

**MARSHALL CREEK  
COMMUNITY DEVELOPMENT  
DISTRICT  
FEBRUARY 21, 2018**

**Marshall Creek Community Development District**  

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**INFRAMARK, INFRASTRUCTURE MANAGEMENT SERVICES**  
210 North University Drive • Suite 702 • Coral Springs, Florida 33071  
Phone: (954) 603-0033 • Fax: (954) 345-1292

February 14, 2018

Board of Supervisors  
Marshall Creek  
Community Development District

Dear Board Members:

A regular meeting of the Board of Supervisors of the Marshall Creek Community Development District will be held **Wednesday, February 21, 2018** beginning at **4:00 p.m. at the Marshall Creek Amenity Center, 625 Palencia Club Drive, St. Augustine, Florida.** Following is the advance agenda for the meeting:

- 1. Roll Call**
- 2. Audience Comments**
- 3. Approval of the Minutes of the January 17, 2018 Meeting**
  - A. Discussion of Open Items
- 4. Engineer's Report**
  - A. Maintenance Building Update - Ratification of Requisitions #42 - #46
  - B. Boardwalk Repair Update and Consideration of Bids
  - C. Consideration of Additional Tasks for Pickleball Court Project
  - D. Feasibility of Cart Path
- 5. Operations Manager's Report**
  - A. SJCSO Off-Duty Roving Patrol Violation Report
  - B. CDD Fences
  - C. LED Lights
  - D. Splash Park Improvements
- 6. Business Matters**
  - A. RFP for Disaster Support, Financial Management and Cost Recovery Services
- 7. Manager's Report - Discussion of Series 2015A Bonds Construction Funds**
- 8. Attorney's Report - Review of Legal Defense of the Board Policy, Sunshine Law, and Public Records Law**
- 9. Supervisors' Requests**
- 10. Acceptance of January 2018 Financial Report and Approval of Check Register and Invoices**
- 11. Adjournment**

Enclosed for your review is a copy of the draft minutes of the January 17, 2018 meeting and the January 2018 financials, check register and invoices.

Under the Engineer's Report we have included requisitions for the maintenance building project and authorization for additional tasks for the pickleball court project for your consideration. We are due to get bids back on Monday, February 19, for the boardwalk repair and those will be provided to you separately.

Enclosed under Business Matters is a Request for Proposals for disaster support, financial management and cost recovery services for your consideration and ratification.

Enclosed under the Attorney's Report is Resolution 2000-10 regarding legal defense of the Board for your review and information. We will have a refresher discussion on roles and responsibilities of the Board, operating within the Sunshine Law and Public Records laws.

The Operations Manager's Report and SJCSO Off-Duty Roving Patrol Violation are enclosed for your review.

The balance of the agenda is routine in nature. I look forward to seeing you at the meeting. In the meantime, if you have any questions, please contact me at (904) 940-6044, extension 40592.

Sincerely,

*Janice Eggleton Davis*

Janice Eggleton Davis/ms  
District Manager

Cc: Jonathan Johnson  
Gabriel McKee  
Ryan Stilwell  
Hawley Smith, Jr.  
Brett Sealy

Katie Buchanan  
City of St. Augustine  
Helen Ciesla  
Kim Shine

Jennifer Gillis  
Warren Bloom  
Beth Grossman  
Walter O'Shea

## **Third Order of Business**

**MINUTES OF MEETING  
MARSHALL CREEK  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Marshall Creek Community Development District was held on Wednesday, January 17, 2018 at 4:00 p.m. at the Marshall Creek Amenity Center, 625 Palencia Club Drive, St. Augustine, Florida.

Present and constituting a quorum were:

Howard Hoffman	Chairman
Howard Entman	Vice Chairman
Kirk Kemmish	Assistant Secretary
Scott Raybuck	Assistant Secretary
Jeff Riley	Assistant Secretary

Also present were:

Janice Eggleton Davis	District Manager
Katie Buchanan	District Counsel
Ryan Stilwell	District Engineer
Helen Ciesla	Property Manager
Beth Grossman	Assistant Property Manager
Erin Gunia	Director of Amenities & Strategic Planning
Roy Hutcherson	Director of Grounds & Engineering
Tom Salmon	Director of Tennis
Residents	

*The following is a summary of the discussions and actions taken at the January 17, 2018 Marshall Creek Board of Supervisors meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Hoffman called the meeting to order and Board and Staff identified themselves for the record.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

- Mr. Hoffman inquired if there were any comments on the fences and outlined the issue.

The Board received comments from several unidentified speakers as well as Michele Rzepiela, Fred Catalano and Jim Newhall regarding damaged fences (CDD and private), vandalism, a burglary, trespassers, homeless camps, and neighboring trailers.

Detective Gary Perna provided an update on the vandalism and burglary. He further noted the Sheriff's Office does deal with these issues and arrests have been made for trespassing. It was noted that it is important for residents to report all criminal activity to the Sheriff's Office.

Discussion continued on the CDD fence as to what else the CDD can do about persons coming through the fence, including cameras, fence heights, types of fences, and no trespassing signs.

The Board directed Mr. Stilwell to determine the extent of the CDD fence, and to check the PUD and County codes to as to the permitted height for the fence. Additionally, it was requested that Mr. Hutcherson get some concepts for sturdier fences and to agenda this item for further discussion at the next meeting.

*The record will reflect Mr. Riley has joined the meeting.*

- A speaker addressed it taking 24 minutes from her home in Oak Common to exit Palencia onto Phillips Highway. School had just let out and they were backed up before the circle.
  - Discussion followed on paving Shannon Road with it being noted Mr. Kemmish has been working very hard on it with the County. He outlined the issues with getting the road paved and the funding for the same.
  - Mr. Jim Rispoli, Sweetwater Creek, inquired what the outcome of the petition was?
  - Mr. Kemmish reported there were 1,100 people who supported it and further outlined the outcome.
- A speaker addressed new amenities, upgrades and expansion noting they are an older development and starting to see cracks. He asks that as they consider anything new, upgraded or anything that then becomes a liability in terms of deferred maintenance that they first consider the existing amenities and making sure they are maintained.
  - Mr. Hoffman asked that they hold comments on amenities but noted they are not deferring maintenance to do something else.

- Mr. Jim Newhall noted his concerns about better communication with residents. He does not know the roles of the CDD and POA. He suggested a Town Hall with the CDD, POA and residents at a time better than 4:00 p.m.
  - Mr. Hoffman noted they have a meeting every month. Beyond that there is a website, PalenciaOnline.com, that has a description of everybody's responsibilities, the minutes of both meetings, and after every meeting Mr. Hoffman writes notes he emails to those on his list of about 400 people. They do try to communicate but the main way is the public meetings.
  - Discussion continued on communication and real time communication on current issues.
- Ms. Ashley Yurkowsky inquired if it is possible to schedule roving patrols on Fourth of July and New Year's Eve.
  - Mr. Hoffman noted the CDD does ask for the deputies on those holidays but have to rely on someone signing up for the duty roster.
  - Ms. Ciesla noted they hired a new security company and while they are not a roving security they do have a roving patrol security officer who drives through the community.
- Mr. Ken Chapman noted homeowners have a responsibility if someone is trespassing on their property to call the Sheriff's Office. If there is illegal activity, call the Sheriff's Office.
- Mr. Perna stated do not call the guardhouses. If you need a deputy to come in, call the Sheriff's Office.
- Discussion continued on communicating information to the residents with Ms. Ciesla noting in the last quarter she has e-blasted specific information with the numbers to call several times.
- A gentleman spoke on behalf of the Association for the Market Street townhomes noting he wanted to let them know they are working on a collective plan to improve the area, take care of the roofs and the landscaping.
- Mr. Bob Denman noted he would like them to hold off on long term amenities for now. He addressed broken sidewalks noting it was fixed quickly and wanted to thank the maintenance staff.

**FOURTH ORDER OF BUSINESS****Engineer's Report****A. Maintenance Building Update - Ratification of Requisitions #37 - #41**

- Mr. Stilwell reported the anticipated completion is early February. They are working to get curb and asphalt down next week and then Mr. Hutcherson can start landscaping. CDD maintenance is installing cabinets so we are very close to the finish line.
- Mr. Hoffman noted when the maintenance building is done there will be an open house to give residents a chance to see it.
- Mr. Jim Rispoli, Sweetwater Creek, inquired if it is Rollings Construction and if the expensive \$1 Million project is in the budget this year.
  - Mr. Hoffman noted it is the MCCDD and SCCDD has nothing to do with it. It is not part of the shared expenses.
- Mr. Stilwell outlined Requisitions #37 - #41 totaling \$388,942.85; there are two different pay applications which will bring the contractor to 87% but they are still holding 10% retainage.

On MOTION by Dr. Entman seconded by Mr. Raybuck, with all in favor, Requisitions #37 - #41 in the amount of \$388,942.85 were ratified.

**B. Boardwalk Repair Update**

- Mr. Stilwell reported he and Ms. Ciesla met with FEMA and a couple of other individuals to walk and look at the Hurricane Irma damage. As a result of the meeting, they did make a few changes to the bid documents to make it a bit clearer for the separation between Hurricane Matthew and Hurricane Irma, so they can get the proper pay applications for the potential reimbursements.
  - The bid notice is at the paper and should post tomorrow or Friday and they anticipate having bids prior to next months meeting. It was noted this is the overall bid for repair of damage from both hurricanes.
- Mr. Hoffman outlined the boardwalk damage for those in attendance.
- Mr. Kemmish inquired as when they can expect the \$623,000 from FEMA.



- Ms. Buchanan noted based on conversations with FEMA they can start accessing the Hurricane Matthew fund as soon as they can submit work authorizations.
- Dr. Entman inquired if they have been obligated by the State for the 12½% on Hurricane Matthew.
  - Ms. Buchanan noted they have been obligated by the State.
  - Discussion continued on how the State distributes the funding.
- Mr. Raybuck inquired if there is anybody waiting to bid on the work?
  - Mr. Stilwell noted he anticipates that they will have to reach out to potential bidders in addition to the public notice.
- Discussion continued on the Boardwalk project.

**FIFTH ORDER OF BUSINESS****Business Matters**

- A. Discussion of Long Term Plans for Amenities Upgrades and Expansion**
- Mr. Bob Denham addressed pickleball noting he would like to suggest it become a short-term amenity as a junior tennis / pickleball court. It has also been suggested it have a wall that can be utilized for handball and racquetball. It will be a multi-use court.
  - There was a petition circulated which has been signed by over 100 people. These came only from the tennis and fitness centers.
- Ms. Cathy Wilson noted the Tennis Advisory Committee polled the players a few months back and they would like the Board to know they support utilizing the vacant land for the multi-purpose junior / pickleball court. We are hopeful the building of the court will eliminate the use of the tennis courts for pickleball.
- Mr. Hoffman outlined the financial history of the CDD over the last 10 years noting that fortunately they came through the economic downturn. In the last 10 years, the CDD has turned the corner financially. They have done maintenance projects like redoing the traffic circle, repairing the fire damage at the Boardwalk, rebuilt the North Loop guardhouse, redid the MCCDD pool and there were several sinkholes addressed. They have been able to keep up with the maintenance of the current facilities without big increases in CDD fees. Our CDD fees have gone up about 4% each year for 10 years. They have not

sacrificed maintenance on current facilities for anything, and during the same time, they were able to build a reserve. They can afford to fix fences and keep facilities going. Also, during this time they have vastly improved the nature of the programs. Swim & Fitness used to be the biggest problem and there were constant complaints. Since Ms. Gunia has been here, he does not get complaints. Mr. Salmon has done the same thing with tennis - more teams, more leagues, more lessons. Mr. Smeland has built up landscaping; during the hard times they cut landscaping and they have a good landscaping department. Mr. Hutcherson is a full-time engineer for the CDD and before he was half time and shared with the Club. Having his capabilities has been a tremendous asset and allowed them to do a lot of things they could not have done before.

- What they have never done is have a strategic plan to say where do we want to be in two, three or four years, what kind of community do we want and what do we have to do to be competitive with Markland, Bannon Lakes, Nocatee and World Golf Village. He noted he thinks they have to keep adding and growing and not just hang onto what they had before.
- Mr. Hoffman noted Ms. Gunia has done a couple of surveys and they have a list of potential projects.
- There are a number of projects that they could add that people have asked for:
  - Dog Park - MCCDD has no land but they have talked to the SCCDD Board and those discussions will continue.
  - Shannon Road / Regalo Road paving
  - Cart path to the Publix - feasibility
  - Pickleball courts
  - Improve Kiddie Pool with water feature Splash Park.
  - Cabanas
  - Food service
  - Upgrade lights to LED from the entrance to the traffic circle. Mr. Hutcherson has put two at the entrance as a demonstration and they are brighter.

Mr. Hoffman MOVED to approve an Amenities Expansion Plan to entail having Mr. Stilwell look at the cart path to Publix, obtain bids for building Pickleball courts, obtain bids for a Splash Park, providing Ms. Gunia authorization to spend up to \$4,000 to upgrade the kitchen, having Mr. Hutcherson look at putting LED lighting from the entrance to the traffic circle and Mr. Kemmish seconded the motion.

- Mr. Hutcherson noted they have also been looking at remodeling the MCCDD Amenity Center.
  - Mr. Hoffman noted the Amenity Center is the most underused asset the CDD has. It is a nice building and there is a lot more they could do with it. It could be a spectacular venue and a nice community center and they should be looking at plans for how they can better use the building.
  - Mr. Hutcherson noted he has been in touch with the architect they are under contract with for the maintenance building. He has looked at the building and in order to move ahead with a remodel they will need a set of plans. The architect would need a not-to-exceed amount of \$5,000 to move ahead with designing it.
  - Discussion followed on whether they know what they want the building to be.
- Discussion followed on budgeting for the Amenities Expansion Plan.
- Discussion followed on funding the reserves at a certain level.
- Numerous speakers discussed a cart path and making golf carts street legal.
- Mr. Rispoli again addressed how much this is going to cost SCCDD.
  - Mr. Hoffman outlined the Interlocal Agreement.
- Discussion followed on the motion with it being noted they are only committing to get more information and pricing for the outlined concepts.

On VOICE vote, with all in favor, the motion was approved.

- Mr. Kemmish addressed the issue he brought up about the entrance and exit from the commercial property that will lead to the gas station. Mr. Stilwell said he

thought there was a problem with the distance between the road and the turn. Currently, it is a right turn only.

- Mr. Stilwell noted he was under the impression they were more concerned about the left turn in.
- Mr. Kemmish noted it is both.
- Mr. Stilwell noted their Traffic Engineer has reviewed it and they need to get the information to the Board.

**THIRD ORDER OF BUSINESS**

**Approval of the Minutes of the  
November 15, 2017 Meeting**

On MOTION by Mr. Kemmish seconded by Mr. Riley, with all in favor, the minutes of the November 15, 2017 meeting were approved.

**A. Discussion of Open Items**

- Discussion followed on the curb that did not meet ADA requirements at West Village Drive where it crosses North Loop.
  - Mr. Hutcherson will look at and get with Mr. Stilwell to make sure it is compliant.
- Discussion followed on the radar speed signs.
- The water pipe for the Club is fixed.
- Discussion ensued on the guard gates and the plans for the virtual guard.
- A question was raised regarding the maintenance hours on the pools with Ms. Gunia noting if the tarps are not on they are doing the maintenance in the mornings.
- A question was raised regarding the commercial property sale with Ms. Davis noting the last she saw, the sale had not yet happened.
- Discussion followed on a food vendor for the pool area with Ms. Gunia noting she met with him last week. He had spoken with someone from the Health Department and that is why they were asking about the \$4,000 to redo the kitchen.
- There was no information regarding the parking on CDD property item.

**FIFTH ORDER OF BUSINESS**

**Business Matters**

**B. Consideration of Resolution 2018-2 Accepting Completion of Remaining Improvements - Series 2002**

- Ms. Buchanan outlined Resolution 2018-2. Mr. Stilwell has reviewed the improvements and this accepts his most recent certificate saying there are no items remaining for completion by the developer, Marshall Creek, Ltd., at this point.

On MOTION by Dr. Entman seconded by Mr. Kemmish, with all in favor, Resolution 2018-2 was adopted.

**SIXTH ORDER OF BUSINESS**

**Operations Manager’s Report**

- Ms. Ciesla reviewed the Operations Report.
  - A. SJSO Off-Duty Roving Patrol Violation**
  - Ms. Ciesla reviewed the roving patrol report.
    - Discussion followed on citations.
  - The traffic speed charts were distributed, a copy of which is incorporated hereby.
  - Mr. Kemmish addressed sidewalk grinding noting some areas are coming up.
    - Mr. Hutcherson noted they just completed a property-wide survey and have someone doing the grinding on a daily basis. When it gets to a point where it is too compromised, they will remove the section and replace it.
  - Mr. Kemmish addressed the paths with raised areas.
    - Mr. Hutcherson noted it is on the list, but they are waiting for it to be warmer so they can manage the asphalt better.
- Discussion followed on the survey results.

**SEVENTH ORDER OF BUSINESS**

**Manager’s Report**

There being no report, the next item followed.

**EIGHTH ORDER OF BUSINESS**

**Attorney’s Report**

- Ms. Buchanan distributed Resolution 2018-3; a copy of which is incorporated hereby. She outlined the resolution noting it gives St. Johns County Sheriff’s

Officers the authority to enforce the CDD policies as well as issue trespass citations.

- Mr. Perna noted it needs to be redone every two years.

On MOTION by Dr. Entman seconded by Mr. Kemmish, with all in favor, Resolution 2018-3 was adopted, as amended.

**NINTH ORDER OF BUSINESS**

**Supervisor Requests**

There being none, the next item followed.

**TENTH ORDER OF BUSINESS**

**Acceptance of the December Financial Report and Approval of November through December 2017 Check Register and Invoices**

On MOTION by Mr. Kemmish seconded by Dr. Entman, with all in favor, the December 2017 financials were accepted and the November through December 2017 Check Register and Invoices were approved.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

There being no further business,

On MOTION by Dr. Entman seconded by Mr. Riley, with all in favor, the meeting was adjourned.

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Janice Eggleton Davis  
Secretary

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Howard Hoffman  
Chairman

## **Fourth Order of Business**

**4A.**



Exhibit D  
Form of Requisition

MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT  
SPECIAL ASSESSMENT BONDS, SERIES 2015A

The undersigned, a Responsible Officer of Marshall Creek Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Trust Indenture from the District to US Bank, as trustee (the "Trustee"), dated as of March 31, 2015 (the "indenture"), (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

A Requisition Number: 42

Subject: Professional Services from December 1, 2017 to December 31, 2017  
(See Attached Invoice #39265)

B Name of Payee: Prosser, Inc.  
13901 Sutton Park Drive S.  
Suite 200  
Jacksonville, FL 32224

C Amount Payable: \$623.32

D Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, of, state Costs of Issuance, if applicable):

E Fund or Account from which disbursement to be made:  
Construction Fund

The undersigned hereby certifies that:

1.  obligations in the stated amount set forth above have been incurred by the District,

or

this requisition is for Costs of Issuance payable from the Acquisition and Construction fund that have not previously been paid;

2. each disbursement set forth above is a proper charge against the Acquisition and Construction Fund;

3. each disbursement set forth above was incurred in connection with the Acquisition and/or Construction of the Project;
4. each disbursement represents a Cost of the Project which has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.


MARSHALL CREEK COMMUNITY  
DEVELOPMENT DISTRICT

By:   
Responsible Officer

CONSULTING ENGINEER'S APPROVAL FOR NON-COST OF ISSUANCE  
REQUESTS ONLY

If this requisition is for a disbursement from other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

Ryan P. Stilwell, P.E.

  
Consulting Engineer



January 18, 2018  
Project No: 100101.73  
Invoice No: 39265

Marshall Creek CDD  
Attn: Accounts Payable  
210 N. University Drive  
Suite 702  
Coral Springs, FL 33071

Project 100101.73 MCCDD/2015 Construction Bond

**Professional Services from December 1, 2017 to December 31, 2017**

Expenses

**Reimbursable Expenses**

Mileage-DOT Allowable (.445)		62.30	
Mileage-Additional (.12/mile)		16.80	
Blueprints/Reproduction		41.02	
Postage/Freight/Delivery		103.20	
<b>Total Reimbursables</b>	<b>1.0 times</b>	<b>223.32</b>	<b>223.32</b>
	<b>Total this Task</b>		<b>\$223.32</b>

Task 4: Bidding & Construction

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Principal	2.50	160.00	400.00	
Totals	2.50		400.00	
<b>Total Labor</b>				<b>400.00</b>
		<b>Total this Task</b>		<b>\$400.00</b>
		<b>Total this Invoice</b>		<b>\$623.32</b>

Exhibit D  
Form of Requisition

MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT  
SPECIAL ASSESSMENT BONDS, SERIES 2015A

The undersigned, a Responsible Officer of Marshall Creek Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Trust Indenture from the District to US Bank, as trustee (the "Trustee"), dated as of March 31, 2015 (the "indenture"), (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

A Requisition Number: 43

Subject: Construction Services through January 27, 2018  
(See Attached Application for Payment #7)

B Name of Payee: Rollings Construction, Inc.  
500 Osceola Ave.  
Jacksonville Beach, FL 32250

C Amount Payable: \$126,152.10

D Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, of, state Costs of Issuance, if applicable):

E Fund or Account from which disbursement to be made:  
Construction Fund

The undersigned hereby certifies that:

1.  obligations in the stated amount set forth above have been incurred by the District,

or

this requisition is for Costs of Issuance payable from the Acquisition and Construction fund that have not previously been paid;

2. each disbursement set forth above is a proper charge against the Acquisition and Construction Fund;

3. each disbursement set forth above was incurred in connection with the Acquisition and/or Construction of the Project;
4. each disbursement represents a Cost of the Project which has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

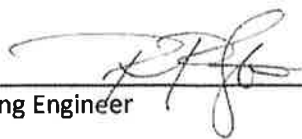
MARSHALL CREEK COMMUNITY  
DEVELOPMENT DISTRICT

By:   
Responsible Officer

CONSULTING ENGINEER'S APPROVAL FOR NON-COST OF ISSUANCE  
REQUESTS ONLY

If this requisition is for a disbursement from other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

Ryan P. Stilwell, P.E.

  
Consulting Engineer

# APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF 2 Pages

TO OWNER: MCCDD C/O Prosser, Inc.  
3910 Sutton Park Drive South, Suite 200  
Jacksonville, FL 32224

PROJECT: CDD Maint. Shop  
1800 North Loop Road  
St. Augustine, Florida

APPLICATION NO: 7

Distribution to:

<input type="checkbox"/>	OWNER
<input type="checkbox"/>	ARCHITECT
<input type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	
<input type="checkbox"/>	

FROM CONTRACTOR:  
Rollings Construction, Inc.  
500 Osceola Avenue  
Jacksonville Beach, FL 32250

VIA ARCHITECT:  
Prosser, Inc.  
3910 Sutton Park Dr., #200  
Jacksonville, FL 32224

PERIOD TO: 27-Jan-18

PROJECT NOS: RC1201638

CONTRACT FOR:

CONTRACT DATE: 14-Nov-16

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	968,237.00
2. Net change by Change Orders	\$	67,454.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	1,035,691.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	1,014,593.30

5. RETAINAGE:	\$	101,459.30
a. 10% of Completed Work (Column D + E on G703)	\$	0.00
b. 10% of Stored Material (Column F on G703)	\$	0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	101,459.30

6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	913,133.70
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	786,981.60
8. CURRENT PAYMENT DUE (Line 3 less Line 6)	\$	126,152.10
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	122,557.30

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months b. Owner	\$67,454.00	
Total approved this Month	\$0.00	
TOTALS	\$67,454.00	\$0.00
NET CHANGES by Change Order	\$67,454.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: [Signature]  
 State of: FLORIDA  
 Subscribed and sworn to before me this 21 day of November, 2018.  
 Notary Public:  
 My Commission expires: 11/14/2019  
 Name: KIMBERLY A. GOSSETT

## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ 126,152.10

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: [Signature] Date: 2/7/18  
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only if the Contractor makes herein, issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, DC 20004-5892

AIA DOCUMENT G702 - APPLICATION AND CERTIFICATION FOR PAYMENT - 1992 EDITION - AIA - 01872  
 Users may obtain validation of this document by requesting a completed AIA Document D401 - Certification of Document's Authenticity from the Licensee.

# CONTINUATION SHEET

ALA DOCUMENT G703

PAGE 2 OF 2 PAGES

ALA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Less Column 1 on Contracts where variable retinibage for line items may apply.

APPLICATION NO: 7

APPLICATION DATE: 27-Jan-18

PERIOD TO: 27-Jan-18

ARCHITECT'S PROJECT NO: RC1201638

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED FROM PREVIOUS APPLICATION (D - E)	E WORK COMPLETED THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G+C)	I BALANCE TO FINISH (C-G)	J RETAINAGE (IF VARIABLE RATE) 40%
<b>Base Contract</b>									
1	General Conditions	\$57,772.00	\$51,667.00	\$3,105.00		\$54,772.00	94.81%	\$3,000.00	\$5,477.20
2	Site Work	\$187,952.00	\$150,270.00	\$21,650.00		\$171,920.00	91.47%	\$16,032.00	\$17,192.00
3	Concrete	\$116,810.00	\$114,345.00	\$2,465.00		\$116,810.00	100.00%		\$11,681.00
4	Masonry	\$29,727.00	\$29,727.00	\$0.00		\$29,727.00	100.00%		\$2,972.70
5	Structural & Misc. Steel	\$19,750.00	\$14,686.00	\$5,064.00		\$19,750.00	100.00%		\$1,975.00
6	Carpentry	\$33,898.00	\$31,087.00	\$2,811.00		\$33,898.00	100.00%		\$3,385.80
7	Thermal & Moisture Protection	\$4,791.00	\$4,791.00	\$0.00		\$4,791.00	100.00%		\$479.10
8	Doors & Windows	\$22,815.00	\$19,867.00	\$2,948.00		\$22,815.00	100.00%		\$2,281.50
9	Finishes	\$43,106.00	\$27,875.00	\$27,875.00		\$27,875.00	64.68%	\$15,225.00	\$2,787.50
10	Specialties	\$8,776.00	\$0.00	\$0.00		\$0.00		\$8,776.00	\$0.00
11	Equipment	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00	\$0.00
12	Furnishings	\$12,338.00	\$4,500.00	\$7,838.00		\$12,338.00	100.00%		\$1,233.80
13	Special Construction	\$217,492.00	\$217,492.00	\$0.00		\$217,492.00	100.00%		\$21,749.20
14	Conveying Systems	\$0.00	\$0.00	\$0.00		\$0.00			\$0.00
15	Mechanical	\$88,990.00	\$66,000.00	\$22,990.00		\$88,990.00	100.00%		\$8,899.00
16	Electrical	\$124,026.00	\$78,241.00	\$34,850.00		\$113,091.00	91.18%	\$10,935.00	\$11,309.10
17	Technology	\$0.00	\$0.00	\$0.00		\$0.00			\$0.00
<b>Subtotal</b>		<b>\$968,237.00</b>							
<b>Change Orders</b>									
8	CO 1: VIE Deducts	(\$32,870.00)				(\$32,870.00)			\$0.00
9	CO 2: Plan Changes required by SIC Permit Review	\$19,387.00	\$19,387.00	\$0.00		\$19,387.00	100.00%		\$1,938.70
10	CO 3: Relo water line to avoid berm conflict	\$17,916.00	\$17,916.00	\$0.00		\$17,916.00	100.00%		\$1,791.60
11	CO 4: EPI Conduit conflict ... REDUCED	\$0.00	\$0.00	\$0.00		\$0.00			\$0.00
12	CO 5: EPI Primary Splice Box Conflict ... REDUCED	\$0.00	\$0.00	\$0.00		\$0.00			\$0.00
13	CO 6: Move building & realign entrance road	\$34,857.00	\$34,857.00	\$0.00		\$34,857.00	100.00%		\$3,485.70
14	CO 7: Relocate EPI Head Hole	\$12,728.00	\$4,355.00	\$8,473.00		\$12,728.00	100.00%		\$1,272.80
15	CO 8: Time extension CO ... No Cost	\$0.00	\$0.00	\$0.00		\$0.00			\$0.00
16	CO 9: Extend water line and entrance drive	\$4,200.00	\$4,200.00	\$0.00		\$4,200.00	100.00%		\$420.00
17	CO 10: Fertilizer Building utilities	\$11,236.00	\$11,236.00	\$0.00		\$11,236.00	100.00%		\$1,123.60
18	<b>Subtotal</b>	<b>\$67,454.00</b>							\$0.00

# CONTINUATION SHEET

ALA DOCUMENT G703

PAGE 2 OF 2 PAGES

ALA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 7

APPLICATION DATE: 27-Jan-18

PERIOD TO: 27-Jan-18

ARCHITECT'S PROJECT NO: RCI 201638

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE (IF VARIABLE RATE) 10%
			FROM PREVIOUS APPLICATION (D + E)	% (G + C)					
		\$1,035,691.00	5874,424.00	\$140,169.00	\$0.00	\$1,014,593.00	\$21,098.00	97.96%	\$101,459.30
	<b>GRAND TOTALS</b>								

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity



Exhibit D  
Form of Requisition

MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT  
SPECIAL ASSESSMENT BONDS, SERIES 2015A

The undersigned, a Responsible Officer of Marshall Creek Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Trust Indenture from the District to US Bank, as trustee (the "Trustee"), dated as of March 31, 2015 (the "indenture"), (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- A Requisition Number: 44
- Subject: Construction Services through January 27, 2018  
(See Attached Application for Payment #8)
- B Name of Payee: Rollings Construction, Inc.  
500 Osceola Ave.  
Jacksonville Beach, FL 32250
- C Amount Payable: \$50,729.65
- D Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, of, state Costs of Issuance, if applicable):
- E Fund or Account from which disbursement to be made:  
Construction Fund

The undersigned hereby certifies that:

- obligations in the stated amount set forth above have been incurred by the District,  
or  
 this requisition is for Costs of Issuance payable from the Acquisition and Construction fund that have not previously been paid;
- each disbursement set forth above is a proper charge against the Acquisition and Construction Fund;

3. each disbursement set forth above was incurred in connection with the Acquisition and/or Construction of the Project;
4. each disbursement represents a Cost of the Project which has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

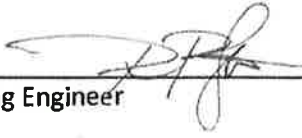
MARSHALL CREEK COMMUNITY  
DEVELOPMENT DISTRICT

By:   
Responsible Officer

CONSULTING ENGINEER'S APPROVAL FOR NON-COST OF ISSUANCE  
REQUESTS ONLY

If this requisition is for a disbursement from other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

Ryan P. Stilwell, P.E.

  
Consulting Engineer

# APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF 2 Pages

TO OWNER: MCCDD C/O Prosser, Inc.  
3910 Sutton Park Drive South, Suite 204  
Jacksonville, FL 32224

PROJECT: CDD Maint. Shop  
1800 North Loop Road  
St. Augustine, Florida

APPLICATION NO: 8 (Part. Rel.)

Distribution to:

<input type="checkbox"/>	OWNER
<input type="checkbox"/>	ARCHITECT
<input type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	
<input type="checkbox"/>	

PERIOD TO: 27-Jan-18

VIA ARCHITECT:

FROM CONTRACTOR:  
Rollings Construction, Inc.  
500 Osceola Avenue  
Jacksonville Beach, FL 32250

Prosser, Inc.  
3910 Sutton Park Dr., #200  
Jacksonville, FL 32224

PROJECT NOS: RC1201638

CONTRACT DATE: 14-Nov-16

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached

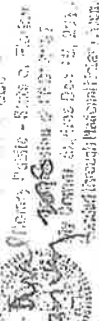
The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

- ORIGINAL CONTRACT SUM \$ 968,337.00
- Net change by Change Orders \$ 67,454.00
- CONTRACT SUM TO DATE (Line 1 + 2) \$ 1,035,691.00
- TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 1,014,593.00
- RETAINAGE:
  - a. 5 % of Completed Work \$ 50,729.65 (Column D + E on G703)
  - b. 5 % of Stored Material \$ 0.00 (Column F on G703)
 Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$ 50,729.65
- TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) \$ 963,863.35
- LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 913,133.70
- CURRENT PAYMENT DUE \$ 50,729.65
- BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ 71,827.65

CONTRACTOR:

By: *[Signature]*

Date:



## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ 50,729.65

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: *[Signature]*

Date:

2/7/18

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only as the Contractor may be entitled herein. Assurances, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$67,454.00	
Total approved this Month	\$0.00	
TOTALS	\$67,454.00	\$0.00
NET CHANGES by Change Order	\$67,454.00	

# CONTINUATION SHEET

ALA DOCUMENT G703

PAGE 2 OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

APPLICATION NO: 8 (Part Ret.)

Contractor's signed certification is attached.

APPLICATION DATE: 27-Jan-18

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 27-Jan-18

Use Column I on Contracts where variable retainage for final items may apply.

ARCHITECT'S PROJECT NO: RC1201838

A ITEM NO	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED FROM PREVIOUS APPLICATION (D+E)	E COMPLETED THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G+C)	I BALANCE TO FINISH (C-G)	J RETAINAGE (IF VARIABLE RATE) 5%
	<b>Base Contract</b>								
1	General Conditions	\$57,772.00	\$54,772.00			\$54,772.00	94.81%	\$3,000.00	\$2,738.60
2	Site Work	\$187,952.00	\$171,920.00			\$171,920.00	91.47%	\$16,032.00	\$8,596.00
3	Concrete	\$116,810.00	\$116,810.00			\$116,810.00	100.00%		\$5,840.50
4	Masonry	\$29,727.00	\$29,727.00			\$29,727.00	100.00%		\$1,486.35
5	Structural & Misc. Steel	\$19,750.00	\$19,750.00			\$19,750.00	100.00%		\$987.50
6	Carpentry	\$33,898.00	\$33,898.00			\$33,898.00	100.00%		\$1,694.90
7	Thermal & Moisture Protection	\$4,791.00	\$4,791.00			\$4,791.00	100.00%		\$239.55
8	Doors & Windows	\$22,815.00	\$22,815.00			\$22,815.00	100.00%		\$1,146.75
9	Finishes	\$43,100.00	\$27,875.00			\$27,875.00	64.68%	\$15,225.00	\$1,393.75
10	Specialties	\$8,776.00	\$8,776.00			\$8,776.00	100.00%		\$0.00
11	Equipment	\$0.00	\$0.00			\$0.00	100.00%		\$0.00
12	Furnishings	\$12,338.00	\$12,338.00			\$12,338.00	100.00%		\$616.90
13	Special Construction	\$217,492.00	\$217,492.00			\$217,492.00	100.00%		\$10,874.60
14	Conveying Systems	\$0.00	\$0.00			\$0.00	100.00%		\$0.00
15	Mechanical	\$88,990.00	\$88,990.00			\$88,990.00	100.00%		\$4,449.50
16	Electrical	\$124,026.00	\$113,091.00			\$113,091.00	91.18%	\$10,935.00	\$5,654.55
17	Technology	\$0.00	\$0.00			\$0.00	100.00%		\$0.00
	<b>Subtotal</b>	<b>\$968,237.00</b>							
8	Change Orders								
9	CO 1: ME Deducts	(\$32,870.00)						(\$32,870.00)	\$0.00
10	CO 2: Plan Changes required by SDC Permit Review	\$19,387.00	\$19,387.00			\$19,387.00	100.00%		\$969.35
11	CO 3: Realign water line to avoid permit conflict	\$17,916.00	\$17,916.00			\$17,916.00	100.00%		\$895.80
12	CO 4: PPL Conduit conflict - REJECTED	\$0.00							\$0.00
13	CO 5: PPL Primary Splice Box Conflict - REJECTED	\$0.00							\$0.00
14	CO 6: Move building & re-align entrance road	\$34,857.00	\$34,857.00			\$34,857.00	100.00%		\$1,742.85
15	CO 7: Relocate PPL hand hole	\$12,728.00	\$12,728.00			\$12,728.00	100.00%		\$636.40
16	CO 8: Time extension CO - No Cost	\$0.00							\$0.00
17	CO 9: Extend water line and entrance drive	\$4,200.00	\$4,200.00			\$4,200.00	100.00%		\$210.00
18	CO 10: Relocate Building utility	\$11,236.00	\$11,236.00			\$11,236.00	100.00%		\$561.80
	<b>Subtotal</b>	<b>\$67,454.00</b>							\$33.00

# CONTINUATION SHEET

ALA DOCUMENT G703

PAGE 2 OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

APPLICATION NO: 8 (Part. Ret.)

Contractor's signed certification is attached.

APPLICATION DATE: 27-Jan-18

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 27-Jan-18

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO: R01201638

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	E WORK COMPLETED THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE) 5%
		\$1,035,691.00	\$1,014,593.00	\$0.00	\$0.00	\$1,014,593.00	97.96%	\$21,098.00	\$50,729.65
	<b>GRAND TOTALS</b>								

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Exhibit D  
Form of Requisition

MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT  
SPECIAL ASSESSMENT BONDS, SERIES 2015A

The undersigned, a Responsible Officer of Marshall Creek Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Trust Indenture from the District to US Bank, as trustee (the "Trustee"), dated as of March 31, 2015 (the "indenture"), (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

A Requisition Number: 45

Subject: Ice Machine for Maintenance Building  
(See Attached Check request & Invoice)

B Name of Payee: B&G Refrigeration  
3230 Kline Road  
Jacksonville, FL 32246

C Amount Payable: \$2,928.00

D Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, of, state Costs of Issuance, if applicable):

E Fund or Account from which disbursement to be made:  
Construction Fund

The undersigned hereby certifies that:

1.  obligations in the stated amount set forth above have been incurred by the District,

or

this requisition is for Costs of Issuance payable from the Acquisition and Construction fund that have not previously been paid;

2. each disbursement set forth above is a proper charge against the Acquisition and Construction Fund;

3. each disbursement set forth above was incurred in connection with the Acquisition and/or Construction of the Project;
4. each disbursement represents a Cost of the Project which has not previously been paid.

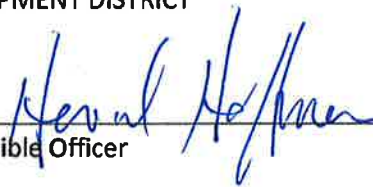
The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

MARSHALL CREEK COMMUNITY  
DEVELOPMENT DISTRICT

By: \_\_\_\_\_  
Responsible Officer

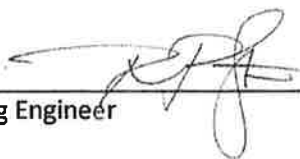


CONSULTING ENGINEER'S APPROVAL FOR NON-COST OF ISSUANCE  
REQUESTS ONLY

If this requisition is for a disbursement from other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

Ryan P. Stilwell, P.E.

\_\_\_\_\_  
Consulting Engineer



## CHECK REQUEST FORM

**Project:** Marshall Creek Community Development District

**Vendor:** B&G Refrigeration

**Address:** 3230 Kline Road, Jacksonville FL, 32246

**Check Amount:** \$ 2,928

**Date Check Needed:** 2/9/2018

**Cost Code:** New Maintenance building capitol item

**Requestor:**

Roy Hutcherson



**Date of Request:**

January, 25, 2018

**Description:** KM-340MAJ/B-300PF BIN Hoshizaki Ice Machine

*Mail check to: Vendor at address above*

**Approved By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

~~Note: Invoice must be attached with Corp 209 stamp and completed and initialed.~~



## Request for Taxpayer Identification Number and Certification

**Give Form to the  
 requester. Do not  
 send to the IRS.**

**1 Name (as shown on your income tax return). Name is required on this form; do not leave this line blank.**  
 B&G Refrigeration Co Inc  
Business name (if different from any name on file with IRS)  
 B&G Electric, B&G Heating & Air

**2 Check appropriate box for federal tax classification. Check only one of the following seven boxes:**

Individual sole proprietor or single-member LLC  
 Corporation  
 S Corporation  
 Partnership  
 Trust/estate  
 Limited liability company. Enter the tax classification (S-Corporation, S-S corporation, Partnership): \_\_\_\_\_  
Note. For a single-member LLC that is disregarded, do not check any of the above boxes. Enter the appropriate box in the lines above for the tax classification of the single-member owner.  
 Other (see instructions) ▶

**3 Exemptions (see instructions for certain filers; not for filers):** See instructions on page 2.  
 Exempt payee code (if any) \_\_\_\_\_  
 Exemption from FATCA reporting (see instructions) \_\_\_\_\_  
 Do not check either box unless you qualify.

**4 Address number, street, and apt. or suite no.**  
 3230 Kline Rd

**5 City, state, and ZIP code**  
 Jacksonville, FL 32246

**6 Taxpayer's name and address (optional)**

**7 First account number(s) here (optional)**

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, if it is your employer identification number (EIN), if you do not have a number, see *How to get a TIN* on page 5.

**Social security number**

	-		-		
--	---	--	---	--	--

or

**Employer identification number**

59	-	1559	294	4
----	---	------	-----	---

Note. If the account is in more than one name, see the instructions for line 4 and the chart on page 4 for guidelines on whose number to enter.

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest or dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 2.

**Sign Here**      Signature of U.S. person ▶ *[Signature]*      Date ▶ 1/5/18

*President*

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** Form W-9 and associated developments affecting Form W-9 (such as legislation enacted after we release it) is at [www.irs.gov/irs](http://www.irs.gov/irs).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (proceeds from the sale of securities and other financial instruments)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant, card, and third party network transactions)

**Hutcherson, Roy**

**From:** Susan <susan@bgrefrigeration.com>  
**Sent:** Thursday, January 25, 2018 8:33 AM  
**To:** Hutcherson, Roy  
**Subject:** QUOTE FOR HOSHIZAKI ICE MACHINES  
**Attachments:** W-9.pdf; KM-340M\_J.PDF; KML-325-500M\_J.PDF; PF-SFBins.pdf

Marshall Creek CDD - COD  
605 Palencia Club Drive  
St Augustine FL 32095  
roy.hutcherson@hines.com



B&G REFRIGERATION CO., INC.  
COMMERCIAL REFRIGERATION HEATING AND AIR ELECTRICAL  
3230 KLINE ROAD, JACKSONVILLE, FL 32246  
(904) 620-0081 FAX (904)620-9815 TOLL FREE (800) 965-0081  
[www.bgrefrigeration.com](http://www.bgrefrigeration.com) [www.bgelectric.net](http://www.bgelectric.net) [www.bgheatingandair.com](http://www.bgheatingandair.com)  
LICENSES CAC1813635 EC0001181

1/25/2018  
RE: HOSHIZAKI ICE MACHINES FOR 1875 N LOOP PKWY

Quote is to furnish equipment, drop-shipped to your location:	
1- KM-340MAJ WITH A B-300PF BIN TOTAL \$2,928.00, TAX EXEMPT*	
1- KML-325MAJ WITH A B-250PF BIN TOTAL \$2,775.00, TAX EXEMPT	
*Please send in tax exemption certificate when placing order.	
TOTAL, INCLUDING TAX	\$

Work not specifically mentioned above is excluded. Quotation is good for 30 days, however, since no schedule was provided prior to this quote, we reserve the right to decline this job based on schedule or manpower requirements. We shall take all reasonable precautions to protect persons and avoid damage to property. We shall not be liable for damages in the event of delivery delays or installation delays, which are due to causes beyond our control. Title to the above equipment (if applicable) is retained by B&G Refrigeration Co., Inc. as seller until same is fully paid in full, said equipment is delivered and accepted by purchaser upon this expressed condition, and proceeds of sale to the extent of this order belong to the seller. Repair warranty, unless stated above, is 1 month part(s) and workmanship. B&G new installations warranty is 1 year parts-and-labor. Manufacturers' warranties are in addition to this. Please approve via email to [patrick@bgrefrigeration.com](mailto:patrick@bgrefrigeration.com) or [susan@bgrefrigeration.com](mailto:susan@bgrefrigeration.com) or sign and fax back (904)620-9815.

When executed and signed by both parties, this proposal becomes a contract.  
All credit card payments will incur a 5% service charge for Visa, Master Card, Discover and American Express. This is NOT reflected in the total above.

Best Regards,

Client

Robert V. Bethel  
Operations Manager,  
B&G Refrigeration Co., Inc.  
RB/ ssm

Date: \_\_\_\_\_  
\_\_\_\_\_

Exhibit D  
Form of Requisition

MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT  
SPECIAL ASSESSMENT BONDS, SERIES 2015A

The undersigned, a Responsible Officer of Marshall Creek Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Trust Indenture from the District to US Bank, as trustee (the "Trustee"), dated as of March 31, 2015 (the "indenture"), (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- A Requisition Number: 46
- Subject: Professional Services from January 1, 2018 to January 31, 2018  
(See Attached Invoice #39338)
- B Name of Payee: Prosser, Inc.  
13901 Sutton Park Drive S.  
Suite 200  
Jacksonville, FL 32224
- C Amount Payable: \$2,391.20
- D Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, of, state Costs of Issuance, if applicable):
- E Fund or Account from which disbursement to be made:  
Construction Fund

The undersigned hereby certifies that:

1.  obligations in the stated amount set forth above have been incurred by the District,  
or
- this requisition if for Costs of Issuance payable from the Acquisition and Construction fund that have not previously been paid;
2. each disbursement set forth above is a proper charge against the Acquisition and Construction Fund;

3. each disbursement set forth above was incurred in connection with the Acquisition and/or Construction of the Project;
4. each disbursement represents a Cost of the Project which has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.


MARSHALL CREEK COMMUNITY  
DEVELOPMENT DISTRICT

By: \_\_\_\_\_  
Responsible Officer

CONSULTING ENGINEER'S APPROVAL FOR NON-COST OF ISSUANCE  
REQUESTS ONLY

If this requisition is for a disbursement from other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

Ryan P. Stilwell, P.E.

\_\_\_\_\_  
  
\_\_\_\_\_  
Consulting Engineer



February 12, 2018  
Project No: 100101.73  
Invoice No: 39338

Marshall Creek CDD  
Attn: Accounts Payable  
210 N. University Drive  
Suite 702  
Coral Springs, FL 33071

Project 100101.73 MCCDD/2015 Construction Bond

**Professional Services from January 1, 2018 to January 31, 2018**

Expenses

**Reimbursable Expenses**

Postage/Freight/Delivery			121.20	
Permits			950.00	
<b>Total Reimbursables</b>	<b>1.0 times</b>		<b>1,071.20</b>	<b>1,071.20</b>
			<b>Total this Task</b>	<b>\$1,071.20</b>

Task 4: Bidding & Construction

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Principal	2.00	160.00	320.00	
Engineer	1.00	95.00	95.00	
CADD Technician	1.00	65.00	65.00	
Construction Project Manager	8.00	105.00	840.00	
Totals	12.00		1,320.00	
<b>Total Labor</b>				<b>1,320.00</b>
			<b>Total this Task</b>	<b>\$1,320.00</b>
			<b>Total this Invoice</b>	<b>\$2,391.20</b>

**Outstanding Invoices**

<b>Number</b>	<b>Date</b>	<b>Balance</b>
39265	1/18/2018	623.32
<b>Total</b>		<b>623.32</b>

**4C.**

April 10, 2017

Marshall Creek Community Development District  
210 N. University Dr., Suite 702  
Coral Springs, FL 33071

**RE: Proposal for Sitework Civil Engineering, Design and Permitting  
Marshall Creek CDD - Pickleball Courts  
St. Johns County, Florida**

Dear Chairman:

In response to your request, we are pleased to provide this proposal for site planning and construction plans for new Pickleball Courts within the Marshall Creek Community Development District (MCCDD). We understand that the courts will be located in the location of the temporary pro shop which has been removed. Also included is a shade structure that is proposed to be specified from a standard manufacturer's design and a practice wall.

Generally, we propose to provide you with site layout and planning services to include the layout of two (2) pickleball courts, locate the shade structure, practice wall, stormwater management design for the site, sitework engineering design, code minimum landscape design, preparation of construction documents, and assistance in obtaining permits for site work. The specific services that we anticipate will be necessary are outlined below:

### **TASK I –SITE PLANNING, PRELIMINARY ENGINEERING, & PLANNING SERVICES**

- A. Prosser will develop a preliminary site plan to scale, incorporating the design elements stated above, and then submit to you for review and approval. We have included services to revise and re-submit the preliminary plan one (1) time, to incorporate any comments you may have.
- B. Prosser will obtain the services of a professional surveyor, to provide the necessary additional survey information that will be required to prepare the final construction documents.
- C. Prosser will develop preliminary drainage concepts for the site layout and prepare a conceptual drainage design for the stormwater collection system. Once a conceptual plan is in place, we will conduct an informal meeting and predesign review with the St. Johns River Water Management District (SJRWMD) to confirm the criteria of the existing SJRWMD permit and discuss compliance of the proposed project.
- D. Prosser's scope of services will include preparation of a composite incremental master development plan submitted as an Application for Small Adjustment to the Marshall Creek PUD.
- E. Small Adjustment Application

As a part of the submittal Prosser will coordinate with the Client to update the DO/PUD Tracking Table that must accompany all Marshall Creek PUD incremental master development plans. The Tracking Table will be revised to include the requisite details about the new building after receipt or creation of the CAD drawing illustrating the building layout. Prosser will be responsible for adding the parcel details to the Master Development Plan Map. Once completed, it will be submitted to St. Johns County for approval.

#### Sufficiency and Approval

Prosser will respond to St. Johns County's Development Review Committee comments on the Small Adjustment application. Prosser will not be responsible for any requested/necessary revisions to the building layout. Prosser or sub-consultants shall be responsible for producing any revised CAD drawings that are necessary to satisfactorily respond to County comments.

Once all County comments have been satisfied, Prosser will be responsible for producing a Mylar of the revised Master Development Plan Map and submit it for recording. The Client shall be responsible for providing Prosser with the recording fee upon request.

### **TASK II - FINAL ENGINEERING AND CONSTRUCTION DRAWING PREPARATION**

Following your review and final acceptance of the site plan and preliminary engineering concepts per Task 1 above, we will commence the final engineering design and preparation of construction plans.

- A. Prosser will assemble the 1"=20', or appropriate scale, final site plan and horizontal layout plan.
- B. We will prepare final engineering plans for the construction of the pickleball courts, drainage, and storm system. The construction drawings will include layout plan, drainage details, details for practice wall. Plans for construction of drainage and conveyance system will be accompanied by calculations and documentation suitable for review by St. Johns County and the St. John River Water Management District. It is our understanding that capacity exists to serve the proposed development. Our services proposed herein, therefore, do not include design and permitting for a new stormwater pond or expansion/alteration of the existing pond. Should services regarding the stormwater ponds become necessary, Prosser can provide these services as Additional Services.
- C. Our scope includes the following drawing sheets that we anticipate will be necessary for permitting and construction. If additional sheets are necessary, we can provide them as Additional Services.
- D. Index of Drawings
  - 1. Cover Sheet
  - 2. General Notes
  - 3. Overall Site Plan
  - 4. Master Drainage Plan
  - 5. Site Layout Plan
  - 6. Grading & Drainage Plan
  - 7. Grading & Drainage Details
  - 8. Erosion & Sediment Control Notes & Details
  - 9. Tree Mitigation Removal Plan
  - 10. Code Minimum Landscape Plan
  - 11. Court Details as needed.
- E. Prosser will develop an opinion of probable construction cost for the site work of the project upon submittal to the reviewing agencies for permit.

### **TASK III - PERMITTING**

- A. Prepare and submit a permit application to the St. Johns River Water Management District (SJRWMD) for a letter modification to the existing SJRWMD permit to be accompanied by the required supporting calculations, stormwater modeling and exhibits. Our work effort under this task includes preparation and submittal of the permit request, and response to up to two (2) requests for additional information by the SJRWMD.



- B. Prosser will prepare the necessary documents, plans and presentation graphics to submit to St. Johns County, Development Review Committee (DRC) as described below:
1. After your review and approval of the engineering plans, Prosser will hand-deliver copies to the St. Johns County Public Works Department to begin the DRC process.
  2. Prosser will present the project at the St. Johns County Development Review Committee (DRC) meetings. This proposal includes two (2) meetings with the DRC and one (1) coordination meeting related to obtaining staff approval.
  3. Based upon comments received from various County departments, Prosser will revise the site plan, checklist and engineering submittal package. Our scope includes two (2) revisions to be made before receiving final approval and release from the DRC.

#### **TASK IV - CONSTRUCTION SERVICES**

##### Task IV.A - Bidding, Award, and Pre-Construction Services

Preparation of bid documents – Develop a detailed plan outlining the project requirements and tailoring a bid and contract/ specification package that best meets those demands in accordance with Florida Statutes.

Solicitation of Bids – Coordinate with District Counsel on solicitation of the bid package which includes public bid solicitation, coordination of specification package and final compilation of all project plans and documents. Identify and provide prospective bidders with bid packages.

Response to Bidder's Questions – During the bidding process, prospective bidders may submit technical questions. Prosser will provide clarifications to technical questions. The responses will be formally issued to all plan holders in the form of an addendum.

Public Bid Opening – Prosser will hold a public bid opening meeting at our office and develop a Bid Summary sheet for the CDD Board evaluation of bids.

Project Award – Prosser will work with District Counsel to issue the initial Intent to Award letter as well as coordinate with District Staff and the selected contractor to finalize and coordinate execution of the contract

##### Task IV.B – Services During Construction

We believe that the nature of this project requires an involved engineering presence during construction to assure a smooth process and minimize the disruption to residents of Palencia. Our services will include the following:

- A. Provide construction contract administration.
- B. Routine site visits to review the contractor's work, interpretation of the plans and assist with resolution of field issues.
- C. Review and process shop drawings, RFIs and applications for payment.
- D. Provide final walk-through and punchlist.
- E. Finalize contract close-out.

Services, which are not included in this scope, include, but are not limited to, the following:

- Lighting, irrigation and hardscape design and detail, other than state above.
- Electrical/communication/gas utility design.
- Structural design.
- Platting.
- Environmental related services
- Geotechnical engineering.
- Permit application fees.
- Written specifications in book format.
- Construction engineering and inspection
- Final engineering certification of permits received
- Services during bidding and construction
- Zoning variances or exemptions for non-standard designs.
- Application Fees

**ESTIMATED FEES**

We have estimated the fees for this project as shown below:

Task I	Site Plan, Preliminary Engineering, & Planning	Lump Sum Fee	\$ 2,700.00
Task II	Final Engineering & Construction Plans	Lump Sum Fee	\$ 9,600.00
Task III	Permitting	Lump Sum Fee	\$ 7,500.00
Task IV.A	Bidding	Lump Sum Fee	\$ 2,500.00
Task IV.B	Construction Services	Lump Sum Fee	\$ 5,500.00
Task V	Surveying Provided by Bradshaw	Lump Sum Fee	\$ 2,750.00
Alternate Task VI	Structural Engineer (for Rebound Wall) Provided by Lowes Structures	Lump Sum Fee	\$ 1,200.00

Expenses shall be reimbursed at cost times factor of 1.0.

The above costs do not include permit application fees payable to the St. Johns River Water Management District, St. Johns County and the Florida Department of Environmental Protection. During our preliminary engineering work we will meet with these agencies and get a determination of the application fees.

**ADDITIONAL SERVICES**

While we feel that the scope and estimated budget fees provided herein provides the necessary civil engineering effort for design and permitting, need for additional services may arise. Prosser would be happy to provide any additional services requested on a time and material basis.

We are committed to providing you engineering services consistent with the development you wish to create. We understand that you may make changes to the layout to improve the product after significant engineering design has progressed. We are prepared to make any redesign you request. However, we will request additional scope and budget on a time and material basis to perform the redesign. We will keep you informed of any additional services effort and their impact on schedule

as they become evident. We will proceed only after receiving written authorization from you to do so.

**AUTHORIZATION**

This proposal, if acceptable, will form the basis of a Work Authorization with the CDD. In order for Prosser to proceed with the proposed services, we request the following:

- Written authorization of the Work Authorization.

Thank you for the opportunity to offer our proposal for professional services. We look forward to working with you and assisting in continued build-out of the Marshall Creek CDD. After you review the proposal, please indicate your approval and authorization to begin work by returning one signed copy of the proposal to our office. If you have any questions at any point during the project, please do not hesitate to contact me.

It is Prosser's pleasure to provide this professional services proposal to you. Please feel free to call me directly at (904) 739-3655 if you have any questions or concerns. If you wish to authorize us to proceed, we ask that you sign and return one copy of the signed proposal to our office. If you have any questions regarding our proposal, we remain available to discuss it with you at your convenience.

Sincerely,

Accepted By:

**PROSSER**



Ryan P. Stilwell, PE  
Principal

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Typed Name and Title

\_\_\_\_\_  
Date

## **Fifth Order of Business**

**Marshall Creek CDD**  
**January 1 through 31, 2018 Operations Report**

**Operations Management Team**

- E-blasts Sent Included the Following:
  - i. On Behalf of Tennis – January 26<sup>th</sup> New Year’s Tennis Social
  - ii. On Behalf of the Amenities Centers – Fitness News, Event Update, Addition of 2 New Classes and Art Program, Food Truck Friday, Flu Season and Child Watch Use Reminder, and Survey Results
- Coordinated With Amenities Center Director on Compilation of 2017 Survey Results
- Coordinated With District Engineer on Clarification of Fencing Restrictions
- Continue to Coordinate With FEMA on Monies for Boardwalk Damage From Hurricanes Matthew and Irma
- Continue to Administer SJC Off-Duty Deputies Patrols Program to Include Scheduling, Logs, and Payments

**Landscape Maintenance**

- Neighborhood Parks:
  - i. In Treehouse Circle - Removed Downed Tree
  - ii. In North River - Performed “Security Pruning”
- Began Preparations for New Maintenance Building’s February Opening
- Installed Pine Straw Mulch Throughout Community
- Continue With Community Landscape Improvement Plan - Removed Certain Plant Materials and Prepared Area for Installation of New/Different Plantings, Expected to Arrive in Early February
- Continue With Winter Projects

**Engineering**

- Neighborhood Parks:
  - i. In McKenzie Oak – Repairs Made to Picnic Benches, Slide and Playscape
  - ii. In Treehouse Circle – Replaced Missing Swing
- Repaired District Fencing Along South Loop Parkway
- Maintenance Issues Addressed at the Amenities Center (**MCCDD**) Included:
  - i. Repaired Loose Ballet Barre
  - ii. Replaced A/C Unit Panels in Mechanical Room Located in the Old Aerobics Room
  - iii. Repaired Lobby Light Switch
- Maintenance Issues Addressed at the Fitness Center (**SCDD**) Included:
  - i. Pressure Washed Pergola Columns and Fountain Wall, and Painted Wall As Well
  - ii. Replaced Rusty Drains on Drinking Fountains
  - iii. Secured Loose Shower Heads in Men’s Locker Room
  - iv. Added Hooks to Gym Wall
  - v. Replaced Lighting in Women’s Locker Room and Outside Door Sconces
  - vi. Troubleshoot Toilet Pressure and Addressed Toilet Overflow in Family Bathroom

**Swim and Fitness Facilities**

- Changed Fitness Center Opening Time to 5:00 AM
- Initiated Several New Classes at Both Centers
- Hosted 2 Fitness Center Orientations
- Offered Several Nutrition Seminars for the New Year and Concluded a Weight Management Program
- Have Begun Preliminary Planning for the Upcoming Easter Eggstravaganza and 2018 Season Summer Camp
- Ordered New Deck Furniture for Both the Adult and Family Pool Areas
- Continue With Planning of Pickle Ball Project

**Tennis Center**

- Hired a New Morning Desk Person, Currently Working 3 Days Per Week
- Have Begun Preparations for Start of Middle School Tennis. Pacetti Bay Will Have 2 Teams and Matches Will be Held on Thursday Afternoons.
- Working Towards the Completion of the Resurfacing of Courts 4 and 5
- Replaced Lighting on Courts 2,3, and 6 and Adjustments Made to Breezeway Door

**5A**

### SJSO Off-Duty Roving Patrol Violation Log

Date:	Improper Parking / Roadway Obstruction	Suspicious Activity or Traffic Violation	Adult Golf Cart Infraction	Child Mischief	Warning or Citation	Day of the Week	Notes
01/07/18		4			2 verbal warnings, 2 written warnings	Sunday	2 written warnings for excessive speed, 2 verbal warnings for stop sign violation
01/14/18	1	4			1 verbal warning, 2 written warnings, 2 citations	Sunday	1 written citation for excessive speed, 2 written warnings for stop sign violation, 1 verbal warning for expired tag, 1 written citation for parking wrong way on street
01/19/18		1			1 written warning	Friday	1 written warning for stop sign violation
01/20/18		3			2 written warnings, 1 verbal warning	Saturday	2 written warnings for excessive speed, 1 verbal warning for stop sign violation
01/21/18		2			2 verbal warnings	Sunday	2 verbal warnings for stop sign violation
01/30/18		3			3 written warnings	Tuesday	2 written warnings for excessive speed, 1 written warning for stop sign violation
January 2018 Totals	1	17	0	0			
<b>2018 YTD total</b>	<b>1</b>	<b>17</b>	<b>0</b>	<b>0</b>			
<b>Month to Month Comparison</b>							
January 2017 Totals	5	18	2	1			
January 2018 Totals	1	17	0	0			

## **Sixth Order of Business**



**6A.**

**MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT  
REQUEST FOR PROPOSALS**

**DISASTER SUPPORT, FINANCIAL MANAGEMENT, AND COST RECOVERY SERVICES**

Notice is hereby given that the Marshall Creek Community Development District (“District”) will receive proposals for Comprehensive Disaster Recovery, Financial and Grant Management Support, and Pre-Disaster Cost Recovery Planning Services.

The Project Manual will be available beginning Friday, February 9, 2018 at 10:00 AM EST at the offices of the Marshall Creek Community Development District’s Manager, Inframark, 175 Hampton Point Drive, Suite 4, St. Augustine, FL 32092, or by calling (904) 940-6044, or emailing [Janice.Davis@inframark.com](mailto:Janice.Davis@inframark.com).

The District reserves the right to reject any and all proposals, make modifications to the work, award the contract in whole or in part with or without cause, provide for the delivery of the project in phases, and waive minor or technical irregularities in any Proposal, as it deems appropriate, if it determines in its discretion that it is in the District’s best interests to do so.

Any person who wishes to protest the Project Manual, or any component thereof, shall file with the District a written notice of protest within seventy-two (72) hours after the Project Manual is made available, and shall file a formal written protest with the District within seven (7) calendar days after the date of timely filing the initial notice of protest. Filing will be perfected and deemed to have occurred upon receipt by the District Manager directed to Janice Davis at [Janice.Davis@inframark.com](mailto:Janice.Davis@inframark.com). Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object to or protest the contents of the District’s Project Manual. The formal written protest shall state with particularity the facts and law upon which the protest is based.

Ranking of proposals will be made on the basis of qualifications according to the evaluation criteria contained within the Project Manual. Any and all questions relative to this project shall be directed in email only to [Janice.Davis@inframark.com](mailto:Janice.Davis@inframark.com) no later than 5:00 PM EST, on Tuesday, March 6, 2018.

Firms desiring to provide services for this project must submit one (1) original and one (1) electronic copy of the required proposal no later than 12:00 PM EST, Monday, March 12, 2018, at the offices of Inframark, 175 Hampton Point Drive, Suite 4, St. Augustine, FL 32092, with an electronic copy of the proposal in PDF included with the submittal package. Proposals shall be submitted in a sealed opaque package, shall bear the name of the proposer on the outside of the package and shall identify the name of the project. Proposals received after the time and date stipulated above will be returned unopened to the proposer. Any proposal not completed as specified or missing the required proposal documents as provided in the Project Manual may be disqualified.

Run Date: February 9, 2018

# Marshall Creek Community Development District

## SCOPE OF SERVICES

### REQUEST FOR PROPOSAL

Comprehensive Disaster Recovery,

Financial and Grant Management Support, and Pre-Disaster Cost Recovery Planning Services

Issue Date: February 9, 2018

## **PURPOSE**

The purpose of this Request for Proposal (RFP) is for Marshall Creek Community Development District (the “District”) to acquire standby comprehensive disaster recovery management services, including, but not limited to:

- I. FEMA Public Assistance and Individual Assistance Advisory Services;
- II. FEMA 404 and 406 Hazard Mitigation Expertise;
- III. HUD CDBG-DR Support; and
- IV. Financial / Grants Management Support and Information Technology.

## **SCOPE OF SERVICES**

The selected contractor will assist the District in strategically managing the District project development and administration of various Federal and State Disaster Programs related to Presidentially-declared emergencies or disasters that occur during the term of this contract.

Federal Programs may include, but are not limited to: FEMA Public Assistance (PA); FEMA 404 Hazard Mitigation Grant Program (HMGP); FEMA Individual Assistance (IA); HUD Community Development Block Grant Disaster Recovery, Federal Highway Emergency Relief Program, the Federal Transit Administration Emergency Relief Program, and the FEMA Community Disaster Loan (CDL). In addition, the awarded firm will also provide project development and grants management services for any existing, open disaster recovery effort including Hurricane Matthew (to the extent applicable) and Hurricane Irma. Examples of disaster recovery services that may be required, include:

### **I. FEMA Public Assistance Advisory Services**

1. Provide extensive knowledge, experience, and technical competence in dealing with Federal regulations, specifically including the Robert T. Stafford Disaster Relief and Emergency Assistance Act, the Post-Katrina Emergency Management Reform Act of 2006, and the Sandy Recovery Improvement Act of 2013.
2. Evaluate and assist in the formulation, execution, and closeout of FEMA PA Emergency and Permanent Work Project Worksheets (“PWs”). This will involve expertise in cost estimating, developing detailed damage descriptions and dimensions (“DDD”), technical assistance, and project scopes of work (“SOW”), and cost estimates (“CEs”).
3. Meet as necessary with District/State/Federal representatives in connection with the programmatic, financial, contracting, and eligibility and process issues, at the request of the client.

4. Evaluate and recommend potential alternate and/or improved projects.
5. Evaluate the appropriateness of the use of FEMA pilot programs including the Section 428 Public Assistance Alternative Procedures for Permanent Work and Debris Removal.
6. Develop a process/system to efficiently submit Federal grant applications, identify eligible projects, capture costs, prepare cost reports, reconcile invoices, and close-out projects.
7. Prepare first and second appeals, and arbitration, and Prepare projects for audit and respond to audit findings as requested.

## **II. FEMA 404 and 406 Hazard Mitigation Expertise**

1. Assist in identifying, developing and evaluating opportunities for hazard mitigation projects to reduce or eliminate risk from future events (both Sections 404 and 406).
2. Develop hazard mitigation proposals (HMPs), and if needed benefit-cost analysis (BCA), to protect damaged elements and facilities from future damage.
3. Prepare hazard mitigation proposals, grant applications, benefit cost analysis, and other services related to Hazard Mitigation Grant Program, Pre-Disaster Mitigation, and other mitigation programs.

## **III. HUD Community Development Block Group Disaster Recovery (CDBG-DR) Support Services**

1. Provide knowledge, experience and technical competence in the planning, administration, and implementation of eligible CDBG activities as identified at 24 CFR 570 and modified or waived under the Federal Register allocation of the CDBG-DR funds.
2. Conduct unmet needs assessments that identify type and location of the community's disaster recovery needs especially in the three core aspects of recovery – housing, infrastructure, and the economy.
3. Provide extensive knowledge of CDBG eligible activities and national objectives particularly as they apply to disaster recovery, and develop and submit Action Plans.
4. Provide technical assistance as requested including HUD level environmental reviews and clearance and other cross-cutting federal requirements such as documentation, procurement, federal labor standards, fair housing, accessibility, uniform administration, closeout, and monitoring and compliance.

#### **IV. Financial / Grants Management Support and Information Technology**

1. Advise on FEMA's regulation and policy on tracking costs, including direct administrative costs and, to facilitate reimbursement for all eligible client costs.
2. Categorize, record, track and file costs in support of the financial reimbursement process, track Project Worksheet status and status of payment from the State, and develop IT solutions that support such grants management.
3. Perform internal controls assessment and support compliance monitoring activities.
4. Provide expertise using systems to report information to assist in the management of the disaster recovery programs.

#### **CONTRACTOR EXPECTATIONS**

The contractor will be required to track all of their hours and costs to facilitate reimbursement by FEMA, when applicable. Timesheets will include specific descriptions of tasks performed and results achieved.

#### **DURATION OF CONTRACT**

This agreement shall remain in effect for three (3) years from its effective date, unless terminated in an agreed upon manner. Thereafter there will be two (2) optional one (1) year extensions. An annual economic price adjustment will be considered each year.

#### **PROPOSAL FORMAT**

Proposers must respond in the format delineated below.

The following information shall be tabbed to identify the required information. Failure to submit this information will render your proposal non-responsive.

##### **A. QUALIFICATIONS OF THE FIRM**

Provide a description and history of the firm focusing on previous Federal and State Public Assistance (PA) program experience and applicability of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended, Federal Regulations (including 44 CFR 206, the standards at 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards which applies to disasters declared on or after December 26, 2014 and 44 CFR 13.36 – Procurement which applies to disaster declared before December 26, 2014), and FEMA policies (the 9500 Policy Series for disasters declared prior to January 1, 2016 and the

Public Assistance Program and Policy Guide for disasters declared on or after January 1, 2016) as a prime contractor.

The qualifications of the prime contracting firm must include, at minimum, the following:

1. Five (5) years of experience working with the Public Assistance Grant Program, at the Federal, State or local level, including Project Worksheet development, Project Worksheet audit, documentation review, eligible cost reconciliation, audit checklists, the development of successful appeal/appeal responses, and closeout.
2. Experience with all categories of work in man-made and natural disasters, with expertise in the tracking of force account labor, equipment reimbursement, supplies, donated services, mutual aid, and contracted services.
3. Experience developing, reconciling, or reviewing large portfolios of federal grants, including supporting clients with combined recovery portfolios of Project Worksheets or federal loans in excess of \$25 million.
4. Demonstrated experience developing and implementing innovative solutions to difficult PA and CDBG-DR problems, and innovative uses of these grant streams.
5. Demonstrated experience in managing and implementing both Preparedness and Recovery response before, during, and after a disaster.
6. Prior experience in Program Conformance with pre- and post- construction projects, including but not limited to: producing detailed estimates, performing quantity surveys, participating in design development meetings, and reviewing progress design documents for conformance to budgeted scope of work
7. Demonstrated experience in the financial and grants management of FEMA pilot programs to include all the following:
  - a. The Section 428 Public Assistance Alternative Procedures for Permanent Work;
  - b. The Section 428 Public Assistance Alternative Procedures for Debris Removal;
  - c. The Sheltering and Temporary Essential Power (STEP) pilot program; and
  - d. The Debris Pilot Program.
8. Demonstrated experience in managing projects with at least three funding streams, including, but not limited to: Insurance; 404 and 406 Hazard Mitigation; FHWA; HUD; and FEMA.

9. Prior experience performing A-123 Internal Controls Review and Improper Payment Act reviews of U.S. Department of Homeland Security (DHS) programs.
10. Experience managing the financial functions of a large-scale disaster reconstruction program.
11. Experience implementing a comprehensive financial and grant management system for the FEMA Public Assistance program.
12. Experience developing Letters of Interest (LOIs) for the FEMA 404 and 406 Hazard Mitigation Program.
13. Experience working with HUD CDBG-DR grant programs at the Federal, State or large local government level, including program design and monitoring.
14. Prior experience performing internal controls reviews and improper payment reviews.
15. Experience administering the FEMA Community Disaster Loan program.
16. Experience with interpreting and administering Sandy Recovery Improvement Act rules and programs.
17. Experience with programmatic disaster closeouts.
18. Knowledge and understanding of HUD's Disaster Recovery Grant Reporting (DRGR) data management system including Action Plan set-up and Quarterly Reporting.
19. Knowledge of HUD's requirements for housing programs including rehabilitation, reconstruction, acquisition, buyout, relocation, and rental assistance.
20. Knowledge of HUD's requirements for infrastructure and public facilities including FEMA PA match programs; economic development activities; and HUD requirements for calculating duplication of benefits in compliance with the Stafford Act.
21. Proven track record proactively and successfully solving disagreements during project formulation rather than through appeals and arbitration.
22. Demonstrated, nationally recognized expertise at the programmatic level.

B. QUALIFICATIONS OF STAFF

Provide an organizational chart, resumes, and summary of staff qualifications for the firm. Key project staff should include but are not limited to: project executive (10+ years of experience with



at least 5 years in a leadership role), project manager (5+ years of experience, plus college degree), project accountant (5+ years of experience plus relevant college degree), and senior closeout specialist (5+ years of experience plus college degree). Proposer may include other labor categories, such as subject matter expert (15+ years of experience), closeout specialist (3+ years of experience plus college degree), and include a description describing the minimal level of qualifications.

C. PAST PERFORMANCE REFERENCES

Provide a minimum of three references for which the firm has performed services in the past that are similar to the requirements in the Scope of Services. Provide a description of the project, the reference contact name, title, e-mail address, telephone numbers, date of the contract/period of performance, and any prior assessments they have completed of your work. In addition, provide any additional evidence of consistently successful experience on past projects.

D. TECHNICAL APPROACH

Provide a description of your firm's approach to the project, to include start-up procedures, process to prepare Project Worksheets and accompanying documentation, project management and quality control procedures.

COMPLIANCE WITH LOCAL, STATE AND FEDERAL REQUIREMENTS

Each Proposer must be in compliance with all Local, State, and Federal Requirements and be prepared to implement programs that comply with these requirements.

E. INSURANCE

Proposer shall include certificate(s) of insurance documenting policies of the following minimum coverage limits with their proposal submission.

1. COMMERCIAL GENERAL LIABILITY insurance must cover bodily injury, property damage and personal injury with limits of no less than \$3,000,000 per occurrence.
2. AUTOMOBILE LIABILITY insurance with a combined single limit of not less than \$1,000,000.
3. ERRORS AND OMISSIONS LIABILITY coverage of not less than \$4,000,000.
4. WORKERS' COMPENSATION coverage must be provided, as statutorily required for persons performing work under the resulting contract. Successful Proposer must provide District with proof of Employer's Liability coverage with limits of at least \$500,000. Successful Proposer shall require all subcontractors to carry the same level of Workers' Compensation and Employer's Liability coverage.

5. CERTIFICATE OF INSURANCE: The successful Proposer will be required to include District, its staff, consultants and supervisors as additional insureds on the general liability and automobile policies and furnish a certificate(s) of insurance to:

Marshall Creek Community Development District  
175 Hampton Point Drive, Suite 4  
St. Augustine, Florida 32092  
Attn: Janice Eggleton Davis, District Manager

6. CONTINUATION OF COVERAGE: The successful Proposer shall not cancel, materially change or fail to renew insurance coverages. The successful Proposer shall notify District of any material reduction or exhaustion of aggregate limits. Coverage shall either be occurrence based or maintained for the duration of the contractual agreement and for two (2) years following completion of services provided.

F. COST PROPOSAL

Each Proposer must complete and submit the Cost Proposal Form/Fee Schedule included herein. The Cost Proposal will be evaluated on the hourly rates submitted on the cost proposal form for the labor positions listed. All non-labor other direct costs, including travel and lodging, will be billed to the District at cost without mark-up.

**COST PROPOSAL FORM**

The hourly labor rates shall include all applicable overhead and profit. All non-labor other direct costs, including travel and lodging, will be billed to the District at cost without mark-up.

<u>POSITIONS</u>	<u>HOURLY RATES</u>
Project Executive	\$ _____
Subject Matter Expert	\$ _____
Project Manager	\$ _____
Project Accountant	\$ _____
Senior Closeout Specialist	\$ _____
Closeout Specialist	\$ _____
Other: _____	\$ _____
Other: _____	\$ _____
Other: _____	\$ _____
Other: _____	\$ _____

OTHER REQUIRED POSITIONS

Proposer may include other positions, with hourly rates and attach a job description and required years of experience for each position.

## **SELECTION CRITERIA**

The following weighted criteria will be utilized to determine the consultant that provides the best value and to select the consultant to be awarded this contract:

Qualifications of the Firm	25
Qualifications of Staff	25
Relevant Past Performance	20
Technical Approach	20
Cost Proposal	10
<b>TOTAL</b>	<b>100</b>

## **Eighth Order of Business**

**RESOLUTION 2000 - 10**

**RESOLUTION SETTING FORTH THE POLICY OF THE  
MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT BOARD OF  
SUPERVISORS WITH REGARD TO THE SUPPORT AND  
LEGAL DEFENSE OF THE BOARD OF SUPERVISORS**

---

**WHEREAS**, the Board of Supervisors of the Marshall Creek Community Development District are constantly presented with the necessity for making decisions regarding various phases of District policy and management; and

**WHEREAS**, it is essential to the effective operation of the District that such decisions be made in an environment where the threat of personal liability for Board and its officers is maintained at a minimum; and

**WHEREAS**, the Board of Supervisors wishes to formalize a policy with regard to the support and legal protection of the Board of Supervisors and its officers so as to reduce the threat of personal liability to such individuals.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE MARSHALL CREEK COMMUNITY DEVELOPMENT DISTRICT, THAT:**

1. As set forth in this Resolution, the Marshall Creek Community Development District ("District"), in accordance with Florida law, agrees that the following Board members and officers of the District shall be provided the benefit of the indemnification, support and legal defense provisions provided in this Resolution:

- (a) All members of the Board of Supervisors; and
- (b) Independent contractors, agents or persons shall not be so indemnified with respect to service to the District except to the extent permitted by law and authorized by a majority vote of the members of the District's Board of Supervisors.

2. As set forth in this Resolution and in accordance with Sections 111.07 and 768.28, Florida Statutes, the District hereby agrees to provide legal representation to defend any and all civil actions, including federal civil rights and other federal civil claims, arising from a complaint for damages or injuries suffered as a result of any act or omission of action of any of the above-listed Board members of the District, present or former, arising out of and in the scope of his or her employment or function, unless, in the case of a tort action, the Board member acted in bad faith, with malicious purpose, or in a manner exhibiting wanton and willful disregard of human rights, safety, or property. Defense of such civil actions includes, but is not limited to, any civil rights lawsuit seeking relief personally against the any of the above-listed Board members for an act or omission under color of state law, custom or usage, wherein it is alleged that such officer or agent has deprived another person of rights secured under the Federal Constitution or laws, including, by way of example, actions under 42 U.S.C. Section 1983 or other federal statute. The District hereby further agrees to provide legal representation to defend against any other litigation arising against its supervisors and officers from the performance of their official duties while serving a public purpose, including civil, administrative or criminal actions as permitted by law. By these provisions, the District does not waive any immunity from liability or limited waiver of such immunity as granted under Florida law. Rather, the District is stating that to the extent the state does not through its laws protect the members of the Board and its officers from liability, it

is committed to doing so to the extent described in this resolution.

4. The District may insure itself in order to cover all reasonable costs and fees directly arising out of or in connection with any legal claim or suit which directly results from a decision or act made by a Board member while performing the duties and functions of his or her position.

5. This Resolution is intended to evidence the District's support of Board members who perform acts and render decisions in the good faith performance of their duties and functions. The District will neither support nor defend those actions or omissions committed by an individual outside the scope of his/her office or committed in bad faith or with malicious purpose or in a manner exhibiting wanton and willful disregard of human rights, safety, or property. In the event that the District has expended funds to provide an attorney to defend a Board member who is found to be personally liable by virtue of actions outside the scope of his or her employment or function, or is found to have acted in bad faith, with malicious purpose, or in a manner exhibiting wanton disregard for human rights, safety, or property, the individual shall be required to reimburse the District for funds so expended. The District may recover such funds in a civil action against such individual.

6. The District agrees to pay any final judgment, including damages including fines, penalties or other damages, costs, and attorney's fees and costs, arising from any complaint for damages or injuries suffered as a result of any action or omission of action of any supervisor or officer as described in section 1 of this Resolution, in any civil action or civil rights law suit described in Section 111.07, Florida Statutes. If the action arises under Section 768.28, Florida Statutes, as a tort claim, the limitations and provisions of that section governing payment shall apply. If the action is a civil rights action arising under 42 U.S.C. Section 1983, or similar federal



statutes, payment for the full amount of judgment may be made unless the individual has been determined in the final judgement to have caused the harm intentionally. The District agrees to pay any compromise or settlement of any claim or litigation described in this paragraph, provided, however, that the District determines such compromise or settlement to be in the District's best interests.

7. Payment of judgments or provision of legal representation pursuant to this Resolution is conditioned on the following as determined in the sole discretion of the District:

- (a) The actions of the supervisor were within the scope of his or her duties and authority; and
- (b) The acts or omissions of the supervisor did not constitute bad faith, malicious purpose, intentional infliction of harm, or were not done in a manner exhibiting wanton and willful disregard of human rights, safety, or property; and
- (c) The supervisors did not receive any financial profit or advantage to which he or she was not legally entitled; and
- (d) A copy of the summons, complaint, notice, demand letter, or other document or pleading in the action, or a letter setting forth the substance of any claim or complaint was delivered to the District Chairman, Vice Chairman, District Manager, or District Attorney within fourteen (14) calendar days after actual receipt of any such document together with a specific request in writing that the District defend or provide representation for the supervisor; and
- (e) The supervisor cooperates continuously and fully with the District in the defense of the action.

8. Any indemnification, legal defense or other protection provided pursuant to this representation shall not extend to:

- (a) Consulting or other outside professional or business activities for which the supervisor received financial or other material compensation, which are outside the scope of his or her District duties and authority; and
- (b) Any independent contractor for whom defense or indemnification is not authorized pursuant to section 1(b) of this Resolution; and
- (c) any fine, penalty or other punishment imposed as a result of conviction for a criminal offense, and any legal fees and costs incurred to defend criminal prosecution in which a conviction is obtained.
- (d) any indemnification or defense prohibited by law.

9. In the event legal representation or defense is provided pursuant to this Resolution, the supervisor may either

- (a) retain legal counsel appointed by the District, in which case legal counsel shall be paid directly by the District; or
- (b) retain legal counsel chosen by the supervisor, in which case the District shall have the right to:
  - (i) approve, in advance, any agreement for legal fees or disbursements; and
  - (ii) pay all or part of the legal fees, costs and other disbursements and to set a maximum for legal fees, costs and other disbursements; and
  - (iii) direct the defense and settle or compromise the action or claim; and

Any monies that may be payable by the District shall be reduced or offset by any court

costs or attorneys fees awarded to the supervisor.

10. The benefits of the policy adopted in this Resolution shall not enlarge the rights that would have been available to any third-party plaintiff or claimant in the absence of this policy.

11. To the extent permitted by law, this policy shall inure to the benefit of the heirs, personal representatives, and estate of the supervisor.


12. The District reserves the right to change, modify or withdraw this Resolution in its sole discretion, except as to actions, demand or other claims based on acts or omissions which occurred before the effective change, modification or withdrawal of this Resolution.

13. This Resolution shall be effective as of its adoption on the date listed below and shall apply to any acts or omissions occurring after that date.

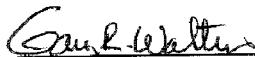
**THIS RESOLUTION PASSED AND ADOPTED** this 15<sup>th</sup> day of November,

**1999.**

MARSHALL CREEK COMMUNITY  
DEVELOPMENT DISTRICT

  
\_\_\_\_\_  
Chairman

ATTEST:

  
\_\_\_\_\_  
Assistant Secretary

131155

# **Tenth Order of Business**

## MEMORANDUM

**TO:** Board of Supervisors  
**FROM:** Jennifer Ramdin, Accountant  
**CC:** Janice Eggleton Davis, District Manager; Alan Baldwin, Accounting Manager  
**DATE:** February 12, 2018  
**SUBJECT:** January Financial Report

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Please find attached the January 2018 financial report. During your review, please keep in mind that the goal is for revenue to meet or exceed the year-to-date budget and for expenditures to be at or below the year-to-date budget. To assist with your review, an overview was provided below. Should you have any questions or require additional information, please contact me at [jennifer.ramdin@Inframark.com](mailto:jennifer.ramdin@Inframark.com).

### General Fund

The Total Revenues for the General Fund are at approximately 65% of the adopted budget. Non-Ad Valorem Special Assessment is approximately 79% collected. The Shared Rev- Other Local Units is being reviewed for true-up.

Total Expenditures through January were at approximately 30% of the adopted budget. Below are explanations of variances.

- Administration:
  - ▶ Shared Exp - Other Local Units - Currently being reviewed for true-up.
- Other Public Safety:
  - ▶ R&M-Gate - Installed 2 panels \$6,455.50/ Gate Arm \$3258.40 / Changeout mini split guard house \$3,282.
  - ▶ Capital Outlay-Machine & Equip - Solar Power Radar Sign \$7,693.40.
- Field:
  - ▶ R&M- Electrical - Streetlight Fixtures \$5317.95.
  - ▶ R&M-Fountain - Replaced motor \$3,085.
- Landscape Services:
  - ▶ R&M - Grounds - Howard Fertilization - Expenses for Services /Fertilizer/ Chemicals.
  - ▶ Office Equipment - New laptops for Engineer, Landscape Director \$4,159.12/new computer \$1,200.00.
  - ▶ Op Supplies General - Concrete \$1,478/Wire range cord 6ft \$2,545.03/Misc. Supplies.
  - ▶ Capital Outlay - Purchase All Pro trailer \$6,903.50. Club car \$14,564.46. Payments to Municipal Corp \$1,535.83 monthly.
- Utilities:
  - ▶ Electricity - Streetlighting - Services through January.
- Clubhouse:
  - ▶ Contracts-Outside Fitness is higher due to additional Yoga classes offered.
- Swimming Pool:
  - ▶ Payroll-Benefits - Zenith Insurance Increase of \$14% - New Policy deposit and premium payments are paid in the beginning of the fiscal year.
  - ▶ R&M-Pool -Pool deck resurface \$26,455.00 with Ultimate Surfaces.
  - ▶ Misc. Special Events - Social event activities \$4,551 during Oct- Dec 2017.
  - ▶ Capital Outlay - FL Patio Furniture Purchase
- Tennis Court:
  - ▶ Payroll-Commission - Additional tennis lessons offered.
  - ▶ Reserve - Tennis Court - Resurfacing Project.

**MARSHALL CREEK**  
**Community Development District**

**Financial Report**

**January 31, 2018**

**Prepared by**



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**MARSHALL CREEK**  
**Community Development District**

**Financial Statements**

**(Unaudited)**

**January 31, 2018**



**Balance Sheet**  
January 31, 2018

<b>ACCOUNT DESCRIPTION</b>	<b>GENERAL FUND</b>	<b>2002 AREA CAPITAL RESERVES FUND</b>	<b>SERIES 2002 DEBT SERVICE FUND</b>	<b>SERIES 2015 DEBT SERVICE FUND</b>	<b>SERIES 2016 DEBT SERVICE FUND</b>	<b>SERIES 2015 A CONSTRUCTION FUND</b>	<b>TOTAL</b>
<b>ASSETS</b>							
Cash - Checking Account	\$ 3,775,324	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,775,324
Accounts Receivable	2,688	-	-	-	-	-	2,688
Assessments Receivable	24,418	-	45,803	-	-	-	70,221
Allow-Doubtful Collections	(24,418)	-	(45,803)	-	-	-	(70,221)
Due From Developer	61	-	-	-	-	-	61
Due From Other Gov'tl Units	25,913	-	-	-	-	-	25,913
Due From Other Districts	75	-	-	-	-	-	75
Due From Other Funds	-	38,407	894,427	780,249	50,306	-	1,763,389
Investments:							
Money Market Account	1,410,186	-	-	-	-	-	1,410,186
Construction Fund A	-	-	-	233	-	672,154	672,387
Prepayment Account	-	-	2,678	-	-	-	2,678
Prepayment Account A	-	-	-	69	-	-	69
Reserve Fund	-	-	-	-	31,330	-	31,330
Reserve Fund A	-	-	49,591	486,625	-	-	536,216
Revenue Fund	-	-	183	-	3,514	-	3,697
Revenue Fund A	-	-	-	68,098	-	-	68,098
<b>TOTAL ASSETS</b>	<b>\$ 5,214,247</b>	<b>\$ 38,407</b>	<b>\$ 946,879</b>	<b>\$ 1,335,274</b>	<b>\$ 85,150</b>	<b>\$ 672,154</b>	<b>\$ 8,292,111</b>

**Balance Sheet**  
January 31, 2018

<b>ACCOUNT DESCRIPTION</b>	<b>GENERAL FUND</b>	<b>2002 AREA CAPITAL RESERVES FUND</b>	<b>SERIES 2002 DEBT SERVICE FUND</b>	<b>SERIES 2015 DEBT SERVICE FUND</b>	<b>SERIES 2016 DEBT SERVICE FUND</b>	<b>SERIES 2015 A CONSTRUCTION FUND</b>	<b>TOTAL</b>
<b><u>LIABILITIES</u></b>							
Accounts Payable	\$ 51,059	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 51,059
Accrued Expenses	54,402	-	-	-	-	-	54,402
Retainage Payable	-	-	-	-	-	87,442	87,442
Accrued Wages Payable	33,982	-	-	-	-	-	33,982
Accrued Taxes Payable	9,438	-	-	-	-	-	9,438
Sales Tax Payable	132	-	-	-	-	-	132
Payroll Deduction - Misc.	200	-	-	-	-	-	200
Due To Other Funds	1,763,389	-	-	-	-	-	1,763,389
<b>TOTAL LIABILITIES</b>	<b>1,912,602</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>87,442</b>	<b>2,000,044</b>

**Balance Sheet**  
January 31, 2018

<b>ACCOUNT DESCRIPTION</b>	<b>GENERAL FUND</b>	<b>2002 AREA CAPITAL RESERVES FUND</b>	<b>SERIES 2002 DEBT SERVICE FUND</b>	<b>SERIES 2015 DEBT SERVICE FUND</b>	<b>SERIES 2016 DEBT SERVICE FUND</b>	<b>SERIES 2015 A CONSTRUCTION FUND</b>	<b>TOTAL</b>
<b><u>FUND BALANCES</u></b>							
<b>Restricted for:</b>							
Debt Service	-	-	946,879	1,335,274	85,150	-	2,367,303
Capital Projects	-	-	-	-	-	584,712	584,712
<b>Assigned to:</b>							
Operating Reserves	900,151	-	-	-	-	-	900,151
Reserves - Field	440,675	-	-	-	-	-	440,675
Reserves - Gate	7,838	-	-	-	-	-	7,838
Reserves - Landscape	39,986	-	-	-	-	-	39,986
Reserves - Park	32,900	-	-	-	-	-	32,900
Reserves - Swim&Fitness Clubh	18,558	-	-	-	-	-	18,558
Reserves - Swimming Pools	132,635	-	-	-	-	-	132,635
Reserves - Tennis Courts	24,853	-	-	-	-	-	24,853
<b>Unassigned:</b>	<b>1,704,049</b>	<b>38,407</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,742,456</b>
<b>TOTAL FUND BALANCES</b>	<b>\$ 3,301,645</b>	<b>\$ 38,407</b>	<b>\$ 946,879</b>	<b>\$ 1,335,274</b>	<b>\$ 85,150</b>	<b>\$ 584,712</b>	<b>\$ 6,292,067</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCES</b>	<b>\$ 5,214,247</b>	<b>\$ 38,407</b>	<b>\$ 946,879</b>	<b>\$ 1,335,274</b>	<b>\$ 85,150</b>	<b>\$ 672,154</b>	<b>\$ 8,292,111</b>

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending January 31, 2018

<b>ACCOUNT DESCRIPTION</b>	<b>ANNUAL ADOPTED BUDGET</b>	<b>YEAR TO DATE BUDGET</b>	<b>YEAR TO DATE ACTUAL</b>	<b>VARIANCE (\$) FAV(UNFAV)</b>	<b>JAN-18 BUDGET</b>	<b>JAN-18 ACTUAL</b>	<b>VARIANCE (\$) FAV(UNFAV)</b>
<b><u>REVENUES</u></b>							
Interest - Investments	\$ 12,000	\$ 4,000	\$ 3,916	\$ (84)	\$ 1,000	\$ 1,062	\$ 62
Shared Rev - Other Local Units	418,857	418,857	-	(418,857)	418,857	-	(418,857)
Interlocal Agreement - Other	356,097	118,699	114,937	(3,762)	29,674	25,913	(3,761)
Other Physical Environment Rev	15,000	5,000	-	(5,000)	1,250	-	(1,250)
S/F Program Fees	37,000	-	1,580	1,580	-	-	-
S/F Swimming Program Fees	2,000	-	-	-	-	-	-
S/F Activity Fees	200	200	-	(200)	-	-	-
S/F Other Revenues	1,750	-	-	-	-	-	-
S/F Rental Fees	2,000	668	1,600	932	167	450	283
Tennis Merchandise Sales	14,000	4,800	3,510	(1,290)	2,000	1,031	(969)
Tennis Special Events&Socials	1,500	600	-	(600)	300	-	(300)
Tennis Lessons & Clinics	118,000	39,500	57,867	18,367	11,500	11,006	(494)
Tennis Ball Machine Rental Fee	4,000	2,200	1,440	(760)	1,000	-	(1,000)
Tennis Membership	26,000	19,500	30,318	10,818	6,500	8,812	2,312
Tennis Drinks & Snacks	500	167	-	(167)	41	-	(41)
Interest - Tax Collector	-	-	261	261	-	261	261
Special Assmnts- Tax Collector	3,212,063	2,537,530	2,544,478	6,948	803,016	871,416	68,400
Special Assmnts- CDD Collected	12,399	4,133	1,033	(3,100)	1,034	-	(1,034)
Special Assmnts- Delinquent	-	-	12,659	12,659	-	12,659	12,659
Special Assmnts- Discounts	(96,362)	(76,125)	(97,683)	(21,558)	(24,090)	(30,573)	(6,483)
Allowance Uncollected Assem.	(25,000)	-	-	-	-	-	-
Other Miscellaneous Revenues	1,100	368	9,705	9,337	92	6,778	6,686
Gate Bar Code/Remotes	2,200	732	1,163	431	183	460	277
Impact Fee	30,000	10,000	12,751	2,751	2,500	4,355	1,855
<b>TOTAL REVENUES</b>	<b>4,145,304</b>	<b>3,090,829</b>	<b>2,699,535</b>	<b>(391,294)</b>	<b>1,255,024</b>	<b>913,630</b>	<b>(341,394)</b>

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending January 31, 2018

<b>ACCOUNT DESCRIPTION</b>	<b>ANNUAL ADOPTED BUDGET</b>	<b>YEAR TO DATE BUDGET</b>	<b>YEAR TO DATE ACTUAL</b>	<b>VARIANCE (\$) FAV(UNFAV)</b>	<b>JAN-18 BUDGET</b>	<b>JAN-18 ACTUAL</b>	<b>VARIANCE (\$) FAV(UNFAV)</b>
<b><u>EXPENDITURES</u></b>							
<b><u>Administration</u></b>							
P/R-Board of Supervisors	6,500	2,167	1,567	600	542	570	(28)
ProfServ-Arbitrage Rebate	1,200	1,200	-	1,200	-	-	-
ProfServ-Dissemination Agent	3,000	3,000	-	3,000	-	-	-
ProfServ-Engineering	20,000	6,667	8,023	(1,356)	1,667	1,653	14
ProfServ-Legal Services	75,000	25,000	16,177	8,823	6,250	10,693	(4,443)
ProfServ-Mgmt Consulting Serv	58,000	19,333	19,333	-	4,834	4,833	1
ProfServ-Special Assessment	12,000	12,000	12,000	-	-	-	-
ProfServ-Trustee Fees	11,400	-	-	-	-	-	-
Auditing Services	3,725	-	-	-	-	-	-
Postage and Freight	3,500	1,167	1,281	(114)	292	123	169
Insurance - General Liability	25,465	25,465	21,652	3,813	-	-	-
Printing and Binding	4,000	1,333	835	498	333	37	296
Legal Advertising	3,000	1,000	208	792	250	104	146
Miscellaneous Services	6,000	2,000	2,834	(834)	500	427	73
Misc-Assessmnt Collection Cost	64,269	50,755	49,189	1,566	16,060	17,070	(1,010)
Shared Exp - Other Local Units	473,434	473,434	-	473,434	473,434	-	473,434
Office Supplies	500	167	116	51	42	-	42
Annual District Filing Fee	175	175	175	-	-	-	-
<b>Total Administration</b>	<b>771,168</b>	<b>624,863</b>	<b>133,390</b>	<b>491,473</b>	<b>504,204</b>	<b>35,510</b>	<b>468,694</b>

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending January 31, 2018

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	JAN-18 BUDGET	JAN-18 ACTUAL	VARIANCE (\$) FAV(UNFAV)
<b><u>Other Public Safety</u></b>							
Payroll-Benefits	6,883	2,294	2,858	(564)	573	306	267
Payroll-Engineering	34,875	10,722	11,774	(1,052)	2,683	2,680	3
Payroll-Gate Maintenance	3,058	940	597	343	235	145	90
Contracts-Security Services	290,249	96,750	88,995	7,755	24,188	28,827	(4,639)
Contracts-Roving Patrol	42,900	14,300	14,300	-	3,575	3,575	-
R&M-Gate	20,000	6,800	24,659	(17,859)	1,650	8,687	(7,037)
Misc-Bar Codes	3,100	2,067	1,023	1,044	1,033	-	1,033
Cap Outlay-Machinery and Equip	-	-	7,693	(7,693)	-	-	-
<b>Total Other Public Safety</b>	<b>401,065</b>	<b>133,873</b>	<b>151,899</b>	<b>(18,026)</b>	<b>33,937</b>	<b>44,220</b>	<b>(10,283)</b>
<b><u>Field</u></b>							
Payroll-Benefits	5,056	1,684	2,352	(668)	421	(4,946)	5,367
Payroll-Engineering	26,354	8,108	9,409	(1,301)	2,027	2,144	(117)
Utility - Water & Sewer	2,000	668	-	668	167	-	167
Lease - Land	2,000	2,000	-	2,000	-	-	-
R&M-Bike Paths & Asphalt	2,500	750	-	750	-	-	-
R&M-Boardwalks	57,720	51,720	862	50,858	1,720	136	1,584
R&M-Buildings	10,000	3,332	3,727	(395)	833	479	354
R&M-Electrical	12,500	8,500	5,949	2,551	500	5,318	(4,818)
R&M-Fountain	4,000	2,000	3,944	(1,944)	-	436	(436)
R&M-Mulch	3,489	-	-	-	-	-	-
R&M-Roads & Alleyways	36,886	10,386	12,465	(2,079)	1,500	4,177	(2,677)
R&M-Sidewalks	20,000	8,000	3,226	4,774	-	500	(500)
R&M-Signage	8,000	3,500	1,142	2,358	1,500	581	919
<b>Total Field</b>	<b>190,505</b>	<b>100,648</b>	<b>43,076</b>	<b>57,572</b>	<b>8,668</b>	<b>8,825</b>	<b>(157)</b>

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending January 31, 2018

<b>ACCOUNT DESCRIPTION</b>	<b>ANNUAL ADOPTED BUDGET</b>	<b>YEAR TO DATE BUDGET</b>	<b>YEAR TO DATE ACTUAL</b>	<b>VARIANCE (\$) FAV(UNFAV)</b>	<b>JAN-18 BUDGET</b>	<b>JAN-18 ACTUAL</b>	<b>VARIANCE (\$) FAV(UNFAV)</b>
<b><u>Landscape Services</u></b>							
Payroll-Salaries	185,079	56,948	63,640	(6,692)	14,237	16,010	(1,773)
Payroll-Hourly	-	-	-	-	-	(503)	503
Payroll-Other	12,000	4,000	6,047	(2,047)	1,000	572	428
Payroll-Administrative	9,048	2,784	1,257	1,527	696	1,257	(561)
Payroll-Benefits	83,790	27,930	29,965	(2,035)	6,983	10,827	(3,844)
Payroll-General Staff	75,726	23,300	29,025	(5,725)	5,825	5,949	(124)
Payroll-Irrigation Staff	60,840	18,720	20,444	(1,724)	4,680	4,850	(170)
Payroll-IPM Staff	112,320	34,560	21,519	13,041	8,640	6,418	2,222
Payroll-Equipment Mechanic	26,000	8,000	7,037	963	2,000	989	1,011
Payroll Taxes	40,955	12,600	10,539	2,061	3,150	2,535	615
Communication - Telephone	5,000	1,672	1,667	5	416	1,667	(1,251)
Utility - Cable TV Billing	960	-	320	(320)	-	320	(320)
Electricity - General	6,000	2,000	1,101	899	500	(1,047)	1,547
Utility - Refuse Removal	13,500	4,500	3,273	1,227	1,125	1,088	37
Utility - Water & Sewer	3,360	1,120	1,120	-	280	1,120	(840)
Rentals - General	1,500	500	549	(49)	125	252	(127)
R&M-Buildings	3,900	650	-	650	650	-	650
R&M-Equipment	30,000	10,000	3,104	6,896	2,500	87	2,413
R&M-Grounds	53,729	5,043	10,844	(5,801)	1,299	2,932	(1,633)
R&M-Irrigation	21,000	7,000	8,697	(1,697)	1,750	2,993	(1,243)
R&M-Mulch	79,360	36,558	38,875	(2,317)	1,560	6,977	(5,417)
R&M-Pump Station	20,000	20,000	-	20,000	-	-	-
R&M-Trees and Trimming	11,200	-	-	-	-	-	-

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending January 31, 2018

<b>ACCOUNT DESCRIPTION</b>	<b>ANNUAL ADOPTED BUDGET</b>	<b>YEAR TO DATE BUDGET</b>	<b>YEAR TO DATE ACTUAL</b>	<b>VARIANCE (\$) FAV(UNFAV)</b>	<b>JAN-18 BUDGET</b>	<b>JAN-18 ACTUAL</b>	<b>VARIANCE (\$) FAV(UNFAV)</b>
Misc-Employee Meals	10,090	5,297	482	4,815	599	373	226
Office Equipment	2,400	2,400	6,591	(4,191)	-	453	(453)
Op Supplies - General	16,000	5,336	9,826	(4,490)	1,333	4,327	(2,994)
Op Supplies - Uniforms	7,408	2,509	1,643	866	486	-	486
Op Supplies - Fuel, Oil	12,500	4,164	4,878	(714)	1,041	-	1,041
Impr - Landscape	70,000	44,000	20,047	23,953	10,000	14,250	(4,250)
Cap Outlay-Machinery and Equip	63,300	34,500	39,120	(4,620)	3,600	1,535	2,065
<b>Total Landscape Services</b>	<b>1,036,965</b>	<b>376,091</b>	<b>341,610</b>	<b>34,481</b>	<b>74,475</b>	<b>86,231</b>	<b>(11,756)</b>
<b><u>Utilities</u></b>							
Electricity - Streetlighting	67,000	22,332	27,772	(5,440)	5,583	11,023	(5,440)
Utility - Water & Sewer	3,600	1,200	1,078	122	300	260	40
R&M-Lake	53,080	17,693	19,370	(1,677)	4,423	4,290	133
<b>Total Utilities</b>	<b>123,680</b>	<b>41,225</b>	<b>48,220</b>	<b>(6,995)</b>	<b>10,306</b>	<b>15,573</b>	<b>(5,267)</b>
<b><u>Operation &amp; Maintenance</u></b>							
Payroll-Shared Personnel	356,097	118,699	83,539	35,160	29,674	19,952	9,722
ProfServ-Field Management	232,060	75,668	66,208	9,460	18,917	9,458	9,459
Travel and Per Diem	400	132	-	132	33	-	33
Communication - Telephone	2,100	700	232	468	175	27	148
Postage and Freight	900	300	31	269	75	-	75
R&M-Vehicles	6,000	2,000	1,685	315	500	180	320
Printing and Binding	4,500	1,500	985	515	375	220	155
Misc-Connection Computer	3,700	1,400	596	804	475	255	220



**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending January 31, 2018

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	JAN-18 BUDGET	JAN-18 ACTUAL	VARIANCE (\$) FAV(UNFAV)
Billback Expenses Developer	-	-	-	-	-	1,177	(1,177)
Office Supplies	1,500	500	618	(118)	125	321	(196)
Op Supplies - General	7,200	2,400	2,487	(87)	600	89	511
OP-Supplies – Buildings	300	100	-	100	25	-	25
<b>Total Operation &amp; Maintenance</b>	<b>614,757</b>	<b>203,399</b>	<b>156,381</b>	<b>47,018</b>	<b>50,974</b>	<b>31,679</b>	<b>19,295</b>
<b><u>Parks and Recreation - General</u></b>							
ProfServ-Mgmt Consulting Serv	21,000	7,000	7,000	-	1,750	1,750	-
Insurance -Property & Casualty	83,143	83,143	47,599	35,544	-	-	-
<b>Total Parks and Recreation - General</b>	<b>104,143</b>	<b>90,143</b>	<b>54,599</b>	<b>35,544</b>	<b>1,750</b>	<b>1,750</b>	<b>-</b>
<b><u>Clubhouse</u></b>							
Contracts-Misc Labor	4,000	1,336	803	533	333	106	227
Contracts-Outside Fitness	5,000	1,672	1,925	(253)	416	735	(319)
R&M-Buildings	9,000	3,000	144	2,856	750	-	750
R&M-Equipment	5,000	1,672	-	1,672	416	-	416
Misc-Special Events	4,000	4,000	290	3,710	-	65	(65)
Cap Outlay-Machinery and Equip	3,500	1,172	-	1,172	291	-	291
<b>Total Clubhouse</b>	<b>30,500</b>	<b>12,852</b>	<b>3,162</b>	<b>9,690</b>	<b>2,206</b>	<b>906</b>	<b>1,300</b>

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending January 31, 2018

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	JAN-18 BUDGET	JAN-18 ACTUAL	VARIANCE (\$) FAV(UNFAV)
<b><u>Swimming Pool</u></b>							
Payroll-Salaries	52,149	16,046	16,639	(593)	4,012	3,783	229
Payroll-Hourly	41,000	12,616	9,911	2,705	3,154	456	2,698
Payroll-Lifeguards	35,200	-	-	-	-	-	-
Payroll-Benefits	26,854	8,952	24,689	(15,737)	2,238	4,534	(2,296)
Payroll-Engineering	31,410	9,664	8,725	939	2,416	1,962	454
Payroll-Janitor	8,200	2,524	2,686	(162)	631	651	(20)
Payroll Taxes	10,718	3,298	2,038	1,260	825	322	503
ProfServ-Info Technology	1,800	600	140	460	150	97	53
ProfServ-Swim Pool Commiss	2,500	2,500	428	2,072	-	-	-
Contracts-Landscape	3,500	1,163	-	1,163	291	-	291
Travel and Per Diem	700	232	23	209	58	-	58
Communication - Telephone	8,000	2,664	3,702	(1,038)	666	885	(219)
Utility - General	55,000	18,332	16,065	2,267	4,583	6,847	(2,264)
Utility - Refuse Removal	1,500	500	678	(178)	125	168	(43)
R&M-Buildings	15,000	5,000	8,690	(3,690)	1,250	2,419	(1,169)
R&M-Pools	89,800	29,936	35,840	(5,904)	7,483	28,791	(21,308)
R&M-Vehicles	500	164	-	164	41	-	41
Advertising	2,640	880	440	440	220	110	110
Miscellaneous Services	1,500	500	44	456	125	13	112
Misc-Employee Meals	4,000	1,300	280	1,020	100	15	85
Misc-Special Events	-	-	4,551	(4,551)	-	(116)	116
Misc-Training	2,000	668	-	668	167	-	167
Misc-Licenses & Permits	1,600	532	37	495	133	-	133
Office Supplies	1,600	532	234	298	133	209	(76)
Cleaning Supplies	2,500	832	147	685	208	-	208

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending January 31, 2018

<b>ACCOUNT DESCRIPTION</b>	<b>ANNUAL ADOPTED BUDGET</b>	<b>YEAR TO DATE BUDGET</b>	<b>YEAR TO DATE ACTUAL</b>	<b>VARIANCE (\$) FAV(UNFAV)</b>	<b>JAN-18 BUDGET</b>	<b>JAN-18 ACTUAL</b>	<b>VARIANCE (\$) FAV(UNFAV)</b>
Office Equipment	2,000	668	397	271	167	280	(113)
Op Supplies - Spa & Paper	2,000	664	406	258	166	-	166
Op Supplies - Uniforms	2,500	832	-	832	208	-	208
Op Supplies - Summer Camp	16,000	-	25	(25)	-	116	(116)
Subscriptions and Memberships	800	-	-	-	-	-	-
Cap Outlay-Machinery and Equip	5,000	1,664	155	1,509	416	-	416
Cap Outlay - Pool Furniture	8,000	2,664	7,005	(4,341)	666	7,005	(6,339)
<b>Total Swimming Pool</b>	<b>435,971</b>	<b>125,927</b>	<b>143,975</b>	<b>(18,048)</b>	<b>30,632</b>	<b>58,547</b>	<b>(27,915)</b>
<b><u>Tennis Court</u></b>							
Payroll-Salaries	122,570	37,712	38,580	(868)	9,428	8,896	532
Payroll-Hourly	36,000	11,076	11,224	(148)	2,769	2,763	6
Payroll-Benefits	23,557	7,852	11,548	(3,696)	1,963	2,246	(283)
Payroll-Engineering	34,853	10,724	6,544	4,180	2,681	1,471	1,210
Payroll-Commission	103,000	34,500	46,146	(11,646)	10,000	7,507	2,493
Payroll Taxes	19,920	6,128	6,987	(859)	1,532	1,319	213
ProfServ-Administrative	1,000	340	-	340	85	-	85
ProfServ-Info Technology	6,000	2,000	3,651	(1,651)	500	2,093	(1,593)
Contracts-Janitorial Services	6,000	2,000	2,000	-	500	500	-
Communication - Telephone	5,500	1,838	1,888	(50)	460	659	(199)
Utility - Cable TV Billing	1,400	466	649	(183)	118	163	(45)
Electricity - General	13,000	4,336	4,887	(551)	1,084	2,484	(1,400)
Utility - Refuse Removal	1,100	368	678	(310)	92	168	(76)
Utility - Water & Sewer	1,500	500	327	173	125	66	59
Rental/Lease - Vehicle/Equip	1,700	568	528	40	142	132	10
R&M-General	6,000	2,000	2,282	(282)	500	282	218
R&M-Court Maintenance	12,000	4,000	7,669	(3,669)	1,000	1,033	(33)

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending January 31, 2018

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	JAN-18 BUDGET	JAN-18 ACTUAL	VARIANCE (\$) FAV(UNFAV)
R&M-Vandalism	500	200	-	200	-	-	-
Printing and Binding	1,500	500	-	500	125	-	125
Advertising	1,500	500	440	60	125	110	15
Misc-Employee Meals	1,900	700	218	482	-	11	(11)
Misc-Special Events	1,000	600	537	63	300	198	102
Misc-Training	500	160	192	(32)	40	-	40
Misc-Licenses & Permits	250	250	-	250	-	-	-
Office Supplies	3,000	1,000	978	22	250	285	(35)
Office Equipment	3,000	1,000	38	962	250	38	212
Teaching Supplies	3,000	800	1,160	(360)	200	433	(233)
Op Supplies - Uniforms	500	200	177	23	-	177	(177)
COS - Start Up Inventory	14,000	6,000	2,345	3,655	-	654	(654)
Subscriptions and Memberships	800	800	295	505	200	-	200
Cap Outlay-Machinery and Equip	10,000	7,000	-	7,000	1,000	-	1,000
Reserve - Tennis Court	-	-	6,700	(6,700)	-	-	-
<b>Total Tennis Court</b>	<b>436,550</b>	<b>146,118</b>	<b>158,668</b>	<b>(12,550)</b>	<b>35,469</b>	<b>33,688</b>	<b>1,781</b>
<b>TOTAL EXPENDITURES</b>	<b>4,145,304</b>	<b>1,855,139</b>	<b>1,234,980</b>	<b>620,159</b>	<b>752,621</b>	<b>316,929</b>	<b>435,692</b>
Excess (deficiency) of revenues Over (under) expenditures	-	1,235,690	1,464,555	228,865	502,403	596,701	94,298
Net change in fund balance	\$ -	\$ 1,235,690	\$ 1,464,555	\$ 228,865	\$ 502,403	\$ 596,701	\$ 94,298
<b>FUND BALANCE, BEGINNING (OCT 1, 2017)</b>	<b>1,837,090</b>	<b>1,837,090</b>	<b>1,837,090</b>				
<b>FUND BALANCE, ENDING</b>	<b>\$ 1,837,090</b>	<b>\$ 3,072,780</b>	<b>\$ 3,301,645</b>				

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending January 31, 2018

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	JAN-18 BUDGET	JAN-18 ACTUAL	VARIANCE (\$) FAV(UNFAV)
<b>REVENUES</b>							
Interest - Investments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Special Assmnts- Tax Collector	50,952	40,252	39,941	(311)	12,738	13,679	941
Special Assmnts- CDD Collected	1,667	834	834	-	-	-	-
Special Assmnts- Discounts	(2,039)	(1,611)	(1,601)	10	(509)	(547)	(38)
<b>TOTAL REVENUES</b>	<b>50,580</b>	<b>39,475</b>	<b>39,174</b>	<b>(301)</b>	<b>12,229</b>	<b>13,132</b>	<b>903</b>
<b>EXPENDITURES</b>							
<b>Administration</b>							
Misc-Assessmnt Collection Cost	1,019	805	767	38	255	263	(8)
<b>Total Administration</b>	<b>1,019</b>	<b>805</b>	<b>767</b>	<b>38</b>	<b>255</b>	<b>263</b>	<b>(8)</b>
<b>TOTAL EXPENDITURES</b>	<b>1,019</b>	<b>805</b>	<b>767</b>	<b>38</b>	<b>255</b>	<b>263</b>	<b>(8)</b>
Excess (deficiency) of revenues Over (under) expenditures	49,561	38,670	38,407	(263)	11,974	12,869	895
<b>OTHER FINANCING SOURCES (USES)</b>							
Contribution to (Use of) Fund Balance	49,561	-	-	-	-	-	-
<b>TOTAL FINANCING SOURCES (USES)</b>	<b>49,561</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Net change in fund balance	\$ 49,561	\$ 38,670	\$ 38,407	\$ (263)	\$ 11,974	\$ 12,869	\$ 895
<b>FUND BALANCE, BEGINNING (OCT 1, 2017)</b>	<b>-</b>	<b>-</b>	<b>-</b>				
<b>FUND BALANCE, ENDING</b>	<b>\$ 49,561</b>	<b>\$ 38,670</b>	<b>\$ 38,407</b>				

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending January 31, 2018

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	JAN-18 BUDGET	JAN-18 ACTUAL	VARIANCE (\$) FAV(UNFAV)
<b><u>REVENUES</u></b>							
Interest - Investments	\$ 250	\$ 84	\$ 546	\$ 462	\$ 21	\$ 35	\$ 14
Special Assmnts- Tax Collector	1,172,946	926,628	919,556	(7,072)	293,237	314,923	21,686
Special Assmnts- CDD Collected	38,056	19,028	19,028	-	-	-	-
Special Assmnts- Discounts	(46,918)	(37,065)	(36,850)	215	(11,729)	(12,597)	(868)
<b>TOTAL REVENUES</b>	<b>1,164,334</b>	<b>908,675</b>	<b>902,280</b>	<b>(6,395)</b>	<b>281,529</b>	<b>302,361</b>	<b>20,832</b>
<b><u>EXPENDITURES</u></b>							
<b><u>Administration</u></b>							
ProfServ-Trustee Fees	-	-	7,500	(7,500)	-	-	-
Bond Counsel	-	-	18,500	(18,500)	-	-	-
Misc-Assessmnt Collection Cost	23,459	18,532	17,654	878	5,865	6,047	(182)
<b>Total Administration</b>	<b>23,459</b>	<b>18,532</b>	<b>43,654</b>	<b>(25,122)</b>	<b>5,865</b>	<b>6,047</b>	<b>(182)</b>
<b><u>Debt Service</u></b>							
Principal Debt Retirement	550,000	-	-	-	-	-	-
Principal Prepayments	-	-	40,000	(40,000)	-	-	-
Interest Expense	600,750	300,375	300,375	-	-	-	-
<b>Total Debt Service</b>	<b>1,150,750</b>	<b>300,375</b>	<b>340,375</b>	<b>(40,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>1,174,209</b>	<b>318,907</b>	<b>384,029</b>	<b>(65,122)</b>	<b>5,865</b>	<b>6,047</b>	<b>(182)</b>
Excess (deficiency) of revenues Over (under) expenditures	(9,875)	589,768	518,251	(71,517)	275,664	296,314	20,650

**OTHER FINANCING SOURCES (USES)**

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending January 31, 2018

<b>ACCOUNT DESCRIPTION</b>	<b>ANNUAL ADOPTED BUDGET</b>	<b>YEAR TO DATE BUDGET</b>	<b>YEAR TO DATE ACTUAL</b>	<b>VARIANCE (\$) FAV(UNFAV)</b>	<b>JAN-18 BUDGET</b>	<b>JAN-18 ACTUAL</b>	<b>VARIANCE (\$) FAV(UNFAV)</b>
Contribution to (Use of) Fund Balance	(9,875)	-	-	-	-	-	-
<b>TOTAL FINANCING SOURCES (USES)</b>	<b>(9,875)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Net change in fund balance	\$ (9,875)	\$ 589,768	\$ 518,251	\$ (71,517)	\$ 275,664	\$ 296,314	\$ 20,650
<b>FUND BALANCE, BEGINNING (OCT 1, 2017)</b>	<b>428,628</b>	<b>428,628</b>	<b>428,628</b>				
<b>FUND BALANCE, ENDING</b>	<b>\$ 418,753</b>	<b>\$ 1,018,396</b>	<b>\$ 946,879</b>				

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending January 31, 2018

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	JAN-18 BUDGET	JAN-18 ACTUAL	VARIANCE (\$) FAV(UNFAV)
<b><u>REVENUES</u></b>							
Interest - Investments	\$ 200	\$ 68	\$ 452	\$ 384	\$ 17	\$ 245	\$ 228
Special Assmnts- Tax Collector	1,033,891	816,774	820,154	3,380	258,473	280,881	22,408
Special Assmnts- Discounts	(41,356)	(32,671)	(32,867)	(196)	(10,339)	(11,235)	(896)
<b>TOTAL REVENUES</b>	<b>992,735</b>	<b>784,171</b>	<b>787,739</b>	<b>3,568</b>	<b>248,151</b>	<b>269,891</b>	<b>21,740</b>
<b><u>EXPENDITURES</u></b>							
<b><u>Administration</u></b>							
Misc-Assessmnt Collection Cost	20,678	16,335	15,746	589	5,169	5,393	(224)
<b>Total Administration</b>	<b>20,678</b>	<b>16,335</b>	<b>15,746</b>	<b>589</b>	<b>5,169</b>	<b>5,393</b>	<b>(224)</b>
<b><u>Debt Service</u></b>							
Debt Retirement Series A	490,000	-	-	-	-	-	-
Prepayments Series A	-	-	25,000	(25,000)	-	-	-
Interest Expense Series A	490,450	245,225	245,225	-	-	-	-
<b>Total Debt Service</b>	<b>980,450</b>	<b>245,225</b>	<b>270,225</b>	<b>(25,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>1,001,128</b>	<b>261,560</b>	<b>285,971</b>	<b>(24,411)</b>	<b>5,169</b>	<b>5,393</b>	<b>(224)</b>



**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending January 31, 2018

<b>ACCOUNT DESCRIPTION</b>	<b>ANNUAL ADOPTED BUDGET</b>	<b>YEAR TO DATE BUDGET</b>	<b>YEAR TO DATE ACTUAL</b>	<b>VARIANCE (\$) FAV(UNFAV)</b>	<b>JAN-18 BUDGET</b>	<b>JAN-18 ACTUAL</b>	<b>VARIANCE (\$) FAV(UNFAV)</b>
Excess (deficiency) of revenues							
Over (under) expenditures	(8,393)	522,611	501,768	(20,843)	242,982	264,498	21,516
<b><u>OTHER FINANCING SOURCES (USES)</u></b>							
Operating Transfers-Out	-	-	(81)	(81)	-	-	-
Contribution to (Use of) Fund Balance	(8,393)	-	-	-	-	-	-
<b>TOTAL FINANCING SOURCES (USES)</b>	<b>(8,393)</b>	<b>-</b>	<b>(81)</b>	<b>(81)</b>	<b>-</b>	<b>-</b>	<b>-</b>
Net change in fund balance	\$ (8,393)	\$ 522,611	\$ 501,687	\$ (20,924)	\$ 242,982	\$ 264,498	\$ 21,516
<b>FUND BALANCE, BEGINNING (OCT 1, 2017)</b>	<b>833,587</b>	<b>833,587</b>	<b>833,587</b>				
<b>FUND BALANCE, ENDING</b>	<b>\$ 825,194</b>	<b>\$ 1,356,198</b>	<b>\$ 1,335,274</b>				

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending January 31, 2018

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	JAN-18 BUDGET	JAN-18 ACTUAL	VARIANCE (\$) FAV(UNFAV)
<b><u>REVENUES</u></b>							
Interest - Investments	\$ 100	\$ 36	\$ 146	\$ 110	\$ 9	\$ 31	\$ 22
Special Assmnts- Tax Collector	66,660	52,662	52,879	217	16,665	18,110	1,445
Special Assmnts- Discounts	(2,666)	(2,105)	(2,119)	(14)	(667)	(724)	(57)
<b>TOTAL REVENUES</b>	<b>64,094</b>	<b>50,593</b>	<b>50,906</b>	<b>313</b>	<b>16,007</b>	<b>17,417</b>	<b>1,410</b>
<b><u>EXPENDITURES</u></b>							
<b><u>Administration</u></b>							
Misc-Assessmnt Collection Cost	1,333	1,053	1,015	38	333	348	(15)
<b>Total Administration</b>	<b>1,333</b>	<b>1,053</b>	<b>1,015</b>	<b>38</b>	<b>333</b>	<b>348</b>	<b>(15)</b>
<b><u>Debt Service</u></b>							
Principal Debt Retirement	10,000	-	-	-	-	-	-
Interest Expense	49,928	24,964	24,964	-	-	-	-
<b>Total Debt Service</b>	<b>59,928</b>	<b>24,964</b>	<b>24,964</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>61,261</b>	<b>26,017</b>	<b>25,979</b>	<b>38</b>	<b>333</b>	<b>348</b>	<b>(15)</b>

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending January 31, 2018

<b>ACCOUNT DESCRIPTION</b>	<b>ANNUAL ADOPTED BUDGET</b>	<b>YEAR TO DATE BUDGET</b>	<b>YEAR TO DATE ACTUAL</b>	<b>VARIANCE (\$) FAV(UNFAV)</b>	<b>JAN-18 BUDGET</b>	<b>JAN-18 ACTUAL</b>	<b>VARIANCE (\$) FAV(UNFAV)</b>
Excess (deficiency) of revenues							
Over (under) expenditures	2,833	24,576	24,927	351	15,674	17,069	1,395
<b><u>OTHER FINANCING SOURCES (USES)</u></b>							
Contribution to (Use of) Fund Balance	2,833	-	-	-	-	-	-
<b>TOTAL FINANCING SOURCES (USES)</b>	<b>2,833</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Net change in fund balance	\$ 2,833	\$ 24,576	\$ 24,927	\$ 351	\$ 15,674	\$ 17,069	\$ 1,395
<b>FUND BALANCE, BEGINNING (OCT 1, 2017)</b>	<b>60,223</b>	<b>60,223</b>	<b>60,223</b>				
<b>FUND BALANCE, ENDING</b>	<b>\$ 63,056</b>	<b>\$ 84,799</b>	<b>\$ 85,150</b>				

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending January 31, 2018

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	JAN-18 BUDGET	JAN-18 ACTUAL	VARIANCE (\$) FAV(UNFAV)
<b><u>REVENUES</u></b>							
Interest - Investments	\$ -	\$ -	\$ 797	\$ 797	\$ -	\$ -	\$ -
<b>TOTAL REVENUES</b>	<b>-</b>	<b>-</b>	<b>797</b>	<b>797</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>EXPENDITURES</u></b>							
<b><u>Construction In Progress</u></b>							
Construction in Progress	-	-	651,208	(651,208)	-	158,186	(158,186)
<b>Total Construction In Progress</b>	<b>-</b>	<b>-</b>	<b>651,208</b>	<b>(651,208)</b>	<b>-</b>	<b>158,186</b>	<b>(158,186)</b>
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>651,208</b>	<b>(651,208)</b>	<b>-</b>	<b>158,186</b>	<b>(158,186)</b>
Excess (deficiency) of revenues Over (under) expenditures	-	-	(650,411)	(650,411)	-	(158,186)	(158,186)
<b><u>OTHER FINANCING SOURCES (USES)</u></b>							
Interfund Transfer - In	-	-	81	81	-	-	-
<b>TOTAL FINANCING SOURCES (USES)</b>	<b>-</b>	<b>-</b>	<b>81</b>	<b>81</b>	<b>-</b>	<b>-</b>	<b>-</b>
Net change in fund balance	\$ -	\$ -	\$ (650,330)	\$ (650,330)	\$ -	\$ (158,186)	\$ (158,186)
<b>FUND BALANCE, BEGINNING (OCT 1, 2017)</b>	<b>-</b>	<b>-</b>	<b>1,235,042</b>				
<b>FUND BALANCE, ENDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 584,712</b>				

**MARSHALL CREEK**  
**Community Development District**

**Supporting Schedules**

**January 31, 2018**

**Non-Ad Valorem Special Assessments - St Johns County Tax Collector  
(Monthly Assessment Collection Distributions)  
For the Fiscal Year Ending September 30, 2018**

Date Received	Net Amount Received	Discount / (Penalties) Amount	Collection Cost	Gross Amount	Allocation by Funds		
					General Fund	2002 Area Capital Reserves Fund	Debt Service (1) Funds
Assessments Levied FY 2018				\$ 5,517,680	\$ 3,207,583	\$ 50,349	\$ 2,259,747
Allocation%				100%	58%	1%	41%
11/06/17	\$ 42,554	\$ 2,414	\$ 868	\$ 45,836	\$ 26,646	\$ 418	\$ 18,772
11/15/17	\$ 541,939	\$ 23,033	\$ 11,060	\$ 576,032	\$ 334,863	\$ 5,256	\$ 235,912
11/28/17	\$ 672,246	\$ 28,582	\$ 13,719	\$ 714,547	\$ 415,386	\$ 6,520	\$ 292,640
12/12/17	\$ 574,357	\$ 24,384	\$ 11,722	\$ 610,463	\$ 354,879	\$ 5,571	\$ 250,013
12/28/17	\$ 876,210	\$ 37,029	\$ 17,882	\$ 931,122	\$ 541,287	\$ 8,497	\$ 381,338
01/24/18	\$ 1,410,267	\$ 59,961	\$ 28,781	\$ 1,499,008	\$ 871,416	\$ 13,679	\$ 613,914
<b>TOTAL</b>	\$ 2,707,306	\$ 115,442	\$ 55,251	\$ 4,377,008	\$ 2,544,478	\$ 39,941	\$ 1,792,589
<b>TOTAL OUTSTANDING</b>				\$ 1,140,672	\$ 663,105	\$ 10,409	\$ 467,159
<b>% COLLECTED TO DATE</b>				79.33%	79.33%	79.33%	79.33%

**(1) Debt Services Funds - Series 2002 and 2015A and 2016**

**Non-Ad Valorem Special Assessments - District Collected**  
**(Monthly Assessment Collection Distributions)**  
**For the Fiscal Year Ending September 30, 2018**

Date Received	Net Amount Received	Discount / (Penalties) Amount	Collection Cost	Gross Amount	Allocation by Funds		
					General Fund	Reserve Capital Project Fund	Series 2002 Debt Service Fund
District Collected Assessments FY 2018 (1)				\$ 70,954	\$ 16,879	\$ 2,270	\$ 51,805
Allocation%				100%	24%	3%	73%
10/19/17	\$ 20,895				\$ 1,033	\$ 834	\$ 19,028
<b>TOTAL</b>	<b>\$ 20,895</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,033</b>	<b>\$ 834</b>	<b>\$ 19,028</b>
<b>% COLLECTED TO DATE</b>				0%	6%	37%	37%

**(1) Assessment Notes:**

St. Augustine Land & Timber LLC  
7440 US Highway 1 N LLC

	<b>Total</b>	<b>General Fund</b>	<b>Reserve Capital Project Fund</b>	<b>Series 2002 Debt Service Fund</b>
St. Augustine Land & Timber LLC	52,123	12,399	1,668	38,056 (1)
7440 US Highway 1 N LLC	18,831	4,480	603	13,749 (2)
<b>Total</b>	<b>70,954</b>	<b>16,879</b>	<b>2,270</b>	<b>51,805</b>

**Non-Ad Valorem Special Assessments - St Johns County Tax Collector Delinquent  
(Monthly Assessment Collection Distributions)  
Prior Year Delinquent Assessments**

Date Received	Net Amount Received	Discount / (Penalties) Amount	Collection Cost	Gross Amount	Allocation by Funds	
					General Fund	Series 2002 Debt Service Fund
Assessments Levied FY 2014 (1)				\$ 20,531	\$ 5,263	\$ 15,268
Assessments Levied FY 2015 (2)				\$ 21,473	\$ 6,205	\$ 15,268
Assessments Levied FY 2016 (3)				\$ 40,787	\$ 25,519	\$ 15,268
Assessments Levied FY 2017 (4)				\$ 78,568	\$ 45,018	\$ 17,698
ALLOCATION					\$ 1	\$ 0
1/22/2018 (3)	\$ 16,604	\$ (4,283)	\$ 339	\$ 12,659	\$ 12,659	
<b>TOTAL</b>	<b>\$ 16,604</b>	<b>\$ (4,283)</b>	<b>\$ 339</b>	<b>\$ 12,659</b>	<b>\$ 12,659</b>	<b>\$ -</b>
<b>TOTAL OUTSTANDING</b>				<b>\$ 148,700</b>	<b>\$ 69,347</b>	<b>\$ 63,501</b>

- (1) Outstanding Parcel 072420-0026 for which the tax certificate was struck with the County.
- (2) Outstanding Parcel 072420-0026 for which the tax certificate was struck with the County.
- (3) Outstanding Parcel 072420-0026 for which the tax certificate was struck with the County and various residents
- (4) Outstanding Parcel 072420-0026 for which the tax certificate was struck with the County and various residents



**Cash and Investment Report**

**January 31, 2018**

<u>Account Name</u>	<u>Bank Name</u>	<u>Investment Type</u>	<u>Maturity</u>	<u>Yield</u>	<u>Balance</u>
<b>GENERAL FUND</b>					
Checking Account - Operating (1)	BB&T	Checking Account	n/a	0.00%	\$3,775,324
Money Market	BankUnited	Money Market Account	n/a	1.00%	\$1,410,186
<b>Subtotal</b>					<b>\$5,185,510</b>
<b>DEBT SERVICE FUNDS</b>					
Series 2002 Prepayment Fund	US Bank	Government Obligation Fund	n/a	0.05%	\$2,678
Series 2002 Reserve Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$49,591
Series 2002 Revenue Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$183
Series 2015A Prepayment Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$69
Series 2015A Reserve Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$486,625
Series 2015A Revenue Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$69,098
Series 2016 Reserve Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$31,330
Series 2016 Revenue Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$3,514
<b>CONSTRUCTION FUND</b>					
Series 2015A Construction Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$672,154
<b>Total</b>					<b>\$6,500,753</b>

(1) \$1,724,982 transferred to US Bank and \$1,014,016 transferred to Money Market in February.

Payroll Invoice Approval Listing

January 31, 2018

Week	Date	Amount
Week # 01	01/05/18	\$42,928.29
Week # 03	01/19/18	\$40,400.37
Week # 04	01/25/18	\$106.88
Total		\$83,435.54

**Statistical Summary**

Company:49Z - Marshal Creek Con Service Center:0030 SEMA  
 Week#:1  
 Qtr/Year:1/2018

Pay Date:01/05/2018  
 Run Time/Date:15:46:29 PM EST 01/02/2018

Status:Under Review  
 P/E Date:12/31/2017

<b>Taxes Debited</b>	Federal Income Tax	3,370.54		
	Earned Income Credit Advance:	0.00		
	Social Security - EE	2,481.33		
	Social Security - ER	2,481.29		
	Social Security Adj - EE	0.00		
	Medicare - EE	580.33		
	Medicare - ER	580.30		
	Medicare Adj - EE	0.00		
	Medicare Surtax - EE	0.00		
	Medicare Surtax Adj - EE	0.00		
	COBRA Premium Assistance Payments	0.00		
	Federal Unemployment Tax	0.00		
	State Income Tax	0.00		
	Non Resident State Income Tax	0.00		
	State Unemployment Insurance - EE	0.00		
	State Unemployment Insurance Adj - EE	0.00		
	State Disability Insurance - EE	0.00		
	State Disability Insurance Adj - EE	0.00		
	State Unemployment/Disability Ins - ER	0.00		
	Workers' Benefit Fund Assessment - EE	0.00		
	Workers' Benefit Fund Assessment - ER	0.00		
	Local Income Tax	0.00		
	School District Tax	0.00		
<b>Total Taxes Debited</b>	<b>9,493.79</b>			
<b>Other Transfers</b>	ADP Check Acct. No.0000241662195Tran/ABA263191387	8,280.82		
	Full Service Direct Deposit Acct. No.0000241662195Tran/ABA263191387	25,153.68		
	<b>Total Amount Debited From Your Account</b>		<b>42,928.29</b>	<b>42,928.29</b>
<b>Bank Debits &amp; Other Liability</b>	Adjustments/Prepay/Voids	0.00		<b>42,928.29</b>
<b>Taxes- Your Responsibility</b>	None this payroll			<b>42,928.29</b>

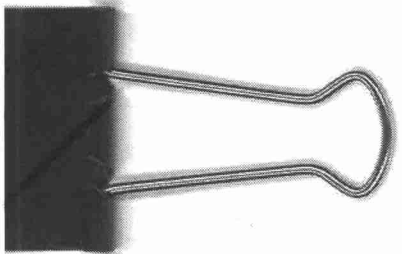
*Helen Ciesla 1/5/18*

**Statistical Summary**

Company:49Z - Marshal Creek Con Service Center:0030 SEMA      Status:Under Review  
 Week#:3      Pay Date:01/19/2018      P/E Date:01/14/2018  
 Qtr/Year:1/2018      Run Time/Date:16:05:23 PM EST 01/15/2018

<b>Taxes Debited</b>	Federal Income Tax	3,154.72	
	Earned Income Credit Advance:	0.00	
	Social Security - EE	2,333.90	
	Social Security - ER	2,333.90	
	Social Security Adj - EE	0.00	
	Medicare - EE	545.82	
	Medicare - ER	545.83	
	Medicare Adj - EE	0.00	
	Medicare Surtax - EE	0.00	
	Medicare Surtax Adj - EE	0.00	
	COBRA Premium Assistance Payments	0.00	
	Federal Unemployment Tax	0.00	
	State Income Tax	0.00	
	Non Resident State Income Tax	0.00	
	State Unemployment Insurance - EE	0.00	
	State Unemployment Insurance Adj - EE	0.00	
	State Disability Insurance - EE	0.00	
	State Disability Insurance Adj - EE	0.00	
	State Unemployment/Disability Ins - ER	0.00	
	Workers' Benefit Fund Assessment - EE	0.00	
Workers' Benefit Fund Assessment - ER	0.00		
Local Income Tax	0.00		
School District Tax	0.00		
<b>Total Taxes Debited</b>	<b>8,914.17</b>		
<b>Other Transfers</b>	ADP Check Acct. No.0000241662195Tran/ABA263191387	8,501.62	
	Full Service Direct Deposit Acct. No.0000241662195Tran/ABA263191387	22,984.58	
<b>Total Amount Debited From Your Account</b>		<b>40,400.37</b>	<b>Total Liability</b>
<b>Bank Debits &amp; Other Liability</b>	Adjustments/Prepay/Void:	0.00	<b>40,400.37</b>
<b>Taxes- Your Responsibility</b>	None this payroll		<b>40,400.37</b>

*Helen Ciesla 1/19/18*



**Statistical Summary**

Company:49Z - Marshal Creek Con Service Center:0030 SEMA      Status:Under Review  
 Week#:4      Pay Date:01/25/2018      P/E Date:01/18/2018  
 Qtr/Year:1/2018      Run Time/Date:12:44:46 PM EST 01/19/2018

<b>Taxes Debited</b>	Federal Income Tax	0.00		
	Earned Income Credit Advance:	0.00		
	Social Security - EE	6.16		
	Social Security - ER	6.16		
	Social Security Adj - EE	0.00		
	Medicare - EE	1.44		
	Medicare - ER	1.44		
	Medicare Adj - EE	0.00		
	Medicare Surtax - EE	0.00		
	Medicare Surtax Adj - EE	0.00		
	COBRA Premium Assistance Payments	0.00		
	Federal Unemployment Tax	0.00		
	State Income Tax	0.00		
	Non Resident State Income Tax	0.00		
	State Unemployment Insurance - EE	0.00		
	State Unemployment Insurance Adj - EE	0.00		
	State Disability Insurance - EE	0.00		
	State Disability Insurance Adj - EE	0.00		
	State Unemployment/Disability Ins - ER	0.00		
	Workers' Benefit Fund Assessment - EE	0.00		
	Workers' Benefit Fund Assessment - ER	0.00		
	Local Income Tax	0.00		
	School District Tax	0.00		
	<b>Total Taxes Debited</b>	<b>15.20</b>		
<b>Other Transfers</b>	ADP Check Acct. No.0000241662195Tran/ABA263191387	91.68		
	<b>Total Amount Debited From Your Account</b>		<b>106.88</b>	<b>106.88</b>
<b>Bank Debits &amp; Other Liability</b>	Direct Deposit	0.00		<b>106.88</b>
	Adjustments/Prepay/Voids	0.00		<b>106.88</b>
<b>Taxes- Your Responsibility</b>	<b>None this payroll</b>			<b>106.88</b>

*Helen Ciesla 1/19/18*

**Construction Report**  
**Series 2015A Bonds**

**Recap of Capital Project Fund Activity Through January 31, 2018**

<b>Source of Funds:</b>	<u>Amount</u>
Opening Balance in Construction Account	\$ 1,508,037
Opening Balance in Cost of Issuance account	159,750
Interest Earned	
Construction Account	\$ 4,499
Cost of Issuance Account	4
Private Source: Contribution from Reserve Account (transferred)	1,368
	<u>\$ 5,871</u>
 <b>Total Source of Funds:</b>	 <b><u>\$ 1,673,658</u></b>
 <b>Use of Funds:</b>	
Disbursements:	
Cost of Issuance	\$ 157,875
Stormwater System	-
General Infrastructure-Roadway Renewal and Reconstruction	10,484
Swim/Fitness Facility	-
Tennis Center	-
Landscape Maintenance Storage Building	920,588
Tolomato Boardwalk Golf Cart Parking	-
Retainage	(87,442)
<b>Total Use of Funds:</b>	<b><u>\$ 1,001,504</u></b>
 <b>Available Balance in Construction Account at January 31, 2018</b>	 <b><u>\$ 672,154</u></b>

**MARSHALL CREEK**  
**Community Development District**

**Check Register**

**January 1 - January 31, 2017**

MARSHALL CREEK  
Community Development District

**Payment Register by Fund  
For the Period from 1/1/2018 to 01/31/2018  
(Sorted by Check / ACH No.)**

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
<b>GENERALFUND - 001</b>								
001	9102	01/03/18	ADP, INC.	504499258	PAYROLL PERIOD ENDING 9/30/17	Postage and Freight	541006-53910	\$19.80
001	9103	01/03/18	AT&T	120217-9020	904 599-9020 021 0567 12/2-1/1	R&M-Irrigation	546041-53902	\$145.27
001	9103	01/03/18	AT&T	120217-9020	904 599-9020 021 0567 12/2-1/1	Communication - Telephone	541003-57205	\$871.59
001	9104	01/03/18	BIRCHETT MARKETING CONCEPTS, LLC	97133	HOLIDAY DECOR 2017	Impr - Landscape	563023-53902	\$2,350.00
001	9105	01/03/18	BITTNEY BURGESS	121717	KIDS FITNESS	Payroll-Shared Personnel	512011-53910	\$35.00
001	9106	01/03/18	CATHERINE NOELANI TAYLOR	121717	SPIN	Payroll-Shared Personnel	512011-53910	\$70.00
001	9107	01/03/18	CINTAS CORPORATION #280	8403428899	MISC FIRST AID SUPPLIES	Office Supplies	551002-53902	\$89.65
001	9108	01/03/18	CLUBSYSTEMS GROUP	SUP7081631	CLUBCONNECT	Misc-Connection Computer	549016-53910	\$255.00
001	9108	01/03/18	CLUBSYSTEMS GROUP	SUP7081631	CLUBCONNECT	ProfServ-Info Technology	531020-57206	\$1,215.00
001	9109	01/03/18	DANIEL P CALDARERA	121717	SPIN	Payroll-Shared Personnel	512011-53910	\$70.00
001	9110	01/03/18	DEFOREST E. BOWMAN	121717	KIDS FITNESS	Payroll-Shared Personnel	512011-53910	\$35.00
001	9111	01/03/18	DENNIS W. HOLLINGSWORTH,	CREEK-121117	POSTAGE TAX COLLECTOR	Postage and Freight	541006-51301	\$570.23
001	9112	01/03/18	DOWNEY'S JANITORIAL SUPPLIES	41-14293	TOILET TISSUE	Office Supplies	551002-57206	\$34.40
001	9112	01/03/18	DOWNEY'S JANITORIAL SUPPLIES	41-14341	COMET SCOUR POWDER	Cleaning Supplies	551003-57205	\$48.40
001	9112	01/03/18	DOWNEY'S JANITORIAL SUPPLIES	41-14350	4 OZ CONE CUPS	Office Supplies	551002-57206	\$54.74
001	9112	01/03/18	DOWNEY'S JANITORIAL SUPPLIES	41-14274	BLACK CANLINER	Cleaning Supplies	551003-57205	\$36.40
001	9113	01/03/18	ERIN M LANDRY	121717	YOGA	Payroll-Shared Personnel	512011-53910	\$70.00
001	9114	01/03/18	FEDEX	6-029-29153	SERVICE FOR 12/8/17	Postage and Freight	541006-51301	\$12.13
001	9115	01/03/18	GARY PERNA	GP121317	SECURITY FOR 12/6,12/8,12/11/1	Contracts-Roving Patrol	534099-52901	\$560.00
001	9116	01/03/18	GLENDA AVILE'S MALEWICKI	121817	SENIOR YOGA & SENIOR PILATES	Contracts-Outside Fitness	534111-57202	\$210.00
001	9117	01/03/18	GOLDEN, JEFF	121817	REIMB FOR USPTA DUES	Subscriptions and Memberships	554001-57206	\$295.00
001	9118	01/03/18	HEAD PENN/ RACQUET SPORTS	5192699442	REFLEX MLT	COS - Start Up Inventory	552143-57206	\$313.58
001	9119	01/03/18	HERNANDEZ, CHRIS	CH121317	SECURITY FOR 12/9/17	Contracts-Roving Patrol	534099-52901	\$105.00
001	9120	01/03/18	HOME DEPOT CREDIT SERVICES	5172322	PLANT FOOD, TOWELS	Impr - Landscape	563023-53902	\$53.94
001	9120	01/03/18	HOME DEPOT CREDIT SERVICES	5172322	PLANT FOOD, TOWELS	R&M-Irrigation	546041-53902	\$23.92
001	9121	01/03/18	HOME DEPOT CREDIT SERVICES	6027474	OUTLET TESTER	R&M-Electrical	546020-53901	\$8.48
001	9121	01/03/18	HOME DEPOT CREDIT SERVICES	7034380	MISC SUPPLIES	R&M-Sidewalks	546084-53901	\$174.71
001	9121	01/03/18	HOME DEPOT CREDIT SERVICES	7034380	MISC SUPPLIES	R&M-Buildings	546012-53901	\$30.08
001	9122	01/03/18	INFRAMARK, LLC	26140	ASSESSMENT ROLL SRVCS FY2018	ProfServ-Special Assessment	531038-51301	\$12,000.00
001	9122	01/03/18	INFRAMARK, LLC	26213	MANAGEMENT FEES 12/17	ProfServ-Mgmt Consulting Serv	531027-51201	\$4,833.33
001	9122	01/03/18	INFRAMARK, LLC	26213	MANAGEMENT FEES 12/17	ProfServ-Mgmt Consulting Serv	531027-57201	\$1,750.00
001	9122	01/03/18	INFRAMARK, LLC	26213	MANAGEMENT FEES 12/17	Postage and Freight	541006-51301	\$56.04
001	9122	01/03/18	INFRAMARK, LLC	26213	MANAGEMENT FEES 12/17	Printing and Binding	547001-51301	\$175.90
001	9122	01/03/18	INFRAMARK, LLC	26213	MANAGEMENT FEES 12/17	Office Supplies	551002-51301	\$38.50
001	9122	01/03/18	INFRAMARK, LLC	24415	2002 Bonds Restructure	Accrued Expenses	202100	\$17,500.00
001	9123	01/03/18	JOSIE LYNN CARLETON	121717	PILATES	Payroll-Shared Personnel	512011-53910	\$35.00
001	9124	01/03/18	KEVIN R GREER	1598	BUSH HOP, TRIMMING, LITTER PIC	R&M-Grounds	546037-53902	\$585.00



MARSHALL CREEK  
Community Development District

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001	9125	01/03/18	LAURA CORREA	121717	ZUMBA	Payroll-Shared Personnel	512011-53910	\$35.00
001	9126	01/03/18	LOREN SCHNEIDER	LS121317	SECURITY FOR 12/12/17	Contracts-Roving Patrol	534099-52901	\$140.00
001	9127	01/03/18	MADELIN LEPRI	121717	YOGA	Payroll-Shared Personnel	512011-53910	\$35.00
001	9128	01/03/18	MARSHALL CREEK LTD.	11.2017WC	DUAL MONITOR CABLE	Office Supplies	551002-53910	\$25.98
001	9129	01/03/18	MICHAEL KYPRISS	121817	TENNIS LESSONS	Payroll-Commission	512040-57206	\$690.00
001	9130	01/03/18	MIRANDA G BULGER	121717	SPIN, HIIT, BOWE	Payroll-Shared Personnel	512011-53910	\$245.00
001	9131	01/03/18	MONICA FOURMAN	121717	EXTREME BURN	Payroll-Shared Personnel	512011-53910	\$140.00
001	9132	01/03/18	MUNICIPAL CAPITAL CORP	900221117	PMT# 15 OF 36	Cap Outlay-Machinery and Equip	564001-53902	\$1,534.83
001	9133	01/03/18	MY RECEPTIONIST	OS17261213	VOICEMAIL 12/13 THRU 1/9/17	Communication - Telephone	541003-53910	\$27.00
001	9134	01/03/18	OFFICE DEPOT	986743911001	TIMECARD, PAPER	Office Supplies	551002-57206	\$36.95
001	9135	01/03/18	POOLSURE	131295576239	WATER MANAGEMENT	R&M-Pools	546074-57205	\$973.35
001	9136	01/03/18	PROSSER	39035	PROF SERVICE 11/1-11/30/17	ProfServ-Engineering	531013-51501	\$4,064.67
001	9136	01/03/18	PROSSER	39037	FEMA BOARDWALK 11/17	ProfServ-Engineering	531013-51501	\$412.50
001	9137	01/03/18	PUBLIX SUPER MARKETS, INC.	513856	GIFT CARDS FOR STAFF	R&M-Gate	546034-52901	\$250.00
001	9137	01/03/18	PUBLIX SUPER MARKETS, INC.	094657	COFFEE	Op Supplies - General	552001-53902	\$33.90
001	9138	01/03/18	RAMCO PROTECTIVE SECURITY SOLUTIONS	18455	SECURITY OFFICERS	Contracts-Security Services	534037-52901	\$5,832.00
001	9139	01/03/18	RANDSTAD	R22208999	TEMP HELP PERIOD ENDING 12/3/1	Payroll-Hourly	512002-53902	\$125.68
001	9139	01/03/18	RANDSTAD	R22208999	TEMP HELP PERIOD ENDING 12/3/1	Payroll-Other	512004-53902	\$557.31
001	9139	01/03/18	RANDSTAD	R22250021	TEMP HELP 12/10/17	Payroll-Hourly	512002-53902	\$125.68
001	9140	01/03/18	RENEE R YOOS	121717	CORE & MORE, SCULPT, FITNESS	Payroll-Shared Personnel	512011-53910	\$210.00
001	9141	01/03/18	RESIDEX, LLC	INV915381	INSECTICIDE POWDER, DUSTER	R&M-Buildings	546012-53901	\$47.63
001	9142	01/03/18	RONALD C. CULLUM	121717	TAI CHI	Payroll-Shared Personnel	512011-53910	\$70.00
001	9143	01/03/18	SETH KNOLHOFF	12/12/17	SANTA CLAUSE	Misc-Special Events	549052-57205	\$250.00
001	9144	01/03/18	SITEONE LANDSCAPE	83518315	MISC SUPPLIES	R&M-Irrigation	546041-53902	\$868.32
001	9144	01/03/18	SITEONE LANDSCAPE	83629404	RAINBIRD VALVE, OVERLAPPING GR	R&M-Irrigation	546041-53902	\$280.63
001	9144	01/03/18	SITEONE LANDSCAPE	83836772	HERBICIE, SEDGEHAMMER, ROUNDUP	R&M-Grounds	546037-53902	\$743.76
001	9145	01/03/18	ST. AUGUSTINE RECORD	17483680	11/15/17 MTG NOTICE	1	548002-51301	\$103.75
001	9146	01/03/18	STACY ETTLE	SE121417	SECURITY FOR 11/17, 11/19/17	Contracts-Roving Patrol	534099-52901	\$280.00
001	9147	01/03/18	TASC	IN1174305	COBRA 11/1-11/30/17	Payroll-Benefits	512010-53902	\$16.67
001	9147	01/03/18	TASC	IN1174305	COBRA 11/1-11/30/17	Payroll-Benefits	512010-57205	\$16.67
001	9147	01/03/18	TASC	IN1174305	COBRA 11/1-11/30/17	Payroll-Benefits	512010-57206	\$16.66
001	9148	01/03/18	TOM SALMON	121817	REIMB NEW CODER FOR SHOP	R&M-General	546001-57206	\$172.99
001	9149	01/03/18	TURNER ACE HARDWARE	1987/3	MARDI GRAS LINED EGG	R&M-General	546001-57206	\$25.98
001	9149	01/03/18	TURNER ACE HARDWARE	1986/3	POINSETTIA	R&M-General	546001-57206	\$145.94
001	9150	01/03/18	ZUZANA PADUANO	121717	PERSONAL TRAINING	Payroll-Shared Personnel	512011-53910	\$54.00
001	9151	01/03/18	AETNA	H5783973	COVERAGE PERIOD 1/1/18-1/31/18	Payroll-Benefits	512010-53901	\$5,435.50
001	9151	01/03/18	AETNA	H5783973	COVERAGE PERIOD 1/1/18-1/31/18	Payroll-Benefits	512010-57205	\$1,735.99
001	9151	01/03/18	AETNA	H5783973	COVERAGE PERIOD 1/1/18-1/31/18	Payroll-Benefits	512010-57206	\$1,715.88
001	9151	01/03/18	AETNA	H5783973	COVERAGE PERIOD 1/1/18-1/31/18	Payroll-Benefits	512010-52901	\$393.13

MARSHALL CREEK  
Community Development District

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001	9151	01/03/18	AETNA	H5783973	COVERAGE PERIOD 1/1/18-1/31/18	Payroll-Benefits	512010-53901	\$314.50
001	9152	01/03/18	AMASON'S PORTABLE TOILETS	24192	HANDI CAP RENTAL 12/17	R&M-Boardwalks	546009-53901	\$144.84
001	9152	01/03/18	AMASON'S PORTABLE TOILETS	20604	HANDI CAP RENTAL 11/5/17	R&M-Boardwalks	546009-53901	\$289.68
001	9153	01/03/18	ASCAP	192000321293	ACCT#500664648 LIC FEE ADJ	Misc-Licenses & Permits	549066-57205	\$12.42
001	9154	01/03/18	AT&T	121017	SERVICE FOR 12/11 THRU 1/10/18	Communication - Telephone	541003-57205	\$176.60
001	9154	01/03/18	AT&T	121617-6955	904 824-6955 12/16-1/15/18	R&M-Gate	546034-52901	\$302.28
001	9155	01/03/18	CONSOLIDATED ELECTRICAL	8355-607189	UNDERGROUND SPLICE KIT	R&M-Buildings	546012-57205	\$32.85
001	9156	01/03/18	DIRECT TV	33115322388	SERVICE FOR 12/19-1/18/18	Utility - Cable TV Billing	543003-57206	\$163.22
001	9157	01/03/18	DOWNEY'S JANITORIAL SUPPLIES	41-14369	MULTI-FOLD TOWELS	R&M-General	546001-57206	\$60.40
001	9158	01/03/18	ERIN GUNIA	122617	REIMB FOR AMAZON 12/26/17	R&M-Buildings	546012-57205	\$111.20
001	9159	01/03/18	GABE BAGBY	GB122017	SECURITY FOR 12/15/17	Contracts-Roving Patrol	534099-52901	\$175.00
001	9160	01/03/18	GARY PERNA	GP122717	SECURITY FOR 12/21,12/22,12/24	Contracts-Roving Patrol	534099-52901	\$525.00
001	9160	01/03/18	GARY PERNA	GP122017	SECURITY FOR 12/17/17	Contracts-Roving Patrol	534099-52901	\$140.00
001	9161	01/03/18	GRAINGER	9631283935	SAFETY SWITCH	R&M-Fountain	546032-53901	\$24.48
001	9161	01/03/18	GRAINGER	9601713986	SAFETY SWITCH,FLOOR DYER	R&M-Fountain	546032-53901	\$338.27
001	9162	01/03/18	HERNANDEZ, CHRIS	CH122717	SECURITY 12/21/17	Contracts-Roving Patrol	534099-52901	\$140.00
001	9162	01/03/18	HERNANDEZ, CHRIS	CH122017	SECURITY FOR 12/14 AND 12/18/1	Contracts-Roving Patrol	534099-52901	\$245.00
001	9163	01/03/18	JACOB MANNING	JM122017	SECURITY FOR 12/13, 12/19/17	Contracts-Roving Patrol	534099-52901	\$280.00
001	9164	01/03/18	KOWIESKI, DOUGLAS	DK122017	SECURITY FOR 11/30/17	Contracts-Roving Patrol	534099-52901	\$105.00
001	9165	01/03/18	MATTHEW BROADUS ADVERTISING, I	26265	GUARDHOUSE SIGNS	R&M-Gate	546034-52901	\$264.00
001	9166	01/03/18	MCMASTER-CARR SUPPLY CO.	51496253	MISC SUPPLIES FOR GATE	R&M-Gate	546034-52901	\$82.70
001	9166	01/03/18	MCMASTER-CARR SUPPLY CO.	52738042	ALUMINUM	R&M-Signage	546085-53901	\$17.58
001	9167	01/03/18	MOBILE MINI, INC	9003352533	RENTAL FOR 12/5-1/1/18	Rentals - General	544001-53902	\$142.75
001	9167	01/03/18	MOBILE MINI, INC	9003345396	RENTAL FOR 12/4-12/31/17	R&M-Vehicles	546104-53910	\$130.25
001	9168	01/03/18	MUNICIPAL CAPITAL CORP	900011217	CONTRACT PMT# 11 OF 36	Cap Outlay-Machinery and Equip	564001-53902	\$1,613.39
001	9169	01/03/18	OFFICE DEPOT	984200729001	TRAYS, PLANNER,LETER, PAPER	Office Supplies	551002-57206	\$109.35
001	9169	01/03/18	OFFICE DEPOT	988883631001	OFFICE JET PRO	Office Supplies	551002-57206	\$189.99
001	9169	01/03/18	OFFICE DEPOT	98883764001	HEWLETT	Office Supplies	551002-57206	\$41.79
001	9170	01/03/18	PATRICK M PONTICELLO	PP122117	SECURITY FOR 12/20/17	Contracts-Roving Patrol	534099-52901	\$175.00
001	9171	01/03/18	PROPET DISTRIBUTORS INC	119999	LITTER BAGS, DISPENSER	Op Supplies - General	552001-53902	\$1,478.00
001	9171	01/03/18	PROPET DISTRIBUTORS INC	120057	LITTER BAG, TRASH LINERS	Op Supplies - General	552001-53902	\$523.35
001	9171	01/03/18	PROPET DISTRIBUTORS INC	120301	TRASH RECEPTACLE	Op Supplies - General	552001-53902	\$794.15
001	9172	01/03/18	PUBLIX SUPER MARKETS, INC.	0906414533	MISC SUPPLIES	Misc-Employee Meals	549015-53902	\$62.35
001	9172	01/03/18	PUBLIX SUPER MARKETS, INC.	0906414533	MISC SUPPLIES	Misc-Employee Meals	549015-57205	\$110.94
001	9172	01/03/18	PUBLIX SUPER MARKETS, INC.	0906414533	MISC SUPPLIES	Misc-Employee Meals	549015-57206	\$37.30
001	9172	01/03/18	PUBLIX SUPER MARKETS, INC.	0906414533	MISC SUPPLIES	Payroll-Benefits	512010-52901	\$4.84
001	9172	01/03/18	PUBLIX SUPER MARKETS, INC.	0906414533	MISC SUPPLIES	Payroll-Benefits	512010-53901	\$4.09
001	9172	01/03/18	PUBLIX SUPER MARKETS, INC.	0796610965	TREE LIGHTING	Miscellaneous Services	549001-57205	\$21.48
001	9173	01/03/18	RAMCO PROTECTIVE SECURITY SOLUTIONS	18316	REPAIRS TO NORTH GATE	R&M-Gate	546034-52901	\$250.00

MARSHALL CREEK  
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001	9174	01/03/18	REPUBLIC SERVICES OF FL, L.P	0687-000866660	SERVICE FOR 1/1-1/31/17	Utility - Refuse Removal	543020-57205	\$185.33
001	9174	01/03/18	REPUBLIC SERVICES OF FL, L.P	0687-000866660	SERVICE FOR 1/1-1/31/17	Utility - Refuse Removal	543020-57206	\$185.33
001	9175	01/03/18	RESIDEX, LLC	INV907320	TURF FUEL WORKS FOLIAR	R&M-Grounds	546037-53902	\$92.50
001	9175	01/03/18	RESIDEX, LLC	INV907302	HEADWAY	R&M-Grounds	546037-53902	\$834.00
001	9176	01/03/18	ST. JOHNS COUNTY SHERIFF'S	21832-121417	ALARM REGISTRATION RENEWAL	Misc-Licenses & Permits	549066-57205	\$25.00
001	9177	01/03/18	ST. JOHNS COUNTY UTILITY DEPT.	121917-1119	514214-121119 11/19-12/19/17	Utility - Water & Sewer	543021-57206	\$70.75
001	9177	01/03/18	ST. JOHNS COUNTY UTILITY DEPT.	122917-4785	514213-104785 11/19-12/19/17	Utility - General	543001-57205	\$314.19
001	9177	01/03/18	ST. JOHNS COUNTY UTILITY DEPT.	121917	532033-126261 11/19-12/19/17	R&M-Gate	546034-52901	\$102.21
001	9177	01/03/18	ST. JOHNS COUNTY UTILITY DEPT.	121917-1723	514213-101723 11/19-12/19/17	R&M-Gate	546034-52901	\$39.09
001	9177	01/03/18	ST. JOHNS COUNTY UTILITY DEPT.	121917-114653	514211-114653 11/19-12/19/17	Utility - Water & Sewer	543021-53903	\$137.17
001	9177	01/03/18	ST. JOHNS COUNTY UTILITY DEPT.	121917-114659	514215-114659 11/19-12/19/17	Utility - General	543001-57205	\$1,242.26
001	9178	01/03/18	SUN LIFE FINANCIAL	121917-2284	BILLING PERIOD 1/1/18-1/31/18	Payroll-Benefits	512010-53902	\$477.61
001	9178	01/03/18	SUN LIFE FINANCIAL	121917-2284	BILLING PERIOD 1/1/18-1/31/18	Payroll-Benefits	512010-57205	\$221.81
001	9178	01/03/18	SUN LIFE FINANCIAL	121917-2284	BILLING PERIOD 1/1/18-1/31/18	Payroll-Benefits	512010-57206	\$161.83
001	9178	01/03/18	SUN LIFE FINANCIAL	121917-2284	BILLING PERIOD 1/1/18-1/31/18	Payroll-Benefits	512010-52901	\$69.67
001	9178	01/03/18	SUN LIFE FINANCIAL	121917-2284	BILLING PERIOD 1/1/18-1/31/18	Payroll-Benefits	512010-53901	\$55.72
001	9179	01/03/18	TURNER ACE HARDWARE	2052/3	MISC SUPPLIES	R&M-Signage	546085-53901	\$143.94
001	9180	01/03/18	TURNER PEST CONTROL LLC	5061916	12/17 PEST CONTROL SERVICE	Contracts-Misc Labor	534025-57202	\$46.00
001	9180	01/03/18	TURNER PEST CONTROL LLC	5061916	12/17 PEST CONTROL SERVICE	R&M-Gate	546034-52901	\$46.00
001	9180	01/03/18	TURNER PEST CONTROL LLC	5061916	12/17 PEST CONTROL SERVICE	R&M-General	546001-57206	\$23.00
001	9181	01/03/18	UNUM LIFE INSURANCE	122017-3430	COVERAGE PERIOD 12/1-12/31/17	Payroll-Benefits	512010-53902	\$197.08
001	9181	01/03/18	UNUM LIFE INSURANCE	122017-3430	COVERAGE PERIOD 12/1-12/31/17	Payroll-Benefits	512010-57205	\$82.89
001	9181	01/03/18	UNUM LIFE INSURANCE	122017-3430	COVERAGE PERIOD 12/1-12/31/17	Payroll-Benefits	512010-57206	\$69.96
001	9181	01/03/18	UNUM LIFE INSURANCE	122017-3430	COVERAGE PERIOD 12/1-12/31/17	Payroll-Benefits	512010-52901	\$16.42
001	9181	01/03/18	UNUM LIFE INSURANCE	122017-3430	COVERAGE PERIOD 12/1-12/31/17	Payroll-Benefits	512010-53901	\$13.14
001	9182	01/03/18	VILLAGE KEY & ALARM, INC.	5104-A	EMD 400	R&M-Boardwalks	546009-53901	\$41.00
001	9182	01/03/18	VILLAGE KEY & ALARM, INC.	44795	2 DOOR LOCKS	R&M-Buildings	546012-57205	\$26.00
001	9183	01/03/18	VINELLE MILLER	122017	REIMB FOR 12/9 THRU 12/13/17	Misc-Employee Meals	549015-53902	\$17.12
001	9183	01/03/18	VINELLE MILLER	122017	REIMB FOR 12/9 THRU 12/13/17	Misc-Employee Meals	549015-57205	\$37.65
001	9183	01/03/18	VINELLE MILLER	122017	REIMB FOR 12/9 THRU 12/13/17	Misc-Employee Meals	549015-57206	\$169.62
001	9183	01/03/18	VINELLE MILLER	122017	REIMB FOR 12/9 THRU 12/13/17	Payroll-Benefits	512010-53901	\$463.28
001	9184	01/03/18	W. W. GAY FIRE & INTEGRATED	246837-1	POOL PANEL REPAIRS	R&M-Buildings	546012-57205	\$1,584.63
001	9185	01/03/18	W.W. GAY MECHANICAL CONTRACTOR	249697-1	AMMUNCIATOR	R&M-Pools	546074-57205	\$847.50
001	9186	01/03/18	WELCH TENNIS COURTS, INC.	45313	FILTER, CLEAN COURT TRAY, RAKE	R&M-Court Maintenance	546017-57206	\$480.78
001	9187	01/12/18	ADP, INC.	501739890	PERIOD ENDING 10/8/17	Payroll-Benefits	512010-53901	\$79.65
001	9187	01/12/18	ADP, INC.	501739890	PERIOD ENDING 10/8/17	Payroll-Benefits	512010-57205	\$152.17
001	9187	01/12/18	ADP, INC.	501739890	PERIOD ENDING 10/8/17	Payroll-Benefits	512010-57206	\$51.18
001	9187	01/12/18	ADP, INC.	501739890	PERIOD ENDING 10/8/17	Payroll-Benefits	512010-52901	\$6.64
001	9187	01/12/18	ADP, INC.	501739890	PERIOD ENDING 10/8/17	Payroll-Benefits	512010-53901	\$5.31

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001	9187	01/12/18	ADP, INC.	502520583	PERIOD ENDING 10/22/17	Payroll-Benefits	512010-53901	\$74.52
001	9187	01/12/18	ADP, INC.	502520583	PERIOD ENDING 10/22/17	Payroll-Benefits	512010-57205	\$158.98
001	9187	01/12/18	ADP, INC.	502520583	PERIOD ENDING 10/22/17	Payroll-Benefits	512010-57206	\$47.77
001	9187	01/12/18	ADP, INC.	502520583	PERIOD ENDING 10/22/17	Payroll-Benefits	512010-52901	\$6.21
001	9187	01/12/18	ADP, INC.	502520583	PERIOD ENDING 10/22/17	Payroll-Benefits	512010-53901	\$4.81
001	9187	01/12/18	ADP, INC.	502520583	PERIOD ENDING 10/22/17	P/R-Board of Supervisors	511001-51101	\$22.08
001	9188	01/12/18	CUTTER & BUCK	0093806124	SPIN JERSEY TEE	Op Supplies - Uniforms	552028-57206	\$101.03
001	9189	01/12/18	DANIEL P CALDARERA	010218	SPIN	Payroll-Shared Personnel	512011-53910	\$70.00
001	9190	01/12/18	DEBOW'S APPLIANCE SERVICE	010118	ICE MACHINE RENTAL 1/18	Rental/Lease - Vehicle/Equip	544003-57206	\$132.08
001	9191	01/12/18	DEFOREST E. BOWMAN	010218	KIDS FITNESS	Payroll-Shared Personnel	512011-53910	\$70.00
001	9192	01/12/18	DOWNEY'S JANITORIAL SUPPLIES	41-14423	SCOOP 6 OZ CLEAR	R&M-General	546001-57206	\$9.28
001	9193	01/12/18	ERIN M LANDRY	010218	YOGA	Payroll-Shared Personnel	512011-53910	\$70.00
001	9194	01/12/18	FPL	NOVEMBER-17	SERVICE FOR 11/4 THRU 12/6/17	Electricity - Streetlighting	543013-53903	\$7,002.10
001	9194	01/12/18	FPL	NOVEMBER-17	SERVICE FOR 11/4 THRU 12/6/17	Utility - General	543001-57205	\$2,522.47
001	9194	01/12/18	FPL	NOVEMBER-17	SERVICE FOR 11/4 THRU 12/6/17	Electricity - General	543006-57206	\$1,302.97
001	9194	01/12/18	FPL	NOVEMBER-17	SERVICE FOR 11/4 THRU 12/6/17	R&M-Gate	546034-52901	\$126.58
001	9195	01/12/18	GLENDA AVILE'S MALEWICKI	010218	SENIOR YOGA, PILATES	Contracts-Outside Fitness	534111-57202	\$175.00
001	9196	01/12/18	HINES PALENCIA PROPERTY	010318	PROPERTY MANAGEMENT 12/29/17	ProfServ-Field Management	531016-53910	\$9,458.33
001	9197	01/12/18	JERMAINE ANTONIO SOLOMON	010218	PERSONAL TRAINING	Payroll-Shared Personnel	512011-53910	\$162.00
001	9198	01/12/18	JIVE COMMUNICATIONS, INC	INV-000924004	PHONE 1/18	Communication - Telephone	541003-57206	\$112.73
001	9199	01/12/18	JOSIE LYNN CARLETON	010218	PILATES	Payroll-Shared Personnel	512011-53910	\$35.00
001	9200	01/12/18	MADELIN LEPRI	010218	YOGA	Payroll-Shared Personnel	512011-53910	\$70.00
001	9201	01/12/18	MICHAEL KYPRISS	010218	TENNIS LESSONS	Payroll-Commission	512040-57206	\$168.75
001	9202	01/12/18	MIRANDA G BULGER	010218	HIIT, SPIN, BURN	Payroll-Shared Personnel	512011-53910	\$245.00
001	9203	01/12/18	MONICA FOURMAN	010218	EXTREME BURN	Payroll-Shared Personnel	512011-53910	\$157.50
001	9204	01/12/18	MORRIS PUBLISHING GROUP	1000254098171130	11/15 MEETING NOTICE OF MEETIN	Legal Advertising	548002-51301	\$103.75
001	9205	01/12/18	NEWVENTURE OF JACKSONVILLE, INC	157104	JANITORIAL FEE FOR 1/18	Contracts-Janitorial Services	534026-57206	\$500.00
001	9206	01/12/18	NOELANI TAYLOR	010218	SPIN	Payroll-Shared Personnel	512011-53910	\$70.00
001	9207	01/12/18	RENEE R YOOS	010218	CORE & MORE, FIT PILATES	Payroll-Shared Personnel	512011-53910	\$175.00
001	9208	01/12/18	RONALD C. CULLUM	010218	TAI CHI	Payroll-Shared Personnel	512011-53910	\$35.00
001	9209	01/12/18	VILLAGE KEY & ALARM, INC.	315388	PHONE LINES 1/1-3/31/18	Contracts-Misc Labor	534025-57202	\$60.00
001	9210	01/12/18	ZUZANA PADUANO	010218	PERSONAL TRAINING	Payroll-Shared Personnel	512011-53910	\$54.00
001	9211	01/22/18	ADP, INC.	529609	PEIROD ENDING 12/31/17	Payroll-Benefits	512010-53901	\$78.84
001	9211	01/22/18	ADP, INC.	529609	PEIROD ENDING 12/31/17	Payroll-Benefits	512010-57205	\$150.56
001	9211	01/22/18	ADP, INC.	529609	PEIROD ENDING 12/31/17	Payroll-Benefits	512010-57206	\$56.50
001	9211	01/22/18	ADP, INC.	529609	PEIROD ENDING 12/31/17	Payroll-Benefits	512010-52901	\$6.57
001	9211	01/22/18	ADP, INC.	529609	PEIROD ENDING 12/31/17	Payroll-Benefits	512010-53901	\$5.26
001	9212	01/22/18	AFLAC	636095	FOR PERIOD ENDING 12/29/17	Payroll-Benefits	512010-52901	\$58.26
001	9212	01/22/18	AFLAC	636095	FOR PERIOD ENDING 12/29/17	Payroll-Benefits	512010-57205	\$71.26

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001	9212	01/22/18	AFLAC	636095	FOR PERIOD ENDING 12/29/17	Payroll-Benefits	512010-57206	\$73.32
001	9212	01/22/18	AFLAC	636095	FOR PERIOD ENDING 12/29/17	Payroll-Benefits	512010-53902	\$240.88
001	9212	01/22/18	AFLAC	636095	FOR PERIOD ENDING 12/29/17	Payroll-Benefits	512010-53901	\$58.26
001	9213	01/22/18	AT&T	9308379307	12/17	Communication - Telephone	541003-57206	\$442.81
001	9213	01/22/18	AT&T	010218-9020	904 599 9020 1/2 THRU 2/1/18	R&M-Irrigation	546041-53902	\$147.48
001	9213	01/22/18	AT&T	010218-9020	904 599 9020 1/2 THRU 2/1/18	Communication - Telephone	541003-57205	\$884.97
001	9213	01/22/18	AT&T	122816-0006	904 819-0006 12/28-1/27/18	R&M-Gate	546034-52901	\$231.05
001	9214	01/22/18	CINTAS CORP	8403474197	MISC FIRST AID PRODUCTS	Office Supplies	551002-53910	\$42.91
001	9214	01/22/18	CINTAS CORP	8403474197	MISC FIRST AID PRODUCTS	Office Supplies	551002-57205	\$42.90
001	9215	01/22/18	CLEAR WATERS INC.	86983	TREATMENT OF LAKES	R&M-Lake	546042-53903	\$4,290.00
001	9216	01/22/18	CONSOLIDATED ELECTRICAL	8355-606719	BOLLARD	R&M-Buildings	546012-53901	\$315.00
001	9217	01/22/18	DARSCO, INC	881489	FULL FACE GASKET	R&M-Pools	546074-57205	\$14.89
001	9218	01/22/18	DUVAL PAINT & DECORATING, INC	B0330412	PAINTERS TAPE,ROLLER NAP, PAPE	R&M-Buildings	546012-57205	\$169.90
001	9219	01/22/18	EARTHBALANCE CORP	41410	PROF SERVICE 12/1-12/31/17	Impr - Landscape	563023-53902	\$14,250.00
001	9220	01/22/18	ERIN GUNIA	010418	REIMB FOR 1/4/17	Office Equipment	551005-57205	\$35.99
001	9220	01/22/18	ERIN GUNIA	010418	REIMB FOR 1/4/17	Miscellaneous Services	549001-57205	\$12.96
001	9221	01/22/18	FEDEX	6-045-00033	SERVICE FOR 12/22/17	Postage and Freight	541006-51301	\$22.42
001	9221	01/22/18	FEDEX	5-992-52380	SERVICE FOR 11/8/17	Postage and Freight	541006-51301	\$11.55
001	9222	01/22/18	GARY PERNA	GP010318	SECURITY FOR 12/27/17	Contracts-Roving Patrol	534099-52901	\$455.00
001	9223	01/22/18	HEAD PENN/ RACQUET SPORTS	5192708325	TEACHING BALLS	COS - Start Up Inventory	552143-57206	\$180.84
001	9223	01/22/18	HEAD PENN/ RACQUET SPORTS	5192708325	TEACHING BALLS	Teaching Supplies	551009-57206	\$432.76
001	9224	01/22/18	HERNANDEZ, CHRIS	CH010318	SECURITY FOR 12/30/17	Contracts-Roving Patrol	534099-52901	\$105.00
001	9225	01/22/18	HINES PALENCIA PROPERTY	BB17000770	OFFICE LEASE 6/13/17-5/31/18	ProfServ-Info Technology	531020-57206	\$777.64
001	9225	01/22/18	HINES PALENCIA PROPERTY	BB17000770	OFFICE LEASE 6/13/17-5/31/18	ProfServ-Info Technology	531020-57205	\$97.22
001	9225	01/22/18	HINES PALENCIA PROPERTY	MCCDD-ROUTER-2017	TENNIS ROUTER MAINT	ProfServ-Info Technology	531020-57206	\$100.04
001	9226	01/22/18	HOME DEPOT CREDIT SERVICES	7101818	MISC SUPPLIES	Rentals - General	544001-53902	\$108.90
001	9226	01/22/18	HOME DEPOT CREDIT SERVICES	5074733	PLANT FOOD CABLE TIES	R&M-Grounds	546037-53902	\$39.96
001	9226	01/22/18	HOME DEPOT CREDIT SERVICES	5074733	PLANT FOOD CABLE TIES	Op Supplies - General	552001-53902	\$10.47
001	9227	01/22/18	HOME DEPOT CREDIT SERVICES	4010878	MISC SUPPLIES	R&M-Buildings	546012-57205	\$428.74
001	9227	01/22/18	HOME DEPOT CREDIT SERVICES	4010878	MISC SUPPLIES	Op Supplies - General	552001-53910	\$23.88
001	9228	01/22/18	JIM SMELAND	12012017	REIMB FOR 12/1 THRU 12/21/17	Op Supplies - General	552001-53902	\$50.00
001	9228	01/22/18	JIM SMELAND	12012017	REIMB FOR 12/1 THRU 12/21/17	Utility - Refuse Removal	543020-53902	\$54.26
001	9228	01/22/18	JIM SMELAND	12012017	REIMB FOR 12/1 THRU 12/21/17	Utility - Refuse Removal	543020-53902	\$69.65
001	9228	01/22/18	JIM SMELAND	12012017	REIMB FOR 12/1 THRU 12/21/17	Utility - Refuse Removal	543020-53902	\$83.73
001	9228	01/22/18	JIM SMELAND	12012017	REIMB FOR 12/1 THRU 12/21/17	Op Supplies - General	552001-53902	\$95.76
001	9228	01/22/18	JIM SMELAND	12012017	REIMB FOR 12/1 THRU 12/21/17	Utility - Refuse Removal	543020-53902	\$115.85
001	9228	01/22/18	JIM SMELAND	12012017	REIMB FOR 12/1 THRU 12/21/17	Misc-Employee Meals	549015-53902	\$230.38
001	9228	01/22/18	JIM SMELAND	10012017	REIMB FOR 10/1 THRU 10/30/17	Op Supplies - General	552001-53902	\$50.00
001	9228	01/22/18	JIM SMELAND	10012017	REIMB FOR 10/1 THRU 10/30/17	Op Supplies - General	552001-53902	\$37.19

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001	9228	01/22/18	JIM SMELAND	10012017	REIMB FOR 10/1 THRU 10/30/17	Utility - Refuse Removal	543020-53902	\$20.91
001	9228	01/22/18	JIM SMELAND	10012017	REIMB FOR 10/1 THRU 10/30/17	Utility - Refuse Removal	543020-53902	\$55.36
001	9228	01/22/18	JIM SMELAND	11012017	REIMB FOR 11/1 THRU 11/30/17	Op Supplies - General	552001-53902	\$50.00
001	9228	01/22/18	JIM SMELAND	11012017	REIMB FOR 11/1 THRU 11/30/17	Utility - Refuse Removal	543020-53902	\$63.42
001	9228	01/22/18	JIM SMELAND	11012017	REIMB FOR 11/1 THRU 11/30/17	Utility - Refuse Removal	543020-53902	\$67.09
001	9228	01/22/18	JIM SMELAND	11012017	REIMB FOR 11/1 THRU 11/30/17	Utility - Refuse Removal	543020-53902	\$47.66
001	9228	01/22/18	JIM SMELAND	11012017	REIMB FOR 11/1 THRU 11/30/17	Utility - Refuse Removal	543020-53902	\$86.88
001	9228	01/22/18	JIM SMELAND	11012017	REIMB FOR 11/1 THRU 11/30/17	Utility - Refuse Removal	543020-53902	\$76.25
001	9228	01/22/18	JIM SMELAND	11012017	REIMB FOR 11/1 THRU 11/30/17	Op Supplies - General	552001-53902	\$38.80
001	9228	01/22/18	JIM SMELAND	11012017	REIMB FOR 11/1 THRU 11/30/17	Utility - Refuse Removal	543020-53902	\$52.06
001	9228	01/22/18	JIM SMELAND	11012017	REIMB FOR 11/1 THRU 11/30/17	Utility - Refuse Removal	543020-53902	\$49.12
001	9228	01/22/18	JIM SMELAND	11012017	REIMB FOR 11/1 THRU 11/30/17	Utility - Refuse Removal	543020-53902	\$27.86
001	9228	01/22/18	JIM SMELAND	11012017	REIMB FOR 11/1 THRU 11/30/17	Utility - Refuse Removal	543020-53902	\$28.96
001	9228	01/22/18	JIM SMELAND	11012017	REIMB FOR 11/1 THRU 11/30/17	Misc-Employee Meals	549015-53902	\$88.65
001	9228	01/22/18	JIM SMELAND	11012017	REIMB FOR 11/1 THRU 11/30/17	Utility - Refuse Removal	543020-53902	\$45.83
001	9228	01/22/18	JIM SMELAND	11012017	REIMB FOR 11/1 THRU 11/30/17	Utility - Refuse Removal	543020-53902	\$36.66
001	9228	01/22/18	JIM SMELAND	11012017	REIMB FOR 11/1 THRU 11/30/17	Utility - Refuse Removal	543020-53902	\$29.69
001	9228	01/22/18	JIM SMELAND	11012017	REIMB FOR 11/1 THRU 11/30/17	Utility - Refuse Removal	543020-53902	\$39.96
001	9229	01/22/18	L. WERNINCK & SONS, INC.	511898	CONCRETE	R&M-Sidewalks	546084-53901	\$449.16
001	9229	01/22/18	L. WERNINCK & SONS, INC.	512032	PALLETS CONCRETE	R&M-Roads & Alleyways	546081-53901	\$459.16
001	9229	01/22/18	L. WERNINCK & SONS, INC.	512538	SAND	R&M-Signage	546085-53901	\$59.50
001	9229	01/22/18	L. WERNINCK & SONS, INC.	512669	P.T	R&M-Buildings	546012-53901	\$66.00
001	9229	01/22/18	L. WERNINCK & SONS, INC.	512526	CONCRETE PALLET	R&M-Buildings	546012-57205	\$224.58
001	9230	01/22/18	LAMP SALES UNLIMITED, INC.	168341	60W SPIRAL BULB	R&M-Buildings	546012-57205	\$31.80
001	9231	01/22/18	MARSHALL CREEK LTD.	CDD123117	REIMB FOR 10/10 THRU 12/31/17	Op Supplies - General	552001-53902	\$48.15
001	9231	01/22/18	MARSHALL CREEK LTD.	CDD123117	REIMB FOR 10/10 THRU 12/31/17	Office Supplies	551002-53910	\$48.16
001	9231	01/22/18	MARSHALL CREEK LTD.	CDD123117	REIMB FOR 10/10 THRU 12/31/17	Office Supplies	551002-57205	\$48.15
001	9231	01/22/18	MARSHALL CREEK LTD.	CDD123117	REIMB FOR 10/10 THRU 12/31/17	Office Supplies	551002-57206	\$48.15
001	9232	01/22/18	MCMaster-CARR SUPPLY CO.	52611134	MISC SIGNS	R&M-Signage	546085-53901	\$376.53
001	9233	01/22/18	OFFICE DEPOT	992808976001	MIS OFFICE SUPPLIES	Office Supplies	551002-57205	\$86.22
001	9234	01/22/18	PINCH A PENNY 038	294256	STANDARD BAG W/CLEAT	R&M-Pools	546074-57205	\$79.98
001	9235	01/22/18	RAMCO PROTECTIVE SECURITY SOLUTIONS	18578	REPAIRS TO GATE 12/29-1/19/18	R&M-Gate	546034-52901	\$1,018.45
001	9235	01/22/18	RAMCO PROTECTIVE SECURITY SOLUTIONS	18618	SECURITY FOR 1/5/18	Contracts-Security Services	534037-52901	\$6,252.00
001	9235	01/22/18	RAMCO PROTECTIVE SECURITY SOLUTIONS	18694	SECURITY ENDING 1/12/18	Contracts-Security Services	534037-52901	\$5,832.00
001	9236	01/22/18	RANDSTAD	R22286098	TEMP HELP PERIOD 12/17	Payroll-Administrative	512009-53902	\$125.68
001	9236	01/22/18	RANDSTAD	R22318841	TEMP HELP PERIOD 12/24	Payroll-Administrative	512009-53902	\$125.68
001	9236	01/22/18	RANDSTAD	R22104017	TEMP HELP PERIOD 11/12	Payroll-Administrative	512009-53902	\$125.68
001	9236	01/22/18	RANDSTAD	R22104017	TEMP HELP PERIOD 11/12	Payroll-Other	512004-53902	\$571.60
001	9236	01/22/18	RANDSTAD	R22349597	TEMP HELP PERIOD 12/31	Payroll-Administrative	512009-53902	\$125.68

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001	9237	01/22/18	ROY HUTCHERSON	010318	REIMB FOR 11/27 THRU 1/3/18	Op Supplies - General	552001-53910	\$65.00
001	9237	01/22/18	ROY HUTCHERSON	010318	REIMB FOR 11/27 THRU 1/3/18	Office Equipment	551005-53902	\$223.64
001	9237	01/22/18	ROY HUTCHERSON	010318	REIMB FOR 11/27 THRU 1/3/18	R&M-Buildings	546012-53901	\$57.47
001	9237	01/22/18	ROY HUTCHERSON	010318	REIMB FOR 11/27 THRU 1/3/18	R&M-Buildings	546012-53901	\$40.75
001	9237	01/22/18	ROY HUTCHERSON	010318	REIMB FOR 11/27 THRU 1/3/18	R&M-Roads & Alleyways	546081-53901	\$64.20
001	9237	01/22/18	ROY HUTCHERSON	010318	REIMB FOR 11/27 THRU 1/3/18	R&M-Roads & Alleyways	546081-53901	\$80.25
001	9237	01/22/18	ROY HUTCHERSON	010318	REIMB FOR 11/27 THRU 1/3/18	R&M-Vehicles	546104-53910	\$50.00
001	9237	01/22/18	ROY HUTCHERSON	010318	REIMB FOR 11/27 THRU 1/3/18	R&M-Sidewalks	546084-53901	\$50.51
001	9237	01/22/18	ROY HUTCHERSON	010318	REIMB FOR 11/27 THRU 1/3/18	Op Supplies - General	552001-53902	\$40.03
001	9237	01/22/18	ROY HUTCHERSON	010318	REIMB FOR 11/27 THRU 1/3/18	R&M-Equipment	546022-53902	\$87.00
001	9238	01/22/18	SITEONE LANDSCAPE	83766445	PINE STRAW	R&M-Mulch	546059-53902	\$759.85
001	9238	01/22/18	SITEONE LANDSCAPE	83766074	PINE STRAW	R&M-Mulch	546059-53902	\$841.50
001	9238	01/22/18	SITEONE LANDSCAPE	83917677	PINE STRAW	R&M-Mulch	546059-53902	\$514.90
001	9238	01/22/18	SITEONE LANDSCAPE	83864701	PINE STRAW	R&M-Mulch	546059-53902	\$1,004.80
001	9238	01/22/18	SITEONE LANDSCAPE	83917567	PINE STRAW	R&M-Mulch	546059-53902	\$1,004.80
001	9238	01/22/18	SITEONE LANDSCAPE	83772332	1/2 COUPLING SOC PVC FITTING	R&M-Irrigation	546041-53902	\$13.00
001	9238	01/22/18	SITEONE LANDSCAPE	83800525	PINE STRAW	R&M-Mulch	546059-53902	\$1,004.80
001	9238	01/22/18	SITEONE LANDSCAPE	83800525	PINE STRAW	R&M-Grounds	546037-53902	\$86.44
001	9238	01/22/18	SITEONE LANDSCAPE	83762712	MISC GROUNDS AND IRRIGATIONS	R&M-Grounds	546037-53902	\$571.18
001	9238	01/22/18	SITEONE LANDSCAPE	83762712	MISC GROUNDS AND IRRIGATIONS	R&M-Irrigation	546041-53902	\$562.42
001	9239	01/22/18	STACY ETTTEL	SE010318	SECURITY FOR 12/28 & 12/29/18	Contracts-Roving Patrol	534099-52901	\$210.00
001	9240	01/22/18	USA SERVICES OF FLORIDA, INC	378084	SWEEPING 12/22/17	R&M-Roads & Alleyways	546081-53901	\$625.00
001	9240	01/22/18	USA SERVICES OF FLORIDA, INC	378073	SWEEPING 12/21/17	R&M-Roads & Alleyways	546081-53901	\$625.00
001	9241	01/22/18	WELCH TENNIS COURTS, INC.	45431	WINDSCREEN IN BLACK	R&M-Court Maintenance	546017-57206	\$1,033.40
001	9242	01/22/18	ZENITH INSURANCE COMPANY	ST071669607004	POLICY PERIOD 1/1/18	Payroll-Benefits	512010-53902	\$1,486.80
001	9242	01/22/18	ZENITH INSURANCE COMPANY	ST071669607004	POLICY PERIOD 1/1/18	Payroll-Benefits	512010-57205	\$2,453.83
001	9242	01/22/18	ZENITH INSURANCE COMPANY	ST071669607004	POLICY PERIOD 1/1/18	Payroll-Benefits	512010-57206	\$885.94
001	9242	01/22/18	ZENITH INSURANCE COMPANY	ST071669607004	POLICY PERIOD 1/1/18	Payroll-Benefits	512010-52901	\$103.02
001	9242	01/22/18	ZENITH INSURANCE COMPANY	ST071669607004	POLICY PERIOD 1/1/18	Payroll-Benefits	512010-53901	\$82.41
001	9243	01/22/18	ULTIMATE SURFACES OF JACKSONVILLE INC	011618-DEPOSIT	50% DEPOSIT FOR POOL DECK RESU	R&M-Pools	546074-57205	\$13,227.50
001	9244	01/22/18	ULTIMATE SURFACES OF JACKSONVILLE INC	011618-BALANCE	50% BALANCE POOL DECK	R&M-Pools	546074-57205	\$13,227.50
001	9245	01/30/18	ADP, INC.	506819389	PERIOD ENDING 12/31/17	Payroll-Benefits	512010-57205	\$12.00
001	9246	01/30/18	AT&T	254545051-01102018	SERVICE FOR 1/11-2/10/18	Communication - Telephone	541003-57206	\$103.95
001	9247	01/30/18	BABOLAT VS NORTH AMERICA INC	2568668	MISC SUPPLIES	COS - Start Up Inventory	552143-57206	\$392.40
001	9248	01/30/18	CONSOLIDATED ELECTRICAL	8355-605638	TEST STREET LIGHT FIXTURES	R&M-Electrical	546020-53901	\$5,317.95
001	9249	01/30/18	DANIEL P CALDARERA	011518	SPIN	Payroll-Shared Personnel	512011-53910	\$70.00
001	9250	01/30/18	DEFORREST E. BOWMAN	011518	KIDS FITNESS	Payroll-Shared Personnel	512011-53910	\$70.00
001	9251	01/30/18	DOWLING DOUGLAS CO. INC.	046880	MAGSTRIPE CARDS	Office Supplies	551002-53910	\$230.00
001	9252	01/30/18	DOWNEY'S JANITORIAL SUPPLIES	41-14501	TORK XPRESS ADVANCED MULTI-FOL	Office Supplies	551002-57206	\$112.59

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Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
001	9253	01/30/18	ERIN GUNIA	011118	REIMB FOR YOGA 1/11/18	Office Equipment	551005-57205	\$94.80
001	9253	01/30/18	ERIN GUNIA	011518	REIMB FOR 1/15/18	Office Supplies	551002-57205	\$31.85
001	9253	01/30/18	ERIN GUNIA	011518	REIMB FOR 1/15/18	Cap Outlay - Pool Furniture	564020-57205	\$5,056.85
001	9253	01/30/18	ERIN GUNIA	011018	REIMB FOR FLORIDA PATIO 1/10/1	Cap Outlay - Pool Furniture	564020-57205	\$1,948.00
001	9254	01/30/18	ERIN M LANDRY	011518	YOGA	Payroll-Shared Personnel	512011-53910	\$35.00
001	9255	01/30/18	FEDEX	6-057-21271	SERVICE FOR 1/5 THRU 1/8/18	Postage and Freight	541006-51301	\$23.11
001	9256	01/30/18	FLORIDA PUMP SERVICE	64820	RECONDITIONED MOTOR, BEARING	R&M-Pools	546074-57205	\$495.00
001	9256	01/30/18	FLORIDA PUMP SERVICE	64819	RECONDITION BALDOR 5HP 1750 RP	R&M-Pools	546074-57205	\$445.00
001	9257	01/30/18	FPL	DECEMBER-18	SERVICE FOR 12/6 THRU 1/5/18	Electricity - Streetlighting	543013-53903	\$6,334.35
001	9257	01/30/18	FPL	DECEMBER-18	SERVICE FOR 12/6 THRU 1/5/18	R&M-Gate	546034-52901	\$75.94
001	9258	01/30/18	GARY PERNA	GP011718	SECURITY FOR 1/14 AND 1/15/18	Contracts-Roving Patrol	534099-52901	\$315.00
001	9258	01/30/18	GARY PERNA	GP011018	SECURITY FOR 1/6 AND 1/7/18	Contracts-Roving Patrol	534099-52901	\$350.00
001	9259	01/30/18	GLENDA AVILE'S MALEWICKI	011618	SENIOR YOGA, SENIOR PILATES	Contracts-Outside Fitness	534111-57202	\$175.00
001	9260	01/30/18	HERNANDEZ, CHRIS	CH011018	SECURITY FOR 1/5/18	Contracts-Roving Patrol	534099-52901	\$140.00
001	9260	01/30/18	HERNANDEZ, CHRIS	CH011718	SECURITY FOR 1/16/18	Contracts-Roving Patrol	534099-52901	\$105.00
001	9261	01/30/18	HOME DEPOT CREDIT SERVICES	9020591	SAFETY GLASSES	Op Supplies - General	552001-53902	\$9.97
001	9261	01/30/18	HOME DEPOT CREDIT SERVICES	9020586	MISC SUPPLIES	R&M-Irrigation	546041-53902	\$87.96
001	9261	01/30/18	HOME DEPOT CREDIT SERVICES	9020586	MISC SUPPLIES	Op Supplies - General	552001-53902	\$67.28
001	9261	01/30/18	HOME DEPOT CREDIT SERVICES	1185204	PLANKET	Op Supplies - General	552001-53902	\$51.80
001	9261	01/30/18	HOME DEPOT CREDIT SERVICES	1185200	PLANKET	Op Supplies - General	552001-53902	\$187.46
001	9262	01/30/18	HOME DEPOT CREDIT SERVICES	0021860	CUTTING WHEEL, SAW TOOL	R&M-Pools	546074-57205	\$120.82
001	9263	01/30/18	HUNTER INDUSTRIES INCORPORATED	2517970 RI	GPRS ANNUAL SERVICE RENEWAL	R&M-Irrigation	546041-53902	\$1,320.00
001	9264	01/30/18	INFRAMARK, LLC	27145	MANAGEMENT FEES JAN 2018	ProfServ-Mgmt Consulting Serv	531027-51201	\$4,833.33
001	9264	01/30/18	INFRAMARK, LLC	27145	MANAGEMENT FEES JAN 2018	ProfServ-Mgmt Consulting Serv	531027-57201	\$1,750.00
001	9264	01/30/18	INFRAMARK, LLC	27145	MANAGEMENT FEES JAN 2018	Postage and Freight	541006-51301	\$39.06
001	9264	01/30/18	INFRAMARK, LLC	27145	MANAGEMENT FEES JAN 2018	Printing and Binding	547001-51301	\$37.10
001	9264	01/30/18	INFRAMARK, LLC	27145	MANAGEMENT FEES JAN 2018	Postage and Freight	541006-51301	\$13.86
001	9265	01/30/18	JERMAINE ANTONIO SOLOMON	011518	PERSONAL TRAINING	Payroll-Shared Personnel	512011-53910	\$81.00
001	9266	01/30/18	JOSIE LYNN CARLETON	011518	PILATES	Payroll-Shared Personnel	512011-53910	\$70.00
001	9267	01/30/18	KOWIESKI, DOUGLAS	DK011718	SECURITY FOR 1/10 AND 1/11/18	Contracts-Roving Patrol	534099-52901	\$245.00
001	9267	01/30/18	KOWIESKI, DOUGLAS	DK011018	SECURITY FOR 1/8/18	Contracts-Roving Patrol	534099-52901	\$105.00
001	9268	01/30/18	LAURA CORREA	011618	ZUMBA	Contracts-Outside Fitness	534111-57202	\$35.00
001	9268	01/30/18	LAURA CORREA	011518	ZUMBA	Payroll-Shared Personnel	512011-53910	\$35.00
001	9269	01/30/18	MADELIN LEPRI	011518	SPIN	Payroll-Shared Personnel	512011-53910	\$35.00
001	9270	01/30/18	MICHAEL KYPRISS	011518	TENNIS LESSONS	Payroll-Commission	512040-57206	\$546.00
001	9270	01/30/18	MICHAEL KYPRISS	012318	TENNIS LESSONS	Payroll-Commission	512040-57206	\$363.75
001	9271	01/30/18	MIRANDA G BULGER	011518	SPIN, FIIT, BARE	Payroll-Shared Personnel	512011-53910	\$245.00
001	9272	01/30/18	MOBILE MINI, INC	9003510572	DOOR RENTAL 12/18-1/29/18	Rentals - General	544001-53902	\$142.75
001	9272	01/30/18	MOBILE MINI, INC	9003504121	PREMIUM DOORS ON BOTH ENDS	R&M-Vehicles	546104-53910	\$130.25



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Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
001	9273	01/30/18	MONICA FOURMAN	011518	EXTREME BURN	Payroll-Shared Personnel	512011-53910	\$210.00
001	9274	01/30/18	MUNICIPAL CAPITAL CORP	900221217	CONTRACT PMT# 16 OF 36	Cap Outlay-Machinery and Equip	564001-53902	\$1,534.83
001	9275	01/30/18	MY RECEPTIONIST	OS17260110	VOICE MAIL 1/10-2/6/18	Communication - Telephone	541003-53910	\$27.00
001	9276	01/30/18	NEIGHBORHOOD PUBLICATIONS	MCCDD0587	1/18 MAINTAINING WEBSITE	Printing and Binding	547001-53910	\$220.00
001	9276	01/30/18	NEIGHBORHOOD PUBLICATIONS	MCCDD0587	1/18 MAINTAINING WEBSITE	Advertising	548001-57205	\$110.00
001	9276	01/30/18	NEIGHBORHOOD PUBLICATIONS	MCCDD0587	1/18 MAINTAINING WEBSITE	Advertising	548001-57206	\$110.00
001	9277	01/30/18	NOELANI TAYLOR	011518	SPIN	Payroll-Shared Personnel	512011-53910	\$140.00
001	9278	01/30/18	PROSSER	39259	FEMA Boardwalk Dec 2017	ProfServ-Engineering	531013-51501	\$400.00
001	9278	01/30/18	PROSSER	39258	Gen Engineering Svcs DEC 2017	ProfServ-Engineering	531013-51501	\$1,252.50
001	9279	01/30/18	RAMCO PROTECTIVE SECURITY SOLUTIONS	18793	SECURITY THRU 1/19/18	Contracts-Security Services	534037-52901	\$5,832.00
001	9279	01/30/18	RAMCO PROTECTIVE SECURITY SOLUTIONS	18372	SECURITY SERVICE THRU 12/15/17	Contracts-Security Services	534037-52901	\$5,832.00
001	9279	01/30/18	RAMCO PROTECTIVE SECURITY SOLUTIONS	18757	INSTALL 2 NEW PANELS	R&M-Gate	546034-52901	\$6,455.50
001	9279	01/30/18	RAMCO PROTECTIVE SECURITY SOLUTIONS	18880	SECURITY THRU 1/26/18	Contracts-Security Services	534037-52901	\$5,832.00
001	9280	01/30/18	RANDSTAD	R22415448	TEMP ADMIN ASSIS PERIOD 1/14/1	Payroll-Administrative	512009-53902	\$125.68
001	9281	01/30/18	RENEE R YOOS	011518	BALLS & BARRO, FIT, STRETCH	Payroll-Shared Personnel	512011-53910	\$105.00
001	9282	01/30/18	RONALD C. CULLUM	011518	TAI CHI	Payroll-Shared Personnel	512011-53910	\$70.00
001	9283	01/30/18	SITEONE LANDSCAPE	83966347	FROST BLANKET	Op Supplies - General	552001-53902	\$54.60
001	9283	01/30/18	SITEONE LANDSCAPE	83974790	FROST BLANKET	Op Supplies - General	552001-53902	\$33.20
001	9283	01/30/18	SITEONE LANDSCAPE	83994034	SA PINE STRAW	R&M-Mulch	546059-53902	\$841.50
001	9283	01/30/18	SITEONE LANDSCAPE	84015190	MISC IRRIGATION SUPPLIES	R&M-Irrigation	546041-53902	\$823.76
001	9283	01/30/18	SITEONE LANDSCAPE	83934556	SA PINE STRAW	R&M-Mulch	546059-53902	\$1,004.80
001	9284	01/30/18	SPORTS CORNER	81392	EMBROIDERED APPAREL	Op Supplies - Uniforms	552028-57206	\$76.00
001	9285	01/30/18	STACY ETTTEL	SE011018	SECURITY FOR 1/3 AND 1/4/18	Contracts-Roving Patrol	534099-52901	\$315.00
001	9285	01/30/18	STACY ETTTEL	SE011718	SECURITY FOR 1/12/18	Contracts-Roving Patrol	534099-52901	\$157.50
001	9286	01/30/18	TASC	IN1197217	COBRA 12/1-12/31/17	Payroll-Benefits	512010-53902	\$16.67
001	9286	01/30/18	TASC	IN1197217	COBRA 12/1-12/31/17	Payroll-Benefits	512010-57205	\$16.67
001	9286	01/30/18	TASC	IN1197217	COBRA 12/1-12/31/17	Payroll-Benefits	512010-57206	\$16.66
001	9287	01/30/18	TOM SALMON	011518	REIMB FOR TENNIS PARTY	Misc-Special Events	549052-57206	\$198.03
001	9288	01/30/18	VINELLE MILLER	011918	REIMB FOR 12/17	Misc-Employee Meals	549015-53902	\$26.60
001	9288	01/30/18	VINELLE MILLER	011918	REIMB FOR 12/17	Misc-Employee Meals	549015-57205	\$15.34
001	9288	01/30/18	VINELLE MILLER	011918	REIMB FOR 12/17	Payroll-Benefits	512010-52901	\$2.22
001	9288	01/30/18	VINELLE MILLER	011918	REIMB FOR 12/17	Payroll-Benefits	512010-53901	\$1.77
001	9288	01/30/18	VINELLE MILLER	011918	REIMB FOR 12/17	Misc-Employee Meals	549015-57206	\$11.18
001	9289	01/30/18	W. W. GAY FIRE & INTEGRATED	249567-1	INSTALLED NEW MOTHERBOARD	R&M-Buildings	546012-57205	\$1,077.00
001	9290	01/30/18	ZUZANA PADUANO	011518	PERSONAL TRAINING	Payroll-Shared Personnel	512011-53910	\$54.00

**Fund Total** **\$263,289.26**

<b>Total Checks Paid</b>	<b>\$263,289.26</b>
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