for excessive speed (39/30) and 1 citation for failure to yield to bicyclists in crosswalk
03/15/23		5							5 written warnings, 1 citation	Wednesday	Gary Perna	2 written warnings for excessive speed (34/25, 33/25), 3 written warnings for stop sign violation and 1 citation for excessive speed (36/25)
03/17/23		3		1					2 verbal warnings, 1 written warning, 1 citation	Friday	Thomas Evans	2 verbal warnings issued for excessive speeding, 1 written warning issued to 12 y/o driving LSV w/o DL, 1 citation issued for stop sign violation
03/18/23		3							2 verbal warnings, 1 written warning	Saturday	Thomas Evans	2 verbal warnings issued for stop sign violations and 1 written warning for stop sign violation
03/19/23		4							2 written warnings, 2 verbal warnings	Sunday	Gary Perna	2 written warnings issued for excessive speed (39/30, 40/30) and 2 verbal warnings issued for excessive speed (28/20, 33/25)
03/20/23		3							2 written warnings, 1 citation	Monday	Gary Perna	1 written warning for stop sign violation, 1 written warning for excessive speed (31/20) and 1 citation for stop sign violation.
03/24/23		2							2 written warnings	Friday	Thomas Evans	2 written warnings issued for stop sign violation
03/25/23										Saturday	Parker Harvey	No warnings issued
03/26/23		3							3 verbal warnings	Sunday	Thomas Evans	3 verbal warnings were issued for excessive speed
03/27/23	1	2							3 written warnings	Monday	Aaron Holland	2 written warnings issued for stop sign violation and 1 written warning issued for improper parking
03/31/23		3							2 verbal warnings, 1 written warning	Friday	Brandon Hetzler	2 verbal warnings to young adult males at boardwalk at dusk and 1 written warning for vehicle failing to yield.
March 2023 Totals	1	51	1	5	1	0	0	0				
2023 YTD total	3	130	4	10	1	0	13	0				
Month to Month Comparison												
March 2022	10	73	0	0	0	0	0	0				
March 2023 Totals	1	51	1	5	1	0	0	0				

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Mark Chapman	38980	39010	ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park	2010			
Tuesday					Oak Common Park	1823			
Wednesday					McKenzie Park	2003			
Thursday	03/01/23	1700	2100	4	Parkside Park	1925			
Friday					Tree House Park	1936			
Saturday					Trellis Park	1802			
Sunday					Mission Park	1812			
					North River	1808			
					Boardwalk	1900			
					Vale Park	1746			
					Ensenada Park	1738			
					* Foot Patrol Required				
				Total:					4

One Patrol Log per shift.

ACTIVITY	
Citations: 0	Parking Tickets: 0
Warnings: 3	Field Contacts: 0
Arrests: 0	Reports: 0

Notes: Please specify if Juvenile.

- RAN STATIONARY/MOVING RADAR THROUGHOUT NEIGHBORHOODS. CLOCKED 24 CARS/0 INFRACTIONS.
- SAT AT NUMEROUS 4 WAY STOP SIGNS LOOKING FOR INFRACTIONS-2 TRAFFIC STOPS CONDUCTED AT N. LOOP PKWY AND LE MESA DR. 1 RESIDENTS AND 1 CONTRACTOR. GIVEN WRITTEN WARNINGS.
- 1 ONE TRAFFIC STOP ON A RESIDENT FOR DRIVING AT NIGHT WITHOUT LIGHTS.
- WAIVED AT NUMEROUS RESIDENTS ON WALKS
- NO DAMAGE SEEN WHILE WALKING PARKS.

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Gary Perna			ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park				
Tuesday					Oak Common Park				
Wednesday					McKenzie Park				
Thursday					Parkside Park				
Friday	3/3/23	5pm	9pm	4	Tree House Park				
Saturday					Trellis Park				
Sunday					Mission Park				
					North River				
				Total: 4	Boardwalk				
					Vale Park				
					Ensenada Park				
					* Foot Patrol Required				

One Patrol Log per shift.

ACTIVITY	
Citations: 1	Parking Tickets:
Warnings: 1	Field Contacts: 1
Arrests:	Reports:
<p>Notes: Please specify if Juvenile.</p> <p style="margin-left: 40px;">Traffic Enforcement: Food truck Friday over-watch.</p> <p style="margin-left: 40px;">During over-watch I was dispatched to a suspicious person complaint at Palencia Village Drive and Regalo Rd.</p> <p style="margin-left: 40px;">1 citation was issued for going the wrong way from the parking lot onto Market St. traveling to the Golf clubhouse.</p> <p style="margin-left: 40px;">1 written was issued to a 15 year old driving LSV without license on Market St.</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
A. SOLIS #11556	69,495	69,518	ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park				
Tuesday					Oak Common Park	2117			
Wednesday					McKenzie Park	1940			
Thursday					Parkside Park	1930	2227		
Friday					Tree House Park				
Saturday	03/04/2023	1900	2300	4	Trellis Park	2057			
Sunday					Mission Park				
					North River	2106	2219		
					Boardwalk				
					Vale Park	1922			
					Ensenada Park	1905	2210		
					* Foot Patrol Required				

One Patrol Log per shift.

ACTIVITY	
Citations:	Parking Tickets:
Warnings: 1	Field Contacts: 1
Arrests:	Reports:
<p>Notes: Please specify if Juvenile. SJSO23CAD055429- Traffic stop conducted for stop sign violation. SJSO23CAD055405- Call for service within the neighborhood.</p> <p style="text-align: center;">*Wet roads kept most foot and vehicular traffic inside.*</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Gary Perna			ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park				
Tuesday					Oak Common Park				
Wednesday					McKenzie Park				
Thursday					Parkside Park				
Friday					Tree House Park				
Saturday					Trellis Park				
Sunday	3/5/23	9am	1pm	4	Mission Park				
					North River				
			Total:	4	Boardwalk				
					Vale Park				
					Ensenada Park				
					* Foot Patrol Required				

One Patrol Log per shift.

ACTIVITY	
Citations:	Parking Tickets:
Warnings: 6	Field Contacts:
Arrests:	Reports:
<p>Notes: Please specify if Juvenile.</p> <p style="margin-left: 40px;">Traffic Enforcement: North River and Hickory Hill. 1 written warning for excessive speed, 28 in 20 mph zone. North End and North Loop. 3 written warnings for stop sign violation. Ensenada and Medio. 1 written warning to 20 year old for failure to carry license driving LSV. 1 written warning to 14 year old for driving a LSV without a drivers license.</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
A. SOLIS #11556	69,800	69,822	ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park	1706	2038		
Tuesday	03/07/2023	1700	2100	4	Oak Common Park	1921			
Wednesday					McKenzie Park				
Thursday					Parkside Park	1933			
Friday					Tree House Park				
Saturday					Trellis Park				
Sunday					Mission Park	1805	1940		
					North River	1759			
			Total:	4	Boardwalk				
					Vale Park	1725			
					Ensenada Park	1715			
* Foot Patrol Required									

One Patrol Log per shift.

ACTIVITY	
Citations:	Parking Tickets:
Warnings: 4	Field Contacts:
Arrests:	Reports:
<p>Notes: Please specify if Juvenile. SJSO23CAD058262- Traffic stop conducted for stop sign violation. SJSO23CAD058271- Traffic stop conducted for stop sign violation. SJSO23CAD058393- Traffic stop conducted for driving with suspended license/highbeams.</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Gary Perna			ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park				
Tuesday					Oak Common Park				
Wednesday					McKenzie Park				
Thursday	3/9/23	4pm	8pm	4	Parkside Park				
Friday					Tree House Park				
Saturday					Trellis Park				
Sunday					Mission Park				
					North River				
			Total:	4	Boardwalk				
					Vale Park				
					Ensenada Park				
* Foot Patrol Required									

One Patrol Log per shift.

ACTIVITY	
Citations:	Parking Tickets:
Warnings: 5	Field Contacts:
Arrests:	Reports: 1
<p>Notes: Please specify if Juvenile.</p> <p>Traffic Enforcement: Las Calinas at the roundabout. 2 written warnings for excessive speed, 34 and 33 in 25 mph. 1 verbal warning to 14 year old driving LSV without license. Ensenada and Rincon. 2 written warnings for excessive speed, 34 and 36 in 25 mph.</p> <p>Responded to Palencia Village Drive and Front st. for a report of a reckless driver possibly drunk driver.</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Jeffrey N. Reynolds	70045	70056	ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park				
Tuesday					Oak Common Park				
Wednesday					McKenzie Park				
Thursday					Parkside Park				
Friday	3/10/23	1900	2300	4	Tree House Park				
Saturday					Trellis Park				
Sunday					Mission Park				
					North River				
					Boardwalk				
					Vale Park				
					Ensenada Park				
					* Foot Patrol Required				
Total:									

One Patrol Log per shift.

ACTIVITY	
Citations: 0	Parking Tickets: 0
Warnings: 2	Field Contacts: 7
Arrests: 0	Reports: 0

Notes: I patrolled the entire complex from 1900 to 2300 hours. I stopped two cars in the complex who were sitting in the amenity center parking lot (nothing suspicious found). I also responded to a noise complaint with patrol at a condo directly located across the street from the amenity center (no crime was committed).

****I am unable to fill in anything up top, but I worked on 03/10/2023 from 1900-2300 hours. Everything went well during my patrol hours with no issues noted.****

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Cpl. B. Hetzler	46216	46239	ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park	2046			
Tuesday					Oak Common Park	1902			
Wednesday					McKenzie Park				
Thursday					Parkside Park	1909			
Friday					Tree House Park	1913			
Saturday	3/11/23	1900	2300	4	Trellis Park				
Sunday					Mission Park	1916			
					North River	1917	2122		
			Total:	4	Boardwalk	1920	2126		
					Vale Park	1932	2113		
					Ensenada Park	1945	2107		
* Foot Patrol Required									

One Patrol Log per shift.

ACTIVITY	
Citations:	Parking Tickets:
Warnings: 2	Field Contacts:
Arrests: 1	Reports: 1
<p>Notes: Please specify if Juvenile.</p> <p>SJSO23OFF002632 -2126 hours I located two vehicles near the boardwalk. One vehicle was running and the driver was contacted. The subject was 18 y/o and was observed snorting a blue substance in his nose. Subject was arrested for possession of marijuana w/ intent to sell, possession of a controlled substance w/o prescription, and drug paraphernalia. -While having contact with the subject under arrest, two adult males exited the boardwalk and entered the second vehicle. Both males were contacted and warned the boardwalk was closed after dark. Both left without incident.</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Gary Perna			ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park				
Tuesday	3/14/23	4pm	8pm	4	Oak Common Park				
Wednesday					McKenzie Park				
Thursday					Parkside Park				
Friday					Tree House Park				
Saturday					Trellis Park				
Sunday					Mission Park				
					North River				
			Total:	4	Boardwalk				
					Vale Park				
					Ensenada Park				
					* Foot Patrol Required				

One Patrol Log per shift.

ACTIVITY	
Citations: 1	Parking Tickets:
Warnings: 2	Field Contacts:
Arrests:	Reports: 1
<p>Notes: Please specify if Juvenile.</p> <p style="margin-left: 40px;">Traffic Enforcement: Palencia Village Drive at PES. 1 verbal warning for operating a low speed vehicle on a road which requires a tag. 1 written warning for excessive speed, 39 in 30. North Loop and Market St. 1 citation for failure to yield to bicyclists in crosswalk attempting to cross the street.</p> <p style="margin-left: 40px;">Handled a suspicious circumstance incident on Dosel Lane.</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Gary Perna			ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park				
Tuesday					Oak Common Park				
Wednesday	3/15/23	4pm	8pm	4	McKenzie Park				
Thursday					Parkside Park				
Friday					Tree House Park				
Saturday					Trellis Park				
Sunday					Mission Park				
					North River				
				Total:	Boardwalk				
				4	Vale Park				
One Patrol Log per shift.					Ensenada Park				
					* Foot Patrol Required				

ACTIVITY	
Citations: 1	Parking Tickets:
Warnings: 5	Field Contacts:
Arrests:	Reports:
<p>Notes: Please specify if Juvenile.</p> <p style="margin-left: 40px;">Traffic Enforcement: Ensenada and Rincon. 1 written warning for excessive speed, 34 in 25. Las Calinas and Glorieta. 1 written warning for excessive speed, 33 in 25. Las Calinas at the roundabout. 1 citation for excessive speed, 36 in 25. North Loop parkway and North end st. 3 written warnings for stop sign violation.</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Thomas Evans	63,708.3	63,730.8	ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park	4:35PM			
Tuesday					Oak Common Park	4:45PM			
Wednesday					McKenzie Park	5:15PM			
Thursday					Parkside Park	5:45PM			
Friday	03/17/23	4:30PM	8:30PM	4	Tree House Park	6:10PM			
Saturday					Trellis Park	6:40PM			
Sunday					Mission Park	7:05PM			
					North River	7:30PM			
			Total:	4	Boardwalk	7:55PM			
					Vale Park	8:10PM			
					Ensenada Park	8:25PM			
One Patrol Log per shift.					* Foot Patrol Required				

ACTIVITY	
Citations: 1	Parking Tickets: 0
Warnings: 3	Field Contacts:
Arrests: 0	Reports: 0

Notes: **Please specify if Juvenile.**

-RAN STATIONARY/MOVING RADAR THROUGHOUT NEIGHBORHOODS. CLOCKED 28 CARS/4 INFRACTIONS. GAVE 2 VERBAL WARNINGS (SPEED ON S. LOOP PKWY).

-SAT AT NUMEROUS 4 WAY STOP SIGNS LOOKING FOR INFRACTIONS-1 STOP SIGN INFRACTION (CITATION).

-GOLF CART VIOLATION- 12 YR OLD DRIVING GOLF CART ON ROADWAY (S. LOOP PKWY). NOTIFIED PARENT TO COME GET VEHICLE AND EDUCATED WITH BROCHURE ON GOLF CART REGULATIONS. Written warning to juvenile and parents about juv.

-Juvenile problems (SJSO23067164). S. End St. Waved down in reference to large group of juveniles allegedly throwing things at passing cars in the area. Unable to locate Juveniles, spent time in/around food trucks. Numerous children observed but were not throwing anything at cars. Canvassed area numerous times while food trucks were operating on main st.

NO DAMAGE SEEN WHILE WALKING PARKS.

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Thomas Evans	63,825.1	63,851.7	ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	4	Areas Patrolled	Time	Time	Time	Time
Monday						Ship Park	4:50PM			
Tuesday						Oak Common Park	5:05PM			
Wednesday						McKenzie Park	5:30PM			
Thursday						Parkside Park	5:50PM			
Friday						Tree House Park	6:10PM			
Saturday	3/18/23	4:30PM	8:30PM	4		Trellis Park	6:35PM			
Sunday						Mission Park	7:05PM			
						North River	7:35PM			
			Total:	4		Boardwalk	7:50PM			
						Vale Park	8:10PM			
						Ensenada Park	8:25PM			
One Patrol Log per shift.						* Foot Patrol Required				

ACTIVITY	
Citations: 0	Parking Tickets: 0
Warnings: 3	Field Contacts:
Arrests: 0	Reports: 0

Notes: **Please specify if Juvenile.**

-RAN STATIONARY/MOVING RADAR THROUGHOUT NEIGHBORHOODS. CLOCKED 46 CARS/3 INFRACTIONS. GAVE 2 VERBAL WARNINGS (1 S. LOOP PKWY, 1 Oak Common ave) AND 1 WRITTEN WARNING FOR RUNNING STOP SIGN ON OAK COMMON AVE.

-SAT AT NUMEROUS 4 WAY STOP SIGNS LOOKING FOR INFRACTIONS. NONE SEEN.

NO DAMAGE SEEN WHILE DRIVING PARKS. Due to inclement weather, not many residents/pedestrians in/around park areas due to heavy rain throughout evening.

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Gary Perna			ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park				
Tuesday					Oak Common Park				
Wednesday					McKenzie Park				
Thursday					Parkside Park				
Friday					Tree House Park				
Saturday					Trellis Park				
Sunday	3/19/23	11am	3pm	4	Mission Park				
					North River				
			Total:	4	Boardwalk				
					Vale Park				
					Ensenada Park				
					* Foot Patrol Required				

One Patrol Log per shift.

ACTIVITY	
Citations:	Parking Tickets:
Warnings: 4	Field Contacts:
Arrests:	Reports:
<p>Notes: Please specify if Juvenile.</p> <p style="margin-left: 40px;">Traffic Enforcement: Palencia Village Drive at PES. 2 written warnings for excessive speed, 39 and 40 in a 30 mph zone. North River Dr. and Hickory Hill Rd. 1 verbal warning for excessive speed, 28 in 20 mph zone. Las Calinas and Ensenada at the roundabout. 1 verbal warning for excessive speed, 33 in 25 mph zone.</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Gary Perna			ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday	3/20/23	6am	10am	4	Ship Park				
Tuesday					Oak Common Park				
Wednesday					McKenzie Park				
Thursday					Parkside Park				
Friday					Tree House Park				
Saturday					Trellis Park				
Sunday					Mission Park				
					North River				
			Total:	4	Boardwalk				
					Vale Park				
					Ensenada Park				
					* Foot Patrol Required				

One Patrol Log per shift.

ACTIVITY	
Citations: 1	Parking Tickets:
Warnings: 2	Field Contacts: 2
Arrests:	Reports:
<p>Notes: Please specify if Juvenile.</p> <p style="margin-left: 40px;">Traffic Enforcement: Oak Common and Stokes Creek Drive. 1 citation and 1 written warning for stop sign violation. PES for morning school traffic enforcement. 1 written warning for excessive speed, 31 in 20 mph school zone.</p> <p style="margin-left: 40px;">Handled a suspicious vehicle call at 196 Spanish Marsh Drive. Handled a reckless driver complaint on Palencia Village Drive and US 1.</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Thomas Evans	64,362.7	64, 388.4	ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	4	Areas Patrolled	Time	Time	Time	Time
Monday						Ship Park	5:35PM	9:20PM		
Tuesday						Oak Common Park	6:00PM			
Wednesday						McKenzie Park	6:25PM			
Thursday						Parkside Park	6:45PM			
Friday	3/24/23	5:30PM	9:30PM	4		Tree House Park	7:15PM			
Saturday						Trellis Park	7:35PM			
Sunday						Mission Park	7:50PM			
						North River	8:15PM			
			Total:	4		Boardwalk	8:25PM			
						Vale Park	8:40PM			
						Ensenada Park	9:05 PM			
One Patrol Log per shift.						* Foot Patrol Required				

ACTIVITY	
Citations: 0	Parking Tickets: 0
Warnings: 2	Field Contacts:
Arrests: 0	Reports: 0

Notes: **Please specify if Juvenile.**

-RAN STATIONARY/MOVING RADAR THROUGHOUT NEIGHBORHOODS. CLOCKED 36 CARS/2 INFRACTIONS. GAVE 2 WRITTEN WARNINGS (RAN STOP SIGN).

-SAT AT NUMEROUS 4 WAY STOP SIGNS LOOKING FOR INFRACTIONS-NONE WITNESSED.

-Juvenile problems (SJSO23073132). Market St. Numerous persons waved down in reference to large group of juveniles allegedly throwing things at passing cars in the area and using profanity towards adults trying to enjoy food trucks. Walked into area and approx.. 20-30 juveniles were running all around and throwing water bottles, footballs etc. I stopped the behavior before it got out of hand. Stay in area until food trucks departed area. Numerous children observed but I did not observe them throwing items at cars as reported. Canvassed area numerous times throughout evening.

NO DAMAGE SEEN WHILE WALKING PARKS.

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
P. Harvey	63400	63500	ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park				
Tuesday					Oak Common Park				
Wednesday					McKenzie Park				
Thursday					Parkside Park				
Friday					Tree House Park				
Saturday	3/25/23	7pm	11pm	4	Trellis Park				
Sunday					Mission Park				
					North River				
			Total:	4	Boardwalk				
					Vale Park				
					Ensenada Park				
					* Foot Patrol Required				

One Patrol Log per shift.

ACTIVITY	
Citations:0	Parking Tickets:0
Warnings:0	Field Contacts:0
Arrests:0	Reports:0
<p>Notes: Please specify if Juvenile. SJSO23CAD074195 Suspicious Person/Juvenile Problems Responded to 460 Costa Del Sol Dr in reference to a complaint of juveniles running throughout the neighborhood playing "ding dong ditch". The complainant advised there was a juvenile party down the street and he already spoke to the parents prior to my arrival about the issue. He requested I do not make contact with the parents in fear of causing further confliction between neighbors. I was also flagged down by another neighbor on Coasta Del Sol Dr who reported the same issue.</p> <p>I apologize, I was unaware of the Patrol Log and did not log anything during the shift so I am unsure of accurate patrol times in the locations listed above. I spent the majority of the shift patrolling the locations for anything suspicious to include a foot patrol of McKenzie Park. Nothing further to report.</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Thomas Evans	64,390.8	64, 423.9	ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park	2:10PM			
Tuesday					Oak Common Park	2:35PM			
Wednesday					McKenzie Park	2:55PM			
Thursday					Parkside Park	3:25PM			
Friday					Tree House Park	3:40PM			
Saturday					Trellis Park	3:55PM			
Sunday	03/26/23	2:00PM	6:00PM	4	Mission Park	4:25PM			
					North River	4:50PM			
					Boardwalk	5:10PM			
					Vale Park	5:30PM			
					Ensenada Park	5:50PM			
					* Foot Patrol Required				
				Total:					

One Patrol Log per shift.

ACTIVITY	
Citations: 0	Parking Tickets: 0
Warnings: 3	Field Contacts:
Arrests: 0	Reports: 0

Notes: **Please specify if Juvenile.**

-RAN STATIONARY/MOVING RADAR THROUGHOUT NEIGHBORHOODS. CLOCKED 43 CARS/0 INFRACTIONS. GAVE 3 VERBAL WARNINGS (SPEED ON S. LOOP PKWY/N RIVER DR)

-SAT AT NUMEROUS 4 WAY STOP SIGNS LOOKING FOR STOP SIGN INFRACTIONS-0 INFRACTIONS.

-ASSISTED CITIZEN LOOKING FOR LOST DOG. CANVASSED AREA AND DID NOT LOCATE.

-SPOKE TO JUVENILES AT ENSENADA PARK (ENSENADA DR) ABOUT THROWING BALLS AT STRUCTURE. THERE WAS NO DAMAGE TO PARK/STRUCTURE.

NO DAMAGE SEEN WHILE WALKING PARKS. MANY KIDS/ADULTS OUT ENJOYING DAY. WAVED DOWN BY MANY THANKING US FOR PATROLLING THEIR NEIGHBORHOOD.

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Aaron Holland	29,304	29,356	ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday	3/27/2023	1700	2100	4	Ship Park				
Tuesday					Oak Common Park	2012			
Wednesday					McKenzie Park				
Thursday					Parkside Park	1834			
Friday					Tree House Park	2010			
Saturday					Trellis Park	1743	1955		
Sunday					Mission Park	2005			
					North River	2001			
			Total:	4	Boardwalk	2050			
					Vale Park	1738	1824	1941	
					Ensenada Park	1731			
* Foot Patrol Required									

One Patrol Log per shift.

ACTIVITY	
Citations:	Parking Tickets:
Warnings: 3	Field Contacts:
Arrests:	Reports: 2
<p>Notes: Please specify if Juvenile. SJSO23CAD075945 (Traffic stop) Stop sign violation - written warning issued - Market Street and Palencia Club Drive.</p> <p>Parking violation - contractor was parked on the grassy median - written warning issued and moved vehicle (Robert Meeks, FL #DQB L12)</p> <p>SJSO23CAD076058 (Traffic stop) Stop sign violation - written warning issued - north end street and north loop parkway</p> <p>SJSO23OFF003225 - DISTURBANCE 820 Los Alamos Street - report completed by SJSO patrol deputies.</p> <p>SJSO23OFF03219 - STOLEN TAG 191 Enrede Lane - report completed by SJSO patrol deputies.</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Cpl. B. Hetzler	47239	47262	ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park				
Tuesday					Oak Common Park	2134			
Wednesday					McKenzie Park				
Thursday					Parkside Park	1802			
Friday	3/31/23	1800	2200	4	Tree House Park	1804			
Saturday					Trellis Park				
Sunday					Mission Park	1916			
					North River	1807	2021		
			Total:	4	Boardwalk	1817	2028		
					Vale Park	1825			
					Ensenada Park	1935			
					* Foot Patrol Required				

One Patrol Log per shift.

ACTIVITY

Citations:	Parking Tickets:
Warnings: 3	Field Contacts:
Arrests:	Reports:

Notes: Please specify if Juvenile. SJSO23CAD079523- 1832 hours I responded to a residential alarm with a door unsecured. Residence was cleared, home owner notified.

SJSO23CAD079594- Traffic stop on vehicle failing to yield almost causing a crash at the round about. Issued written warning

SJSO23CAD079580- Sex Offender Check. Subject is in compliance.

SJSO23CAD079635- Contacted 2 young adult males at the boardwalk who were in possession of marijuana. One subject had a valid medical marijuana card but advised to leave at 2028 hours.

6A.

6A.i.

RESOLUTION 2023-07

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT DESIGNATING THE DATE, TIME AND LOCATION OF A PUBLIC HEARING AND AUTHORIZATION TO PUBLISH NOTICE OF SUCH HEARING FOR THE PURPOSE OF ADOPTING ROOM RATE RANGES, GUEST PASS FEES, AND REVISED AMENITY POLICIES.

WHEREAS, the Marshall Creek Community Development District (“District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*; and

WHEREAS, the Board of Supervisors of the District (“Board”) is authorized by Sections 190.011(5), *Florida Statutes*, to adopt rules and orders pursuant to Chapter 120, *Florida Statutes*.

WHEREAS, to provide for efficient and effective District operations, the Board finds that it is in the best interests of the District to adopt a range, from the minimum to the maximum, of rates and fees for the use of the District’s Community Room (“Rate Range”); revise policies and fees for non-residents’ utilization of the District’s amenity facilities (“Guest Pass”); and remove all references to the Summer Guest Pass and Visitor Pass from the District’s amenity policies.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. The Board will hold a public hearing to adopt the proposed Rate Ranges and Guest Pass fees, as identified in **Exhibit A** attached hereto, and proposed removal of the Summer Guest Pass and Visitor Pass references from the District’s amenity policies, as identified in **Exhibit B** attached hereto. The Board will hold a public hearing on [REDACTED], 2023, at 4:00 p.m. at the Marshall Creek Amenity Center, located at 625 Palencia Club Drive, St. Augustine, Florida.

SECTION 2. The District Secretary is directed to publish notice of the hearing in accordance with Section 120.54, *Florida Statutes*.

SECTION 3. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 19th DAY OF APRIL 2023.

ATTEST:

MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT

Secretary / Assistant Secretary

Chairperson, Board of Supervisors

EXHIBIT A

Proposed Community Room Rental Rate Ranges

Category	Proposed Rate/Fee Range
Community Room Rental	\$150-\$350 for 4 hours during business hours (10:00 am - 2:00 pm OR 3:00 pm -7:00 pm) Additional \$75-\$150 for rentals after business hours (7:30 pm – 11:30 pm) (staff present)
Community Room Deposit for Rentals	\$250-\$500
Community Room Rental Cleaning Fee (Optional; 14-day advance notice required)	\$200-\$300

Proposed Guest Pass Fees

Category	Proposed Rate/Fee
Weekly House Guest Pass for use of Pool and Fitness Facility (for guest who resides outside the 40-mile radius surrounding the District; pass is valid for 7 consecutive days)	\$25
Weekly House Guest Pass for use of Tennis Facility (for guest who resides outside the 40-mile radius surrounding the District; pass is valid for 7 consecutive days)	\$25
Monthly House Guest Pass for use of Pool and Fitness Facility (for grandchild of resident; pass is valid for 30 consecutive days)	\$75
Monthly House Guest Pass for use of Tennis Facility (for grandchild of resident; pass is valid for 30 consecutive days)	\$75

EXHIBIT B

Proposed Revisions to District's Amenity Policies

SECTION A. DEFINITIONS

1. District(s) - Shall mean the Marshall Creek Community Development District (MCCDD) and/or Sweetwater Creek Community Development District (SCCDD).
2. Manager - Shall mean the person or entity legally charged with the daily operation and management of the Palencia Amenity Centers.
3. Amenity Centers or Amenity Facilities - Shall refer to the Palencia Amenity Centers including the pool areas, exercise rooms, clubhouses, pavilions, tennis courts, tennis pro shop, Tolomato River Boardwalk (hereinafter defined), and any other facilities which are owned by the Districts and are available to Patrons, as defined herein.
4. Tennis Center or Tennis Facilities - Shall include the tennis courts and tennis pro shop.
5. Swim and Fitness Center - Shall include the pool areas, exercise rooms, and building and its attachments.
6. Athletic Park - Shall mean the athletic fields and the Athletic Park Pavilion. These are not included within the District and are open to the general public and are not part of the Amenity Centers.
7. Community Parks - Shall mean the community neighborhood parks, The Village Green, and other common areas not included in #3 and #6 above.
8. Patron - Shall mean property owners of the Marshall Creek Community Development District and Sweetwater Creek Community Development District, and those persons permanently residing in the same dwelling unit as the property owner; and non-property owners, who have paid the Annual User Fee for the use of the Palencia Amenity Centers, and those persons permanently residing in the same dwelling unit as the non-property owner.
9. Annual User Fees - Shall mean that fee established by the Marshall Creek Community Development District and/or Sweetwater Creek Community Development District for the use of the Amenity Centers.
10. Patron Card - An electronic identification card issued by the District to Patrons.
11. Guest Privileges - Privileges included with the aforementioned Patron account authorizing Patrons thirty (30) individual guest entries for the Swim and Fitness Center and eight (8) guest entries for the Tennis Center per year. Guest passes are required for the Tennis Center and Swim and Fitness Center every day of the year; and (except as specifically provided for herein) Patrons must accompany their guest(s) to the Swim and Fitness Center. Guest passes for the Swim and Fitness Center are not required for caregivers to a child or a special needs adult. Caregivers may only have access to the Marshall Creek CDD family pool, however

special needs adult caregivers may have access to the fitness facility. The child or special needs adult must be present with his or her(s) amenity card. Caregivers must be pre-registered prior to admittance. *See* attached addendum A for additional details on the Guest Pass Programs.

~~12. Summer Guest Pass—A Summer Guest Pass is issued by the Districts for a purchase price of \$150 for unlimited use between Memorial Day and Labor Day and is only valid for one year at a time. The Summer Guest Pass is limited to one individual guest for the Swim and Fitness Center and limited to one individual guest for the Tennis Center. The Summer Guest Pass does not require the resident to be present with the guest user during amenities use. A Summer Guest Pass does not allow the guest user to take classes or use Child Watch.~~

13.12. House Guest - An individual who is residing on a temporary basis (for two weeks or less) in the same dwelling unit as the Patron. A House Guest is not an individual who rents all or part of a Patron's home on a short-term basis (i.e., less than thirty (30) days) or as a vacation rental.

14.13. Guest - Any person whom the Patron wishes to accompany them while utilizing the Amenity Centers. However, a guest may be a guest of a single or multiple Patron(s) for the Tennis Center no more than a total of eight (8) times per calendar year. This term does not include guests or invitees of the Amenity Centers during swim meets, tennis tournaments, or other organized activities.

~~15. Visitor Pass—A Visitor Pass is a guest who resides outside the 40-mile radius surrounding the District and is a short-term overnight visitor to a Deed Holder. A Visitor Pass may be purchased for Monday-Thursday admission to the Facilities for a fee of \$25 per person. This pass is valid only for 4 consecutive days (Monday-Thursday). Visitors with a Visitor Pass are not required to be accompanied by a resident but however the resident must accompany their Visitor at the time of purchase of a Visitor Pass. Driver's License or State ID is required by a Visitor to purchase a Visitor Pass. Each Visitor is limited to two (2) Visitor Passes per fiscal year.~~

16.14. Boardwalk - Elevated boardwalks that interconnect neighborhoods and areas throughout the community, including the boardwalk along The Promenade.

17.13. Tolomato River Boardwalk - Elevated Tolomato River Boardwalk which entrance can be found at the terminus end of Costa Blanca Rd. in North River, Phase II of Palencia, that stretches the length of approximately 7/8th of a mile east-north-eastward into the marsh area and splitting into a "Y" on a couple of intracoastal waterway island pods.

18.14. Ingress/Egress Facilities – Shall mean all District-owned roads, sidewalks, gates and access monitoring equipment.

19.15. Facilities – Shall collectively mean the Amenity Center and Amenity Facilities, Tennis Center, Tennis Facilities, Swim and Fitness Center, the Village Green, Dog Park, Community Parks, Boardwalk, Tolomato River Boardwalk, Ingress/Egress Facilities, and any other real or personal property owned or leased by a District.

20.16. Policies - Shall mean these Policies governing the use of the Amenity Facilities.

GUEST PASS ADDENDUM – A

GUEST PRIVILEGES

Swim & Fitness

Guest Pass

Each household will be issued 30 annual guest passes. An additional 12 passes can be purchased for \$75.00. All passes must be used prior to purchasing additional sets of 12. (1)

Daily Pass

\$10 fee per day per person good for day of issue only.

Weekly House Guest Pass

\$25 weekly fee per individual house guest. (2)

Summer Guest Pass

~~\$150 fee for unlimited use between Memorial Day and Labor Day. Limited to 1 individual guest.~~

Tennis

Guest Pass

Each household will be issued 8 annual guest passes. (1)

Daily Pass

\$10 fee per day per person. Good for day of issue only.

Weekly House Guest Pass

\$25 weekly fee per individual House Guest.

Restrictions

Residents must be present with their guest. Sign in is required at the front desk of the Amenity. A guest pass is required for use at each amenity.

Daily Pass

Resident to accompany guests.

Weekly House Guest Pass

Resident to accompany guests. (2)

Summer Guest Pass

~~Resident to accompany guests. (4)~~

Guest Pass (1)

Resident to accompany guests. Passes cannot be used for league play. (1)

Daily Pass

Resident to accompany guests.

Weekly House Guest Pass

Resident to accompany guests.

Pass Privileges

Use of pools and fitness facility in accordance with the Policies and rules. (2)

Daily Pass

Use of pools and fitness facility in accordance with the Policies and rules. (2)

Weekly House Guest Pass

Use of pools and fitness facility in accordance with the Policies and rules. (2)

Summer Guest Pass

~~Use of pools and fitness facility in accordance with the Policies and rules. (2)~~

Guest Pass (1, 2)

Tennis Privileges – subject to availability. 1,2)

Daily Pass

Tennis Privileges – subject to availability. (2)

Weekly House Guest Pass

Tennis Privileges—subject to availability. (2, 3)

Notes

- (1) Guest passes are required every day of the year and Patrons **must** accompany their guest(s) to the Swim and Fitness Center. Guest passes for the Swim and Fitness Center are not required for caregivers.
- ~~(2) Excludes child watch and classes.~~
- (3) Check calendar for special closed days for Leagues and Tournaments.

***Caregivers are defined as someone caring for a child or special needs adult. Caregivers may only have access to the Marshall Creek CDD family pool, however special needs adult caregivers may have access to the fitness facility. The child or special needs adult must be present with his or her(s) amenity card. Caregivers must be pre-registered prior to admittance.**

~~**A Visitor Pass is a guest who resides outside the 40-mile radius surrounding the District and is a short-term overnight visitor to a Deed Holder. A Visitor Pass may be purchased for Monday-Thursday admission to the Facilities for a fee of \$25 per person. This pass is valid only for 4 consecutive days (Monday-Thursday). Visitors with a Visitor Pass are not required to be accompanied by a resident but however the resident must accompany their Visitor at the time of purchase of a Visitor Pass. Drivers License or State ID is required to buy a Visitor to purchase a Visitor Pass. Each Visitor is limited to two (2) Visitor Passes per fiscal year.~~

****Residents may use no more than 8 guest passes per visit.**

**** CDD Management will turn away anyone that is not an official guest (AIRBNB, VRBO, etc. and less than 30-day rentals are not defined as guest).**

Seventh Order of Business

7A.

MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT

Investment Analysis

(updated 04/06/2023)

Account Balances

Account Name	Maturity Date	Interest Rate	Account Balance	Comments / Notes
Checking Account - BankUnited			\$412,654	Used to fund monthly expenditures (April - Oct23).
Checking Account - Truist			\$13,484	Used for deposits only.
Money Market Account - BankUnited		4.00%	\$635,631	Used to fund monthly expenditures (April - Oct23).
Money Market Fund - Goldman Sachs		4.41%	\$500,000	Used to fund General Fund expenditures.
Treasury Bill - 3 months	5/18/2023	4.65%	\$1,250,000	Will be reinvested based on cash needs & market rates.
Treasury Bill - 3 months	6/29/2023	4.60%	\$500,000	Will be reinvested based on cash needs & market rates.
Treasury Bill - 6 months	9/28/2023	4.69%	\$1,500,000	Will be reinvested based on cash needs & market rates.
Total Account Balances			\$4,811,769	

Cash Flow Analysis

Operating Accounts (Checking)	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23
Beginning Bank Balance	\$412,654	\$578,627	\$578,627	\$578,628	\$578,628	\$578,628	\$578,628
Monthly Expenditures (estimate)	(\$314,444)	(\$314,444)	(\$314,444)	(\$314,444)	(\$314,444)	(\$314,444)	(\$314,444)
Cash In - Assessment Receipts	\$213,818	\$0	\$270,097	\$0	\$0	\$0	\$0
Transfer from Money Market Account	\$350,090	\$314,444	\$149,217	\$314,444	\$314,445	\$314,444	\$314,444
Due to Debt Service Fund	(\$83,489)	\$0	(\$104,869)	\$0	\$0	\$0	\$0
Ending Balance (1)	\$578,627	\$578,627	\$578,628	\$578,628	\$578,628	\$578,628	\$578,628

(1) - The target is to maintain a minimum balance of approximately \$600,000.

Money Market Accounts	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23
Beginning Bank Balance	\$1,135,631	\$785,541	\$471,097	\$321,880	\$7,436	\$192,991	\$378,547
Transfer to Checking	(\$350,090)	(\$314,444)	(\$149,217)	(\$314,444)	(\$314,445)	(\$314,444)	(\$314,444)
Matured Treasury Bill	\$0	\$1,250,000	\$500,000	\$0	\$1,250,000	\$1,500,000	\$0
Reinvest Treasury Bill	\$0	(\$1,250,000)	(\$500,000)	\$0	(\$750,000)	(\$1,000,000)	\$0
Ending Balance	\$785,541	\$471,097	\$321,880	\$7,436	\$192,991	\$378,547	\$64,103

Action Items

Item	Due Date	Assigned To	Notes
Reinvest T-Bill maturing in May	5/18/2023	Andre	The investment type & term will be based on market rates
Reinvest T-Bill maturing in June	6/29/2023	Andre	The investment type & term will be based on market rates

7B.

Sweetwater Creek
 Community Development District
 475 West Town Place Ste 114
 Saint Augustine, FL 32092
 Tel: 904-239-5309

Customer Information:

Company:	Marshall Creek Community Development District	4/1/2023
Name:	Attn: Erika Wilson	
Address:	210 N. University Dr.; Suite 702	
City/State/Zip	Coral Springs, FL 33071	

RE: Marshall Creek Interlocal Agreement FY 2023

	<u>Total FY23 Budget</u>	<u>MCCDD</u> <small>66.6667%</small>
Shared Expenditures Sweetwater	820,043.00	546,695.33
Shared Revenue Sweetwater	(1,400.00)	(933.33)
Net owed to Sweetwater	818,643.00	545,762.00
		<u>SWCCDD</u> <small>33.3333%</small>
Shared Expenditures Marshall Creek	1,873,935.00	624,645.00
Shared Revenue Marshall Creek	(376,000.00)	(125,333.33)
Net owed to Marshall Creek	1,497,935.00	499,311.67

Remittance for FY 2023	46,450.33
Net Amount True UP FY 2022	(17,045.33)

Please pay this amount:	29,405.00
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Make Remittance to:

Sweetwater Creek
 Community Development District
 Attn: Jim Oliver
 475 West Town Place Ste 114
 Saint Augustine, FL 32092

**MARSHALL CREEK / SWEETWATER CREEK
INTERLOCAL AGREEMENT
FY2022 TRUE-UP SUMMARY**

	MC Paid based on Budget	Based on Actuals SC owed MC	True - Up Amount
Description	FY2022 Budget	FY 2022 Actuals	Difference
MCCDD share of SCCDD cost	\$ 515,282.67	\$ 467,834.00	\$ (47,448.67)
SCCDD share of MCCDD cost	514,801.20	484,397.87	(30,403.33)
Net Amount Due To/(Due From) SCCDD	\$ 481.47	\$ (16,563.87)	\$ (17,045.33)
		(1)	

(1) - Positive amounts are due from MCCDD; Negative amounts are due from SCCDD

Ninth Order of Business

9A.

RESOLUTION

April 19, 2023

WHEREAS, Marshall Creek CDD (District) has a policy for investing excess cash; and

WHEREAS, pursuant to a management agreement ("contract") between MCCDD and Trent Severn Environmental Services dated November 15, 1999, as amended, Inframark agrees to "implement to policies established by the District" and to "provide all other services necessary to effectively manage the operations of the district"; and

WHEREAS, that same contract provides "...Inframark warrants and represents that it has and will continue to conduct its business activities in a professional manner and that all services shall be performed by skilled and competent personnel to the highest professional standards"; and,

WHEREAS, that same contract provides that "Inframark shall devote such time as is necessary to complete the duties and responsibilities assigned to (Inframark) under this agreement"; and

WHEREAS, as early as 1999, Inframark was directed by MCCDD to establish a process of investing excess cash in United States Government treasury bills or other government obligations; and

WHEREAS, such a process was developed and treasury bills were purchased by Inframark for the benefit of MCCDD at that time; and

WHEREAS, Inframark has been the District Manager for MCCDD for more than 20 years and is or should be intimately familiar with the MCCD's recurring cash flow needs; and

WHEREAS, the purchase of treasury bills is a simple process that can be accomplished with minimal effort or delay; and

WHEREAS, on December 21, 2022 at the MCCD board meeting, Inframark was notified of the opportunity for the district to benefit from the purchase of treasury bills with the District's excess cash, and Inframark was directed to investigate and act prudently on this information, and Inframark said they would do so; and

WHEREAS, at the December 21, 2022 CDD board meeting, Inframark was directed to investigate and purchase treasury bill for the district's excess cash; and

WHEREAS, at the January 18, 2023 CDD board meeting, Inframark was asked about treasury bill purchases pursuant to last month's request, and they said they are working on it; and

WHEREAS, at the February 15, 2023 MCCDD board meeting, Inframark was asked again about the progress of investing excess funds into treasury bills and they said they are working on it; and

WHEREAS, at the March 15, 2023 MCCDD board meeting, Inframark was asked again about their review of investments for MCCDD, and they responded that they moved a small amount into treasury bills and were studying other possibilities, and

WHEREAS, in the beginning of April, 2023, 15 weeks after the initial request for investing in higher yielding instruments was made to Inframark, such investments were made; and

WHEREAS, during this 15 week period, MCCD suffered loss of income that would have been earned from these no risk government guaranteed higher yielding investments; and

WHEREAS, these losses came about because of Inframark's delay, inattention and other failures to fulfill their obligations in the contract and to specific requests made by the board; and

WHEREAS, these losses amount to \$25,198 which would not have been incurred had Inframark fulfilled its obligations;

THEREFORE, BE IT RESOLVED, District Counsel is directed to send Inframark a demand letter for the District's losses and proceed with any further steps necessary to recover the District's losses.

Chronology of Requests to Invest Funds

December 21, 2022—Board Meeting—I ask that excess funds be invested

January 18, 2023-----Board Meeting---I ask that excess funds be invested—“We’re working on it”

February 15, 2023----Board Meeting---I ask that excess funds be invested---“We’re going to do it”

March 15, 2023-----T bill purchased

March 15, 2023-----Board Meeting-I demand that excess funds be invested---“we’re preparing cash flow study”

March 16, 2023-----I call Chris Tarase about lack of response—“I’ll have an answer by tomorrow”

March 19, 2023-----I call Chris Tarase about lack of answer. I call three times. No call back

March 20, 2023-----I call Chris Tarase. No answer. I email Chris. Receive response—“you’ll have an answer by the end of the day”

March 21, 2023-----Receive an email from Chris outlining cash flow study prepared by Andre McAiden. I call Andre’. No answer. Voice mailbox not set up. I email Andre’ I call Andre three times, no answer. Andre’ calls me. I ask about coverage of money market account. “I’ll get right back to you”

March 22, 2023----No response from Andrew. I call three times, no answer. I email. No response.

March 23, 2023. Andre’ calls me from car while driving to meeting. He gives partial response. Says he’ll send email with more details. No email received.

April 4, 2023—Andre responds hat the Money Market Account is with Valley Bank and is comprised of government securities.

April 6, 2023—email from Andre saying the money market account is with Goldman Sachs, not with Valley Bank. He states “Given that Valley Bank is a QPD, the District’s funds are protected”

Tenth Order of Business

MARSHALL CREEK
Community Development District

Financial Report

March 31, 2023

Prepared by



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MARSHALL CREEK
Community Development District

Financial Statements

(Unaudited)

March 31, 2023

Balance Sheet
March 31, 2023

ACCOUNT DESCRIPTION	GENERAL FUND	GENERAL 004 - 2002 AREA CAPITAL RESERVES FUND	SERIES 2002 DEBT SERVICE FUND	SERIES 2015 DEBT SERVICE FUND	SERIES 2016 DEBT SERVICE FUND	TOTAL
ASSETS						
Cash - Checking Account	\$ 448,821	\$ -	\$ -	\$ -	\$ -	\$ 448,821
Assessments Receivable	118,172	7,085	200,541	24,703	2,313	352,814
Allow-Doubtful Collections	(118,172)	(7,085)	(200,541)	(24,703)	(2,313)	(352,814)
Interest Receivable	2,385	-	-	-	-	2,385
Due From Other Districts	27,936	-	-	-	-	27,936
Due From Other Funds	-	239,948	16,112	14,124	895	271,079
Investments:						
Money Market Account	1,135,632	-	-	-	-	1,135,632
Treasury Bills (6 months)	1,499,039	-	-	-	-	1,499,039
Prepayment Account	-	-	2,700	-	21	2,721
Prepayment Account A	-	-	-	4,173	-	4,173
Reserve Fund	-	-	50,000	-	31,330	81,330
Reserve Fund A	-	-	-	479,250	-	479,250
Revenue Fund	-	-	1,270,905	-	78,534	1,349,439
Revenue Fund A	-	-	-	991,363	-	991,363
Treasury Bills (3 months)	1,748,576	-	-	-	-	1,748,576
Prepaid Items	26,254	-	-	-	-	26,254
TOTAL ASSETS	\$ 4,888,643	\$ 239,948	\$ 1,339,717	\$ 1,488,910	\$ 110,780	\$ 8,067,998
LIABILITIES						
Accounts Payable	\$ 15,493	\$ -	\$ -	\$ -	\$ -	\$ 15,493
Accrued Expenses	12,825	-	-	-	-	12,825
Due To Other Districts	46,450	-	-	-	-	46,450
Sales Tax Payable	19	-	-	-	-	19
Due To Other Funds	271,079	-	-	-	-	271,079
TOTAL LIABILITIES	345,866	-	-	-	-	345,866

Balance Sheet
March 31, 2023

ACCOUNT DESCRIPTION	GENERAL FUND	GENERAL 004 - 2002 AREA CAPITAL RESERVES FUND	SERIES 2002 DEBT SERVICE FUND	SERIES 2015 DEBT SERVICE FUND	SERIES 2016 DEBT SERVICE FUND	TOTAL
FUND BALANCES						
Nonspendable:						
Prepaid Items	26,254	-	-	-	-	26,254
Restricted for:						
Debt Service	-	-	1,339,717	1,488,910	110,780	2,939,407
Assigned to:						
Operating Reserves	1,098,025	-	-	-	-	1,098,025
Reserves - Field	662,092	-	-	-	-	662,092
Reserves - Gate	7,838	-	-	-	-	7,838
Reserves - Landscape	39,986	-	-	-	-	39,986
Reserves - Park	32,900	-	-	-	-	32,900
Reserves - Swim&Fitness Clubh	18,558	-	-	-	-	18,558
Reserves - Swimming Pools	132,635	-	-	-	-	132,635
Reserves - Tennis Courts	24,853	-	-	-	-	24,853
Unassigned:	2,499,636	239,948	-	-	-	2,739,584
TOTAL FUND BALANCES	\$ 4,542,777	\$ 239,948	\$ 1,339,717	\$ 1,488,910	\$ 110,780	\$ 7,722,132
TOTAL LIABILITIES & FUND BALANCES	\$ 4,888,643	\$ 239,948	\$ 1,339,717	\$ 1,488,910	\$ 110,780	\$ 8,067,998

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending March 31, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	MAR-23 ACTUAL
<u>REVENUES</u>				
Interest - Investments	\$ 12,000	\$ 26,609	221.74%	\$ -
Shared Rev - Other Local Units	499,311	499,312	100.00%	499,312
Interlocal Agreement - Other	335,227	167,613	50.00%	-
Other Physical Environment Rev	24,000	12,000	50.00%	2,000
S/F Swimming Program Fees	3,000	-	0.00%	-
S/F Activity Fees	-	3,570	0.00%	10
S/F Rental Fees	4,000	500	12.50%	-
S/F Snack Bar Revenue	3,000	-	0.00%	-
Tennis Merchandise Sales	19,000	12,676	66.72%	1,499
Tennis Special Events&Socials	1,000	-	0.00%	-
Tennis Lessons & Clinics	290,000	159,678	55.06%	28,449
Tennis Ball Machine Rental Fee	6,000	6,335	105.58%	768
Tennis Membership	46,000	62,745	136.40%	4,458
Interest - Tax Collector	-	7,223	0.00%	-
Special Assmnts- Tax Collector	3,438,203	3,170,602	92.22%	49,196
Special Assmnts- Discounts	(137,528)	(121,970)	88.69%	(597)
Other Miscellaneous Revenues	8,500	26,787	315.14%	965
Gate Bar Code/Remotes	4,000	1,389	34.73%	251
Impact Fee	10,000	7,872	78.72%	2,366
TOTAL REVENUES	4,565,713	4,042,941	88.55%	588,677

EXPENDITURES

Administration

P/R-Board of Supervisors	14,285	7,603	53.22%	4,125
ProfServ-Arbitrage Rebate	1,200	-	0.00%	-
ProfServ-Dissemination Agent	3,000	-	0.00%	-
ProfServ-Engineering	25,000	6,015	24.06%	1,097
ProfServ-Legal Services	75,000	44,675	59.57%	10,256
ProfServ-Mgmt Consulting	67,156	33,578	50.00%	5,596
ProfServ-Special Assessment	16,223	16,223	100.00%	-
ProfServ-Trustee Fees	11,400	7,363	64.59%	-
Auditing Services	4,675	-	0.00%	-
Postage and Freight	5,600	1,839	32.84%	151
Insurance - General Liability	36,704	31,970	87.10%	-
Printing and Binding	3,500	802	22.91%	306
Legal Advertising	3,000	529	17.63%	529
Miscellaneous Services	9,500	6,936	73.01%	1,274

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending March 31, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	MAR-23 ACTUAL
Misc-Assessment Collection Cost	68,764	60,973	88.67%	972
Shared Exp - Other Local Units	545,762	545,762	100.00%	545,762
Office Supplies	1,474	495	33.58%	75
Annual District Filing Fee	175	175	100.00%	-
Total Administration	892,418	764,938	85.72%	570,143
<u>Other Public Safety</u>				
Payroll-Benefits	11,259	3,132	27.82%	590
Payroll-Engineering	85,069	26,047	30.62%	3,677
Payroll-Janitor	2,000	1,167	58.35%	211
Contracts-Security Services	126,000	62,865	49.89%	10,477
Contracts-Roving Patrol	50,000	25,273	50.55%	3,520
R&M-Gate	15,000	20,695	137.97%	2,798
Misc-Bar Codes	5,178	1,650	31.87%	-
Total Other Public Safety	294,506	140,829	47.82%	21,273
<u>Field</u>				
Payroll-Benefits	8,662	2,518	29.07%	472
Payroll-Engineering	68,056	20,838	30.62%	2,942
Lease - Land	2,094	-	0.00%	-
R&M-Bike Paths & Asphalt	5,000	-	0.00%	-
R&M-Boardwalks	25,000	5,777	23.11%	664
R&M-Buildings	20,000	6,000	30.00%	-
R&M-Electrical	6,000	5,164	86.07%	1,930
R&M-Fountain	5,000	1,380	27.60%	88
R&M-Mulch	7,000	-	0.00%	-
R&M-Roads & Alleyways	30,000	35,104	117.01%	8,417
R&M-Sidewalks	35,000	22,120	63.20%	6,367
R&M-Signage	5,000	4,672	93.44%	189
Total Field	216,812	103,573	47.77%	21,069
<u>Landscape Services</u>				
Payroll-Salaries	78,736	34,299	43.56%	5,621
Payroll-Administrative	6,032	2,384	39.52%	336
Payroll-Benefits	75,760	30,641	40.44%	6,049
Payroll-General Staff	256,557	96,572	37.64%	16,625
Payroll-Irrigation Staff	82,483	36,889	44.72%	6,314
Payroll-IPM Staff	102,835	27,432	26.68%	3,927
Payroll-Equipment Mechanic	36,421	16,897	46.39%	3,280

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending March 31, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	MAR-23 ACTUAL
Payroll Taxes	43,072	16,092	37.36%	2,692
ProfServ-Info Technology	1,000	34	3.40%	-
Contracts-Misc Labor	39,900	20,300	50.88%	-
Communication - Telephone	3,720	1,853	49.81%	312
Utility - Cable TV Billing	2,280	1,162	50.96%	197
Electricity - General	3,200	1,352	42.25%	211
Utility - Refuse Removal	13,000	5,591	43.01%	1,520
Utility - Water & Sewer	2,000	1,005	50.25%	167
Rentals - General	1,000	-	0.00%	-
R&M-Buildings	6,000	1,006	16.77%	225
R&M-Equipment	30,000	4,427	14.76%	2,514
R&M-Grounds	22,000	2,752	12.51%	1,213
R&M-Irrigation	23,000	10,837	47.12%	2,917
R&M-Mulch	90,000	75,022	83.36%	332
R&M-Pump Station	20,000	792	3.96%	356
R&M-Trees and Trimming	15,000	27,050	180.33%	2,100
Misc-Employee Meals	6,130	3,787	61.78%	-
Office Equipment	500	102	20.40%	-
Op Supplies - General	21,000	6,350	30.24%	1,447
Op Supplies - Uniforms	5,000	-	0.00%	-
Op Supplies - Fuel, Oil	15,000	10,347	68.98%	2,447
Impr - Landscape	35,000	17,119	48.91%	4,341
Cap Outlay-Machinery and Equip	8,000	8,277	103.46%	2,898
Total Landscape Services	1,044,626	460,371	44.07%	68,041
<u>Utilities</u>				
Electricity - Streetlights	81,500	47,711	58.54%	8,392
Utility - Water & Sewer	4,400	6,163	140.07%	341
R&M-Lake	48,000	24,000	50.00%	4,000
Total Utilities	133,900	77,874	58.16%	12,733
<u>Operation & Maintenance</u>				
Payroll-Shared Personnel	335,227	118,611	35.38%	19,480
ProfServ-Field Management	268,000	155,261	57.93%	35,948
Communication - Telephone	1,700	476	28.00%	-
Postage and Freight	438	230	52.51%	-
Rentals - General	2,375	1,181	49.73%	-
Printing and Binding	4,877	2,201	45.13%	391
Misc-Connection Computer	2,000	1,036	51.80%	-

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending March 31, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	MAR-23 ACTUAL
Billback Expenses Developer	-	(6,429)	0.00%	341
Office Supplies	1,900	1,375	72.37%	91
Op Supplies - General	8,000	3,228	40.35%	1,193
Total Operation & Maintenance	624,517	277,170	44.38%	57,444
<u>Parks and Recreation</u>				
ProfServ-Mgmt Consulting	25,956	12,978	50.00%	2,163
Insurance -Property & Casualty	64,337	52,473	81.56%	473
Total Parks and Recreation	90,293	65,451	72.49%	2,636
<u>Clubhouse</u>				
Contracts-Misc Labor	3,000	1,274	42.47%	95
Contracts-Outside Fitness	16,000	3,360	21.00%	420
R&M-Air Conditioning	10,000	229	2.29%	115
R&M-Equipment	3,000	-	0.00%	-
Special Events	30,000	31,531	105.10%	1,296
Cap Outlay-Machinery and Equip	1,500	-	0.00%	-
Cap Outlay-Clubhouse	10,000	141	1.41%	141
Total Clubhouse	73,500	36,535	49.71%	2,067
<u>Swimming Pool</u>				
Payroll-Salaries	98,639	43,778	44.38%	7,272
Payroll-Hourly	47,712	21,930	45.96%	2,334
Payroll-Lifeguards	40,000	182	0.46%	39
Payroll-Benefits	27,075	24,702	91.24%	5,783
Payroll-Engineering	68,056	20,759	30.50%	2,906
Payroll-Janitor	13,312	5,253	39.46%	948
Payroll-Landscape	14,688	6,779	46.15%	1,130
Payroll Taxes	15,275	4,755	31.13%	737
ProfServ-Info Technology	1,500	254	16.93%	100
Contracts-Misc Labor	-	37	0.00%	37
Contracts-Landscape	5,000	805	16.10%	637
Travel and Per Diem	200	27	13.50%	-
Communication - Telephone	6,550	3,609	55.10%	998
Utility - General	53,255	28,359	53.25%	4,352
Utility - Cable TV Billing	4,200	2,673	63.64%	678
Utility - Refuse Removal	2,905	1,563	53.80%	281
R&M-Buildings	10,000	7,817	78.17%	406
R&M-Pools	28,000	12,743	45.51%	3,311

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending March 31, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	MAR-23 ACTUAL
R&M-Vehicles	500	-	0.00%	-
Advertising	2,000	720	36.00%	140
Miscellaneous Services	500	-	0.00%	-
Misc-Employee Meals	4,470	3,019	67.54%	-
Misc-Training	1,500	-	0.00%	-
Misc-Licenses & Permits	1,100	30	2.73%	-
Office Supplies	3,500	1,149	32.83%	58
Cleaning Supplies	1,500	324	21.60%	146
Office Equipment	3,000	259	8.63%	140
Snack-Bar Expenses	1,000	-	0.00%	-
Op Supplies - Spa & Paper	1,500	1,062	70.80%	273
Op Supplies - Uniforms	1,500	-	0.00%	-
Subscriptions and Memberships	6,500	6,628	101.97%	1,521
Cap Outlay - Pool Furniture	-	1,140	0.00%	1,140
Capital Outlay - Pool	10,000	5,510	55.10%	-
Total Swimming Pool	474,937	205,866	43.35%	35,367
 <u>Tennis Court</u>				
Payroll-Salaries	130,000	54,459	41.89%	8,811
Payroll-Hourly	43,186	22,296	51.63%	3,944
Payroll-Benefits	35,170	17,130	48.71%	3,461
Payroll-Engineering	51,042	15,570	30.50%	2,179
Payroll-Commission	261,000	136,184	52.18%	25,730
Payroll-Janitor	5,824	2,067	35.49%	344
Payroll-Landscape	4,900	2,302	46.98%	384
Payroll Taxes	33,670	12,343	36.66%	2,102
ProfServ-Info Technology	8,302	1,801	21.69%	100
Contracts-Landscape	1,300	405	31.15%	294
Communication - Telephone	2,750	1,552	56.44%	528
Utility - Cable TV Billing	2,460	1,451	58.98%	279
Electricity - General	12,500	6,990	55.92%	1,037
Utility - Refuse Removal	2,460	1,563	63.54%	281
Utility - Water & Sewer	1,500	839	55.93%	119
Rental/Lease - Vehicle/Equip	1,700	846	49.76%	132
R&M-General	7,000	4,190	59.86%	637
R&M-Court Maintenance	15,000	9,408	62.72%	1,714
R&M-Vandalism	500	-	0.00%	-
Printing and Binding	500	-	0.00%	-
Advertising	1,520	705	46.38%	125

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending March 31, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	MAR-23 ACTUAL
Misc-Employee Meals	2,245	1,965	87.53%	-
Special Events	1,000	3,147	314.70%	2,449
Office Supplies	2,500	2,769	110.76%	1,168
Office Equipment	1,500	-	0.00%	-
Teaching Supplies	4,000	2,495	62.38%	719
Op Supplies - Uniforms	500	-	0.00%	-
COS - Start Up Inventory	13,000	11,223	86.33%	1,922
Subscriptions and Memberships	1,776	690	38.85%	60
Cap Outlay-Machinery and Equip	10,000	8,246	82.46%	4,819
Total Tennis Court	658,805	322,636	48.97%	63,338
Reserves				
Reserve - Field	61,400	-	0.00%	-
Total Reserves	61,400	-	0.00%	-
TOTAL EXPENDITURES & RESERVES	4,565,714	2,455,243	53.78%	854,111
Excess (deficiency) of revenues				
Over (under) expenditures	-	1,587,698	0.00%	(265,434)
OTHER FINANCING SOURCES (USES)				
Contribution to (Use of) Fund Balance	-	-	0.00%	-
TOTAL FINANCING SOURCES (USES)	-	-	0.00%	-
Net change in fund balance	\$ -	\$ 1,587,698	0.00%	\$ (265,434)
FUND BALANCE, BEGINNING (OCT 1, 2022)	2,955,079	2,955,079		
FUND BALANCE, ENDING	\$ 2,955,079	\$ 4,542,777		

Marshall Creek**Notes to the Financial Statements**

Community Development District

Balance Sheet

Assets

- ▶ Cash - This includes Bank United Regular Operating Checking and Truist (BB&T) Checking. The Truist account will remain open for on-site staff to make deposits.
- ▶ Assessments Receivable - Delinquent assessments for FY2017-FY2021.
- ▶ Allow-Doubtful Collections - Delinquent assessments for FY2017-FY2021.
- ▶ Interest Receivable - interest due for new Treasury Bills at Valley Bank.
- ▶ Due From Other Districts represents amount due from Sweetwater Creek CDD for March shared personnel invoices.
- ▶ Due From Other Funds -Funds were transferred to US Bank for the debt service in April.
- ▶ Prepaid Items - Prepaid expenses for April.

Liabilities

- ▶ Accounts Payable - Invoices received that will be paid in following month.
- ▶ Accrued Expenses - Utilities and contracted expenses that will be paid in following month.
- ▶ Due To Other Districts - FY 2023 amount due to Sweetwater Creek for net shared expenses, based on the budgets of each District.
- ▶ Sales Tax Payable - Taxes due to the State of Florida for revenue collected at the District.
- ▶ Due To Other Funds - Assessments due from the General Fund to the Debt Service Funds for tax collector assessments revenue received. Funds were transferred to US Bank for the debt service in April.

Fund Balance

- ▶ In the General Fund, the District has assigned Reserves for Operations, and Repair and Replacement.

The notes are intended to provide additional information helpful when reviewing the financial statements.

Budget Analysis - Significant Variances

<u>Account Name</u>	<u>Annual Budget</u>	<u>YTD Actual</u>	<u>% of Budget</u>	<u>Explanation</u>
<u>Revenues</u>				
Tennis Merchandise Sales	\$ 19,000	\$ 12,676	67%	Tennis merchandise sales revenue through March.
Tennis Ball Machine Rental Fee	\$ 6,000	\$ 6,335	106%	Tennis ball machine rental revenue through March.
Tennis Membership	\$ 46,000	\$ 62,745	136%	Tennis membership revenue.
Special Assmnts - Tax Collector	\$ 3,438,203	\$ 3,170,602	92%	Assessments collections through March.
Other Miscellaneous Revenue	\$ 8,500	\$ 26,787	315%	Includes: Pinestraw sale, replacement IDs cards, and other miscellaneous revenues.
<u>Expenditures</u>				
<u>Administrative</u>				
Miscellaneous Services	\$ 9,500	\$ 6,936	73%	Bank services charges for stop payments and deposit slips.
<u>Other Public Safety</u>				
R&M-Gate	\$ 15,000	\$ 20,695	138%	Gate related utilities and repairs.
<u>Field</u>				
R&M-Electrical	\$ 6,000	\$ 5,164	86%	Purchases for electrical repairs.
R&M-Roads & Alleyways	\$ 30,000	\$ 35,104	117%	Purchases for repairs, vendor payments for repairs.
R&M-Sidewalks	\$ 35,000	\$ 22,120	63%	Sidewalk repairs.
R&M-Signage	\$ 5,000	\$ 4,672	93%	Supplies for signage repairs.
<u>Landscape Services</u>				
R&M-Mulch	\$ 90,000	\$ 75,022	83%	Includes purchase for Pine Straw Sales to Residents.
R&M-Trees and Trimming	\$ 15,000	\$ 27,050	180%	Various expenses.
Op Supplies-Fuel, Oil	\$ 15,000	\$ 10,347	69%	Gate fuel charges.
Cap Outlay-Machinery and Equip	\$ 8,000	\$ 8,277	103%	Refrigerator repair, Aeration installation.

The notes are intended to provide additional information helpful when reviewing the financial statements.

Budget Analysis - Significant Variances

<u>Account Name</u>	<u>Annual Budget</u>	<u>YTD Actual</u>	<u>% of Budget</u>	<u>Explanation</u>
<u>Utilities</u>				
Utility-Water & Sewer	\$ 4,400	\$ 6,163	140%	Water & Sewer usage has been trending high, compared to historical data.
<u>Operation & Maintenance</u>				
Office Supplies	\$ 1,900	\$ 1,375	72%	Miscellaneous office supplies.
<u>Parks and Recreation</u>				
Insurance-Property & Casualty	\$ 64,337	\$ 52,473	82%	Public Risk insurance paid in full.
<u>Clubhouse</u>				
Special Events	\$ 30,000	\$ 31,531	105%	Various expenses for events.
<u>Swimming Pool</u>				
R&M-Buildings	\$ 10,000	\$ 7,765	78%	Supplies for building repairs.
Misc-Employee Meals	\$ 4,470	\$ 3,019	68%	Landscape and Engineering employee rewards, such as employee of the month, 100-day accident-free safety award and holiday lunches.
Op Supplies - Spa & Paper	\$ 1,500	\$ 1,062	71%	Restroom/miscellaneous supplies for Spa.
Subscriptions and Memberships	\$ 6,500	\$ 6,628	102%	License fees; software purchases.
Cap Outlay-Pool	\$ 10,000	\$ 5,510	55%	Snack bar repairs & drywall repairs.
<u>Tennis Court</u>				
Misc-Employee Meals	\$ 2,245	\$ 1,965	88%	Landscape and Engineering employee rewards, such as employee of the month, 100-day accident-free safety award and holiday lunches.
Special Events	\$ 1,000	\$ 3,147	315%	Various expenses for events.
Office Supplies	\$ 2,500	\$ 2,769	111%	Miscellaneous office supplies.
COS - Start Up Inventory	\$ 13,000	\$ 11,223	86%	Inventory costs.
Cap-Outlay-Machinery and Equip	\$ 10,000	\$ 8,246	82%	Includes new gate installation and tennis court fence.

The notes are intended to provide additional information helpful when reviewing the financial statements.

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending March 31, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	MAR-23 ACTUAL
REVENUES				
Interest - Investments	\$ -	\$ -	0.00%	\$ -
Special Assmnts- Tax Collector	52,924	48,805	92.22%	757
Special Assmnts- Discounts	(2,117)	(1,877)	88.66%	(9)
TOTAL REVENUES	50,807	46,928	92.37%	748
EXPENDITURES				
Administration				
Misc-Assessment Collection Cost	1,058	939	88.75%	15
Total Administration	1,058	939	88.75%	15
TOTAL EXPENDITURES	1,058	939	88.75%	15
Excess (deficiency) of revenues Over (under) expenditures	49,749	45,989	92.44%	733
OTHER FINANCING SOURCES (USES)				
Contribution to (Use of) Fund Balance	49,749	-	0.00%	-
TOTAL FINANCING SOURCES (USES)	49,749	-	0.00%	-
Net change in fund balance	\$ 49,749	\$ 45,989	92.44%	\$ 733
FUND BALANCE, BEGINNING (OCT 1, 2022)	193,959	193,959		
FUND BALANCE, ENDING	\$ 243,708	\$ 239,948		

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending March 31, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	MAR-23 ACTUAL
<u>REVENUES</u>				
Interest - Investments	\$ 250	\$ 15	6.00%	\$ 3
Special Assmnts- Tax Collector	1,164,552	1,072,588	92.10%	16,643
Special Assmnts- Discounts	(46,582)	(41,262)	88.58%	(202)
TOTAL REVENUES	1,118,220	1,031,341	92.23%	16,444
<u>EXPENDITURES</u>				
<u>Administration</u>				
Misc-Assessment Collection Cost	23,291	20,627	88.56%	329
Total Administration	23,291	20,627	88.56%	329
<u>Debt Service</u>				
Principal Debt Retirement	660,000	-	0.00%	-
Principal Prepayments	-	10,000	0.00%	-
Interest Expense	433,750	216,875	50.00%	-
Total Debt Service	1,093,750	226,875	20.74%	-
TOTAL EXPENDITURES	1,117,041	247,502	22.16%	329
Excess (deficiency) of revenues Over (under) expenditures	1,179	783,839	0.00%	16,115
<u>OTHER FINANCING SOURCES (USES)</u>				
Contribution to (Use of) Fund Balance	1,179	-	0.00%	-
TOTAL FINANCING SOURCES (USES)	1,179	-	0.00%	-
Net change in fund balance	\$ 1,179	\$ 783,839	0.00%	\$ 16,115
FUND BALANCE, BEGINNING (OCT 1, 2022)	555,878	555,878		
FUND BALANCE, ENDING	\$ 557,057	\$ 1,339,717		

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending March 31, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	MAR-23 ACTUAL
<u>REVENUES</u>				
Interest - Investments	\$ 600	\$ 20	3.33%	\$ 4
Special Assmnts- Tax Collector	1,019,648	940,287	92.22%	14,590
Special Assmnts- Discounts	(40,786)	(36,172)	88.69%	(177)
TOTAL REVENUES	979,462	904,135	92.31%	14,417
<u>EXPENDITURES</u>				
<u>Administration</u>				
Misc-Assessment Collection Cost	20,393	18,082	88.67%	288
Total Administration	20,393	18,082	88.67%	288
<u>Debt Service</u>				
Principal Debt Retirement	595,000	-	0.00%	-
Interest Expense	376,000	188,000	50.00%	-
Total Debt Service	971,000	188,000	19.36%	-
TOTAL EXPENDITURES	991,393	206,082	20.79%	288
Excess (deficiency) of revenues Over (under) expenditures	(11,931)	698,053	0.00%	14,129
<u>OTHER FINANCING SOURCES (USES)</u>				
Contribution to (Use of) Fund Balance	(11,931)	-	0.00%	-
TOTAL FINANCING SOURCES (USES)	(11,931)	-	0.00%	-
Net change in fund balance	\$ (11,931)	\$ 698,053	0.00%	\$ 14,129
FUND BALANCE, BEGINNING (OCT 1, 2022)	790,857	790,857		
FUND BALANCE, ENDING	\$ 778,926	\$ 1,488,910		

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending March 31, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	MAR-23 ACTUAL
<u>REVENUES</u>				
Interest - Investments	\$ 400	\$ 1,217	304.25%	\$ 284
Special Assmnts- Tax Collector	64,640	59,609	92.22%	925
Special Assmnts- Discounts	(2,586)	(2,293)	88.67%	(11)
TOTAL REVENUES	62,454	58,533	93.72%	1,198
<u>EXPENDITURES</u>				
<u>Administration</u>				
Misc-Assessment Collection Cost	1,293	1,146	88.63%	18
Total Administration	1,293	1,146	88.63%	18
<u>Debt Service</u>				
Principal Debt Retirement	15,000	-	0.00%	-
Interest Expense	44,872	22,436	50.00%	-
Total Debt Service	59,872	22,436	37.47%	-
TOTAL EXPENDITURES	61,165	23,582	38.55%	18
Excess (deficiency) of revenues Over (under) expenditures	1,289	34,951	0.00%	1,180
<u>OTHER FINANCING SOURCES (USES)</u>				
Contribution to (Use of) Fund Balance	1,289	-	0.00%	-
TOTAL FINANCING SOURCES (USES)	1,289	-	0.00%	-
Net change in fund balance	\$ 1,289	\$ 34,951	0.00%	\$ 1,180
FUND BALANCE, BEGINNING (OCT 1, 2022)	75,829	75,829		
FUND BALANCE, ENDING	\$ 77,118	\$ 110,780		

MARSHALL CREEK
Community Development District

Supporting Schedules

March 31, 2023

**Non-Ad Valorem Special Assessments - St Johns County Tax Collector
(Monthly Assessment Collection Distributions)
For the Fiscal Year Ending September 30, 2023**

					Allocation by Funds		
Date Received	Net Amount Received	Discount / (Penalties) Amount	Collection Cost	Gross Amount	General Fund	2002 Area Capital Reserves	Debt Service Funds
Assessments Levied FY 2023				\$ 5,738,529	\$ 3,438,203	\$ 52,924	\$ 2,247,403
Allocation%				100%	60%	1%	39%
11/02/22	\$ 46,756	\$ 2,440	\$ 954	\$ 50,150	\$ 30,047	\$ 463	\$ 19,640
11/17/22	232,173	9,842	4,738	246,753	147,841	2,276	96,637
11/29/22	559,785	23,800	11,424	595,009	356,496	5,487	233,026
12/12/22	753,094	31,937	15,369	800,401	479,555	7,382	313,464
12/15/22	703,758	29,922	14,362	748,042	448,185	6,899	292,959
01/20/23	1,851,335	78,713	37,782	1,967,831	1,179,013	18,148	770,669
02/21/23	760,157	25,923	15,513	801,593	480,270	7,393	313,931
03/29/23	79,492	997	1,622	82,111	49,196	757	32,157
TOTAL	\$ 4,986,549	\$ 203,575	\$ 101,766	\$ 5,291,890	\$ 3,170,602	\$ 48,805	\$ 2,072,484
% COLLECTED TO DATE				92.22%	92.22%	92.22%	92.22%

Cash and Investment Report

March 31, 2023

<u>Account Name</u>	<u>Account #</u>	<u>Bank Name</u>	<u>Yield</u>	<u>Balance</u>
GENERAL FUND				
Checking Account - Operating	2195	Truist	0.00%	\$ 13,484
Checking Account - Operating New	0249	Bank United	0.00%	\$ 435,337
		Subtotal Checking		\$ 448,821
BU MMA	9204	Bank United	4.00%	\$ 635,632
BU MM Fund		Goldman Sachs	4.41%	\$ 500,000
		Subtotal MMA		\$ 1,135,632
Treasury Bill (maturity date 5/18/2023)		Valley Bank	4.65%	\$ 1,249,305
Treasury Bill (maturity date 6/29/2023)		Valley Bank	4.60%	\$ 499,271
Treasury Bill (maturity date 9/28/2023)		Valley Bank	4.69%	\$ 1,499,039
		Subtotal T-Bills		\$ 3,247,615
		Subtotal GF		\$ 4,832,068
DEBT SERVICE FUNDS				
Series 2002 Prepayment Fund	8793	US Bank	0.01%	\$ 2,700
Series 2002 Reserve Fund	6726	US Bank	0.01%	\$ 50,000
Series 2002 Revenue Fund	6730	US Bank	0.01%	\$ 1,270,905
Series 2015A Prepayment Fund	80004	US Bank	0.01%	\$ 4,173
Series 2015A Reserve Fund	80002	US Bank	0.01%	\$ 479,250
Series 2015A Revenue Fund	80003	US Bank	0.01%	\$ 991,363
Series 2016 Prepayment Fund	9004	US Bank	0.01%	\$ 21
Series 2016 Reserve Fund	9002	US Bank	0.01%	\$ 31,330
Series 2016 Revenue Fund	9003	US Bank	0.01%	\$ 78,534
		Subtotal DSF & CF		\$ 2,908,275
		Total		\$ 7,740,344

Marshall Creek CDD

Bank Reconciliation

Bank Account No. 0249 Bank United GF
 Statement No. 03-23
 Statement Date 3/31/2023

G/L Balance (LCY)	435,336.88	Statement Balance	470,142.52
G/L Balance	435,336.88	Outstanding Deposits	0.00
Positive Adjustments	0.00		
	<hr/>		
Subtotal	435,336.88	Subtotal	470,142.52
Negative Adjustments	0.00	Outstanding Checks	34,805.64
	<hr/>	Differences	0.00
Ending G/L Balance	435,336.88	Ending Balance	435,336.88
Difference	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Outstanding Checks						
1/18/2023	Payment	3321	LOIS NICOLE EUBANKS	35.00	0.00	35.00
1/23/2023	Payment	3343	JENNIFER DIANE ROBERTSON	35.00	0.00	35.00
1/23/2023	Payment	3344	JOSIE LYNN CARLETON	35.00	0.00	35.00
1/31/2023	Payment	3370	JENNIFER DIANE ROBERTSON	35.00	0.00	35.00
1/31/2023	Payment	3394	JOSIE LYNN CARLETON	70.00	0.00	70.00
2/22/2023	Payment	3516	GALINA BOLES	82.50	0.00	82.50
3/7/2023	Payment	3589	NATALIE LEWIS	143.00	0.00	143.00
3/13/2023	Payment	3601	BRITTNEY R BURGESS	35.00	0.00	35.00
3/13/2023	Payment	3610	GALINA BOLES	54.00	0.00	54.00
3/13/2023	Payment	3617	JENNIFER DIANE ROBERTSON	35.00	0.00	35.00
3/13/2023	Payment	3623	LISSETTE KUNST	35.00	0.00	35.00
3/17/2023	Payment	3658	BRANDON HETZLER II	220.00	0.00	220.00
3/22/2023	Payment	3677	BRETT CARUSO	42.00	0.00	42.00
3/22/2023	Payment	3679	GALINA BOLES	58.50	0.00	58.50
3/22/2023	Payment	3681	MICHAEL E. GUYOT	51.00	0.00	51.00
3/27/2023	Payment	3687	FS PROPERTY MAINTENANCE INC	2,814.00	0.00	2,814.00
3/27/2023	Payment	3688	GLENDA MALEWICKI	70.00	0.00	70.00
3/27/2023	Payment	3689	HIDDEN EYES LLC	258.00	0.00	258.00
3/27/2023	Payment	3690	HOME DEPOT CREDIT SERVICES	22.44	0.00	22.44
3/27/2023	Payment	3691	INTEGRATED ACCESS SOLUTIONS LLC	147.34	0.00	147.34
3/27/2023	Payment	3693	LAURA CORREA	140.00	0.00	140.00
3/27/2023	Payment	3694	LINA HERMEZ	315.00	0.00	315.00
3/27/2023	Payment	3695	LISSETTE KUNST	70.00	0.00	70.00
3/27/2023	Payment	3696	MIRANDA BULGER	280.00	0.00	280.00
3/27/2023	Payment	3698	TIFFANY CUNNINGHAM	140.00	0.00	140.00
3/27/2023	Payment	3699	UHS PREMIUM BILLING	10,499.39	0.00	10,499.39
3/27/2023	Payment	3701	AMY SUE LONG	210.00	0.00	210.00
3/27/2023	Payment	3702	BOB'S BACKFLOW & PLUMBING	225.00	0.00	225.00
3/27/2023	Payment	3703	COMCAST	312.21	0.00	312.21
3/27/2023	Payment	3704	CRISPIN ZINSMEISTER	280.00	0.00	280.00
3/27/2023	Payment	3705	DIANE STOEVER	280.00	0.00	280.00
3/27/2023	Payment	3706	ELIANA ROQUE	315.00	0.00	315.00
3/27/2023	Payment	3707	UNITED RENTALS (NORTH AMERICA) INC	250.00	0.00	250.00
3/30/2023	Payment	3708	GAYLE R THEBERGE	70.00	0.00	70.00
3/30/2023	Payment	3709	HOME DEPOT CREDIT SERVICES	278.92	0.00	278.92

Marshall Creek CDD

Bank Reconciliation

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
3/30/2023	Payment	3710	INFRAMARK, LLC	8,391.98	0.00	8,391.98
3/30/2023	Payment	3711	ODP BUSINESS SOLUTIONS, LLC	121.68	0.00	121.68
3/30/2023	Payment	3712	PUBLIX SUPER MARKETS, INC.	10.98	0.00	10.98
3/31/2023	Payment	3713	BOB'S BACKFLOW & PLUMBING	270.00	0.00	270.00
3/31/2023	Payment	3714	CA FLORIDA HOLDINGS, LLC	78.88	0.00	78.88
3/31/2023	Payment	3715	COSTCO MEMBERSHIP	120.00	0.00	120.00
3/31/2023	Payment	3716	CRISPIN ZINSMEISTER	70.00	0.00	70.00
3/31/2023	Payment	3717	DOWNEY'S JANITORIAL SUPPLIES	671.75	0.00	671.75
3/31/2023	Payment	3718	EVANS, THOMAS	440.00	0.00	440.00
3/31/2023	Payment	3719	FEDEX	21.09	0.00	21.09
3/31/2023	Payment	3720	GARY PERNA	880.00	0.00	880.00
3/31/2023	Payment	3721	GRAINGER	353.80	0.00	353.80
3/31/2023	Payment	3722	HEAD PENN/ RACQUET SPORTS	1,263.90	0.00	1,263.90
3/31/2023	Payment	3723	HOME DEPOT CREDIT SERVICES	113.24	0.00	113.24
3/31/2023	Payment	3724	ODP BUSINESS SOLUTIONS, LLC	603.19	0.00	603.19
3/31/2023	Payment	3725	SITEONE LANDSCAPE	60.74	0.00	60.74
3/31/2023	Payment	3726	ST. AUGUSTINE ELECTRIC MOTOR	320.00	0.00	320.00
3/31/2023	Payment	3727	ST. JOHNS COUNTY UTILITY DEPT.	1,697.70	0.00	1,697.70
3/31/2023	Payment	3728	WELCH TENNIS COURTS, INC.	1,373.41	0.00	1,373.41
Total Outstanding Checks.....				34,805.64		34,805.64

Marshall Creek CDD

Bank Reconciliation

Bank Account No. 2195 TRUIST (BB&T) GF
 Statement No. 03-23
 Statement Date 3/31/2023

G/L Balance (LCY)	13,483.75	Statement Balance	13,483.75
G/L Balance	13,483.75	Outstanding Deposits	0.00
Positive Adjustments	0.00		
	<hr/>	Subtotal	13,483.75
Subtotal	13,483.75	Outstanding Checks	0.00
Negative Adjustments	0.00	Differences	0.00
	<hr/>		
Ending G/L Balance	13,483.75	Ending Balance	13,483.75
Difference	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
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Payroll Invoice Approval Listing

March 31, 2023

Week	Date	Amount
#10	03/10/23	\$58,175.60
#12	03/24/23	\$52,181.48
Total		\$110,357.08

Statistical Summary

Company:49Z - Marshal Creek Co Service Center:0030 SEMA Status:Cycle Complete
 Week#:10 Pay Date:03/10/2023 P/E Date:03/05/2023
 Qtr/Year:1/2023 Run Time/Date:15:45:20 PM EST 03/06/2023

Taxes Debited	Federal Income Tax	4,295.75		
	Earned Income Credit Advances	0.00		
	Social Security - EE	3,386.43		
	Social Security - ER	3,386.45		
	Social Security Adj - EE	0.00		
	Medicare - EE	791.95		
	Medicare - ER	791.99		
	Medicare Adj - EE	0.00		
	Medicare Surtax - EE	0.00		
	Medicare Surtax Adj - EE	0.00		
	Federal Unemployment Tax	0.00		
	FMLA-PSL Payments Credit	0.00		
	FMLA-PSL ER FICA Credit	0.00		
	FMLA-PSL Health Care Premium Credit	0.00		
	Employee Retention Qualified Payments Credit	0.00		
	Employee Retention Qualified Health Care Credit	0.00		
	COBRA Premium Assistance Payments	0.00		
	State Income Tax	0.00		
	Non Resident State Income Tax	0.00		
	State Unemployment Insurance - EE	0.00		
	State Unemployment Insurance Adj - EE	0.00		
	State Disability Insurance - EE	0.00		
	State Disability Insurance Adj - EE	0.00		
	State Unemployment/Disability Ins - ER	0.00		
	State Family Leave Insurance - EE	0.00		
	State Family Leave Insurance - ER	0.00		
	State Family Leave Insurance Adj - EE	0.00		
	State Medical Leave Insurance - EE	0.00		
	State Medical Leave Insurance - ER	0.00		
	State Medical Leave Insurance Adj - EE	0.00		
	State Cares Fund - EE	0.00		
	Transit Tax - EE	0.00		
	Workers' Benefit Fund Assessment - EE	0.00		
	Workers' Benefit Fund Assessment - ER	0.00		
	Local Income Tax	0.00		
School District Tax	0.00			
Total Taxes Debited		12,652.57		
Other Transfers	ADP Check Acct. No.9855210249Tran/ABA267090594	12,717.83		
	Full Service Direct Deposit Acct. No.9855210249Tran/ABA267090594	33,345.20		
	Total Amount Debited From Your Account		58,715.60	Total Liability
Bank Debits & Other Liability	Adjustments/Prepay/Voids	0.00		58,715.60
Taxes- Your Responsibility	None this payroll			58,715.60

*B. Frankel
3-9-23*

Statistical Summary

Company: 49Z - Marshal Creek Co Service Center: 0030 SEMA Status: Under Review
 Week#: 12 Pay Date: 03/24/2023 P/E Date: 03/19/2023
 Qtr/Year: 1/2023 Run Time/Date: 12:36:09 PM EDT 03/20/2023

Taxes Debited	Federal Income Tax	3,584.57		
	Earned Income Credit Advances	0.00		
	Social Security - EE	3,010.17		
	Social Security - ER	3,010.12		
	Social Security Adj - EE	0.00		
	Medicare - EE	704.01		
	Medicare - ER	703.98		
	Medicare Adj - EE	0.00		
	Medicare Surtax - EE	0.00		
	Medicare Surtax Adj - EE	0.00		
	Federal Unemployment Tax	0.00		
	FMLA-PSL Payments Credit	0.00		
	FMLA-PSL ER FICA Credit	0.00		
	FMLA-PSL Health Care Premium Credit	0.00		
	Employee Retention Qualified Payments Credit	0.00		
	Employee Retention Qualified Health Care Credit	0.00		
	COBRA Premium Assistance Payments	0.00		
	State Income Tax	0.00		
	Non Resident State Income Tax	0.00		
	State Unemployment Insurance - EE	0.00		
	State Unemployment Insurance Adj - EE	0.00		
	State Disability Insurance - EE	0.00		
	State Disability Insurance Adj - EE	0.00		
	State Unemployment/Disability Ins - ER	0.00		
	State Family Leave Insurance - EE	0.00		
	State Family Leave Insurance - ER	0.00		
	State Family Leave Insurance Adj - EE	0.00		
	State Medical Leave Insurance - EE	0.00		
	State Medical Leave Insurance - ER	0.00		
	State Medical Leave Insurance Adj - EE	0.00		
	State Cares Fund - EE	0.00		
	Transit Tax - EE	0.00		
	Workers' Benefit Fund Assessment - EE	0.00		
	Workers' Benefit Fund Assessment - ER	0.00		
	Local Income Tax	0.00		
	School District Tax	0.00		
	Total Taxes Debited		11,012.85	
Other Transfers	ADP Check Acct. No.9855210249Tran/ABA267090594	11,006.29		
	Full Service Direct Deposit Acct. No.9855210249Tran/ABA267090594	30,162.34		
	Total Amount Debited From Your Account		52,181.48	Total Liability
Bank Debits & Other Liability	Adjustments/Prepay/Voids	0.00		52,181.48
Taxes- Your Responsibility	None this payroll			52,181.48

*B. Change
3-20-23*

MARSHALL CREEK
Community Development District

Check Register

03/01/2023 - 03/31/2023

MARSHALL CREEK
Community Development District

Payment Register by Fund
For the Period from 03/01/2023 to 03/31/2023
(Sorted by Check / ACH No.)

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
001	3563	03/02/23	PUBLIC RISK INSURANCE AGENCY	86001	POLICY# PK FL1 0064954 22/14 10/1-10/1/2023	INLAND MARINE	545009-57201	\$315.50
001	3563	03/02/23	PUBLIC RISK INSURANCE AGENCY	86001	POLICY# PK FL1 0064954 22/14 10/1-10/1/2023	COMMERCIAL PROPERTY	545009-57201	\$12,684.00
001	3563	03/02/23	PUBLIC RISK INSURANCE AGENCY	86001	POLICY# PK FL1 0064954 22/14 10/1-10/1/2023	PUBLIC OFFICIALS & EPL	545002-51301	\$2,492.00
001	3563	03/02/23	PUBLIC RISK INSURANCE AGENCY	86001	POLICY# PK FL1 0064954 22/14 10/1-10/1/2023	PRIVACY & NETWORK LIABILITY	545002-51301	\$450.00
001	3564	03/02/23	REPUBLIC SERVICES OF FL, L.P	0687-001301208	ACCT# 3-0687-0004771 3/1-3/31/2023	03/01/2023-03/31/2023	543020-53902	\$268.94
001	3564	03/02/23	REPUBLIC SERVICES OF FL, L.P	0687-001303915	SERVICE FOR 3/1-3/31/2023	03/01/2023-03/31/2023	543020-57206	\$280.84
001	3564	03/02/23	REPUBLIC SERVICES OF FL, L.P	0687-001303915	SERVICE FOR 3/1-3/31/2023	03/01/2023-03/31/2023	543020-57205	\$280.84
001	3565	03/02/23	SITEONE LANDSCAPE	126690893-001	PVC IRRIGATION	R&M-Irrigation	546041-53902	\$186.07
001	3566	03/02/23	ST. JOHNS COUNTY UTILITY DEPT.	02162023-133660	ACCT# 514213-133660 1/19-2/19/2023	02/16/2023	543021-53902	\$166.00
001	3566	03/02/23	ST. JOHNS COUNTY UTILITY DEPT.	02162023-114653	ACCT# 514211-114653 1/19-2/19/2023	02/16/2023	543021-53903	\$568.94
001	3566	03/02/23	ST. JOHNS COUNTY UTILITY DEPT.	02162023-101723	ACCT# 514213-101723 1/19-2/19/2023	02/16/2023	546034-52901	\$32.70
001	3566	03/02/23	ST. JOHNS COUNTY UTILITY DEPT.	02162023-114659	ACCT# 60694387 1/19-2/19/2023	02/16/2023	543001-57205	\$632.06
001	3566	03/02/23	ST. JOHNS COUNTY UTILITY DEPT.	02162023-104785	ACCT# 514213-104785 1/19-2/19/2023	02/16/2023	543001-57205	\$535.90
001	3566	03/02/23	ST. JOHNS COUNTY UTILITY DEPT.	02162023-126261	ACCT# 532033-126261 1/19-2/19/2023	02/16/2023	546034-52901	\$32.60
001	3566	03/02/23	ST. JOHNS COUNTY UTILITY DEPT.	02162023-121119	ACCT# 514214-121119 1/16-2/19/2023	02/16/2023	543021-57206	\$166.20
001	3567	03/02/23	TONY MASTERS	02242023	REIMBURSEMENT CELL PHONE 11/2022	Cell- Nov 2022	552001-53902	\$30.00
001	3567	03/02/23	TONY MASTERS	02242023-JAN	1/2023 CELL PHONE REIMBURSEMENT	Cell- Jan 2023	552001-53902	\$30.00
001	3567	03/02/23	TONY MASTERS	02212023	10/2022 CELL PHONE REIMBURSEMENT	Cell- Oct 2022	552001-53902	\$30.00
001	3567	03/02/23	TONY MASTERS	02242023-DEC	12/2022 CELL PHONE REIMBURSEMENT	Cell-Dec 2022	552001-53902	\$30.00
001	3568	03/02/23	TURNER ACE ST. AUGUSTINE, INC	11950 /3	MAGNUM LOCK	Op Supplies - General	552001-53902	\$28.99
001	3569	03/02/23	VILLAGE KEY & ALARM, INC.	402033	LOCK HARDWARE	R&M-Pools	546074-57205	\$36.00
001	3570	03/02/23	WESCO TURF SUPPLY INC.	41114838	ACCEL SPEED CABLE; ASM GOLF/UTIL	Cabel, accel and hub	546022-53902	\$107.81
001	3571	03/02/23	WIND RIVER ENVIRONMENTAL, LLC	5755766	CLEAN OUT DRAIN FIELDS AND CATCH BASIN	R&M-Roads & Alleyways	546081-53901	\$1,475.00
001	3572	03/03/23	ANTHONY XAVIER SOLIS	AS02272023	SECURITY W/E 2/15/2023	w/e 02/15/2023	534099-52901	\$220.00
001	3573	03/03/23	BRANDON HETZLER II	BH02272023	SECURITY W/E 2/25/2023	w/e 02/25/2023	534099-52901	\$440.00
001	3574	03/03/23	CRN JAX LLC	0000516	ADD EMAILS TO NEW COPIER AND ASSIST W/ BATTERY BAC	Misc-Connection Computer	549016-53910	\$100.00
001	3575	03/03/23	DUVAL CONCRETE SERVICES, LLC	1497	FORM AND POUR 9 SECTIONS OF NEW CONCRETE SIDEWALK	R&M-Sidewalks	546084-53901	\$5,350.00
001	3576	03/03/23	EMILY SMITH	021723	GROUP FITNESS YOGA W/E 2/19, 2/17/2023	w/e 02/19/2023- 2/17	512011-53910	\$35.00
001	3577	03/03/23	FEDEX	8-046-25012	SERVICE FOR 2/9-2/15/2023	postage	541006-51301	\$90.01
001	3578	03/03/23	GRAINGER	9605883900	BATTERFLY VALVE	butterfly valve	546074-57205	\$226.97
001	3579	03/03/23	HOME DEPOT CREDIT SERVICES	6322656	WIRE ROPE, CLAMP SET AND SCREW EYE	R&M-Buildings	546012-53901	\$206.70
001	3579	03/03/23	HOME DEPOT CREDIT SERVICES	434216	JACKHAMMER TOOL KIT	R&M-Roads & Alleyways	546081-53901	\$271.59
001	3579	03/03/23	HOME DEPOT CREDIT SERVICES	7124749	ORANGE FLAG TAPE	R&M-Buildings	546012-53901	\$7.97
001	3579	03/03/23	HOME DEPOT CREDIT SERVICES	8625482	2-ALUMINUM SQUARE TUBES	R&M-Roads & Alleyways	546081-53901	\$38.54
001	3579	03/03/23	HOME DEPOT CREDIT SERVICES	6605335	POOL FILTERS	R&M-Pools	546074-57205	\$116.85
001	3580	03/03/23	IAN MICHAEL SAFAR	IS02272023	SECURITY FOR W/E 2/18/2023	w/e 02/18/2023	534099-52901	\$220.00
001	3581	03/03/23	JIM SMELAND	02282023	1/2023 CELL PHONE REIMB AND MILEAGE REIMBURSEMENT	mileage reim & Jan 2023 Cell phone	552001-53902	\$60.53
001	3581	03/03/23	JIM SMELAND	02282023-DEC	12/2022 CELL PHONE REIMBURSEMENT	Cell- Dec 2022	552001-53902	\$50.00
001	3582	03/03/23	L. WERNINCK & SONS, INC.	2302-530846	PRESSURE TREATED WOOD BOARDS	R&M-Roads & Alleyways	546081-53901	\$932.80
001	3582	03/03/23	L. WERNINCK & SONS, INC.	2302-530846	PRESSURE TREATED WOOD BOARDS	R&M-Boardwalks	546009-53901	\$528.86
001	3582	03/03/23	L. WERNINCK & SONS, INC.	2302-530391	22-1x6,3-2x6 WOOD BOARDS	22- 1x6, 3- 2x6 wood boards	546012-57205	\$198.87
001	3583	03/03/23	LAKE AND POND REMEDIATION, INC	1312	3/2023 MONTHLY AQUATIC WEED CONTROL	March 2023	546042-53903	\$4,000.00
001	3584	03/03/23	MSC 7511	INV6197256	PERIOD 11/3-12/2/2022	11/03/2022 - 12/02/2022	551002-53902	\$7.81
001	3584	03/03/23	MSC 7511	INV6197256	PERIOD 11/3-12/2/2022	11/03/2022 - 12/02/2022	547001-53910	\$23.43
001	3584	03/03/23	MSC 7511	INV6197256	PERIOD 11/3-12/2/2022	11/03/2022 - 12/02/2022	551002-57205	\$7.81
001	3584	03/03/23	MSC 7511	INV6197256	PERIOD 11/3-12/2/2022	11/03/2022 - 12/02/2022	551002-57206	\$7.81
001	3585	03/03/23	BEAUTIFUL & SPOTLESS LAWN SERVICES, INC	244	REPLACED FLOWERS IN POOL AREA	replaced flowers in pool area both ends & planted	563023-53902	\$850.00
001	3585	03/03/23	BEAUTIFUL & SPOTLESS LAWN SERVICES, INC	244	REPLACED FLOWERS IN POOL AREA	removed and hauled 5 pine trees	546099-53902	\$450.00
001	3585	03/03/23	BEAUTIFUL & SPOTLESS LAWN SERVICES, INC	244	REPLACED FLOWERS IN POOL AREA	removed and replaced 4 pallets of sod	563023-53902	\$1,000.00
001	3586	03/07/23	BUILDERS STAINLESS INC	39709	BUCKET OF DECK SCREWS, HEX BOLTS AND FLAT WASHERS	bucket of deck screws	546009-53901	\$239.99
001	3586	03/07/23	BUILDERS STAINLESS INC	39709	BUCKET OF DECK SCREWS, HEX BOLTS AND FLAT WASHERS	hex bolts and flat washers	546074-57205	\$125.47
001	3587	03/07/23	CRISPIN ZINSMEISTER	02192023	W/E 2/19, 2/17/2023 BODY PUMP INSTRUCTOR	w/e 2/19/23- 2/17	534111-57202	\$35.00
001	3588	03/07/23	FIRSTSERVICE RESIDENTIAL	10867168	02/2023 MEDICAL INSURANCE	ProfServ-Field Management	531016-53910	\$1,396.00
001	3588	03/07/23	FIRSTSERVICE RESIDENTIAL	10870273	BASE MANAGEMENT FEE 03/2023	ProfServ-Field Management	531016-53910	\$5,000.00
001	3588	03/07/23	FIRSTSERVICE RESIDENTIAL	CM10867957	2/2023 MEDICAL ADJUSTMENT	ProfServ-Field Management	531016-53910	(\$698.00)
001	3589	03/07/23	NATALIE LEWIS	02282023	REIMBURSEMENT FOR IRRIGATION DAMAGE BY FPL	Reim for irrigation damage by FPL	563023-53902	\$143.00
001	3590	03/08/23	AFLAC	928808	COVERAGE PERIOD 2/2023	2/2023 coverage period	512010-57205	\$51.60

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Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
001	3655	03/17/23	ADP, INC.	628492004	PAY PERIOD ENDING 2/6/2023	w/e 02/06/2023	512010-52901	\$17.18
001	3656	03/17/23	ANTHONY XAVIER SOLIS	AS03142023	OFF DUTY ROVING PATROL W/E 3/11/2023	w/e 03/11/2023	534099-52901	\$220.00
001	3657	03/17/23	BEAUTIFUL & SPOTLESS LAWN SERVICES, INC	249	LAI D 5 PALLETS OF SOD, LAID 158 1 GAL, LAID 15 15	laid 5 pallets of sod, laid 158 1 gal, laid 15- 15	563023-53902	\$1,915.00
001	3658	03/17/23	BRANDON HETZLER II	BH03142023	OFF DUTY ROVING PATROL W/E 3/11/2023	w/e 03/11/2023	534099-52901	\$220.00
001	3659	03/17/23	CRN JAX LLC	0000515	UPGRADED MICROSOFT EXCHANGE	ProfServ-Info Technology	531020-57206	\$100.00
001	3659	03/17/23	CRN JAX LLC	0000515	UPGRADED MICROSOFT EXCHANGE	ProfServ-Info Technology	531020-57205	\$100.00
001	3660	03/17/23	FLORIDA PUMP SERVICE	87010	SHAFT SLEEVE, BRACKET, GASKET	R&M-Pools	546074-57205	\$944.95
001	3661	03/17/23	GARY PERNA	GPO3142023	OFF DUTY ROVING PATROL W/E 3/14/2023	w/e 03/11/2023	534099-52901	\$440.00
001	3662	03/17/23	INTEGRATED ACCESS SOLUTIONS LLC	0002778	SAW CUT LOOP IN GROUND	R&M-Gate	546034-52901	\$1,000.00
001	3663	03/17/23	MILNER SPORTS, LLC	INV-009322	SUNGLASSES	COS - Start Up Inventory	552143-57206	\$148.81
001	3664	03/17/23	PETER BUCHKOVICH	1218	TENNIS COURT FENCE	Cap Outlay-Machinery and Equip	564001-57206	\$4,540.00
001	3665	03/17/23	TURNER ACE ST. AUGUSTINE, INC	12015 /3	2 SWITCHES	2-switches	546084-53901	\$19.98
001	3665	03/17/23	TURNER ACE ST. AUGUSTINE, INC	CM12013/3	ADAPTER AND COUPLE COPPER	ADAPTER AND COUPLE COPPER	546012-57205	(\$6.39)
001	3666	03/17/23	TURNER PEST CONTROL LLC	617050776	3/7/2023 PEST CONTROL SERVICE	3/7/2023	552001-53902	\$78.83
001	3667	03/20/23	COMCAST	166389285	ACCT# 9633179979 2/15-3/14/2023	Feb. 15, 2023 - Mar. 14, 2023	541003-57205	\$216.43
001	3667	03/20/23	COMCAST	166389285	ACCT# 9633179979 2/15-3/14/2023	Feb. 15, 2023 - Mar. 14, 2023	541003-57206	\$263.92
001	3667	03/20/23	COMCAST	166389285	ACCT# 9633179979 2/15-3/14/2023	Feb. 15, 2023 - Mar. 14, 2023	546034-52901	\$244.69
001	3667	03/20/23	COMCAST	166389285	ACCT# 9633179979 2/15-3/14/2023	Feb. 15, 2023 - Mar. 14, 2023	549921-53910	\$236.97
001	3668	03/20/23	HOME DEPOT CREDIT SERVICES	CM1214685	2200 WATT REFUND	R&M-Roads & Alleyways	546081-53901	(\$271.59)
001	3668	03/20/23	HOME DEPOT CREDIT SERVICES	4084624	POTTING MIX, ROSE AND BLOOM, BUSH DAISY	R&M-Court Maintenance	546017-57206	\$153.66
001	3668	03/20/23	HOME DEPOT CREDIT SERVICES	0071758	DECK HOSE, 30 SEC CLEANER	R&M-Court Maintenance	546017-57206	\$186.98
001	3668	03/20/23	HOME DEPOT CREDIT SERVICES	0182644	ROSE KNOCKOUT BUSH DAISY, CACTUS	R&M-General	546001-57206	\$107.84
001	3669	03/20/23	KUTAK ROCK LLP	3194247	GENERAL COUNSEL 02/2023	ProfServ-Legal Services	531023-51401	\$10,256.01
001	3673	03/20/23	MEDICAL EXPRESS CORPORATION	202014372	DRUG SCREENING S BIEBER	S. Bieber	512010-57205	\$27.00
001	3674	03/20/23	PROSSER	49756	GEN ENGINEERING SERVICES FEB 2023	ProfServ-Engineering	531013-51501	\$1,096.80
001	3675	03/21/23	JEFFREY REYNOLDS	JR03142023	OFF DUTY ROVING PATROL 3/10/2023	w/e 03/11/2023	534099-52901	\$220.00
001	3676	03/21/23	POOLSURE	131295613566	4/2023 WATER MANAGEMENT	April 2023	155000	\$1,949.56
001	3677	03/22/23	BRETT CARUSO	032023	PICKLEBALL CLINIC W/E 3/20/2023	w/e 03/20/2023	512040-57206	\$42.00
001	3678	03/22/23	DUVAL CONCRETE SERVICES, LLC	1500	FORM AND POUR 12 SECTIONS OF NEW CONCRETE SIDEWALK	R&M-Sidewalks	546084-53901	\$5,550.00
001	3679	03/22/23	GALINA BOLES	032023	TENNIS LESSON/CLINICS W/E 3/20/2023	w/e 03/20/2023	512040-57206	\$58.50
001	3680	03/22/23	JANA MCDANALD	032023	TENNIS LESSONS/ CLINICS W/E 3/20/2023	w/e 03/20/2023	512040-57206	\$2,547.75
001	3681	03/22/23	MICHAEL E. GUYOT	032023	PICKLEBALL CLINICS W/E 3/20/2023	w/e 03/20/2023	512040-57206	\$51.00
001	3682	03/22/23	MYRON GRUNBERG	032023	TENNIS LESSONS W/E 3/20/2023	w/e 03/20/2023	512040-57206	\$1,719.75
001	3683	03/22/23	SANFORD & SON AUTO PARTS INC	787058	OIL, DRAIN PLUG, OIL FILTER	Op Supplies - Fuel, Oil	552030-53902	\$109.44
001	3684	03/22/23	SPORTS CORNER	7290	T-SHIRTS CAMP BOGGY CREEK	T-shirts- Camp Boggy Creek	549052-57206	\$2,449.00
001	3685	03/22/23	TURNER ACE ST. AUGUSTINE, INC	12011 /3	INT WHITE 1 GAL, COUPLING AND ADPATERS	int white 1 gal	546061-57202	\$74.99
001	3685	03/22/23	TURNER ACE ST. AUGUSTINE, INC	12011 /3	INT WHITE 1 GAL, COUPLING AND ADPATERS	coupling and adpaters	546012-57205	\$10.77
001	3685	03/22/23	TURNER ACE ST. AUGUSTINE, INC	12040 /3	9 PLANTS	9-plants	546001-57206	\$62.91
001	3686	03/27/23	FIRSTSERVICE RESIDENTIAL	10872812	ONSITE STAFF FEE 2/25-3/10/2023	Process w/Invoice 10856370	531016-53910	\$7,446.10
001	3687	03/27/23	FS PROPERTY MAINTENANCE INC	60383	SWEEPING SERVICE 3/2, 3/6, 3/7/2023	Sweeping svcs- 3/2, 3/6, 3/7	546081-53901	\$2,814.00
001	3688	03/27/23	GLEND A MALEWICKI	031623	SENIOR STRENGTH AND PILATES W/E 3/19, 3/8, 3/16/20	w/e 3/19/23- 3/8, 3/16	512011-53910	\$70.00
001	3689	03/27/23	HIDDEN EYES LLC	00060189	FOAM EDGE FOR GATE ARM	R&M-Gate	546034-52901	\$258.00
001	3690	03/27/23	HOME DEPOT CREDIT SERVICES	9031073	3 PK SAND PAPER	3 pk-sand paper	552001-53910	\$22.44
001	3691	03/27/23	INTEGRATED ACCESS SOLUTIONS LLC	0002811	15 LED LIGHT KIT	R&M-Gate	546034-52901	\$147.34
001	3692	03/27/23	JACK LEAKE	3991	REMOVED 3 TREES, TREE TRIM AND PRUNING 3 TREES	R&M-Trees and Trimming	546099-53902	\$2,100.00
001	3693	03/27/23	LAURA CORREA	030423	ZUMBA W/E 3/5, 3/2, 3/4/2023	w/e 3/5/23- 3/2, 3/4	512011-53910	\$70.00
001	3693	03/27/23	LAURA CORREA	031123	ZUMBA W/E 3/12, 3/9, 3/11/2023	w/e 3/12/23- 3/9, 3/11	512011-53910	\$70.00
001	3694	03/27/23	LINA HERMEZ	031223	W/E 3/12, 3/7, 3/8, 3/12/2023	w/e 3/12/23- 3/7, 3/8, 3/12	512011-53910	\$140.00
001	3694	03/27/23	LINA HERMEZ	030523	W/E 3/5, 2/27, 2/28, 3/1, 3/5/2023	w/e 3/5/23- 2/27, 2/28, 3/1, 3/5	512011-53910	\$175.00
001	3695	03/27/23	LISSETTE KUNST	030923	SENIOR YOGA/PILATES W/E 3/12, 3/9/2023	w/e 3/12/23- 3/9	512011-53910	\$35.00
001	3695	03/27/23	LISSETTE KUNST	030223	YOGA/PILATES W/E 3/5, 3/2/2023	w/e 3/5/23- 3/2	512011-53910	\$35.00
001	3696	03/27/23	MIRANDA BULGER	031523	W/E 3/19, 3/13, 3/15/2023	w/e 3/19/23- 3/13, 3/15, 3/15	512011-53910	\$157.50
001	3696	03/27/23	MIRANDA BULGER	031223	HITT/SPIN W/E 3/12, 3/6, 3/8/2023	w/e 3/12/23- 3/6, 3/8, 3/8	512011-53910	\$122.50
001	3697	03/27/23	PREFERRED GOVERNMENTAL	COM# 64636-2-03/2023	COM# 64636-2-03/2023 AGREEMENT# WC FL1 0064954 21-	WC Quarterly	512010-53902	\$1,423.24
001	3697	03/27/23	PREFERRED GOVERNMENTAL	COM# 64636-2-03/2023	COM# 64636-2-03/2023 AGREEMENT# WC FL1 0064954 21-	WC Quarterly	512010-57205	\$2,966.85
001	3697	03/27/23	PREFERRED GOVERNMENTAL	COM# 64636-2-03/2023	COM# 64636-2-03/2023 AGREEMENT# WC FL1 0064954 21-	WC Quarterly	512010-57206	\$1,056.58
001	3697	03/27/23	PREFERRED GOVERNMENTAL	COM# 64636-2-03/2023	COM# 64636-2-03/2023 AGREEMENT# WC FL1 0064954 21-	WC Quarterly	512010-52901	\$136.85

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001	3724	03/31/23	ODP BUSINESS SOLUTIONS, LLC	302785470001	BATHROOM DISPENSERS	R&M-General	546001-57206	\$24.49
001	3724	03/31/23	ODP BUSINESS SOLUTIONS, LLC	302797767001	SHOWER SOAP	Office Supplies	551002-57206	\$66.99
001	3724	03/31/23	ODP BUSINESS SOLUTIONS, LLC	303234803001	CORKBOARD AND PUSH PINS	Office Supplies	551002-57206	\$350.93
001	3724	03/31/23	ODP BUSINESS SOLUTIONS, LLC	303122808001	2 CUPS DISPENSERS	2 cup dispensers	546001-57206	\$160.78
001	3725	03/31/23	SITEONE LANDSCAPE	127767323-001	PVC IRRIGATION	R&M-Irrigation	546041-53902	\$60.74
001	3726	03/31/23	ST. AUGUSTINE ELECTRIC MOTOR WORKS, INC	88328	LABOR TO REPAIR PUMP	R&M-Roads & Alleyways	546081-53901	\$320.00
001	3727	03/31/23	ST. JOHNS COUNTY UTILITY DEPT.	03192023-104785	ACCT# 514213-104785 2/19-3/19/2023	3/19/2023	543001-57205	\$562.91
001	3727	03/31/23	ST. JOHNS COUNTY UTILITY DEPT.	03192023-126261	ACCT# 532033-126261 2/19-3/19/2023	3/19/2023	546034-52901	\$32.60
001	3727	03/31/23	ST. JOHNS COUNTY UTILITY DEPT.	03192023-114653	ACCT# 514211-114653 2/19-3/19/2023	3/19/2023	543021-53903	\$341.40
001	3727	03/31/23	ST. JOHNS COUNTY UTILITY DEPT.	03192023-101723	ACCT# 514213-101723 2/19-3/19/2023	3/19/2023	546034-52901	\$32.70
001	3727	03/31/23	ST. JOHNS COUNTY UTILITY DEPT.	03192023-114659	ACCT# 514215-114659 2/19-3/18/2023	3/19/2023	543001-57205	\$441.51
001	3727	03/31/23	ST. JOHNS COUNTY UTILITY DEPT.	03192023-121119	ACCT# 514214-121119 2/19-3/19/2023	3/19/2023	543021-57206	\$119.32
001	3727	03/31/23	ST. JOHNS COUNTY UTILITY DEPT.	03192023-133660	ACCT# 514213-133660 2/19-3/19/2023	3/19/2023	543021-53902	\$167.26
001	3728	03/31/23	WELCH TENNIS COURTS, INC.	70629	2 NETS, RAKE, 2 LINE BLITZ, 2 HYDROGRID CANISTER	R&M-Court Maintenance	546017-57206	\$1,273.43
001	3728	03/31/23	WELCH TENNIS COURTS, INC.	71052	LABOR TO REPAIR VU FLO COVER	R&M-Court Maintenance	546017-57206	\$99.98
001	DD254	03/16/23	COMCAST	02252023-3316 ACH	ACCT# 8495743101273316 3/1-3/28/2023	Mar. 01 2023- Mar 28, 2023	541003-57205	\$196.71
001	DD254	03/16/23	COMCAST	02252023-3316 ACH	ACCT# 8495743101273316 3/1-3/28/2023	Mar. 01 2023- Mar 28, 2023	543003-57205	\$294.00
001	DD255	03/18/23	COMCAST -ACH	02272023-9406 ACH	ACCT# 8495743101259406 3/1-3/30/2023	Mar 1, 2023- Mar 30, 2023	543003-53902	\$197.45
001	DD256	03/24/23	COMCAST -ACH	03032023-1433 ACH	ACCT# 8495743101291433 3/7-4/6/2023	Mar 7, 2023- Apr 6, 2023	543003-57205	\$90.40
001	DD257	03/22/23	COMCAST	03012023-4033 ACH	ACCT# 8495743101274033 3/5-4/4/2023	Mar 05, 2023- Apr 04, 2023	543003-57206	\$278.80
001	DD258	03/23/23	COMCAST -ACH	03022023-2201 ACH	ACCT# 8495743101272201 3/6-4/5/2023	Mar 06, 2023- Apr 05, 2023	546034-52901	\$213.79
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	Poster my wall subscription	554001-57205	\$29.95
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	Signup genius subscription	554001-57205	\$24.99
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	table covers	549052-57202	\$345.74
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	umbrella bases	564020-57205	\$1,139.84
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	cleaning supplies	551003-57205	\$42.97
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	constant contact subscription	554001-57205	\$107.94
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	Caricature artist	549052-57202	\$875.00
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	job add posting	548001-57205	\$15.00
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	pandora subscription	554001-57205	\$26.95
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	2 pallets of sod	563023-53902	\$341.00
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	2 pallets of sod	563023-53902	\$341.00
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	1/19, 1/20, 1/20, 1/20, 1/23, 1/23, 1/26, 1/27, 1/31, 1/31,	543020-53902	\$1,251.17
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	gate closer	564001-57206	(\$56.53)
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	box mount	546034-52901	\$18.08
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	nozzle adaptor	546012-57205	\$11.99
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	hazardous tape	552001-53910	\$17.50
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	wall clock	546012-57205	\$9.28
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	portable generator	552001-53910	\$649.00
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	surface cleaner	546084-53901	\$394.99
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	brushless cordless blower	546012-57205	\$116.46
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	Kohler kit 25 AMP stator	546022-53902	\$159.04
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	air filters	546004-57202	\$114.54
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	100ft pressure washing hose	546084-53901	\$374.97
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	fuel pump	546022-53902	\$13.98
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	recoil starter	546074-57205	\$23.49
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	Gasket, battery, recoil starter	546022-53902	\$95.78
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	traffic sign backer plate	546034-52901	\$81.15
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	30ft tv cable, coaxial cable connectors	552001-53910	\$23.78
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	surge protector	551005-57205	\$139.99
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	clutch removal tool	552001-53910	\$70.30
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	lift station repair	546081-53901	\$139.27
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	spring rewind	552001-53910	\$10.96
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	AMT pump, cam and groove fitting	546041-53902	\$42.97
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	PVC suction hose	546041-53902	\$149.99
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	drive clutch	552001-53910	\$16.14
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	groove hose fitting	546041-53902	\$33.95

MARSHALL CREEK

Community Development District

**Payment Register by Fund
For the Period from 03/01/2023 to 03/31/2023
(Sorted by Check / ACH No.)**

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	5-street lamp fixture	546020-53901	\$398.77
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	concrete screw anchor	546009-53901	\$23.99
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	pump shaft seal	546032-53901	\$42.90
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	zinc plated concrete screw anchor	546074-57205	\$26.00
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	pvc suction hose	546041-53902	\$104.03
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	gate closer	564001-57206	\$56.53
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	traffic sign backer plate	546085-53901	\$81.19
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	gate signage	546085-53901	\$107.96
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	weatherstripping, door seal, bubble seal	546012-57205	\$121.62
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	light fixture	546020-53901	\$226.09
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	waterproof boots	552001-53910	\$44.99
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	engine gasket	546084-53901	\$26.99
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	2-steel stud anchor kits	552001-53910	\$19.90
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	install new meter at tree house park	546020-53901	\$1,305.00
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	self closing hinges	546001-57206	\$185.90
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	steering belt	552001-53910	\$29.69
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	2-bar chains	552001-53910	\$125.90
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	No.2 Reagent DPD Liquid for pool	546074-57205	\$13.95
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	2- rail covers	546074-57205	\$227.94
001	DD259	03/10/23	CARDMEMBER SERVICE	02132023-6647 ACH	PURCHASES FOR 1/17-2/13/2023	sprocket for stens	552001-53910	\$32.58
001	DD260	03/28/23	COMCAST -ACH	03072023-9430 ACH	ACCT# 8495743101259430 3/11-4/10/2023	Mar. 11, 2023- Apr 10, 2023	546034-52901	\$205.40
001	DD261	03/20/23	FPL	03.09.2023 ACH	SERVICE FOR 2/8-3/9/2023	Feb 8, 2023- Mar 9, 2023	543013-53903	\$820.59
001	DD261	03/20/23	FPL	03.09.2023 ACH	SERVICE FOR 2/8-3/9/2023	Feb 8, 2023- Mar 9, 2023	543001-57205	\$1,201.99
001	DD261	03/20/23	FPL	03.09.2023 ACH	SERVICE FOR 2/8-3/9/2023	Feb 8, 2023- Mar 9, 2023	543006-57206	\$1,136.93
001	DD261	03/20/23	FPL	03.09.2023 ACH	SERVICE FOR 2/8-3/9/2023	Feb 8, 2023- Mar 9, 2023	546034-52901	\$80.21
001	DD261	03/20/23	FPL	03.09.2023 ACH	SERVICE FOR 2/8-3/9/2023	Feb 8, 2023- Mar 9, 2023	543006-53902	\$271.42
001	DD262	03/18/23	FPL	03.07.2023 ACH	SERVICE 2/6/2023-3/7/2023	Feb 6, 2023- Mar 7, 2023	543013-53903	\$7,371.81
001	DD262	03/18/23	FPL	03.07.2023 ACH	SERVICE 2/6/2023-3/7/2023	Feb 6, 2023- Mar 7, 2023	546034-52901	\$59.66
001	DD263	03/30/23	GATE FUEL SERVICE-ACH	5723516 ACH	FUEL 3/17/2023	03/17/2023	552030-53902	\$1,953.68
Fund Total								\$423,960.09

SERIES 2002 DEBT SERVICE FUND - 202

202	3670	03/20/23	MARSHALL CREEK	03142023-202	TRANSFER DEBT SERVICE SERIES 2002	TRANSFER TAX COLLECTION SERIES 2016	131000	\$154,072.52
Fund Total								\$154,072.52

SERIES 2015 DEBT SERVICE FUND - 203

203	3671	03/20/23	MARSHALL CREEK	03142023-203	TRANSFER TAX COLLECTION SERIES 2015A	Due From Other Funds	131000	\$135,068.06
Fund Total								\$135,068.06

SERIES 2016 DEBT SERVICE FUND - 204

204	3672	03/20/23	MARSHALL CREEK	03142023-204	TRANSFER TAX COLLECTION SERIES 2016	Cash with Fiscal Agent	103000	\$8,562.51
Fund Total								\$8,562.51

Total Checks Paid	\$721,663.18
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