

**MARSHALL CREEK
COMMUNITY DEVELOPMENT
DISTRICT**

**MAY 17, 2023
AGENDA PACKAGE**

Call-in information 646-838-1601 and Conference ID: 857 497 025#



210 N. UNIVERSITY DRIVE, SUITE 702
CORAL SPRINGS, FLORIDA 33071

Marshall Creek Community Development District

Board of Supervisors

Kathy Moss, Chair
Monique Perna, Vice Chair
Howard Entman, MD, Assistant Secretary
Howard Hoffman, Assistant Secretary
Rich Luciano, Assistant Secretary

Janice Eggleton Davis, District Manager
Michael Eckert, Esq., District Counsel
Ryan Stilwell, P.E., District Engineer
Belynda Tharpe, LCAM, General Manager

Regular Meeting Agenda

Wednesday, May 17, 2023 – 5:00 p.m.

Call-in - 646-838-1601 Conference ID – 857 497 025#

1. **Roll Call**
2. **Audience Comments**
3. **Approval of the Minutes of the April 19, 2023 Meeting**
 - A. Discussion of Open Items
4. **Discussion of Proposals for Property Management Services**
5. **Engineer's Report**
 - A. Update on Proposal for Culvert
 - B. Update on Structural Engineer's Report on Boardwalk and Proposals for Boardwalk Repair
6. **General Manager's Operations Report**
7. **District Manager's Report**
 - A. Discussion of Preliminary Proposed FY 2024 Budget to Provide to Sweetwater Creek CDD
 - B. Report on Number of Registered Voters – 2,715
8. **Attorney's Report**
9. **Supervisors' Requests**
 - A. Discussion of Seeking Recovery from Inframark for Lost Income Due to Inappropriate Management of Excess Cash – Dr. Entman
 - B. Discussion of Guest Policy Relative to Number of Guests per Day – Ms. Perna
10. **Acceptance of the April 2023 Financial Statements and Approval of the April 2023 Check Register and Invoices**
11. **Adjournment**

**JUST A REMINDER THAT NEXT MONTH'S MEETING WILL BE HELD ON
JUNE 14TH AT 4:00 P.M.**

District Office

Inframark Community Management
12574 Flagler Center Blvd. Suite 101
Jacksonville, FL 32258
904-436-4102

Meeting Location:

Marshall Creek Amenity Center
625 Palencia Club Drive
St. Augustine FL 32095

Third Order of Business

**MINUTES OF MEETING
MARSHALL CREEK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Marshall Creek Community Development District was held on Wednesday, April 19, 2023 at 4:00 p.m. at Marshall Creek Amenity Center, 625 Palencia Club Drive, St. Augustine, Florida and via conference line at 646-838-1601.

Present and constituting a quorum were:

Kathy Moss	Chair
Monique Perna	Vice Chair
Howard Entman	Assistant Secretary
Howard Hoffman	Assistant Secretary
Richard Luciano	Assistant Secretary

Also present were:

Janice Eggleton Davis	District Manager
Michael Eckert, Esq.	District Counsel
Ryan Stilwell, P.E.	District Engineer (via phone)
Belynda Tharpe	General Manager
Erin Gunia	Director, Amenities & Strategic Planning
Bob Koncar	Inframark
André McAden	Inframark
Stephen Bloom	Inframark (via phone)
Lucy Acevedo	FirstService Residential
Members of the Public	

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS

Roll Call

- Ms. Moss called the meeting to order, and the Board and Staff identified themselves for the record.

SECOND ORDER OF BUSINESS

Audience Comments

- Ms. Genevieve Morgon, 309 Vale Drive, addressed pond maintenance.
- Mr. Bob Denman, Cypress Crossing Trail, addressed bumpy asphalt on Palencia Village Drive.
 - Ms. Tharpe noted the maintenance team marked and are grinding the areas.

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- Mr. Terry Shaw, 151 N. River Drive, addressed the cleaning of curbing and gutters of CDD property and street sweeping.

FIFTH ORDER OF BUSINESS

Engineer's Report

A. Consideration of Lowe Structures Inc. Proposal for Structural Review of the Boardwalk

- Mr. Stilwell outlined the proposal from the structural engineer for the Boardwalk noting it is \$3,000 to review the Boardwalk and provide a report on the recommended repairs from a structural perspective.

Dr. Entman MOVED to approve the Lowe Structures Inc. proposal for structural review of the Boardwalk.

- Discussion ensued on the purpose of the study being to look at what the damage is and to define the scope of what needs to be removed and replaced back to what they had previously.
 - The Board's previous concern of getting apples-to-apples quotes and the structural engineer's report would support the effort.

Mr. Luciano seconded the motion and with all in favor, the motion was approved.

- Mr. Stilwell will use report to develop the scope of work and work with Ms. Tharpe to get proposals.

B. Update on Proposal for Culvert

- Mr. Stilwell reported he followed up with the contractor today and she anticipates being onsite in the next two to three weeks to get the site repaired.

THIRD ORDER OF BUSINESS

Consideration of Suspensions of Recreation Privileges

- Mr. Eckert summarized the incident and the Board's actions to date. The father of the original individual who was suspended came in and paid the amount that was due to the District plus an additional contribution towards future holiday decorations.
- Mr. Tim Bleything, Promenade Point, disagreed with Mr. Eckert and addressed the Board with his concerns of how the situation was handled.

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- Mr. Eckert noted the hearing today is that the suspension was extended and the amount was paid. The Board can ask questions of [REDACTED] but he thinks, as of today, staff will be recommending that there be no further suspensions in relation to the [REDACTED]. The other person they were able to identify was [REDACTED] and his parents were sent a letter suspending his privileges as of April 1st. They were invited to appear today, and they have an opportunity to speak. He noted if they are going to be consistent then they would be looking at a 30-day suspension as well. In terms of the restitution or the damages, it is typically a joint and several liability. He inquired where did the Board want to go in relation to any further conversations with [REDACTED]. Then they can move on to the matter of [REDACTED].
- Mr. Luciano asked if [REDACTED] was one of the boys invited to the house.
 - Mr. Bleything noted he was with his son that night.
 - Mr. Luciano inquired if he could get a copy of the camera footage.
 - Ms. Tharpe noted she emailed the Supervisors the footage several months ago when it happened.
- Ms. Perna noted the police report has his son's name in it and she noted while she is not defending what happened, they can only go by what they had in writing. They appreciate the fact that he is here and that his son came, but they can only go by what they have in front of them.
 - Further discussion ensued on the extent of the suspension only being to the [REDACTED], the restitution paid by the Bleythings, the difficulties identifying other non-resident minors, the police report the Board relied upon and the Board's adopted rules regarding suspensions.
- Dr. Entman noted he thinks they should cancel the suspension of [REDACTED] because from what he is hearing, the matter between the District and the young man is settled.

On MOTION by Dr. Entman seconded by Mr. Luciano, with all in favor, to end the [REDACTED] suspension was approved.
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- Mr. Eckert inquired if the Board wanted to extend the suspension of [REDACTED] so that it is a full 30 days. He noted one of the parents of [REDACTED] spoke with staff and it

was represented that the payment was being worked out and taken care among Mr. Bleything and the Restons.

- Ms. Perna inquired if that is accurate.
- Mr. Bleything noted it is.
- Mr. Eckert noted for the conduct, if they are going to treat [REDACTED] the same, it would be a 30-day suspension.

Dr. Entman MOVED to extend the suspension of [REDACTED] to 30-days and Mr. Hoffman seconded the motion.

- Discussion ensued on the information they were provided and continuing the suspension if restitution has been made. Consensus being that they need to confirm the information.

On VOICE vote with Dr. Entman voting aye and Mr. Hoffman, Ms. Moss, Ms. Perna and Mr. Luciano voting nay the motion failed. (1-4)

On MOTION by Ms. Perna seconded by Mr. Luciano, to lift the [REDACTED] suspension with Mr. Luciano, Ms. Perna, Ms. Moss and Mr. Hoffman voting aye and Dr. Entman voting nay the motion passed. (4-1)

FOURTH ORDER OF BUSINESS

Approval of the Minutes of the March 15, 2023 Meeting

On MOTION by Mr. Hoffman seconded by Dr. Entman, with all in favor, the minutes of the March 15, 2023 regular meeting were approved.

A. Discussion of Open Items

- Dr. Entman addressed landscape maintenance at SCCDD fitness center by MCCDD staff.
 - Ms. Tharpe noted it is until April 15th.
- Dr. Entman addressed benches.
 - Ms. Tharpe noted two benches are ordered and they are waiting for the concrete slabs.
- Dr. Entman inquired if they would be talking about the snack bar and Envera.
 - Ms. Tharpe noted they would be.
- Dr. Entman addressed impact fees.
 - Mr. Eckert noted he emailed an update to the Board, but he can speak to it under his report.

- Dr. Entman addressed the people who cut down the stuff.
 - Ms. Tharpe noted it has all been taken care of.

SIXTH ORDER OF BUSINESS

General Manager’s Operations Report

- Ms. Tharpe outlined the notables on her report.
 - The easement for Lake 8 was addressed as well as the growth on the bank. Ms. Tharpe noted the pond company is spraying the area with a backpack. They will show him where he has access for the boat.
 - Ms. Tharpe will determine what needs to be done in the area and have it handled.
- Ms. Gunia provided an update on the snack bar.
 - The new vendor – Pele’s Woodfire Grill. They are actively getting their beer and wine license. He would like to call the snack bar Mahalo’s by Pele.
 - Other vendors have been viewing the space as a contingency.
 - Ms. Gunia noted she has put it all in a contract and sent to Mr. Matt Tierney of Pele’s Woodfire Grill.
 - Hours of operation would be Wednesday to Sunday 12:00 p.m. to 7:00 p.m. Monday and Tuesday would be subject to if they want to add those days.
 - Ms. Gunia will get the contract info to Mr. Eckert to review and confirm it is updated.
- Ms. Moss gave kudos to Ms. Gunia and Ms. Tharpe for getting someone lined up and ready to go in the same timeframe as the previous vendor.

A. Discussion of Community Room Rate Ranges

i. Consideration of Resolution 2023-7 Setting a Public Hearing to Adopt Room Rate Ranges, Guest Pass Fees and Revised Amenity Policies

- Mr. Hoffman inquired as to the amount of the reduction.
 - Ms. Tharpe noted it was based on the number of people attending with the minimum being \$500.
 - The range now is \$150 to \$350 for four hours including setup, the event, and cleanup.

SEVENTH ORDER OF BUSINESS

District Manager’s Report

A. Discussion of Investment Strategies

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- Ms. Davis introduced Mr. André McAden, Inframark Director of Accounting, and Mr. Stephen Bloom, Inframark Director of Finance and Treasurer for the District on the phone. She noted included in the agenda package was an investment analysis which they will review with the Board.
- Mr. Bloom noted they were trying to give a good picture of where the cash balances are now, where they have invested and then where they will be investing moving forward and how that balanced out with the liquidity needs. The actions items show what they will be doing moving forward.
 - Mr. Bloom reviewed the Investment Analysis noting they try to keep one to two months of operating cash available as well as fund emergency spending.
- Mr. Hoffman noted there is no interest income for March and inquired if there were no investments earning interest in March.
 - Mr. Bloom noted they did. He will need to take a look at it because the Money Market account is always earning interest. Discussion continued.
- Ms. Davis requested Mr. Bloom address what is protected by FDIC and what is protected by the QPD [Qualified Public Depository] system.
 - Mr. Bloom noted by Florida Statute it is required that all operating and money market accounts are deposited in a QPD and it has to be reported on every year to the State. The QPD is not up to just the \$250,000, it is up to 100%. Everyone in this particular collateral program covers everything. The T-Bills are backed by the US Government and the money market fund, which in this particular case, is a government fund.
 - Dr. Entman inquired at what percentage Bank United is collateralized.
 - Mr. Bloom further explained the protection system of the QPD.
 - Mr. Luciano asked if any of the banks in the portfolio fail, they are assuring them that they will get the \$635,631 back and Mr. Bloom confirmed that is correct.
 - Mr. Luciano noted he has looked at the investments the banks make and they are in other banks.
 - Mr. Bloom noted the Goldman Sachs Fund falls in the T-Bill category.
 - Mr. McAden noted Bank United is collateralized at 54%.

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- Further discussion ensued on safety, liquidity, rates, timing of cash receipts, the process required to begin investing in T-Bills and/or money market accounts and the calculations.
- Mr. Bloom noted to make it all work there has to be an investment type account where the money sits as the transactions go back and forth. Typically, he does not keep much in the money market fund. At the end of the day, it may have \$1,000 to keep the account open. Right now, it has about \$500,000 and again, it is still safe, it is still a government type of money market fund. He did want to hear from the Board and get some feedback as to whether or not they are okay with it being there or alternately he would recommend putting it into a T-Bill.
 - Further discussion ensued on the Money Market account with BankUnited and the Goldman Sachs Money Market Fund with Valley Bank.

B. Update on FY 2023 Interlocal Payment & FY 2022 True-Up

- Ms. Davis reported for the Interlocal Agreement they have the true-up done, a summary of which is included in the agenda package. Based upon fiscal year 2023 budget, they had net expenses owed to SCCDD of \$545,762 and SCCDD owed MCCDD \$499,311.67. The difference to be paid to SCCDD is \$46,450.33 for Fiscal Year 2023. For FY 2022, MCCDD paid SCCDD \$481.47, based on the FY 2022 budgets. Based upon actuals, SCCDD should have paid MCCDD \$16,563.87. So the true-up amount owed back of \$17,045.33 is then deducted from the remittance for FY 2023, for a net amount of \$29,405 owed to SCCDD.
- It was asked that the full calculation file be sent to all Supervisors.
- Further discussion ensued on the true-up process and Ms. Tharpe was asked to notify Inframark of any concerns with the calculations after she reviewed it.

EIGHTH ORDER OF BUSINESS

Attorney's Report

A. Discussion of Community Room Rate Ranges (*deferred from General Manager's Report*)

i. Consideration of Resolution 2023-7 Setting a Public Hearing to Adopt Room Rate Ranges, Guest Pass Fees and Revised Amenity Policies

- Mr. Eckert noted this starts the process and sets the public hearing for the future for the Board to reduce the room rental rates, as well as, set some visitor pass fees and clean up some of the issues the Board had brought up in terms of the policies. They used rate ranges

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so they do not have to keep coming back if they want to raise it or lower it by \$10 or something like that.

- Ms. Moss inquired if it could go on the May agenda for the public hearing.
 - Mr. Eckert noted he does not believe they have enough time because there has to be 29 days of notice, so he thinks it has to go to the June meeting.

On MOTION by Dr. Entman seconded by Mr. Hoffman, with all in favor, Resolution 2023-7 setting a public hearing to adopt room rate ranges, guest pass fees and revised amenity policies setting the public hearing for June 7, 2023 was adopted.

- Mr. Eckert addressed the denial by the insurance company for the Boardwalk claim. He asked if the Board would want staff to investigate whether or not there is any kind of additional coverage out there that is available for this type of event if it were to happen in the future.
 - Discussion ensued on additional coverage.
 - Ms. Davis was asked to get the cost for insurance that would cover wind and wave damage.
- Mr. Eckert noted he spoke with Mr. O'Shea last week to try to get an update on the Impact Fees offer. He said he was still waiting to hear from the people who are trying to put together the sale. Mr. O'Shea will update him as soon as he knows more.

A. Discussion of Proposals for Property Management Services

- Mr. Eckert noted at the last meeting the Board directed him to do an informal RFP for Property Management Services. He sent it to eight companies, five of which provided responses – Castle Group, Evergreen Lifestyles, FirstService, Inframark, and Vesta Property Services. At this time, he is going to turn it back to the Board on what further action they want to take.
- Mr. Hoffman noted they did this because they did not know what they did not know. It has taken a substantial amount of time and they have spent some money doing this. He feels it has been disruptive to the operation. What he has learned is that there are several very good companies out there that do the same thing. They do not have day-to-day interaction with the company, so it is much more important who the property manager and assistant property manager who are committed to the CDD business are. Ms. Tharpe and

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Ms. Brun have been here since late last year and he thinks they are doing a fine job. He noted there are risks to change and he sees no reason to take that risk.

Mr. Hoffman MOVED to approve the new FirstService Residential agreement and turn down the others. Ms. Moss seconded the motion.

- Mr. Luciano noted it is a risk to not look more deeply into things. If possible, maybe they do a down selection process and go to formal RFP to a smaller group based on the interviews they have had and the proposals that were submitted to get down to some harder prices and harder discussions.
- Discussion continued on the risks.
- Dr. Entman noted what Mr. Hoffman said is true, Ms. Brun and Ms. Tharpe are doing a fine job. The RFP is not because of Ms. Brun and Ms. Tharpe. The RFP is because of the support/actions of FirstService Residential. From the proposals he saw and the interviews, he thinks there is a difference in the management companies.
- Discussion continued on Property Management Services with Supervisors voicing their concerns, perspectives and how to move forward.
- Discussion ensued on informal versus formal RFP. Mr. Eckert noted the distinction between formal and informal from a legal perspective is if they do a formal one under their rules of procedure, it gives rise to protest rights, they are typically going to have an evaluation matrix with a point scoring and they are going to say this company gets 20 points for this and 20 points for this and that is a formal RFP process. What the Board asked him to do was reach out to companies he knew provided these types of services in the area, which is what he did and where they got the eight. Now they are at five and the Board has many options today.

Mr. Hoffman rescinded the motion

- Mr. Eckert noted he would not suggest going to a formal RFP. He outlined the options. The first option is they can do nothing and continue with the FSR contract they have. The second option is they can approve the FSR new proposal, and they would enter into a new contract. Option three is they can have a discussion on which of the five, if not all of the five, they would like to come in and give a presentation. If they would like to ask a lot of questions between now and the next meeting and at the next meeting on their proposals,

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pricing, and things like that. They can have that discussion today and say it is going to be all five or they can have the discussion and say it is going to be these two or these three.

- Mr. Luciano inquired if they have the option to select somebody else today.
- Mr. Eckert noted they do also have that option.
- Discussion ensued on the process the Board would like to proceed with.

On MOTION by Mr. Luciano seconded by Dr. Entman, with all in favor, the short list of vendors to be FirstService Residential, Vesta and Inframark with Board members to speak individually to the vendors at their convenience was approved.

- There will be Board discussion at the May meeting.

NINTH ORDER OF BUSINESS

Supervisors' Requests

- Ms. Perna noted she emailed Ms. Davis and Ms. Tharpe requesting an action item list from the meeting to be provided to Board and staff. Ms. Davis will provide the action item lists.
- Mr. Luciano addressed his concern with the Publix parking lot and the right- and left-hand turns.

The record will reflect a brief recess was taken.

A. Discussion of Seeking Recovery from Inframark for Lost Income Due to Inappropriate Management of Excess Cash – Dr. Entman

- Dr. Entman addressed Mr. Bloom and his comments from earlier in the meeting noting in the time it took to get the T-Bills set up, the CDD lost opportunity money with funds sitting in demand accounts getting zero and funds sitting in a money market account getting significantly less than the existing T-Bill rate. It seems to him because of Inframark's inaction because of the time it took to do the paperwork to open an account, the CDD lost a lot of money, and it seems to him Inframark owes it to them. He addressed what the District pays Inframark for and on managing the money, he thinks they fell down on the job and Inframark should step up and pay the CDD what they owe them.
- Mr. Bloom noted the best course of action is for us to look at that, do an analysis and come back to the Board to answer that question in terms of what is reasonable. He can understand what he is saying in terms of the time period but what he does know that they did was move money and it was earning interest. He thinks the secondary part of that with regard to the

checking account – it is not that the checking account is not earning interest. It is a earning credit interest in the checking account which means that it is earning interest to cover fees. Again, this is separate point, but he wanted to make it. To the point, the fairest thing to do is to do a review of it and see what the numbers look like and come back to the Board for that discussion.

- Dr. Entman noted he would like the permission of the Board to sit with Mr. Bloom and/or Mr. McAden so that next month when it comes back to the Board, there is not an argument about their numbers versus his numbers.
- Mr. Bloom noted he agrees they can sit down and go through it.
- This item is to be placed on the agenda for the next meeting.

Ms. Moss MOVED for Dr. Entman to meet with Mr. Bloom and/or Mr. McAden to review the interest analysis. Motion died for lack of a second.

- The consensus was for Dr. Entman to meet with Mr. Bloom and/or Mr. McAden to review and discuss the interest analysis.

B. Discussion of Seeking Informal RFP for District Management Services from a List of Vendors – Dr. Entman

- This item was tabled.

TENTH ORDER OF BUSINESS

Acceptance of the March 2023 Financial Statements and Approval of March 2023 Check Register and Invoices

- Ms. Davis noted she did handout a revision to the Cash and Investment Report to correct the name of the money market fund.

On MOTION by Mr. Hoffman seconded by Mr. Luciano, with all in favor, the March 2023 financial statements were accepted, and the March 2023 check register and invoices were approved as amended.

- Dr. Entman noted they want to find out what happened to the interest in March.

ELEVENTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Mr. Hoffman seconded by Mr. Luciano, with all in favor, the meeting was adjourned.

Janice Eggleton Davis
Secretary

Kathleen Moss
Chairman

Sixth Order of Business

Marshall Creek CDD Operations Report for May 17, 2023

Notables:

- **FirstService Residential Annual quality and assurance property (ALL MCCDD property) inspection was held April 12th.** MCCDD received the highest rating in the Jacksonville/St. Augustine market receiving a score of 4.263 out of 5. This inspection is held annually and the rating increased from last year. (4.0 Club Certificate attached). Most fair and poor rated items have been addressed and completed to date. Eight of the twenty poor ratings are lack of signage for rules and regulations at community playgrounds and tennis center.
The FirstService Residential Quality Assurance program performs a 200+ point inspection in which each point is scored on a "good, fair, or poor" basis. Not all points will apply to each association, accordingly the scoring criteria is adjusted for each association to account for only the applicable line items. Each of the points are compiled to convert the observations into a 5.0 scale, where a 5.0 score is considered to be a building in perfect condition from top to bottom, inside and out. In addition to the score, notes, and recommendations; pictures are provided with the report to substantiate the score, identify areas of need, and highlight areas in pristine condition. Palencia, 625 Palencia Club Dr. St. Augustine, FL 32095 has scored an overall 4.263 out of 5 (85.27%) among totally 224 items with 174 items scoring a "good" classification, 30 items scoring a "fair" classification, and 20 items scoring a "poor" classification. The breakdown of the overall safety score is 4.146 out of 5 (82.92%) among 48 safety items with 38 items scoring a "good" classification, 2 items scoring a "fair" classification, and 8 items scoring a "poor" classification. I would like to take the opportunity to thank the management team for their efforts in maintaining the property in the quality and style that the owners are proud of and require. I am sure that management will implement the needed changes for those areas which require additional attention so that the owners' expectations are met in all areas. Your hard work and dedication to making your property comply with the owners' and company's expectations are greatly appreciated.
- **300 Shannon Rd (Lewis Property) – FYI...** Installing an electronic gate at the end of the cul de sac on Shannon Point. FPL will run the line to the junction box with the meter on her property. Ms. Lewis stated that she will cover any damages to CDD property via phone conversation 5/1/23. This project is scheduled after the rainy season.



- **North Loop Storm Drains**-Lots 40-49 (attached) have been covered by overgrown grass and shrubs and the stormwater line is blocked by debris. As of 5/3, 3 drains have been located. Homeowner at 1793 NL (Lot 41) contacted the county as grading issues on lot 40 floods her side yard and driveway. Onsite meeting was held 5/3 with representatives from St. Johns County, Dream Finders Home Builders and CDD GM.
- **Vale Dr. Pond** – Cutbacks of over growth hanging over the pond started 5/3. A small path was cleared for staff to access pond bank as cutting from the boat was difficult an unsafe.
- **SNACK BAR UPDATES:**
 - Finalizing a contract with Pele's
 - Projected Start date 5/13/23/Pending Health Department inspection.
 - Hours: Wednesday-Sunday/12-7pm

Administration:

- Monthly one on one supervisor meetings regarding RFP
- Weekly staff meetings with department directors
- Onsite meeting with potential guard gate vendors SunBelt &(Ramco)
- Two virtual calls/meetings with Envera team
- District staff insurance renewal was 4/20/23. Insurance rates increased 15% (health & dental)
- 2024 budget (draft) submitted to Inframark
- SJSO Violation log for April **attached**.
- Palencia Village Dr. Radar Report compiled and emailed to Mr. Reilly
- Attended the FSR quarterly managers meeting (4/21/23)
- Participated in district supervisor meetings regarding RFP
- FSR quality & assurance inspection held (4/12/23)
- FSR webinar-LD/GM monthly collaboration call

Department Reports:**Amenity Center - Front Desk (Adelaide)**

- 56 Decals were given to residents.
- 13 New homeowners moved in.
- 13 Residents left Palencia to live elsewhere.
- 10 of the new residents completed orientation.
- Aqua Aerobics and Aqua Zumba kicked off to a slow start due to the weather. Class usually averages 21-25 participants. Picking up.
- Preparing for a full escalation of pool bag checks with upcoming season start- Lifeguards are on duty on the weekends.
- Palencia Easter event once again a great success.
- Fabulous turn out for woman over 50 group on 4/21...32 members.
- Pine Straw 4/1-4/14 totals 1,623 bales. A few stray sales after the cutoff.

Lifestyle:**Events:**

- Taco Tuesday
- Food Truck Friday
- Artisan Night
- Breakfast on Market Street
- Blood Bus
- Trivia
- CPR for Professionals
- First Aid Class
- Easter Eggstravaganza-9000 eggs were "found", DJ, Food Trucks, Games and Bar

Private Amenity Room Reservations: 2**Marshall Creek:**

- Snack Bar Vendor confirmed, contract signed
- additional appliance ordered

- requests for electrical changes made and completed
- Lifeguards began working weekends-had training for existing staff
- Hired Staff-front desk and Lifeguards
- All Food Trucks through August Scheduled, Last day of School Party scheduled, Back to school party beginning to schedule, all Blood Bus and Mammogram events scheduled.
- Add additional Group Fitness Classes
- Cancelled virtual Les Mills
- Community CPR Class scheduled

Sweetwater:

- Zen Room painted and Moss Wall installed-remaining ceiling and light fixtures will be installed the week of May 8th
- Beginning to schedule classes for Zen Room-Meditation, Sound Healing, Breath Work and more
- Audio in Aerobics Room completed
- Gas Heater lines connected and old equipment replaced/repared
- Electric upgraded to support new Cardio
- Cardio and new equipment adjustments-one remaining replacement of console scheduled
- Small purchases to replace old or broken equipment
- Additional conversations with paint companies to confirm bids
- Security Camera Estimate-approximately \$15,000 with installation-to include Pickleball
- Purchased Washer and Dryer: delivery was Monday, May 1st.
- Budget work
- Supplies ordered for cleaning and front desk operations

To note: The parking lot at the Fitness Center has frequently been at capacity. We need to make sure that we are planning and putting money aside to install gravel in the grassy area. Having staff park there will alleviate the congestion that will occur upon the completion of the pickleball courts.

Engineering:

- Sidewalk grinding throughout community
- New swivels were installed on the tire swings at Oak Common and North River parks
- New motor for splash pad has been installed
- The slide tower and handrails have been painted
- Multiple boardwalk repairs
- No fishing signs installed around boardwalk #6 Sebastian Sq/ Sophia Terr. (picture below)
- Pressure washing curbs and common area sidewalks Vale Dr. Area
- 2 electric pool motors were rebuilt in-house for a savings of approx. \$2200
- Sidewalk replacement and pads for new benches have been poured.
- **24-man hours spent searching for yard drains on North Loop.**
- The Engineering dept completed 8 maintenance requests and 9 planned maintenance tasks.



Landscape:

- Installed new plant material at Village Green and Mission Park.
- Delivered pine straw to residents who participated in the pine straw drive. 1700 bales.
- Vine removal at McKenzie Park and Mission Park.
- IPM serviced boardwalk #5.
- Cleanup of boardwalk #5 following a nor'easter.
- IPM serviced boardwalk # 6.
- Hand watered three times a week.
- Service all dog stations three times a week.
- Repaired a ¾" and ½" irrigation zone line break at Village Green.
- Repaired a ¾" irrigation zone line break near boardwalk #6.
- Rebuilt four irrigation zones ahead of new plant material at Mission Park.
- Rebuilt an irrigation valve on the main entry.
- Installed new M.P. nozzles to increase water flow on North Loop and Costa Del Sol.
- Installed a new 85 - gallon pressure tank at Riley Park pump.
- Serviced the clay valve at Riley pump.
- Repaired a 1" irrigation zone line break at Village Green.
- Replaced irrigation rotors at boardwalk #6 due to vandalism.
- Repaired two ½" irrigation zone line breaks at San Mateo Park.
- Installed a rain sensor at Promenade battery controller.
- Completed irrigations inspections entire property.

Tennis:

- The Men's & Ladies Bathrooms repainted and new décor in the ladies' bathroom (photos below)
- Windscreens & Nets are being replaced
- Maintenance is adding material to the courts where needed
- Replacing/Ordering Benches as needed throughout the tennis center
- Upcoming events for May: Progressive league, Parent Child Round Robin, Level 7 junior tournament and the first of three ladies camps are all scheduled
- Two pickleball clinics are scheduled for May. One beginner and one intermediate



Quarterly Achievement Award

2023

1st Quarter

Quality Assurance - The 4.0 Club

This certificate is proudly awarded to

Marshall Creek CDD

In recognition of outstanding performance

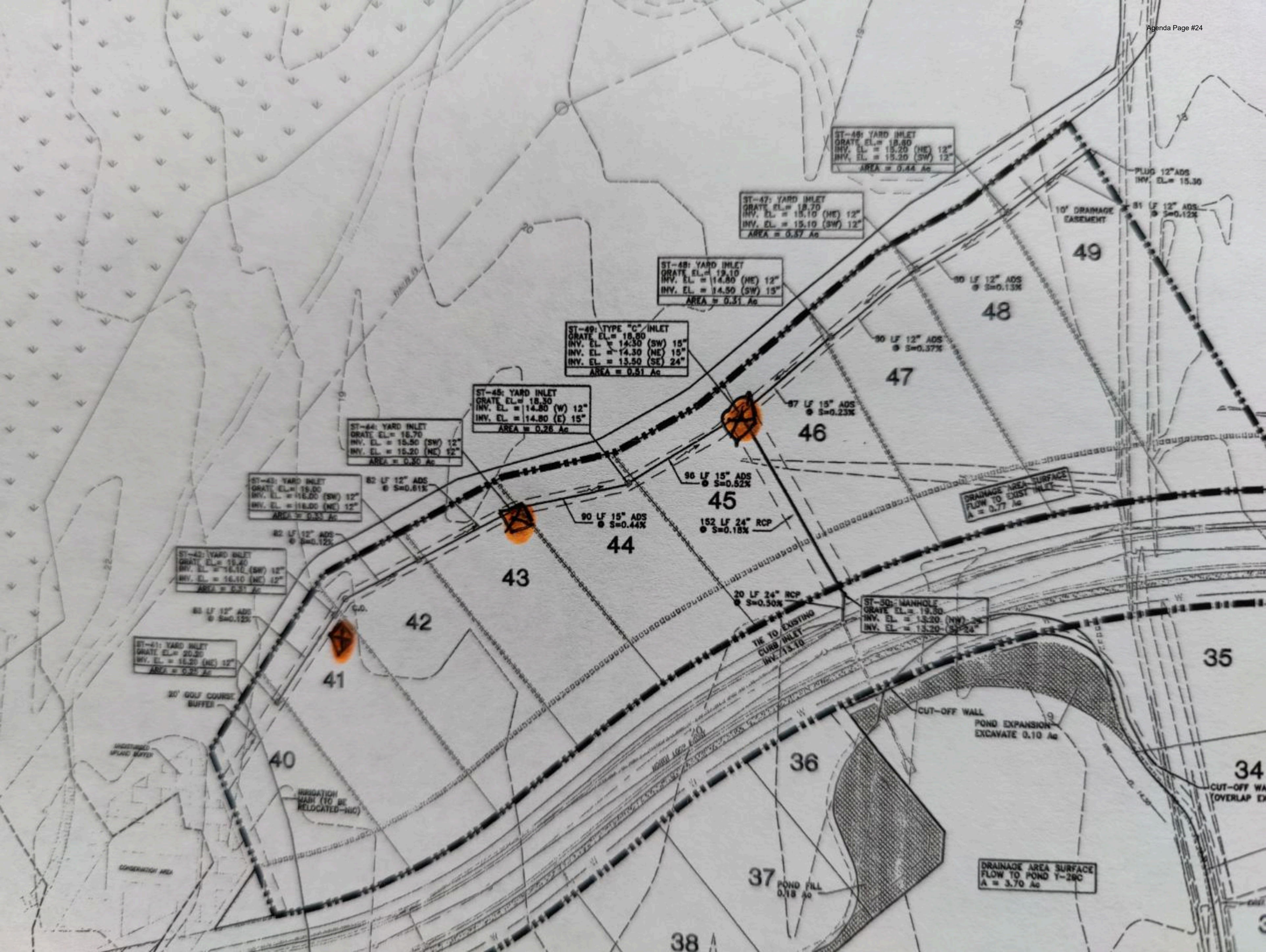


A handwritten signature in blue ink, appearing to read 'Ahn Nguyen', positioned above a horizontal line.

Ahn Nguyen, Vice President







ST-48: YARD INLET
 GRATE EL. = 18.80
 INV. EL. = 15.20 (NE) 12"
 INV. EL. = 15.20 (SW) 12"
 AREA = 0.44 Ac

ST-47: YARD INLET
 GRATE EL. = 18.70
 INV. EL. = 15.10 (NE) 12"
 INV. EL. = 15.10 (SW) 12"
 AREA = 0.57 Ac

ST-46: YARD INLET
 GRATE EL. = 18.10
 INV. EL. = 14.80 (NE) 12"
 INV. EL. = 14.50 (SW) 15"
 AREA = 0.51 Ac

ST-49: TYPE "C" INLET
 GRATE EL. = 18.80
 INV. EL. = 14.30 (SW) 15"
 INV. EL. = 14.30 (NE) 15"
 INV. EL. = 13.50 (SE) 24"
 AREA = 0.51 Ac

ST-45: YARD INLET
 GRATE EL. = 18.30
 INV. EL. = 14.80 (W) 12"
 INV. EL. = 14.80 (E) 15"
 AREA = 0.28 Ac

ST-44: YARD INLET
 GRATE EL. = 18.70
 INV. EL. = 15.50 (SW) 12"
 INV. EL. = 15.20 (NE) 12"
 AREA = 0.30 Ac

ST-43: YARD INLET
 GRATE EL. = 18.00
 INV. EL. = 16.00 (SW) 12"
 INV. EL. = 16.00 (NE) 12"
 AREA = 0.33 Ac

ST-42: YARD INLET
 GRATE EL. = 19.40
 INV. EL. = 16.10 (SW) 12"
 INV. EL. = 16.10 (NE) 12"
 AREA = 0.31 Ac

ST-41: YARD INLET
 GRATE EL. = 20.30
 INV. EL. = 16.20 (NE) 12"
 AREA = 0.21 Ac

ST-50: MANHOLE
 GRATE EL. = 19.50
 INV. EL. = 13.20 (NW) 24"
 INV. EL. = 13.20 (SE) 24"

DRAINAGE AREA SURFACE
 FLOW TO EXIST INLET
 A = 0.77 Ac

DRAINAGE AREA SURFACE
 FLOW TO POND Y-28C
 A = 3.70 Ac

30' GOLF COURSE BUFFER

UNDISTURBED SPANG BUFFER

IRRIGATION MAIN (TO BE RELOCATED-NIC)

CONCRETE AREA

CUT-OFF WALL
 POND EXPANSION
 EXCAVATE 0.10 Ac

CUT-OFF WALL
 (OVERLAP EX)

37 POND FILL
 0.18 Ac

38

35

34

49

48

47

46

45

44

43

42

41

40

36

37

10' DRAINAGE EASEMENT

PLUG 12" ADS
 INV. EL. = 15.30

81 LF 12" ADS
 S=0.12%

80 LF 12" ADS
 S=0.13%

80 LF 12" ADS
 S=0.37%

87 LF 15" ADS
 S=0.23%

96 LF 15" ADS
 S=0.52%

80 LF 15" ADS
 S=0.44%

152 LF 24" RCP
 S=0.18%

20 LF 24" RCP
 S=0.30%

TIE TO EXISTING CURB/INLET
 INV. 13.10

W

W

W

W

W

W

W

19

18

20

21

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SJSO Off-Duty Roving Patrol Violation Log

Date:	Improper Parking / Roadway Obstruction	Suspicious Activity or Traffic Violation	Adult Golf Cart Infraction	Juvenile Golf Cart Infraction	Suspicion of Illegal Substance	Model / Vacant Home Suspicious	Child Mischief	Adult Mischief	Warning or Citation	Day of the Week	Officer	Notes
04/01/23		2							2 verbal warnings	Saturday	Anthony Solis	1 verbal warning given for expired tag and 1 verbal warning given for no taillights running.
04/02/23		5		1					4 written warnings 1 verbal warning, 1 citation	Sunday	Gary Perna	4 written warnings for excessive speed (40/30,41/30, 37/25, 36/25) 1 verbal to parent for 14 y/o about driving LVS w/o DL and 1 citation for stop sign violation
04/04/23		2							2 written warnings	Tuesday	Gary Perna	2 written warnings for excessive speed (34/25, 33/25)
04/06/23		2							2 verbal warnings	Thursday	Thomas Evans	2 verbal warnings for excessive speed
04/07/23		1	2						3 verbal warnings	Friday	Shawn Emert	2 verbal warnings for golf cart violations and 1 verbal warning for parking.
04/08/23		6							6 verbal warnings	Saturday	Brandon Hetzler	2 verbal warnings issued to juvenils at baseball bugout after close and 4 verbal warnings issued to adults at boardwalk after close.
04/10/23		2							2 citations	Monday	Gary Perna	2 citations issued for excessive speed (38/30, 39/30)
04/12/23		2							2 verbal warnings	Wednesday	Thomas Evans	2 verbal warnings issued for excessive speed
04/14/23		2		1					1 verbal warning, 1 written warning, 1 citation	Friday	Gary Perna	1 verbal warning for 3 Juveniles speeding on golf cart, 1 written warning for stop sign violation and 2 citation for stop sign violation.
04/16/23		2							2 verbal warnings	Sunday	Thomas Evans	2 verbal warnings issued for excessive speed
04/18/23		3							3 written warnings	Tuesday	Gary Perna	1 written warning for excessive speed (34/25) and 2 written warnings for stop sign violation
04/20/23		4							4 written warnings	Thursday	Gary Perna	4 written warnings for excessive speed (34/25, 32/25, 38/30, 37/30)
04/21/23		2	2						4 verbal warnings	Friday	Steven Lay	1 verbal warning for excessive speed, 2 verbal warnings for faulty equipment, and 1 verbal warning for stop sign violation
04/22/23										Saturday	Brandon Hetzler	no warnings issued
04/23/23		6		2					4 written warnings, 2 verbal warnings, 2 citations	Sunday	Gary Perna	2 written warnings for excessive speed (39/30, 40/30) 2 written warnings for stop sign violation, 2 verbal warnings for 14 & 15 y/o driving LSV. 2 citations for stop sign violation.
04/26/23		1		2					1 written warning, 2 verbal warnings	Wednesday	Gary Perna	1 written warning for stop sign violation and 2 verbal warnings to juveniles for driving LSV w/o DL.
04/28/23										Friday	Anthony Solis	no warnings issued
04/29/23										Saturday	Anthony Solis	no warnings issued
04/30/23		3	1						2 written warnings, 2 verbal warnings	Sunday	Gary Perna	2 written warnings for excessive speed (42/25, 40/30) 1 verbal warning to adult driving LSV out of Subdivision w/o tag, 1 verbal warning issued for stop sign violation.
April 2023 Totals	0	45	5	6	0	0	0	0				
2023 YTD total	3	175	9	16	1	0	13	0				
Month to Month Comparison												
April 2022	7	82	0	0	0	0	0	0				
April 2023 Totals	1	45	5	6	1	0	0	0				

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
A. SOLIS #11556	71,573	71,594	ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park	2027			
Tuesday					Oak Common Park	1951			
Wednesday					McKenzie Park				
Thursday					Parkside Park	2127			
Friday					Tree House Park				
Saturday	04/01/2023	1900	2300		Trellis Park	2120			
Sunday					Mission Park	1945			
					North River	1937			
			Total:	4	Boardwalk				
					Vale Park	1909	2114		
					Ensenada Park	1856			
					* Foot Patrol Required				

One Patrol Log per shift.

ACTIVITY	
Citations:	Parking Tickets:
Warnings: 2	Field Contacts: 1
Arrests:	Reports:
<p>Notes: Please specify if Juvenile. SJSO23CAD080549- Traffic stop conducted, expired tag. SJSO23CA080593- Traffic stop conducted, no taillights running. SJSO23CAD080642- Assist citizen.</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Gary Perna			ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park				
Tuesday					Oak Common Park				
Wednesday					McKenzie Park				
Thursday					Parkside Park				
Friday					Tree House Park				
Saturday					Trellis Park				
Sunday	04/02/23	2pm	6pm	4	Mission Park				
					North River				
			Total:	4	Boardwalk				
					Vale Park				
					Ensenada Park				
					* Foot Patrol Required				

One Patrol Log per shift.

ACTIVITY	
Citations: 1	Parking Tickets: 2-costa blanca drive, boardwalk
Warnings: 5	Field Contacts:
Arrests:	Reports: 1
<p>Notes: Please specify if Juvenile.</p> <p>Traffic Enforcement: Palencia Village Drive at PES. 2 written warnings for excessive speed, 40 and 41 in a 30 mph zone. Las Calinas at the roundabout. 2 written warnings for excessive speed, 37 and 36 in a 25 mph zone. North Loop and North End St. 1 citation for stop sign violation. 1 verbal to parent about her 14 year old driving a LSV without a license.</p> <p>Handled a theft of a bicycle at the boardwalk</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Gary Perna			ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park				
Tuesday	4/4/23	4pm	8pm	4	Oak Common Park				
Wednesday					McKenzie Park				
Thursday					Parkside Park				
Friday					Tree House Park				
Saturday					Trellis Park				
Sunday					Mission Park				
					North River				
			Total:	4	Boardwalk				
					Vale Park				
					Ensenada Park				
					* Foot Patrol Required				

One Patrol Log per shift.

ACTIVITY	
Citations:	Parking Tickets:
Warnings: 2	Field Contacts:
Arrests:	Reports: 2
<p>Notes: Please specify if Juvenile.</p> <p style="margin-left: 40px;">Traffic Enforcement: Las Calinas and Dosel Lane. 1 written warning for excessive speed, 34 in 25 mph Las Calinas at the roundabout with Ensenada. 1 written warning for excessive speed, 33 in 25 mph.</p> <p style="margin-left: 40px;">Handled a disturbance call at Las Calinas and Otero Pt. Handled a noise complaint at Avila</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Thomas Evans	65,303.7	65,342.1	ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park	5:10PM			
Tuesday					Oak Common Park	5:35PM			
Wednesday					McKenzie Park	5:55PM			
Thursday	04/06/23	5PM	9PM	4	Parkside Park	6:25PM			
Friday					Tree House Park	6:40PM			
Saturday					Trellis Park	6:55PM			
Sunday					Mission Park	7:25PM			
					North River	7:50PM			
			Total:	4	Boardwalk	8:10PM			
					Vale Park	8:30PM			
					Ensenada Park	8:55PM			

One Patrol Log per shift.

* Foot Patrol Required

ACTIVITY	
Citations: 0	Parking Tickets: 0
Warnings: 2 Verbal	Field Contacts:
Arrests: 0	Reports: 0

Notes: **Please specify if Juvenile.**

-RAN STATIONARY/MOVING RADAR THROUGHOUT NEIGHBORHOODS. CLOCKED 20 CARS/0 INFRACTIONS. GAVE 2 VERBAL WARNINGS.

-SAT AT NUMEROUS 4 WAY STOP SIGNS LOOKING FOR STOP SIGN INFRACTIONS-0 INFRACTIONS.

-ASSISTED CITIZEN WITH JUMP AT ENCINEDA PARK. GOLF CART DIED.

-SPENT MAJORITY OF EVENING WITH MY PRESENCE DURING EASTER EAG HUNT/FOOD TRUCKS (MARKET ST.) NUMEROUS GROUPS OF JUVENILES IN AREA. ALL WERE BEHAVED. WALKED AREA NUMEROUS TIMES. MANY RESIDENTS HAPPY WHILE I WAS IN THE AREA.

NO DAMAGE SEEN WHILE WALKING PARKS. MANY KIDS/ADULTS OUT ENJOYING DAY. WAVED DOWN BY MANY THANKING US FOR PATROLLING THEIR NEIGHBORHOOD.

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Shawn Emert			ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park				
Tuesday					Oak Common Park				
Wednesday					McKenzie Park				
Thursday					Parkside Park				
Friday	04/07/23	5am	9am	4	Tree House Park				
Saturday					Trellis Park				
Sunday					Mission Park				
					North River				
			Total:	4	Boardwalk				
					Vale Park				
					Ensenada Park				
					* Foot Patrol Required				

One Patrol Log per shift.

ACTIVITY	
Citations:	Parking Tickets:
Warnings: 2	Field Contacts:
Arrests:	Reports:
<p>Notes: Please specify if Juvenile. I routine patrolled all the common areas of the community. Patrolled all the businesses along Market Street; nothing suspicious was located. There was a more than average amount of vehicles parked in the area of the clubhouse at 5am this morning.</p> <p>Patrolled the boardwalk and a majority of the community parks during my patrol.</p> <p>Patrolled a few homes under construction on foot. No construction workers present.</p> <p>Not a lot of vehicle traffic due to most are off for the holiday weekend. There was A LOT of foot traffic and people working out. I made two traffic stops for golf cart violations. Verbal warnings due to all were licensed drivers.</p> <p>One verbal for parking. Delivery driver.</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Cpl. B. Hetzler 10981	47722	47757	ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park	2001	2229		
Tuesday					Oak Common Park	1907	2017		
Wednesday					McKenzie Park				
Thursday					Parkside Park	1915			
Friday					Tree House Park	1917			
Saturday	4/8/23	1900	2300	4	Trellis Park				
Sunday					Mission Park				
					North River	1919	2022	2158	
				Total:	Boardwalk	1923	2027	2200	
					Vale Park	2155			
					Ensenada Park	1938	2122	2152	
* Foot Patrol Required									

One Patrol Log per shift.

ACTIVITY	
Citations:	Parking Tickets:
Warnings: 6	Field Contacts:
Arrests:	Reports:
<p>Notes: Please specify if Juvenile. SJSO23CAD086894- Residential alarm at 129 Marshal Creek. Residence secured and nothing suspicious @ 1900 hours</p> <p>2 Juvenile females located in the baseball dugouts at ship park @ 2010 hours. Juveniles were advised parks are closed from sunset to sunrise.</p> <p>Contact with 4 adults at the boardwalk at 2027 hours who were from out of state. Subjects advised the boardwalk is closed after dark.</p> <p>2030-2200 hours rained heavily; low traffic</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Gary Perna			ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday	4/10/23	6am	9am	3	Ship Park				
Tuesday					Oak Common Park				
Wednesday					McKenzie Park				
Thursday					Parkside Park				
Friday					Tree House Park				
Saturday					Trellis Park				
Sunday					Mission Park				
					North River				
			Total:	3	Boardwalk				
					Vale Park				
					Ensenada Park				
					* Foot Patrol Required				

One Patrol Log per shift.

ACTIVITY	
Citations: 2	Parking Tickets:
Warnings:	Field Contacts:
Arrests:	Reports:
<p>Notes: Please specify if Juvenile.</p> <p style="margin-left: 40px;">Traffic Enforcement: Palencia Village Drive at the roundabout. 2 written warnings for excessive speed, 38, 39 in a 30mph zone.</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Thomas Evans	64,476.3	64,502.8	ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park	3:35PM			
Tuesday					Oak Common Park	3:55PM			
Wednesday	4/12/23	3:30PM	7:30PM	4	McKenzie Park	4:15PM			
Thursday					Parkside Park	4:45PM			
Friday					Tree House Park	5:10PM			
Saturday					Trellis Park	5:40PM			
Sunday					Mission Park	6:05PM			
					North River	6:25PM			
					Boardwalk	6:55PM			
					Vale Park	7:10PM			
					Ensenada Park	7:25PM			
					Total:				4

One Patrol Log per shift.

* Foot Patrol Required

ACTIVITY	
Citations: 0	Parking Tickets: 0
Warnings: 2	Field Contacts: 2
Arrests: 0	Reports: 0

Notes: **Please specify if Juvenile.**

-RAN STATIONARY/MOVING RADAR THROUGHOUT NEIGHBORHOODS. CLOCKED 32 CARS/2 INFRACTIONS. GAVE 2 VERBAL WARNINGS (SPEED ON S. LOOP PKWY/N. LOOP PKWY).

-SAT AT NUMEROUS 4 WAY STOP SIGNS LOOKING FOR INFRACTIONS-NO INFRACTIONS

-NO GOLF CART VIOLATIONS WITH JUVENILES

-ASSISTED PATROL WITH A VERBAL DISTURBANCE BETWEEN NEIGHBORS.

-ASSISTED FIRE/RESCUE WITH FULLY ENGULFED CAR FIRE ON PASEO VEREDA DR (BURGER KING)

NO DAMAGE SEEN WHILE WALKING PARKS.

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Gary Perna			ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park				
Tuesday					Oak Common Park				
Wednesday					McKenzie Park				
Thursday					Parkside Park				
Friday	4/14/23	5pm	9pm	4	Tree House Park				
Saturday					Trellis Park				
Sunday					Mission Park				
					North River				
			Total:	4	Boardwalk				
					Vale Park				
					Ensenada Park				
					* Foot Patrol Required				

One Patrol Log per shift.

ACTIVITY	
Citations: 1	Parking Tickets:
Warnings: 2	Field Contacts: 2
Arrests:	Reports:
<p>Notes: Please specify if Juvenile.</p> <p style="margin-left: 40px;">Food Truck Friday over watch.</p> <p style="margin-left: 40px;">North River and South Loop. 1 citation and 1 written warning for stop sign violation.</p> <p style="margin-left: 40px;">Several juveniles were warned and told to leave the premise after acting disorderly.</p> <p style="margin-left: 40px;">Three youths on a LSV were stopped after speeding through Market St near the Amenity Center. Parents were summoned to get them and warned of the behavior.</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Thomas Evans	65,984.4	66,002.8	ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park	5:15PM			
Tuesday					Oak Common Park	5:35PM			
Wednesday					McKenzie Park	5:55PM			
Thursday					Parkside Park	6:25PM			
Friday					Tree House Park	6:50PM			
Saturday					Trellis Park	7:25PM			
Sunday	4/16/23	5:00PM	9:00PM	4	Mission Park	7:50PM			
					North River	8:05PM			
			Total:	4	Boardwalk	8:20PM			
					Vale Park	8:35PM			
					Ensenada Park	8:55PM			
					* Foot Patrol Required				

One Patrol Log per shift.

ACTIVITY	
Citations:	Parking Tickets: 0
Warnings: 2	Field Contacts: 1
Arrests: 0	Reports: 0

Notes: **Please specify if Juvenile.**

-RAN STATIONARY/MOVING RADAR THROUGHOUT NEIGHBORHOODS. CLOCKED 35 CARS/2 INFRACTIONS. GAVE 2 VERBAL WARNINGS (SPEED ON S. LOOP PKWY/SPEED ON S. LOOP PKWY)

-SAT AT NUMEROUS 4 WAY STOP SIGNS LOOKING FOR INFRACTIONS-NO INFRACTIONS NOTED

-JUVENILE PROBLEMS-WAVED DOWN ON ENCENADA DR BY ADULTS WALKING IN REFERENCE TO JUVENILES ALLEGEDLY THROWING ROCKS AT PAVILION. ARRIVED ON SCENE AND WALKED PARK. ONLY SAW TWO JUVENILES PLAYING BASKETBALL. NO DAMAGE SEEN IN/AROUND PARK.

-WAVED DOWN IN REFERENCE TO A DAV CAR ON CYPRESS CROSSING W/FLAT TIRE AND EXPIRED TAG. (OWNER @ 161 OAK COMMON AVE. EXPLAINED TO OWNER THAT VEHICLE NEEDS TO BE REMOVED FROM ROADWAY (EXPIRED TAG). OWNER COOPERATIVE AND STATED SHE WOULD MOVE DISABLED VEHICLE OUT OF ROADWAY.

NO DAMAGE SEEN WHILE WALKING PARKS.

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Gary Perna			ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park				
Tuesday	4/18/23	6am	9am	3	Oak Common Park				
Wednesday					McKenzie Park				
Thursday					Parkside Park				
Friday					Tree House Park				
Saturday					Trellis Park				
Sunday					Mission Park				
					North River				
			Total:		Boardwalk				
					Vale Park				
					Ensenada Park				
					* Foot Patrol Required				

One Patrol Log per shift.

ACTIVITY	
Citations:	Parking Tickets:
Warnings: 3	Field Contacts:
Arrests:	Reports:
<p>Notes: Please specify if Juvenile.</p> <p style="margin-left: 40px;">Traffic Enforcement: Las Calinas and Ensenada at the roundabout. 1 written warning for excessive speed, 34 in 25 mph zone. North Loop and North End St. 2 written warnings for stop sign violation.</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Gary Perna			ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park				
Tuesday					Oak Common Park				
Wednesday					McKenzie Park				
Thursday	4/20	330pm	730pm	4	Parkside Park				
Friday					Tree House Park				
Saturday					Trellis Park				
Sunday					Mission Park				
					North River				
			Total:	4	Boardwalk				
					Vale Park				
					Ensenada Park				
					* Foot Patrol Required				

One Patrol Log per shift.

ACTIVITY	
Citations:	Parking Tickets:
Warnings: 4	Field Contacts:
Arrests:	Reports:
<p>Notes: Please specify if Juvenile.</p> <p>Traffic Enforcement: Ensenada and Rincon. 1 written warning for excessive speed, 34 in 25. Las Calinas and Ensenada at the roundabout. 1 written warning for excessive speed, 32 in 25. Palencia Village Drive at the roundabout. 1 written warning for excessive speed, 38 in 30. Palencia Village Drive at PES. 1 written warning for excessive speed 37 in 30.</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Steven Lay #3268	45497	45535	ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park	1920	2056		
Tuesday					Oak Common Park				
Wednesday					McKenzie Park				
Thursday					Parkside Park				
Friday	4-21-23	1900	2300	4	Tree House Park				
Saturday					Trellis Park				
Sunday					Mission Park	1937			
					North River	1932			
			Total:	4	Boardwalk				
					Vale Park	1927			
					Ensenada Park	2032			
					* Foot Patrol Required				

One Patrol Log per shift.

ACTIVITY	
Citations:	Parking Tickets:
Warnings: 4	Field Contacts:
Arrests:	Reports:
<p>Notes: Please specify if Juvenile. Traffic stop - Speeding - issued warning *JUV* (resident) Traffic stop - Faulty Equipment - issued warning (resident) Traffic stop - Faulty Equipment - issued warning Traffic Stop - Stop sign violation - issued warning (resident)</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Cpl. B. Hetzler 10981	91611	91641	ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park	1900	2053	2258	
Tuesday					Oak Common Park	2044	2254		
Wednesday					McKenzie Park				
Thursday					Parkside Park	2250			
Friday					Tree House Park				
Saturday	4/22/23	1900	2300	4	Trellis Park				
Sunday					Mission Park				
					North River	1924	2226		
					Boardwalk	2110	2228		
					Vale Park	1920	2030		
					Ensenada Park	1956	2157		
					* Foot Patrol Required				

One Patrol Log per shift.

ACTIVITY	
Citations:	Parking Tickets:
Warnings:	Field Contacts:
Arrests:	Reports:
<p>Notes: Please specify if Juvenile.</p> <p style="margin-left: 40px;">1900-1920 hours rained heavily High Schools in the area had PROM Limited Juvenile activity from inclement weather and PROM</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Gary Perna			ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park				
Tuesday					Oak Common Park				
Wednesday					McKenzie Park				
Thursday					Parkside Park				
Friday					Tree House Park				
Saturday					Trellis Park				
Sunday	4/23/23	2pm	5pm	3	Mission Park				
					North River				
			Total:	3	Boardwalk				
					Vale Park				
					Ensenada Park				
					* Foot Patrol Required				

One Patrol Log per shift.

ACTIVITY	
Citations: 2	Parking Tickets:
Warnings: 6	Field Contacts: 2
Arrests:	Reports:
<p>Notes: Please specify if Juvenile.</p> <p style="margin-left: 40px;">Traffic Enforcement: Palencia Village Drive and Regalo Road. 2 written warnings for excessive speed, 39 and 40 in 40 mph zone. Verbal warning given to a 15 year old driving LSV. North End and North Loop. 2 citations and 1 written warning for stop sign violation. North River and South Loop. 1 written warning for stop sign violation, 1 verbal warning to 14 year driving a LSV.</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Gary Perna			ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park				
Tuesday					Oak Common Park				
Wednesday	4/26/23	5pm	8pm	3	McKenzie Park				
Thursday					Parkside Park				
Friday					Tree House Park				
Saturday					Trellis Park				
Sunday					Mission Park				
					North River				
			Total:	3	Boardwalk				
					Vale Park				
					Ensenada Park				
					* Foot Patrol Required				

One Patrol Log per shift.

ACTIVITY	
Citations:	Parking Tickets:
Warnings: 3	Field Contacts:
Arrests:	Reports:
<p>Notes: Please specify if Juvenile.</p> <p style="margin-left: 40px;">Traffic Enforcement: North Loop and North End St. 1 written warning for stop sign violation. 2 verbal warnings to juveniles and parents for driving a LSV with out a license in violation of county ordinance.</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
A. SOLIS #11556	72,739	72,746	ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park				
Tuesday					Oak Common Park				
Wednesday					McKenzie Park				
Thursday					Parkside Park				
Friday	04/28/2023	1700	2145		Tree House Park				
Saturday					Trellis Park				
Sunday					Mission Park				
					North River				
				Total:	Boardwalk				
				4.45	Vale Park				
One Patrol Log per shift.					Ensenada Park				
					* Foot Patrol Required				

ACTIVITY	
Citations:	Parking Tickets:
Warnings:	Field Contacts:
Arrests:	Reports:
<p>Notes: Please specify if Juvenile. SJSO23OFF004521- LENGTHY CALL FOR SERVICE WITHIN NEIGHBORHOOD (TOOK THE ENTIRE SHIFT.) SJSO23OFF004544- CALL FOR SERVICE IN THE NEIGHBORHOOD.</p> <p style="text-align: center;">*DURING THIS SHIFT, I ASSISTED PATROL WITH THESE CALLS FOR SERVICE.*</p>	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
A. SOLIS #11556	72,764	72,790	ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park	2026			
Tuesday					Oak Common Park	1955			
Wednesday					McKenzie Park				
Thursday					Parkside Park	2140			
Friday					Tree House Park				
Saturday	04/29/2023	1900	2300		Trellis Park				
Sunday					Mission Park	1944			
					North River	2108	2149		
				Total:	4				
					Boardwalk				
					Vale Park	2036	2103		
					Ensenada Park	1911	2131		
* Foot Patrol Required									

One Patrol Log per shift.

ACTIVITY	
Citations:	Parking Tickets:
Warnings:	Field Contacts:
Arrests: 1	Reports: 1
Notes: Please specify if Juvenile. SJSO23CAD105064- ASSIST CITIZEN. SJSO23CAD105084- 911 HANG-UP (PATROL ASSIST). SJSO23OFF004592- DUI (DUI UNIT ASSIST.)	

Palencia Patrol Log

Deputy's Name	Starting Mileage	Ending Mileage	Deputy's Department
Gary Perna			ST JOHNS CO. SO.

Workday	Date	Start Time	End Time	Hours Worked	Areas Patrolled	Time	Time	Time	Time
Monday					Ship Park				
Tuesday					Oak Common Park				
Wednesday					McKenzie Park				
Thursday					Parkside Park				
Friday					Tree House Park				
Saturday					Trellis Park				
Sunday	4/30/23	2pm	6pm	4	Mission Park				
					North River				
			Total:	4	Boardwalk				
					Vale Park				
					Ensenada Park				
					* Foot Patrol Required				

One Patrol Log per shift.

ACTIVITY	
Citations:	Parking Tickets:
Warnings: 4	Field Contacts:
Arrests:	Reports:
<p>Notes: Please specify if Juvenile.</p> <p>Traffic Enforcement: Las Calinas at the North Gate. 1 written warning for excessive speed, 42 in 25. 1 verbal warning to adult driving LSV out of Palencia subdivision with out a tag. Palencia Village Dr. at PES. 1 written warning for excessive speed, 40 mph in a posted 30 mph zone. Oak Common and Stokes Creel Drive. 1 verbal warning for stop sign violation.</p>	

Seventh Order of Business

7A

MARSHALL CREEK
Community Development District

Operating and Debt Service Budget

**Fiscal Year 2024
Preliminary Budget**

Printed:
5/10/2023

Prepared by:



Revenues Expenditures and Changes in Fund Balance
Fiscal Year 2024 Preliminary Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2021	FY 2022	BUDGET FY 2023	THRU APR-2023	MAY- SEP - 2023	PROJECTED FY 2023	BUDGET FY 2024
REVENUES							
Interest - Investments	\$ 2,261	\$ 10,264	\$ 12,000	\$ 37,182	\$ 26,559	\$ 63,741	\$ 50,000
Shared Rev - Other Local Units	461,271	485,396	499,311	499,312	-	499,312	535,047
Interlocal Agreement - Other	341,736	344,921	335,227	195,549	139,678	335,227	351,990
Other Physical Environment Rev	20,000	24,000	24,000	16,000	1,000	17,000	-
S/F Swimming Program Fees	-	425	3,000	-	3,000	3,000	3,500
S/F Activity Fees	-	-	-	3,570	-	3,570	4,000
S/F Rental Fees	175	1,850	4,000	1,000	500	1,500	2,500
S/F Snack Bar Revenue	750	2,431	3,000	-	3,000	3,000	3,000
Tennis Merchandise Sales	21,195	25,332	19,000	14,782	5,896	20,678	25,000
Tennis Special Events&Socials	-	495	1,000	-	10,900	10,900	1,500
Tennis Lessons & Clinics	278,928	275,363	290,000	191,824	99,405	291,229	300,000
Tennis Ball Machine Rental Fee	4,728	6,271	6,000	6,547	21	6,568	6,500
Tennis Membership	52,528	59,318	46,000	80,702	-	80,702	65,000
Tennis - Charity Tournament	-	-	-	-	-	-	11,000
Interest - Tax Collector	250	69	-	11,386	-	11,386	-
Special Assmnts- Tax Collector	3,424,410	3,457,544	3,438,203	3,170,602	267,601	3,438,203	3,658,328
Special Assmnts- Discounts	(118,298)	(118,741)	(137,528)	(121,970)	-	(121,970)	(146,333)
Other Miscellaneous Revenues	96,240	27,537	8,500	37,889	-	37,889	8,500
Gate Bar Code/Remotes	4,329	3,972	4,000	1,785	2,215	4,000	4,000
Impact Fee	34,926	15,587	10,000	7,872	2,128	10,000	10,000
TOTAL REVENUES	4,625,429	4,622,034	4,565,713	4,154,032	561,902	4,715,934	4,893,532

Revenues Expenditures and Changes in Fund Balance
Fiscal Year 2024 Preliminary Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2021	FY 2022	BUDGET	THRU	MAY-	PROJECTED	BUDGET
			FY 2023	APR-2023	SEP - 2023	FY 2023	FY 2024
EXPENDITURES							
<i>Administrative</i>							
P/R-Board of Supervisors	11,811	10,541	14,285	7,673	6,612	14,285	14,285
ProfServ-Arbitrage Rebate	600	4,200	1,200	600	1,200	1,800	1,800
ProfServ-Dissemination Agent	3,000	3,000	3,000	-	3,000	3,000	3,000
ProfServ-Engineering	12,082	12,408	25,000	6,562	18,438	25,000	25,000
ProfServ-Legal Services	51,038	44,050	75,000	54,235	20,765	75,000	75,000
ProfServ-Mgmt Consulting Serv	65,200	65,200	67,156	39,174	27,981	67,155	69,842
ProfServ-Special Assessment	15,750	15,750	16,223	16,223	-	16,223	16,872
ProfServ-Trustee Fees	11,815	9,525	11,400	7,363	4,037	11,400	11,400
Auditing Services	4,675	4,675	4,675	-	4,675	4,675	4,800
Postage and Freight	3,040	3,373	5,600	2,511	2,089	4,600	4,600
Insurance - General Liability	29,396	33,367	36,704	31,970	-	31,970	42,210
Printing and Binding	1,544	1,432	3,500	890	636	1,526	2,500
Legal Advertising	3,615	606	3,000	579	2,421	3,000	3,500
Miscellaneous Services	13,140	18,721	9,500	7,683	5,488	13,171	14,000
Misc-Assessmnt Collection Cost	35,581	34,404	68,764	60,973	5,352	66,325	73,167
Shared Exp - Other Local Units	435,513	468,832	545,762	545,762	-	545,762	545,762
Misc-Late Fees	-	428	-	-	-	-	-
Misc-Contingency	4,340	-	-	-	-	-	-
Office Supplies	705	630	1,474	617	441	1,058	1,474
Annual District Filing Fee	175	175	175	175	-	175	175
Total Administrative	703,020	731,317	892,418	782,990	103,135	886,125	909,386

Revenues Expenditures and Changes in Fund Balance
Fiscal Year 2024 Preliminary Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2021	FY 2022	BUDGET FY 2023	THRU APR-2023	MAY- SEP - 2023	PROJECTED FY 2023	BUDGET FY 2024
<i>Other Public Safety</i>							
Payroll - Benefit	5,148	5,248	11,259	3,567	3,974	7,541	7,500
Payroll - Engineering	57,070	51,719	85,069	29,611	55,449	85,060	89,255
Payroll - Gate Maintenance	1,553	-	2,000	-	-	-	-
Payroll - Janitor	-	2,288	-	1,381	619	2,000	2,500
Contracts-Security Services	148,946	142,866	126,000	73,342	52,658	126,000	135,000
Contracts-Roving Patrol	43,280	46,140	50,000	30,137	19,863	50,000	56,100
R&M-Gate	20,808	32,089	15,000	21,483	6,414	27,897	30,000
Misc-Bar Codes	5,121	4,230	5,178	3,797	1,381	5,178	5,335
Total Other Public Safety	281,926	284,580	294,506	163,318	144,332	303,676	325,690
<i>Field</i>							
Payroll - Benefit	4,331	4,242	8,662	2,871	5,791	8,662	9,965
Payroll - Engineering	45,710	41,375	68,056	23,689	44,367	68,056	71,455
Expense Reimbursement	-	4,623	-	-	-	-	-
Lease - Land	2,052	2,113	2,094	-	2,094	2,094	2,115
R&M-Bike Paths & Asphalt	4,050	6,215	5,000	-	5,000	5,000	6,500
R&M-Boardwalks	6,097	11,383	25,000	5,927	18,686	24,613	25,000
R&M-Buildings	37,179	8,213	20,000	6,532	13,468	20,000	20,000
R&M-Electrical	7,293	7,364	6,000	5,244	756	6,000	6,180
R&M-Fountain	6,477	1,887	5,000	1,460	3,540	5,000	5,000
R&M-Mulch	4,500	-	7,000	-	7,000	7,000	7,350
R&M-Roads & Alleyways	186,965	40,295	30,000	51,661	-	51,661	40,000
R&M-Sidewalks	16,951	57,693	35,000	22,186	12,814	35,000	40,000
R&M-Signage	12,171	6,826	5,000	5,629	1,854	7,483	7,500
Total Field	333,776	192,229	216,812	125,199	115,370	240,569	241,065

Revenues Expenditures and Changes in Fund Balance
Fiscal Year 2024 Preliminary Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2021	FY 2022	BUDGET FY 2023	THRU APR-2023	MAY- SEP - 2023	PROJECTED FY 2023	BUDGET FY 2024
<i>Landscape Services</i>							
Payroll-Salaries	70,631	77,165	78,736	39,920	38,816	78,736	82,672
Payroll-Administration	5,045	5,867	6,032	2,864	3,168	6,032	6,335
Payroll-Benefits	48,677	41,844	75,760	35,330	40,430	75,760	87,124
Payroll-General Staff	152,733	137,563	256,557	115,266	129,681	244,947	270,000
Payroll-Irrigation Staff	77,267	84,622	82,483	43,745	38,738	82,483	86,600
Payroll-IPM Staff	83,800	76,422	102,835	29,084	73,751	102,835	107,975
Payroll-Equipment Mechanic	30,996	40,865	36,421	20,737	15,684	36,421	38,242
Payroll Taxes	30,573	31,546	43,072	18,879	24,193	43,072	45,225
ProfServ-Info Technology	742	246	1,000	34	466	500	500
Contracts - Misc Labor	-	36,300	39,900	23,600	16,300	39,900	41,895
Communication-Telephone	3,412	3,588	3,720	2,164	1,556	3,720	3,900
Utility - Cable TV Billing	1,788	2,338	2,280	1,360	920	2,280	2,395
Electricity - General	2,970	3,734	3,200	1,352	1,848	3,200	3,360
Utility - Refuse Removal	8,607	10,882	13,000	6,605	6,395	13,000	13,650
Utility - Water & Sewer	2,994	2,194	2,000	1,178	822	2,000	2,100
Rentals - General	1,578	1,036	1,000	-	1,000	1,000	1,000
R&M-Buildings	1,771	2,913	6,000	1,006	4,994	6,000	6,000
R&M-Equipment	20,766	30,964	30,000	4,722	25,278	30,000	31,500
R&M-Grounds	26,390	15,675	22,000	5,187	16,813	22,000	23,100
R&M-Irrigation	29,208	32,569	23,000	12,420	10,580	23,000	24,150
R&M-Mulch	103,909	109,139	90,000	79,962	10,038	90,000	94,500
R&M-Pump Station	85,169	10,725	20,000	835	19,165	20,000	20,000
R&M-Trees and Trimming	10,395	19,565	15,000	30,450	4,500	34,950	35,000

Revenues Expenditures and Changes in Fund Balance
Fiscal Year 2024 Preliminary Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2021	FY 2022	BUDGET FY 2023	THRU APR-2023	MAY- SEP - 2023	PROJECTED FY 2023	BUDGET FY 2024
Misc-Employee Meals	4,899	7,058	6,130	4,003	1,034	5,037	6,500
Office Equipment	346	-	500	102	398	500	500
Op Supplies - General	14,606	15,313	21,000	7,229	13,771	21,000	25,000
Op Supplies - Uniforms	2,990	1,822	5,000	-	5,000	5,000	5,000
Op Supplies - Fuel, Oil	15,064	20,482	15,000	10,347	8,612	18,959	20,000
Impr - Landscape	45,384	31,819	35,000	22,011	12,989	35,000	35,000
Cap Outlay-Machinery and Equip	3,097	3,150	8,000	8,277	-	8,277	8,500
Total Landscape Services	885,807	857,406	1,044,626	528,669	526,940	1,055,609	1,127,723
Utilities							
Electricity - Streetlighting	81,866	88,586	81,500	56,193	25,307	81,500	85,575
Utility - Water & Sewer	4,387	7,079	4,400	6,863	7,109	13,972	14,000
R&M-Lake	48,000	48,000	48,000	28,000	20,000	48,000	48,000
Total Utilities	134,253	143,665	133,900	91,056	52,416	143,472	147,575
Operation & Maintenance							
Payroll-Shared Personnel	296,999	280,031	335,227	137,707	197,520	335,227	351,990
ProfServ-Field Management	292,157	297,616	268,000	179,341	88,659	268,000	288,004
Communication - Telephone	476	838	1,700	596	1,104	1,700	1,700
Postage and Freight	237	494	438	230	208	438	450
Rentals - General	1,940	1,377	2,375	1,377	998	2,375	2,375
R&M-Vehicles	322	-	-	-	-	-	-
Printing and Binding	4,750	4,908	4,877	2,591	2,286	4,877	5,250
Misc-Connection Computer	1,425	2,712	2,000	1,036	964	2,000	2,500
Billback Expenses Developer	575	6,176	-	(7,596)	826	(6,770)	-
Staff Training & Development	-	-	-	-	-	-	2,500
Office Supplies	1,829	2,045	1,900	1,531	369	1,900	750

Revenues Expenditures and Changes in Fund Balance
Fiscal Year 2024 Preliminary Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2021	FY 2022	BUDGET	THRU	MAY-	PROJECTED	BUDGET
			FY 2023	APR-2023	SEP - 2023	FY 2023	FY 2024
Op Supplies - General	8,380	9,385	8,000	3,424	4,576	8,000	8,000
Total Operation & Maintenance	609,090	605,582	624,517	320,237	297,510	617,747	663,519
Parks and Recreation - General							
ProfServ-Mgmt Consulting Serv	25,200	25,200	25,956	15,141	10,815	25,956	26,994
Insurance -Property & Casualty	95,894	58,488	64,337	52,473	-	52,473	73,988
Total Parks and Recreation - General	121,094	83,688	90,293	67,614	10,815	78,429	100,982
Clubhouse							
Contracts-Misc Labor	2,909	2,749	3,000	1,347	1,653	3,000	3,150
Contracts-Outside Fitness	9,375	14,981	16,000	4,649	1,751	6,400	5,500
R&M Air Conditioning	-	1,172	10,000	319	4,796	5,115	7,500
R&M-Buildings	6,654	-	-	-	-	-	5,000
R&M-Equipment	3,382	4,234	3,000	-	3,000	3,000	3,000
Special Events	27,451	35,863	30,000	33,873	6,362	40,235	50,000
Cap Outlay-Machinery and Equip	545	-	1,500	-	1,500	1,500	1,500
Cap Outlay-Clubhouse	152,307	6,716	10,000	4,872	5,128	10,000	10,000
Total Clubhouse	202,623	65,715	73,500	45,060	24,190	69,250	85,650
Swimming Pool							
Payroll-Salaries	97,866	103,370	98,639	51,108	47,531	98,639	103,570
Payroll-Hourly	35,777	42,541	47,712	25,686	22,026	47,712	50,097
Payroll-Lifeguards	36,650	45,245	40,000	314	39,686	40,000	42,000
Payroll-Benefits	20,701	39,545	27,075	27,233	-	27,075	28,425
Payroll-Engineering	45,108	41,055	68,056	23,575	44,481	68,056	71,455
Payroll-Janitor	6,990	10,348	13,312	6,214	7,098	13,312	13,975
Payroll Landscape	-	8,178	14,688	7,909	6,779	14,688	15,425

Revenues Expenditures and Changes in Fund Balance
Fiscal Year 2024 Preliminary Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2021	FY 2022	BUDGET FY 2023	THRU APR-2023	MAY- SEP - 2023	PROJECTED FY 2023	BUDGET FY 2024
Payroll Taxes	12,407	13,951	15,275	5,555	9,720	15,275	16,035
ProfServ-Info Technology	4,659	711	1,500	254	496	750	2,500
Contracts-Landscape	4,361	5,506	5,000	805	4,195	5,000	5,000
Travel and Per Diem	23	68	200	27	173	200	200
Communication - Telephone	6,870	6,634	6,550	3,778	2,772	6,550	6,875
Utility - General	48,443	49,021	53,255	33,490	19,765	53,255	55,920
Utility - Cable TV Billing	3,496	4,251	4,200	2,853	1,347	4,200	4,410
Utility - Refuse Removal	3,288	2,462	2,905	1,840	1,065	2,905	3,050
R&M-Buildings	-	17,619	10,000	8,869	1,131	10,000	15,000
R&M-Pools	20,540	25,065	28,000	17,155	10,845	28,000	29,400
R&M Vandalism	4,667	-	-	-	-	-	-
R&M-Vehicles	426	284	500	-	500	500	500
Advertising	1,432	1,614	2,000	845	1,155	2,000	500
Miscellaneous Services	271	58	500	-	350	350	350
Misc-Employee Meals	4,385	4,456	4,470	3,106	1,364	4,470	4,695
Misc-Special Events	-	475	-	-	-	-	-
Misc-Training	-	1,143	1,500	80	1,420	1,500	1,500
Misc-Licenses & Permits	980	938	1,100	30	900	930	1,100
Office Supplies	3,450	2,580	3,500	1,316	1,684	3,000	3,000
Cleaning Supplies	650	1,072	1,500	537	388	925	1,500
Office Equipment	2,349	874	3,000	376	1,624	2,000	3,000
Snack Bar Expenses	-	135	1,000	-	1,000	1,000	1,000
Op Supplies - Spa & Paper	728	1,370	1,500	1,425	75	1,500	1,500
Op Supplies - Uniforms	1,721	942	1,500	-	1,500	1,500	1,500
Subscriptions and Memberships	1,231	6,769	6,500	7,230	-	6,607	7,500
Cap Outlay - Pool Furniture	7,989	-	-	5,510	-	5,510	15,000

Revenues Expenditures and Changes in Fund Balance
Fiscal Year 2024 Preliminary Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2021	FY 2022	BUDGET	THRU	MAY-	PROJECTED	BUDGET
	FY 2021	FY 2022	FY 2023	APR-2023	SEP - 2023	FY 2023	FY 2024
Capital Outlay - Pool	-	17,890	10,000	1,140	8,860	10,000	10,000
Total Swimming Pool	377,458	456,170	474,937	238,260	239,930	477,409	515,982
Tennis Court							
Payroll-Salaries	113,689	122,404	130,000	63,483	66,517	130,000	136,500
Payroll-Hourly	43,884	47,964	43,186	26,382	16,804	43,186	43,405
Payroll-Benefits	27,997	30,413	35,170	19,400	15,770	35,170	40,445
Payroll-Engineering	33,811	31,333	51,042	17,681	33,361	51,042	53,595
Payroll-Commission	242,000	250,548	261,000	163,139	97,861	261,000	274,050
Payroll-Janitor	-	3,803	5,824	2,411	3,413	5,824	6,115
Payrol Landscape	-	3,109	4,900	2,686	2,214	4,900	4,925
Payroll Taxes	23,360	25,089	33,670	14,582	19,088	33,670	35,355
ProfServ-Info Technology	5,351	20,157	8,302	1,801	2,400	4,201	2,500
Contracts-Janitorial Services	3,378	-	-	-	-	-	-
Contracts-Landscape	1,285	812	1,300	405	895	1,300	5,000
Communication - Telephone	2,734	2,866	2,750	1,552	1,198	2,750	2,750
Utility - Cable TV Billing	2,827	2,541	2,460	1,730	730	2,460	2,585
Electricity - General	11,608	12,744	12,500	8,433	4,067	12,500	13,125
Utility - Refuse Removal	2,220	2,613	2,460	1,840	620	2,460	2,585
Utility - Water & Sewer	1,470	2,610	1,500	1,008	492	1,500	1,575
Rental/Lease - Vehicle/Equip	1,585	1,585	1,700	978	722	1,700	1,785
R&M-General	6,788	7,928	7,000	4,704	2,296	7,000	7,000
R&M-Court Maintenance	25,455	12,204	15,000	10,335	4,665	15,000	20,000
R&M-Vandalism	-	-	500	-	500	500	500
Printing and Binding	-	-	500	-	1,500	1,500	500
Advertising	1,371	1,351	1,520	830	170	1,000	500
Misc-Employee Meals	1,865	1,405	2,245	2,011	234	2,245	2,500
Special Events	374	719	1,000	6,218	420	6,638	1,000

Revenues Expenditures and Changes in Fund Balance
Fiscal Year 2024 Preliminary Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2021	ACTUAL FY 2022	ADOPTED BUDGET FY 2023	ACTUAL THRU APR-2023	PROJECTED MAY- SEP - 2023	TOTAL PROJECTED FY 2023	ANNUAL BUDGET FY 2024
Charity Tournament Expense	-	-	-	-	-	-	6,500
Office Supplies	2,368	2,739	2,500	3,168	-	3,168	2,500
Office Equipment	670	354	1,500	-	250	250	5,000
Teaching Supplies	3,694	3,111	4,000	2,916	860	3,776	4,000
Op Supplies - Uniforms	641	155	500	-	500	500	500
COS - Start Up Inventory	13,313	14,717	13,000	12,510	391	12,901	15,000
Subscriptions and Memberships	673	690	1,776	690	1,040	1,730	1,775
Cap Outlay-Machinery and Equip	43,080	51,771	10,000	8,318	1,682	10,000	10,000
Total Tennis Court	617,491	657,735	658,805	379,211	280,660	659,871	703,570
TOTAL EXPENDITURES	4,266,538	4,078,087	4,504,314	2,741,614	1,795,298	4,532,157	4,821,142
Reserves							
Reserve - Field	-	75,000	61,400	-	-	-	61,400
Total Reserves	-	75,000	61,400	-	-	-	61,400
TOTAL EXPENDITURES AND RESERVES	4,266,538	4,153,087	4,565,714	2,741,614	1,795,298	4,532,157	4,882,542
Excess (deficiency) of revenues							
Over (under) expenditures	358,891	468,947	-	1,412,418	(1,233,395)	183,778	10,990
OTHER FINANCING SOURCES (USES)							
Interfund Transfer - In	3,902	-	-	-	-	-	-
Contribution to (Use of) Fund Balance	-	-	-	-	-	-	-
TOTAL OTHER SOURCES (USES)	3,902	-	-	-	-	-	-
Net change in fund balance	362,793	468,947	-	1,412,418	(1,233,395)	183,778	10,990
FUND BALANCE, BEGINNING	2,140,380	2,503,178	2,972,125	2,972,125	-	2,972,125	3,155,903
FUND BALANCE, ENDING	\$ 2,503,173	\$ 2,972,125	\$ 2,972,125	\$ 4,384,543	\$ (1,233,395)	\$ 3,155,903	\$ 3,166,892

Comparison of Non-Ad Valorem Assessment Rates Using Linear Footage For Parcels within the 2015 and 2016 Bond Series Fiscal Year 2024 vs. Fiscal Year 2023									
Product	General Fund			Series 2015 & 2016 Debt Service			Total Assessments per Unit		
	FY 2024	FY 2023	Percent Change	FY 2024	FY 2023	Percent Change	FY 2024	FY 2023	Percent Change
Inside Control Gate									
Oak Common I	\$2,449	\$2,302	6.40%	\$750	\$750	0.00%	\$3,199	\$3,051	4.83%
Parkside I & II	\$2,449	\$2,302	6.40%	\$900	\$900	0.00%	\$3,349	\$3,201	4.60%
Trellis Park, Mission Park, TreeHouse Park (9 Lots)	\$2,449	\$2,302	6.40%	\$1,149	\$1,149	0.00%	\$3,598	\$3,451	4.27%
Oak Common II & III	\$2,449	\$2,302	6.40%	\$1,199	\$1,199	0.00%	\$3,648	\$3,501	4.21%
Marshall Creek Bluff	\$2,449	\$2,302	6.40%	\$1,399	\$1,399	0.00%	\$3,848	\$3,701	3.98%
Cantera/Vista Norte, Sebastian Square 2 (Lots 24-45 & 51-88)	\$2,449	\$2,302	6.40%	\$1,499	\$1,499	0.00%	\$3,948	\$3,801	3.88%
TreeHouse Park, Reserve Ph 1, Monterey, Sebastian Sqr 1 (Lots 01-23 & 46-50)	\$2,449	\$2,302	6.40%	\$1,899	\$1,899	0.00%	\$4,348	\$4,201	3.51%
North River I, II, & III, Alimara, & Leaning Tree	\$2,449	\$2,302	6.40%	\$2,399	\$2,399	0.00%	\$4,848	\$4,700	3.14%
Outside Control Gate									
Village Center Homes (VC 1)	\$2,157	\$2,030	6.27%	\$600	\$600	0.00%	\$2,757	\$2,630	4.84%
Promenade Condos	\$2,157	\$2,030	6.27%	\$900	\$900	0.00%	\$3,057	\$2,930	4.35%
Palencia Village 2, 3, 4 & 2A	\$2,157	\$2,030	6.27%	\$1,199	\$1,199	0.00%	\$3,357	\$3,229	3.94%
Village Lakes	\$2,157	\$2,030	6.27%	\$1,010	\$1,010	0.00%	\$3,167	\$3,040	4.19%
Avila Condo & Village Square Res.	\$2,157	\$2,030	6.27%	\$700	\$700	0.00%	\$2,857	\$2,730	4.66%
Promenade Pointe	\$2,157	\$2,030	6.27%	\$2,399	\$2,399	0.00%	\$4,556	\$4,429	2.87%
Golf Course	\$47,934	\$44,676	7.29%	\$80,000	\$80,000	0.00%	\$127,934	\$124,676	2.61%

Comparison of Non-Ad Valorem Assessment Rates Using Linear Footage For Parcels within the Restructured 2002 Bond Series Fiscal Year 2024 vs. Fiscal Year 2023												
Product	General Fund			2002 Capital Reserves			Series 2002 Debt Service			Total Assessments per Unit		
	FY 2024	FY 2023	Percent Change	FY 2024	FY 2023	Percent Change	FY 2024	FY 2023	Percent Change	FY 2024	FY 2023	Percent Change
Inside Control Gate												
Cantera/Vista Norte, Sebastian Square 2 (Lots 24-45 & 51-88)	\$2,449	\$2,302	6.40%	\$63	\$63	0.00%	\$1,437	\$1,437	0.00%	\$3,949	\$3,802	3.88%
TreeHouse Park, Reserve Ph 1, Monterey, Sebastian Sqr 1 (Lots 01-23 & 46-50)	\$2,449	\$2,302	6.40%	\$79	\$79	0.00%	\$1,821	\$1,821	0.00%	\$4,349	\$4,202	3.51%
Costa Del Sol	\$2,449	\$2,302	6.40%	\$99	\$99	0.00%	\$2,301	\$2,301	0.00%	\$4,849	\$4,702	3.13%
Marshall Creek Bluff II - EV-3A	\$2,449	\$2,302	6.40%	\$99	\$99	0.00%	\$2,301	\$2,301	0.00%	\$4,849	\$4,702	3.13%
Village Center 5 (South Loop Lots)	\$2,449	\$2,302	6.40%	\$50	\$50	0.00%	\$1,150	\$1,150	0.00%	\$3,649	\$3,502	4.21%
Trellis Park (North River Loop Lot)	\$2,449	\$2,302	6.40%	\$79	\$79	0.00%	\$1,821	\$1,821	0.00%	\$4,349	\$4,202	3.51%
North River I, II, & III, Alimara, & Leaning Tree	\$2,449	\$2,302	6.40%	\$99	\$99	0.00%	\$2,301	\$2,301	0.00%	\$4,849	\$4,702	3.13%
The Reserve Phase II	\$2,449	\$2,302	6.40%	\$99	\$99	0.00%	\$2,301	\$2,301	0.00%	\$4,849	\$4,702	3.13%
Santa Teresa	\$2,449	\$2,302	6.40%	\$99	\$99	0.00%	\$2,301	\$2,301	0.00%	\$4,849	\$4,702	3.13%
Outside Control Gate												
Palencia Village Townhomes I	\$2,157	\$2,030	6.27%	\$31	\$31	0.00%	\$719	\$719	0.00%	\$2,907	\$2,780	4.58%
Palencia Village 2, 3, 4 & 2A	\$2,157	\$2,030	6.27%	\$50	\$50	0.00%	\$1,150	\$1,150	0.00%	\$3,357	\$3,230	3.94%
Village Lakes East (Residential MNO)	\$2,157	\$2,030	6.27%	\$50	\$50	0.00%	\$1,150	\$1,150	0.00%	\$3,357	\$3,230	3.94%
Village Lofts (Live/Work)	\$2,157	\$2,030	6.27%	\$50	\$50	0.00%	\$1,150	\$1,150	0.00%	\$3,357	\$3,230	3.94%
Townhomes II (VC-3)	\$2,157	\$2,030	6.27%	\$50	\$50	0.00%	\$1,150	\$1,150	0.00%	\$3,357	\$3,230	3.94%
Avila Condo & Village Square Res.	\$2,157	\$2,030	6.27%	\$29	\$29	0.00%	\$671	\$671	0.00%	\$2,857	\$2,730	4.66%
Augustine Island	\$2,157	\$2,030	6.27%	\$63	\$63	0.00%	\$1,437	\$1,437	0.00%	\$3,657	\$3,530	3.61%
Promenade Pointe	\$2,157	\$2,030	6.27%	\$99	\$99	0.00%	\$2,301	\$2,301	0.00%	\$4,557	\$4,430	2.87%
Commercial												
Commercial (Office/Retail)	\$0.36	\$0.34	7.29%	\$0.04	\$0.04	0.00%	\$0.93	\$0.93	0.00%	\$1.33	\$1.31	1.88%
Neighborhood Commercial	\$1.39	\$1.30	6.50%	\$0.02	\$0.02	0.00%	\$0.45	\$0.45	0.00%	\$1.86	\$1.77	4.77%

Budget Narrative
Fiscal Year 2024

REVENUES

Interest – Investments

The District earns interest income on its accounts. Interest is calculated on the average monthly collected balance for the operating account.

Shared Revenue – Other Local Units

The District has a revised Interlocal agreement with the Sweetwater Creek CDD for shared facilities with certain costs, net of offsetting revenues, being allocated based upon the proportionate number of platted units in each District.

Interlocal Agreement - Other

The District has an Interlocal agreement with the Sweetwater Creek CDD to provide day-to-day staffing and operations management of the Sweetwater Creek CDD Amenity Center Building and Pool Facility located at 1865 North Loop parkway, St. Augustine, FL 32095.

S/F Swimming Program Fees

This is revenue generated from Swim Programs such as Swim Lessons, Infant Swim Resource, and Palencia Cyclones Swim team.

S/F Activity Fees

This is revenue from community classes and Fall Festival

S/F Other Revenues

This is revenue that does not fall into any of the other revenue categories and includes any non-resident memberships.

S/F Rental Fees

This is revenue collected from room rentals.

Marshall Creek
Community Development District

General Fund

Budget Narrative
Fiscal Year 2024

REVENUES (continued)

S/F Snack Bar Revenue

This is revenue collected from the snack bar.

Tennis Merchandise Sales

This is revenue collected from sales of racquets, grip, balls, string, apparel, shoes, etc.

Tennis Special Events & Socials

This is revenue brought in from several special tennis events held throughout the year as well as tennis socials.

Tennis Lessons & Clinics

This is revenue collected from private instruction by the professionals on staff, team practices, open clinics, etc. according per clinic schedule.

Tennis Ball Machine Rental Fee

This is revenue brought in from use of ball machine, either annual membership or hourly use

Tennis Membership

This is revenue collected from Non-Resident Fees for inclusion in MCCDD Tennis program. The membership rate for a single member is \$1,650 and for family membership \$2,750 annually.

Tennis Charity Tournament (NEW)

This is a new line item for charity tournaments (Bogey Creek or other originazations).

Special Assessments – Tax Collector

The District will levy a Non-Ad Valorem assessment on all assessable property within the District in order to pay for the operating expenditures during the Fiscal Year. This is the portion that will be collected through the Tax Collector.

Special Assessments – Discounts

Per Section 197.162, Florida Statutes, discounts are allowed for early payments. The budgeted amount for the fiscal year is calculated at 3% of the anticipated Non-Ad Valorem assessments.

Budget Narrative
Fiscal Year 2024

REVENUES (continued)

Other Miscellaneous Revenues

This is the revenue generated from the sale of resident amenity replacement access cards and Pinestraw sold to residents..

Gate Bar Code/Remotes

This is the revenue from the sales of controlled access gate decals.

Impact Fee

MCCDD expended funds to build and / or provide several facilities that have since been conveyed over to St. Johns County, the most notable being the St. Johns County Park at Palencia. St. Johns County allows the District to collect these impact fees directly from builders, and in return, the builders are given vouchers to use when applying for a building permit at St. Johns County. There is no off-setting expense for this revenue item.

EXPENDITURES

Expenditures - Administrative

Payroll - Board of Supervisors

Chapter 190 of the Florida Statutes allows for members of the Board of Supervisors to be compensated \$200 per meeting at which they are in attendance plus payroll taxes and ADP fees. The amount for the fiscal year is based upon all Supervisors attending all meetings as well as ADP expenses.

Professional Service - Arbitrage Rebate

The District has an agreement with an American Municipal Tax-Exempt Compliance Corporation to annually calculate the District's Arbitrage Rebate Liability on the Series 2002 and Series 2015A Special Assessment Bonds. The budgeted amount for the fiscal year is based on an existing engagement letter.

Professional Service - Dissemination Agent (IMS)

The District is required by the Securities and Exchange Commission to comply with Rule 15c2-12(b)-(5), which relates to additional reporting requirements for unrelated bond issues. The budgeted amount for the fiscal year is based on standard fees charged for this service performed by Inframark – Infrastructure Management Services

Marshall Creek
Community Development District

General Fund

Budget Narrative
Fiscal Year 2024

Expenditures – Administrative (continued)

Professional Service - Engineering

The District's engineer provides general engineering services to the District, i.e. attendance and preparation for board meetings, and other specifically requested assignments.

Professional Service - Legal Services

The District's legal counsel provides general legal services to the District, i.e. attendance and preparation for monthly board meetings, review of operating and maintenance contracts, and other specifically requested assignments.

Professional Service - Management Consulting Services (IMS)

The District receives Management, Accounting, and Administrative services as part of a Management Agreement with Inframark- Infrastructure Management Services. The budgeted amount for the fiscal year is based on the contracted fees outlined in Exhibit "A" of the Management Agreement with a moderate increase requested this year.

Professional Service - Special Assessment (IMS)

Administrative fee to prepare the District's Special Assessment Roll and maintain the lien books. The budgeted amount reflects a moderate increase requested this year.

Professional Service - Trustee

The District issued Series 2002, 2015A and 2016 Special Assessment Bonds that are deposited with a Trustee to handle all trustee matters. The annual trustee fee budget is increased per a notice from U.S. Bank, the Trustee.

Auditing Services

The District is required to conduct an annual audit of its financial records by an independent Certified Public Accounting Firm. Budget is based on an existing engagement letter with Berger, Toombs, Elam, Gaines & Frank.

Postage and Freight

Postage and/or freight used for District mailings including agenda packages, vendor checks and other correspondence.

Insurance - General Liability

The District's General Liability Insurance policy is with Preferred Governmental Insurance Trust that specializes in providing insurance coverage to governmental agencies. The budgeted amount for the fiscal year is based on prior year premiums plus anticipated market adjustments.

Marshall Creek
Community Development District

General Fund

Budget Narrative
Fiscal Year 2024

Expenditures – Administrative (continued)

Printing and Binding

Copies used in the preparation of agenda packages, required mailings, and other special projects.

Legal Advertising

The District is required to advertise various notices for the monthly Board meetings and other public hearings in a newspaper of general circulation.

Miscellaneous Services

Bank charges, credit card fees and any other miscellaneous expenses that may be incurred during the year.

Miscellaneous - Assessment Collection Cost

The District reimburses the St. Johns County Tax Collector for necessary administrative costs. Per Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater.

Shared Expenditures - Other Local Units

The District has a revised Interlocal agreement with the Sweetwater Creek CDD for shared facilities with certain costs, net of offsetting revenues, being allocated based upon the proportionate number of platted units in each District.

Office Supplies

Supplies used in the preparation and binding of agenda packages, required mailings, and other special projects.

Annual District Filing Fee

The District is required to pay an annual fee of \$175 to the Department of Economic Opportunity.

Expenditures - Other Public Safety

Payroll - Benefit

Provide health care and other benefits (medical, dental, life insurance, short term and long-term disability, workers compensation insurance) for full time staff. Payroll service fees (ADP) are also included here. 25% allocation.

Payroll - Engineering

The District's building engineering department is budgeted for a staff of seven (7) full time employees who are allocated throughout this budget. The engineering departments maintenance allocation is **25%**. Includes a 5% Cost of living wage increase.

Marshall Creek
Community Development District

General Fund

Budget Narrative
Fiscal Year 2024

Expenditures - Other Public Safety (continued)

Payroll - Gate Maintenance

This line item covers the compensation for staff to clean the building. Cleaning staff expense is shared with Guardhouses, Amenity Center and Sweetwater CDD. Maintenance allocation for the District's two (2) controlled access guardhouses is **20%**. 5% COL wage increase.

Payroll – Janitor

This line item covers the compensation for staff to clean the building. Cleaning staff expense is shared with Guardhouses, Amenity Center, Tennis and Sweetwater CDD. Maintenance allocation for the District's two (2) controlled access guardhouses is **20%**. 5% COL wage increase

Contracts - Security Services

Envera Virtual Guard Systems is the current vendor. The guard houses have 24/7 virtual coverage.

Contracts - Roving Patrol

The amount is for the roving St. Johns County patrol officers. The roving St. Johns County patrol officers are active between by early evening and early morning hours, 5 days a week. Average 85 hours per month.

R&M - Gate

The cost of repairing and maintaining the South Loop Parkway and North Loop Parkway controlled access guardhouses, including six total mechanical gate arm motors, two control boards, telephone/fax costs, lighting, plumbing, and HVAC units.

Miscellaneous - Bar Codes

The cost of controlled access bar code decals.

Expenditures - Field

Payroll - Benefit

Provide health care and other benefits (medical, dental, life insurance, short term and long-term disability, workers compensation insurance) for full time staff. Payroll service fees (ADP) are also included here. Includes vendor increase of 11% health care and 4% dental.

Payroll - Engineering

The District's building engineering department has a staff seven (7) full time employees who are allocated throughout this budget. The engineering department's maintenance allocation for the District's two (2) controlled access guardhouses is **20%**. Includes 5% COL increase.

Marshall Creek
Community Development District

General Fund

Budget Narrative
Fiscal Year 2024

Expenditures - Field (continued)

Lease - Land

This is the land lease for the Boardwalk which was deeded to the District.

R&M - Bike Paths & Asphalt

The budgeted amount is for purchase of materials for repairs of cracked or broken areas of asphalt along the bike/cart paths.

R&M - Boardwalks

The budgeted amount is for purchase of materials for repairs of broken or misshapen boards on the boardwalk areas. This also includes the portable restroom lease at the Tolomato boardwalk.

R&M - Buildings (Park Buildings & Structures)

The budgeted amount is the purchase of paint, stain, fasteners, miscellaneous equipment and lumber used at the parks for playground repairs and cleaning. This also includes the Facilities Maintenance Software (FMX).

R&M - Electrical (Streetlights)

The budgeted amount-for lamps, ballasts, lighting fixtures, wiring, and miscellaneous electrical components for District decorative light poles and fixtures in various locations. Projected 3% increase.

R&M - Fountain (Village Center Fountain)

The budgeted amount is for chemicals for water treatment for the two fountains at the Village Green, pump repairs, cleaning equipment and chemicals, and miscellaneous pump controller repairs.

R&M - Mulch

Replenishment of playground mulch. This is outsourced once per year. Projected 5% increase cost of material.

R&M - Roads & Alleyways (includes Storm Water and Street Sewer Line Jetting and Repairs)

The budgeted amount is for lift station submersible pump replacement, annual lift station cleanouts, and miscellaneous repairs on lift station controls, street maintenance repairs including asphalt repairs and maintenance and chemicals for rust staining removal. FY 2024 includes four (4) outsourced street sweepings. Also, includes street striping. The District engineering department contracts with a specialized storm water sewer jetting service to clean dirt, sediment and silt from storm water drains that become clogged and sewer line jetting and repairs. Includes community crosswalk repairs.

Marshall Creek

Community Development District

General Fund

Budget Narrative

Fiscal Year 2024

Expenditures - Field (continued)

R&M - Sidewalks

The budgeted amount is for repair of broken or cracked concrete, concrete supplies, and contractor support. Oak Common area will require many repairs.

R&M - Signage (Community Signage)

The budget amount is for repair of damaged or worn (sun-bleached) decorative street signage and poles found throughout the District's roadways, parks, and boardwalks. Amount also includes repair of District's monument signs at entrances of neighborhoods and monuments at front entrance at US-1, the roundabout, the tennis facility and both guardhouses.

Reserve – Field

This amount is for Field related costs not covered under other areas of the field budget.

Expenditures - Landscape

Payroll - Salaries

The compensation for staff that is paid a salary such as Director of Landscape. Includes a 5% COL wage increase.

Payroll - Other

This expense line is for costs associated with a temporary employment service used during peak growing season. They may also assist with special projects.

Payroll – Administration

The compensation for a PT administrative (one day a week) person shared with the engineering department. Duties are, but not limited to, payroll, invoices, and staff support. Includes a 5% COL wage increase.

Payroll - Benefits

Provide health care and other benefits (medical, dental, life insurance, short term and long-term disability, workers compensation insurance) for full time staff. Payroll service fees (ADP) are also included here. 15% increase.

Payroll - General Staff

The compensation for mow crew personnel (5-full time) responsible for over 60 acres of turf and 1 part-time responsible for property wide trash pickup, blowing off playscapes, parks and boardwalks. This staff also manages all doggi stations. Includes a 5% COL wage increase.

Marshall Creek
Community Development District

General Fund

Budget Narrative
Fiscal Year 2024

Expenditures – Landscape (continued)

Payroll - Irrigation Staff

The compensation for two staff responsible for maintenance of over 400 zones (8,000 + sprinkler heads) and 10 wells and 10 pumps. Irrigation staff is also responsible for all hand watering. 5% COL wage increase.

Payroll - IPM Staff

The compensation for two staff members responsible for Integrated Pest Management (plant protectants, bed weeds/fertilization for 25 acres of plant material and all turf protectants/fertilization for 60+ acres of turf). Responsibilities include pruning and trimming, mulch replenishment. 5% COL wage increase.

Payroll - Equipment Mechanic

The compensation for Equipment Mechanic. 5% COL wage increase.

Payroll - Taxes

Payroll taxes for Landscape staff.

ProfServ-Info Technology

This item is to cover the costs of computer services.

Contracts – Misc. Labor

This category provides funds for expenses of third-party service vendors.

Communication – Telephone

This item covers telephone and fax machine expenses. Projected 5% increase from service provider.

Utility – Cable TV Billing

Comcast internet service. Projected 5% increase from service provider.

Electricity - General (Utility)

Electric service for maintenance building. Projected 5% increase from service provider.

Utility - Refuse Removal

This item covers the debris removal and trash pick-up service for the maintenance building provided by Republic Services. 5% increase from vendor.

Marshall Creek
Community Development District

General Fund

Budget Narrative
Fiscal Year 2024

Expenditures – Landscape (continued)

Utility – Water & Sewer

This item covers water and sewer service provided by St. Johns County Utility Department. Projected 5% increase.

Rentals - General

Includes special equipment such as, trencher, sod cutter, and hot pressure washer.

R & M - Buildings

This line item encompasses the repair and maintenance costs for the Landscape building including pest control, security, cleaning supplies and HVAC.

R & M - Equipment

The parts and supplies for preventative maintenance and repair of vehicles, utility carts, trailers and equipment. 5% increase.

R & M - Grounds

The plant protectants and fertilizer to treat 60 + acres of turf, 25 + acres of ornamentals /beds weeds. Bermuda, Bahia, Zoysia, and St. Augustine sod replacements. 5% increase.

R & M - Irrigation

The parts, tools, supplies to service and repair 400 + zones of sprinklers comprised of 8000 + sprinkler heads and 10 wells and 10 pumps. Irrigation staff is also responsible for all hand watering. 5% increase.

R & M - Mulch

The pine straw and mulch to replenish areas such as beds, native grasses, wood lines. To be maintained at a 3-4" layer. 5% increase.

R & M - Pump Station

The parts, supplies and outsourcing costs to repair 10 wells / 10 pumps.

R & M - Trees & Trimming

The costs to outsource removal of dead trees, pruning of palms trees as well as clean-up of fallen trees and storm clean-up.

Budget Narrative
Fiscal Year 2024

Expenditures – Landscape (continued)

Miscellaneous - Employee Meals (Employee Relations)

Landscape and Engineering employee rewards, such as employee of the month, 100-day accident-free safety award and holiday lunches and end of summer cookout.

Office Equipment

Miscellaneous office equipment expense.

Operating Supplies - General

Office supplies, safety supplies, tag renewal, doggy pot supplies to include replacing MOST doggy pots, licenses, training, hand tools, \$50 per month cell phone expense for Director/ \$30 for Management Supervisor, paint, hardware and misc. supplies.

Operating Supplies – Uniforms

This line item is for the uniforms, rain suits, winter jackets and hats supplied to staff.

Operating Supplies - Fuel, Oil

This line item is budgeted for gas and diesel for equipment. Also, includes oil and grease associated with equipment preventative maintenance program. Increase in fuel cost.

Improvements - Landscape

The replacement of trees / ornamentals lost due to frost and disease, planned improvements to existing Landscaping, four flower change outs, and soil amendments. Also includes community enhancement projects (park benches, flower pots, etc...)

Capital Outlay - Machinery and Equipment

Replacement of vehicles, utility carts and equipment including finance payments.

Expenditures - Utilities

Electricity - Streetlighting

The District is responsible for various community electrical charges which include: street lighting, lighting the monument signs in the neighborhoods (22) parks, lift stations, pumps stations, irrigation controllers, and the main entrance. Projected 5% increase from FPL.

Budget Narrative
Fiscal Year 2024

Expenditures – Utilities (continued)

Utility - Water & Sewer

This line item is for the water/consumption for the Village Green fountain. Averaging \$1164 per month due to rate increases and broken pipe leaks.

R & M - Lake

The professional services that provide regular visits to monitor/treat lakes, mitigation areas, and littoral plantings. Included are potential services to mechanically remove dead floating plant material as well as repair/replacement of tools + equipment used for in-house removal. Includes fish barriers and grass carp. Vendor confirmed that rates will not increase in 2024.

Expenditures - Operations and Maintenance

Payroll - Shared Personnel

The District agrees to provide day-to-day staffing and operations management of the Sweetwater Creek CDD Amenity Center Building and Pool Facility located at 1865 North Loop parkway, St. Augustine, FL 32095. 5% COL wage increase.

Professional Service - Field Management

The District has a personnel leasing agreement with FirstService Residential which provides daily, onsite management of the District's staff and assets. A full listing of the scope of services provided by FirstService to the District is attached.

Communication - Telephone

Includes a portion of General Manager, Assistant Manager and Director of Engineering cell service.

Postage and Freight

This line item is the postage expense for any mailing of miscellaneous correspondence to residents and staff.

Rentals-General

This line item is for rental of storage space for the District.

Printing and Binding (REMOVE) (CHANGE to Prof. IT Services)

The District's portion of a comprehensive communications package provided via the Palencia On-Line; includes e-mailings of various events, updates and surveys, and updating of the District's employee handbook. Includes the Neighborhood Publications URL web-site support. 50% shared cost. Includes website upgrade.

Budget Narrative
Fiscal Year 2024

Expenditures - Operations and Maintenance (continued)

Miscellaneous - Connection Computer

The District incurs the expense for IT support for the computer systems. This also includes license renewal/software updates to the District computer systems (i.e. McAfee Antivirus, MS Office).

Staff Training & Development

Expenses included in this item have previously been expensed to office supplies. This includes continueing education classes for GM/AGM and meal expenses for special staff events throughout the year. Includes certification training of engineering staff (CPO).

Office Supplies

The District incurs the expense of office supplies for the day-to-day operations which includes supplies for the resident access card system. Also includes any copies made for the District’s monthly Board meetings and printing.

Operating Supplies - General

The budgeted amount is for uniforms/Palencia logo shirts for the GM/AGM and engineering department, tool repair/purchase/rental.

Expenditures - Parks and Recreation - General

Professional Service - Management Consulting Service (IMS)

The District receives Management, Accounting, and Administrative services as part of a Management Agreement with Inframark – Infrastructure Management Services. The budgeted amount for the fiscal year is based on the contracted fees outlined in Exhibit “A” of the Management Agreement with a moderate increase this year.

Insurance - Property & Casualty

The District’s Property and Casualty Insurance policy is with Preferred Governmental Insurance Trust that specializes in providing insurance coverage to governmental agencies.

Expenditures - Clubhouse

Contracts - Miscellaneous Labor (Miscellaneous Outside Services)

This category provides funds for administrative expenses of third-party service vendors such as Comcast, Turner Pest Control, Village Key & Alarm. Projecting a 5% increase from vendors.

Budget Narrative
Fiscal Year 2024

Expenditures - Clubhouse (continued)

ProfServ-Outside Fitness

This category encompasses the Adult Fitness classes that are taught by fitness staff. Les Mills contract cancelled 6/23 and a savings of \$700/mo. virtual classes for our patrons.

R&M - Buildings

This category provides funds for any HVAC related expenses. Exercise studio floor repairs included and steam room/sauna repairs.

R&M - Equipment

This category provides funds for repair related expenses of equipment, new equipment for classes, heaters, flood lights, generator, shop vac, and miscellaneous organizational supplies and cleaning equipment.

R&M – Air Conditioning

This category provides funds for any HVAC related expenses.

Miscellaneous - Special Events

This category provides funds for community events that are held throughout the year. Cost of supplies and vendor rates have increased. Adding additional community events in 2024.

Capital Outlay – Machinery and Equipment

This category provides funds for the purchase/ replacement of large appliances for the building.

Capital Outlay - Clubhouse

This category provides funds for the replacement/addition/maintenance of items located in the the amenity center .

Expenditures - Swimming Pool

Payroll - Salaries

This item encompasses compensation for the Amenity Center Director and any full time staff. Amenity Center director's compensation is shared evenly with Sweetwater Creek CDD. 5% COL wage increase.

Marshall Creek
Community Development District

General Fund

Budget Narrative
Fiscal Year 2024

Expenditures – Swimming Pool (continued)

Payroll - Hourly

This allocation encompasses compensation for Front Desk staff. 5% COL wage increase.

Payroll - Lifeguards

This line item encompasses compensation for Lifeguards. 5% COL wage increase.

Payroll - Benefits

This category provides funds for employee benefits to include workers' comp, medical, and dental, short-term and long-term disability. ADP payroll processing is also included. 15% increase.

Payroll - Engineering

The District's building engineering department has a staff of seven (7) employees who are allocated throughout this budget. The engineering department's maintenance allocation for the District's swimming pools and fitness center buildings repairs is **20%**. 5% COL wage increase.

Payroll - Janitor

This line item covers the compensation for staff to clean the building. Cleaning staff expense is shared with guard gates, Tennis and Sweetwater CDD. 5% COL wage increase.

Payroll – Landscape

This line item encompasses the landscaping labor for the amenity center (mowing, trimming, enhancements, turf care, tree trimming and parking lot islands). 5% COL wage increase.

Payroll Taxes

Payroll taxes for Swim and Fitness Staff.

Professional Service - Information Technology

The District incurs the expense for IT support for the computer systems. This also includes any license renewal/software updates to the District computer systems (i.e. McAfee Antivirus, MS Office). Includes website hostmonthly fees (25% shared expense). This item is currently expensed to Advertising.

Contracts - Landscape

This line item is for enhancements, turf care, and tree trimming in and around the adult, family pools and parking lot islands.

Marshall Creek
Community Development District

General Fund

Budget Narrative
Fiscal Year 2024

Expenditures – Swimming Pool (continued)

Travel and Per Diem

Travel expenses for various operational supplies (mileage) for Dir. Of Amenities.

Communication - Telephone

This item covers Telephone and Fax Machine Expenses. Projected 5% increase.

Utility - General

This line item covers water service provided by St. Johns County Utility Department, electric service provided by Florida Power and Light and gas and tank rental provided by Florida Propane Partners. Projected 5% increase from vendors.

Utility – Cable TV Billing

Comcast Internet Service. Projected 5% increase from vendor.

Utility - Refuse Removal

This item encompasses the trash removal provided by Republic Services. This cost is split between Swim & Fitness and Tennis evenly. 5% projected increase in rates.

R&M - Buildings

This line item encompasses the repair and maintenance costs for the Amenity facility including steam/saunas.

R&M - Pools

This budget item provides funds for the repair and maintenance costs for two pools and a splash pad. Those costs include chemicals, equipment for maintenance, and repairs. Vendor has confirmed there will be an increase in pool chemicals.

R&M Vehicles

This line encompasses the repair and maintenance of the swim/fitness utility cart.

Advertising

This line item covers advertising expenses related to recruiting. Budgeting is based on previous year's expenses as well as any anticipated increases. The District's portion of a comprehensive communications package provided via the Palencia Online moved to Prof. Services Technology; includes e-mailings of various events, updates and surveys, and updating of the District's employee handbook. This also covers job advertisements online.

Miscellaneous Services

This is for Life Safety inspections such as the annual inspection of fire alarms and extinguishers.

Marshall Creek
Community Development District

General Fund

Budget Narrative
Fiscal Year 2024

Expenditures – Swimming Pool (continued)

Miscellaneous - Employee Meals (Employee Relations)

Employee rewards such as employee of the month, 100-day accident-free safety award, holiday lunches and staff appreciation.

Miscellaneous - Training

This is for the material costs associated with annual CPR/First Aid/AED Training for lifeguards/front desk staff.

Miscellaneous - Licenses & Permits

This budget item allocates for the licensing and permits necessary for operation of the Swim and Fitness Center (i.e. Pool Operating Permits).

Office Supplies

This includes office supplies to operate the facility.

Cleaning Supplies

This line item covers supplies necessary for cleaning the building, spa and paper supplies used in the swim and Fitness Center (i.e. shampoo, conditioner, body wash, soap, etc.)

Office Equipment

This is for costs associated with procuring office equipment, furniture and /or fixtures. Adding a point of sale card reader at amenity center desk to allow credit/debit purchases and discontinue accepting cash.

Snack Bar Expenses

This is for supplies related to snack bar concessions.

OP Supplies - Spa & Paper

This budget item covers all spa and paper supplies used in the Swim and Fitness Center (e.g. shampoo, conditioner, body wash, soap, etc.).

Operating Supplies - Uniforms

This is for uniform purchases for Lifeguard and Front Desk personnel throughout the year.

Marshall Creek
Community Development District

General Fund

Budget Narrative
Fiscal Year 2024

Expenditures – Swimming Pool (continued)

Subscriptions & Memberships

This includes the Pandora for Businesses for Satellite Radio subscription, Sign-Up Genius, Poster My Wall and the Amenity Access Software, which is used for the check-in process at the Amenity and Fitness Center(s). Upgrading check-in software systems to communicate with Fitness check-in to assist with guest pass control.

Capital Outlay - Pool Furniture

This allocation is to cover replacement of all pool furniture and umbrellas that will be needed in the coming pool season, as the volume of residents using the furniture grows. Includes replacing umbrellas at the family pool.

Capital Outlay - Pool

This allocation is to cover replacement of any outside furniture and maintenance as needed. Includes pool pumps/motors/impellers and resurfacing due to cracks.

Expenditures - Tennis Court

Payroll - Salaries

This is compensation paid to the full-time staff which includes the tennis professionals and maintenance staff. **5% COL wage increase.**

Payroll - Hourly

This is the compensation paid to the part-time shop and maintenance staff. 5% COL wage increase

Payroll - Benefits

Provide health care and other benefits (medical, dental, life, short-term and long-term disability, and workers' compensation insurance) for full time staff – tennis professionals and maintenance staff. Payroll service fees (ADP) are also included. 15% increase from health care vendor.

Payroll - Engineering

The District's building engineering department has a staff of seven (7) full time employees who are allocated throughout this budget. The engineering department's maintenance allocation for the District's tennis facility repairs is **15%**. 5% COL wage increase.

Payroll - Commission

Commissions paid to pro staff based on lesson revenue and racket stringing.

Marshall Creek
Community Development District

General Fund

Budget Narrative
Fiscal Year 2024

Expenditures – Tennis Court (continued)

Payroll - Janitor

This line item covers the compensation for staff to clean the building. Cleaning staff expense is shared with Tennis, Guard gates and Sweetwater CDD. 5% COL wage increase.

Payroll – Landscape

This line item encompasses the landscaping labor for the Tennis center (mowing, trimming, enhancements, turf care, tree trimming and parking lot islands). 5% COL wage increase.

Payroll Taxes

Payroll taxes for Tennis staff.

Professional Services - Administrative

Administrative support from administrative staff.

Professional Services - Information Technology

The District incurs the expense for IT support for the computer systems including the tennis point-of-sale system. This also includes any license renewal/software updates to the District computer systems (i.e. McAfee Antivirus, MS Office, Club Systems and BadgePass). This also includes new software for the check-in process at the buildings. This software will have monthly fees and comes with key fobs for patrons. 2024 includes upgrading software system. Reclaim website host fees to this line-item. Currently expensed to printing & binding.

Contracts - Janitorial Services

This line item is for Janitorial Services provided by staff. 5% COL wage increase.

Contracts - Landscaping

This line item is for enhancements, turf care, and tree trimming in and around the tennis courts and parking lot islands. Adding drainage between courts.

Communication - Telephone

Comcast phone lines plus long distance. Projected 5% vendor increase.

Utility - Cable TV Billing

Comcast – established based on run rate. Projected 5% vendor increase.

Electricity - General

Electricity – FPL. Primary expense related to court lighting. Projected 5% vendor increase.

Marshall Creek
Community Development District

General Fund

Budget Narrative
Fiscal Year 2024

Expenditures – Tennis Court (continued)

Utility - Refuse Removal

This item encompasses the trash removal provided by Republic Services. This cost is split between Swim & Fitness and Tennis evenly. Projected 5% vendor increase.

Utility - Water & Sewer

This item covers water and sewer service provided by St. Johns County Utility Department. Projected vendor increase in rates.

Rental/Lease - Vehicle/Equipment

Periodically need to rent maintenance equipment, e.g., cherry picker to change court light bulbs, etc. Also, includes rental of an ice machine.

R&M - General

This item encompasses the repair and maintenance costs for the tennis facility.

R&M - Court Maintenance

This line consists of court material, court tools, court machine maintenance, etc. \$6000 per court resurfaced/new clay material

R&M - Vandalism

This line consists of repairs from any vandalism of District's assets.

Printing and Binding

The District's portion of a comprehensive communications package provided by Neighborhood Publications; includes e-mailings of various events, updates and surveys, and updating of the District's employee handbook.

Advertising

The costs associated with newspaper ads to recruit new staff. Website host fee (25% shared cost) removed from this line item and reclassified to Prof. Serv. Technology.

Miscellaneous - Employee Meals (Employee Relations)

Employee rewards such as employee of the month, 100-day accident-free safety award, holiday lunches and staff appreciation.

Miscellaneous - Special Events

Social and Promotional events for Tennis held on property.

Marshall Creek

Community Development District

*General Fund***Budget Narrative**

Fiscal Year 2024

Expenditures – Tennis Court (continued)**Charity Tournament Expense**

This includes ALL expenses for charity tournaments hosted at the tennis facility.

Miscellaneous - Training

This is for continuing education and professional development for staff.

Utility - Refuse Removal

This item encompasses the trash removal provided by Republic Services. This cost is split between Swim & Fitness and Tennis evenly.

Utility - Water & Sewer

This item covers water and sewer service provided by St. Johns County Utility Department.

Miscellaneous - Licenses & Permits

USTA membership, etc.

Office Supplies

This is for office materials, paper and other office supplies.

Office Equipment

This is for costs associated with procuring computer, monitor, printer, fax machine, etc. items.

Teaching Supplies

This is for balls and teaching aids .

OP Supplies - Uniforms

Staff uniform assistance.

COS - Start Up Inventory

This is for Inventory/Merchandise,

Subscriptions and Memberships

NFPTA, PTR, USPTA, etc

Marshall Creek
Community Development District

General Fund

Budget Narrative
Fiscal Year 2024

Capital Outlay - Machinery and Equipment

Professionally re-surface two of the ten courts. Drainage improvements.

FULL LISTING OF OPERATIONS MANAGEMENT SCOPE OF SERVICES

Lessee

Marshall Creek Community Development District

Lessor

First Service Residential

Purpose

Provide day-to-day operations management of the Marshall Creek Community Development District (the “District”) property while emphasizing positive response to concerns of District residents

Operations Management Team Composition

Property Manager
Assistant Property Manager (reports to Property Manager)

Relationship to Other Positions

Reports To

District Board of Supervisors

Coordinates with

District Manager, Inframark – Infrastructure Management Services

Budget Narrative
Fiscal Year 2024

Supervises

District Staff (Swim & Fitness, Tennis, Landscape Maintenance, and General Maintenance)

Operations Management Team Functions

Manage all on-site District personnel (Swim & Fitness, Tennis, Landscape Maintenance, And General Maintenance), including, but not limited to:

- Recruiting
- Training
- Performance Evaluation
- Payroll Administration
- Safety
- Benefits / Workers Compensation

Administer activities (and coordinate administration with the Maintenance Manager) related to the physical operation of the District property, including, but not limited to, supervising District contracts regarding:

- Operations
- Cleaning
- Repair
- Controlled Access Guardhouses / Roving Patrol

Administer activities related to District, including, but not limited to:

- Appropriately administer all Marshall Creek CDD Policies and Procedures and District-related DRI/PUD entitlements
- Amenities (Swim & Fitness and Tennis) management / oversight
- Landscape Maintenance management / oversight
- Controlled Access / Roving Patrol contract administration
- Street Light (decorative) maintenance and repair administration
- Street Sign maintenance and repair administration
- Street, sidewalk and curb maintenance and repair administration
- Storm water system maintenance and repair administration

Marshall Creek
Community Development District

General Fund

Budget Narrative
Fiscal Year 2024

- Maintenance and repair administration of over 5,100 linear feet of raised boardwalks (including the Tolomato River Boardwalk at Palencia), over 8 miles of multi-use paths, and over 6 acres of playgrounds and passive parks equipment
- On-site District Liaison with the St. Johns River Water Management District coordinating use of over 421 acres of wetland and upland conservation areas

Manage fiscal activities of the District property including, but not limited to:

- Resident relations
- Payroll processing of 50 District employees
- On-site accounts payables / bookkeeping
- Operations analysis
- Budget preparation and management

On-site Management of District response to resident and public inquiries and concerns, including, but not limited to:

- Responding to telephone, e-mail and on-site inquiries
- Guiding tour groups

Coordinate all emergency procedures regarding District facilities and operations, including, but not limited to:

- Establishing plans
- Implementing practice
- Monitoring equipment
- Executing plan in live emergencies (tropical storms, hurricanes, wildfires, etc.)
- Direct and assist with any St. Johns County Emergency Operations Center-mandated evacuations, bomb searches and life safety alarms as deemed reasonable and prudent
- Assist St. Johns County Sheriff and / or Fire Rescue emergency authorities and response teams as requested

7B.



April 17, 2023

Marshall Creek Community Development District
Attn: Sandra Demarco, Recording Manager
c/o Inframark
210 N University Drive, Ste. 702
Coral Springs, FL 33071

Dear Ms. Demarco:

In response to your request regarding Section 190.006(3)(a)(2)(d), Florida Statutes, the following information is applicable for:

Marshall Creek CDD

2715 registered voters in St. Johns County

This number is based on the streets within the legal description on file with this office as of April 15, 2023.

Please contact us if we may be of further assistance.

Sincerely,

A handwritten signature in blue ink that reads "Vicky Oakes". The signature is written in a cursive, flowing style.

Vicky C. Oakes
Supervisor of Elections

VO/db

TENTH ORDER OF BUSINESS

MARSHALL CREEK
Community Development District

Financial Report

April 30, 2023

Prepared by



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MARSHALL CREEK
Community Development District

Financial Statements

(Unaudited)

April 30, 2023

Balance Sheet
April 30, 2023

ACCOUNT DESCRIPTION	GENERAL FUND	GENERAL 004 - 2002 AREA CAPITAL RESERVES FUND	SERIES 2002 DEBT SERVICE FUND	SERIES 2015 DEBT SERVICE FUND	SERIES 2016 DEBT SERVICE FUND	TOTAL
ASSETS						
Cash - Checking Account	\$ 542,209	\$ -	\$ -	\$ -	\$ -	\$ 542,209
Cash with Fiscal Agent	15,500	-	-	-	-	15,500
Assessments Receivable	118,172	7,085	200,541	24,703	2,313	352,814
Allow-Doubtful Collections	(118,172)	(7,085)	(200,541)	(24,703)	(2,313)	(352,814)
Interest Receivable	2,385	-	-	-	-	2,385
Due From Other Districts	55,871	-	-	-	-	55,871
Due From Other Funds	-	239,948	-	-	-	239,948
Investments:						
Money Market Account	294,334	-	-	-	-	294,334
Money Market Fund	501,879	-	-	-	-	501,880
Treasury Bills (3 months)	1,748,576	-	-	-	-	1,748,576
Treasury Bills (6 months)	1,499,039	-	-	-	-	1,499,039
Interest Account	-	-	-	-	22,436	22,436
Interest Account A	-	-	-	188,000	-	188,000
Prepayment Account	-	-	2,700	-	21	2,721
Prepayment Account A	-	-	-	4,173	-	4,173
Reserve Fund	-	-	50,000	-	31,330	81,330
Reserve Fund A	-	-	-	479,252	-	479,252
Revenue Fund	-	-	1,287,026	-	42,378	1,329,404
Revenue Fund A	-	-	-	222,491	-	222,491
Sinking fund	-	-	-	-	15,000	15,000
Sinking Fund A	-	-	-	595,000	-	595,000
Prepaid Items	15,625	-	-	-	-	15,625
TOTAL ASSETS	\$ 4,675,418	\$ 239,948	\$ 1,339,726	\$ 1,488,916	\$ 111,165	\$ 7,855,173
LIABILITIES						
Accounts Payable	\$ 37,589	\$ -	\$ -	\$ -	\$ -	\$ 37,589
Accrued Expenses	12,825	-	-	-	-	12,825
Sales Tax Payable	514	-	-	-	-	514
Due To Other Funds	239,948	-	-	-	-	239,948
TOTAL LIABILITIES	290,876	-	-	-	-	290,876

Balance Sheet
April 30, 2023

ACCOUNT DESCRIPTION	GENERAL FUND	GENERAL 004 - 2002 AREA CAPITAL RESERVES FUND	SERIES 2002 DEBT SERVICE FUND	SERIES 2015 DEBT SERVICE FUND	SERIES 2016 DEBT SERVICE FUND	TOTAL
FUND BALANCES						
Nonspendable:						
Prepaid Items	15,625	-	-	-	-	15,625
Restricted for:						
Debt Service	-	-	1,339,726	1,488,916	111,165	2,939,807
Assigned to:						
Operating Reserves	1,098,025	-	-	-	-	1,098,025
Reserves - Field	662,092	-	-	-	-	662,092
Reserves - Gate	7,838	-	-	-	-	7,838
Reserves - Landscape	39,986	-	-	-	-	39,986
Reserves - Park	32,900	-	-	-	-	32,900
Reserves - Swim&Fitness Clubh	18,558	-	-	-	-	18,558
Reserves - Swimming Pools	132,635	-	-	-	-	132,635
Reserves - Tennis Courts	24,853	-	-	-	-	24,853
Unassigned:	2,352,030	239,948	-	-	-	2,591,978
TOTAL FUND BALANCES	\$ 4,384,542	\$ 239,948	\$ 1,339,726	\$ 1,488,916	\$ 111,165	\$ 7,564,297
TOTAL LIABILITIES & FUND BALANCES	\$ 4,675,418	\$ 239,948	\$ 1,339,726	\$ 1,488,916	\$ 111,165	\$ 7,855,173

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending April 30, 2023

<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL ADOPTED BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>YTD ACTUAL AS A % OF ADOPTED BUD</u>	<u>APR-23 ACTUAL</u>
<u>REVENUES</u>				
Interest - Investments	\$ 12,000	\$ 37,182	309.85%	\$ 4,038
Shared Rev - Other Local Units	499,311	499,312	100.00%	-
Interlocal Agreement - Other	335,227	195,549	58.33%	27,936
Other Physical Environment Rev	24,000	16,000	66.67%	4,000
S/F Swimming Program Fees	3,000	-	0.00%	-
S/F Activity Fees	-	3,570	0.00%	-
S/F Rental Fees	4,000	1,000	25.00%	500
S/F Snack Bar Revenue	3,000	-	0.00%	-
Tennis Merchandise Sales	19,000	14,782	77.80%	2,106
Tennis Special Events&Socials	1,000	-	0.00%	-
Tennis Lessons & Clinics	290,000	191,824	66.15%	32,147
Tennis Ball Machine Rental Fee	6,000	6,547	109.12%	212
Tennis Membership	46,000	80,702	175.44%	17,957
Interest - Tax Collector	-	11,386	0.00%	4,163
Special Assmnts- Tax Collector	3,438,203	3,170,602	92.22%	-
Special Assmnts- Discounts	(137,528)	(121,970)	88.69%	-
Other Miscellaneous Revenues	8,500	37,889	445.75%	11,102
Gate Bar Code/Remotes	4,000	1,785	44.63%	396
Impact Fee	10,000	7,872	78.72%	-
TOTAL REVENUES	4,565,713	4,154,032	90.98%	104,557

EXPENDITURES

Administration

P/R-Board of Supervisors	14,285	7,673	53.71%	70
ProfServ-Arbitrage Rebate	1,200	600	50.00%	600
ProfServ-Dissemination Agent	3,000	-	0.00%	-
ProfServ-Engineering	25,000	6,562	26.25%	547
ProfServ-Legal Services	75,000	54,235	72.31%	9,560
ProfServ-Mgmt Consulting	67,156	39,174	58.33%	5,596
ProfServ-Special Assessment	16,223	16,223	100.00%	-
ProfServ-Trustee Fees	11,400	7,363	64.59%	-
Auditing Services	4,675	-	0.00%	-
Postage and Freight	5,600	2,511	44.84%	672
Insurance - General Liability	36,704	31,970	87.10%	-

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending April 30, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	APR-23 ACTUAL
Printing and Binding	3,500	890	25.43%	88
Legal Advertising	3,000	579	19.30%	50
Miscellaneous Services	9,500	7,683	80.87%	748
Misc-Assessment Collection Cost	68,764	60,973	88.67%	-
Shared Exp - Other Local Units	545,762	545,762	100.00%	-
Office Supplies	1,474	617	41.86%	122
Annual District Filing Fee	175	175	100.00%	-
Total Administration	892,418	782,990	87.74%	18,053
<u>Other Public Safety</u>				
Payroll-Benefits	11,259	3,567	31.68%	436
Payroll-Engineering	85,069	29,611	34.81%	3,564
Payroll-Janitor	2,000	1,381	69.05%	214
Contracts-Security Services	126,000	73,342	58.21%	10,477
Contracts-Roving Patrol	50,000	30,137	60.27%	4,865
R&M-Gate	15,000	21,483	143.22%	788
Misc-Bar Codes	5,178	3,797	73.33%	2,147
Total Other Public Safety	294,506	163,318	55.45%	22,491
<u>Field</u>				
Payroll-Benefits	8,662	2,871	33.14%	353
Payroll-Engineering	68,056	23,689	34.81%	2,851
Lease - Land	2,094	-	0.00%	-
R&M-Bike Paths & Asphalt	5,000	-	0.00%	-
R&M-Boardwalks	25,000	5,927	23.71%	150
R&M-Buildings	20,000	6,532	32.66%	532
R&M-Electrical	6,000	5,244	87.40%	80
R&M-Fountain	5,000	1,460	29.20%	80
R&M-Mulch	7,000	-	0.00%	-
R&M-Roads & Alleyways	30,000	51,661	172.20%	16,558
R&M-Sidewalks	35,000	22,186	63.39%	66
R&M-Signage	5,000	5,629	112.58%	957
Total Field	216,812	125,199	57.75%	21,627
<u>Landscape Services</u>				
Payroll-Salaries	78,736	39,920	50.70%	5,621
Payroll-Administrative	6,032	2,864	47.48%	480

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending April 30, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	APR-23 ACTUAL
Payroll-Benefits	75,760	35,330	46.63%	4,689
Payroll-General Staff	256,557	115,266	44.93%	18,694
Payroll-Irrigation Staff	82,483	43,745	53.04%	6,856
Payroll-IPM Staff	102,835	29,084	28.28%	1,652
Payroll-Equipment Mechanic	36,421	20,737	56.94%	3,840
Payroll Taxes	43,072	18,879	43.83%	2,787
ProfServ-Info Technology	1,000	34	3.40%	-
Contracts-Misc Labor	39,900	23,600	59.15%	3,300
Communication - Telephone	3,720	2,164	58.17%	311
Utility - Cable TV Billing	2,280	1,360	59.65%	197
Electricity - General	3,200	1,352	42.25%	-
Utility - Refuse Removal	13,000	6,605	50.81%	1,013
Utility - Water & Sewer	2,000	1,178	58.90%	174
Rentals - General	1,000	-	0.00%	-
R&M-Buildings	6,000	1,006	16.77%	-
R&M-Equipment	30,000	4,722	15.74%	295
R&M-Grounds	22,000	5,187	23.58%	2,435
R&M-Irrigation	23,000	12,420	54.00%	1,583
R&M-Mulch	90,000	79,962	88.85%	4,940
R&M-Pump Station	20,000	835	4.18%	43
R&M-Trees and Trimming	15,000	30,450	203.00%	3,400
Misc-Employee Meals	6,130	4,003	65.30%	215
Office Equipment	500	102	20.40%	-
Op Supplies - General	21,000	7,229	34.42%	879
Op Supplies - Uniforms	5,000	-	0.00%	-
Op Supplies - Fuel, Oil	15,000	10,347	68.98%	-
Impr - Landscape	35,000	22,011	62.89%	4,892
Cap Outlay-Machinery and Equip	8,000	8,277	103.46%	-
Total Landscape Services	1,044,626	528,669	50.61%	68,296
Utilities				
Electricity - Streetlights	81,500	56,193	68.95%	8,481
Utility - Water & Sewer	4,400	6,863	155.98%	700
R&M-Lake	48,000	28,000	58.33%	4,000
Total Utilities	133,900	91,056	68.00%	13,181

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending April 30, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	APR-23 ACTUAL
<u>Operation & Maintenance</u>				
Payroll-Shared Personnel	335,227	137,707	41.08%	19,096
ProfServ-Field Management	268,000	179,341	66.92%	24,080
Communication - Telephone	1,700	596	35.06%	120
Postage and Freight	438	230	52.51%	-
Rentals - General	2,375	1,377	57.98%	197
Printing and Binding	4,877	2,591	53.13%	391
Misc-Connection Computer	2,000	1,036	51.80%	-
Billback Expenses Developer	-	(7,596)	0.00%	(1,167)
Office Supplies	1,900	1,531	80.58%	156
Op Supplies - General	8,000	3,424	42.80%	196
Total Operation & Maintenance	624,517	320,237	51.28%	43,069
<u>Parks and Recreation</u>				
ProfServ-Mgmt Consulting	25,956	15,141	58.33%	2,163
Insurance -Property & Casualty	64,337	52,473	81.56%	-
Total Parks and Recreation	90,293	67,614	74.88%	2,163
<u>Clubhouse</u>				
Contracts-Misc Labor	3,000	1,347	44.90%	73
Contracts-Outside Fitness	16,000	4,649	29.06%	1,289
R&M-Air Conditioning	10,000	319	3.19%	90
R&M-Equipment	3,000	-	0.00%	-
Special Events	30,000	33,873	112.91%	2,342
Cap Outlay-Machinery and Equip	1,500	-	0.00%	-
Cap Outlay-Clubhouse	10,000	4,872	48.72%	4,731
Total Clubhouse	73,500	45,060	61.31%	8,525
<u>Swimming Pool</u>				
Payroll-Salaries	98,639	51,108	51.81%	7,330
Payroll-Hourly	47,712	25,686	53.84%	3,756
Payroll-Lifeguards	40,000	314	0.79%	132
Payroll-Benefits	27,075	27,233	100.58%	2,532
Payroll-Engineering	68,056	23,575	34.64%	2,815
Payroll-Janitor	13,312	6,214	46.68%	961
Payroll-Landscape	14,688	7,909	53.85%	1,130

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending April 30, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	APR-23 ACTUAL
Payroll Taxes	15,275	5,555	36.37%	800
ProfServ-Info Technology	1,500	254	16.93%	-
Contracts-Misc Labor	-	-	0.00%	(37)
Contracts-Landscape	5,000	805	16.10%	-
Travel and Per Diem	200	27	13.50%	-
Communication - Telephone	6,550	3,778	57.68%	170
Utility - General	53,255	33,490	62.89%	5,131
Utility - Cable TV Billing	4,200	2,853	67.93%	181
Utility - Refuse Removal	2,905	1,840	63.34%	277
R&M-Buildings	10,000	8,869	88.69%	1,052
R&M-Pools	28,000	17,155	61.27%	4,412
R&M-Vehicles	500	-	0.00%	-
Advertising	2,000	845	42.25%	125
Miscellaneous Services	500	-	0.00%	-
Misc-Employee Meals	4,470	3,106	69.49%	87
Misc-Training	1,500	80	5.33%	80
Misc-Licenses & Permits	1,100	30	2.73%	-
Office Supplies	3,500	1,316	37.60%	167
Cleaning Supplies	1,500	537	35.80%	213
Office Equipment	3,000	376	12.53%	118
Snack-Bar Expenses	1,000	-	0.00%	-
Op Supplies - Spa & Paper	1,500	1,425	95.00%	362
Op Supplies - Uniforms	1,500	-	0.00%	-
Subscriptions and Memberships	6,500	7,230	111.23%	601
Cap Outlay - Pool Furniture	-	1,140	0.00%	-
Capital Outlay - Pool	10,000	5,510	55.10%	-
Total Swimming Pool	474,937	238,260	50.17%	32,395

Tennis Court

Payroll-Salaries	130,000	63,483	48.83%	9,024
Payroll-Hourly	43,186	26,382	61.09%	4,086
Payroll-Benefits	35,170	19,400	55.16%	2,270
Payroll-Engineering	51,042	17,681	34.64%	2,111
Payroll-Commission	261,000	163,139	62.51%	26,955
Payroll-Janitor	5,824	2,411	41.40%	344
Payroll-Landscape	4,900	2,686	54.82%	384

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending April 30, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	APR-23 ACTUAL
Payroll Taxes	33,670	14,582	43.31%	2,240
ProfServ-Info Technology	8,302	1,801	21.69%	-
Contracts-Landscape	1,300	405	31.15%	-
Communication - Telephone	2,750	1,552	56.44%	-
Utility - Cable TV Billing	2,460	1,730	70.33%	279
Electricity - General	12,500	8,433	67.46%	1,443
Utility - Refuse Removal	2,460	1,840	74.80%	277
Utility - Water & Sewer	1,500	1,008	67.20%	170
Rental/Lease - Vehicle/Equip	1,700	978	57.53%	132
R&M-General	7,000	4,704	67.20%	513
R&M-Court Maintenance	15,000	10,335	68.90%	927
R&M-Vandalism	500	-	0.00%	-
Printing and Binding	500	-	0.00%	-
Advertising	1,520	830	54.61%	125
Misc-Employee Meals	2,245	2,011	89.58%	47
Special Events	1,000	6,218	621.80%	3,071
Office Supplies	2,500	3,168	126.72%	399
Office Equipment	1,500	-	0.00%	-
Teaching Supplies	4,000	2,916	72.90%	421
Op Supplies - Uniforms	500	-	0.00%	-
COS - Start Up Inventory	13,000	12,510	96.23%	1,287
Subscriptions and Memberships	1,776	690	38.85%	-
Cap Outlay-Machinery and Equip	10,000	8,318	83.18%	71
Total Tennis Court	658,805	379,211	57.56%	56,576

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending April 30, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	APR-23 ACTUAL
Reserves				
Reserve - Field	61,400	-	0.00%	-
Total Reserves	61,400	-	0.00%	-
TOTAL EXPENDITURES & RESERVES	4,565,714	2,741,614	60.05%	286,376
Excess (deficiency) of revenues				
Over (under) expenditures	-	1,412,418	0%	(181,819)
OTHER FINANCING SOURCES (USES)				
Contribution to (Use of) Fund Balance	-	-	0.00%	-
TOTAL FINANCING SOURCES (USES)	-	-	0.00%	-
Net change in fund balance	\$ -	\$ 1,412,418	0.00%	\$ (181,819)
FUND BALANCE, BEGINNING (OCT 1, 2022)	2,972,125	2,972,125		
FUND BALANCE, ENDING	\$ 2,972,125	\$ 4,384,543		

Marshall Creek

Community Development District

Notes to the Financial Statements**Balance Sheet**

Assets

- ▶ Cash - This includes Bank United Regular Operating Checking and Truist (BB&T) Checking. The Truist account will remain open for on-site staff to make deposits.
- ▶ Cash with Fiscal Agent - Transfer from Truist Deposit Account into Bank United Money Market.
- ▶ Assessments Receivable - Delinquent assessments for FY2017-FY2021.
- ▶ Allow-Doubtful Collections - Delinquent assessments for FY2017-FY2021.
- ▶ Interest Receivable - Interest due for new Treasury Bills at Valley Bank.
- ▶ Due From Other Districts represents amount due from Sweetwater Creek CDD for March & April shared personel invoices.
- ▶ Prepaid Items - Prepaid expenses for May & FY 2024.

Liabilities

- ▶ Accounts Payable - Invoices received that will be paid in following month.
- ▶ Accrued Expenses - Utilities and contracted expenses that will be paid in following month.
- ▶ Sales Tax Payable - Taxes due to the State of Florida for revenue collected at the District.
- ▶ Due To Other Funds - Assessments received for the Capital Reserve fund.

Fund Balance

- ▶ In the General Fund, the District has assigned Reserves for Operations, and Repair and Replacement.

The notes are intended to provide additional information helpful when reviewing the financial statements.

Marshall Creek

Community Development District

Notes to the Financial Statements

Revenues and Expenditures

Budget Analysis - Significant Variances

<u>Account Name</u>	<u>Annual Budget</u>	<u>YTD Actual</u>	<u>% of Budget</u>	<u>Explanation</u>
<u>Revenues</u>				
Tennis Merchandise Sales	\$ 19,000	\$ 14,782	78%	Tennis merchandise sales revenue through April.
Tennis Lessons & Clinics	\$ 290,000	\$ 191,824	66%	Tennis lessons revenue through April.
Tennis Ball Machine Rental Fee	\$ 6,000	\$ 6,547	109%	Tennis ball machine rental revenue through April.
Tennis Membership	\$ 46,000	\$ 80,702	175%	Tennis membership revenue.
Special Assmnts - Tax Collector	\$ 3,438,203	\$ 3,170,602	92%	Assessments collections through April.
Other Miscellaneous Revenue	\$ 8,500	\$ 37,889	446%	Includes: Pinestraw sale, replacement IDs cards, and other miscellaneous revenues.
<u>Expenditures</u>				
<u>Administrative</u>				
Miscellaneous Services	\$ 9,500	\$ 7,683	81%	Bank services charges for stop payments and deposit slips.
<u>Other Public Safety</u>				
R&M-Gate	\$ 15,000	\$ 21,483	143%	Gate related utilities and repairs.
<u>Field</u>				
R&M-Electrical	\$ 6,000	\$ 5,244	87%	Purchases for electrical repairs.
R&M-Roads & Alleyways	\$ 30,000	\$ 51,661	172%	Purchases for repairs, vendor payments for repairs.
R&M-Sidewalks	\$ 35,000	\$ 22,186	63%	Sidewalk repairs.
R&M-Signage	\$ 5,000	\$ 5,629	113%	Supplies for signage repairs.
<u>Landscape Services</u>				
R&M-Mulch	\$ 90,000	\$ 79,962	89%	Includes purchase for Pine Straw Sales to Residents.
R&M-Trees and Trimming	\$ 15,000	\$ 30,450	203%	Various expenses.
Op Supplies-Fuel, Oil	\$ 15,000	\$ 10,347	69%	Gate fuel charges.
Cap Outlay-Machinery and Equip	\$ 8,000	\$ 8,277	103%	Refrigerator repair, Aeration installation.

The notes are intended to provide additional information helpful when reviewing the financial statements.

Budget Analysis - Significant Variances

<u>Account Name</u>	<u>Annual Budget</u>	<u>YTD Actual</u>	<u>% of Budget</u>	<u>Explanation</u>
<u>Utilities</u>				
Utility-Water & Sewer	\$ 4,400	\$ 6,863	156%	Water & Sewer usage has been trending high, compared to historical data.
<u>Operation & Maintenance</u>				
Office Supplies	\$ 1,900	\$ 1,531	81%	Miscellaneous office supplies.
<u>Parks and Recreation</u>				
Insurance-Property & Casualty	\$ 64,337	\$ 52,473	82%	Public Risk insurance paid in full.
<u>Clubhouse</u>				
Special Events	\$ 30,000	\$ 33,873	113%	Various expenses for events.
<u>Swimming Pool</u>				
R&M-Buildings	\$ 10,000	\$ 8,869	89%	Supplies for building repairs.
Op Supplies - Spa & Paper	\$ 1,500	\$ 1,425	95%	Restroom/miscellaneous supplies for Spa.
Subscriptions and Memberships	\$ 6,500	\$ 7,230	111%	License fees; software purchases.
Cap Outlay-Pool	\$ 10,000	\$ 5,510	55%	Snack bar repairs & drywall repairs.
<u>Tennis Court</u>				
Misc-Employee Meals	\$ 2,245	\$ 2,011	90%	Landscape and Engineering employee rewards, such as employee of the month, 100-day accident-free safety award and holiday lunches.
Special Events	\$ 1,000	\$ 6,218	622%	Various expenses for events.
Office Supplies	\$ 2,500	\$ 3,168	127%	Miscellaneous office supplies.
COS - Start Up Inventory	\$ 13,000	\$ 12,510	96%	Inventory costs.
Cap-Outlay-Machinery and Equip	\$ 10,000	\$ 8,318	83%	Includes new gate installation and tennis court fence.

The notes are intended to provide additional information helpful when reviewing the financial statements.

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending April 30, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	APR-23 ACTUAL
REVENUES				
Interest - Investments	\$ -	\$ -	0.00%	\$ -
Special Assmnts- Tax Collector	52,924	48,805	92.22%	-
Special Assmnts- Discounts	(2,117)	(1,877)	88.66%	-
TOTAL REVENUES	50,807	46,928	92.37%	-
EXPENDITURES				
Administration				
Misc-Assessment Collection Cost	1,058	939	88.75%	-
Total Administration	1,058	939	88.75%	-
TOTAL EXPENDITURES	1,058	939	88.75%	-
Excess (deficiency) of revenues Over (under) expenditures	49,749	45,989	92.44%	-
OTHER FINANCING SOURCES (USES)				
Contribution to (Use of) Fund Balance	49,749	-	0.00%	-
TOTAL FINANCING SOURCES (USES)	49,749	-	0.00%	-
Net change in fund balance	\$ 49,749	\$ 45,989	92.44%	\$ -
FUND BALANCE, BEGINNING (OCT 1, 2022)	193,959	193,959		
FUND BALANCE, ENDING	\$ 243,708	\$ 239,948		

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending April 30, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	APR-23 ACTUAL
<u>REVENUES</u>				
Interest - Investments	\$ 250	\$ 24	9.60%	\$ 9
Special Assmnts- Tax Collector	1,164,552	1,072,588	92.10%	-
Special Assmnts- Discounts	(46,582)	(41,262)	88.58%	-
TOTAL REVENUES	1,118,220	1,031,350	92.23%	9
<u>EXPENDITURES</u>				
<u>Administration</u>				
Misc-Assessment Collection Cost	23,291	20,627	88.56%	-
Total Administration	23,291	20,627	88.56%	-
<u>Debt Service</u>				
Principal Debt Retirement	660,000	-	0.00%	-
Principal Prepayments	-	10,000	0.00%	-
Interest Expense	433,750	216,875	50.00%	-
Total Debt Service	1,093,750	226,875	20.74%	-
TOTAL EXPENDITURES	1,117,041	247,502	22.16%	-
Excess (deficiency) of revenues Over (under) expenditures	1,179	783,848	0.00%	9
<u>OTHER FINANCING SOURCES (USES)</u>				
Contribution to (Use of) Fund Balance	1,179	-	0.00%	-
TOTAL FINANCING SOURCES (USES)	1,179	-	0.00%	-
Net change in fund balance	\$ 1,179	\$ 783,848	0.00%	\$ 9
FUND BALANCE, BEGINNING (OCT 1, 2022)	555,878	555,878		
FUND BALANCE, ENDING	\$ 557,057	\$ 1,339,726		

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending April 30, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	APR-23 ACTUAL
<u>REVENUES</u>				
Interest - Investments	\$ 600	\$ 26	4.33%	\$ 6
Special Assmnts- Tax Collector	1,019,648	940,287	92.22%	-
Special Assmnts- Discounts	(40,786)	(36,172)	88.69%	-
TOTAL REVENUES	979,462	904,141	92.31%	6
<u>EXPENDITURES</u>				
<u>Administration</u>				
Misc-Assessment Collection Cost	20,393	18,082	88.67%	-
Total Administration	20,393	18,082	88.67%	-
<u>Debt Service</u>				
Principal Debt Retirement	595,000	-	0.00%	-
Interest Expense	376,000	188,000	50.00%	-
Total Debt Service	971,000	188,000	19.36%	-
TOTAL EXPENDITURES	991,393	206,082	20.79%	-
Excess (deficiency) of revenues Over (under) expenditures	(11,931)	698,059	0.00%	6
<u>OTHER FINANCING SOURCES (USES)</u>				
Contribution to (Use of) Fund Balance	(11,931)	-	0.00%	-
TOTAL FINANCING SOURCES (USES)	(11,931)	-	0.00%	-
Net change in fund balance	\$ (11,931)	\$ 698,059	0.00%	\$ 6
FUND BALANCE, BEGINNING (OCT 1, 2022)	790,857	790,857		
FUND BALANCE, ENDING	\$ 778,926	\$ 1,488,916		

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending April 30, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	APR-23 ACTUAL
<u>REVENUES</u>				
Interest - Investments	\$ 400	\$ 1,602	400.50%	\$ 385
Special Assmnts- Tax Collector	64,640	59,609	92.22%	-
Special Assmnts- Discounts	(2,586)	(2,293)	88.67%	-
TOTAL REVENUES	62,454	58,918	94.34%	385
<u>EXPENDITURES</u>				
<u>Administration</u>				
Misc-Assessment Collection Cost	1,293	1,146	88.63%	-
Total Administration	1,293	1,146	88.63%	-
<u>Debt Service</u>				
Principal Debt Retirement	15,000	-	0.00%	-
Interest Expense	44,872	22,436	50.00%	-
Total Debt Service	59,872	22,436	37.47%	-
TOTAL EXPENDITURES	61,165	23,582	38.55%	-
Excess (deficiency) of revenues Over (under) expenditures	1,289	35,336	0.00%	385
<u>OTHER FINANCING SOURCES (USES)</u>				
Contribution to (Use of) Fund Balance	1,289	-	0.00%	-
TOTAL FINANCING SOURCES (USES)	1,289	-	0.00%	-
Net change in fund balance	\$ 1,289	\$ 35,336	0.00%	\$ 385
FUND BALANCE, BEGINNING (OCT 1, 2022)	75,829	75,829		
FUND BALANCE, ENDING	\$ 77,118	\$ 111,165		

MARSHALL CREEK
Community Development District

Supporting Schedules

April 30, 2023

**Non-Ad Valorem Special Assessments - St Johns County Tax Collector
(Monthly Assessment Collection Distributions)
For the Fiscal Year Ending September 30, 2023**

Date Received	Net Amount Received	Discount / (Penalties) Amount	Collection Cost	Gross Amount	Allocation by Funds		
					General Fund	2002 Area Capital Reserves	Debt Service Funds
Assessments Levied FY 2023				\$ 5,738,529	\$ 3,438,203	\$ 52,924	\$ 2,247,403
Allocation%				100%	60%	1%	39%
11/02/22	\$ 46,756	\$ 2,440	\$ 954	\$ 50,150	\$ 30,047	\$ 463	\$ 19,640
11/17/22	232,173	9,842	4,738	246,753	147,841	2,276	96,637
11/29/22	559,785	23,800	11,424	595,009	356,496	5,487	233,026
12/12/22	753,094	31,937	15,369	800,401	479,555	7,382	313,464
12/15/22	703,758	29,922	14,362	748,042	448,185	6,899	292,959
01/20/23	1,851,335	78,713	37,782	1,967,831	1,179,013	18,148	770,669
02/21/23	760,157	25,923	15,513	801,593	480,270	7,393	313,931
03/29/23	79,492	997	1,622	82,111	49,196	757	32,157
TOTAL	\$ 4,986,549	\$ 203,575	\$ 101,766	\$ 5,291,890	\$ 3,170,602	\$ 48,805	\$ 2,072,484
% COLLECTED TO DATE				92.22%	92.22%	92.22%	92.22%

Cash and Investment Report

April 30, 2023

<u>Account Name</u>	<u>Bank Name</u>	<u>Yield</u>	<u>Balance</u>
GENERAL FUND			
Checking Account - Operating	Truist	0.00%	\$ 21,062
Checking Account - Operating New	Bank United	0.00%	\$ 521,147
		Subtotal	<u>\$ 542,209</u>
Money Market Account	Bank United	4.50%	\$ 294,334
Goldman Sachs FS Government Fund A (FSOXX)	Valley Bank	4.51%	\$ 501,879
Treasury Bill - 3 Months (maturity date 5/18/2023)	Valley Bank	4.65%	\$ 1,249,305
Treasury Bill - 3 Months (maturity date 6/29/2023)	Valley Bank	4.60%	\$ 499,271
		Subtotal	<u>\$ 1,748,576</u>
Treasury Bill - 6 Months (maturity date 9/28/2023)	Valley Bank	4.69%	\$ 1,499,039
		Subtotal General Fund	<u>\$ 4,586,038</u>
DEBT SERVICE FUNDS			
Series 2002 Prepayment Fund	US Bank	4.67%	\$ 2,700
Series 2002 Reserve Fund	US Bank	4.67%	\$ 50,000
Series 2002 Revenue Fund	US Bank	4.67%	\$ 1,287,026
Series 2015A Interest Fund	US Bank	4.67%	\$ 188,000
Series 2015A Prepayment Fund	US Bank	4.67%	\$ 4,173
Series 2015A Reserve Fund	US Bank	4.67%	\$ 479,252
Series 2015A Revenue Fund	US Bank	4.67%	\$ 222,491
Series 2015A Sinking Fund	US Bank	4.67%	\$ 595,000
Series 2016 Interest Fund	US Bank	4.67%	\$ 22,436
Series 2016 Prepayment Fund	US Bank	4.67%	\$ 21
Series 2016 Reserve Fund	US Bank	4.67%	\$ 31,330
Series 2016 Revenue Fund	US Bank	4.67%	\$ 42,378
Series 2016 Sinking Fund	US Bank	4.67%	\$ 15,000
		Subtotal Debt Service & Capital Project Funds	<u>\$ 2,939,807</u>
		Total	<u><u>\$ 7,525,845</u></u>

Marshall Creek CDD

Bank Reconciliation

Bank Account No. 0249 Bank United GF
Statement No. 04-23
Statement Date 4/30/2023

G/L Balance (LCY)	521,147.08	Statement Balance	609,205.07
G/L Balance	521,147.08	Outstanding Deposits	0.00
Positive Adjustments	0.00		
		Subtotal	609,205.07
Subtotal	521,147.08	Outstanding Checks	88,057.99
Negative Adjustments	0.00	Differences	0.00
Ending G/L Balance	521,147.08	Ending Balance	521,147.08
Difference	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Outstanding Checks						
1/18/2023	Payment	3321	LOIS NICOLE EUBANKS	35.00	0.00	35.00
1/23/2023	Payment	3343	JENNIFER DIANE ROBERTSON	35.00	0.00	35.00
1/31/2023	Payment	3370	JENNIFER DIANE ROBERTSON	35.00	0.00	35.00
3/13/2023	Payment	3617	JENNIFER DIANE ROBERTSON	35.00	0.00	35.00
3/22/2023	Payment	3681	MICHAEL E. GUYOT	51.00	0.00	51.00
4/5/2023	Payment	3746	GALINA BOLES	135.75	0.00	135.75
4/11/2023	Payment	3765	PARKER HARVEY	220.00	0.00	220.00
4/13/2023	Payment	3776	ELIANA ROQUE	105.00	0.00	105.00
4/13/2023	Payment	3780	GRAINGER	42.88	0.00	42.88
4/13/2023	Payment	3788	LISSETTE KUNST	35.00	0.00	35.00
4/13/2023	Payment	3790	MIRANDA BULGER	122.50	0.00	122.50
4/13/2023	Payment	3791	NEIGHBORHOOD PUBLICATIONS	500.00	0.00	500.00
4/13/2023	Payment	3792	PROGRESSIVE ENTERTAINMNET INC	993.60	0.00	993.60
4/13/2023	Payment	3794	RON CULLUM	315.00	0.00	315.00
4/13/2023	Payment	3799	TURNER ACE ST. AUGUSTINE, INC	492.67	0.00	492.67
4/20/2023	Payment	3806	AGW ENTERPRISES INC	520.00	0.00	520.00
4/20/2023	Payment	3807	AMY SUE LONG	70.00	0.00	70.00
4/20/2023	Payment	3808	BABOLAT VS NORTH AMERICA INC	680.65	0.00	680.65
4/20/2023	Payment	3809	BRANDON HETZLER II	220.00	0.00	220.00
4/20/2023	Payment	3810	BRETT CARUSO	96.00	0.00	96.00
4/20/2023	Payment	3811	BRITTNEY R BURGESS	35.00	0.00	35.00
4/20/2023	Payment	3814	DIANE STOEVEER	120.00	0.00	120.00
4/20/2023	Payment	3815	ELIANA ROQUE	105.00	0.00	105.00
4/20/2023	Payment	3816	EMERT, SHAWN	220.00	0.00	220.00
4/20/2023	Payment	3817	EVANS, THOMAS	220.00	0.00	220.00
4/20/2023	Payment	3820	GALINA BOLES	210.00	0.00	210.00
4/20/2023	Payment	3821	GARY PERNA	440.00	0.00	440.00
4/20/2023	Payment	3824	HIDDEN EYES LLC	10,477.42	0.00	10,477.42
4/20/2023	Payment	3825	HOME DEPOT CREDIT SERVICES	19.74	0.00	19.74
4/20/2023	Payment	3826	JANA MCDANALD	3,583.50	0.00	3,583.50
4/20/2023	Payment	3828	LISSETTE KUNST	35.00	0.00	35.00
4/20/2023	Payment	3829	MICHAEL E. GUYOT	96.00	0.00	96.00
4/20/2023	Payment	3830	MYRON GRUNBERG	2,934.75	0.00	2,934.75
4/20/2023	Payment	3833	ROMULO PINE STRAW, INC	4,427.50	0.00	4,427.50
4/20/2023	Payment	3834	TIFFANY CUNNINGHAM	35.00	0.00	35.00

Marshall Creek CDD

Bank Reconciliation

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
4/24/2023	Payment	3836	FIRSTSERVICE RESIDENTIAL	12,446.10	0.00	12,446.10
4/26/2023	Payment	3837	COMCAST	311.38	0.00	311.38
4/26/2023	Payment	3838	DOWNEY'S JANITORIAL SUPPLIES	215.59	0.00	215.59
4/26/2023	Payment	3839	FEDEX	87.24	0.00	87.24
4/26/2023	Payment	3840	FLORIDA PUMP SERVICE	828.00	0.00	828.00
4/26/2023	Payment	3841	FLORIDA TRANSCOR, INC	11,000.00	0.00	11,000.00
4/26/2023	Payment	3842	GABRIEL THOMSON	75.00	0.00	75.00
4/26/2023	Payment	3843	HEAD PENN/ RACQUET SPORTS	606.72	0.00	606.72
4/26/2023	Payment	3844	HOME DEPOT CREDIT SERVICES	96.96	0.00	96.96
4/26/2023	Payment	3845	KATHY MOSS	376.63	0.00	376.63
4/26/2023	Payment	3846	OLIVIA SAMILIAN	75.00	0.00	75.00
4/26/2023	Payment	3847	POOLSURE	1,949.56	0.00	1,949.56
4/26/2023	Payment	3848	PROSSER	547.18	0.00	547.18
4/26/2023	Payment	3849	SPORTS CORNER	376.95	0.00	376.95
4/26/2023	Payment	3850	STATE INDUSTRIAL PRODUCTS	201.49	0.00	201.49
4/26/2023	Payment	3851	SWEETWATER CREEK CDD	29,405.00	0.00	29,405.00
4/26/2023	Payment	3852	TURNER PEST CONTROL LLC	78.83	0.00	78.83
4/26/2023	Payment	3853	VILLAGE KEY & ALARM, INC.	80.00	0.00	80.00
4/28/2023	Payment	DD269	Payment of Invoice 063563	205.40	0.00	205.40
4/28/2023	Payment	3854	FIRSTSERVICE RESIDENTIAL	1,396.00	0.00	1,396.00
Total Outstanding Checks.....				88,057.99		88,057.99

Marshall Creek CDD

Bank Reconciliation

Bank Account No. 2195 TRUIST (BB&T) GF
 Statement No. 04-23
 Statement Date 4/30/2023

G/L Balance (LCY)	21,061.69	Statement Balance	36,561.69
G/L Balance	21,061.69	Outstanding Deposits	0.00
Positive Adjustments	0.00		
	<hr/>		
Subtotal	21,061.69	Subtotal	36,561.69
Negative Adjustments	0.00	Outstanding Checks	15,500.00
	<hr/>	Differences	0.00
Ending G/L Balance	21,061.69	Ending Balance	21,061.69
Difference	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Outstanding Checks						
4/28/2023	Payment	16212	MARSHALL CREEK CDD	15,500.00	0.00	15,500.00
Total Outstanding Checks.....				15,500.00		15,500.00

Payroll Invoice Approval Listing

April 30, 2023

Week	Date	Amount
#14	04/07/23	\$52,415.74
#16	04/21/23	\$58,275.74
Total		\$110,691.48

Statistical Summary

Company: 49Z - Marshal Creek Co Service Center: 0030 SEMA Status: Under Review
 Week#: 14 Pay Date: 04/07/2023 P/E Date: 04/02/2023
 Qtr/Year: 2/2023 Run Time/Date: 13:24:43 PM EDT 04/03/2023

Taxes Debited		
Federal Income Tax		3,536.00
Earned Income Credit Advances		0.00
Social Security - EE		3,023.40
Social Security - ER		3,023.46
Social Security Adj - EE		0.00
Medicare - EE		707.10
Medicare - ER		707.10
Medicare Adj - EE		0.00
Medicare Surtax - EE		0.00
Medicare Surtax Adj - EE		0.00
Federal Unemployment Tax		0.00
FMLA-PSL Payments Credit		0.00
FMLA-PSL ER FICA Credit		0.00
FMLA-PSL Health Care Premium Credit		0.00
Employee Retention Qualified Payments Credit		0.00
Employee Retention Qualified Health Care Credit		0.00
COBRA Premium Assistance Payments		0.00
State Income Tax		0.00
Non Resident State Income Tax		0.00
State Unemployment Insurance - EE		0.00
State Unemployment Insurance Adj - EE		0.00
State Disability Insurance - EE		0.00
State Disability Insurance Adj - EE		0.00
State Unemployment/Disability Ins - ER		0.00
State Family Leave Insurance - EE		0.00
State Family Leave Insurance - ER		0.00
State Family Leave Insurance Adj - EE		0.00
State Medical Leave Insurance - EE		0.00
State Medical Leave Insurance - ER		0.00
State Medical Leave Insurance Adj - EE		0.00
State Cares Fund - EE		0.00
Transit Tax - EE		0.00
Workers' Benefit Fund Assessment - EE		0.00
Workers' Benefit Fund Assessment - ER		0.00
Local Income Tax		0.00
School District Tax		0.00
Total Taxes Debited		10,997.06
Other Transfers		
ADP Check Acct. No.9855210249Tran/ABA267090594		10,517.23
Full Service Direct Deposit Acct. No.9855210249Tran/ABA267090594		30,901.45
Total Amount Debited From Your Account		52,415.74
Bank Debits & Other Liability	Adjustments/Prepay/Voids	0.00
Taxes- Your Responsibility	None this payroll	
		52,415.74

*B Sample
4-3-23*

Statistical Summary

Company: 49Z - Marshal Creek Co Service Center: 0030 SEMA Status: Under Review
 Week#: 16 Pay Date: 04/21/2023 P/E Date: 04/16/2023
 Qtr/Year: 2/2023 Run Time/Date: 12:57:51 PM EDT 04/17/2023

Taxes Debited	Federal Income Tax	4,521.71	
	Earned Income Credit Advances	0.00	
	Social Security - EE	3,360.58	
	Social Security - ER	3,360.54	
	Social Security Adj - EE	0.00	
	Medicare - EE	785.92	
	Medicare - ER	785.93	
	Medicare Adj - EE	0.00	
	Medicare Surtax - EE	0.00	
	Medicare Surtax Adj - EE	0.00	
	Federal Unemployment Tax	0.00	
	FMLA-PSL Payments Credit	0.00	
	FMLA-PSL ER FICA Credit	0.00	
	FMLA-PSL Health Care Premium Credit	0.00	
	Employee Retention Qualified Payments Credit	0.00	
	Employee Retention Qualified Health Care Credit	0.00	
	COBRA Premium Assistance Payments	0.00	
	State Income Tax	0.00	
	Non Resident State Income Tax	0.00	
	State Unemployment Insurance - EE	0.00	
	State Unemployment Insurance Adj - EE	0.00	
	State Disability Insurance - EE	0.00	
	State Disability Insurance Adj - EE	0.00	
	State Unemployment/Disability Ins - ER	0.00	
	State Family Leave Insurance - EE	0.00	
	State Family Leave Insurance - ER	0.00	
	State Family Leave Insurance Adj - EE	0.00	
	State Medical Leave Insurance - EE	0.00	
	State Medical Leave Insurance - ER	0.00	
	State Medical Leave Insurance Adj - EE	0.00	
	State Cares Fund - EE	0.00	
	Transit Tax - EE	0.00	
	Workers' Benefit Fund Assessment - EE	0.00	
	Workers' Benefit Fund Assessment - ER	0.00	
	Local Income Tax	0.00	
School District Tax	0.00		
Total Taxes Debited		12,814.68	
Other Transfers	ADP Check Acct. No.9855210249Tran/ABA267090594	10,357.36	
	Full Service Direct Deposit Acct. No.9855210249Tran/ABA267090594	35,103.70	
	Total Amount Debited From Your Account		58,275.74
Bank Debits & Other Liability	Adjustments/Prepay/Voids	0.00	58,275.74
Taxes- Your Responsibility	None this payroll		58,275.74

B. Howard
4-24-23

MARSHALL CREEK
Community Development District

Check Register

04/01/2023 - 04/30/2023

MARSHALL CREEK

Community Development District

**Payment Register by Fund
For the Period from 04/01/2023 to 04/30/2023
(Sorted by Check / ACH No.)**

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
GENERAL FUND - 001								
001	16212	04/28/23	MARSHALL CREEK CDD	G2195-042523	EXCESS FUNDS TRANSFER TO BU MMA	Cash with Fiscal Agent	103000	\$15,500.00
001	3729	04/03/23	REPUBLIC SERVICES OF FL, L.P	0687-001312084	ACCT# 3-0687-3618319 4/1-4/28/2023	04/01/2023-04/30/2023	543020-57206	\$277.27
001	3729	04/03/23	REPUBLIC SERVICES OF FL, L.P	0687-001312084	ACCT# 3-0687-3618319 4/1-4/28/2023	04/01/2023-04/30/2023	543020-57205	\$277.27
001	3729	04/03/23	REPUBLIC SERVICES OF FL, L.P	0687-001309412	ACCT# 3-0687-0004771 4/1-4/30/2023	04/01/2023-04/30/2023	543020-53902	\$265.51
001	3730	04/04/23	FIRSTSERVICE RESIDENTIAL	10876552	ONSITE STAFF FEE 3/11-3/24/2023	ProfServ-Field Management	531016-53910	\$7,446.10
001	3731	04/04/23	MSC 7511	INV6256151	PERIOD 2/26-3/25/2023	02/26/2023 to 03/25/2023	551002-53902	\$46.86
001	3731	04/04/23	MSC 7511	INV6256151	PERIOD 2/26-3/25/2023	02/26/2023 to 03/25/2023	547001-53910	\$140.58
001	3731	04/04/23	MSC 7511	INV6256151	PERIOD 2/26-3/25/2023	02/26/2023 to 03/25/2023	551002-57205	\$46.86
001	3731	04/04/23	MSC 7511	INV6256151	PERIOD 2/26-3/25/2023	02/26/2023 to 03/25/2023	551002-57206	\$46.86
001	3732	04/04/23	RB22, INC	0423	CAMP BOGGY CREEK LUNCH	Special Events	549052-57206	\$1,500.00
001	3733	04/04/23	AFLAC	04042023	2/2023 REINSTATEMENT OF AFLAC POLICIES	Feb 2023	512010-57205	\$32.64
001	3733	04/04/23	AFLAC	04042023	2/2023 REINSTATEMENT OF AFLAC POLICIES	Feb 2023	512010-57206	\$37.44
001	3733	04/04/23	AFLAC	04042023	2/2023 REINSTATEMENT OF AFLAC POLICIES	Feb 2023	512010-53902	\$67.56
001	3734	04/05/23	AARON JOHN HOLLAND	AH04032023	OFF DUTY ROVING PATROL W/E 4/1/2023	w/e 04/01/2023	534099-52901	\$220.00
001	3735	04/05/23	AMY SUE LONG	032423	YOGA W/E 3/26, 3/22, 3/24/2023	w/e 3/26/23- 3/22, 3/24	512011-53910	\$70.00
001	3736	04/05/23	ANTHONY XAVIER SOLIS	AS04032023	OFF DUTY ROVING PATROL 4/1/2023	w/e 04/01/2023	534099-52901	\$220.00
001	3737	04/05/23	BRANDON HETZLER II	BH04032023	OFF DUTY ROVING PATROL W/E 4/1/23	w/e w/e 04/01/2023	534099-52901	\$220.00
001	3738	04/05/23	CANON SOLUTIONS AMERICA, INC	6003705747	2/12/2023-3/21/2023 MAINT	2/22/2023- 03/21/2023 -maint.	552001-53902	\$23.48
001	3738	04/05/23	CANON SOLUTIONS AMERICA, INC	6003706521	3/22-4/21/2023 MAINT	03/22/2023-04/21/2023 -maint.	552001-53902	\$46.88
001	3739	04/05/23	COMCAST	168652399	ACCT# 963179979 3/15-4/14/2023	Mar 15, 2023 - Apr. 14, 2023	541003-57205	\$216.63
001	3739	04/05/23	COMCAST	168652399	ACCT# 963179979 3/15-4/14/2023	Mar 15, 2023 - Apr. 14, 2023	541003-57206	\$264.14
001	3739	04/05/23	COMCAST	168652399	ACCT# 963179979 3/15-4/14/2023	Mar 15, 2023 - Apr. 14, 2023	546034-52901	\$244.83
001	3739	04/05/23	COMCAST	168652399	ACCT# 963179979 3/15-4/14/2023	Mar 15, 2023 - Apr. 14, 2023	549921-53910	\$236.97
001	3740	04/05/23	CRISPIN ZINSMEISTER	032423	CARDIO STEP W/E 3/26, 3/22, 3/24/2023	w/e 3/26/23- 3/22, 3/24	512011-53910	\$70.00
001	3741	04/05/23	DIANE STOEVER	032023	KIDS FITNESS, BARRE, STRETCH W/E 3/26, 3/22, 3/20/	w/e 3/26/23- 3/22, 3/20,3/20	512011-53910	\$120.00
001	3742	04/05/23	DOWNEY'S JANITORIAL SUPPLIES	41-26004	CUPS, PAPER TOWELS	Office Supplies	551002-57206	\$285.86
001	3743	04/05/23	ELIANA ROQUE	032223	W/E 3/26, 3/21, 3/22/2023	w/e 3/26/23- 3/21, 3/21, 3/22	512011-53910	\$105.00
001	3744	04/05/23	EVANS, THOMAS	TE04022023	OFF DUTY ROVING PATROL W/E 3/25/2023	w/e 3/25/2023	534099-52901	\$220.00
001	3744	04/05/23	EVANS, THOMAS	TE04032023	OFF DUTY ROVING PATROL W/E 4/1/2023	w/e 04/01/2023	534099-52901	\$220.00
001	3745	04/05/23	FLORIDA JANITOR & PAPER SUPPLY	359411	DOGIPOT LITTER BAGS, 2 DOGIPOTS	dogi- pot litter bags, 2 dogipots	552001-53902	\$514.80
001	3746	04/05/23	GALINA BOLES	040323	TENNIS LESSONS/ CLINICS W/E 4/3/2023	w/e 04/03/2023	512040-57206	\$135.75
001	3747	04/05/23	GLENDIA MALEWICKI	031923	SENIOR PILATES W/E 3/19, 3/13, 3/23/2023	w/e 3/19/23- 3/13, 3/23	512011-53910	\$70.00
001	3748	04/05/23	JANA MCDANALD	040325	TENNIS LESSONS/CLINICS W/E 4/3/2023	w/e 04/03/2023	512040-57206	\$1,656.00
001	3749	04/05/23	LAURA CORREA	031823	ZUMBA W/E 3/19, 3/16, 3/18/2023	w/e 3/19/23- 3/16, 3/18	512011-53910	\$70.00
001	3749	04/05/23	LAURA CORREA	032523	ZUMBA W/E 3/26, 3/23, 3/25/2023	w/e 3/26/23- 3/23, 3/25	512011-53910	\$70.00
001	3750	04/05/23	LINA HERMEZ	032423	W/E 3/26, 3/20, 3/21, 3/22, 3/26/2023	w/e 3/26/23- 3/20, 3/21, 3/22, 3/26	512011-53910	\$175.00
001	3750	04/05/23	LINA HERMEZ	031923	W/E 3/19, 3/13, 3/14, 3/15, 3/19/2023	w/e 3/19/23- 3/13, 3/14, 3/15, 3/19	512011-53910	\$175.00
001	3751	04/05/23	MIRANDA BULGER	032223	HITT/SPIN W/E 3/26, 3/20, 3/22/2023	w/e 3/26/23- 3/20, 3/22, 3/22	512011-53910	\$122.50
001	3752	04/05/23	MYRON GRUNBERG	040323	TENNIS LESSONS/ CLINICS W/E 4/3/2023	w/e 04/03/2023	512040-57206	\$1,609.50
001	3753	04/05/23	PARTRIDGE WELL DRILLING CO., I	120698	CONTROL BOX	R&M-Pump Station	546075-53902	\$356.40
001	3754	04/05/23	PUBLIX SUPER MARKETS, INC.	0463659997	PRIZES FOR TRIVIA	Special Events	549052-57202	\$75.00
001	3755	04/05/23	SITEONE LANDSCAPE	127952397-001	OUTDOOR CONTROLLER, SOLENOID, DEER SCAM	outdoor controller, solenoid	546041-53902	\$223.57
001	3755	04/05/23	SITEONE LANDSCAPE	127952397-001	OUTDOOR CONTROLLER, SOLENOID, DEER SCAM	deer scam	546037-53902	\$266.56
001	3755	04/05/23	SITEONE LANDSCAPE	127904822-001	PVC IRRIGATION	R&M-Irrigation	546041-53902	\$325.77
001	3756	04/05/23	ST. AUGUSTINE ELECTRIC MOTOR WORKS, INC	033123	INSTALLED NEW LIFT STATION AT LEANING TREE	R&M-Roads & Alleyways	546081-53901	\$2,364.00
001	3757	04/05/23	TIFFANY CUNNINGHAM	032323	CARDIO W/E 3/26, 3/21, 3/23/2023	w/e 3/26/23- 3/21, 3/23	512011-53910	\$70.00
001	3758	04/05/23	TURNER PEST CONTROL LLC	617049889	3/23/2023 PEST CONTROL	03/23/2023	546001-57206	\$26.00
001	3758	04/05/23	TURNER PEST CONTROL LLC	617049889	3/23/2023 PEST CONTROL	03/23/2023	546034-52901	\$50.10
001	3758	04/05/23	TURNER PEST CONTROL LLC	617049889	3/23/2023 PEST CONTROL	03/23/2023	534025-57202	\$116.84
001	3759	04/05/23	WILLIAMS' PLANT NURSERY	129807	12- PLUMBAGO, 35- ROSE DRIFT	Impr - Landscape	563023-53902	\$553.50
001	3760	04/11/23	BRITTNEY R BURGESS	032523	KIDS FITNESS W/E 3/26, 3/25/2023	w/e 3/26/23- 3/25	512011-53910	\$35.00
001	3761	04/11/23	CRISPIN ZINSMEISTER	040223	CARDIO STEP W/E 4/2/23, 3/29, 3/31/2023	w/e 4/2/23- 3/29, 3/31	512011-53910	\$70.00
001	3762	04/11/23	FIRSTSERVICE RESIDENTIAL	10859494	BUSINESS CARDS TIFFANY BRUN	Office Supplies	551002-53910	\$44.49
001	3763	04/11/23	LINA HERMEZ	040223	W/E 4/2, 3/27, 3/28, 3/29, 4/2/2023	w/e 4/2/23- 3/27, 3/28, 3/29, 4/2	512011-53910	\$175.00

MARSHALL CREEK

Community Development District

**Payment Register by Fund
For the Period from 04/01/2023 to 04/30/2023
(Sorted by Check / ACH No.)**

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
001	3764	04/11/23	MIRANDA BULGER	040223	HITT/SPIN W/E 4/2, 3/27, 3/29/2023	w/e 4/2/23- 3/27, 3/29, 3/29	512011-53910	\$122.50
001	3765	04/11/23	PARKER HARVEY	PH04032023	OFF DUTY ROVING PATROL W/E 3/25/2023	w/e 03/25/2023	534099-52901	\$220.00
001	3766	04/11/23	VILLAGE KEY & ALARM, INC.	345387	INTRUSION MONITORING 5/1/2023-7/31/2023	Intrusion monitoring 05/01/2023-07/31/2023	155000	\$156.00
001	3767	04/13/23	AGROW PRO INC	16533	4/2023 MONTHLY LAWN MAINTENANCE	April 2023	534025-53902	\$3,300.00
001	3768	04/13/23	AMY SUE LONG	033123	YOGA W/E 4/2, 3/29, 3/31/2023	w/e 4/2/23- 3/29, 3/31	512011-53910	\$70.00
001	3769	04/13/23	AT&T	03312023-1010	ACCT# 323611010 4/1-4/30/2023	Apr. 1, 2023 - Apr. 30 2023	541003-57205	\$169.67
001	3770	04/13/23	BLESILA FUATA	61623	DEPOSIT FOR POLYNESIAN SHOW 6/16/2023	Deposit- Polynesian Show	549052-57202	\$1,200.00
001	3771	04/13/23	CRISPIN ZINSMEISTER	040323	BODY PUMP 4/9, 4/3/2023	w/e 4/9/23- 4/3	534111-57202	\$35.00
001	3771	04/13/23	CRISPIN ZINSMEISTER	04032023-5	BODY PUMP INSTRUCTOR W/E 4/9, 4/3/2023	w/e 4/9/23- 4/3	534111-57202	\$35.00
001	3771	04/13/23	CRISPIN ZINSMEISTER	040323-9	BODY PUMP W/E 4/9, 4/3/2023	w/e 4/9/23- 4/3	534111-57202	\$35.00
001	3772	04/13/23	CRONIN ACE HARDWARE	6358/2	TOTE W/ LID, PIPE INSULATION	R&M-General	546001-57206	\$33.26
001	3773	04/13/23	DEBOW'S APPLIANCE SERVICE	040623	ICE MACHINE RETNAL 4/2023	April 2023	544003-57206	\$132.08
001	3774	04/13/23	DIANE STOEVEER	032923	W/E 4/2, 3/27, 3/29/2023	w/e 4/2/23- 3/27, 3/27, 3/29	512011-53910	\$120.00
001	3775	04/13/23	DOWNEY'S JANITORIAL SUPPLIES	41-25960	SWIFFER WET CLOTHES, URINAL SCREENS	Cleaning Supplies	551003-57205	\$101.81
001	3776	04/13/23	ELIANA ROQUE	032923	W/E 4/2, 3/28, 3/29/2023	w/e 4/2/23- 3/28, 3/28, 3/29	512011-53910	\$105.00
001	3777	04/13/23	FEDEX	8-081-97613	SERVICE FOR 3/17-3/22/2023	postage	541006-51301	\$84.08
001	3778	04/13/23	FLORIDA JANITOR & PAPER SUPPLY	359411-1	2 DOGIPOTS	Op Supplies - General	552001-53902	\$530.00
001	3779	04/13/23	FLORIDA TRANSCOR, INC	ORD0020412	PERMA-PATCH PAVEMENT REPAIR	R&M-Roads & Alleyways	546081-53901	\$925.00
001	3780	04/13/23	GRAINGER	9528159040	CHAIN COVER 15FT	R&M-Buildings	546012-53901	\$42.88
001	3781	04/13/23	HOME DEPOT CREDIT SERVICES	2873914	STAINLESS STEEL KICK PLATES	Cap Outlay-Machinery and Equip	564001-57206	\$25.61
001	3781	04/13/23	HOME DEPOT CREDIT SERVICES	851000	1 GAL RUBBER BASED PAINT	R&M-Fountain	546032-53901	\$79.99
001	3781	04/13/23	HOME DEPOT CREDIT SERVICES	4240733	COPPER HIGH POINT POST CAP	R&M-Roads & Alleyways	546081-53901	\$127.84
001	3781	04/13/23	HOME DEPOT CREDIT SERVICES	2581581	STAINLESS STEEL KICK PLATES	Cap Outlay-Machinery and Equip	564001-57206	\$26.13
001	3781	04/13/23	HOME DEPOT CREDIT SERVICES	6305-032823	WEATHER STRIPS	Op Supplies - General	552001-53910	\$42.34
001	3782	04/13/23	HOWARD FERTILIZER &	CIN-000622694	ROUNDUP QUICK PRO, PRO SEDGE, SUREGUARD, QUICKSILV	R&M-Grounds	546037-53902	\$1,392.76
001	3783	04/13/23	JACK LEAKE	4042	TRIMMING AT OAK COMMON PARK, REMOVED 4-6 SMALL TRE	R&M-Trees and Trimming	546099-53902	\$1,000.00
001	3783	04/13/23	JACK LEAKE	4041	TRIMMING AT SAN MATEO AND VALE DR, REMOVED 3 PINE	trimming at san mateo & vale dr, removed 3 pine tr	546099-53902	\$2,400.00
001	3784	04/13/23	LAKE AND POND REMEDIATION, INC	1356	4/2023 MONTHLY AQUATIC SERVICES	April 2023	546042-53903	\$4,000.00
001	3785	04/13/23	LAURA CORREA	040123	ZUMBA W/E 4/2, 3/30, 4/1/2023	w/e 4/2/23- 3/30, 4/1	512011-53910	\$70.00
001	3786	04/13/23	LEAF CAPITAL FUNDING LLC	14546384	4/2023	April 2023	554001-57205	\$549.32
001	3787	04/13/23	LES MILLS UNITED STATES TRADING, INC	SIV0269744	4/2023	April 2023	534111-57202	\$729.00
001	3788	04/13/23	LISSETTE KUNST	033023	YOGA/PILATES W/E 4/2, 3/30/2023	w/e 4/2/23- 3/30	512011-53910	\$35.00
001	3789	04/13/23	MEDICAL EXPRESS CORPORATION	202014651	DRUG SCREENS R. LUKE, O STICKLAND	R. Luke, O. Stickland	512010-57205	\$54.00
001	3790	04/13/23	MIRANDA BULGER	040923	HITT/SPIN W/E 4/9, 4/3, 4/5/2023	w/e 4/9/23- 4/3, 4/5, 4/5	512011-53910	\$122.50
001	3791	04/13/23	NEIGHBORHOOD PUBLICATIONS	MCCDD0650	4/2023 MONTHLY WEBSITE MAINT	Website maint 04/01/2023-04/30/2023	547001-53910	\$250.00
001	3791	04/13/23	NEIGHBORHOOD PUBLICATIONS	MCCDD0650	4/2023 MONTHLY WEBSITE MAINT	Website maint 04/01/2023-04/30/2023	548001-57205	\$125.00
001	3791	04/13/23	NEIGHBORHOOD PUBLICATIONS	MCCDD0650	4/2023 MONTHLY WEBSITE MAINT	Website maint 04/01/2023-04/30/2023	548001-57206	\$125.00
001	3792	04/13/23	PROGRESSIVE ENTERTAINMNET INC	040323	FACE PAINTER/BALLOON ARTIST EASTER EVENT	Special Events	549052-57202	\$993.60
001	3793	04/13/23	PUBLIX SUPER MARKETS, INC.	033123	SUPPLIES FOR CAMP BOGGY CREEK	camp boggy creek	549052-57206	\$13.78
001	3793	04/13/23	PUBLIX SUPER MARKETS, INC.	4277	FRUIT & DRINKS CAMP BOGGY CREEK	fruit & drinks-camp boggy creek	549052-57206	\$126.89
001	3793	04/13/23	PUBLIX SUPER MARKETS, INC.	0470037255	SPECIAL EVENTS- JR PLAY DAY	Special Events	549052-57206	\$17.45
001	3794	04/13/23	RON CULLUM	033023	TAI CHI CLASS W/E 4/2, 3/2, 3/7, 3/9, 3/14, 3/16,	w/e 4/2/23- 3/2, 3/7, 3/9, 3/14, 3/16, 3/21, 3/23,	512011-53910	\$315.00
001	3795	04/13/23	SITEONE LANDSCAPE	128256946-001	ROTATOR NOZZLE, RAIN SENSOR, PRO SPRAY ADAPTER	R&M-Irrigation	546041-53902	\$579.55
001	3796	04/13/23	SPORTS CORNER	7584	PLAQUES CAMP BOGGY CREEK	Special Events	549052-57206	\$968.00
001	3797	04/13/23	ST. JOHN'S SALES & SERVICE	92183	COLLAR NUT, SEAL OIL	R&M-Equipment	546022-53902	\$8.42
001	3798	04/13/23	TIFFANY CUNNINGHAM	033023	CARDIO X W/E 4/2, 3/28, 3/30/2023	w/e 4/2/23- 3/28, 3/30	512011-53910	\$70.00
001	3799	04/13/23	TURNER ACE ST. AUGUSTINE, INC	12167 /3	PLANTERS, HEX NIPPLES PUMP STATION	planters	563023-53902	\$449.97
001	3799	04/13/23	TURNER ACE ST. AUGUSTINE, INC	12167 /3	PLANTERS, HEX NIPPLES PUMP STATION	hex nipples pump station	546075-53902	\$42.70
001	3800	04/13/23	UNITED RENTALS (NORTH AMERICA) INC	CM215821268-003	3/21/2023	R&M-Boardwalks	546009-53901	(\$9.76)
001	3800	04/13/23	UNITED RENTALS (NORTH AMERICA) INC	215821268-004	HANDI CAP RENTAL 4/4-5/2/2023	04/04/23- 05/02/23	546009-53901	\$150.00
001	3801	04/17/23	KUTAK ROCK LLP	3207788	GENERAL COUNSEL 03/2023	ProfServ-Legal Services	531023-51401	\$9,559.51
001	3805	04/19/23	FIRSTSERVICE RESIDENTIAL	10860593	01/2023 ONSITE STAFF MEDICAL INSURANCE	ProfServ-Field Management	531016-53910	\$1,396.00
001	3805	04/19/23	FIRSTSERVICE RESIDENTIAL	10873722	03/2023 ONSITE STAFF MEDICAL INSURANCE	ProfServ-Field Management	531016-53910	\$1,396.00
001	3806	04/20/23	AGW ENTERPRISES INC	20538	REPLACED SOLENOID AND TESTED	R&M-Irrigation	546041-53902	\$520.00
001	3807	04/20/23	AMY SUE LONG	040723	YOGA w/e 4/9/23- 4/5, 4/7	w/e 4/9/23- 4/5, 4/7	512011-53910	\$70.00
001	3808	04/20/23	BABOLAT VS NORTH AMERICA INC	2 8 4 4 9 8 8	RACQUETS AND GRIPS FOR SALE	COS - Start Up Inventory	552143-57206	\$680.65
001	3809	04/20/23	BRANDON HETZLER II	BH04142023	OFF DUTY SECURITY W/E 4/8/2023	w/e 04/08/2023	534099-52901	\$220.00

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001	3810	04/20/23	BRETT CARUSO	041723	PICKLEBALL CLINICS W/E 4/17/2023	w/e 04/17/2023	512040-57206	\$96.00
001	3811	04/20/23	BRITNEY R BURGESS	040823	KIDSS FITNESS w/e 4/9/23-4/8	w/e 4/9/23- 4/8	512011-53910	\$35.00
001	3812	04/20/23	CA FLORIDA HOLDINGS, LLC	0005435117	Notice of Meeting 3/8/23	Legal Advertising	548002-51301	\$50.26
001	3813	04/20/23	CRISPIN ZINSMEISTER	041123	Body Pump w/e 3/2/23	w/e 3/12/23	534111-57202	\$35.00
001	3813	04/20/23	CRISPIN ZINSMEISTER	040923	Cardio Step w/e 4/9/23-4/5, 4/7	w/e 4/9/23- 4/5, 4/7	512011-53910	\$70.00
001	3814	04/20/23	DIANE STOEVEER	040523	Strech w/e 4/9/23-4/3, 4/3, 4/5	w/e 4/9/23- 4/3, 4/3, 4/5	512011-53910	\$120.00
001	3815	04/20/23	ELIANA ROQUE	040523	Pilates w/e 4/9/23-4/4, 4/4, 4/5	w/e 4/9/23- 4/4, 4/4, 4/5	512011-53910	\$105.00
001	3816	04/20/23	EMERT, SHAWN	SE04142023	Off-Dutu Security 4/7/23	w/e 04/08/2023	534099-52901	\$220.00
001	3817	04/20/23	EVANS, THOMAS	TE04062023	Off-Duty Security 4/6/23	w/e 04/08/2023	534099-52901	\$220.00
001	3818	04/20/23	FEDEX	8-089-17568	Service for Mar 28	postage	541006-51301	\$20.73
001	3819	04/20/23	FLORIDA TRANSCOR, INC	041423	Tuff mark thermoplastic for pedestrian walk	R&M-Roads & Alleyways	546081-53901	\$3,728.00
001	3820	04/20/23	GALINA BOLES	040723	Tennis Lessons w/e 4/17/23	w/e 04/17/2023	512040-57206	\$210.00
001	3821	04/20/23	GARY PERNA	GP04142023	Off- Duty Security w/e 4/8/23	w/e 04/08/2023	534099-52901	\$440.00
001	3822	04/20/23	GORMAN COMPANY	S018284740.001	1gal liquid bleach, 25lb americhlor, 50lb chol tab	R&M-Pools	546074-57205	\$825.14
001	3823	04/20/23	GRAINGER	9650131551	epoxy adhesive 5gal	R&M-Roads & Alleyways	546081-53901	\$680.80
001	3823	04/20/23	GRAINGER	9650131544	Fuse	R&M-Buildings	546012-57205	\$29.20
001	3824	04/20/23	HIDDEN EYES LLC	726644	Service 05/01/2023-05/31-2023	Pre Paid Items	155000	\$10,477.42
001	3825	04/20/23	HOME DEPOT CREDIT SERVICES	8654350	tile caulk	Cap Outlay-Machinery and Equip	564001-57206	\$19.74
001	3826	04/20/23	JANA MCDANALD	041723	Tennis Lessons w/e 4/7/23	w/e 04/17/2023	512040-57206	\$3,583.50
001	3827	04/20/23	LAURA CORREA	04823	Zumba w/e 4/9/23-4/6, 4/8	w/e 4/9/23- 4/6, 4/8	512011-53910	\$70.00
001	3828	04/20/23	LISSETTE KUNST	040623	Yoga w/e 4/9/23-4/6	w/e 4/9/23- 4/6	512011-53910	\$35.00
001	3829	04/20/23	MICHAEL E. GUYOT	041725	Pickleball w/e 4/17/23	w/e 04/17/2023	512040-57206	\$96.00
001	3830	04/20/23	MYRON GRUNBERG	041723	Tennis Lessons w/e 4/17/23	w/e 04/17/2023	512040-57206	\$2,934.75
001	3831	04/20/23	ODP BUSINESS SOLUTIONS, LLC	305598714001	Ink	Office Supplies	551002-57206	\$189.68
001	3832	04/20/23	PUBLIX SUPER MARKETS, INC.	0469066175	easter extravaganza event prizes	Special Events	549052-57202	\$60.98
001	3833	04/20/23	ROMULO PINE STRAW, INC	041223	1610 bales of pine straw	R&M-Mulch	546059-53902	\$4,427.50
001	3834	04/20/23	TIFFANY CUNNINGHAM	040623	Cardio x w/e 4/9/23-4/6	w/e 4/9/23- 4/6	512011-53910	\$35.00
001	3835	04/20/23	WILLIAMS' PLANT NURSERY	130422	50 blue my mind, 4 crape myrtle, 14 podocarpus7 ga	Impr - Landscape	563023-53902	\$888.00
001	3836	04/24/23	FIRSTSERVICE RESIDENTIAL	10878945	BASE MANAGEMENT FEE 04/2023	ProfServ-Field Management	531016-53910	\$5,000.00
001	3836	04/24/23	FIRSTSERVICE RESIDENTIAL	10881015	ONSITE STAFF FEE 3/25-4/7/2023	ProfServ-Field Management	531016-53910	\$7,446.10
001	3837	04/26/23	COMCAST	170967176	ACCT# 963185024 4/15-5/14/2023	Apr. 15, 2023- May. 14, 2023	541003-53902	\$311.38
001	3838	04/26/23	DOWNEY'S JANITORIAL SUPPLIES	41-26093	MULTIFOLD TOWELS	Op Supplies - Spa & Paper	552012-57205	\$104.63
001	3838	04/26/23	DOWNEY'S JANITORIAL SUPPLIES	41-26093	MULTIFOLD TOWELS	cleaning supplies	551003-57205	\$110.96
001	3839	04/26/23	FEDEX	8-096-92597	SERVICE FOR 3/30-4/5/2023	postage	541006-51301	\$87.24
001	3840	04/26/23	FLORIDA PUMP SERVICE	87624	MOTOR AND SHAFT SEAL	R&M-Pools	546074-57205	\$828.00
001	3841	04/26/23	FLORIDA TRANSCOR, INC	041223	GRINDLAZR W/ NANO DRUM FOR PAINT LINE REMOVAL	Grindlazz w/ nano drum for paint line removal and	546081-53901	\$11,000.00
001	3842	04/26/23	GABRIEL THOMSON	04102023	STAFF FOR EASTER EXTRAVAGANZA	Special Events	549052-57202	\$75.00
001	3843	04/26/23	HEAD PENN/ RACQUET SPORTS	5193544338	RACQUETS AND GRIPS FOR SALE	COS - Start Up Inventory	552143-57206	\$606.72
001	3844	04/26/23	HOME DEPOT CREDIT SERVICES	1518476	2 1 GALLON PROTECTIVE GLOSS PAINT	2 1 gal protective gloss paint	546074-57205	\$96.96
001	3845	04/26/23	KATHY MOSS	3866358711	TENNIS BATHROOM REMODEL	R&M-General	546001-57206	\$376.63
001	3846	04/26/23	OLIVIA SAMILIAN	04102023	STAFF FOR EASTER EXTRAVAGANZA	Staff for Easter Extravaganza	549052-57202	\$75.00
001	3847	04/26/23	POOLSURE	131295614285	5/2023 WATER MANAGEMENT	May 2023	155000	\$1,949.56
001	3848	04/26/23	PROSSER	50008	GEN ENGINEERING SERVICES MAR 2023	ProfServ-Engineering	531013-51501	\$547.18
001	3849	04/26/23	SPORTS CORNER	7613	T-SHIRTS CAMP BOGGY CREEK	T-shirts- Camp Boggy Creek	549052-57206	\$376.95
001	3850	04/26/23	STATE INDUSTRIAL PRODUCTS	902862800	SHOWER N GO	Op Supplies - Spa & Paper	552012-57205	\$201.49
001	3851	04/26/23	SWEETWATER CREEK CDD	040123	MC TO SW PMT TRUE UP 2023	Due To Other Districts	206500	\$29,405.00
001	3852	04/26/23	TURNER PEST CONTROL LLC	617160795	4/11/23 PEST CONTROL SERVICE	4/11/2023	552001-53902	\$78.83
001	3853	04/26/23	VILLAGE KEY & ALARM, INC.	402631	LOCK HARDWARE	R&M-Electrical	546020-53901	\$80.00
001	3854	04/28/23	FIRSTSERVICE RESIDENTIAL	10882115	04/2023 ONSITE STAFF MEDICAL INSURANCE	ProfServ-Field Management	531016-53910	\$1,396.00
001	DD264	04/16/23	COMCAST	03252023-3316 ACH	ACCT# 8495743101273316 3/29-4/28/2023	Mar. 01 2023- Mar 28, 2023	541003-57205	\$196.71
001	DD264	04/16/23	COMCAST	03252023-3316 ACH	ACCT# 8495743101273316 3/29-4/28/2023	Mar. 01 2023- Mar 28, 2023	543003-57205	\$294.00
001	DD265	04/18/23	COMCAST -ACH	03272023-9406 ACH	ACCT# 8495743101259406 3/31-4/30/2023	Mar 31, 2023- Apr 30, 2023	543003-53902	\$197.45
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	Table covers	549052-57202	\$337.01
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	signup genius	554001-57205	\$24.99
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	staff lunch	549015-53902	\$64.00
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	staff lunch	549015-57205	\$40.49
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	staff lunch	551002-53910	\$21.71

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001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	stacking chair dolly	551005-57205	\$117.79
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	pandora music sub	554001-57205	\$26.95
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	pizza for Jr play day	549052-57206	\$68.00
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	staff lunch	551002-53910	\$18.09
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	3 yr protection plan for snack bar appliances	564061-57202	\$151.98
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	5 yr protection plan for snack bar appliances	564061-57202	\$249.98
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	2 door stainless steel refrigerator- snack bar	564061-57202	\$2,745.00
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	countertop electric over- snack bar	564061-57202	\$685.00
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	electric countertop griddle- snack bar	564061-57202	\$899.00
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	2/15, 2/15, 2/17, 2/22, 2/22	543020-53902	\$513.33
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	sod	563023-53902	\$511.50
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	150 annual flowers	546037-53902	\$1,042.50
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	fertilizer	563023-53902	\$24.95
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	sod	563023-53902	\$341.00
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	sod	563023-53902	\$170.50
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	3/7, 3/7	543020-53902	\$234.63
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	weatherstrip	546012-57205	\$84.55
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	anti slip tape stair treads	546074-57205	\$60.94
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	conduit box and door stop	546074-57205	\$31.94
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	circular blade	546084-53901	\$19.38
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	white chandelier	546074-57205	\$31.98
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	trex bench	546012-53901	\$489.00
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	OSHA sign	546012-57205	\$15.76
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	Epoxyshield antiskid	546012-57205	\$6.44
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	Rail cover	546074-57205	\$227.94
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	Epoxyshield garage floor coating	546012-57205	\$114.50
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	Caution Area Sign	546012-57205	\$9.95
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	Golf cart side mirrors	546022-53902	\$10.29
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	LED panel fixture	546012-57205	\$236.64
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	8ft replacement hose	546022-53902	\$64.06
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	plastic return, HVAC reducer, diffuser	546012-57205	\$801.19
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	wood screws, 4pc chisel set	552001-53910	\$35.98
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	property signs	546085-53901	\$956.89
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	epoxy instant mix	552001-53910	\$11.96
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	safety gloves, safety helmet	552001-53902	\$95.52
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	plier hammer tool	546022-53902	\$15.69
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	pump rebuild kit	546074-57205	\$208.32
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	tire and wheel assembly axle	552001-53910	\$29.72
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	tire and wheel assembly axle	546022-53902	\$29.72
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	equip keys and uniform polo	552001-53910	\$30.04
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	uniform polo shirt	552001-53910	\$30.95
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	clean and perfect	546074-57205	\$25.98
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	self close shower stop	546074-57205	\$45.62
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	Kevlar V belt	546034-52901	\$21.38
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	glass	546012-57205	\$37.13
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	pool handrailing cover	546074-57205	\$79.96
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	threaded pipe fitting	546084-53901	\$12.98
001	DD266	04/10/23	CARDMEMBER SERVICE	03142023 ACH	PURCHASES FOR 2/17-3/10/2023	job add posting	552001-53910	\$15.00

MARSHALL CREEK

Community Development District

**Payment Register by Fund
For the Period from 04/01/2023 to 04/30/2023
(Sorted by Check / ACH No.)**

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
001	DD267	04/22/23	COMCAST	04012023-4033 ACH	ACCT# 8495743101274033 4/5-5/4/2023	Apr 05, 2023- May 04, 2023	543003-57206	\$278.80
001	DD268	04/23/23	COMCAST	04022023-2201 ACH	ACCT# 8495743101272201 4/6-5/5/2023	Apr 06, 2023- May 05, 2023	546034-52901	\$341.73
001	DD269	04/28/23	COMCAST -ACH	04072023-9430 ACH	ACCT# 8495743101259430 4/11-5/10/2023	Apr. 11, 2023- May 10, 2023	546034-52901	\$205.40
001	DD270	04/17/23	FPL	04.06.2023 ACH	SERVICE FOR 3/7-4/6/2023	Mar. 7, 2023- Apr. 6, 2023	543013-53903	\$7,558.68
001	DD270	04/17/23	FPL	04.06.2023 ACH	SERVICE FOR 3/7-4/6/2023	Mar. 7, 2023- Apr. 6, 2023	546034-52901	\$64.80
001	DD271	04/21/23	FPL	04102023 ACH	SERVICE FOR 3/9-4/10/2023	Mar. 9, 2023- Apr. 10, 2023	543013-53903	\$896.42
001	DD271	04/21/23	FPL	04102023 ACH	SERVICE FOR 3/9-4/10/2023	Mar. 9, 2023- Apr. 10, 2023	543001-57205	\$1,447.32
001	DD271	04/21/23	FPL	04102023 ACH	SERVICE FOR 3/9-4/10/2023	Mar. 9, 2023- Apr. 10, 2023	543006-57206	\$1,442.86
001	DD271	04/21/23	FPL	04102023 ACH	SERVICE FOR 3/9-4/10/2023	Mar. 9, 2023- Apr. 10, 2023	546034-52901	\$89.48
001	DD272	04/18/23	FPL	04062023-72497 ACH	ACCT# 99538-72497 3/7-4/6/2023	Electricity - Streetlighting	543013-53903	\$26.25
001	DD273	04/27/23	COMCAST -ACH	04032023-1433 ACH	ACCT# 8495743101291433 4/7-5/6/2023	SERVICE FOR 4/7-5/6/2023	543003-57205	\$90.40
Fund Total								\$189,121.48
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SERIES 2002 DEBT SERVICE FUND - 202								
202	3803	04/17/23	MARSHALL CREEK	041323-202	TRANSFER DEBT SERVICE SERIES 2002	Cash with Fiscal Agent	103000	\$16,112.37
Fund Total								\$16,112.37
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SERIES 2015 DEBT SERVICE FUND - 203								
203	3802	04/17/23	MARSHALL CREEK	041323-203	TRANSFER TAX COLLECTION SERIES 2015A	Cash with Fiscal Agent	103000	\$14,124.41
Fund Total								\$14,124.41
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SERIES 2016 DEBT SERVICE FUND - 204								
204	3804	04/17/23	MARSHALL CREEK	041323-204	TRANSFER TAX COLLECTION SERIES 2016	Cash with Fiscal Agent	103000	\$895.08
Fund Total								\$895.08
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Total Checks Paid								\$220,253.34