

**MARSHALL CREEK
COMMUNITY DEVELOPMENT
DISTRICT
OCTOBER 18, 2017**

Marshall Creek Community Development District
SEVERN TRENT SERVICES, MANAGEMENT SERVICES DIVISION
210 North University Drive • Suite 702 • Coral Springs, Florida 33071
Phone: (954) 603-0033 • Fax: (954) 345-1292

October 11, 2017

Board of Supervisors
Marshall Creek
Community Development District

Dear Board Members:

A regular meeting of the Board of Supervisors of the Marshall Creek Community Development District will be held **Wednesday, October 18, 2017** beginning at **4:00 p.m. at the Marshall Creek Amenity Center, 625 Palencia Club Drive, St. Augustine, Florida**. Following is the advance agenda for the meeting:

- 1. Roll Call**
- 2. Audience Comments**
- 3. Approval of the Minutes of the September 20, 2017 Meeting**
 - A. Discussion of Open Items
- 4. Business Matters**
 - A. Ratification of License Agreement - Sweetwater Creek CDD Property Easement
 - B. Consideration of Hines/MCL Request and Bill of Sale for Mail Kiosks
 - C. Discussion of Bank Proposal on Delinquent Commercial Parcel
- 5. Engineer's Report**
 - A. Maintenance Building Update
 - B. Boardwalk Repair Update
- 6. Operations Manager's Report**
 - A. SJSO Off-Duty Roving Patrol Violation Report & Vandalism Report
- 7. Manager's Report**
 - A. Consideration of Motion Assigning Fund Balance
- 8. Attorney's Report**
- 9. Supervisors' Requests**
- 10. Acceptance of September 2017 Financial Reports and Approval of Check Register and Invoices**
- 11. Adjournment**

Enclosed for your review is a copy of the draft minutes of the September 20, 2017 meeting and the September 2017 financials, check register and invoices. Also enclosed for your consideration is the motion to assign the ending Fund Balance for FY 2017.

Marshall Creek CDD

October 11, 2017

Page 2

The fourth order of business is the ratification of the License Agreement with Sweetwater Creek CDD for the property easement for the staging area for the maintenance building construction. Also, for your consideration is a request from Hines/MCL with a Bill of Sale for mail kiosks.

The Operations Manager's Report and SJCSO Off-Duty Roving Patrol Violation are enclosed for your review.

The balance of the agenda is routine in nature. I look forward to seeing you at the meeting. In the meantime, if you have any questions, please contact me at (904) 940-6044, extension 40592.

Sincerely,

Janice Eggleton Davis

Janice Eggleton Davis/ms
District Manager

Cc: Jonathan Johnson
Gabriel McKee
Ryan Stilwell
Hawley Smith, Jr.
Brett Sealy

Katie Buchanan
City of St. Augustine
Helen Ciesla
Kim Shine

Jennifer Gillis
Warren Bloom
Beth Grossman
Walter O'Shea

Third Order of Business

**MINUTES OF MEETING
MARSHALL CREEK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Marshall Creek Community Development District was held on Wednesday, September 20, 2017 at 4:00 p.m. at the Marshall Creek Amenity Center, 625 Palencia Club Drive, St. Augustine, Florida.

Present and constituting a quorum were:

Howard Hoffman	Chairman
Howard Entman	Vice Chairman
Kirk Kemmish	Assistant Secretary
Scott Raybuck	Assistant Secretary
Jeff Riley	Assistant Secretary

Also present were:

Janice Eggleton Davis	District Manager
Jonathan Johnson	District Counsel (via phone)
Katie Buchanan	HGS
Ryan Stilwell, P.E.	District Engineer
Helen Ciesla	Operations Manager
Roy Hutcherson	Director of Grounds & Engineering
Ben Griggs	Ramco Protective, Inc.
Residents	

The following is a summary of the discussions and actions taken at the September 20, 2017 Marshall Creek Board of Supervisors meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Hoffman called the meeting to order and Board and Staff identified themselves for the record.

SECOND ORDER OF BUSINESS

Audience Comments

- Mr. Bill Fields, La Mesa Drive, addressed pressure washing the gutters.
 - Mr. Hoffman noted they have budgeted for increased street sweeping for the next fiscal year.
- Mr. Fields inquired if there is a prioritized list for the maintenance items.

- Mr. Hoffman noted Mr. Fields can speak with Mr. Hutcherson regarding a list.
- Security discussion:
 - Discussion followed on the security company.
 - Closing the south gate between 1:00 a.m. to 5:00 p.m.
 - The current status of gate operations and repairs were addressed.
 - Working with SCCDD on gates.
- Mr. Griggs addressed equipment noting 24 hour guard service includes quarterly gate maintenance, any equipment installed by Ramco Protective includes an extra year warranty and he also addressed added services and/or equipment noting once they have their systems and people in place they can start talking about what the CDD(s) would like to budget for.
- Discussion followed on providing Mr. Hoffman authority to sign a contract with it being noted it would involve about \$15,000 upfront and some equipment expense. The ongoing expense for MCCDD would be about \$280,000.

On MOTION by Dr. Entman seconded by Mr. Kemmish, the authorization to enter into a contract with Ramco Protective for security services and the purchase of the data systems was approved.

FOURTH ORDER OF BUSINESS

Engineer's Report

- A. Maintenance Building Update - Consideration of Requisitions 30-32**
- Mr. Stilwell reported on the following:
 - Delays due to Hurricane Irma - most contractors are experiencing seven to ten day delays.
 - The building is now scheduled for delivery on October 9th.
 - Move-in date in February is still on schedule.
- Mr. Stilwell outlined Requisitions 30, 31 and 32
- Ms. Davis also handed out Requisition 33 for ratification, a copy of which is incorporated hereby.

On MOTION by Dr. Entman seconded by Mr. Riley, with all in favor, Requisition 33 was ratified.

On MOTION by Dr. Entman seconded by Mr. Riley, with all in favor, Requisitions 30-32 were approved.

- Dr. Entman inquired if the damage to the footer holes is a contractor or CDD problem.
 - Mr. Stilwell noted the contractor is having to pump out the footers as they filled up with water, but he has not received a request for a change order at this time.

- **B. Consideration of Prosser, Inc. Additional Services Authorization**
 - Mr. Stilwell outlined the additional services authorization noting Prosser originally provided an estimate of \$12,500 but there has been a significant amount of work over the past six months with FPL and the changes associated with that.
 - The changes are outlined within the document.

On MOTION by Mr. Riley seconded by Dr. Entman, with all in favor, the Prosser, Inc. Additional Services Authorization was approved.

- **C. Boardwalk Repair Update**
 - Mr. Stilwell distributed and reviewed a memo regarding additional damage to the Boardwalk from Hurricane Irma, a copy of which is incorporated into the record hereby.
 - Mr. Stilwell noted he made the recommendation to Ms. Ciesla and Mr. Hutcherson to move the gate that was closing off the Boardwalk at the previous location back to the first raised bridge for safety purposes. Staff has moved the gate based on Mr. Stilwell’s recommendation.
 - Ms. Buchanan reported that FEMA has obligated and committed the project and it is now in the State’s hands.

- Mr. Riley noted two state employees have been fired due to their failure to process the requests in a timely fashion, causing delays.
- The damage from Hurricane Irma will be an additional claim. Mr. Stilwell recommended an inspection by a Structural Engineer for the new damage and to also review for any differences in the existing section that suffered damage during Hurricane Matthew.
- Discussion followed on the engineering study and submitting the request to FEMA.
- Mr. Riley inquired if there is a manmade material that would be better than the wood for the Boardwalk.
 - Mr. Stilwell noted there is Trex but it would be a significant expense over wood. Discussion continued.

D. Shannon Road [Regalo Road] Discussion

- Mr. Kemmish reported on the meeting with the County Engineering staff that he, Ms. Ciesla, Mr. Stilwell and Mr. Stilwell's associate had.
 - Mr. Johnson is going to reschedule meeting with Mr. Neal Shinkre.

E. Hurricane Irma Damages

- Mr. Stilwell reported there are two areas of washouts - one at the outfall at Arnau Court.
 - Mr. Kemmish noted the metal structure there may be causing problems rather than helping.
 - Mr. Stilwell noted the metal structure is required to contain the Triploid Grass Carp.
- Mr. Stilwell noted the other washout is at the new bridge on the North Loop Road and they are in contact with the original contractor to get it repaired since it is still under warranty.

F. FPL Easement

- Mr. Stilwell reported FPL is requesting an easement from the CDD separate from the maintenance building. They have negotiated with FPL and have been able to

get some of the costs associated with the maintenance building reduced. The easement is an existing stormwater easement the CDD owns and there are no improvements there.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the August 23, 2017 Meeting

On MOTION by Mr. Riley seconded by Mr. Raybuck, with all in favor, the minutes of the August 23, 2017 meeting were approved.

A. Discussion of Open Items

- Mr. Kemmish addressed the lighting at the entrance way.
 - Mr. Hutcherson noted that on the main island as you come in, there is power. They are proposing installing a decorative fixture that will have two heads that will adequately light the area and they hope to have it done in October.
 - Dr. Entman inquired if they are also going to repaint the curbs.
 - Mr. Hutcherson responded yes.
- Mr. Kemmish inquired if they are doing anything more with the speed issues.
 - Discussion followed on the electronic signs with it being noted they are \$3,800 per sign.
 - Installation was addressed.
 - Mr. Riley addressed roving patrols with Ramco Protective noting they have radar they can utilize. Discussion followed.

Mr. Kemmish MOVED to approve one electronic speed sign. Motion died for lack of a second.

- Discussion followed on the appropriate location for the sign.
 - Mr. Riley noted he would like to purchase the one sign but put in the pads at the five locations identified by the engineer.

On MOTION by Dr. Entman seconded by Mr. Raybuck, with Dr. Entman, Mr. Raybuck, Mr. Hoffman and Mr. Kemmish voting aye and Mr. Riley voting nay, the purchase of the electronic [solar] speed sign and the installation of the five pads at the identified locations was approved.

FIFTH ORDER OF BUSINESS **Operations Manager’s Report**

A. SJSO Off-Duty Roving Patrol Violation and Vandalism

- Ms. Ciesla reviewed the Off-Duty Roving Patrol report.
- Discussion followed on verbal and written warnings versus citations.
- An unidentified speaker addressed the Tree House area noting missing packages, a group coming over a fence and roaming the neighborhood and vandalism that happened two weeks ago.
 - Mr. Hoffman noted Ms. Ciesla will ask the roving patrol to spend more time in the Tree House Circle.
 - Discussion continued on the roving patrols and the fence in the Tree House area.
- An unidentified speaker addressed having a more proactive Neighborhood Watch type activity.
- Ms. Ciesla reviewed the Operations Report.
 - Summer Camp revenue increased by \$14,000.
 - Tennis Lessons increased by \$44,000 - the expenses against this are about \$32,000 for a \$12,000 net.
- Mr. Kemmish addressed streetlights noting he does not know what the legal ramifications are for the CDD with regard to installation.
 - Discussion followed on the replacement of the lighting fixtures with LED lighting and access easements.

SIXTH ORDER OF BUSINESS **Manager’s Report**

There being no report, the next item followed.

SEVENTH ORDER OF BUSINESS **Attorney’s Report**

- Ms. Buchanan addressed an email regarding the potential purchaser of the delinquent commercial property. Discussion followed on a request from SunTrust to lower the bond obligation on the property. Additional discussion followed on outstanding assessments and the option of foreclosure.
- Dr. Entman addressed the guarantee from FEMA regarding the Tolomato Boardwalk repairs.
 - Ms. Buchanan noted her understanding is once FEMA obligates the money it should be quickly transferred to the State and then the State distributes it. Ms. Buchanan noted she will be following up with Mr. Collins at the State.
 - Discussion followed on the debris removal claim.
 - Dr. Entman inquired as to how they move the claim along.
 - Ms. Buchanan noted they will continue to be persistent but they are in line with a lot of other entities.
 - Ms. Davis noted the last reimbursement request to FEMA took two years. It is a very slow process.
 - Discussion continued on reimbursement of the claim and contacting their State Representative.
- Dr. Entman addressed a gas station being built at the entrance of Palencia. Can the CDD refuse to allow the curb cut needed to access the property?
 - Ms. Buchanan responded yes.
 - Discussion followed on the connection from the gas station to Palencia Village Drive.
 - HGS will research if there is a county easement associated with the property.
 - Dr. Entman inquired if the curb along US 1 is CDD or county.
 - Ms. Buchanan responded county.
 - Dr. Entman requested they research the easement requirements associated with the PUD.

- A question was raised if the CDD can stop the gas station being built. Ms. Buchanan noted she will provide them information regarding what their rights are.

EIGHTH ORDER OF BUSINESS

Supervisor Requests

- Dr. Entman addressed a dog park and proposed the expense of approximately \$15,000 for the park be put under the Interlocal Agreement as a shared expense for the fencing at the northwest corner of the fitness center.
 - Discussion followed on the proposed site with it being noted there is a possible drainage issue which is resulting in a stench coming from the site.
 - Discussion continue on the funding for a dog park.
- Mr. Riley noted Ms. Ciesla and staff did a fine job getting him established with a CDD email. He suggested the other supervisors do the same.
 - Discussion continued on a CDD email account.

NINTH ORDER OF BUSINESS

**Acceptance of August 2017
Financial Reports and Approval of
Check Register and Invoices**

On MOTION by Mr. Kemmish seconded by Mr. Raybuck, with all in favor, the August 2017 financials were accepted and the Check Register and Invoices were approved.

TENTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Dr. Entman seconded by Mr. Raybuck, with all in favor, the meeting was adjourned.

Janice Eggleton Davis
Secretary

Howard Hoffman
Chairman

Fourth Order of Business

4A.

**LICENSE AGREEMENT BETWEEN SWEETWATER CREEK
COMMUNITY DEVELOPMENT DISTRICT AND MARSHALL
CREEK COMMUNITY DEVELOPMENT DISTRICT
REGARDING ACCESS TO CERTAIN PROPERTY**

THIS LICENSE AGREEMENT (“Agreement”) is made and entered into this 4th day of October, 2017, by and between:

Sweetwater Creek Community Development District, a local unit of special-purpose government established and existing pursuant to Chapter 190, *Florida Statutes*, being situated in St. Johns County, Florida, and whose mailing address is 12051 Corporate Boulevard, Orlando, Florida 32817 (“Sweetwater Creek” or “Licensor”); and

Marshall Creek Community Development District, a local unit of special-purpose government established and existing pursuant to Chapter 190, *Florida Statutes*, being situated in St. Johns County, Florida, and whose mailing address is 175 Hampton Point Drive, Suite 4, St. Augustine, Florida 32092 (“Marshall Creek” or “Licensee”); and

RECITALS

WHEREAS, Sweetwater Creek owns certain property located within the District in St. Johns County, Florida (the “Property”) as identified on **Exhibit A**; and

WHEREAS, Marshall Creek has requested the use of the Property as a staging area for the construction and assembly of a maintenance building to be installed on Marshall Creek’s property (the “Project”); and

WHEREAS, Sweetwater Creek agrees to grant to Marshall Creek a non-exclusive license for access to the Property to perform such construction and assembly; and

WHEREAS, the Sweetwater Creek and Marshall Creek desire to set forth the terms of their mutual agreement regarding the access of the Property.

NOW, THEREFORE, based upon good and valuable consideration and the mutual covenants of the parties, the receipt and sufficiency of which are hereby acknowledged, the District and the Licensee agree as follows:

1. INCORPORATION OF RECITALS. The Recitals stated above are true and correct and are incorporated herein as a material part of this Agreement.

2. GRANT OF LICENSE. Sweetwater Creek hereby grants to Marshall Creek a non-exclusive license to access the Property for the sole purpose of activities required for the Project. Such activities shall be in full compliance with this Agreement, and applicable laws, regulations and codes.

3. **CONDITIONS ON THE LICENSE.** The License granted in Paragraph 2, above, is subject to the following terms and conditions:

A. Marshall Creek's access to and use of Property for the purposes contemplated by this Agreement is limited to the scope of the License granted herein and solely in the Property.

B. Marshall Creek shall be fully responsible for the installation of the Project and any maintenance, damage, removal, or other incidentals associated with the installation, maintenance, ongoing use, and removal of the Project.

4. **ACCESS.** Sweetwater Creek hereby grants Marshall Creek and its contractors the limited right to access the Property for the purposes described in this Agreement. Marshall Creek shall use all due care to accomplish the Project without damage to the property of the Sweetwater Creek, including the Property, and its residents and landowners, or any Sweetwater Creek improvements. Marshall Creek shall assume responsibility for any and all damage to any real or personal property of Sweetwater Creek or any third parties as a result of the Marshall Creek's use of the Property under this Agreement, including any damage caused by the Project. Marshall Creek shall be responsible for returning the Property to its original or better condition should any damage occur. Any such repairs shall be at the Marshall Creek's sole expense. The provisions of this Paragraph 4 shall survive termination of this Agreement.

5. **EFFECTIVE DATE; TERM.** This Agreement shall become effective on the date first written above and shall continue in full force and effect until December 31, 2017.

6. **INSURANCE.** Marshall Creek shall require its contract to maintain insurance during the term of this Agreement, with limits of liability not less than the following General Liability Bodily Injury (including contractual) \$1,000,000/\$2,000,000 and General Liability Property Damage (including contractual) \$1,000,000/\$2,000,000. Sweetwater Creek and its supervisors, officers, staff, employees, representatives and agents shall be named as an additional insured. Marshall Creek shall cause to be furnished to Sweetwater Creek a Certificate of Insurance evidencing compliance with this requirement. No certificate shall be acceptable to the Sweetwater Creek unless it provides that any change or termination within the policy periods of the insurance coverages, as certified, shall not be effective within thirty (30) days of prior written notice. Insurance coverage shall be from a reputable insurance carrier, licensed to conduct business in the State of Florida, and such carrier shall have a Best's Insurance Reports rating of at least A-VII.

7. **COMPLIANCE WITH LAWS, RULES AND POLICIES.** Marshall Creek shall comply at all times with relevant statutes and regulations applicable to the purposes contemplated by this Agreement and shall, upon request of Sweetwater Creek, provide proof of such compliance.

8. **INDEMNIFICATION.** To the extent allowed by law, Marshall Creek agrees to indemnify and hold Sweetwater Creek harmless from and against any and all damages, losses or claims, including but not limited to legal fees and expenses, to the extent that such damages, losses

losses or claims are attributable to actions, omissions or negligence in the use of the Property by Marshall Creek, its agents, or employees or independent contractors.

9. **SOVEREIGN IMMUNITY.** Nothing herein shall be construed as a waiver of either Marshall Creek or Sweetwater Creek's sovereign immunity or limits of liability beyond any statutory limited waiver of immunity or limits of liability which may have been adopted by the Florida Legislature in Section 768.28, *Florida Statutes* or other statute, and nothing in this Agreement shall inure to the benefit of any third party for the purpose of allowing any claim which would otherwise be barred under the Doctrine of Sovereign Immunity or by operation of law.

10. **RECOVERY OF COSTS AND FEES.** In the event that either party is required to enforce this Agreement by court proceedings or otherwise, then the prevailing party shall be entitled to recover all fees and costs incurred, including reasonable attorneys' fees and costs.

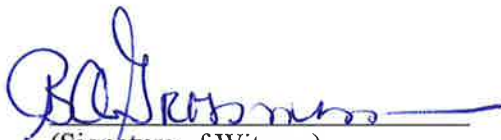
11. **DEFAULT.** In the event Marshall Creek shall fail to perform any covenant, term, or provision of this Agreement, then Sweetwater Creek shall have the right to immediately terminate this Agreement and Marshall Creek shall remove the Project from the Property and repair the Property to the same or better condition.


12. **ARM'S LENGTH NEGOTIATION.** This Agreement has been negotiated fully among the parties as an arm's length transaction. The parties participated fully in the preparation of this Agreement and received, or had the opportunity to receive, the advice of counsel. In the case of a dispute concerning the interpretation of any provision of this Agreement, the parties are deemed to have drafted, chosen and selected the language and any doubtful language will not be interpreted or construed against any party.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement to be effective on the day and year first written above.

Attest:

**MARSHALL CREEK COMMUNITY
DEVELOPMENT DISTRICT**


(Signature of Witness)

By: 
Print: HOWARD HOFFMAN
Its: Chairman

Attest:

**SWEETWATER CREEK COMMUNITY
DEVELOPMENT DISTRICT**

(Signature of Witness)

By: _____
Print: _____
Its: _____

or claims are attributable to actions, omissions or negligence in the use of the Property by Marshall Creek, its agents, or employees or independent contractors.

9. SOVEREIGN IMMUNITY. Nothing herein shall be construed as a waiver of either Marshall Creek or Sweetwater Creek's sovereign immunity or limits of liability beyond any statutory limited waiver of immunity or limits of liability which may have been adopted by the Florida Legislature in Section 768.28, *Florida Statutes* or other statute, and nothing in this Agreement shall inure to the benefit of any third party for the purpose of allowing any claim which would otherwise be barred under the Doctrine of Sovereign Immunity or by operation of law.

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12. ARM'S LENGTH NEGOTIATION. This Agreement has been negotiated fully among the parties as an arm's length transaction. The parties participated fully in the preparation of this Agreement and received, or had the opportunity to receive, the advice of counsel. In the case of a dispute concerning the interpretation of any provision of this Agreement, the parties are deemed to have drafted, chosen and selected the language and any doubtful language will not be interpreted or construed against any party.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement to be effective on the day and year first written above.

Attest:

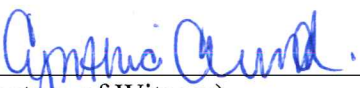
**MARSHALL CREEK COMMUNITY
DEVELOPMENT DISTRICT**

(Signature of Witness)

By: _____
Print: _____
Its: _____

Attest:

**SWEETWATER CREEK COMMUNITY
DEVELOPMENT DISTRICT**



(Signature of Witness)


By: 
Print: Danielle Mayoros
Its: Chairman

Exhibit A



4B

BILL OF SALE

KNOW ALL MEN BY THESE PRESENTS, that **Marshall Creek, Ltd.**, a Florida limited partnership ("Seller"), and in consideration of the sum of Ten Dollars (\$10.00) and other valuable consideration, which has been or will be paid to it by the **Marshall Creek Community Development District**, a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes* ("District"), has granted, bargained, sold, transferred and delivered, and by these presents does grant, bargain, sell, transfer, and deliver unto the District, its successors and assigns, the following described property, assets and rights, to wit:

Those improvements set forth in Exhibit A, attached hereto and incorporated herein by this reference.

TO HAVE AND TO HOLD all of the foregoing unto the District, its successors and assigns, for its own use forever, free and clear and discharged of and from any and all obligations, claims or liens.

AND the Seller does hereby covenant to and with the District, its successors and assigns, that they are the lawful owners of the above-described personal property and assets; that said personal property and assets are free from all liens and encumbrances; that Seller has good right to sell said personal property and assets; that all contractors, subcontractors and material men furnishing labor or materials relative to the construction of the personal property and assets have been paid in full; and that Seller will warrant and defend the sale of its said personal property and assets hereby made, unto the District, its successors and assigns, against the lawful claims and demands of all persons whosoever.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF Seller has caused this Bill of Sale to be signed in its name this 22 day of September, 2017. Signed, sealed and delivered.

Signed, sealed and delivered in the presence of:

MARSHALL CREEK LTD., a Florida limited partnership

Rebekah Sanders
Print Name: Rebekah Sanders

By: HINES/MARSHALL CREEK, LTD., a Florida limited partnership, as its sole general partner

Leslie Joren
Print Name: Leslie Joren

By: HINES MANAGEMENT, L.L.C., a Delaware limited liability company, as its sole general partner

By: Hines Interests Limited Partnership, a Delaware limited partnership, its sole member

By: Hines Holdings, Inc., a Texas corporation, as its sole general partner

KS
WV
By: Michael T. Harrison
Print Name: Michael T. Harrison
Its: Senior Managing Director

STATE OF GEORGIA
COUNTY OF DEKALB

THE FOREGOING INSTRUMENT was acknowledged before me this 22 day of September 2017, by Michael T. Harrison, Senior Managing Director of HINES HOLDINGS, INC., a Texas corporation, as the sole general partner of HINES INTERESTS LIMITED PARTNERSHIP, a Delaware limited partnership, the sole member of HINES MANAGEMENT, L.L.C., a Delaware limited liability company, as the sole general partner of HINES/MARSHALL CREEK, LTD., a Florida limited partnership, as the sole general partner of MARSHALL CREEK, LTD., a Florida limited partnership, on behalf of the partnership. He/she has produced satisfactory evidence with an identification or is personally known to me and did take an oath.



Trisha J. Loback
(Print Name TRISHA J. LOBACK)
NOTARY PUBLIC
State of GA at Large
Commission #
 Personally Known or Produced I.D.
Type of Identification Produced

Exhibit A - Description of Improvements

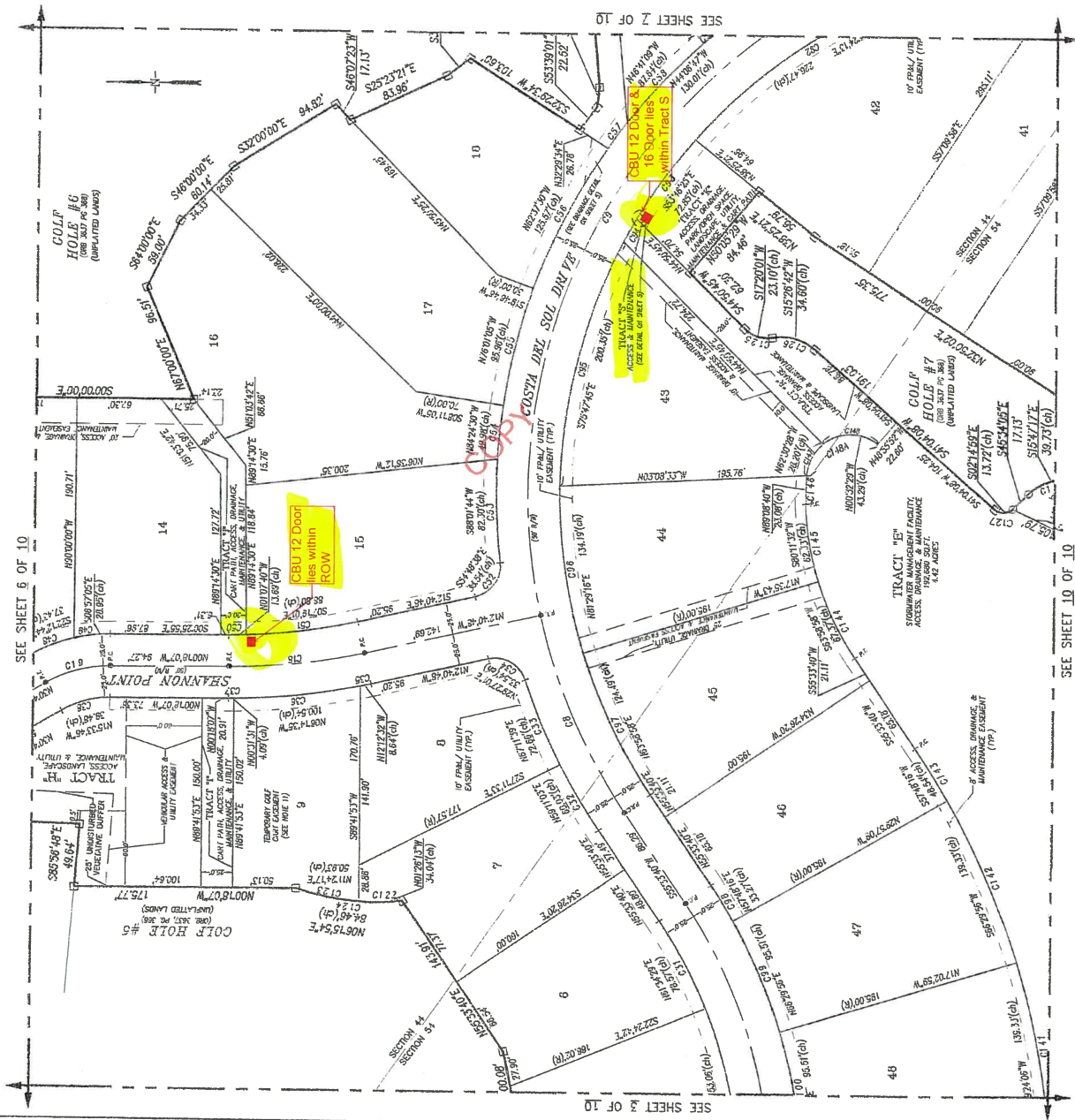
The one (1) 8-door cluster box unit located within the right-of-way designated as North Loop Parkway (southwest of Lot 5), Marshall Creek DRI Unit EV-3A, as recorded in Plat Book 81, Page 89, of the Official Records of St. Johns County, Florida.

The one (1) 16-door cluster box unit located within Tract D, the one (1) 12-door cluster box unit located within the right-of-way designated as Shannon Point (west of Lot 15), the one (1) 12-door cluster box unit and one (1) 16-door cluster box unit located within Tract S, the one (1) 8-door cluster box unit located within Tract Q, the one (1) 8-door cluster box unit located within Tract P, Marshall Creek DRI Unit EV-4/EV-5B, as recorded in Plat Book 75, Page 88 of the Official Records of St. Johns County, Florida.

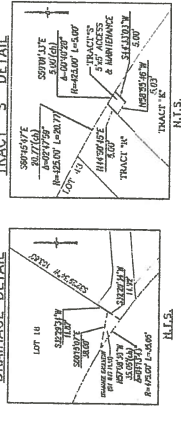
The one (1) 8-door cluster box unit located within Tract B, Marshall Creek DRI Unit MV-4, as recorded in Plat Book 75, Page 29, of the Official Records of St. Johns County, Florida.

MARSHALL CREEK DRI UNIT EV-4/EV-5B

(A PORTION OF THE CLARA P. ARNAU GRANTS, SECTIONS 44 AND 54; A PORTION OF THE JUANA PAREDES GRANT, SECTION 55 AND A PORTION OF THE THERESA MARSHALL GRANT, SECTION 59; ALL IN TOWNSHIP 5 SOUTH, RANGE 29 EAST, ST. JOHNS COUNTY, FLORIDA.)



CURVE	DELTA	RADIUS	LENGTH	TANGENT	CHORD
C1	216.22°	450.00'	170.54'	88.47'	520.73' x 3.74'
C2	81.22°	450.00'	103.34'	48.30'	345.76' x 103.34'
C3	29.17°	100.00'	10.00'	2.28'	97.72' x 10.00'
C4	120.16°	50.00'	23.97'	11.47'	58.11' x 23.97'
C5	174.07°	15.00'	2.25'	0.44'	2.25' x 2.25'
C6	81.22°	450.00'	103.34'	48.30'	345.76' x 103.34'
C7	109.21°	350.00'	132.14'	66.15'	469.05' x 132.14'
C8	199.99°	100.00'	10.00'	2.28'	97.72' x 10.00'
C9	120.16°	50.00'	23.97'	11.47'	58.11' x 23.97'
C10	174.07°	15.00'	2.25'	0.44'	2.25' x 2.25'
C11	81.22°	450.00'	103.34'	48.30'	345.76' x 103.34'
C12	29.17°	100.00'	10.00'	2.28'	97.72' x 10.00'
C13	120.16°	50.00'	23.97'	11.47'	58.11' x 23.97'
C14	174.07°	15.00'	2.25'	0.44'	2.25' x 2.25'
C15	81.22°	450.00'	103.34'	48.30'	345.76' x 103.34'
C16	29.17°	100.00'	10.00'	2.28'	97.72' x 10.00'
C17	120.16°	50.00'	23.97'	11.47'	58.11' x 23.97'
C18	174.07°	15.00'	2.25'	0.44'	2.25' x 2.25'
C19	81.22°	450.00'	103.34'	48.30'	345.76' x 103.34'
C20	29.17°	100.00'	10.00'	2.28'	97.72' x 10.00'
C21	120.16°	50.00'	23.97'	11.47'	58.11' x 23.97'
C22	174.07°	15.00'	2.25'	0.44'	2.25' x 2.25'
C23	81.22°	450.00'	103.34'	48.30'	345.76' x 103.34'
C24	29.17°	100.00'	10.00'	2.28'	97.72' x 10.00'
C25	120.16°	50.00'	23.97'	11.47'	58.11' x 23.97'
C26	174.07°	15.00'	2.25'	0.44'	2.25' x 2.25'
C27	81.22°	450.00'	103.34'	48.30'	345.76' x 103.34'
C28	29.17°	100.00'	10.00'	2.28'	97.72' x 10.00'
C29	120.16°	50.00'	23.97'	11.47'	58.11' x 23.97'
C30	174.07°	15.00'	2.25'	0.44'	2.25' x 2.25'
C31	81.22°	450.00'	103.34'	48.30'	345.76' x 103.34'
C32	29.17°	100.00'	10.00'	2.28'	97.72' x 10.00'
C33	120.16°	50.00'	23.97'	11.47'	58.11' x 23.97'
C34	174.07°	15.00'	2.25'	0.44'	2.25' x 2.25'
C35	81.22°	450.00'	103.34'	48.30'	345.76' x 103.34'
C36	29.17°	100.00'	10.00'	2.28'	97.72' x 10.00'
C37	120.16°	50.00'	23.97'	11.47'	58.11' x 23.97'
C38	174.07°	15.00'	2.25'	0.44'	2.25' x 2.25'
C39	81.22°	450.00'	103.34'	48.30'	345.76' x 103.34'
C40	29.17°	100.00'	10.00'	2.28'	97.72' x 10.00'



- LEGEND:
- PROPERTY OF CONDUIT
- PROPERTY OF IMPACT
- PROPERTY OF ROW
- PROPERTY OF FUTURE CONDUIT
- PROPERTY OF COMPANY CONDUIT
- PROPERTY OF TOWN
- PROPERTY OF STATE
- PROPERTY OF FEDERAL
- PROPERTY OF COUNTY
- PROPERTY OF CITY
- PROPERTY OF TOWNSHIP
- PROPERTY OF SCHOOL
- PROPERTY OF OTHER
- PROPERTY OF UNRESTRICTED
- PROPERTY OF RESTRICTED
- PROPERTY OF EASEMENT
- PROPERTY OF EGRESS
- PROPERTY OF MAINTENANCE
- PROPERTY OF ELEVATION
- PROPERTY OF SETBACK
- PROPERTY OF DISTANCE
- PROPERTY OF AREA
- PROPERTY OF PERCENT
- PROPERTY OF ANGLE
- PROPERTY OF DEGREE
- PROPERTY OF MINUTE
- PROPERTY OF SECOND
- PROPERTY OF FOOT
- PROPERTY OF INCH
- PROPERTY OF MILE
- PROPERTY OF HOURS
- PROPERTY OF DAYS
- PROPERTY OF WEEKS
- PROPERTY OF MONTHS
- PROPERTY OF YEARS

STAYTERRA ASSOCIATES, P.L.L.C.
4449 UNIVERSITY BLVD., SUITE 201
TALLahassee, FL 32310
(904) 771-1100

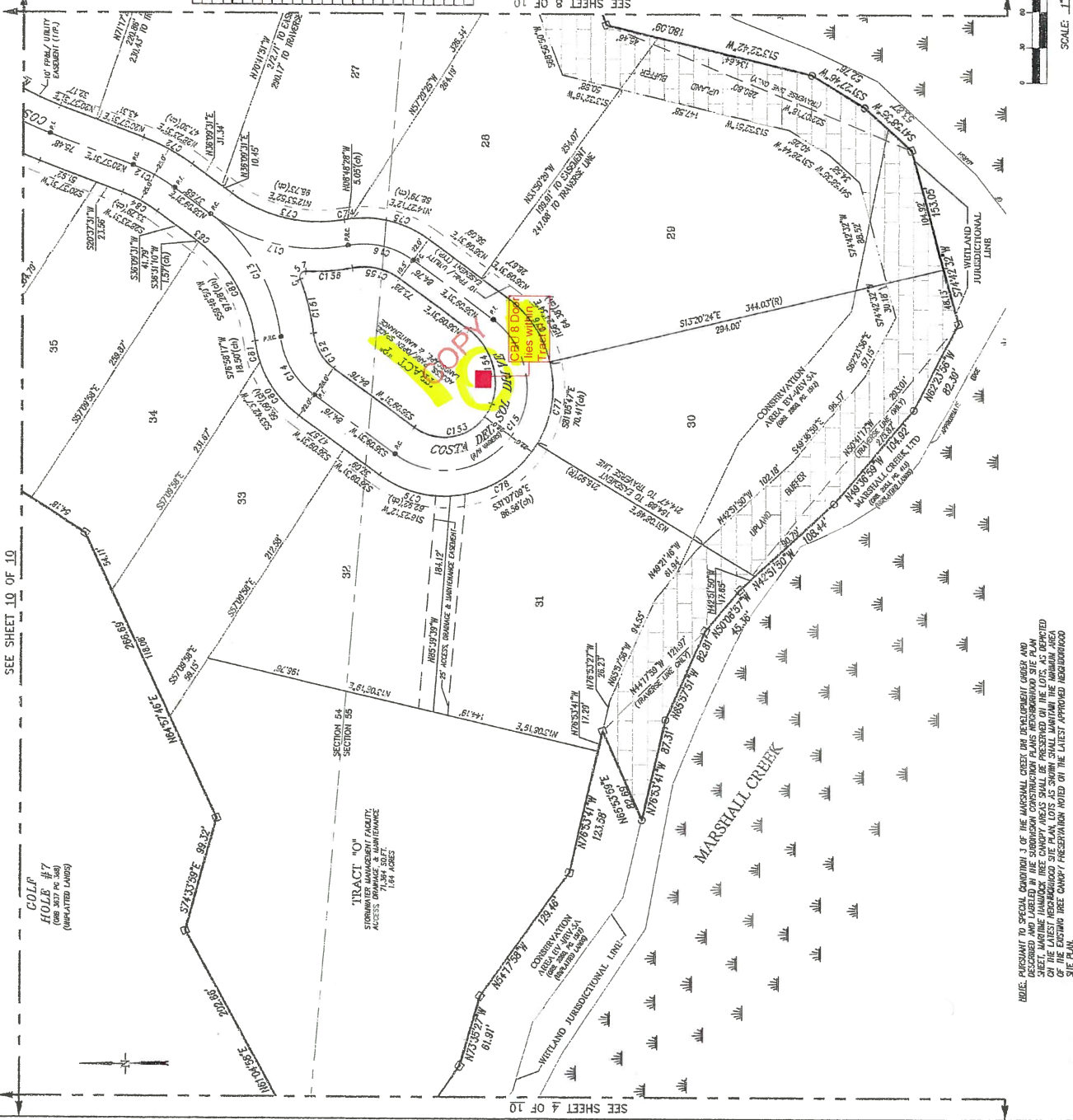
PRIVETT & ASSOCIATES, INC.
SURVEYORS & LAND PLANNERS
1111 NORTH WASHINGTON STREET, SUITE 100
TALLahassee, FL 32310
(904) 771-1100

DATE: 10/15/13
DRAWN BY: J. HARRIS

NOTE: PURSUANT TO SPECIAL CONDITION 3 OF THE MARSHALL CREEK DRI DEVELOPMENT ORDER AND DEVELOPMENT AGREEMENT, THIS SUBDIVISION MAP SHALL BE PREPARED ON THE LATEST APPROVED NEIGHBORHOOD MAP SHEET, MARSHALL CREEK DRI UNIT EV-4/EV-5B, AS DEPICTED ON THE LATEST NEIGHBORHOOD SITE PLAN, LOTS 1-53 WITHIN THE MARSHALL AREA. THIS SITE PLAN SHALL BE MAINTAINED AS SHOWN UNLESS OTHERWISE INDICATED BY THE LATEST APPROVED NEIGHBORHOOD SITE PLAN.

MARSHALL CREEK DRI UNIT EV-4/EV-5B

(A PORTION OF THE CLARA P. ARNOLD GRANTS, SECTIONS 44 AND 54; A PORTION OF THE JUANNA PAREDES GRANT, SECTION 55 AND A PORTION OF THE THERESA MARSHALL GRANT, SECTION 39; ALL IN TOWNSHIP 5 SOUTH, RANGE 29 EAST, ST. JOHNS COUNTY, FLORIDA.)



PRIVETT & ASSOCIATES, INC.
REGISTERED SURVEYOR
REGISTERED ENGINEER
REGISTERED LAND PLANNER
REGISTERED BUSINESS
1701 SHAWMUT DRIVE
ST. MARYS, FLORIDA 32081
(904) 382-7621
(904) 382-7623

1701 SHAWMUT DRIVE, SUITE 200, ST. MARYS, FLORIDA 32081
TEL: (904) 382-7621 FAX: (904) 382-7623

SCALE: 1" = 60'

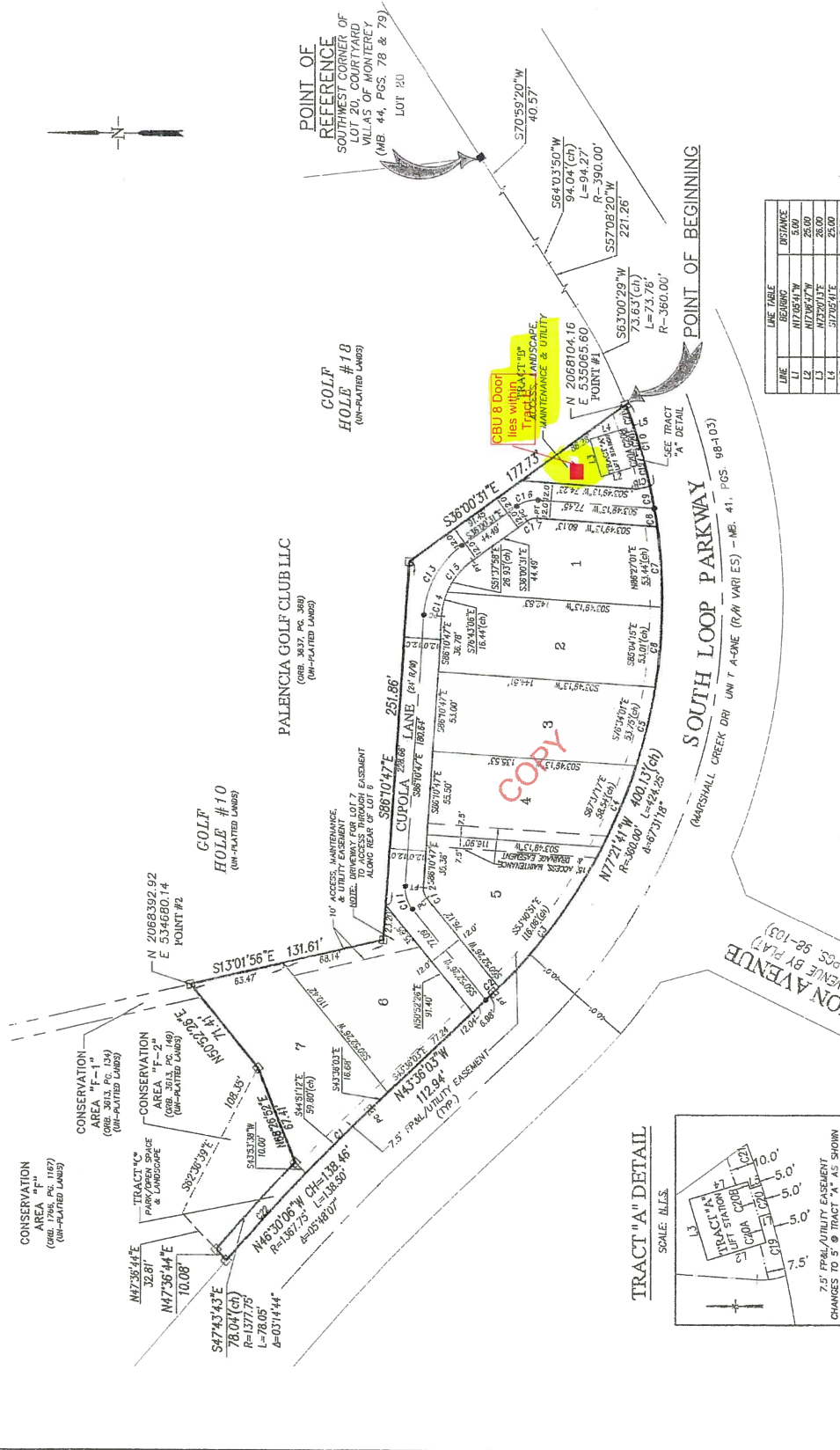
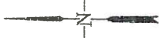
LEGEND:

- PO-CURVATURE
- PI-POINT OF INTERSECTION
- PP-POINT OF BEGINNING
- PC-CURVATURE POINT
- PT-POINT OF TANGENCY
- PC-CURVATURE POINT
- PI-POINT OF INTERSECTION
- PP-POINT OF BEGINNING
- PC-CURVATURE POINT
- PT-POINT OF TANGENCY
- PC-CURVATURE POINT
- PI-POINT OF INTERSECTION
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- PT-POINT OF TANGENCY
- PC-CURVATURE POINT
- PI-POINT OF INTERSECTION
- PP-POINT OF BEGINNING
- PC-CURVATURE POINT
- PT-POINT OF TANGENCY

NOTE: PERMITTEE TO SPECIAL CONDITION 3 OF THE MARSHALL CREEK DRI DEVELOPMENT ORDER AND RECORDING AND LABELED IN THE SUBDIVISION CONSTRUCTION PLANS RECOMMENDED SITE PLAN SHEET, MATINGE (UNION) TREE CANOPY AREAS SHALL BE PRESERVED ON THE LOTS. AS DEPICTED ON THIS SITE PLAN. THE PERMITTEE SHALL MAINTAIN AND PRESERVE THE CANOPY AREAS OF THE EXISTING TREE CANOPY PRESERVATION NOTED ON THE LATEST APPROVED REDEVELOPMENT SITE PLAN.

MARSHALL CREEK DRI UNIT MV-4

(A PORTION OF THE THERESA MARSHALL GRANT, SECTION 53, IN TOWNSHIP 5 SOUTH, RANGE 29 EAST, ST. JOHNS COUNTY, FLORIDA)



DELTA CURVE TABLE

DELTA	RADIUS	LENGTH	TANGENT	CHORD
01	62.3017°	1.9775	59.81	29.91
02	67.4415°	3.6000	114.51	59.87
03	69.1847°	4.2500	131.50	69.87
04	69.9244°	4.8000	148.87	79.87
05	70.5544°	5.3500	166.57	89.87
06	71.0744°	5.9000	184.57	99.87
07	71.5844°	6.4500	202.87	109.87
08	72.0844°	7.0000	221.47	119.87
09	72.5744°	7.5500	240.27	129.87
10	73.0544°	8.1000	259.27	139.87
11	73.5244°	8.6500	278.47	149.87
12	73.9844°	9.2000	297.87	159.87
13	74.4344°	9.7500	317.47	169.87
14	74.8744°	10.3000	337.27	179.87
15	75.3044°	10.8500	357.27	189.87
16	75.7244°	11.4000	377.47	199.87
17	76.1344°	11.9500	397.87	209.87
18	76.5344°	12.5000	418.47	219.87
19	76.9244°	13.0500	439.27	229.87
20	77.3044°	13.6000	460.27	239.87
21	77.6744°	14.1500	481.47	249.87
22	78.0344°	14.7000	502.87	259.87

THE INTERIOR USE OF THESE COORDINATES IS FOR ST. JOHNS COUNTY DATA FOR THE FOLLOWING NATIONAL GEODETIC CONTROL MONUMENTS. ST. JOHNS COUNTY - NATIONAL GEODETIC SURVEY (GCS) MONUMENT (STATION) - NATIONAL GEODETIC SURVEY (PG. # 40688)

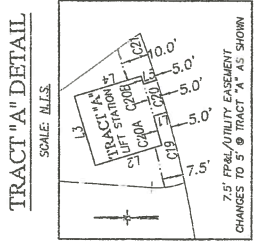
COORDINATES ARE BASED ON NORTH AMERICAN DATUM 1983/90 - STATE PLANE COORDINATES - FLORIDA EAST ZONE - U.S. FEET

POINT	NORTHING	EASTING	DESCRIPTION
1	2068392.92	534680.14	WEST CORNER OF TRACT #2
2	2068392.92	534680.14	WEST NORTHERN CORNER OF PROPERTY

PRIVETT & ASSOCIATES, INC.
SURVEYORS & LAND PLANNERS
LICENSED SURVEYOR
1201 SHAWNEEA DRIVE
ST. JOHNS COUNTY, FLORIDA 32011
(904) 885-7325

ENCLASER BY M.V.C.
SCALE: 1" = 80'

ENCLASER BY M.V.C. (904) 743-7688



LINE TABLE

LINE	BEARING	DISTANCE
L1	N172.0814°W	5.00
L2	N172.0814°W	25.00
L3	N172.0814°W	25.00
L4	S172.0814°E	25.00
L5	S172.0814°E	5.00



900 CENTRAL PARK DR.
SANFORD, FL 32771-6634



379137

INVOICE

2-17-200973-1

DUE UPON RECEIPT

DATE 4/26/2017

BALANCE \$4,841.49

AMOUNT ENCLOSED \$

ACCOUNTS PAYABLE
HINES
605 PALENCIA CLUB DRIVE
ST AUGUSTINE FL 32095

MAKE CHECKS PAYABLE TO:

ONSIGHT, INC.
900 CENTRAL PARK DR.
SANFORD, FL 32771-6634

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

Project detail - Page 1

LOCATION PALENCIA
PROJECT NAME MAILBOXES

CLIENT PO
ORDERED BY KEVIN JUND

		PRICE EACH	QTY	TOTAL
1	LABOR / INSTALLATION, - ORLANDO, LOCAL 15-30 INSTALLATION (QUOTED)	\$255.00	1	\$255.00
*INSTALLER NOTES – INSTALLED (2) 8-DOOR UNIT DECORATIVE CBU'S WITH BALL FINIALS ON POURED CONCRETE PADS AS PER WORK ORDER.				
2	MAILBOX, CONCRETE POUR, 4" DEPTH - STANDARD, NA, 4", NA, NA SIDED,	\$400.00	2	\$800.00
3	MAILBOX, CBU, FM - VITAL VOGUE, 8-DOOR, TO BE INVOICED UPON RECEIPT, NA,	\$1,745.50	2	\$3,491.00

SUB-TOTAL \$4,546.00
+ TAX \$295.49
TOTAL \$4,841.49

BALANCE DUE \$4,841.49

MCL 02209 ✓

Account Code	Amount	Description
10855 32994	\$4841.49	EV9 +
	\$	EV-3A
	\$	CBU units
	\$	
	\$	
Approved by: <i>[Signature]</i>		

Note Total for MCLtd on
EV3A work is \$2273 for
MCCDD Bill of Sale
amount if cost is to be
included

Thank you for your business!

PLEASE REMIT PAYMENT TO: 900 CENTRAL PARK DR., SANFORD, FL 32771-6634

REC'D FEB 11 2015

379137
INVOICE
2-16-175471-1

DUE UPON RECEIPT

DATE 2/9/2016
BALANCE \$12,655.39

AMOUNT ENCLOSED \$

KELLIE HINES
HINES
605 PALENCIA CLUB DRIVE
ST AUGUSTINE FL 32095

MAKE CHECKS PAYABLE TO:
ONSIGHT, INC.
900 CENTRAL PARK DR.
SANFORD, FL 32771-6634

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

Project detail - Page 1

LOCATION **PALENCIA** CLIENT PO **PALENCIA EV-4**
PROJECT NAME **PALENCIA CBU'S** ORDERED BY

		PRICE EACH	QTY	TOTAL
1	ATTN: WAREHOUSE MGR, TO CLIENT INVENTORY 7 CBU'S INTO CLIENT INVENTORY	\$0.00	7	\$0.00
2	MAILBOX, CBU, FM - VITAL VOGUE, 8-DOOR, NA, NA, NA SIDED, NA DECORATIVE - COLOR BLACK	\$1,662.40	4	\$6,649.60
3	MAILBOX, CBU, FM - VITAL VOGUE, 12-DOOR, NA, NA, NA SIDED, NA DECORATIVE - COLOR BLACK	\$1,712.75	1	\$1,712.75
4	MAILBOX, CBU, FM - VITAL VOGUE, 16-DOOR, NA, NA, NA SIDED, NA DECORATIVE -COLOR BLACK	\$1,788.35	2	\$3,576.70

SUB-TOTAL \$11,939.05
+ TAX \$716.34
TOTAL \$12,655.39

BALANCE DUE \$12,655.39

W5179

MCL 02209		Account Code	Amount	Description
10855	32994	\$12,655.39	Mailboxes	EV-4.
		\$		
		\$		
		\$		
		\$		
Approved by: KS				

KS 2/29/16
pg 5/20/16

Thank you for your business!

PLEASE REMIT PAYMENT TO: 900 CENTRAL PARK DR., SANFORD, FL 32771-6634

DUE UPON RECEIPT

DATE 5/11/2016
BALANCE \$917.91

AMOUNT ENCLOSED \$

KELLIE HINES
HINES
605 PALENCIA CLUB DRIVE
ST AUGUSTINE FL 32095

MAKE CHECKS PAYABLE TO:

ONSIGHT, INC.
900 CENTRAL PARK DR.
SANFORD, FL 32771-6634

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

Project detail - Page 1

LOCATION **PALENCIA**
PROJECT NAME **CBU 12 BX REPLACEMENT FOR 8 BX**

CLIENT PO
ORDERED BY **KEVIN JUND**

		PRICE EACH	QTY	TOTAL
1	MAILBOX, CONCRETE POUR, 4" DEPTH - STANDARD, NA, 4", NA, NA SIDED, SIDE WALK EXTENSION PER CLIENTS NOTES FOR ADA ACCESS	\$400.00	1	\$400.00
2	ATTN: WAREHOUSE MGR, TO CLIENT INVENTORY PALENCIA - TRADING EXISTING 8 BOX (PLACE INTO ONSIGHT INVENTORY) FOR 12 BOX.	\$0.00	1	\$0.00
3	MAILBOX, CBU, MISC PALENCIA - 8 BX RESTOCKING FEE	\$415.60	1	\$415.60
4	MAILBOX, CBU, FM - VITAL VOGUE, 12-DOOR, TO BE INVOICED UPON RECEIPT, NA, PALENCIA - COLOR BLACK (PRICE DIFFERENCE BETWEEN 8 AND 12 UNIT)	\$50.35	1	\$50.35

SUB-TOTAL **\$865.95**
+ TAX **\$51.96**
TOTAL **\$917.91**

BALANCE DUE \$917.91

Account Code	Amount	Description
10855 32994	\$ 917.91	Mailboxes EV-4
	\$	
	\$	
	\$	
	\$	

Approved by: *KS* *for [Signature], 5-26-16*

Thank you for your business!

PLEASE REMIT PAYMENT TO: 900 CENTRAL PARK DR., SANFORD, FL 32771-6634

379137

INVOICE
2-16-175902-1

DUE UPON RECEIPT

DATE 5/5/2016
BALANCE \$3,763.00

AMOUNT ENCLOSED \$

KELLIE HINES
HINES
605 PALENCIA CLUB DRIVE
ST AUGUSTINE FL 32095

MAKE CHECKS PAYABLE TO:
ONSIGHT, INC.
900 CENTRAL PARK DR.
SANFORD, FL 32771-6634

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

Project detail - Page 1

LOCATION PALENCIA	CLIENT PO
PROJECT NAME CBU INSTALL- PALENCIA	ORDERED BY KEVIN JUND

		PRICE EACH	QTY	TOTAL
1	ATTN: WAREHOUSE MGR, PULL FROM INVENTORY CBU'S FROM WO#175471	\$0.00	7	\$0.00
2	MAILBOX, CONCRETE POUR, 4" DEPTH - STANDARD, NA, 4", NA, NA SIDED, QTY 7 48 X 48 PADS ON GREEN AREAS WHERE NOTED AND THE HOME SIDE OF SIDEWALK FACING STREET WHERE NOTED 1-2% GRADE	\$400.00	7	\$2,800.00
3	LABOR / INSTALLATION, - JACKSONVILLE, - ST. AUGUSTINE INSTALLATION (QUOTED) - INSTALLER NOTES: INSTALLED (2) 16-DOOR UNIT, (2) 12- DOOR UNIT, AND (3) 8-DOOR UNIT CBU'S ON PREVIOUSLY POURED CONCRETE PADS WITH DECORATIVE BASES & TOPS WITH FINIALS. KEYS ARE COLLECTED AND WILL BE GIVEN TO CRAIG FOR LABELING AND TAGGED KEYS LEFT INSIDE BOXES FOR USPS TO LABEL AS PER CUSTOMERS REQUEST.	\$750.00	1	\$750.00

SUB-TOTAL \$3,550.00
+ TAX \$213.00
TOTAL \$3,763.00

BALANCE DUE \$3,763.00

MCL 02209 105199		
Account Code	Amount	Description
10855 32994	\$ 3763.00	mailboxes
	\$	EV-4
	\$	
	\$	
	\$	
Approved by: <i>KJ</i> <i>[Signature]</i> 5-26-16		

Thank you for your business!

PLEASE REMIT PAYMENT TO: 900 CENTRAL PARK DR., SANFORD, FL 32771-6634

Sixth Order of Business

Marshall Creek CDD
September 1 - 30, 2017 Operations Report

Operations Management Team

- E-blasts Sent Included the Following:
 - i. On Behalf of Management Team - Community Update Following Hurricane Irma, Vandalism in Community
 - ii. On Behalf of the Amenities/Fitness Centers – Palencia Events, Re-Opening of Pools Following Hurricane Irma, Repairs at Adult Pool, New Tai Chi Class, and Food Truck Fridays
- Conducted Meetings With New Vendor Who Will Be Begin Security Operations November 1st
- Continue to Coordinate With FEMA on Funding for Tolomato Boardwalk Repairs
- Continue to Administer SJC Off-Duty Deputies Patrols Program to Include Scheduling, Logs, and Payments

Landscape Maintenance

- Preventative/Seasonal Applications Throughout the Community:
 - i. Fertilizer to All Bermuda Turf, Italian Cypress and Palm Trees
 - ii. Foliar Application to All Citrus and Italian Cypress Trees
 - iii. Plant Protectant to All St. Augustine, Zoysia and Bermuda Turfs, As Well As All Ornamental Plantings
- Repaired Irrigation Line in Right-of-Way on South Loop Parkway
- Conducted General Clean Up of Community Following Hurricane Irma

Engineering

- Repaired Both Entrance Gate Arm and Exit Gate Arm at South Loop Parkway Guardhouse
- Repaired Water Line Leak in Village Green Fountain
- Straightened Leaning Crepe Myrtle Tree in VC I Neighborhood Park
- Repaired and Converted Pole Lighting in Village Lakes East Neighborhood
- Assessed Drainage Issues in Alimara and Village Center II Neighborhoods
- Replaced Missing Stop Sign at Corner of North Loop Parkway and Calle Norte
- Conducted General Clean Up Following Vandalism/Graffiti Throughout Community

Swim and Fitness Facilities

- Continue to Host Food Truck Fridays Throughout the Month
- Continue With Preliminary Planning for the Upcoming Fall Festival Scheduled for October 20th
- Fitness Center Updates:
 - i. Operational by Tuesday at Noon Following Hurricane Irma
 - ii. Purchased New Piece of Strength Equipment
 - iii. Added Another Spinning Bike to Meet Spin Class Demand
 - iv. Introduced New Tai Chi Class
- Maintenance Issues Addressed by Engineering at **MCCDD** Amenity Center, Unless Otherwise Noted:
 - i. Replaced Broken Gate Latch
 - ii. Replaced Missing Bolts in Chaise Lounge Furniture
 - iii. Repaired Adult Pool Motor
 - iv. Replaced Multiple Bulbs in Women's Locker Room and Employee Break Room - **SCCDD**
 - v. Troubleshoot Fountain Pump - **SCCDD**

Tennis Center

- Continue With Planning of the Oktoberfest Social, Scheduled for October 21st
- Held an Inter-club Juniors Play Day Versus Harbor Island Racquet Club, With Approximately 25 Juniors Participating From the 2 Clubs in a 1 Day Event
- Have Begun Preliminary Planning for the Initiation of Selling Logo Merchandise in the Tennis Shop – Will Begin With Sale of Hats, Visors and Hand Towels
- Removed Fallen Cypress Tree From Walkway Between Courts
- Re-set Court Light Timer Box for Lights to Come On at 7PM to 10PM

6A.

SJSO Off-Duty Roving Patrol Violation Log

Date:	Improper Parking / Roadway Obstruction	Suspicious Activity or Traffic Violation	Adult Golf Cart Infraction	Juvenile Golf Cart Infraction	Suspicion of Illegal Substance	Warning or Citation	Day of the Week	Notes
09/02/17		2				2 verbal warnings 2 parking tickets	Saturday	2 verbal warnings for stop sign violations
09/03/17	2						Sunday	2 tickets issued for parking wrong way on street
09/15/17				1		1 written warning	Friday	1 written warning for juvenile driving a golf cart without a license
09/20/17		3	1			1 written warnings & 3 verbal warnings 2 verbal warnings, 1 written warnings, 2 citations	Wednesday	1 written warning for excessive speed, 1 verbal warning for golf cart on sidewalk w/no tag and an unsecured child, 2 verbal warnings for stop sign violation
09/21/17	5						Thursday	2 verbal warning 1 written warning 1 citation for stop sign violation, 1 citation for no DL
09/25/17	3					3 verbal warnings	Monday	3 verbal warnings for stop sign violations
09/29/17	4					3 warnings, 1 citation	Friday	3 warnings for stop sign violation, 1 citation for improper parking
September 2017 Totals	14	5	1	1	0			
2017 YTD total	41	213	15	8	4			
Month to Month Comparison								
September 2016 Totals	0	23	0	0	0			
September 2017 Totals	14	5	1	1	0			

Seventh Order of Business

7A

**MARSHALL CREEK
COMMUNITY DEVELOPMENT DISTRICT**

Motion: Assigning Fund Balance as of 9/30/17

The Board hereby assigns the FY 2017 Reserves per September 30, 2017 Balance sheet as follows:

Operating Reserves	\$900,151
Reserves – Field	\$440,675
Reserves – Gate	\$ 7,838
Reserves – Park	\$ 32,900
Reserves – Landscape	\$ 39,986
Reserves – Swim&Fitness Clubh	\$ 18,558
Reserves – Swimming Pools	\$132,635
Reserves – Tennis Courts	\$ 24,853

Tenth Order of Business

MEMORANDUM



TO: Board of Supervisors
FROM: Tiziana Cessna, District Accountant
CC: Janice Eggleton Davis, District Manager / Alan Baldwin, Accounting Manager
DATE: October 6, 2017
SUBJECT: September Financial Report

Please find attached the September 2017 financial report. During your review, please keep in mind that the goal is for revenue to meet or exceed the annual budget and for expenditures to be at or below the annual budget. To assist with your review, an overview was provided below. Should you have any questions or require additional information, please contact me at Tiziana.Cessna@STServices.com.

General Fund

The Total Revenues for the General Fund are at approximately 101% of the annual budget.

- Interlocal Agreement - Sweetwater Creek CDD was billed per the Interlocal Agreement for Provision of Staffing Services (Payroll-Shared Personnel) for the payroll and benefits through 9/30/17. See the corresponding expenditures for this Revenue in the Operations & Maintenance Department.
- Tennis revenues are at 120% of the annual budget due to a higher demand in tennis lessons, although there were fewer memberships.
- Swim and Fitness revenues are over budget due to a summer camp attendance higher than expected.
- The annual Non-Ad Valorem assessments collections from the Tax Collector are at 98.6% compared to 99.0% last year at the same time.

Total Expenditures (Reserves not included) through September were at 101% of the annual budget. Below are some explanations of variances.

- Administration:
 - ▲ ProfServ-Engineering - Services as of August 2017. Unfavorable variance due to work on FEMA Boardwalk repair project and pickleball.
 - ▲ ProfServ-Legal Services - Services as of August 2017.
 - ▲ Miscellaneous Services represents credit card, processing fees and other bank charges. Severn Trent fees related to the restructure of the Series 2002 Bonds are also included here.
- Other Public Safety:
 - ▲ R&M-Gate includes replacement of beams (hold up roof) at both guardhouses.

MEMORANDUM (continued)

page 2

Re: September Financial Report
General Fund Expenditures Continued



- Field:
 - ▶ R&M-Building - Includes a purchase of a manlift.
 - ▶ R&M-Electrical- Walkway lights for Village.
 - ▶ R&M-Sidewalks includes concrete for sidewalks repairs.
- Landscape Services:
 - ▶ Payroll-Salaries over budget due to recent new hires and to retain a quality employee.
 - ▶ Utility Refuse Removal - Includes Hurricane expenses of \$4,135 expected to be reimbursed.
 - ▶ R&M-Trees and Trimming includes hurricane related expenses of \$8,250. Hurricane Irma clean up expenses are \$4,700.
 - ▶ Improvements Landscape - Includes holiday decorations of \$12,200 and North Loop Parkway replacing sod \$2,675. Loop Parks additional sod and plants to complete project of \$18,000. Also, hurricane related expenses for \$2,647.
 - ▶ Capital Outlay - Machinery and Equipment includes purchase of skid mount spray unit, lease payments for club cars, and purchase of two 61" Kawasaki mowers.
- Utilities
 - ▶ Electricity - Streetlighting - Street Lights Palencia meter have increased 10% since December.
- Operation & Maintenance:
 - ▶ Payroll Shared-Personnel - The Interlocal Agreement with Sweetwater Creek CDD is in place to provide staffing services. See the corresponding revenue for this expenditure.
 - ▶ ProfServ-Field Management - Hines Palencia Property increased their property management contract in July.
 - ▶ Op Supplies - General includes a purchase of tools and batteries.
- Parks & Recreation:
 - ▶ General - Insurance - Property & Casualty is higher than projected due to market conditions.
- Clubhouse
 - ▶ Contracts-Outside Fitness is higher due to more activities given then expected.
- Swimming Pool:
 - ▶ ProfServ-Swim Pool Commission over budget due more swim activities given than expected.
 - ▶ R&M-Buildings includes a bottom cord beam replacement at the amenity center.
 - ▶ R&M-Pools includes new bond coat to family pool.
- Tennis Court:
 - ▶ Payroll-Commission is higher due to more tennis lessons given than expected.
 - ▶ R&M-Court Maintenance includes tennis courts resurfacing.

MARSHALL CREEK
Community Development District

Financial Report

September 30, 2017

Prepared by



Table of Contents

	Page
<u>FINANCIAL STATEMENTS</u>	
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MARSHALL CREEK
Community Development District

Financial Statements
(Unaudited)

September 30, 2017

Balance Sheet
September 30, 2017

ACCOUNT DESCRIPTION	GENERAL FUND	SERIES 2002 DEBT SERVICE FUND	SERIES 2015 DEBT SERVICE FUND	SERIES 2016 DEBT SERVICE FUND	SERIES 2015 A CONSTRUCTION FUND	TOTAL
ASSETS						
Cash - Checking Account	\$ 289,695	\$ -	\$ -	\$ -	\$ -	\$ 289,695
Accounts Receivable	832	-	-	-	-	832
Assessments Receivable	44,521	45,803	-	-	-	90,324
Allow-Doubtful Collections	(36,988)	(45,803)	-	-	-	(82,791)
Due From Developer	61	-	-	-	-	61
Due From Other Gov'tl Units	1,329	-	-	-	-	1,329
Due From Other Districts	75	-	-	-	-	75
Investments:						
Money Market Account	1,706,271	-	-	-	-	1,706,271
Construction Fund A	-	-	-	-	1,251,654	1,251,654
Prepayment Account	-	42,621	-	-	-	42,621
Prepayment Account A	-	-	25,061	-	-	25,061
Reserve Fund	-	-	-	31,330	-	31,330
Reserve Fund A	-	51,234	486,625	-	-	537,859
Revenue Fund	-	324,425	-	28,331	-	352,756
Revenue Fund A	-	-	313,194	-	-	313,194
TOTAL ASSETS	\$ 2,005,796	\$ 418,280	\$ 824,880	\$ 59,661	\$ 1,251,654	\$ 4,560,271

Balance Sheet
September 30, 2017

ACCOUNT DESCRIPTION	GENERAL FUND	SERIES 2002 DEBT SERVICE FUND	SERIES 2015 DEBT SERVICE FUND	SERIES 2016 DEBT SERVICE FUND	SERIES 2015 A CONSTRUCTION FUND	TOTAL
LIABILITIES						
Accounts Payable	\$ 59,051	\$ -	\$ -	\$ -	\$ -	\$ 59,051
Accrued Expenses	58,521	-	-	-	-	58,521
Retainage Payable	-	-	-	-	16,612	16,612
Sales Tax Payable	65	-	-	-	-	65
Deposits	150	-	-	-	-	150
TOTAL LIABILITIES	117,787	-	-	-	16,612	134,399

FUND BALANCES

Restricted for:

Debt Service	-	418,280	824,880	59,661	-	1,302,821
Capital Projects	-	-	-	-	1,235,042	1,235,042

Assigned to:

Operating Reserves	900,151	-	-	-	-	900,151
Reserves - Field	440,675	-	-	-	-	440,675
Reserves - Gate	7,838	-	-	-	-	7,838
Reserves - Landscape	39,986	-	-	-	-	39,986
Reserves - Park	32,900	-	-	-	-	32,900
Reserves - Swim&Fitness Clubh	18,558	-	-	-	-	18,558
Reserves - Swimming Pools	132,635	-	-	-	-	132,635
Reserves - Tennis Courts	24,853	-	-	-	-	24,853
Unassigned:	290,413	-	-	-	-	290,413

TOTAL FUND BALANCES	\$ 1,888,009	\$ 418,280	\$ 824,880	\$ 59,661	\$ 1,235,042	\$ 4,425,872
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TOTAL LIABILITIES & FUND BALANCES	\$ 2,005,796	\$ 418,280	\$ 824,880	\$ 59,661	\$ 1,251,654	\$ 4,560,271
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Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending September 30, 2017

ACCOUNT DESCRIPTION	ANNUAL	YEAR TO DATE		YEAR TO DATE		VARIANCE (\$)		SEP-17	VARIANCE (\$)	
	ADOPTED BUDGET	BUDGET	ACTUAL	BUDGET	ACTUAL	FAV(UNFAV)	FAV(UNFAV)	BUDGET	ACTUAL	FAV(UNFAV)
REVENUES										
Interest - Investments	\$ 3,000	\$ 3,000	\$ 7,406	\$ 4,406	\$ 1,082	\$ 832				
Shared Rev - Other Local Units	297,793	297,793	297,793	-	-	-				
Interlocal Agreement - Other	310,955	310,955	310,955	-	25,913	1				
S/F Program Fees	33,000	33,000	47,174	14,174	-	-				
S/F Swimming Program Fees	2,000	2,000	8,641	6,641	-	-				
S/F Activity Fees	200	200	1,586	1,386	-	-				
S/F Other Revenues	1,400	1,400	-	(1,400)	-	-				
S/F Rental Fees	1,250	1,250	1,960	710	150	(150)				
S/F SPA Programs/Fee Programs	100	100	-	(100)	-	-				
Tennis Merchandise Sales	14,000	14,000	12,951	(1,049)	1,100	(73)				
Tennis Special Events&Socials	1,500	1,500	-	(1,500)	-	-				
Tennis Lessons & Clinics	103,000	103,000	150,878	47,878	7,000	3,198				
Tennis Ball Machine Rental Fee	4,000	4,000	3,282	(718)	200	(20)				
Tennis Membership	36,000	36,000	22,472	(13,528)	450	450				
Tennis Drinks & Snacks	-	-	363	363	-	-				
Interest - Tax Collector	-	-	948	948	-	29				
Special Assmnts- Tax Collector	3,125,392	3,125,392	3,080,374	(45,018)	-	-				
Special Assmnts- CDD Collected	29,582	29,582	29,582	-	2,466	(1)				
Special Assmnts- Delinquent	-	-	11,668	11,668	-	7,534				
Special Assmnts- Discounts	(93,762)	(93,762)	(99,576)	(5,814)	-	1,510				
Allowance Uncollected Assem.	(56,860)	(56,860)	-	56,860	(56,860)	56,860				
Other Miscellaneous Revenues	1,100	1,100	1,462	362	88	(48)				
Gate Bar Code/Remotes	2,200	2,200	3,580	1,380	187	66				
Impact Fee	30,000	30,000	41,003	11,003	2,500	(705)				
Billback - PPOA	-	-	25	25	-	-				
Billback - Developer	-	-	708	708	-	-				
TOTAL REVENUES	3,845,850	3,845,850	3,935,235	89,385	(17,007)	69,483				

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending September 30, 2017

ACCOUNT DESCRIPTION	ANNUAL	YEAR TO DATE		YEAR TO DATE		VARIANCE (\$)		SEP-17	VARIANCE (\$)
	ADOPTED BUDGET	BUDGET	ACTUAL	BUDGET	ACTUAL	FAV(UNFAV)	FAV(UNFAV)		
<u>EXPENDITURES</u>									
<u>Administration</u>									
P/R-Board of Supervisors	6,500	6,500	6,726	(226)	541	538	3		
ProfServ-Arbitrage Rebate	1,200	1,200	1,200	-	-	-	-		
ProfServ-Dissemination Agent	2,000	2,000	3,000	(1,000)	-	3,000	(3,000)		
ProfServ-Engineering	10,000	10,000	35,456	(25,456)	834	1,032	(198)		
ProfServ-Legal Services	70,000	70,000	90,814	(20,814)	5,834	6,455	(621)		
ProfServ-Mgmt Consulting Serv	55,000	55,000	55,000	-	4,584	4,583	1		
ProfServ-Special Assessment	11,000	11,000	11,000	-	-	-	-		
ProfServ-Trustee Fees	10,350	10,350	10,982	(632)	-	-	-		
Auditing Services	3,725	3,725	3,725	-	-	-	-		
Postage and Freight	3,100	3,100	4,226	(1,126)	259	1,210	(951)		
Insurance - General Liability	26,400	26,400	23,150	3,250	-	-	-		
Printing and Binding	5,000	5,000	3,530	1,470	416	501	(85)		
Legal Advertising	2,000	2,000	2,536	(536)	100	-	100		
Miscellaneous Services	11,000	11,000	29,127	(18,127)	916	18,009	(17,093)		
Misc-Assessmnt Collection Cost	62,516	62,516	59,849	2,667	-	181	(181)		
Shared Exp - Other Local Units	456,878	456,878	456,878	-	-	-	-		
Office Supplies	500	500	424	76	41	39	2		
Annual District Filing Fee	175	175	175	-	-	-	-		
Total Administration	737,344	737,344	797,798	(60,454)	13,525	35,548	(22,023)		

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending September 30, 2017

ACCOUNT DESCRIPTION	ANNUAL	YEAR TO DATE		YEAR TO DATE		VARIANCE (\$)		SEP-17	VARIANCE (\$)
	ADOPTED BUDGET	BUDGET	ACTUAL	BUDGET	ACTUAL	FAV(UNFAV)	FAV(UNFAV)		
Other Public Safety									
Payroll-Benefits	5,732	5,732	3,493	2,239	474	(194)	668		
Payroll-Engineering	32,358	32,358	33,107	(749)	3,734	2,547	1,187		
Payroll-Gate Maintenance	2,496	2,496	1,475	1,021	208	118	90		
Payroll - Billback	-	-	139	(139)	-	-	-		
Contracts-Security Services	252,669	252,669	241,634	11,035	21,055	20,457	598		
Contracts-Roving Patrol	42,500	42,500	34,055	8,445	3,541	893	2,648		
R&M-Gate	16,500	16,500	51,557	(35,057)	400	3,392	(2,992)		
Misc-Bar Codes	3,000	3,000	4,074	(1,074)	-	-	-		
Total Other Public Safety	355,255	355,255	369,534	(14,279)	29,412	27,213	2,199		
Field									
Payroll-Benefits	4,135	4,135	2,932	1,203	340	(155)	495		
Payroll-Engineering	26,336	26,336	26,504	(168)	3,039	2,038	1,001		
Payroll - Billback	-	-	136	(136)	-	-	-		
Utility - Water & Sewer	2,000	2,000	2,974	(974)	-	591	(591)		
Lease - Land	2,000	2,000	1,918	82	-	-	-		
R&M-Bike Paths & Asphalt	2,500	2,500	-	2,500	-	-	-		
R&M-Boardwalks	7,720	7,720	7,416	304	520	420	100		
R&M-Buildings	10,000	10,000	13,425	(3,425)	550	708	(158)		
R&M-Electrical	12,500	12,500	12,497	3	2,000	-	2,000		
R&M-Fountain	4,000	4,000	3,629	371	1,000	75	925		
R&M-Mulch	3,489	3,489	600	2,889	-	-	-		
R&M-Roads & Alleyways	20,000	20,000	16,818	3,182	1,666	368	1,298		
R&M-Sidewalks	20,000	20,000	21,932	(1,932)	-	-	-		
R&M-Signage	8,000	8,000	7,845	155	666	421	245		
Total Field	122,680	122,680	118,626	4,054	9,781	4,466	5,315		

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending September 30, 2017

ACCOUNT DESCRIPTION	ANNUAL	YEAR TO DATE		YEAR TO DATE		VARIANCE (\$)		SEP-17	VARIANCE (\$)	
	ADOPTED BUDGET	BUDGET	ACTUAL	BUDGET	ACTUAL	FAV(UNFAV)	ACTUAL		BUDGET	FAV(UNFAV)
<u>Landscape Services</u>										
Payroll-Salaries	178,270	178,270	187,777		(9,507)		13,993	20,570		6,577
Payroll-Other	12,000	12,000	10,837		1,163		-	1,000		1,000
Payroll-Benefits	78,276	78,276	54,003		24,273		(1,396)	9,033		10,429
Payroll-General Staff	74,449	74,449	74,179		270		7,351	8,589		1,238
Payroll-Irrigation Staff	55,411	55,411	53,662		1,749		4,657	6,396		1,739
Payroll-IPM Staff	81,733	81,733	48,473		33,260		4,617	9,432		4,815
Payroll-Equipment Mechanic	25,709	25,709	19,699		6,010		1,706	2,963		1,257
Payroll - Billback	-	-	250		(250)		-	-		-
Payroll Taxes	31,791	31,791	27,298		4,493		2,402	3,671		1,269
Communication - Telephone	5,000	5,000	-		5,000		-	835		835
Utility - Cable TV Billing	960	960	-		960		-	160		160
Electricity - General	16,200	16,200	12,262		3,938		118	1,450		1,332
Utility - Refuse Removal	13,500	13,500	22,852		(9,352)		846	784		(62)
Utility - Water & Sewer	3,360	3,360	-		3,360		-	560		560
Rentals - General	1,927	1,927	3,120		(1,193)		779	240		(539)
R&M-Buildings	3,900	3,900	-		3,900		-	325		325
R&M-Equipment	14,000	14,000	12,357		1,643		567	1,400		833
R&M-Grounds	52,997	52,997	43,438		9,559		1,432	12,192		10,760
R&M-Irrigation	20,701	20,701	17,761		2,940		562	1,416		854
R&M-Mulch	74,381	74,381	42,654		31,727		270	-		(270)
R&M-Pump Station	32,500	32,500	34,669		(2,169)		1,026	462		(564)
R&M-Trees and Trimming	6,200	6,200	25,280		(19,080)		4,700	-		(4,700)
Misc-Employee Meals	6,330	6,330	1,102		5,228		158	381		223
Billback Expenses Developer	-	-	28		(28)		-	-		-
Op Supplies - General	13,000	13,000	13,275		(275)		187	1,084		897
Op Supplies - Uniforms	7,408	7,408	1,644		5,764		-	618		618
Op Supplies - Fuel, Oil	12,500	12,500	7,335		5,165		324	1,041		717

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending September 30, 2017

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	SEP-17 BUDGET	SEP-17 ACTUAL	VARIANCE (\$) FAV(UNFAV)
Impr - Landscape	36,000	36,000	73,927	(37,927)	3,000	1,059	1,941
Cap Outlay-Machinery and Equip	31,000	31,000	67,432	(36,432)	4,891	4,762	129
Total Landscape Services	889,503	889,503	855,314	34,189	92,493	50,120	42,373
Utilities							
Electricity - Streetlighting	67,000	67,000	81,141	(14,141)	5,584	7,095	(1,511)
Utility - Water & Sewer	3,600	3,600	2,351	1,249	300	314	(14)
R&M-Lake	47,880	47,880	50,918	(3,038)	3,990	4,290	(300)
Total Utilities	118,480	118,480	134,410	(15,930)	9,874	11,699	(1,825)
Operation & Maintenance							
Payroll-Shared Personnel	310,955	310,955	262,875	48,080	25,912	(22,167)	48,079
ProfServ-Field Management	151,049	151,049	169,296	(18,247)	12,588	18,917	(6,329)
Travel and Per Diem	400	400	407	(7)	37	-	37
Communication - Telephone	2,100	2,100	845	1,255	175	156	19
Postage and Freight	900	900	413	487	75	-	75
R&M-Vehicles	7,100	7,100	7,876	(776)	590	3,481	(2,891)
Printing and Binding	4,500	4,500	4,846	(346)	375	-	375
Misc-Connection Computer	3,700	3,700	1,378	2,322	309	-	309
Office Supplies	1,500	1,500	1,035	465	125	60	65
Op Supplies - General	4,200	4,200	5,150	(950)	350	230	120
OP-Supplies - Buildings	300	300	-	300	-	-	-
Total Operation & Maintenance	486,704	486,704	454,121	32,583	40,536	677	39,859
Parks and Recreation - General							
ProfServ-Mgmt Consulting Serv	20,000	20,000	20,000	-	1,667	1,667	-
Insurance -Property & Casualty	62,260	62,260	65,357	(3,097)	-	-	-
Total Parks and Recreation - General	82,260	82,260	85,357	(3,097)	1,667	1,667	-

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending September 30, 2017

ACCOUNT DESCRIPTION	ANNUAL	YEAR TO DATE		YEAR TO DATE		SEP-17		VARIANCE (\$) FAV(UNFAV)
	ADOPTED BUDGET	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	
<u>Clubhouse</u>								
Contracts-Misc Labor	4,000	4,000	2,482	1,518	334	225	109	
Contracts-Outside Fitness	5,000	5,000	12,323	(7,323)	416	2,243	(1,827)	
R&M-Buildings	4,000	4,000	2,970	1,030	334	102	232	
R&M-Equipment	3,000	3,000	83	2,917	250	9	241	
Misc-Special Events	3,500	3,500	2,975	525	-	-	-	
Cap Outlay-Machinery and Equip	2,100	2,100	-	2,100	175	-	175	
Total Clubhouse	21,600	21,600	20,833	767	1,509	2,579	(1,070)	
<u>Swimming Pool</u>								
Payroll-Salaries	50,143	50,143	46,962	3,181	5,788	4,207	1,581	
Payroll-Hourly	53,750	53,750	50,890	2,860	6,199	2,362	3,837	
Payroll-Lifeguards	25,000	25,000	24,896	104	8,334	1,540	6,794	
Payroll-Benefits	20,762	20,762	21,136	(374)	2,396	2,303	93	
Payroll-Engineering	26,336	26,336	24,461	1,875	3,048	1,882	1,166	
Payroll-Janitor	7,500	7,500	6,637	863	865	530	335	
Payroll Taxes	10,434	10,434	10,032	402	1,204	710	494	
ProfServ-Info Technology	1,500	1,500	294	1,206	125	-	125	
ProfServ-Swim Pool Commiss	500	500	9,385	(8,885)	-	963	(963)	
Contracts-Landscape	3,500	3,500	3,055	445	299	-	299	
Travel and Per Diem	700	700	188	512	62	-	62	
Communication - Telephone	7,000	7,000	5,474	1,526	584	868	(284)	
Utility - General	52,000	52,000	45,425	6,575	4,334	4,295	39	
Utility - Refuse Removal	1,500	1,500	1,736	(236)	125	286	(161)	
R&M-Buildings	15,000	15,000	20,480	(5,480)	1,250	339	911	
R&M-Pools	104,000	104,000	138,646	(34,646)	2,000	3,680	(1,680)	
R&M-Vehicles	500	500	-	500	49	-	49	

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending September 30, 2017

ACCOUNT DESCRIPTION	ANNUAL	YEAR TO DATE		YEAR TO DATE		VARIANCE (\$)		SEP-17	VARIANCE (\$)
	ADOPTED BUDGET	BUDGET	ACTUAL	BUDGET	ACTUAL	FAV(UNFAV)	FAV(UNFAV)		
Advertising	2,000	2,000	1,330	670	169	-	169		
Miscellaneous Services	750	750	-	750	63	-	63		
Misc-Employee Meals	4,000	4,000	256	3,744	-	(246)	246		
Misc-Training	1,000	1,000	600	400	87	-	87		
Misc-Licenses & Permits	1,000	1,000	30	970	-	-	-		
Office Supplies	1,500	1,500	3,004	(1,504)	125	173	(48)		
Cleaning Supplies	2,000	2,000	715	1,285	167	-	167		
Office Equipment	1,500	1,500	2,001	(501)	125	-	125		
Op Supplies - Spa & Paper	1,500	1,500	233	1,267	125	-	125		
Op Supplies - Uniforms	2,500	2,500	1,525	975	209	-	209		
Op Supplies - Summer Camp	15,000	15,000	14,639	361	-	27	(27)		
Subscriptions and Memberships	800	800	1,182	(382)	-	-	-		
Cap Outlay-Machinery and Equip	5,000	5,000	771	4,229	163	-	163		
Cap Outlay - Pool Furniture	3,000	3,000	988	2,012	-	-	-		
Total Swimming Pool	421,675	421,675	436,971	(15,296)	37,895	23,919	13,976		
Tennis Court									
Payroll-Salaries	119,402	119,402	112,187	7,215	9,952	9,107	845		
Payroll-Hourly	36,000	36,000	37,682	(1,682)	3,000	2,169	831		
Payroll-Benefits	19,752	19,752	21,981	(2,229)	1,646	(307)	1,953		
Payroll-Engineering	33,912	33,912	18,346	15,566	2,826	1,411	1,415		
Payroll-Commission	93,000	93,000	126,612	(33,612)	6,500	9,759	(3,259)		
Payroll Taxes	19,385	19,385	20,459	(1,074)	1,620	1,529	91		
ProfServ-Administrative	1,000	1,000	-	1,000	87	-	87		
ProfServ-Info Technology	6,000	6,000	6,086	(86)	500	-	500		
Contracts-Janitorial Services	6,000	6,000	6,000	-	500	500	-		
Communication - Telephone	4,500	4,500	6,566	(2,066)	375	556	(181)		
Utility - Cable TV Billing	1,400	1,400	1,776	(376)	115	160	(45)		

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending September 30, 2017

ACCOUNT DESCRIPTION	ANNUAL	YEAR TO DATE		YEAR TO DATE		SEP-17		VARIANCE (\$)	
	ADOPTED BUDGET	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	FAV(UNFAV)	FAV(UNFAV)
Electricity - General	13,000	13,000	14,474	1,080	1,204	(1,474)	1,204	(1,474)	(124)
Utility - Refuse Removal	1,100	1,100	1,736	99	286	(636)	286	(636)	(187)
Utility - Water & Sewer	1,500	1,500	1,188	125	76	312	76	312	49
Rental/Lease - Vehicle/Equip	1,700	1,700	1,585	144	132	115	132	115	12
R&M-General	6,000	6,000	5,924	500	600	76	600	76	(100)
R&M-Court Maintenance	13,000	13,000	15,155	2,000	435	(2,155)	435	(2,155)	1,565
R&M-Vandalism	250	250	-	75	-	250	-	250	75
Printing and Binding	750	750	1,169	63	-	(419)	-	(419)	63
Advertising	1,500	1,500	1,320	125	-	180	-	180	125
Misc-Employee Meals	2,000	2,000	124	200	(105)	1,876	(105)	1,876	305
Misc-Special Events	1,000	1,000	283	-	-	717	-	717	-
Misc-Training	500	500	-	-	-	500	-	500	-
Misc-Licenses & Permits	250	250	187	63	-	63	-	63	-
Office Supplies	2,500	2,500	3,056	209	219	(556)	219	(556)	(10)
Office Equipment	2,500	2,500	780	209	-	1,720	-	1,720	209
Teaching Supplies	3,000	3,000	3,219	-	277	(219)	277	(219)	(277)
Op Supplies - Uniforms	500	500	195	41	-	305	-	305	41
COS - Start Up Inventory	14,000	14,000	10,607	-	770	3,393	770	3,393	(770)
Subscriptions and Memberships	800	800	590	-	-	210	-	210	-
Cap Outlay-Machinery and Equip	6,000	6,000	5,231	-	-	769	-	769	-
Total Tennis Court	412,201	412,201	424,518	31,991	28,778	(12,317)	28,778	(12,317)	3,213

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending September 30, 2017

ACCOUNT DESCRIPTION	ANNUAL	YEAR TO DATE		YEAR TO DATE		VARIANCE (\$)	SEP-17	VARIANCE (\$)
	ADOPTED BUDGET	BUDGET	ACTUAL	BUDGET	ACTUAL			
Reserves								
Reserve - Clubhouse	8,532	8,532	-	-	711	8,532	-	711
Reserve - Field	180,000	180,000	-	-	15,000	180,000	-	15,000
Reserve - Gate	3,319	3,319	-	-	283	3,319	-	283
Reserve - Parks	32,900	32,900	-	-	2,738	32,900	-	2,738
Reserve - Swimming Pools	18,652	18,652	-	-	1,558	18,652	-	1,558
Reserve - Tennis Court	11,605	11,605	9,530	9,530	968	2,075	-	968
Total Reserves	255,008	255,008	9,530	9,530	21,258	245,478	-	21,258
TOTAL EXPENDITURES & RESERVES	3,902,710	3,902,710	3,707,012	3,707,012	289,941	195,698	186,666	103,275
Excess (deficiency) of revenues								
Over (under) expenditures	(56,860)	(56,860)	228,223	228,223	(306,948)	285,083	(134,190)	172,758
OTHER FINANCING SOURCES (USES)								
Contribution to (Use of) Fund Balance	(56,860)	-	-	-	-	-	-	-
TOTAL FINANCING SOURCES (USES)	(56,860)	-	-	-	-	-	-	-
Net change in fund balance	\$ (56,860)	\$ (56,860)	\$ 228,223	\$ 228,223	\$ (306,948)	\$ 285,083	\$ (134,190)	\$ 172,758
FUND BALANCE, BEGINNING (OCT 1, 2016)	1,659,786	1,659,786	1,659,786	1,659,786				
FUND BALANCE, ENDING	\$ 1,602,926	\$ 1,602,926	\$ 1,888,009	\$ 1,888,009				

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending September 30, 2017

ACCOUNT DESCRIPTION	ANNUAL	YEAR TO DATE		YEAR TO DATE		VARIANCE (\$)	SEP-17	VARIANCE (\$)
	ADOPTED	BUDGET	ACTUAL	BUDGET	ACTUAL			
<u>REVENUES</u>								
Interest - Investments	\$ 250	\$ 250	\$ 2,414	\$ 21	\$ 345	\$ 324		
Interest - Tax Collector	-	-	-	-	-	-		
Special Assmnts- Tax Collector	1,236,065	1,236,065	1,210,968	(25,097)	-	-		
Special Assmnts- Prepayment	-	-	66,503	66,503	21,279	21,279		
Special Assmnts- CDD Collected	52,089	52,089	52,089	-	-	-		
Special Assmnts- Discounts	(49,443)	(49,443)	(40,074)	9,369	-	-		
TOTAL REVENUES	1,238,961	1,238,961	1,291,900	21	21,624	21,603		
<u>EXPENDITURES</u>								
<u>Administration</u>								
ProfServ-Legal Services	-	-	14,996	(14,996)	-	-		
ProfServ-Trustee Fees	-	-	5,446	(5,446)	-	-		
Misc-Assessmnt Collection Cost	24,721	24,721	23,418	1,303	-	-		
Total Administration	24,721	24,721	43,860	(19,139)	-	-		
<u>Debt Service</u>								
Principal Debt Retirement	435,000	435,000	272,285	162,715	272,285	(272,285)		
Interest Expense	792,681	792,681	819,513	(26,832)	-	-		
Total Debt Service	1,227,681	1,227,681	1,091,798	135,883	272,285	(272,285)		
TOTAL EXPENDITURES	1,252,402	1,252,402	1,135,658	116,744	272,285	(272,285)		
Excess (deficiency) of revenues					21	(250,661)		(250,682)
Over (under) expenditures	(13,441)	(13,441)	156,242	169,683				

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending September 30, 2017

ACCOUNT DESCRIPTION	ANNUAL	YEAR TO DATE	YEAR TO DATE	VARIANCE (\$)	SEP-17	VARIANCE (\$)
	ADOPTED BUDGET	BUDGET	ACTUAL	FAV(UNFAV)	BUDGET	FAV(UNFAV)
OTHER FINANCING SOURCES (USES)						
Contribution to (Use of) Fund Balance	(13,441)	-	-	-	-	-
TOTAL FINANCING SOURCES (USES)	(13,441)	-	-	-	-	-
Net change in fund balance	\$ (13,441)	\$ (13,441)	\$ 156,242	\$ 169,683	\$ 21	\$ (250,661)
FUND BALANCE, BEGINNING (OCT 1, 2016)	262,038	262,038	262,038			
FUND BALANCE, ENDING	\$ 248,597	\$ 248,597	\$ 418,280			

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending September 30, 2017

ACCOUNT DESCRIPTION	ANNUAL	YEAR TO DATE		YEAR TO DATE	VARIANCE (\$)		SEP-17	VARIANCE (\$)	
	ADOPTED BUDGET	BUDGET	ACTUAL	ACTUAL	FAV(UNFAV)	FAV(UNFAV)	ACTUAL	FAV(UNFAV)	
<u>REVENUES</u>									
Interest - Investments	\$ 200	\$ 200	\$ 1,487	\$ 1,287	\$ 17	\$ 140	\$ 123		
Special Assmnts- Tax Collector	1,033,891	1,033,891	1,018,999	(14,892)	-	-	-		
Special Assmnts- Prepayment	-	-	23,818	23,818	-	-	-		
Special Assmnts- Discounts	(41,356)	(41,356)	(33,721)	7,635	-	-	-		
TOTAL REVENUES	992,735	992,735	1,010,583	17,848	17	140	123		
<u>EXPENDITURES</u>									
<u>Administration</u>									
Misc-Assessmnt Collection Cost	20,678	20,678	19,706	972	-	-	-		
Total Administration	20,678	20,678	19,706	972	-	-	-		
<u>Debt Service</u>									
Debt Retirement Series A	470,000	470,000	470,000	-	-	-	-		
Interest Expense Series A	506,900	506,900	506,900	-	-	-	-		
Total Debt Service	976,900	976,900	976,900	-	-	-	-		
TOTAL EXPENDITURES	997,578	997,578	996,606	972	-	-	-		
Excess (deficiency) of revenues Over (under) expenditures	(4,843)	(4,843)	13,977	18,820	17	140	123		

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending September 30, 2017

ACCOUNT DESCRIPTION	ANNUAL	YEAR TO DATE		YEAR TO DATE	VARIANCE (\$)	SEP-17	SEP-17	VARIANCE (\$)
	ADOPTED BUDGET	BUDGET	ACTUAL	ACTUAL	FAV(UNFAV)	BUDGET	ACTUAL	FAV(UNFAV)
<u>OTHER FINANCING SOURCES (USES)</u>								
Operating Transfers-Out	-	-	(758)	(758)	(758)	-	(84)	(84)
Contribution to (Use of) Fund Balance	(4,843)	-	-	-	-	-	-	-
TOTAL FINANCING SOURCES (USES)	(4,843)	-	(758)	(758)	(758)	-	(84)	(84)
Net change in fund balance	\$ (4,843)	\$ (4,843)	\$ 13,219	\$ 18,062	\$ 17	\$ 56	\$ 39	
FUND BALANCE, BEGINNING (OCT 1, 2016)	811,661	811,661	811,661					
FUND BALANCE, ENDING	\$ 806,818	\$ 806,818	\$ 824,880					

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending September 30, 2017

ACCOUNT DESCRIPTION	ANNUAL	YEAR TO DATE		YEAR TO DATE	VARIANCE (\$)		SEP-17	VARIANCE (\$)	
	ADOPTED BUDGET	BUDGET	ACTUAL	ACTUAL	FAV(UNFAV)	FAV(UNFAV)	ACTUAL	FAV(UNFAV)	
<u>REVENUES</u>									
Interest - Investments	\$ -	\$ -	\$ 330	\$ 330	\$ 330	\$ -	\$ 44	\$ 44	
Special Assmnts- Tax Collector	66,660	66,660	65,699	65,699	(961)	-	-	-	
Special Assmnts- CDD Collected	-	-	25,280	25,280	25,280	-	-	-	
Special Assmnts- Discounts	(2,666)	(2,666)	(2,174)	(2,174)	492	-	-	-	
TOTAL REVENUES	63,994	63,994	89,135	89,135	25,141	-	44	44	44
<u>EXPENDITURES</u>									
<u>Administration</u>									
Misc-Assessmnt Collection Cost	1,333	1,333	1,270	1,270	63	-	-	-	
Total Administration	1,333	1,333	1,270	1,270	63	-	-	-	-
<u>Debt Service</u>									
Principal Debt Retirement	10,000	10,000	10,000	10,000	-	-	-	-	
Interest Expense	49,858	49,858	50,560	50,560	(702)	-	-	-	
Total Debt Service	59,858	59,858	60,560	60,560	(702)	-	-	-	-
TOTAL EXPENDITURES	61,191	61,191	61,830	61,830	(639)	-	-	-	-
Excess (deficiency) of revenues Over (under) expenditures	2,803	2,803	27,305	27,305	24,502	-	44	44	44

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending September 30, 2017

ACCOUNT DESCRIPTION	ANNUAL	YEAR TO DATE	YEAR TO DATE	VARIANCE (\$)	SEP-17	VARIANCE (\$)
	ADOPTED BUDGET	BUDGET	ACTUAL	FAV(UNFAV)	ACTUAL	FAV(UNFAV)
OTHER FINANCING SOURCES (USES)						
Contribution to (Use of) Fund Balance	2,803	-	-	-	-	-
TOTAL FINANCING SOURCES (USES)	2,803	-	-	-	-	-
Net change in fund balance	\$ 2,803	\$ 2,803	\$ 27,305	\$ 24,502	\$ 44	\$ 44
FUND BALANCE, BEGINNING (OCT 1, 2016)	32,356	32,356	32,356			
FUND BALANCE, ENDING	\$ 35,159	\$ 35,159	\$ 59,661			

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending September 30, 2017

ACCOUNT DESCRIPTION	ANNUAL	YEAR TO DATE		YEAR TO DATE		VARIANCE (\$) FAV(UNFAV)	SEP-17 ACTUAL	VARIANCE (\$) FAV(UNFAV)
	ADOPTED BUDGET	BUDGET	ACTUAL	BUDGET	ACTUAL			
REVENUES								
Interest - Investments	\$ -	\$ -	\$ 2,154	\$ 2,154	\$ -	\$ 232	\$ -	\$ 232
TOTAL REVENUES	-	-	2,154	2,154	-	232	-	232
EXPENDITURES								
Construction In Progress								
Construction in Progress A	-	-	196,326	196,326	-	102,852	-	(102,852)
Total Construction In Progress	-	-	196,326	196,326	-	102,852	-	(102,852)
TOTAL EXPENDITURES	-	-	196,326	196,326	-	102,852	-	(102,852)
Excess (deficiency) of revenues Over (under) expenditures	-	-	(194,172)	(194,172)	-	(102,620)	-	(102,620)
OTHER FINANCING SOURCES (USES)								
Interfund Transfer - In	-	-	758	758	-	84	-	84
TOTAL FINANCING SOURCES (USES)	-	-	758	758	-	84	-	84
Net change in fund balance	\$ -	\$ -	\$ (193,414)	\$ (193,414)	\$ -	\$ (102,536)	\$ -	\$ (102,536)
FUND BALANCE, BEGINNING (OCT 1, 2016)	-	-	1,428,456	1,428,456	-	-	-	-
FUND BALANCE, ENDING	\$ -	\$ -	1,235,042	1,235,042	\$ -	\$ -	\$ -	\$ -

MARSHALL CREEK
Community Development District

Supporting Schedules

September 30, 2017

Non-Ad Valorem Special Assessments - St Johns County Tax Collector
(Monthly Assessment Collection Distributions)
For the Fiscal Year Ending September 30, 2017

Date Received	Net Amount Received	Discount / (Penalties) Amount	Collection Cost	Gross Amount	Allocation by Funds							
					General Fund	Debt Service Series 2002	Debt Service Series 2015A	Debt Service Series 2016				
Assessments Levied FY 2017												
Allocation%												
11/02/16	\$ 39,938	\$ 2,275	\$ 815	\$ 43,028	\$ 3,125,392	\$ 1,228,665	\$ 1,033,891	\$ 66,660	57%	23%	19%	1%
11/17/16	565,977	24,071	11,551	601,599	24,654	9,692	8,156	526				
11/28/16	597,956	25,423	12,203	635,582	344,705	135,512	114,030	7,352				
12/09/16	692,136	29,428	14,125	735,688	364,177	143,167	120,471	7,767				
12/16/16	876,461	36,107	17,887	930,456	421,536	165,716	139,446	8,991				
01/04/17	1,259,948	53,569	25,713	1,339,230	533,134	209,588	176,363	11,371				
02/09/17	359,231	9,989	7,331	376,552	767,355	301,665	253,844	16,366				
03/09/17	168,779	1,847	3,444	174,070	215,757	84,819	71,373	4,602				
04/13/17	293,347	130	5,987	299,463	99,739	39,210	32,994	2,127				
6/12/17 (1)	108,223	(3,216)	2,209	107,215	171,587	67,455	56,762	3,660				
06/13/17	132,176	(1,716)	2,697	133,157	61,432	24,151	20,322	1,310				
TOTAL	\$ 5,094,171	\$ 177,906	\$ 103,963	\$ 5,376,040	\$ 3,080,374	\$ 1,210,968	\$ 1,018,999	\$ 65,699				
TOTAL OUTSTANDING			\$ 78,568		\$ 45,018	\$ 17,698	\$ 14,892	\$ 960				
% COLLECTED TO DATE				98.56%	98.56%	98.56%	98.56%	98.56%				

(1) Debt Services Funds - Series 2002 and 2015A and 2016

**Non-Ad Valorem Special Assessments - St Johns County Tax Collector Delinquent
(Monthly Assessment Collection Distributions)
Prior Year Delinquent Assessments**

Date Received	Net Amount Received	Discount / (Penalties) Amount	Collection Cost	Gross Amount	Allocation by Funds	
					General Fund	Series 2002 Debt Service Fund
Assessments Levied FY 2014 (1)	\$ 20,531			\$ 20,531	\$ 5,263	\$ 15,268
Assessments Levied FY 2015 (2)	\$ 21,473			\$ 21,473	\$ 6,205	\$ 15,268
Assessments Levied FY 2016 (3)	\$ 44,922			\$ 44,922	\$ 29,654	\$ 15,268
					29%	71%
4/4/17 (3)	\$ 1,847	\$ (282)	\$ 38	\$ 1,603	\$ 1,603	\$ -
7/25/17 (3)	\$ 3,039	\$ (569)	\$ 62	\$ 2,532	\$ 2,532	\$ -
TOTAL	\$ 4,886	\$ (851)	\$ 100	\$ 5,982	\$ 4,135	\$ -

TOTAL OUTSTANDING	\$ 80,944	\$ 36,988	\$ 45,804
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% COLLECTED TO DATE	14.24%	36.05%	0.00%
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- (1) Outstanding Parcel 072420-0026 for which the tax certificate was struck with the County.
- (2) Outstanding Parcel 072420-0026 for which the tax certificate was struck with the County.
- (3) Outstanding Parcel 072420-0026 for which the tax certificate was struck with the County and various owners.

Non-Ad Valorem Special Assessments - District Collected
(Monthly Assessment Collection Distributions)
For the Fiscal Year Ending September 30, 2017

Date Received	Net Amount Received	Discount / (Penalties) Amount	Collection Cost	Gross Amount	Allocation by Funds		
					General Fund	Series 2002 Debt Service Fund	Series 2016 Debt Service Fund
District Collected Assessments FY 2017 (1) Allocation%				106,950	29,582	52,089	25,280
				100%	28%	49%	24%
10/14/16	\$ 5,760	\$ -	\$ -	5,760	-	5,760	-
10/14/16	836			836	836	-	-
10/19/16	20,284			20,284	-	20,284	-
10/19/16	1,629			1,629	1,629	-	-
11/16/16	25,280			25,280	-	-	25,280
11/30/16	2,465			2,465	2,465	-	-
12/31/16	2,465			2,465	2,465	-	-
01/31/17	2,465			2,465	2,465	-	-
02/16/17	2,465			2,465	2,465	-	-
03/10/17	2,465			2,465	2,465	-	-
04/11/17	28,509			28,509	2,465	26,044	-
05/22/17	2,465			2,465	2,465	-	-
06/30/17	2,465			2,465	2,465	-	-
07/18/17	2,465			2,465	2,465	-	-
08/31/17	2,465			2,465	2,465	-	-
09/30/17	2,465			2,465	2,465	-	-
TOTAL	\$ 106,950	\$ -	\$ -	106,950	29,582	52,088	25,280
				100%	100%	100%	100%

	Series 2002			Series 2016		
	General Fund	Debt Service Fund	Debt Service Fund	General Fund	Debt Service Fund	Debt Service Fund
Total						
Marshall Creek LTD for FY 2017	21,554	10,034	11,520	-	-	(1)
St. Augustine Land & Timber LLC	60,117	19,548	40,569	-	-	(2)
Pulte Homes for FY 2017	25,280	-	-	25,280	-	(3)
Total	106,950	29,582	52,089	25,280	25,280	

(1) Assessment Notes:

Marshall Creek LTD for FY 2017
St. Augustine Land & Timber LLC
Pulte Homes for FY 2017

Cash and Investment Report

September 30, 2017

<u>Account Name</u>	<u>Bank Name</u>	<u>Investment Type</u>	<u>Maturity</u>	<u>Yield</u>	<u>Balance</u>
GENERAL FUND					
Checking Account - Operating	BB&T	Checking Account	n/a	0.00%	\$289,695
Money Market	BankUnited	Money Market Account	n/a	0.77%	\$1,706,271
					Subtotal <u>\$1,995,966</u>
DEBT SERVICE FUNDS					
Series 2002 Interest Fund	US Bank	Government Obligation Fund	n/a	0.05%	\$0
Series 2002 Prepayment Fund	US Bank	Government Obligation Fund	n/a	0.05%	\$42,621
Series 2002 Reserve Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$51,234
Series 2002 Revenue Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$324,425
Series 2015A Prepayment Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$25,061
Series 2015A Reserve Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$486,625
Series 2015A Revenue Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$313,194
Series 2016 Reserve Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$31,330
Series 2016 Revenue Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$28,331
CONSTRUCTION FUND					
Series 2015A Construction Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$1,251,654
					Total <u>\$4,550,441</u>

Payroll Invoice Approval Listing

September 30, 2017

week	Date	Amount
Week # 36	09/10/17	\$44,475.53
Week # 39	09/24/17	\$44,971.38
Total		\$89,446.91

Statistical Summary

Company:49Z - Marshal Creek Cor Service Center:0030 SEMA Status:Under Review
 Week#:36 Pay Date:09/15/2017 P/E Date:09/10/2017
 Qtr/Year:3/2017 Run Time/Date:14:59:37 PM EDT 09/07/2017

Taxes Debited	Federal Income Tax	3,658.37
	Earned Income Credit Advances	0.00
	Social Security - EE	2,572.11
	Social Security - ER	2,572.09
	Social Security Adj - EE	0.00
	Medicare - EE	601.56
	Medicare - ER	601.54
	Medicare Adj - EE	0.00
	Medicare Surtax - EE	0.00
	Medicare Surtax Adj - EE	0.00
	COBRA Premium Assistance Payments	0.00
	Federal Unemployment Tax	0.00
	State Income Tax	0.00
	Non Resident State Income Tax	0.00
	State Unemployment Insurance - EE	0.00
	State Unemployment Insurance Adj - EE	0.00
	State Disability Insurance - EE	0.00
	State Disability Insurance Adj - EE	0.00
	State Unemployment/Disability Ins - ER	0.00
	Workers' Benefit Fund Assessment - EE	0.00
	Workers' Benefit Fund Assessment - ER	0.00
	Local Income Tax	0.00
	School District Tax	0.00
	Total Taxes Debited	10,005.67
Other Transfers	ADP CheckAcct. No.0000241662195Tran/ABA263191387	7,429.49
	Full Service Direct DepositAcct. No.0000241662195Tran/ABA263191387	26,940.37
	Wage GarnishmentsAcct. No.0000241662195Tran/ABA263191387	100.00
	Total Amount Debited From Your Account	44,475.53
Bank Debits & Other Liability	Adjustments/Prepay/Voids	0.00
Taxes- Your Responsibility	None this payroll	
	Total Liability	44,475.53
		44,475.53
		44,475.53

Felena Cuesta
 9/7/17

Statistical Summary

Statistical Summary

Company: 49Z - Marshal Creek Cor Service Center: 0030 SEMA Status: Under Review
 Week#: 39 Pay Date: 09/29/2017 P/E Date: 09/24/2017
 Qtr/Year: 3/2017 Run Time/Date: 16:42:12 PM EDT 09/25/2017

Taxes Debited	Federal Income Tax	3,554.05
	Earned Income Credit Advances	0.00
	Social Security - EE	2,600.67
	Social Security - ER	2,600.65
	Social Security Adj - EE	0.00
	Medicare - EE	608.25
	Medicare - ER	608.22
	Medicare Adj - EE	0.00
	Medicare Surtax - EE	0.00
	Medicare Surtax Adj - EE	0.00
	COBRA Premium Assistance Payments	0.00
	Federal Unemployment Tax	0.00
	State Income Tax	0.00
	Non Resident State Income Tax	0.00
	State Unemployment Insurance - EE	0.00
	State Unemployment Insurance Adj - EE	0.00
	State Disability Insurance - EE	0.00
	State Disability Insurance Adj - EE	0.00
	State Unemployment/Disability Ins - ER	0.00
	Workers' Benefit Fund Assessment - EE	0.00
	Workers' Benefit Fund Assessment - ER	0.00
	Local Income Tax	0.00
	School District Tax	0.00
	Total Taxes Debited	9,971.84
Other Transfers	ADP CheckAcct. No.0000241662195Tran/ABA263191387	7,933.07
	Full Service Direct DepositAcct. No.0000241662195Tran/ABA263191387	26,966.47
	Wage GarnishmentsAcct. No.0000241662195Tran/ABA263191387	100.00
	Total Amount Debited From Your Account	44,971.38
Bank Debits & Other Liability	Adjustments/Prepay/Voids	0.00
Taxes- Your Responsibility	None this payroll	
	Total Liability	44,971.38
		44,971.38
		44,971.38

Selen Cueda
 9/25/17

Construction Report
Series 2015A Bonds

Recap of Capital Project Fund Activity Through September 30, 2017

	<u>Amount</u>
Source of Funds:	
Opening Balance in Construction Account	\$ 1,508,037
Opening Balance in Cost of Issuance account	159,750
Interest Earned	
Construction Account	\$ 3,719
Cost of Issuance Account	4
Private Source: Contribution from	
Reserve Account (transferred)	1,271
	<u>\$ 4,994</u>
Total Source of Funds:	<u>\$ 1,672,781</u>
Use of Funds:	
Disbursements:	
Cost of Issuance	\$ 157,875
Stormwater System	-
General Infrastructure-Roadway Renewal and Reconstruction	10,484
Swim/Fitness Facility	-
Tennis Center	-
Landscape Maintenance Storage Building	269,381
Tolomato Boardwalk Golf Cart Parking	-
Retainage	(16,612)
Total Use of Funds:	<u>\$ 437,739</u>
Available Balance in Construction Account at September 30, 2017	<u>\$ 1,235,042</u>

MARSHALL CREEK
Community Development District

Check Register

September 1 - September 30, 2017

MARSHALL CREEK
Community Development District

Payment Register by Bank Account

For the Period from 9/1/17 to 9/30/17

(Sorted by Check / ACH No.)

Pymt Type	Check / ACH No.	Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
Check	8545	09/05/17	Vendor	ADP, INC.	498749775	PERIOD ENDING 8/13/17	Payroll-Benefits	001-512010-53902	\$69.93
Check	8545	09/05/17	Vendor	ADP, INC.	498749775	PERIOD ENDING 8/13/17	Payroll-Benefits	001-512010-57205	\$202.92
Check	8545	09/05/17	Vendor	ADP, INC.	498749775	PERIOD ENDING 8/13/17	Payroll-Benefits	001-512010-57206	\$50.89
Check	8545	09/05/17	Vendor	ADP, INC.	498749775	PERIOD ENDING 8/13/17	Payroll-Benefits	001-512010-52901	\$7.12
Check	8545	09/05/17	Vendor	ADP, INC.	498749775	PERIOD ENDING 8/13/17	Payroll-Benefits	001-512010-53901	\$5.70
Check	8546	09/05/17	Vendor	AETNA	H535329	COVERAGE FOR 9/1 THRU 9/30/17	Payroll-Benefits	001-512010-53902	\$4,196.00
Check	8546	09/05/17	Vendor	AETNA	H535329	COVERAGE FOR 9/1 THRU 9/30/17	Payroll-Benefits	001-512010-57205	\$1,527.40
Check	8546	09/05/17	Vendor	AETNA	H535329	COVERAGE FOR 9/1 THRU 9/30/17	Payroll-Benefits	001-512010-57206	\$1,247.40
Check	8546	09/05/17	Vendor	AETNA	H535329	COVERAGE FOR 9/1 THRU 9/30/17	Payroll-Benefits	001-512010-52901	\$284.00
Check	8546	09/05/17	Vendor	AETNA	H535329	COVERAGE FOR 9/1 THRU 9/30/17	Payroll-Benefits	001-512010-53901	\$227.20
Check	8547	09/05/17	Vendor	AFLAC	974989	8/17 BILLING PERIOD	Payroll-Benefits	001-512010-57206	\$73.32
Check	8547	09/05/17	Vendor	AFLAC	974989	8/17 BILLING PERIOD	Payroll-Benefits	001-512010-57205	\$71.26
Check	8547	09/05/17	Vendor	AFLAC	974989	8/17 BILLING PERIOD	Payroll-Benefits	001-512010-53902	\$207.60
Check	8547	09/05/17	Vendor	AFLAC	974989	8/17 BILLING PERIOD	Payroll-Benefits	001-512010-52901	\$58.26
Check	8547	09/05/17	Vendor	AFLAC	974989	8/17 BILLING PERIOD	Payroll-Benefits	001-512010-52901	\$58.26
Check	8548	09/05/17	Vendor	AMASON'S PORTABLE TOILETS	409451	HANDI CAP RENTAL 8/12-9/8/17	R&M-Boardwalks	001-546009-53901	\$156.40
Check	8549	09/05/17	Vendor	AT&T	7853338307	SERVICE FOR 8/17	Communication - Telephone	001-541003-57206	\$435.05
Check	8549	09/05/17	Vendor	AT&T	0816174955	904 824-6955 8/16-9/15/17	R&M-Gate	001-546034-52901	\$303.25
Check	8550	09/05/17	Vendor	B & B TRAILERS AND ACCESSORIES	40321	ANGLE STEEL, METAL STANDARD	Op Supplies - General	001-552001-53902	\$282.96
Check	8551	09/05/17	Vendor	BABOLAT VS NORTH AMERICA INC	2550092	PURE DRIVE UNSTRUNG	COS - Start Up Inventory	001-552143-57206	\$531.78
Check	8551	09/05/17	Vendor	BABOLAT VS NORTH AMERICA INC	2550092	PURE DRIVE UNSTRUNG	Teaching Supplies	001-551009-57206	\$68.64
Check	8552	09/05/17	Vendor	CONWAY, STEPHEN	SC082417	SECURITY FOR 8/23/17	Contracts-Roving Patrol	001-534099-52901	\$140.00
Check	8552	09/05/17	Vendor	CONWAY, STEPHEN	SC081717	SECURITY FOR 8/10,8/13,8/14/17	Contracts-Roving Patrol	001-534099-52901	\$420.00
Check	8553	09/05/17	Vendor	DARSCO, INC	871346	MISC POOL REPAIR	R&M-Pools	001-546074-57205	\$186.32
Check	8553	09/05/17	Vendor	DARSCO, INC	CM871346	RETURN SADDLE	R&M-Pools	001-546074-57205	(\$136.00)
Check	8554	09/05/17	Vendor	DEFOREST E. BOWMAN	082717	CLASS INSTRUCTOR	Payroll-Shared Personnel	001-512011-53910	\$70.00
Check	8555	09/05/17	Vendor	DIRECT TV	32169184548	8/19 THRU 9/18/17	Utility - Cable TV Billing	001-543003-57206	\$156.22
Check	8556	09/05/17	Vendor	DOWNEY'S JANITORIAL SUPPLIES	41-13672	HAND SANIT	R&M-General	001-546001-57206	\$60.80
Check	8556	09/05/17	Vendor	DOWNEY'S JANITORIAL SUPPLIES	41-13750	24*24 1000 NATURAL	Office Supplies	001-551002-57206	\$29.99
Check	8557	09/05/17	Vendor	ERIN GUNIA	081517	TRAVEL EXPENS - AMAZON	Office Supplies	001-551002-57205	\$12.22

BB&T - GF NEW - (ACCT# XXXXX2195)

MARSHALL CREEK
Community Development District

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(Sorted by Check / ACH No.)

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Check	8557	09/05/17	Vendor	ERIN GUNIA	081517	TRAVEL EXPENS - AMAZON	Office Supplies	001-551002-57205	\$10.18
Check	8557	09/05/17	Vendor	ERIN GUNIA	081517A	TRAVEL EXPENS - AMAZON	Office Supplies	001-551002-57205	\$12.22
Check	8557	09/05/17	Vendor	ERIN GUNIA	081517B	TRAVEL EXPENS - AMAZON	Office Supplies	001-551002-57205	\$10.18
Check	8558	09/05/17	Vendor	ERIN M LANDRY	082717	CLASS INSTRUCTOR	Payroll-Shared Personnel	001-512011-53910	\$70.00
Check	8559	09/05/17	Vendor	EVANS, THOMAS	TE081717	SECURITY FOR 8/10/17	Contracts-Roving Patrol	001-534099-52901	\$140.00
Check	8560	09/05/17	Vendor	FEDEX	5-905-67365	SERVICE FOR 8/17/17	Postage and Freight	001-541006-51301	\$93.68
Check	8561	09/05/17	Vendor	GARY PERNA	GP082417	SECURITY FOR 8/18 THRU 8/22/17	Contracts-Roving Patrol	001-534099-52901	\$595.00
Check	8561	09/05/17	Vendor	GARY PERNA	GP081717	OFF DUTY SECURITY 8/11-8/15/17	Contracts-Roving Patrol	001-534099-52901	\$420.00
Check	8562	09/05/17	Vendor	GLENDIA AVILE'S MALEWICKI	082117	CLASS INSTRUCTOR	Contracts-Outside Fitness	001-534111-57202	\$175.00
Check	8563	09/05/17	Vendor	GROUND LOGIC INC	CM25437	SPRAY TANK	R&M-Equipment	001-546022-53902	(\$114.25)
Check	8563	09/05/17	Vendor	GROUND LOGIC INC	25483	PRESSURE RELIEF VALVE	R&M-Equipment	001-546022-53902	\$61.40
Check	8563	09/05/17	Vendor	GROUND LOGIC INC	25032	PUMP, GROMMET	R&M-Equipment	001-546022-53902	\$200.95
Check	8563	09/05/17	Vendor	GROUND LOGIC INC	25304	SPRAY TANK	R&M-Equipment	001-546022-53902	\$187.33
Check	8564	09/05/17	Vendor	HEAD PENN/ RACQUET SPORTS	5192639660	PENN MARATHON REGULAR	COS - Start Up Inventory	001-552143-57206	\$1,145.29
Check	8565	09/05/17	Vendor	HINES PALENCIA PROPERTY	CREEK-082817	PROPERTY MANAGEMENT 8/31/17	ProfServ-Field Management	001-531016-53910	\$9,458.33
Check	8566	09/05/17	Vendor	HOME DEPOT CREDIT SERVICES	5023404	MISC SUPPLIES	R&M-Buildings	001-546012-57202	\$38.72
Check	8566	09/05/17	Vendor	HOME DEPOT CREDIT SERVICES	903652	PIPE NIPPLE, BRASS FIG, VALVE	R&M-Pools	001-546074-57205	\$27.92
Check	8567	09/05/17	Vendor	JAMES ANDREW THORNTON	JT082417	SECURITY 8/17/17	Contracts-Roving Patrol	001-534099-52901	\$175.00
Check	8568	09/05/17	Vendor	JERMAINE ANTONIO SOLOMON	082717	PERSONAL TRAINING	Payroll-Shared Personnel	001-512011-53910	\$247.50
Check	8569	09/05/17	Vendor	KATHY MOSS	081817	REIMB FOR BATHROOM REMDEL	Reserve - Tennis Court	001-568178-57206	\$253.22
Check	8570	09/05/17	Vendor	LAURA CORREA	082717	CLASS INSTRUCTOR	Payroll-Shared Personnel	001-512011-53910	\$105.00
Check	8571	09/05/17	Vendor	LIL BITS, INC	081717	ISR SWIM LESSONS 6/21/17	Payroll-Shared Personnel	001-512011-53910	\$328.50
Check	8572	09/05/17	Vendor	MADELIN LEPRI	082717	CLASS INSTRUCTOR	Payroll-Shared Personnel	001-512011-53910	\$70.00
Check	8573	09/05/17	Vendor	MCMASTER-CARR SUPPLY CO.	43554763	STAINLESS STEEL HANDLE	R&M-Pools	001-546074-57205	\$109.09
Check	8573	09/05/17	Vendor	MCMASTER-CARR SUPPLY CO.	43672338	ROPE, WET PAINT TAPE, BARRIER	R&M-Pools	001-546074-57205	\$18.87
Check	8573	09/05/17	Vendor	MCMASTER-CARR SUPPLY CO.	43672338	ROPE, WET PAINT TAPE, BARRIER	R&M-Boardwalks	001-546009-53901	\$43.39
Check	8574	09/05/17	Vendor	MICHAEL KYPRISS	082117	HELPING OUT WITH LESSONS	Payroll-Other	001-512004-57206	\$348.75
Check	8574	09/05/17	Vendor	MICHAEL KYPRISS	082817	TENNIS LESSONS AT TENNIS CENTE	Payroll-Other	001-512004-57206	\$165.75
Check	8575	09/05/17	Vendor	MIRANDA G BULGER	082717	CLASS INSTRUCTOR	Payroll-Shared Personnel	001-512011-53910	\$262.50
Check	8576	09/05/17	Vendor	MOBILE MINI, INC	9002686963	ACCT# 10125396 8/14-9/10/17	Rentals - General	001-544001-53902	\$130.25
Check	8576	09/05/17	Vendor	MOBILE MINI, INC	9002693645	ACCT#10125396 8/15-9/11/17	R&M-Vehicles	001-546104-53910	\$142.75

MARSHALL CREEK
Community Development District

Payment Register by Bank Account

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(Sorted by Check / ACH No.)

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Check	8577	09/05/17	Vendor	MONICA FOURMAN	082717	CLASS INSTRUCTOR	Payroll-Shared Personnel	001-512011-53910	\$157.50
Check	8578	09/05/17	Vendor	MORGAN WHITE ADMINISTRATORS INC	650085	PAY PERIOD ENDING 9/1/17	Payroll-Benefits	001-512010-53902	\$1,019.44
Check	8578	09/05/17	Vendor	MORGAN WHITE ADMINISTRATORS INC	650085	PAY PERIOD ENDING 9/1/17	Payroll-Benefits	001-512010-57205	\$375.58
Check	8578	09/05/17	Vendor	MORGAN WHITE ADMINISTRATORS INC	650085	PAY PERIOD ENDING 9/1/17	Payroll-Benefits	001-512010-57206	\$286.42
Check	8578	09/05/17	Vendor	MORGAN WHITE ADMINISTRATORS INC	650085	PAY PERIOD ENDING 9/1/17	Payroll-Benefits	001-512010-52901	\$65.78
Check	8578	09/05/17	Vendor	MORGAN WHITE ADMINISTRATORS INC	650085	PAY PERIOD ENDING 9/1/17	Payroll-Benefits	001-512010-53901	\$52.62
Check	8579	09/05/17	Vendor	MUNICIPAL CAPITAL CORP	900240717	CONTRACT PMT# 11 OF 36	Cap Outlay-Machinery and Equip	001-564001-53902	\$1,534.83
Check	8580	09/05/17	Vendor	MY RECEPTIONIST	OS17260B23	VOICE MAIL 8/23-9/19/17	Communication - Telephone	001-541003-53910	\$27.50
Check	8581	09/05/17	Vendor	N.Y. PIZZA CO	9204	PIZZA FOR SUMMER CAMP	Misc-Employee Meals	001-549015-57205	\$16.78
Check	8582	09/05/17	Vendor	NEWVENTURE OF JACKSONVILLE, INC	153110	JANITORIAL FEE FOR 9/17	Contracts-Janitorial Services	001-534026-57206	\$500.00
Check	8583	09/05/17	Vendor	OFFICE DEPOT	950538384001	INK	Op Supplies - General	001-552001-53910	\$18.99
Check	8583	09/05/17	Vendor	OFFICE DEPOT	950538384001	INK	Op Supplies - General	001-552001-53902	\$18.99
Check	8583	09/05/17	Vendor	OFFICE DEPOT	951160766001	PAPER, TIMECARDS	Office Supplies	001-551002-57206	\$56.18
Check	8583	09/05/17	Vendor	OFFICE DEPOT	950538103001	FOLDER, FILE, INK	Office Supplies	001-551002-53910	\$132.47
Check	8583	09/05/17	Vendor	OFFICE DEPOT	950538103001	FOLDER, FILE, INK	Op Supplies - General	001-552001-53910	\$17.09
Check	8583	09/05/17	Vendor	OFFICE DEPOT	950538103001	FOLDER, FILE, INK	Op Supplies - General	001-552001-53902	\$17.09
Check	8584	09/05/17	Vendor	POOLSURE	131295573845	WATER MANAGEMENT SEPT	R&M-Pools	001-546074-57205	\$677.00
Check	8585	09/05/17	Vendor	POWER CONTROL SYSTEMS, INC.	2920	MASTER METER INSTALLED	R&M-Pump Station	001-546075-53902	\$1,050.00
Check	8586	09/05/17	Vendor	PROSSER	38436	GENERAL JULY 1-JULY 31 2017	ProfServ-Engineering	001-531013-51501	\$1,031.81
Check	8587	09/05/17	Vendor	RENEE R YOOS	082717	CLASS INSTRUCTOR	Payroll-Shared Personnel	001-512011-53910	\$245.00
Check	8587	09/05/17	Vendor	RENEE R YOOS	082717-1	CLASS INSTRUCTOR	Contracts-Outside Fitness	001-534111-57202	\$35.00
Check	8588	09/05/17	Vendor	REPUBLIC SERVICES OF FL, L.P	0687-000837230	SERVICE FOR 8/2/17	Utility - Refuse Removal	001-543020-53902	\$715.74
Check	8588	09/05/17	Vendor	REPUBLIC SERVICES OF FL, L.P	0687-000839820	SERVICE FOR 9/1 THRU 9/30/17	Utility - Refuse Removal	001-543020-57205	\$141.99
Check	8588	09/05/17	Vendor	REPUBLIC SERVICES OF FL, L.P	0687-000839820	SERVICE FOR 9/1 THRU 9/30/17	Utility - Refuse Removal	001-543020-57206	\$141.98
Check	8589	09/05/17	Vendor	RESIDEX, LLC	INV667041	TRIN-PAC SELECT	R&M-Grounds	001-546037-53902	\$350.00
Check	8590	09/05/17	Vendor	ROY HUTCHERSON	08182017	REIMB FOR 8/14 THRU 8/17/17	Travel and Per Diem	001-540001-53910	\$27.82
Check	8590	09/05/17	Vendor	ROY HUTCHERSON	08182017	REIMB FOR 8/14 THRU 8/17/17	Travel and Per Diem	001-540001-53910	\$28.89
Check	8590	09/05/17	Vendor	ROY HUTCHERSON	08182017	REIMB FOR 8/14 THRU 8/17/17	ATT	001-552001-53910	\$50.00
Check	8590	09/05/17	Vendor	ROY HUTCHERSON	08182017	REIMB FOR 8/14 THRU 8/17/17	weight belt	001-546074-57205	\$117.10
Check	8590	09/05/17	Vendor	ROY HUTCHERSON	08182017	REIMB FOR 8/14 THRU 8/17/17	SC Card	001-546009-53901	\$15.96
Check	8591	09/05/17	Vendor	SITEONE LANDSCAPE	82112929	DIAPHRAGM KIT, VALVE REPAIR	R&M-Equipment	001-546022-53902	\$287.57

MARSHALL CREEK
Community Development District

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(Sorted by Check / ACH No.)

Pymt Type	Check / ACH No.	Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
Check	8592	09/05/17	Vendor	ST. JOHNS COUNTY UTILITY DEPT.	081917-101723	514213-101723 7/19 THRU 8/19/17	R&M-Gate	001-546034-52901	\$45.21
Check	8592	09/05/17	Vendor	ST. JOHNS COUNTY UTILITY DEPT.	081917-121119	514214-121119 7/19-8/19/17	Utility -Water & Sewer	001-543021-57206	\$89.50
Check	8592	09/05/17	Vendor	ST. JOHNS COUNTY UTILITY DEPT.	081917-114659	514215-114659 7/19-8/19/17	Utility - General	001-543001-57205	\$547.61
Check	8592	09/05/17	Vendor	ST. JOHNS COUNTY UTILITY DEPT.	081917-114653	514211-114653 7/18 THRU 8/19/17	Utility - Water & Sewer	001-543021-53903	\$169.46
Check	8592	09/05/17	Vendor	ST. JOHNS COUNTY UTILITY DEPT.	081917-126261	532033-126261 7/19-8/19/17	R&M-Gate	001-546034-52901	\$81.90
Check	8592	09/05/17	Vendor	ST. JOHNS COUNTY UTILITY DEPT.	081917-104785	514213-104785 7/19-8/19/17	Utility - General	001-543001-57205	\$613.03
Check	8593	09/05/17	Vendor	SUN LIFE FINANCIAL	082317	BILLING 9/1 THRU 9/30/17	Payroll-Benefits	001-512010-53902	\$540.53
Check	8593	09/05/17	Vendor	SUN LIFE FINANCIAL	082317	BILLING 9/1 THRU 9/30/17	Payroll-Benefits	001-512010-57205	\$233.47
Check	8593	09/05/17	Vendor	SUN LIFE FINANCIAL	082317	BILLING 9/1 THRU 9/30/17	Payroll-Benefits	001-512010-57206	\$174.35
Check	8593	09/05/17	Vendor	SUN LIFE FINANCIAL	082317	BILLING 9/1 THRU 9/30/17	Payroll-Benefits	001-512010-52901	\$70.70
Check	8593	09/05/17	Vendor	SUN LIFE FINANCIAL	082317	BILLING 9/1 THRU 9/30/17	Payroll-Benefits	001-512010-53901	\$56.56
Check	8594	09/05/17	Vendor	TOM SALMON	082917	REIMB FOR 7/20 THRU 8/9/17	Misc-Special Events	001-549052-57206	\$117.56
Check	8595	09/05/17	Vendor	TURNER ACE HARDWARE	00153663	PIPE INSUL FIBER GLS	R&M-Buildings	001-546012-57202	\$19.98
Check	8596	09/05/17	Vendor	TURNER PEST CONTROL LLC	4910430	8/17 PEST CONTROL SERVICE	R&M-Gate	001-546034-52901	\$46.00
Check	8596	09/05/17	Vendor	TURNER PEST CONTROL LLC	4910430	8/17 PEST CONTROL SERVICE	R&M-General	001-546001-57206	\$23.00
Check	8596	09/05/17	Vendor	TURNER PEST CONTROL LLC	4910430	8/17 PEST CONTROL SERVICE	Contracts-Misc Labor	001-534025-57202	\$46.00
Check	8597	09/05/17	Vendor	VILLAGE KEY & ALARM, INC.	312855	MONITORING 9/1 THRU 11/30/17	Contracts-Misc Labor	001-534025-57202	\$109.50
Check	8597	09/05/17	Vendor	VILLAGE KEY & ALARM, INC.	5067	KEY FOBS	R&M-Buildings	001-546012-57205	\$4.00
Check	8598	09/05/17	Vendor	WILSON SPORTING GOODS	4523152627	BURN 100 LS TMS FRM W/O CVR	COS - Start Up Inventory	001-552143-57206	\$117.21
Check	8599	09/28/17	Vendor	ALLIED UNIVERSAL	7278696	SECURITY FOR 8/1-8/31/17	Contracts-Security Services	001-534037-52901	\$20,456.72
Check	8600	09/28/17	Vendor	AT&T	10561-082917	904 829-2565 8/29-9/28/17	R&M-Irrigation	001-546041-53902	\$118.97
Check	8600	09/28/17	Vendor	AT&T	10562-082817	904 819-0000 8/28-9/27/17	R&M-Gate	001-546034-52901	\$230.12
Check	8601	09/28/17	Vendor	BABOLAT VS NORTH AMERICA INC	2551682	BACKPACK PURE DRIVE	COS - Start Up Inventory	001-552143-57206	\$80.45
Check	8602	09/28/17	Vendor	BRAD'S BEDDING PLANTS INC	221555	COLEUS OXFORD STREET	Impr - Landscape	001-563023-53902	\$916.00
Check	8603	09/28/17	Vendor	BUCHANAN SIGN & FLAG CENTER	R-05560-01	2*8 RED/WHITE TEXT, STICKY BAC	R&M-Buildings	001-546012-57205	\$22.95
Check	8604	09/28/17	Vendor	CINTAS CORP	8403310915	MISC OPERATING AND OFFICE SUPP	Op Supplies - General	001-552001-53910	\$41.88
Check	8604	09/28/17	Vendor	CINTAS CORP	8403310915	MISC OPERATING AND OFFICE SUPP	Office Supplies	001-551002-57205	\$41.88
Check	8605	09/28/17	Vendor	CLEAR WATERS INC.	84261	TREATMENT OF LAKES 8/17	R&M-Lake	001-546042-53903	\$4,290.00
Check	8606	09/28/17	Vendor	CONSOLIDATED ELECTRICAL	8355-600350	REPLACEMENT DOOR	R&M-Buildings	001-546012-57205	\$150.00
Check	8607	09/28/17	Vendor	DEBOW'S APPLIANCE SERVICE	090117	ICE MACHINE RENTAL FOR 9/18	Rental/Lease - Vehicle/Equip	001-544003-57206	\$132.08
Check	8608	09/28/17	Vendor	DEFOREST E. BOWMAN	090817	CLASS INSTRUCTOR	Payroll-Shared Personnel	001-512011-53910	\$70.00

MARSHALL CREEK
Community Development District

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Check	8609	09/28/17	Vendor	DOWNEY'S JANITORIAL SUPPLIES	41-13878	MOUTHWASH	R&M-General	001-546001-57206	\$76.17
Check	8609	09/28/17	Vendor	DOWNEY'S JANITORIAL SUPPLIES	41-13815	GP C FOLD ENVISIONS WHITE	R&M-Gate	001-546034-52901	\$69.00
Check	8610	09/28/17	Vendor	ERIN M LAMDRY	090817	CLASS INSTRUCTOR	Payroll-Shared Personnel	001-512011-53910	\$70.00
Check	8611	09/28/17	Vendor	FEDEX	5-912-76526	SERVICE FOR 8/17/17	Postage and Freight	001-541006-51301	\$11.46
Check	8611	09/28/17	Vendor	FEDEX	5-919-02018	SERVICE FOR 8/25 THRU 8/28/17	Postage and Freight	001-541006-51301	\$23.66
Check	8611	09/28/17	Vendor	FEDEX	5-926-90496	SERVICE FOR 9/5/17	Postage and Freight	001-541006-51301	\$11.44
Check	8612	09/28/17	Vendor	FERGUSON ENTERPRISES INC #52	5604193	1-1/2" 16 PLAS DBL FLG TLPC WH	R&M-Pools	001-546074-57205	\$1.70
Check	8613	09/28/17	Vendor	FIRST COAST TIRE & SERVICE	23980	VALVE STEM, TIRE FEE	R&M-Vehicles	001-546104-53910	\$1,096.80
Check	8614	09/28/17	Vendor	FLORIDA PUMP SERVICE	63956	REPLACED SEAL & GASKET	R&M-Pools	001-546074-57205	\$661.00
Check	8615	09/28/17	Vendor	FLOWTRONEX PSI LLC	3313227933	OVERLOAD RELAY	R&M-Pump Station	001-546075-53902	\$185.90
Check	8615	09/28/17	Vendor	FLOWTRONEX PSI LLC	3313227858	MISC SUPPLIES	R&M-Pump Station	001-546075-53902	\$263.58
Check	8616	09/28/17	Vendor	GARY PERNA	GP083117	OFF DUTY ROVING PATROL 8/26/17	Contracts-Roving Patrol	001-534099-52901	\$140.00
Check	8616	09/28/17	Vendor	GARY PERNA	GP090617	OFF DUTY ROVING 9/2,9/3/17	Contracts-Roving Patrol	001-534099-52901	\$315.00
Check	8617	09/28/17	Vendor	GLENDA AVILE'S MALEWICKI	090817	CLASS INSTRUCTOR	Contracts-Outside Fitness	001-534111-57202	\$210.00
Check	8618	09/28/17	Vendor	HEAD PENN/ RACQUET SPORTS	5192648987	CONTROL PLUS	Teaching Supplies	001-551009-57206	\$277.07
Check	8619	09/28/17	Vendor	HINES PALENCIA PROPERTY	091417	PROPERTY MANAGEMENT 9/15/17	ProfServ-Field Management	001-531016-53910	\$9,458.33
Check	8620	09/28/17	Vendor	HOME DEPOT CREDIT SERVICES	3582287	LANDSCAPE MATERIALS	Impr - Landscape	001-563023-53902	\$80.87
Check	8621	09/28/17	Vendor	HOME DEPOT CREDIT SERVICES	3021665	CONTRACTOR GRADE SILT FENCE	R&M-Roads & Alleyways	001-546081-53901	\$38.90
Check	8622	09/28/17	Vendor	HOPPING, GREEN & SAMS	95673	GENERAL COUNSEL FOR 7/17	ProfServ-Legal Services	001-531023-51401	\$3,264.50
Check	8622	09/28/17	Vendor	HOPPING, GREEN & SAMS	95674	MONTHLY MEETING 7/17	ProfServ-Legal Services	001-531023-51401	\$1,500.00
Check	8623	09/28/17	Vendor	HOWARD FERTILIZER & JACOB MANNING	CIN-000107678	MISC GROUND SUPPLIES	R&M-Grounds	001-546037-53902	\$885.94
Check	8624	09/28/17	Vendor	JERMAINE ANTONIO SOLOMON	JM083117	OFF DUTY ROVING 8/28/17	Contracts-Roving Patrol	001-534099-52901	\$105.00
Check	8625	09/28/17	Vendor	JIVE COMMUNICATIONS, INC	090817	PERSONAL TRAINING	Payroll-Shared Personnel	001-512011-53910	\$81.00
Check	8626	09/28/17	Vendor	JOSIE LYNN CARLETON	INV-000835058	HANDSET	Communication - Telephone	001-541003-57206	\$113.94
Check	8627	09/28/17	Vendor	L. WERNINCK & SONS, INC.	CREEK-090817	CLASS INSTRUCTOR	Payroll-Shared Personnel	001-512011-53910	\$35.00
Check	8628	09/28/17	Vendor	L. WERNINCK & SONS, INC.	506701	REPAIRS TO BOARDWALK	R&M-Boardwalks	001-546009-53901	\$21.24
Check	8628	09/28/17	Vendor	L. WERNINCK & SONS, INC.	507194	REPAIRS TO BOARDWALK	R&M-Boardwalks	001-546009-53901	\$142.52
Check	8629	09/28/17	Vendor	LAURA CORREA	CREEK-090817	CLASS INSTRUCTOR	Payroll-Shared Personnel	001-512011-53910	\$70.00
Check	8630	09/28/17	Vendor	LIL BITS, INC	091517	ISR SWIM LESSONS 8/18/17	Payroll-Shared Personnel	001-512011-53910	\$162.00
Check	8631	09/28/17	Vendor	MADELIN LEPRI	CREEK-090817	CLASS INSTRUCTOR	Payroll-Shared Personnel	001-512011-53910	\$35.00
Check	8632	09/28/17	Vendor	MCMMASTER-CARR SUPPLY CO.	43976206	FIBERGLASS SHEETING	R&M-Buildings	001-546012-57202	\$102.35

MARSHALL CREEK
Community Development District

Payment Register by Bank Account

For the Period from 9/1/17 to 9/30/17

(Sorted by Check / ACH No.)

Pymt Type	Check / ACH No.	Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
Check	8633	09/28/17	Vendor	MICHAEL KYPRISS	CREEK-090517	TENNIS LESSONS	Payroll-Salaries	001-512001-57206	\$201.00
Check	8633	09/28/17	Vendor	MICHAEL KYPRISS	091817	TENNIS LESSON	Payroll-Other	001-512004-57206	\$255.00
Check	8634	09/28/17	Vendor	MIRANDA G BULGER	CREEK-090817	CLASS INSTRUCTOR	Payroll-Shared Personnel	001-512011-53910	\$262.50
Check	8635	09/28/17	Vendor	MONICA FOURMAN	090817	CLASS INSTRUCTOR	Payroll-Shared Personnel	001-512011-53910	\$192.50
Check	8635	09/28/17	Vendor	MONICA FOURMAN	CREEK-090817	CLASS INSTRUCTOR	Payroll-Shared Personnel	001-512011-53910	\$192.50
Check	8636	09/28/17	Vendor	MUNICIPAL CAPITAL CORP	900010817	PAYMENT 7 OF 36	Cap Outlay-Machinery and Equip	001-564001-53902	\$1,613.39
Check	8637	09/28/17	Vendor	OFFICE DEPOT	957197665001	THERMAL ROLL, FILE CARD	Office Supplies	001-551002-57206	\$24.73
Check	8637	09/28/17	Vendor	OFFICE DEPOT	958212411001	INDEX CARDS, GLUESTICKS	Office Supplies	001-551002-57206	\$4.98
Check	8637	09/28/17	Vendor	OFFICE DEPOT	942844118001	PAPER ROLL, THERMAL ROLL	Office Supplies	001-551002-57206	\$36.90
Check	8637	09/28/17	Vendor	OFFICE DEPOT	958212174001	DRYER WALLMATE	Office Supplies	001-551002-57206	\$29.94
Check	8638	09/28/17	Vendor	PALENCIA ARB	08-17-SWIM	8/17 PRORATA RENT AMOUNT	Contracts-Misc Labor	001-534025-57202	\$69.23
Check	8639	09/28/17	Vendor	PINCH A PENNY 038	287600	POOL SUPPLIES	R&M-General	001-546001-57206	\$66.97
Check	8640	09/28/17	Vendor	PROSSER	38530	PROFESSIONAL SERVICE 8/1-8/31/	ProfServ-Engineering	001-531013-51501	\$1,031.81
Check	8641	09/28/17	Vendor	RENEE R YOOS	CREEK-090817	CLASS UNSTRUCTOR	Payroll-Shared Personnel	001-512011-53910	\$175.00
Check	8642	09/28/17	Vendor	RESIDEX, LLC	INV870300	TG PRO BLADE, GRANULAR GRADE	R&M-Grounds	001-546037-53902	\$345.00
Check	8643	09/28/17	Vendor	ROY HUTCHERSON	CREEK-090117	REIMB FOR 7/27-8/24/17	Op Supplies - General	001-552001-53910	\$50.00
Check	8643	09/28/17	Vendor	ROY HUTCHERSON	CREEK-090117	REIMB FOR 7/27-8/24/17	R&M-Vehicles	001-546104-53910	\$276.01
Check	8643	09/28/17	Vendor	ROY HUTCHERSON	CREEK-090117	REIMB FOR 7/27-8/24/17	R&M-Boardwalks	001-546009-53901	\$29.53
Check	8643	09/28/17	Vendor	ROY HUTCHERSON	CREEK-090117	REIMB FOR 7/27-8/24/17	Op Supplies - General	001-552001-53910	\$4.82
Check	8643	09/28/17	Vendor	ROY HUTCHERSON	CREEK-090117	REIMB FOR 7/27-8/24/17	R&M-Irrigation	001-546041-53902	\$11.39
Check	8643	09/28/17	Vendor	ROY HUTCHERSON	CREEK-090117	REIMB FOR 7/27-8/24/17	R&M-Irrigation	001-546041-53902	\$8.87
Check	8644	09/28/17	Vendor	SANFORD & SON AUTO PARTS INC	524011	FUEL FILTER	R&M-Equipment	001-546022-53902	\$11.67
Check	8644	09/28/17	Vendor	SANFORD & SON AUTO PARTS INC	525502	TAILGATE MOULDING	R&M-Vehicles	001-546104-53910	\$124.94
Check	8645	09/28/17	Vendor	SEVERN TRENT ENVIRONMENTAL	23455	9/17 MANAGEMENT FEES	ProfServ-Mgmt Consulting Serv	001-531027-51201	\$4,583.33
Check	8645	09/28/17	Vendor	SEVERN TRENT ENVIRONMENTAL	23455	9/17 MANAGEMENT FEES	ProfServ-Mgmt Consulting Serv	001-531027-57201	\$1,666.67
Check	8645	09/28/17	Vendor	SEVERN TRENT ENVIRONMENTAL	23455	9/17 MANAGEMENT FEES	Printing and Binding	001-547001-51301	\$500.80
Check	8645	09/28/17	Vendor	SEVERN TRENT ENVIRONMENTAL	23455	9/17 MANAGEMENT FEES	Office Supplies	001-551002-51301	\$38.50
Check	8645	09/28/17	Vendor	SEVERN TRENT ENVIRONMENTAL	23455	9/17 MANAGEMENT FEES	Postage and Freight	001-541006-51301	\$1,139.43
Check	8646	09/28/17	Vendor	SHERWIN-WILLIAMS CO.	1027-4	PAINT	R&M-Roads & Alleyways	001-546081-53901	\$272.45
Check	8646	09/28/17	Vendor	SHERWIN-WILLIAMS CO.	CM0211-8	WRONG PRODUCT	R&M-Roads & Alleyways	001-546081-53901	(\$272.45)
Check	8646	09/28/17	Vendor	SHERWIN-WILLIAMS CO.	6529-9	FILTER	R&M-Buildings	001-546012-53901	\$11.17

MARSHALL CREEK
Community Development District

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(Sorted by Check / ACH No.)

Pymt Type	Check / ACH No.	Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
Check	8647	09/28/17	Vendor	SITEONE LANDSCAPE	82424801	1/2 Swivel Super Hannay	R&M-Equipment	001-546022-53902	\$57.47
Check	8647	09/28/17	Vendor	SITEONE LANDSCAPE	81957428	DIAPHRAGM DAMPER HYPRO	R&M-Equipment	001-546022-53902	\$18.93
Check	8647	09/28/17	Vendor	SITEONE LANDSCAPE	81957713	SA PINE STRAW	R&M-Mulch	001-546059-53902	\$269.95
Check	8647	09/28/17	Vendor	SITEONE LANDSCAPE	81958579	MISC IRRIGATION SUPPLIES	R&M-Irrigation	001-546041-53902	\$134.88
Check	8647	09/28/17	Vendor	SITEONE LANDSCAPE	82349205	MISC IRRIGATION SUPPLIES	R&M-Irrigation	001-546041-53902	\$22.98
Check	8648	09/28/17	Vendor	ST AUGUSTINE POWER HOUSE	166761	OIL PRESSURE	R&M-Equipment	001-546022-53902	\$10.79
Check	8648	09/28/17	Vendor	ST AUGUSTINE POWER HOUSE	167075	MISC SUPPLIES	Op Supplies - Fuel, Oil	001-552030-53902	\$27.98
Check	8648	09/28/17	Vendor	ST AUGUSTINE POWER HOUSE	167075	MISC SUPPLIES	R&M-Equipment	001-546022-53902	\$267.14
Check	8649	09/28/17	Vendor	STACY ETTTEL	SE083117	OFF DUTY ROVING 8/25-8/27-8/31	Contracts-Roving Patrol	001-534099-52901	\$332.50
Check	8650	09/28/17	Vendor	SYNCHRONY BANK	23915586	ROSE, PETCHOA	Impr - Landscape	001-563023-53902	\$62.54
Check	8651	09/28/17	Vendor	TURNER ACE HARDWARE	001581/3	GATE LATCH AUTO IN BLK	R&M-Pools	001-546074-57205	\$6.49
Check	8651	09/28/17	Vendor	TURNER ACE HARDWARE	234151/2	RATCHET, HARDWARE ITEMS	R&M-Equipment	001-546022-57202	\$8.88
Check	8651	09/28/17	Vendor	TURNER ACE HARDWARE	234151/2	RATCHET, HARDWARE ITEMS	R&M-Boardwalks	001-546009-53901	\$43.98
Check	8651	09/28/17	Vendor	TURNER ACE HARDWARE	234151/2	RATCHET, HARDWARE ITEMS	Op Supplies - General	001-552001-53910	\$5.99
Check	8652	09/28/17	Vendor	UNUM LIFE INSURANCE	090117	8/1/17-8/31/17	Payroll-Benefits	001-512010-53902	\$188.18
Check	8652	09/28/17	Vendor	UNUM LIFE INSURANCE	090117	8/1/17-8/31/17	Payroll-Benefits	001-512010-57205	\$81.61
Check	8652	09/28/17	Vendor	UNUM LIFE INSURANCE	090117	8/1/17-8/31/17	Payroll-Benefits	001-512010-57206	\$68.83
Check	8652	09/28/17	Vendor	UNUM LIFE INSURANCE	090117	8/1/17-8/31/17	Payroll-Benefits	001-512010-52901	\$15.89
Check	8652	09/28/17	Vendor	UNUM LIFE INSURANCE	090117	8/1/17-8/31/17	Payroll-Benefits	001-512010-53901	\$12.71
Check	8653	09/28/17	Vendor	W.W. GAY MECHANICAL CONTRACTOR	231437-2	BACKFLOW PREVENTER TESTING 8/1	R&M-General	001-546001-57206	\$60.71
Check	8653	09/28/17	Vendor	W.W. GAY MECHANICAL CONTRACTOR	231437-2	BACKFLOW PREVENTER TESTING 8/1	R&M-Buildings	001-546012-57205	\$121.43
Check	8653	09/28/17	Vendor	W.W. GAY MECHANICAL CONTRACTOR	231437-2	BACKFLOW PREVENTER TESTING 8/1	R&M-Gate	001-546034-52901	\$121.44
Check	8653	09/28/17	Vendor	W.W. GAY MECHANICAL CONTRACTOR	231437-2	BACKFLOW PREVENTER TESTING 8/1	Due From Developer	130000	\$60.71
Check	8653	09/28/17	Vendor	W.W. GAY MECHANICAL CONTRACTOR	231437-2	BACKFLOW PREVENTER TESTING 8/1	R&M-Fountain	001-546032-53901	\$60.71
Check	8654	09/28/17	Vendor	WESCO TURF SUPPLY INC.	39023216	GAS	R&M-Equipment	001-546022-53902	\$45.00
Account Total									\$99,382.82

Total Amount Paid

\$99,382.82

MARSHALL CREEK
Community Development District

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(Sorted by Check / ACH No.)

Pymt Type	Check / ACH No.	Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
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Total Amount Paid - Breakdown by Fund	
Fund	Amount
General Fund - 001	99,382.82
Total	99,382.82